



The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, September 28, 2021

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizens' comments about items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. REGULAR AGENDA

A. Regular Session

1. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE EMPLOYEE PAID QUARANTINE LEAVE POLICY FOR NON-POLICE, FIRE AND EMS EMPLOYEES.
2. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING FIRE MITIGATION RATES; AND PROVIDING FOR AN EFFECTIVE DATE.
3. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING ELECTRIC RATES; AND PROVIDING FOR AN EFFECTIVE DATE.
4. A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF); AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S

IMPLEMENTATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) –
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) FUNDS.

5. A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.
6. FAIR HOUSING MONTH PROCLAMATION
7. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING _____ TO THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT APPRAISAL REVIEW BOARD.
8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING CANDIDATE(S) FOR THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

B. Executive Session

Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To deliberate a proposed economic development project.

C. Reconvene into Regular Session

1. Consider and take action on an Economic Development Agreement with a prospective local business.

IV. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 24th day of September, 2021 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE EMPLOYEE PAID QUARANTINE LEAVE POLICY FOR NON-POLICE, FIRE AND EMS EMPLOYEES.

Department: Administration

Subject: Employee Paid Quarantine Leave Policy

Background: During the September 14th City Council Meeting, a resolution was presented to City Council regarding an Employee Paid Quarantine Leave Policy. House Bill 2073, which addresses a Quarantine Leave Policy for Police, Fire and EMS, does not require employers to provide these same employment benefits, compensation, and health plan benefits to other employees. The proposed policy would have paid employees if they tested positive for COVID-19 and had been vaccinated. Additionally, employees must be exposed while at work. The City Council requested staff to reevaluate the policy with the possibility of removing the vaccination and exposure while at work. After evaluating these requirements and the potential cost, it is recommended the City not have an Employee Paid Quarantine Leave Policy. The maximum ten-days of leave for each employee must be included in the City's Financial Statements as a liability and, as such, the value of those ten days would have to be held in reserve, as does sick leave and vacation. The estimated value of this leave is \$207,000.00. If employees are required to quarantine because of contracting COVID-19, they will have to use their current sick leave and/or vacation.

Funding Source: Various Funds

Staff Recommendation: Staff recommends denial of the resolution adopting the Employee Paid Quarantine Leave Policy for non-Police, Fire and EMS employees.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 9/28/2021 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE EMPLOYEE PAID QUARANTINE LEAVE POLICY FOR NON-POLICE, FIRE AND EMS EMPLOYEES.

WHEREAS, during the last legislative session, the Texas Legislature passed H.B. 2073, which requires municipalities to provide for and maintain benefits for Police, Fire and EMS employees who are ordered to quarantine or isolate due to a possible or known exposure to a communicable disease while on duty; and

WHEREAS, although H.B. 2073 does not require employers to provide these same benefits to other employees, employment benefits and compensation and health plan benefits should be considered for all employees; and

WHEREAS, the paid leave and benefits provided by this policy are only available to non-Police, Fire and EMS employees who are ordered to quarantine or isolate due to testing positive for COVID-19; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby adopts the Employee Paid Quarantine Leave Policy for non-Police, Fire and EMS employees.

PASSED AND APPROVED this 28th day of September, 2021.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY'S Paid Quarantine Leave Policy

Section 1. Purpose.

The purpose of this policy is to provide for and maintain employment benefits for certain employees who are ordered to quarantine or isolate due to a possible or known exposure to COVID-19 while on duty.

Section 2. Applicability.

This policy applies to all employees of the City of Liberty. However, this policy does not apply to the following positions which have their own separate policy:

- A. Emergency Medical Technician, which means an individual who is employed by the City of Liberty and who is certified as an emergency medical technician under Chapter 773, Health and Safety Code.
- B. Fire Fighter, which means a paid employee of the Liberty Fire Department who:
 - a. Holds a position that requires substantial knowledge of firefighting.
 - b. Has met the requirements for certification by the Texas Commission on Fire Protection under Chapter 419, Government Code; and
 - c. Performs at least one of the following functions:
 - i. Fire suppression;
 - ii. Fire prevention;
 - iii. Fire training;
 - iv. Fire safety education;
 - v. Fire maintenance;
 - vi. Fire communications;
 - vii. Fire medical emergency technology
 - viii. Fire photography;
 - ix. Fire administration; or
 - x. Fire arson investigation
- C. Peace Officer, which means an individual described by Article 2.12 of the Code of Criminal Procedure who is employed by the City of Liberty.

Section 3. Conditions.

The paid leave and benefits provided by this policy are only available to employees not listed in Section 2 above, who are ordered to quarantine or isolate due to testing positive for COVID-19. An employee may be required to provide proof of their positive COVID-19 test and may be denied paid leave or benefits if the employee fails to provide proof within a reasonable time.

Section 4. Benefits.

If an employee is ordered to quarantine under the conditions in Section 3 above, the employee will receive all employment benefits and compensation for a period of up to two (2) weeks, including paid leave accrual, pension benefits, and health benefit plan benefits that the employee would customarily be provided on paid leave.

Section 5. Effect on Paid Leave Balances.

The City of Liberty will not reduce an eligible employee's sick leave, vacation leave, holiday, or other paid leave balance for quarantine under this policy.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING FIRE MITIGATION RATES; AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Fire

Subject: Fire Mitigation Rates

Background: As discussed in the budget workshops, incidents involving residents and nonresidents have been increasing over the last several years. The expense for the Fire Department services provided at these incidents is currently being paid for by the residents of Liberty. Currently, the Fire Department will bill insurance companies or businesses responsible for the incident for responding to hazmat spills, EMS response and transport, if required, and illegal burns/fires. Although most of the services in the proposed mitigation rates are currently being billed by the Fire Department's billing contractor, the proposed mitigation rates provide a more detailed explanation of the fees for each service provided. The estimated revenue from these rates is \$61,000. A copy of the proposed mitigation rates is attached.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the ordinance amending the Master Fee Schedule for Mitigation Rates for the Deployment of Emergency and Non-Emergency Services by the Fire Department.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 9/28/2021 6:00 PM

Department: Fire
Category: Ordinance

Ordinance

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING FIRE MITIGATION RATES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one ordinance, which can be amended as necessary by ordinance; and

WHEREAS, as discussed in the budget workshops, incidents involving residents and nonresidents have been increasing over the last several years; and

WHEREAS, the expense for the Fire Department services provided at these incidents are currently being paid for by the residents of Liberty; and

WHEREAS, currently, the Fire Department will bill insurance companies or businesses responsible for the incident for responding to hazmat spills, EMS response and transport, if required, and illegal burns/fires; and

WHEREAS, although most of the services in the proposed mitigation rates are currently being billed by the Fire Department's billing contractor, the proposed mitigation rates provide a more detailed explanation of the fees for each service provided; and

WHEREAS, the estimated revenue from these rates is \$61,000.00; and

WHEREAS, a copy of the proposed fire mitigation rates is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: That the City Council hereby adopts this ordinance amending the City's Master Fee Schedule.

Section 2: That all rates or schedules of rates which are in conflict herewith are, to the extent of such conflict only, expressly amended, changed and repealed.

Section 3: That the fee schedule attached hereto as Exhibit "A" amends the previous Master Fee Schedule to include the fire mitigation rates shown in Exhibit "A" and is hereby adopted as if fully set forth herein.

Section 4: That this ordinance shall take effect immediately from and after its passage as

indicated below.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this 28th day of September, 2021.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

MITIGATION RATES BASED ON PER HOUR

The mitigation rates below are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department’s actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

MOTOR VEHICLE INCIDENTS

Level 1 - \$516.00

Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident.

Level 2 - \$588.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - \$718.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,550.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - \$474.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

HAZMAT

Level 1 - \$832.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - \$2,971.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 – \$7,012.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$336.00 per HAZMAT team.**

FIRE INVESTIGATION

Fire Investigation Team - \$327.00 per hour.

Includes:

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

FIRES

Assignment - \$475.00 per hour, per engine / \$594.00 per hour, per truck

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common “billing level”. This occurs almost every time the fire department responds to an incident.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES

Assignment - \$475.00 per hour, per engine / \$594.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common “billing level”. This occurs almost every time the fire department responds to a water incident.

Billed at \$475 plus \$59 per hour, per rescue person.

Level 2

Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We

will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Billed at \$950 plus \$59 per hour, per rescue person.

Level 3

Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Billed at \$2,350 plus \$59 per hour per rescue person, plus \$119 per hour per HAZMAT team member.

Level 4

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

BACK COUNTRY OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed \$475 for the first response vehicle plus \$59 per rescue person. Additional rates of \$475 per hour per response vehicle and \$59 per hour per rescue person.

MITIGATION RATE NOTES

The mitigation rates above are average "billing levels" for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING ELECTRIC RATES; AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Electric

Subject: Electric Rates

Background: The electric rate schedules currently consist of three classes of customers with three to five charges for service, depending on the class and electrical usage of the customer. The three classes of customers are residential, commercial and large commercial. The monthly charges for each customer are base rate, monthly energy charge, fuel charge, demand charge and tax, if business. The monthly base rate and energy charge have remained unchanged for the last twenty years. However, the fuel charge varies from month to month and is a direct pass through from the energy transmission provider to the customer. The current charges for each class of customers are provided below:

Customer	Base	Energy	Fuel	Demand	Tax
Residential	\$ 6.00	\$0.037128/Kw	Varies	\$6.24/Kw	-
Commercial	\$21.80	\$0.03832/Kw	Varies	\$6.24/Kw	8.25%
Large Commercial	\$30.87	\$0.023989/Kw	Varies	\$4.62/Kw	8.25%

The first 50Kw for residential and the first 15 Kw for commercial customers are included in the base rate. On September 21, 2021, the Sam Rayburn Municipal Power Agency (SRMPA) Board of Directors approved the agency's rates for the three member cities. The City of Liberty's rate from SRMPA has been provided to the City's rate study consultant. The consultant is currently developing our new rate schedule and is unable to provide firm numbers prior to the posting of this agenda item. The proposed rates will be provided to City Council immediately after they are received and reviewed by staff from the consultant.

Funding Source: n/a

Staff Recommendation: Staff will offer a recommendation at the City Council Meeting.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF); AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY’S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S IMPLEMENTATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) FUNDS.

Department: Administration

Subject: American Rescue Plan Act

Background: The City of Liberty will receive a direct allocation of \$2,307,878.00 in American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds (ARPA-CLFRF). The funds may be used for Coronavirus related expenses, drainage, water, and wastewater infrastructure. The City received the first allocation of funds in the amount of \$1,153,939.17 on August 23, 2021. The second allocation will be in the same amount and occur in the summer of 2022. These funds, in part, will be used to fund the construction of the new water well, water tower, ground storage tank, pumping station and waterline connections. To receive these funds, the City must accept the funds and authorize the Mayor and City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's implementation of the ARPA-CLFRF funds.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution accepting the ARPA-CLFRF funds and authorizing the Mayor and City Manager to act as the City's Executive Officer and Authorized Representative, respectively.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 9/28/2021 6:00 PM

Department: Administration
Category: Resolution

Resolution 2021-

A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS,
AUTHORIZING THE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT
(ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF);
AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT
AS THE CITY’S EXECUTIVE OFFICER AND AUTHORIZED
REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S
IMPLEMENTATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) –
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) FUNDS.

WHEREAS, the City Council of Liberty, Texas desires to develop a viable community, including decent housing, suitable living environment, expanding economic opportunities, addressing health and safety needs, and improving critical infrastructure in response to the COVID-19 Pandemic; and

WHEREAS, certain conditions exist which represent a threat to public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Liberty, Texas to utilize and implement ARPA - CLFRF funding;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS:

1. That the ARPA - CLFRF is hereby authorized to be accepted on behalf of the City from the United States Treasury Department through TDEM.

2. That the City’s allocation be split into two (2) tranches in the amount of \$ _____ with Tranche No.1 being \$ _____ and Tranche No. 2 being \$ _____.

3. That the City Council directs and designates the following to act in all matters in connection with this application and the City’s participation in the ARPA - CLFRF:

- The Mayor and City Manager shall serve as the City’s Chief Executive Officer and Authorized Representative to execute funding request, authorizations and any subsequent contractual documents; and
- The Mayor, City Manager, and City Secretary are authorized to execute environmental review documents and to certify environmental clearance matters associated with the ARPA – CLFRF funds; and
- The Mayor, City Manager, City Secretary, and Finance Director are authorized to execute payment documents and/or other forms required to reimburse project costs.

4. That all funds will be used in accordance with all applicable federal, state, local and

programmatic requirements as directed by the United States Treasury Department.

Passed and approved on this 28th day of September, 2021.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Department: Administration

Subject: American Rescue Plan Act Policies

Background: The City of Liberty will receive a direct allocation of \$2,307,878.00 in American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds (ARPA-CLFRF). The funds may be used for Coronavirus related expenses, drainage, water, and wastewater infrastructure. The City received the first allocation of funds in the amount of \$1,153,939.17 on August 23, 2021. The second allocation will be in the same amount and occur in the summer of 2022. These funds, in part, will be used to fund the construction of the new water well, water tower, ground storage tank, pumping station and waterline connections. By accepting these funds, the City agrees to adopt the following policies:

1. Citizen Participation Plan and Grievance Procedures
2. Section 3 Policy regarding job training, employment and contracting opportunities for Section 3 residents & businesses
3. Police Excessive Force Policy
4. Section 504 Policy and Grievance Procedures against discrimination based on handicap
5. Limited English Proficiency Plan
6. Fair Housing Policy
7. Code of Conduct Policy regarding conflict of interest pertaining to procurement procedures

A copy of policies is enclosed and will be posted at the appropriate locations in both English and Spanish.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution adopting the policies required to receive American Recsue Plan Act Coronavirus Local Fiscal Recovery Funds.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 9/28/2021 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Whereas, the City of Liberty, Texas, (hereinafter referred to as “City”) has been awarded ARP - CLFRF funding through an ARP - CLFRF grant from the United States Treasury Department (hereinafter referred to as “TREASURY”);

Whereas, the City, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CLFRF activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the ARP - CLFRF project area;

Whereas, the City, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each ARP - CLFRF project;

Whereas, the City, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC

3608(e)(5)) that requires federal programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the ARP - CLFRF contract, to affirmatively further fair housing;

Whereas, the City, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS, ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Section 504 Policy and Grievance Procedures;
5. Limited English Proficiency Plan;
6. Fair Housing Policy; and
7. Code of Conduct Policy

Passed and approved on this 28th day of September, 2021.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITIZEN PARTICIPATION PLAN

AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF)

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the United States Treasury Department's ARP - CLFRF Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Liberty, 1829 Sam Houston St., Liberty, TX 77575, 936-336-3684, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the ARP - CLFRF project.

1. A person who has a complaint or grievance about any services or activities with respect to the ARP - CLFRF project, whether it is a proposed, ongoing, or completed ARP - CLFRF should contact the City of Liberty, 1829 Sam Houston St., Liberty, TX 77575, 936-336-3684.
2. A copy of the complaint or grievance shall be transmitted by the City Secretary to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the ARP - CLFRF for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of ARP - CLFRF funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the ARP - CLFRF project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend

the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a ARP - CLFRF application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a ARP - CLFRF project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the United States Treasury Department.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable ARP - CLFRF application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the ARP - CLFRF program, and the use of past ARP - CLFRF contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the ARP - CLFRF program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by ARP - CLFRF, proposed to be made in the use of ARP - CLFRF funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the ARP - CLFRF project, the City shall hold a public hearing and review its program performance including the actual use of the ARP - CLFRF funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the ARP - CLFRF project or for the closeout of the ARP - CLFRF project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the ARP - CLFRF project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Mayor

Date

Section 3 Policy

In accordance with 12 U.S.C. 1701u the City of Liberty agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by ARP - CLFRF grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in ARP - CLFRF funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by TREASURY to the Grant Recipient.
- G. Submit reports as required by TREASURY regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of the federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Liberty we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Mayor

Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), City of Liberty hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Liberty to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of City of Liberty to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. City of Liberty will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Liberty we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Mayor

Date

Section 504 Policy Against Discrimination
based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the United States Treasury American Rescue Plan, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Liberty hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Treasury.
2. The City of Liberty does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Liberty recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Liberty shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the ARP - CLFRF program, City of Liberty shall ensure that they are provided with the information necessary to understand and participate in the ARP - CLFRF program.
6. Grievances and Complaints
 - A. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Liberty to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - B. Complaints should be addressed to: April Gilliland, 1829 Sam Houston St., Liberty, TX 77575, 936-336-3684, who has been designated to coordinate Section 504 compliance efforts
 - C. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - D. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - E. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by City. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
 - F. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
 - G. The Section 504 coordinator shall maintain the files and records of the City of Liberty relating to the complaint's files.
 - H. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Liberty within ten working days after the receipt of the written determination/resolution.

- I. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Treasury. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- J. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Liberty complies with Section 504 and Treasury regulations.

Mayor

Date

Limited English Proficiency Plan

Grantee:	City of Liberty
Community Population:	8,221
LEP Population:	1,737
Languages Spoken:	
1. By more than 5% of the eligible population or beneficiaries and has more than 50 in number; or	21.1%
2. By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or	
3. By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries.	

Program activities to be accessible to LEP persons:

- ☐ Public notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded projects.
- ☐ Publications regarding ARP - CLFRF applications, grievance procedure, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action, and other vital hearings, documents, and program requirements.
- N/A Other program documents:

Resources available to Grant Recipient:

- ☐ Translation services: City will retain translation services upon request.
- ☐ Interpreter services: City will retain translation services upon request.
- N/A Other resources:

Language assistance to be provided:

- ☐ Translation (oral and/or written) of advertised notices and vital documents for: City will provide translated documents upon request and retain services to accommodate populations with limited English proficiency.
- ☐ Referrals to community liaisons proficient in the language of LEP person: City will identify community liaisons that will assist to provide accommodations to LEP person and provide these services upon request.
- ☐ Public meetings conducted in multiple languages: City will conduct public meetings in multiple languages upon request.
- ☐ Notices to recipients of the availability of LEP services: City will reference the availability of accommodations in public notices and post documents to accommodate LEP persons in public buildings.
- N/A Other Services:

Signature - Chief Elected Official or Civil Rights Officer

Date

Fair Housing Policy

In accordance with Fair Housing Act, the City of Liberty hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Liberty agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Liberty agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Liberty will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Liberty, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Mayor

Date

CODE OF CONDUCT
CONFLICT OF INTEREST POLICY PERTAINING TO PROCUREMENT PROCEDURES

As a Grant Recipient of a federal or state grant contract (including ARP - CLFRF), the City of Liberty shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the federal or state grant contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Liberty shall participate in the selection, award, or administration of a contract supported by federal or state grant funds (including ARP - CLFRF) if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Liberty shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving federal or state grant funds (including ARP - CLFRF), that has any grant-related function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the federal or state grant activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a federal or state grant contract or award, or that is required to complete some or all work under the federal or state grant contract in order to meet any National Program Objectives.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a federal or state grant contract or award (including ARP - CLFRF), or that is required to complete some or all work under the federal or state grant contract in order to meet a National Program Objective, that might potentially receive benefits from the federal or state grant award may not participate in the selection, award, or administration of a contract supported by federal or state grant funding.

Any alleged violations of these standards of conduct shall be referred to the City of Liberty's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Mayor

Date

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: FAIR HOUSING MONTH PROCLAMATION

Department: Administration

Subject: Fair Housing Month Proclamation

Background: The Fair Housing Act, prohibits discrimination in the financing, rent, or sale of any dwelling based on race, color, religion, sex, national origin, or disability. This proclamation reflects the City's support of the Fair Housing Law.

Funding Source: N/A

Staff Recommendation: N/A



Fair Housing Month Proclamation Proclamation of April as Fair Housing Month

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of Liberty, Texas do proclaim April as Fair Housing Month in the City of Liberty, Texas and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the 28th day of September, 2021.

Carl Pickett, Mayor
City of Liberty, Texas

ATTEST:

April Gilliland, City Secretary
City of Liberty, Texas

09/01/2020

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING _____ TO THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT APPRAISAL REVIEW BOARD.

Department: Administration

Subject: CAD Appraisal Review Board Nomination

Background: The CAD is requesting a nomination(s) from each taxing entity to the Appraisal Review Board. Nominations can be made for the "At Large" and "Auxiliary Member". To serve on this Board, individuals must be a resident of the Appraisal District for 2 years, and cannot be an officer or employee of the Appraisal District or any Taxing Entity. Members serve two-year staggered terms, and may only serve three (3) consecutive terms. Meetings are held once a month and then twice weekly during May and June. Members are compensated \$150 per meeting. If an individual is nominated who is not currently on the ARB, that individual must fill out the CAD application for appointment.

The two (2) year term of the following four (5) positions on the Liberty County Appraisal Review Board (ARB) will expire December 31, 2021:

<u>County Pct. #</u>	<u>Board Member</u>
1	Vacant
4	Bernie Brown
At large	Walt Saucier
At large	Mark Jamison
Auxilliary	Craig McNair

Funding Source: N/A

Staff Recommendation: Staff recommends City Council make a nomination to the Appraisal Review Board.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 9/28/2021 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING _____ TO THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT APPRAISAL REVIEW BOARD.

WHEREAS, the Liberty County Central Appraisal District ("CAD") Board of Directors appoints members to the Appraisal Review Board from nominations made by the various governing entities; and

WHEREAS, CAD is requesting one (1) Appraisal Review Board nomination from each taxing entity, from their respective County precinct.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby nominates _____ for the Liberty County Central Appraisal District Appraisal Review Board.

PASSED AND APPROVED this 28th day of September, 2021.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT
P.O. BOX 10016/2030 SAM HOUSTON
LIBERTY, TEXAS 77575
(936) 336-5722 FAX (936) 336-8390

August 19, 2021

To: All Voting Taxing Units

Re: ARB Nominations

Dear Taxing Units:

The two (2) year term of the following five (5) positions on the Liberty County Appraisal Review Board (ARB) will expire December 31, 2021.

<u>County Pct.#</u>	<u>Board Member</u>
1	Vacant
4	Bernie Brown
At Large	Walt Saucier
At Large	Mark Jamison
Auxilliary	Craig McNair

The Board of Directors has requested you submit a nominee from your area to the district office by 5:00 P.M. on September 21, 2021. The Board will make appointments at their regularly scheduled meeting on Thursday, September 23, 2021 at 9:30 A.M. Please have your nominee **complete the enclosed application** unless they are currently serving on the ARB.

According to Sec. 6.41(c) of the Property Tax Code, to be eligible to serve on the Appraisal Review Board, **an individual must be a resident of the Appraisal District for two (2) years and cannot be an officer or an employee of the Appraisal District or a Taxing Unit.** Additionally, the law also bars from service a person who contracts for any purpose with the Appraisal District or a Taxing Unit. In addition, all members will be required to attend an ARB training session.

Typically, the ARB meets at 9:00 A.M. once a month and at least twice a week during the month of May, and up to four times a week for the month of June. **ARB members are paid \$150.00 per day.**

If you should have any questions concerning these nominations, please give me a call.
If your nomination is someone currently on the Board, please do not require them to complete the attached application.

Sincerely,


Lana McCarty
Chief Administrator

APPLICATION FOR APPRAISAL REVIEW BOARD APPOINTMENT LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

APPLICANT INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL
ADDRESS		
CITY		ZIP CODE
SOCIAL SECURITY NUMBER	TELEPHONE NUMBERS: DAYTIME ()	EVENING ()

APPRAISAL REVIEW BOARD QUALIFICATION STATEMENT

Please answer the following questions by checking "Yes" or "No"

1. Are you a resident of the Liberty County Central Appraisal District and have you resided within the District for the past two years? Yes _____ No _____

2. Are you currently employed by or are you an officer or director of the State Comptroller's Office, an appraisal district, or a taxing unit (i.e. county, school district, or special district) in any capacity? Yes _____ No _____

If you answered "Yes" please indicate in what capacity you are employed or serve below:

3. Have you ever been employed by or been an officer or director of the Liberty County Central Appraisal District or any taxing unit (i.e. county, school district, city or special district) served by the Liberty County Central Appraisal District? Yes _____ No _____

4. Do you, or does any relative of yours within the second degree by either blood or marriage, do business in the Liberty County Central Appraisal District as a paid property tax agent or as an appraiser who performs appraisals for use in property tax proceedings? Yes _____ No _____

These are the degrees of relationship included:

1st Degree by Consanguinity (blood): Parents, children

1st Degree by Affinity (marriage): Spouse, spouses of relatives listed under consanguinity, stepparents, spouse's children, and stepchildren

2nd Degree by Consanguinity (blood): Grandparents, grandchildren, brothers, and sisters

2nd Degree by Affinity (marriage): Spouse's grandparents, spouse's brothers and sisters

5. Are you, or a business in which you hold substantial interest, a party to a contract with the Appraisal District or with a taxing unit in the District? A substantial interest means that you and your spouse together own at least 10% of the voting stock or shares in the business, or that either of you is a partner, limited partner, or officer of the business entity. Yes _____ No _____

6. Is any relative of either you or your spouse employed by the Liberty County Central Appraisal District?

Relative's Name: _____

Degree of Relationship: _____

7. Do you own property in Liberty County? Yes _____ No _____
If "Yes" are the property taxes current? Yes _____ No _____

PERSONAL BACKGROUND

1. Have you ever been convicted of a felony or of a misdemeanor involving moral turpitude, or are you presently under indictment or other legal accusation of theft or for any felony? If "Yes" explain below the nature of the offense, date, and location: Yes _____ No _____

2. Are you a U.S. citizen? Yes _____ No _____
If "No" are you eligible to be employed under a visa or entry permit? Yes _____ No _____

3. Use the space below to list professional society memberships, job related licenses registrations, certificates (with their numbers), and expiration dates. Provide additional comments or information that would be of assistance in considering you for this position.

EDUCATION AND TRAINING

Please indicate your level of education below:

Less than high school education _____ High school education _____ College education _____
Number of years attended college _____
Degree(s) attained _____

WORK HISTORY

(List most recent jobs first)

Include paid or verifiable non-paid experience including military service. If you have had more than one position with the same employer, please list each position separately.

Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____

In your own words, please explain why you would like to serve on the Appraisal Review Board:

I affirm that the information provided in this application is true and correct. I further affirm that to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for the Liberty County Central Appraisal District.

Signature: _____ Date: _____

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING CANDIDATE(S) FOR THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

Department: Administration

Subject: Nomination to the CAD Board of Directors

Background: Members of the CAD Board of Directors serve two-year terms and must reside in the Appraisal District for at least two years prior to taking office. A person may serve on the governing body of a taxing unit in the District and also serve as a Director of the CAD. However, an employee of a taxing unit is not eligible to serve.

Each voting taxing unit may nominate one to five candidates for each of the five positions on the Board. Nominations are due by October 15, 2021. Ballots containing the names of the nominated individuals will be mailed to each taxing unit by October 30, 2021.

In September, 2019, the City Council nominated John Hebert, Jr. to this Board.

Current Board Members are: Bobby Ray Coats, Mark Sjolander, John Hebert, Jr., Phillip Craig Russell, and Josh Day.

Funding Source: N/A

Staff Recommendation: Staff recommends City Council make a nomination to the Liberty County Central Appraisal District Board of Directors.

Liberty County Central Appraisal District

P. O. Box 10016 -- 2030 Sam Houston -- Liberty, TX 77575-2916

www.libertycad.com

MEMBERS OF THE BOARD

Bobby Ray Coats -- Chair.
Mark Sjolander -- Vice Chair.
John Hebert Jr. -- Sec.
Josh Day
Phillip Russell
Richard L. Brown -- Ex-Officio



CHIEF ADMINISTRATOR

Lana McCarty

MAIN OFFICE -- LIBERTY

Phone (936) 336-5722

CLEVELAND BRANCH OFFICE

Phone (281) 593-1605

August 18, 2021

To: All Taxing Units

Re: Nomination of Directors for the Liberty County Central Appraisal District

Dear Sir;

It is time again for the voting taxing units within the Liberty County Central Appraisal District to select Appraisal District directors. These directors will serve two year terms beginning January 1, 2022.

An Appraisal District director must reside in the Appraisal District for at least two years immediately preceding the date he or she takes office. A person may serve on the governing body of a taxing unit in the Appraisal District (i.e. City Councilman, School board trustees, County Commissioner, etc.) and still be eligible to serve as director. An employee of a taxing unit is not eligible to serve as a director unless he is also an elected official. Property Tax Code Section 6.035, prohibits a Board Member from serving if the member is related within the second degree of consanguinity or affinity to a person who is in the business of Appraising property or represents property owners in proceedings in the Appraisal District. Under Section 6.036, a person is also ineligible if he, or a business that he has a substantial interest in, enters into a contract with the Appraisal District or a taxing unit in the district. Also, Section 6.035 of the Texas Property Tax Code may prohibit a person from serving if they owe delinquent taxes.

Each voting taxing unit is entitled to nominate one candidate for each of the five positions on the board. Thus, your taxing unit may nominate one to five candidates. To **guarantee election**, a director must receive at least 834 votes out of 5,000 total votes.

Attached for your study is a timetable for election of directors and a list of all voting taxing units and their voting entitlements. Please submit the names of your nominees by written Resolution to my office by October 15, 2021. **Only the names of the nominees received by the deadline of October 15, 2021 will be included on the official ballot which will be mailed to each voting taxing unit by October 30, 2021.** If I can answer any questions concerning this election, please contact me at the number listed above.

Sincerely,


LANA MCCARTY
CHIEF ADMINISTRATOR

TIMETABLE FOR ELECTION OF BOARD OF DIRECTORS LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

September 30, 2021

-Chief Appraiser must notify each taxing unit of the number of votes it may cast and deliver to the following:

- County Judge and each Commissioner
- Mayor and City Manager of each city
- School Board President and Superintendent for each school

October 15, 2021

-Each of these voting taxing units nominates by Resolution, one candidate for each of the five (5) positions and submits their nominations to the Chief Administrator.

October 30, 2021

-The Chief Administrator prepares a ballot listing the candidates alphabetically and delivers ballot to each voting taxing unit.

December 15, 2021

-Each voting unit casts its vote by written resolution and submits it to the Chief Administrator by this date.

December 31, 2021

-Chief Administrator must count votes, declare winners and notify all taxing units of results by this date.

January 1, 2022

-Directors begin their two-year term of office.

NOTE: If any of the above deadlines fall on a holiday or weekend, the deadline will be the next working day.

LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT 2021 VOTE ENTITLEMENT CALCULATION FOR CAD DIRECTORS FOR 2022-2023 TERMS

VOTING TAXING UNITS	2020 TAX LEVY	%	# OF VOTES
LIBERTY COUNTY	\$ 41,261,339	0.2934	1,467
CLEVELAND ISD	\$ 25,511,803	0.1814	907
DAYTON ISD	\$ 26,753,453	0.1902	951
DEVERS ISD	\$ 2,127,675	0.0151	76
HARDIN ISD	\$ 6,573,253	0.0467	234
HULL DAISSETTA ISD	\$ 2,932,787	0.0209	104
LIBERTY ISD	\$ 13,425,268	0.0955	477
TARKINGTON ISD	\$ 7,373,095	0.0524	262
CITY OF AMES	\$ 268,930	0.0019	10
CITY OF CLEVELAND	\$ 3,475,473	0.0247	124
CITY OF DAISSETTA	\$ 167,462	0.0012	6
CITY OF DAYTON	\$ 6,224,097	0.0443	221
CITY OF DAYTON LAKES	\$ 16,351	0.0001	-
CITY OF DEVERS	\$ 51,495	0.0004	2
CITY OF HARDIN	\$ 106,449	0.0008	4
CITY OF LIBERTY	\$ 4,161,542	0.0296	148
CITY OF MONT BELVIEU	\$ 9,752	0.0001	-
CITY OF PLUM GROVE	\$ 210,237	0.0015	7
TOTAL	\$ 140,650,461		5,000

NOTE: 2020 levy as of 4/12/2021

RESOLUTION

Whereas, _____ is a voting taxing unit in the Liberty County Central Appraisal District; and

Whereas, each voting taxing unit in Liberty County is entitled to nominate one candidate for each of the district's five Board of Directors positions; and

Whereas, these nominations must be submitted to the Chief Appraiser by October 15, 2021 to be eligible to be placed on the ballot for the 2022-2023 term; and

Therefore, be it resolved, that the _____
nominates the following candidates for the Liberty County Appraisal District Board of Directors:

Approved this the _____ day of _____, 2021.

TITLE

ATTEST:

TITLE

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Sec. 6.03. BOARD OF DIRECTORS. (a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and

(4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.

(f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(l) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

APPLICATION FOR BOARD OF DIRECTOR FOR LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

APPLICANT INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL
ADDRESS		
CITY		ZIP CODE
SOCIAL SECURITY NUMBER	TELEPHONE NUMBERS: DAYTIME ()	EVENING ()

BOARD OF DIRECTOR QUALIFICATION STATEMENT

Please answer the following questions by checking "Yes" or "No"

1. Are you a resident of the Liberty County Central Appraisal District? Yes _____ No _____

2. Are you currently employed by or are you an officer or director of the State Comptroller's Office, an appraisal district, or a taxing unit (i.e. county, school district, or special district) in any capacity? Yes _____ No _____
 If you answered "Yes" please indicate in what capacity you are employed or serve below:

3. Have you ever been employed by or been an officer or director of the Liberty County Central Appraisal District or any taxing unit (i.e. county, school district, city or special district) served by the Liberty County Central Appraisal District? Yes _____ No _____

4. Do you, or does any relative of yours within the second degree by either blood or marriage, do business in the Liberty County Central Appraisal District as a paid property tax agent or as an appraiser who performs appraisals for use in property tax proceedings? Yes _____ No _____

 These are the degrees of relationship included:
 1st Degree by Consanguinity (blood): Parents, children
 1st Degree by Affinity (marriage): Spouse, spouses of relatives listed under consanguinity, stepparents, spouse's children, and stepchildren
 2nd Degree by Consanguinity (blood): Grandparents, grandchildren, brothers, and sisters
 2nd Degree by Affinity (marriage): Spouse's grandparents, spouse's brothers and sisters

5. Are you, or a business in which you hold substantial interest, a party to a contract with the Appraisal District or with a taxing unit in the District? A substantial interest means that you and your spouse together own at least 10% of the voting stock or shares in the business, or that either of you is a partner, limited partner, or officer of the business entity. Yes _____ No _____

6. Is any relative of either you or your spouse employed by the Liberty County Central Appraisal District?
 Relative's Name: _____
 Degree of Relationship: _____

7. Do you own property in Liberty County? Yes _____ No _____
 If "Yes" are the property taxes current? Yes _____ No _____

PERSONAL BACKGROUND

1. Have you ever been convicted of a felony or of a misdemeanor involving moral turpitude, or are you presently under indictment or other legal accusation of theft or for any felony? If "Yes" explain below the nature of the offense, date, and location:

2. Are you a U.S. citizen? Yes _____ No _____
If "No" are you eligible to be employed under a visa or entry permit? Yes _____ No _____
3. Use the space below to list professional society memberships, job related licenses registrations, certificates (with their numbers), and expiration dates. Provide additional comments or information that would be of assistance in considering you for this position.

EDUCATION AND TRAINING

Please indicate your level of education below:

Less than high school education _____ High school education _____ College education _____
Number of years attended college _____
Degree(s) attained _____

WORK HISTORY

(List most recent jobs first)

Include paid or verifiable non-paid experience including military service. If you have had more than one position with the same employer, please list each position separately.

Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____
Company Name _____	Address _____
Type of Business _____	Position Held _____ Yrs of Service _____

In your own words, please explain why you would like to serve on the Board of Directors:

I affirm that the information provided in this application is true and correct. I further affirm that to the best of my knowledge and belief, I am not disqualified by law from accepting a position to the Liberty County Central Appraisal District Board of Directors.

Signature: _____ Date: _____

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: Executive Session

Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To deliberate a proposed economic development project.

Department: Council and Board

Subject: Economic Development

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: September 28, 2021

Agenda Wording: Consider and take action on an Economic Development Agreement with a prospective local business.

Department: Administration

Subject: Amend 380 Agreement with Liberty Capstone Properties, LLC.

Background:

Funding Source:

Staff Recommendation: