The City of Liberty
City Council

Special Called Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, February 23, 2010 **6:00 PM** **City Council Chambers**

THE City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	¨	¨	¨	
Councilperson Dennis Beasley	¨	¨	¨	
Councilperson Diane Huddleston	¨	¨	¨	
Mayor Pro-Tem Mike McCarty	¨	¨	¨	
Councilperson Al Simonson	¨	¨	¨	
Councilperson Louie Potetz	¨	¨	¨	
Councilperson Frank Jordan	¨	¨	¨	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

III. PRESENTATIONS / REPORTS

A. Information Item 2010-10

Recycling Report - Councilperson Huddleston

B. Information Item 2010-11

Community Development Advisory Board Report - Councilperson Jordan

- CDAB Minutes 1-11-10 (PDF)

C. Information Item 2010-12

Electric Department Presentation - Randy Wiggins, Elec. Services Director

D. Information Item 2010-13

Finance Report - January 2010 - Gary Broz, City Manager

E. Information Item 2010-14

Humphreys Cultural Center Expansion Project & Other Projects Update - Gary Broz, City Manager

IV. REGULAR AGENDA

A. Regular Session

1. Public Hearing 2010-1

Public Hearing Regarding Participation in the Texas Enterprise Zone and the Nomination of Boomerang Tube, LLC as a Texas Enterprise Project.

- Public Hearing Notice Enterprise Zone (PDF)

2. Ordinance 2010-7

Consider Adoption of an Ordinance Authorizing Participation in the Texas Enterprise Zone Program, Pursuant to the Texas Enterprise Zone Act, and Nominating Boomerang Tube, LLC as an Enterprise Project.

3. Council Action 2010-19

Consider the Appointment of Two Council Members to Assist with Solid Waste Bid Specifications.

4. Ordinance 2010-8

Consider Adoption of an Ordinance Repealing the 9% Gross Receipts Tax at the Liberty Municipal Airport.

5. Council Action 2010-20

Consider Authorizing the Purchase of Incode Call Center Software.

- Incode Call Center Proposal (PDF)

6. Council Action 2010-21

Review, Discuss, and Consider Acceptance of the Fiscal Year 08-09 Audit Report, as Prepared by Swaim, Hanagriff, and Associates.

B. Executive Session

Deliberation Regarding Economic Development Negotiation. Gov. Code §551.087
Consultation With Attorney. Gov. Code §551.071
Meeting Concerning Municipally Owned Utility. Gov. Code §551.086

1. Discussion of electrical services and/or incentives to Boomerang Tube, LLC.
2. Discussion of electrical services and/or incentives to Holiday Inn Express.

C. Reconvene into Regular Session

1. Council Action 2010-22

Consider Approval Regarding Electrical Services And/Or Incentives to Boomerang Tube, LLC.

2. Council Action 2010-23

Consider Approval Regarding Electrical Services And/Or Incentives to Holiday Inn Express.

V. WORK SESSION

1. Work Session 2010-3

Discussion of Proposed Ordinance Regarding Parking and Surface Requirement for Commercial Use Property.

- Parking Ordinance Amendment-Proposed (PDF)

VI. COUNCIL MEAL

VII. ADJOURNMENT

Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 18th day of February, 2010 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

_____
Dianne Tidwell, City Secretary

Notice given to The Vindicator, Liberty Gazette, and KSHN Radio.

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2010.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM 2010-10

DOC ID: 1573

Recycling Report - Councilperson Huddleston

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM 2010-11

DOC ID: 1574

Community Development Advisory Board Report - Councilperson Jordan

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COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
To the Liberty City Council

Minutes for the CDAB meeting dated January 11, 2010 at 5:30 pm in the Liberty City Hall, Liberty, Texas.

A quorum was in attendance including Frank Jordan-Chairman; Celeste Newton; Sharon Riley; Juan Venegas and Stephen Dugger. Absent were Beth Takach and Martha Goodwin. Also attending were Gary Broz, Avon Moore, Naomi Herrington and Edward Pickett.

Frank Jordan opened the meeting by reading the CDAB mission statement:
"The mission of the Community Development Advisory Board is to actively promote and provide a plan of action to promote economic development, tourism and beautification while enhancing and developing the public lands within our community and encouraging City and Private sector cooperation towards this goal and to offer any recommendations tha might improve the quality of life in our City."

Avon Moore, Maintenance Dept Director, assisted Gary Broz, City Manager in presenting a Power Point presentation on the current status of Liberty City Parks, including the Liberty Municipal Park and neighborhood parks located at Palmer S at Navigation, Magnolia at Browning and Lamar at Ohio St.

The CDAB discussed the need for lighting on already established concrete areas for evening usage and safety for those using the parks at Magnolia at Browning and Lamar at Ohio St. An estimate of $1,500 was provided by City personnel fo total expense of equipment and labor and a request will be made of a contribution in this amount to provide two lights at each park location by local civic associations with City guidance on installation and CDAB would request same.

Beautification of the Liberty Square was discussed with the challenges associated with merchant coordination and cooperation, including County occupied buildings. The entry from Highway 90 on the west side of the City was also discussed with a goal to make entry more appealing; particularly on the north side. Trash cans with cigarette containers are being reviewed for potential purchase in the near future to be located in the Liberty Square area to help clean and clear debris now on sidewalks.

The renovation of the old Trinity Bridge was also discussed, with Frank Jordan stating a non-profit group that specializes in old bridge renovations had surveyed the bridge and indicated an interest in assisting Liberty after completion of a majo project now in progress. Further, TXDot had indicated no budget funds were allocated for any renovation in the next two years. (Note: City Manager, Gary Broz, has since talked with TXDot and the situation has changed with the bridge now again an agenda and budget item in two years, but without details at this time.)

Edward Pickett updated the present project to move and renovate the Liberty Train Depot now in severe deteriorating condition. While the railroads involved have been only minimally cooperative, Pickett reported estimates at present for moving the Depot to another location range from $1.2 to $1.5 million dollars. Gary Broz indicated the City of Liberty at thi time would not be able to participate in funding the project and funds would have to come from private sources. Because of expansion plans of the railroads to have a second track through Liberty in coming years, leaving the Depot at the present location is not an alternative. While expressing interest in assisting those now involved in the Depot project, the CDAB at this time is not recommending any action by the City Council, except to monitor the project on an ongoing basis for feasibility and ways in which the City might assist private citizens and groups in the Liberty Depot project.

Tourism was again discussed as a goal requiring little infrastructure with outstanding potential and the fact the Hotel/Mote Tax collected by the City of Liberty is segregated and by purpose can be utilized with City Council approval to promote tourism in different formats in the City of Liberty.

There being no more business to come before the Community Development Advisory Board, the meeting was adjourned.

Frank Jordan, Chairman

Members:
Frank Jordan (Chairman): 334-1510 wk; 936-334-5778 cell: fjordan@nsc24.com.
Stephen Dugger: 936-336-2383 wk; Stephen.dugger@edwardjones.com
Martha Goodwin: Martha.goodwin@wrksolutions.com
Celeste Newton: 336-5688 hm; cell: CNewton@earthlink.net.
Sharon Riley: 336-2986 hm;; 713-829-8808 cell; sriley@westwoodchemicals.com
Beth Takach: 936-336-1122 wk; beth@libertysys.com
Juan Venegas: 334-8860 wk; 832-335-2269 Cell; no email

Attachment: CDAB Minutes 1-11-10 (INF-2010-11 : CDAB Report)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Presentations

INFORMATION ITEM 2010-12

DOC ID: 1575

Electric Department Presentation - Randy Wiggins, Elec. Services Director

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM 2010-13

DOC ID: 1576

Finance Report - January 2010 - Gary Broz, City Manager

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM 2010-14

DOC ID: 1577

Humphreys Cultural Center Expansion Project & Other Projects Update - Gary Broz, City Manager

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Enterprise Zone

PUBLIC HEARING 2010-1

DOC ID: 1578

Public Hearing Regarding Participation in the Texas Enterprise Zone and the Nomination of Boomerang Tube, LLC as a Texas Enterprise Project.

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PUBLIC HEARING NOTICE

The Liberty City Council will conduct a public hearing on Tuesday, February 23, 2010 at 6:00 p.m. in the Council Chambers of the Liberty City Hall, located at 1829 Sam Houston, Liberty, Texas 77575 to consider comment concerning the adoption of an ordinance to participate in the Texas Enterprise Zone Program and to consider and nominate Boomerang Tube, LLC., Highway 3361, Liberty, Texas 77575 to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Project. Possible tax incentives to be offered to projects within the City of Liberty will be discussed at the hearing. All interested parties are encouraged to attend and present their views. For additional information contact Mr. Gary Broz, City Manager, at (936) 336-3684.

This public notice was posted on the official bulletin board of the Liberty City Council, at the Liberty City Hall at 1829 Sam Houston, Liberty, Texas 77575 at 3:00 p.m., February 12, 2010.

1829 Sam Houston Street Liberty, Texas 77575 936-336-3684 Fax: 936-336-9846 www.cityofliberty.org

Attachment: Public Hearing Notice Enterprise Zone (PH-2010-1 : Texas Enterprise Zone)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM
Department: Administration
Category: Texas Enterprise Zone

ORDINANCE 2010-7

DOC ID: 1579 A

Consider Adoption of an Ordinance Authorizing Participation in the Texas Enterprise Zone Program, Pursuant to the Texas Enterprise Zone Act, and Nominating Boomerang Tube, LLC as an Enterprise Project.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE CITY OF LIBERTY TO PARTICIPATE IN THE TEXAS ENTERPRISE ZONE PROGRAM PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE ("ACT"), PROVIDING TAX INCENTIVES, DESIGNATING A LIAISON FOR COMMUNICATION WITH THE INTERESTED PARTIES, AND NOMINATING **BOOMERANG TUBE, LLC** TO THE OFFICE OF THE GOVERNOR, ECONOMIC DEVELOPMENT AND TOURISM ("OOGEDT") THROUGH THE ECONOMIC DEVELOPMENT BANK ("BANK") AS A DOUBLE JUMBO ENTERPRISE PROJECT ("PROJECT"), AND DISPENSING OF THE REQUIREMENTS OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City Council of the City of Liberty, Texas (the "City") desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed areas of the City and to provide employment to residents of such areas; and

WHEREAS, the Project is not located in an area designated as an enterprise zone; and

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Act, **Boomerang Tube, LLC** has applied to the City for designation as a Double Jumbo Enterprise Project; and

WHEREAS, the City finds that **Boomerang Tube, LLC** meets the criteria for tax relief and other incentives adopted by the City on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, a public hearing to consider this ordinance was held by the City Council of the City of Liberty, Texas on February 23, 2010; **NOW THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1. The City nominates **Boomerang Tube, LLC** for Double Jumbo Enterprise Project status.

SECTION 2. The local incentives identified and summarized briefly in the attached **Exhibit A**, at the election of the governing body, are or will be made available to the nominated Project or activity of the qualified business site; and at least one of the local incentives is unique to enterprise zone areas.

SECTION 3. The enterprise zone areas within the City are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

SECTION 4. The City of Liberty City Council directs and designates the City Manager or his designee as the City's liaison to communicate and negotiate with the OOGEDT through the Bank and Enterprise Project(s) and to oversee enterprise zone activities and communications with qualified businesses and other entities in an enterprise zone or affected by an Enterprise Project.

SECTION 5. The City finds that **Boomerang Tube, LLC** meets the criteria for designation as an Enterprise Project under Chapter 2303, Subchapter F of the Act on the following grounds:

(a.) **Boomerang Tube, LLC** is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction, located outside of an enterprise zone and at least thirty-five percent (35%) of the business' new employees will be residents of an enterprise zone or economically disadvantaged individuals; and

(b.) There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities in the area; and

(c.) The designation of **Boomerang Tube, LLC** as a Double Jumbo Enterprise Project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

SECTION 6. The Double Jumbo Enterprise Project shall take effect on the date of designation of the double jumbo enterprise project by OOGEDT and terminate five years from the date of designation.

SECTION 7: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

SECTION 8: This Ordinance shall be in full force and effect from and after the date of its passage.

DULY PASSED by the City Council of the City of Liberty, Texas, on the ____day of February, 2010.

APPROVED:

_____
Carl Pickett, Mayor, City of Liberty

APPROVED AS TO FORM:

_____
City Attorney

CORRECTLY ENROLLED:

_____
City Secretary

Exhibit A

	Name of Incentive	Description of Incentive	Availability
1	Tax Abatement	Property tax abatement.	Citywide
2	Tax Increment Financing	Finance specific infrastructure and/or development improvements.	Citywide
3	Tax Exempt Financing	Offered through the Liberty Community Development Corporation.	Citywide
4	Freeport Exemption	Tax exemption for Freeport property.	Citywide
5	Zoning Changes/Variances	The City may make variances to expedite the development process.	Citywide
6	Building Code Exemptions	The City may provide certain building code exemptions to expedite the development process.	Citywide
7	Impact/ Inspection Fee Exemptions	The City waives impact fees for businesses.	Citywide
8	Streamlined Permitting	The City may allow permit applications and supporting materials to be tendered to one department for distribution to the appropriate City departments.	Citywide
9	Improved Fire and Police Protection	Safety and protection of City residents.	Citywide
10	Community Crime Prevention Programs	Neighborhood Watch Program.	Citywide
11	Capital Improvements In Water and Sewer Facilities	The City can provide resources for capital improvements related to road, water, and sewer service.	Citywide
12	Road Repair	The City can provide resources for capital improvements related to road, water, and sewer service.	Citywide
13	Creation or Improvement of Parks	Maintain healthy lifestyle for City residents through the Parks and Recreation Department.	Citywide
14	Special Public Transportation Routes or Reduced Fares	The City can provide resources to transport City residents..	Citywide

		Exhibit A (continued)	
	Name of Incentive	Description of Incentive	Availability
15	Promotion and Marketing Service	Community Development Advisory Board and Liberty-Dayton Area Chamber of Commerce.	Citywide
16	Job Training and Employment Services	Offered through Liberty County Workforce Academy.	Citywide
17	Retraining Program	Offered through Liberty County Workforce Academy.	Citywide
18	Literacy and Employment Skills Services	Offered through Liberty County Workforce Academy.	Citywide
19	Vocational Education	Offered through Liberty County Workforce Academy.	Citywide
20	Customized Job Training	Offered through Liberty County Workforce Academy.	Citywide

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Solid Waste Issues

COUNCIL ACTION 2010-19

DOC ID: 1580

Consider the Appointment of Two Council Members to Assist with Solid Waste Bid Specifications.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM
Department: Administration
Category: Airport Issues

ORDINANCE 2010-8
DOC ID: 1581 A

Consider Adoption of an Ordinance Repealing the 9% Gross Receipts Tax at the Liberty Municipal Airport.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 5, REMOVING COMMERCIAL OPERATING FEES AND REQUIRING CITY MANAGER APPROVAL FOR COMMERCIAL ACTIVITIES TAKING PLACE AT THE LIBERTY MUNICIPAL AIRPORT; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, by adoption of previous ordinances, The City Council of the City of Liberty, Texas detailed the appropriate procedures for charging fees for commercial activities taking place at the City of Liberty Municipal Airport;

WHEREAS, the City Council of the City of Liberty, Texas, finds it to be in the public interest to amend the ordinance and remove commercial operating fees for activities taking place at the City of Liberty Municipal Airport; and

WHEREAS, the City Manager shall approve all commercial activities taking place at the Liberty Municipal Airport prior to the commencement of such activities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Section 5-3(5) of the Code of Ordinances of the City of Liberty is amended to read as follows:

Sec. 5-3. General Rules and Regulations

(5) *Commercial Operations.* All persons, firms, associations, corporations, or entities must have approval from the City Manager's Office prior to the commencement of commercial activities at the City of Liberty Municipal Airport.

Section 2: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of

Liberty, this _____ day of _____, 2010.

_____
Carl Pickett, Mayor

ATTEST:

_____
Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Financing Option Issues

COUNCIL ACTION 2010-20

DOC ID: 1583

Consider Authorizing the Purchase of Incode Call Center Software.

EXPLANATION:
Enclosed you have a proposal from Incode for software purchase. Understanding that now is not a good time to spend money, I feel that this purchase will help the city be more accountable. The software will tract all our calls, also it has the ability for the employees to keep up with time and materials spent on each job. This software also enables anyone to see where the process is on any repair or problem. I am requesting approval to purchase this software from Incode at the price of $9691 with an annual maintenance fee of $2438 per year. If you have any questions, please let me know.

Gary Broz

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CITIZEN SERVICES

PRODUCT | INCODE CALL CENTER

Tyler's INCODE Call Center module provides the ability to record and track incoming calls, complaints, notifications, and resolutions to citizen requests. This module allows for efficient management of staff notification, issue tracking, and reporting of statistical data related to incidents.

The Call Center module provides detailed user-defined workflows for resolution of issues, including automatic generation of letters and notifications to citizens or contacts associated with an incident. Call Center interfaces with Tyler's INCODE Building Permits and Contact and Property Management modules.

TRANSACTION EFFICIENCY

- Automatic assignment of due dates and status based upon workflow and code setup parameters.
- Automatic notification of past due tasks to staff or group.
- Specialized console programs for incident entry to increase operator efficiency.
- Support for user-defined data elements.
- Automatic creation of next task in workflow.
- Independent task processing.

USER FRIENDLY

- Fast access to incident and task information to facilitate citizen requests.
- Reduction of data entry duplication through contact and property associations.
- Filtering of data views by property, citizen, incident type, dates, staff, group, priority, and user-defined data.
- Full audit trail for creation, editing, and resolution.
- Simplified reporting using saved report filtering and formatting settings.
- Full integration to INCODE Mapping.

INFORMATION & REPORTS

- Provides complete information regarding incident status, task status, and resolution actions performed.
- Allows setup of user-defined codes for incident types, statuses, task groups, and priorities.
- Automatically generates tasks based on user-defined resolution.
- Closes incidents or generates new tasks upon completion.
- Allows users to define employee groups which can be assigned to incidents and tasks.
- Provides full complement of reports including detailed reports for statistical analysis on call volume, statuses, staff or group workload, and resolutions.
- Integrates with Microsoft® Office for letter generation.
- Allows setup and processing of user-defined workflows for incident resolution.

"We had outgrown our previous software and after receiving high recommendations from several other INCODE users in our surrounding area, and seeing a product demonstration- we were sold on Tyler's INCODE products! The outstanding interface capabilities Tyler's INCODE products offer will cut down on staff time, allowing for increased productivity and a much quicker response time to citizens. We are looking forward to Tyler's outstanding training, support, and staff!"

Sandi Beaty,
Finance Officer,
Pleasant Hill, MO

tyler
TECHNOLOGIES

5808 4th Street | Lubbock, TX 79416 | P. 800-646-2633 | F. 806-797-4849 | sales@incode-inc.com www.tyler-incode.com

Attachment: Incode Call Center Proposal (CA-2010-20 : Call Center Software)

Customer Relationship Management Information Systems Proposal

Call Center

& Call Center Online

Prepared for

City of Liberty, TX

Melody Fisher
Purchasing Agent
1829 Sam Houston St
Liberty, TX 77575-4742
Phone: (936) 334-7126
FAX: (936) 336-9846
mfisher@cityofliberty.org

Prepared By:
Tyler Technologies
Robin Reeves
(800) 646-2633
February 5, 2010

tyler
TECHNOLOGIES

Attachment: Incode Call Center Proposal (CA-2010-20 : Call Center Software)

tyler
TECHNOLOGIES

Customer Name:	City of Liberty, TX
Contact:	Melody Fisher
Date:	February 5, 2010
Salesman:	Robin Reeves

Summary Investment

Summary Investment		*Annual Maintenance Fees*	
License Fees *(Existing Customers)*	4,400	Software Maintenance	1,238
Estimated Services	2,750		
Internet Application(s)	1,600	Internet Applications	1,200
Total Purchase Price	**8,750**	**Total Annual Fees**	**2,438**

Estimated Travel Expenses	
License Fees (Existing Customer)	
Estimated Travel Expenses	941
Total Estimated Travel Expenses	**941**

Note: Travel expenses are billed as incurred based on Federal IRS per diem standards.

Monthly Lease Option:

A Monthly Lease is available for *274* per month for 36 Months

NOTE: *Monthly lease option provided by Diversified Lenders of Lubbock, Texas.*
The first and last month payments are due in advance, with a $1 purchase at the end of the lease.
Contact our office for more information and options.

Note: Proposal provided by INCODE is valid for 120 days. After 120 days proposal pricing is subject to change.

Attachment: Incode Call Center Proposal (CA-2010-20 : Call Center Software)

tyler
TECHNOLOGIES

Customer Name: City of Liberty, TX
Contact: Melody Fisher
Date: February 5, 2010
Salesman: Robin Reeves

Software Licenses and Professional Services

	Pricing			INCODE - Implementation			
Application Software	QTY	License Fee	Conversion	Estimated Hours	Estimated Services	Total Cost	Annual Maintenance
INCODE Customer Relationship Management Applications							
Call Center	1	4,950		22	2,750	7,700	1,238
Preferred Customer Discount		-550				-550	

INCODE Subtotal	4,400	22	2,750	7,150	1,238
Total	4,400	22	2,750	7,150	1,238

Prepared By:
Tyler Technologies
800.646.2633

Attachment: Incode Call Center Proposal (CA-2010-20 : Call Center Software)

tyler
TECHNOLOGIES

Customer Name: City of Liberty, TX
Contact: Melody Fisher
Date: February 5, 2010
Salesman: Robin Reeves

OPTIONAL Online Services and Products

Service	QTY	Charges		Initial Year	Annual Fee
INCODE Online Component Setup					
One Time Setup Fee - Hardware Configuration - DNS registration	1	400		400	
INCODE Call Center Online Component					
Monthly support/maintenance fee - Create code enforecement complaints online - View complaints (open, closed) - Security – SSL (Secure Socket Layer)		100	/month	1,200	1,200
Total				1,600	1,200

Note: INCODE's Online modules support merchant accounts through ETS and Authorize.net.
INCODE's Online modules utilize INCODE Web Services which require a dedicated public IP address (provided by Entity).

Attachment: Incode Call Center Proposal (CA-2010-20 : Call Center Software)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Fiscal Year Audit

COUNCIL ACTION 2010-21

DOC ID: 1582

Review, Discuss, and Consider Acceptance of the Fiscal Year 08-09 Audit Report, as Prepared by Swaim, Hanagriff, and Associates.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Economic Development Issues

COUNCIL ACTION 2010-22

DOC ID: 1584

Consider Approval Regarding Electrical Services And/Or Incentives to Boomerang Tube, LLC.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Economic Development Issues

COUNCIL ACTION 2010-23

DOC ID: 1585

Consider Approval Regarding Electrical Services And/Or Incentives to Holiday Inn Express.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 02/23/10 06:00 PM

Department: Administration
Category: Parking & Surface Req

WORK SESSION 2010-3

DOC ID: 1586

Discussion of Proposed Ordinance Regarding Parking and Surface Requirement for Commercial Use Property.

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AN ORDINANCE OF THE CITY COUNCIL OF THE CITY LIBERTY, TEXAS PROVIDING FOR AN AMENDMENT TO ORDINANCE NO. 872, THE SUBDIVISION ORDINANCE, BY REGULATING THE PARKING AND SURFACE REQUIREMENTS FOR COMMERCIAL USE PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY,TEXAS:

DRAFT

Section 1. Purpose

It is the purpose of these surfacing requirements to promote the health, safe welfare of the citizens of Liberty. More specifically, the purpose of these requirements are:

A. The abatement of dust, standing water and the associated health and safety risks resulting from unpaved parking and vehicular use facilities;
B. To prevent the tracking of gravel and mud onto public streets from unpaved vehicular use facilities, which may result in unsafe driving conditions and unnecessary deterioration of public improvements; and
C. To protect and enhance property values and public and private investment, and enhance the overall appearance of the City.

Section 2. Minimum Pavement Standards

A. All commercial off-street parking facilities shall meet the following requirements of Table 2.1

TABLE 2.1	CONCRETE	HMAC	CHIP SEAL
EXISTING UNPAVED PARKING LOTS	6 inches on existing base	2 inches on 12 inch base	12 inch base with single coat sealant

B. Use of leveling sand under concrete pavement is discouraged. A maximum of 2 inches of leveling sand may be used under concrete pavement in addition to minimum required base prep.
C. Concrete pavement is to be reinforced with # 3 bars on 24 inch centers. Chairs will be used to support reinforcement.

Section 3. Effective Date

This ordinance shall be in full force and effect from and after the date of its passage.

Section 4. Dispensing with Two Readings

That the requirement contained in section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty this ___ day of _____, 2010.

_____

Carl Pickett, Mayor

ATTEST:

_____

Dianne Tidwell, City Secretary

DRAFT