



The City of Liberty
City Council
Special Called Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 28, 2011

6:00 PM

City Council Chambers

THE City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	..	..	..	
Mayor Pro-Tem Mike McCarty	..	..	..	
Councilperson Dennis Beasley	..	..	..	
Councilperson Diane Huddleston	..	..	..	
Councilperson Frank Jordan	..	..	..	
Councilperson Louie Potetz	..	..	..	
Councilperson Libby Simonson	..	..	..	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

III. PRESENTATIONS / REPORTS

- A. Information Item (ID # 2084)**
Financial Report - May, 2011
- B. Information Item (ID # 2085)**
Recycling Report - Councilperson Huddleston
- C. Information Item (ID # 2086)**
Various Project Updates - City Manager Gary Broz

IV. REGULAR AGENDA

A. Regular Session

1. Council Action (ID # 2087)

Consider Award of Bid for Repair of Small Air Conditioning Unit at the Public Works Service Center.

- PELCO AC Quote (PDF)

2. Resolution (ID # 2093)

Consider a Resolution to Establish a Procedure to Nominate Liberty Community Development Corporation Board Members.

V. WORK SESSION**1. Work Session (ID # 2088)**

Presentation from Combs Consulting on the Technology Study.

2. Work Session (ID # 2089)

Distribution of Draft Copies of the Updated Code of Ordinances, and Set Date and Time for Council Review.

3. Work Session (ID # 2090)

Discuss Upcoming Audit and Audit Services.

4. Work Session (ID # 2091)

Discuss Drilling Company Ingress and Egress, to Drilling Location, by Access through the Liberty Municipal Park.

5. Work Session (ID # 2092)

Discuss Status of the Air Conditioning Units at the Humphreys Cultural Center and Theater.

VI. COUNCIL MEAL**VII. ADJOURNMENT**

Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 24th day of June, 2011 at 3:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, City Secretary

Notice given to The Vindicator, Liberty Gazette, and KSHN Radio.

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2011.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.A

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2084)

DOC ID: 2084



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.B

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2085)

DOC ID: 2085



The City of Liberty

City Council
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3.C

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2086)

DOC ID: 2086



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.1

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 2087)

DOC ID: 2087



2720 Beaumont Ave.
Liberty, Tx 77575

Tel: 936.336.3365
Fax: 936.336.3326

QUOTE

REPAIRS TO 7.5 TON HVAC SYSTEM AT CITY OF LIBERTY PUBLIC WORKS DEPARTMENT

Date: June 22, 2011
Owner: City of Liberty
Project: Identify and Price Repairs to HVAC System
Location: 1100 N. Main Public Works Department

SCOPE: PELCO Construction co., herein after called Contractor, hereby proposes to the City of Liberty, herein after called Owner, to furnish and supply all labor, parts, supplies, skill, supervision, transportation, services and equipment necessary to carry out the identification of problems and repairs to HVAC system.

City Building

Replace existing 7.5 ton Lennox condensing unit and 7.5 ton Lennox slab coil (R-22) with a carrier 7.5 R-410A Condenser and all style horizontal slab coil with T.X.V.

To include:

1. New secondary pan
2. Overflow shutdown switch
3. Transition duct work
4. Flush line set (for new Freon)
5. Filter drier
6. Digital non programmable thermostat
7. Repair suction line insulation in attic area
8. Repair existing leaks in duct work supply trunk

(NOTE: Twin carrier gas furnaces are in good condition serial number indicates they were replaced in 2006-2007 manufactured date of units October 2006. Therefore, we are recommending that we only change out the upstairs evaporator coil and outside units and our price reflects the use of the furnaces.)

COST TO MAKE REPAIRS: \$13,080.00

Cleanup will be provided by PELCO Construction during and upon completion of project.

Time Frame: To be announced
Payment Schedule: To be announced
Insurance: All appropriate coverage's will be provided by PELCO Construction Co.

Regards,
Michael Ramirez 
PELCO Construction Co.

Attachment: PELCO AC Quote (2087 : PW Service Center AC Repair)



The City of Liberty

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Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Nomination Procedures

4.A.2

RESOLUTION (ID # 2093)

DOC ID: 2093 A

**A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ESTABLISHING PROCEDURES FOR APPOINTMENT OF
LIBERTY COMMUNITY DEVELOPMENT CORPORATION BOARD MEMBERS**

WHEREAS, the City of Liberty established the Liberty Community Development Corporation ("LCDC") under section 505 of the Texas Local Government Code in June 1995; and

WHEREAS, City Council of the City of Liberty has general oversight authority over the LCDC; and

WHEREAS, the City Council of the City of Liberty appoints individuals to serve on the LCDC Board of Directors; and

WHEREAS, the City Council of the City of Liberty wishes to establish the procedures for appointing individuals to the LCDC.

NOW, THEREFORE, BE IT RESOLVED all vacancies of the Liberty Community Development Corporation Board of Directors shall be filled as follows: Nominations will be made by Council members or mayor, with a second required by a council remaining member or mayor for an applicant to be voted on by the City Council to fill the vacancy. A public voice vote by each of the City Council members present and mayor will be taken by the mayor of properly nominated and seconded applicants to fill the vacant position. If no properly nominated and seconded applicant received a majority vote on the first ballot, subsequent votes may be taken until a majority vote selects an applicant.

PASSED AND APPROVED this _____ day of _____, 2011.

CITY OF LIBERTY, TEXAS

Carl Pickett
Mayor

ATTEST:

Resolution (ID # 2093)
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City Council Meeting

June 28, 2011

Dianne Tidwell
City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.1

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Technology

WORK SESSION (ID # 2088)

DOC ID: 2088



The City of Liberty

City Council
1829 Sam Houston
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5.2

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Current Projects

WORK SESSION (ID # 2089)

DOC ID: 2089



The City of Liberty

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5.3

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Audit

WORK SESSION (ID # 2090)

DOC ID: 2090



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5.4

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Drilling Issues

WORK SESSION (ID # 2091)

DOC ID: 2091



The City of Liberty

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5.5

Meeting: 06/28/11 06:00 PM

Department: Administration
Category: Equipment Repair

WORK SESSION (ID # 2092)

DOC ID: 2092