The City of Liberty
City Council
Special Called Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 27, 2011 | **6:00 PM** | **City Council Chambers**

I. CALL TO ORDER

The Meeting was called to order on September 27, 2011 at the City Council Chambers, 1829 Sam Houston, Liberty,TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Mike McCarty	Mayor Pro-Tem	Present	
Dennis Beasley	Councilperson	Present	
Diane Huddleston	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

City Manager Gary Broz reported on the following:

1) a TML Region XVI Meeting will be held in Port Arthur on Thursday, October 6th,
2) copies of the FY 2011-2012 Budget were distributed to Council,
3) auditors began their work yesterday,
4) Chief Tidwell will be a presenter in each of the week-long Texas Police Chief's Association training series, during the next two-year training cycle,
5) a hamburger lunch will be served to all city employees on Friday, September 30 at the Liberty Municipal Park.

Mayor Pickett, on behalf of Council, thanked the City Manager and Staff for the clean-up efforts on Hwy. 90 and the downtown area, to include striping and the painting of curbs. Mayor Pickett also thanked the U. S. Fish & Wildlife Service representatives for clean-up efforts along the Trinity River.

III. PRESENTATIONS / REPORTS

A. Information Item (ID # 2190)

Various Project Updates

COMMENTS - Current Meeting:

City Manager Gary Broz reviewed the status of current City projects as follows:

1) new valves pressured up for the Monta St. water facilities,

2) sewer replacement project going well - working on Hwy. 146N, Hwy. 563, and South Liberty Oilfied and FM 3361,

3) working on contracts for the Bowie Street Fire Department Substation building,

4) new utility statement billing will be implemented soon,

5) RG3, the company contracted with to install new water meters, has been released from its duties due to RG3 employee issues, and

6) the Monta Street water tower will be filled soon, after final testing.

B. Information Item (ID # 2191)

Financial Report

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the August 2011 Financial Report. The following items were reviewed and discussed with Council:

1) the various funds and status of each,

2) end of year transfer from the Electric Fund will be in the approximate amount of $300,000 - $350,000.

3) sales tax revenue totals will be approximately 20% over the budgeted amount,

4) EMS collections will be approximately 30% over previous year's collections.

Mr. Broz stated that staff has been doing a good job of keeping expenses to a minimum, which will assist in building much needed reserves.

C. Information Item (ID # 2192)

National Night Out Update

COMMENTS - Current Meeting:

Police Chief Billy Tidwell reported that his department is now nationally affiliated with the National Night Out Campaign, and activities have been planned for Tuesday, October 4, 2011. Chief Tidwell stated the officers will be out in the neighborhoods visiting with citizens and a "Block Party" will be held on the City Hall parking lot. The Block Party will consist of face painters, children's games and prizes, a moonwalk and slide, hot dogs will be served, and various departments will have displays or equipment for the public's viewing. Target Stores is a sponsor and will be sending representatives to assist.

IV. REGULAR AGENDA

A. Regular Session

1. Resolution 2011-17

Consider a Nomination to the Central Appraisal District Board of Directors.

COMMENTS - Current Meeting:

Motion was made to nominate John Hebert, Jr. to the Central Appraisal District Board of Directors.

ATTACHMENTS:

- CAD Board of Dir Info 2011 (PDF)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Frank Jordan, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, McCarty, Beasley, Huddleston, Jordan, Potetz, Simonson

2. Council Action 2011-105

Consider a Nomination to the Central Appraisal District Appraisal Review Board.

COMMENTS - Current Meeting:

This item will be brought back to Council at the October 11th meeting.

ATTACHMENTS:

- CAD Appr Rev Brd Info 2011 (PDF)

RESULT:	**NO ACTION TAKEN**

3. Council Action 2011-106

Consider Acceptance of Bid for Electrical Work at the Monta Street Well Location.

COMMENTS - Current Meeting:

Mr. Broz reviewed an electrical issue, which occurred several weeks ago, which caused the pumps at the Monta Street well location, to no longer function. A boil water notice was issued to the public, testing was completed and the boil water notice lifted. Mr. Broz stated that the City has received three bids for the upgrade of electrical boxes and wiring to remedy this problem. Mr. Broz further stated that there are monies available from the water line replacement project that will fund these repairs.

A motion was made to award the bid to Cooper Electric in the amount of $18,495.00.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Frank Jordan, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, McCarty, Beasley, Huddleston, Jordan, Potetz, Simonson

V. WORK SESSION

1. Work Session (ID # 2193)

Discussion of Code Book Codification and Related Issues.

COMMENTS - Current Meeting:

Mr. Broz reported to Council that review of changes to the new Code Book were almost complete. Upon completion of this work session and changes discussed, this information will be sent to Franklin Publishing and an editorial and legal review will be conducted. A Franklin Publishing attorney will then meet with key City officials to discuss findings and any conflicts. Following this conference a draft will be provided to the City for final review before adoption.

Various topics discussed were the subdivision ordinance, alarm fees, and tattoo parlors.

VI. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, the meeting was adjourned at 7:39 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, McCarty, Beasley, Huddleston, Jordan, Potetz, Simonson

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary