



The City of Liberty City Council

Special Called Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, April 24, 2012

6:00 PM

City Council Chambers

THE City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro-Tem Mike McCarty	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Diane Huddleston	☐	☐	☐	
Councilperson Frank Jordan	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council on items that are not on the City Council Agenda. Please be aware that, under Texas Law, the Council may not deliberate or take any action on non-agenda items. In some situations, City staff may be able to respond to the public comment with a factual statement or clarification. City Council may request that the item be placed on a future agenda at which time the Council may deliberate and/or act.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 2372)

Presentation of Best Practices Certification to the Liberty Police Department - Texas Police Chiefs Association

B. Information Item (ID # 2373)

March Financial Report - Finance Director N. Herrington

C. Information Item (ID # 2374)

H-GAC Report - Councilperson Jordan

D. Information Item (ID # 2375)

SRMPA Report - Mayor Pickett

VI. REGULAR AGENDA**A. Regular Session****1. Information Item (ID # 2376)**

Mr. Matt Harris to Address Council Regarding Proposal No. 12-005 and Associated Issues, for T-Hangars at the Liberty Municipal Airport.

- Pelco Request to be on Agenda (PDF)

2. Council Action (ID # 2377)

Consider and Take Action, If Any, on Issues Associated with Proposal No. 12-005 for Construction of T-Hangars at the Liberty Municipal Airport.

3. Council Action (ID # 2378)

Consider Award of Bid for Group Life Insurance.

4. Council Action (ID # 2379)

Consider Award of Bid for Group Dental and Medical Insurance.

5. Council Action (ID # 2380)

Consider the 2012 Consumer Price Index (CPI) Adjustment to Municipal Communications Right-Of-Way Access Line Rates.

- Tele ROW Access Line Rates 2012(PDF)

VII. WORK SESSION**1. Work Session (ID # 2381)**

Discussion of Goals and Objectives for Fiscal Year 2012-2013.

- Goal & Objectives 2012-13 (PDF)

VIII. ADJOURNMENT

Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 20th day of April, 2012 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least

24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2012.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Presentations

INFORMATION ITEM (ID # 2372)

DOC ID: 2372

EXPLANATION:

Best Practices Recognition Program - Texas Police Chiefs Association

The Law Enforcement Recognition Program is a voluntary process whereby police agencies in Texas prove their compliance with 164 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement Professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual's rights. *The Best Practices Recognition Program has become the new Gold Standard for Texas Law Enforcement.*

In order to be awarded the "Recognized" status, a police agency has undertaken a careful review of its policies, procedures, equipment, facilities, and operations. The police agency then submits proof of their compliance with all the standards to independent assessors. After this review of written documents and proofs, a team of assessors is sent to the agency to review their operations, facilities, and interview the Department staff. A Final Report is sent to the Best Practices Committee to review the findings who then vote whether or not to award the "Recognized" status.

There are 1086 law enforcement agencies in the State of Texas. Since the inception of the Best Practices Recognition Program in 2006, 62 agencies have been awarded "Recognized" status. The Liberty Police Department is proud to be "Recognized" as No. 59.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2373)

DOC ID: 2373



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2374)

DOC ID: 2374



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 2375)

DOC ID: 2375



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.A.1

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Proposed Projects

INFORMATION ITEM (ID # 2376)

DOC ID: 2376



REQUEST FOR PLACEMENT OF AN ISSUE ON A CITY COUNCIL AGENDA

City Council Meetings are held the second Tuesday of each month at 6:00 p.m.

The deadline for an issue to be placed on the next council agenda is the Wednesday prior to the council meeting. This form must be turned in by 5:00 p.m. on this day.

Date of Submission of Request 4-11-2012

Date of Council Meeting 4-24-201

Name Pelco Construction (Matt Harris + Mike Ramirez)

Street Address 2720 Bonham Ave

City LIBERTY State TX Zip Code 77578

Telephone No. 936-336-3365 Fax No. 936-336-3326

Please list below the issue that you wish to be brought before the Council

DISCUSS PROPOSAL NO. 12-005
T-HANGER WITH OPTIONS

This request will be reviewed by the City Manager and the requestor will be notified regarding the above-mentioned topic being placed on an agenda.

For City Use Only

Date this form given to the City Manager 4/11/12

Date requestor was notified 4/20/12

Comments Picked up by LORRAINE/PELCO CONST. 4/20/12



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.A.2

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Proposed Projects

COUNCIL ACTION (ID # 2377)

DOC ID: 2377



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.A.3

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 2378)

DOC ID: 2378



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.A.4

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 2379)

DOC ID: 2379



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.A.5

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Telecommunications R-O-W Line Rates

COUNCIL ACTION (ID # 2380)

DOC ID: 2380

EXPLANATION:

In 2011, Council voted that the right-of-way access line rates remain at the 2010 rate.



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2012 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

March 20, 2012

PURPOSE

This letter is to notify you that your city's 2011 maximum access line rates have increased by 1.72% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2012: NO CHANGE

Based on the choice made by your city in April 2011, your city's 2012 rate will either be adjusted for inflation, or will remain the same as your 2011 rate. According to our records, when similar CPI adjustments were made in April 2011, you opted not to adjust your rates for inflation, i.e. you chose LESS than the maximum allowable CPI-adjusted rates. Therefore, your 2012 rates will REMAIN at your 2011 level and your rates will NOT increase. You have the option to refuse this default rate and request an increase in rate by taking the action explained below.

ACTION BY CITY: TO REQUEST AN INCREASE

(1) You do not have to respond if you desire to keep your 2012 rates at the 2011 levels. (2) Respond ONLY if you want an INCREASE from the 2011 rates. (3) To request an increase, notify the PUC using page 2 of this letter no later than April 30, 2012. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2012?

If a city does not respond by April 30, 2012, the rates for your city will remain at the 2011 levels. The next opportunity to adjust your rates will be September 1, 2012.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2012.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2012, you will receive a similar letter in 2013.

See over...

Attachment: Tele ROW Access Line Rates 2012 (2380 : ROW Access Line Rates)

CITY OF LIBERTY**SECTION 1: Your new 2012 CPI adjusted maximum rates are as follows:**

Residential \$0.81 Non-Residential \$1.79 Point-to-Point \$2.72

SECTION 2: Your default rates for 2012 are as follows and are the same as your 2011 rates.

Note: This is lower because you have chosen to do so previously.

Residential \$0.75 Non-Residential \$1.67 Point-to-Point \$2.55

To increase your default rates up to your 2012 maximum rates, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in Section 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in Section 2 above. Instead, we choose the following rates: Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____

Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Stephen Mendoza
Public Utility Commission
P.O. Box 13326
Austin, TX 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.state.tx.us
Phone No: 512-936-7394

OR FAX TO Stephen Mendoza at: 512-936-7428

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1 (936) 336-3684

Phone No. 2 (936) 336-7361

Fax No: (936) 336-9846

Email: rwood@cityofliberty.org

Address

RONALD R WOOD CITY MANAGER
or current city official responsible for right-of-way issues
CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575

Attachment: Tele ROW Access Line Rates 2012 (2380 : ROW Access Line Rates)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.1

Meeting: 04/24/12 06:00 PM

Department: Administration
Category: Goals and Objectives

WORK SESSION (ID # 2381)

DOC ID: 2381

CITY OF LIBERTY

Vision Statement

It is the vision of the Mayor, City Council, City Manager and City Employees to provide an attractive, growing, and safe community where resources are efficiently applied for a superior quality lifestyle.

GOALS, OBJECTIVES AND ACTION PLAN

Goal 1

INFRASTRUCTURE

Objective

Develop plan for growth — expand and improve services

Action Plan

- ❖ Continue to improve wastewater system, to comply with all regulatory regulations
- ❖ Enhance our water storage and distribution systems
- ❖ Acquire adequate water supply—purchase water rights & water Re-use — New well
- ❖ Procure funding for infrastructure improvements
- ❖ Continue street paving and maintenance program
- ❖ Address and attempt to alleviate flooding in areas of the city
- ❖ Continue to work with WCID #5 to improve drainage
- ❖ Explore extension of Lakeland/Jefferson to the Highway 146 Bypass
- ❖ Continue to effect improvements at the Liberty Municipal Airport
- ❖ Continue to upgrade technology for all apartments and develop a city wireless network

Goal 3

Community Enhancement

Objective

Actively promote and advertise the City of Liberty

Action Plan

- ❖ Develop a comprehensive Master Plan
- ❖ Establish partnership with Local Colleges
- ❖ Promote new Medical Facilities
- ❖ Continue City Economic Development Program
- ❖ Continue review of land use ordinances
- ❖ Support the development of the Port of Liberty and Foreign Trade Zone 171
- ❖ Upgrade Park Facilities
- ❖ Enhance and Encourage Downtown Revitalization

Goal 4

Community Relations

Objective

Improve and enhance Community Relations

Action Plan

- ❖ Work with local media to inform and educate citizens about community services
- ❖ Encourage Citizens to participate in Civic Duty
- ❖ Continue to enhance the city website (www.cityofliberty.org) — also expand to use Facebook and Twitter
- ❖ Develop tourism including bird trails — River Activities
- ❖ Promote the retention of existing businesses and attract new businesses
- ❖ Improve and enhance city delinquent tax collection efforts
- ❖ Support Workforce Training and Skilled Workforce

Goal 2

PUBLIC SAFETY

Objective

Continue to expand and improve level of service

Action Plan

- ❖ Expand accountability of all Police, Fire and EMS Departments to the community
- ❖ Continue cooperation with local, state and federal agencies concerning homeland security
- ❖ Improve ISO Rating
- ❖ Continue to develop Code Enforcement and Health Inspector Program
- ❖ Implement sidewalk infrastructure program
- ❖ Build new police station
- ❖ Improve technology for Police and Fire Department
- ❖ Enhance & promote the Nixle System
- ❖ Continue to collect outstanding warrants

Goal 5

Personnel Investment

Objective

Provide an excellent employment environment for all city employees

Action Plan

- ❖ Promote the retention of qualified personnel
- ❖ Provide competitive compensation and benefit package to employees
- ❖ Continue on-going training in all departments
- ❖ Promote importance of good customer service