



The City of Liberty
City Council
Special Called Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 23, 2015

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Frank Jordan	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 3282)

Project Updates - City Manager Gary Broz

2. Information Item (ID # 3283)

Finance Report - Finance Director Naomi Herrington

IV. REGULAR AGENDA

A. Regular Session

1. Council Action (ID # 3284)

Consider selection of the design for a flag to represent the City of Liberty, and take any action deemed necessary.

2. Council Action (ID # 3285)

Discussion of vacant City Attorney position, selection process and naming of an Interim City Attorney.

3. Council Action (ID # 3286)

Consider approval of the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form for Plan Year 2015-2016.

4. Council Action (ID # 3287)

Consider approval of a COBRA Continuation of Coverage Administrative Renewal Agreement with the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool for the 2015-2016 Plan Year.

5. Council Action (ID # 3293)

Consider the process for selection of an engineer for Texas Water Development Board prospective projects.

6. Council Action (ID # 3288)

Consider award of proposal for Electric Distribution System Maintenance.

- Elec Dist System Maint Cost (PDF)

7. Council Action (ID # 3289)

Consider expenditure for materials and contractor's estimate for the Forest Hills Subdivision Electric Distribution Reconstruction Project, and take any action deemed necessary.

- Forest Hills Elec Recon Project (PDF)

8. Council Action (ID # 3290)

Consider extension of the tree trimming contract with Trees, Inc., for additional work to be performed in the Forest Hills, Ridgewood and Tree Top Terrace Subdivisions.

9. Council Action (ID # 3291)

Consider approval of a Public Power Mutual Aid Agreement with the American Public Power Association.

- Public Power Mutual Aid Agreement (PDF)

B. Executive Session

Government code §551.071

Private Consultation with Attorney on all subjects/matters authorized by law.

Government Code §551.074

Personnel Matters.

1. Discussion of various personnel matters.

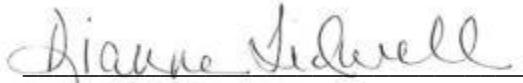
C. Reconvene into Regular Session**1. Council Action (ID # 3292)**

Consider and take action, if any, on the items as discussed in the Executive Session.

V. ADJOURNMENT

Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 18th day of June, 2015 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.


Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2015.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.1

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3282)

DOC ID: 3282



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.2

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3283)

DOC ID: 3283



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.1

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3284)

DOC ID: 3284



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.2

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3285)

DOC ID: 3285



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.3

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Insurance

COUNCIL ACTION (ID # 3286)

DOC ID: 3286



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.4

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Insurance

COUNCIL ACTION (ID # 3287)

DOC ID: 3287



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.5

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3293)

DOC ID: 3293



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

4.A.6

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Electric

COUNCIL ACTION (ID # 3288)

DOC ID: 3288

Personnel:

- 1- Working Foreman / Crew Leader
- 1- Journeyman Lineman
- 1- Apprentice Lineman

Personnel shall be equipped with such resources as Contractor deems appropriate to safely and efficiently perform Work in connection with this Contract, which shall include as a minimum, the following:

Aerial Lift Unit -55 ft. min. working height
 Digger derrick
 Backyard Unit

NOTE: Each crew shall be fully equipped with all necessary safety equipment including, but not limited to, required personal protective equipment (PPE) and other items essential for the proper prosecution of all Work as outlined in these Specifications.

8.3 The schedule of charges by the Contractor shall be as set forth below. All hourly rates shall include all charges for labor, equipment, overhead, supervision and profit.

Unit Charge per Hour Worked

	Billing Rates	
	<u>Regular</u>	<u>Overtime</u>
Labor - Working Foreman/Crew Leader	\$ <u>58⁰⁰</u>	\$ <u>87⁰⁰</u>
Labor - Journeyman Lineman	\$ <u>53⁰⁰</u>	\$ <u>79⁵⁰</u>
Labor - Apprentice Lineman	\$ <u>43⁰⁰</u>	\$ <u>64⁵⁰</u>
Aerial Lift	\$ <u>50⁰⁰</u>	\$ <u>50⁰⁰</u>
Digger derrick	\$ <u>50⁰⁰</u>	\$ <u>50⁰⁰</u>
Backyard Unit	\$ <u>50⁰⁰</u>	\$ <u>50⁰⁰</u>
Total Charge per Hour	\$ <u>304⁰⁰</u>	\$ <u>381⁰⁰</u>



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4.A.7

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Electric

COUNCIL ACTION (ID # 3289)

DOC ID: 3289

**Forest Hills Subdivision
Distribution Reconstruction Project
Major Material and Contractor Estimate**

Item	Quantity	Unit Price	Extended
8' tangent fiberglass cross arm	40	125.00	5,000.00
Line Post long shank stud	130	4.00	520.00
8' deadend fiberglass cross arm	15	230.00	3,450.00
5/8 x 14 machine bolt	100	3.00	300.00
wooden braces	60	20.00	1,200.00
5/8 x 16 eyebolt	50	4.00	200.00
5/8 x 18 eyebolt	50	5.00	250.00
#6 al tie wire	50	3.00	150.00
polymer dead end suspension insulator	90	15.00	1,350.00
#6 cu ground wire	100	4.00	400.00
polymer lightning arrester	60	40.00	2,400.00
Fiberglass standoff	40	40.00	1,600.00
100 amp cutout	50	65.00	3,250.00
Neutral clevis	60	7.00	420.00
40' wooden pole CCA-C	35	350.00	12,250.00
Neutral spool	60	4.00	240.00
45' wooden pole CCA-C	20	400.00	8,000.00
5/8 x 8 cu ground rod	60	20.00	1,200.00
		\$ 1,339.00	\$ 42,180.00
Line construction contractor		\$	160,000.00
Tree trimming contractor		\$	20,000.00
Total project estimate		\$	222,180.00



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4.A.8

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Current Projects

COUNCIL ACTION (ID # 3290)

DOC ID: 3290



The City of Liberty

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4.A.9

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Agreements

COUNCIL ACTION (ID # 3291)

DOC ID: 3291

MUTUAL AID AGREEMENT

In consideration of the mutual commitments given herein, each of the Signatories to this Mutual Aid Agreement agrees to render aid to any of the other Signatories as follows:

- 1.) Request for aid. The Requesting Signatory agrees to make its request in writing to the Aiding Signatory within a reasonable time after aid is needed and with reasonable specificity. The Requesting Signatory agrees to compensate the Aiding Signatory as specified in this Agreement and in other agreements that may be in effect between the Requesting and Aiding Signatories.
- 2.) Discretionary rendering of aid. Rendering of aid is entirely at the discretion of the Aiding Signatory. The agreement to render aid is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.
- 3.) Invoice to the Requesting Signatory. Within 90 days of the return to the home work station of all labor and equipment of the Aiding Signatory, the Aiding Signatory shall submit to the Requesting Signatory an invoice of all charges related to the aid provided pursuant to this Agreement. The invoice shall contain only charges related to the aid provided pursuant to this Agreement.
- 4.) Charges to the Requesting Signatory. Charges to the Requesting Signatory from the Aiding Signatory shall be as follows:
 - a.) Labor force. Charges for labor force shall be in accordance with the Aiding Signatory's standard practices.
 - b.) Equipment. Charges for equipment, such as bucket trucks, digger derricks, and other special equipment used by the Aiding Signatory, shall be at the reasonable and customary rates for such equipment in the Aiding Signatory's location.
 - c.) Transportation. The Aiding Signatory shall transport needed personnel and equipment by reasonable and customary means and shall charge reasonable and customary rates for such transportation.
 - d.) Meals, lodging and other related expenses. Charges for meals, lodging and other expenses related to the provision of aid pursuant to this Agreement shall be the reasonable and actual costs incurred by the Aiding Signatory.
- 5.) Counterparts. The Signatories may execute this Mutual Aid Agreement in one or more counterparts, with each counterpart being deemed an original Agreement, but with all counterparts being considered one Agreement.
- 6.) Execution. Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date _____ Entity _____ (name/ state)
 By _____ (please print)
 Title _____

Please send signed agreement to:
 American Public Power Association
 ATTN: Michael Hyland
 Sr. Vice President, Engineering Services
 2451 Crystal Drive, Suite 1000 | Arlington, VA 22209-4804
 E-mail: MutualAid@publicpower.org | Fax: 202/ 467-2932

Questions about this agreement should be directed to APPA's Engineering Services department at MutualAid@publicpower.org or 202/467-2900.



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4.C.1

Meeting: 06/23/15 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 3292)

DOC ID: 3292