The City of Liberty
City Council

Special Called Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, August 25, 2020 | **6:00 PM** | **City Hall - Liberty Center**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Driggers	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. REGULAR AGENDA

A. Regular Session

1. Public Hearing (ID # 4876)

City Council to conduct a Public Hearing on the Proposed Budget for Fiscal Year 2020-2021.

2. Ordinance (ID # 4877)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS;

PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

- Council Proposed Budget 2020-2021 (PDF)

3. Resolution (ID # 4890)

Consider ratification of the property tax revenue increase reflected in the Fiscal year 2020-2021 Budget.

4. Public Hearing (ID # 4878)

Public hearing on the Proposed Tax Rate for Fiscal Year 2020-2021.

5. Ordinance (ID # 4880)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2020-2021, AT A RATE OF $0.5813 PER ONE HUNDRED DOLLAR ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

6. Resolution (ID # 4881)

Consider a Resolution electing to participate in the Tax Abatement Program under Texas Tax Code Chapter 312.

- EXHIBIT A - Tax Abatement Election (DOCX)

7. Public Hearing (ID # 4882)

Public Hearing on the adoption of Guidelines and Criteria for Tax Abatement.

8. Resolution (ID # 4883)

Consider a Resolution adopting Guidelines and Criteria for Tax Abatement

- EXHIBIT A - Tax Abatement Guidelines (DOCX)

9. Resolution (ID # 4884)

Consider a Resolution approving an Agreement for Transportation Services between the Brazos Transit District and the City of Liberty.

- EXHIBIT A - Brazos Transit District (PDF)

10. Ordinance (ID # 4887)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING CHAPTER 1.05 OF THE CODE OF ORDINANCES RELATED TO THE AIRPORT ADVISORY BOARD.

11. Resolution (ID # 4885)

Consider a Resolution approving an Interlocal Agreement for Electrical Services & Repairs between Liberty Independent School District and the City of Liberty.

- interlocal with LISD for Electric Services (DOC)

12. Work Session (ID # 4888)

Worksession with City Council to discuss the Franchise Agreement with Centerpoint Energy.

13. Ordinance (ID # 4886)

CONSIDER ADOPTION OF AN ORDINANCE GRANTING CENTERPOINT ENERGY RESOURCES CORP., DBA CENTERPOINT ENERGY TEXAS GAS OPERATIONS, THE RIGHT, PRIVILEGE AND FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF LIBERTY, TEXAS FOR THE TRANSPORTATION, DELIVERY, SALE AND DISTRIBUTION OF NATURAL GAS; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

B. Executive Session

EXECUTIVE SESSION:

Tx. Gov. Code §551.074 - Personnel Matters.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Tx. Gov. Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated / pending litigation.

C. Reconvene into Regular Session

1. Council Action (ID # 4892)

Consider and Take Action on matters discussed with Attorney in Executive Session.

2. Council Action (ID # 4889)

Consider and Take Action on the Appointment of a Municipal Court Prosecutor.

IV. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 21st day of August, 2020 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Budget Items

PUBLIC HEARING (ID # 4876)

DOC ID: 4876

Subject: Public Hearing - Budget

Background: The governing body of a municipality is required to hold a public hearing on the proposed budget (LGC §102.006). The budget must be passed before the tax levy ordinance can be passed. Any person my attend and/or participate in the hearing.

At the conclusion of the Public Hearing, the governing body shall take action on the proposed budget (LGC §102.007).

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Budget Items

ORDINANCE (ID # 4877)

DOC ID: 4877

Department: Administration

Subject: Budget Adoption

Background: The budget process culminates in action by the City Council to adopt the budget and set the tax rate. This process includes Budget Work Sessions and Public Hearings on both the budget and tax rate. Before the tax rate is adopted, an ordinance approving the budget must be adopted, as the tax rate is to be in accordance with the budget (LGC §102.009).

City Charter Sec. 9.08 states that the budget shall be finally adopted not later than fifteen (15) days prior to the beginning of the fiscal year.

Funding Source: The budget is an estimate of costs, revenues and resources over the new fiscal year, serving as a plan of action for daily operations, intended expenditures, and for achieving objectives.

Staff Recommendation: Management recommends adoption of the Proposed Budget for Fiscal Year 2020-2021.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, The City Manager of the City of Liberty, Texas has submitted to the City Council a proposed budget of the revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for 2020-2021; and

WHEREAS, the City Council has conducted the necessary public hearing as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

SECTION 1. The proposed budget of the revenues necessary for conducting the affairs of the City of Liberty, Texas, said budget being in the amount of $43,197,603.00

providing a complete financial plan for the ensuing fiscal year beginning October 1, 2020, and ending September 30, 2021, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Liberty, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

SECTION 2. The sum of $43,197,603.00 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, a copy of which has been filed with the City Secretary, and is made a part hereof for all purposes.

SECTION 3. The expenditures during the fiscal year beginning October 1, 2019 and ending September 30, 2020, shall be made in accordance with the budget approved by this ordinance.

SECTION 4. Specific authority is given to the City Manager regarding the transfer of appropriations budgeted from one department or activity to another department or activity.

SECTION 5. All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Liberty County for recording after final passage hereof.

SECTION 6. This Ordinance shall take effect immediately from and after its passage.

SECTION 7. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas on the 25th day of August, 2020.

Carl Pickett
Mayor

ATTEST:

April Gilliland
City Secretary

3.A.2.a

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
01-301-0101 AUDITORIUM RENT	6,660	9,500	9,000	2,700	9,000	
01-301-0102 DISMISSAL FEE COURT	0	550	1,000	200	1,000	
01-301-0103 BUILDING PERMITS	29,308	36,840	35,000	86,081	40,000	
01-301-0104 CORPORATION COURT	159,122	149,372	160,000	122,796	160,000	
01-301-0105 COUNTY FIRE AID	10,833	20,167	25,000	22,500	25,000	
01-301-0106 DELINQUENT TAXES	58,949	56,127	60,000	46,082	324,000	
01-301-0107 INTEREST & PENALTY	53,880	30,374	30,000	20,116	30,000	
01-301-0108 FRANCHISE FEE	208,132	214,659	210,000	190,565	210,000	
01-301-0110 LICENSE FEES	8,288	3,595	6,000	8,488	7,500	
01-301-0111 PARKS & RECREATION	13,660	23,175	15,000	4,065	15,000	
01-301-0112 INTEREST INCOME	8,026	8,863	9,000	15,721	15,000	
01-301-0114 DOG LICENSE/FEES	898	641	1,000	50	100	
01-301-0115 MISCELLANEOUS INCOME	29,283	12,344	25,000	149,227	25,000	
01-301-0116 SALE OF ASSETS	21,097	103,712	40,000	72,990	50,000	
01-301-0117 IN LIEU OF TAXES	0	523,818	400,000	438,424	400,000	
01-301-0118 1% SALES TAX	1,982,576	2,078,628	2,150,000	1,966,699	2,150,000	
01-301-0121 TAX COLLECTION-CURRENT	2,140,209	2,364,344	2,300,000	2,179,270	2,400,000	
01-301-0122 EMERGENCY MEDICAL SERVICE	863,397	1,010,890	1,100,000	871,077	1,100,000	
01-301-0123 FIRE/EMS GRANT REV.	27,224	30,210	45,000	30,585	30,000	
01-301-0126 TRANSFER FOR UTILITY BILLIN	510,000	643,634	948,355	79,030	986,222	
01-301-0127 TRSF. FROM UTILITY FUNDS	1,851,500	1,303,166	1,951,500	162,624	1,951,500	
01-301-0131 DONATIONS-ANIMAL CONTROL	10,894	1,280	1,500	1,000	1,000	
01-301-0132 TRANSFER FROM LCDC	667,601	184,978	171,100	0	171,100	
01-301-0134 POLICE DEPT CLASSES	25	25	0	0	0	
01-301-0137 LEOSE - FIRE	678	682	700	797	800	
01-301-0141 POLICE DEPT. DONATIONS	1,200	0	0	0	0	
01-301-0144 TEL-COMM. R O W ACCESS FEES	13,733	13,644	13,000	11,519	13,000	
01-301-0145 ROW MANAGEMENT	0	0	5,000	0	0	
01-301-0146 LIBRARY GRANT REV.	1,634	537	500	513	500	
01-301-0147 FEMA REVENUE	491,491	725,399	0	457,238	0	
01-301-0148 INSURANCE REIMBURSEMENT	456,516	109,573	0	315,642	0	
01-301-0157 COURT REVENUE STATE FINES	70,863	53,267	75,000	44,317	75,000	
01-301-0158 OMNI BASE FTA REVENUES	559	965	700	1,627	1,000	
01-301-0177 INDIGENT DEFENSE FEE	1,940	1,471	2,000	876	2,000	
01-301-0182 DUE FROM LISD / SRO	60,000	60,000	60,000	55,000	60,000	
01-301-0183 ALARM FEES	3,450	775	4,500	575	1,000	
01-301-0188 TX FOREST SERVICE GRANT REV	19,799	1,875	2,000	8,935	0	
01-301-0191 COMCAST 1% PUBLIC INFORMATI	21,328	12,632	15,000	17,521	15,000	
01-301-0192 LIBRARY FINES & FEES	11,268	10,412	14,000	4,628	10,000	
01-301-0193 PD SILVER SANTA DONATIONS	0	100	0	202	0	
01-301-0194 DONATIONS - PARKS	0	4,799	0	327	0	
01-301-0195 SUBDIVISION PLAT FEE	0	0	250	100	100	
01-301-0204 NATIONAL NIGHT OUT DONATION	0	2,400	1,000	250	0	
01-301-0205 ANIMAL ADOPTION FEE	1,375	287	3,000	200	500	
01-301-0208 TRANSFER IN FROM OTHER FUND	776,264	1,116,867	100,000	256,783	127,700	
01-301-0209 DONATIONS SRO	170	0	0	0	0	
TOTAL REVENUES	10,593,828	10,926,577	9,990,105	7,647,340	10,408,022	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
301-0208 TRANSFER IN FROM OTHER FUNPERMANENT NOTES: FROM CAMBRIDGE FOR CAPITAL IN FIRE DEPARTMENT 127,700						

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

401-CITY MANAGER

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-401-001 SALARIES SUPERVISION	123,923	134,805	231,850	206,824	230,773	
01-401-002 SALARIES OPERATION	169,203	219,448	43,555	39,117	32,620	
01-401-004 SOCIAL SECURITY	20,930	26,091	21,110	18,097	20,945	
01-401-005 WORKMANS COMP	639	824	1,240	603	1,081	
01-401-006 TMRS REQUIREMENTS	55,131	63,052	49,195	43,516	43,571	
01-401-007 INSURANCE EMPLOYEES	75,451	55,693	29,570	28,596	37,475	
01-401-010 SALARIES-OVERTIME	0	616	500	463	200	
01-401-013 CAR ALLOWANCE	0	0	0	0	10,200	
TOTAL 0-OPERATING SERVICES	445,276	500,529	377,020	337,216	376,865	
1-OPERATING SUPPLIES						
01-401-111 OFFICE SUPPLIES	3,342	3,669	2,450	1,526	2,200	
01-401-112 POSTAGE	291	357	300	58	100	
01-401-113 NON CAPITAL ASSETS	2,268	0	0	0	0	
01-401-114 FOOD EXPENSE	1,105	341	500	378	500	
01-401-129 UNIFORMS	58	0	150	0	150	
TOTAL 1-OPERATING SUPPLIES	7,065	4,368	3,400	1,963	2,950	
401-111 OFFICE SUPPLIES	PERMANENT NOTES: PDF CONVERSION FOR TOM,CHRIS,APRIL 3@$180 $540					
2-MAINTENANCE / REPAIR						
01-401-227 MAINT. MOTOR VEHICLES	0	18	0	0	0	
01-401-228 GAS-OIL-TIRES	1,261	0	0	30	0	
TOTAL 2-MAINTENANCE / REPAIR	1,261	18	0	30	0	
3-CHARGES & SERVICES						
01-401-308 DUES & MEMBERSHIP	2,857	1,065	1,500	1,547	1,500	
01-401-309 PUBLICATIONS	556	768	0	0	0	
01-401-310 INSURANCE EXPENSE	3,431	2,647	2,640	901	2,650	
01-401-313 PROFESSIONAL DEVELOPMENT	503	1,823	3,000	1,480	2,500	
01-401-314 TRAVEL	599	2,845	2,500	2,239	2,000	
01-401-315 TELEPHONE	5,519	5,288	5,500	3,882	5,500	
01-401-326 MAINTENANCE OFFICE EQUIP	778	1,843	500	0	0	
01-401-328 PHYSICALS / TESTING	83	135	100	0	0	
TOTAL 3-CHARGES & SERVICES	14,325	16,412	15,740	10,050	14,150	
401-308 DUES & MEMBERSHIP	PERMANENT NOTES: TCMA-ROTARY					
401-314 TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE ATTENDING TRAINING					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
401-CITY MANAGER

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
4-OTHER						
01-401-400 VEHICLE LEASE PAYMENT	4,599	408	0	0	0	
TOTAL 4-OTHER	4,599	408	0	0	0	
TOTAL 401-CITY MANAGER	472,525	521,736	396,160	349,259	393,965	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
402-COUNCIL

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-402-005 WORKMAN'S COMPENSATION	70	73	100	41	100	
TOTAL 0-OPERATING SERVICES	70	73	100	41	100	
1-OPERATING SUPPLIES						
01-402-114 FOOD EXPENSE - MEALS	8,350	2,141	2,000	1,001	2,000	
01-402-125 MATERIALS & SUPPLIES	172	1,887	1,000	50	500	
TOTAL 1-OPERATING SUPPLIES	8,522	4,028	3,000	1,051	2,500	
3-CHARGES & SERVICES						
01-402-313 PROFESSIONAL DEVELOPMENT	1,250	1,470	1,200	335	1,000	
01-402-314 TRAVEL	625	541	1,500	1,353	1,500	
TOTAL 3-CHARGES & SERVICES	1,875	2,011	2,700	1,688	2,500	
4-OTHER						
TOTAL 402-COUNCIL	10,467	6,113	5,800	2,781	5,100	

402-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
ANNUAL TML CONFERENCE

402-314 TRAVEL PERMANENT NOTES:
HOTEL & MEALS WHILE AT TML CONFERENCE

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
403-FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-403-001 SALARIES SUPERVISION	81,536	82,763	84,420	76,598	86,951	
01-403-002 SALARIES OPERATION	777,464	796,536	990,650	898,693	1,053,814	
01-403-004 SOCIAL SECURITY	81,543	84,776	103,140	88,662	108,076	
01-403-005 WORKMANS COMP	25,765	31,995	39,595	29,420	65,965	
01-403-006 TMRS REQUIREMENTS	177,021	182,683	213,650	185,495	221,628	
01-403-007 INSURANCE EMPLOYEES	247,273	181,078	206,040	199,165	250,321	
01-403-009 INCENTIVE PAY	(4,419)	17,635	22,000	0	22,000	
01-403-010 SALARIES-OVERTIME	68,805	82,264	50,000	63,851	50,000	
01-403-011 PART-TIME SALARIES	141,147	151,420	150,000	102,448	150,000	
01-403-012 CERTIFICATION PAY	46,247	44,954	73,200	62,354	72,000	
TOTAL 0-OPERATING SERVICES	1,642,381	1,656,104	1,932,695	1,706,687	2,080,755	
403-009 INCENTIVE PAY	PERMANENT NOTES: VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT IN DECEMBER $5 MEETING $10 CALL					
1-OPERATING SUPPLIES						
01-403-111 OFFICE SUPPLIES	1,110	1,999	2,000	1,256	2,000	
01-403-112 POSTAGE	1,004	1,043	1,200	313	1,200	
01-403-113 NON CAPITAL ASSETS	5,605	0	37,320	23,585	0	
01-403-115 JANITORIAL SUPPLIES	2,149	2,481	2,500	916	2,500	
01-403-125 MATERIAL & SUPPLIES	16,308	13,569	22,000	11,407	22,000	
01-403-127 BILLABLE EMS SUPPLIES	15,200	86,196	70,000	52,955	70,000	
01-403-129 UNIFORMS	4,746	4,027	6,000	5,801	7,000	
TOTAL 1-OPERATING SUPPLIES	46,122	109,315	141,020	96,235	104,700	
403-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, FOLDERS CALENDARS...ETC					
403-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS, SOAP AND CLEANERS					
403-127 BILLABLE EMS SUPPLIES	PERMANENT NOTES: DISPOSABLE MEDICAL SUPPLES PHARMACEUTICALS OXYGEN					
403-129 UNIFORMS	PERMANENT NOTES: PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC					
2-MAINTENANCE / REPAIR						
01-403-226 MAINTENANCE EQUIPMENT	26,642	38,129	38,585	46,740	44,500	
01-403-227 MAINT MOTOR VEHICLES	25,672	12,666	30,000	21,181	32,000	
01-403-228 GAS-OIL-TIRES	30,534	36,649	30,000	31,352	36,000	
01-403-229 BUNKER GEAR MAINTENANCE	3,014	4,446	5,500	4,962	5,500	
TOTAL 2-MAINTENANCE / REPAIR	85,862	91,890	104,085	104,236	118,000	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
403-FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
403-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: HEAT SENSOR, LADDER TESTING, COMPRESSOR MAINTENANCE FIREHOUSE SOFTWARE MAINT $2,200 LIFEPAK SERVICE CONTRACT $4969 E-DISPATCH - $1550 SALAMANDOR - $1250 EMS SOFTWARE MAINT - $8,585					
403-227	MAINT MOTOR VEHICLES	PERMANENT NOTES: ANTI FREEZE, STATE INSPECTIONS, BATTERIES, LETTERING FOR VEHICLES					
3-CHARGES & SERVICES							
01-403-306	MEDICAL CONTROL FEE	14,400	13,200	18,000	16,500	18,000	
01-403-308	DUES & MEMBERSHIPS	259	677	100	100	100	
01-403-310	INSURANCE EXPENSE	31,764	27,496	32,000	31,301	32,000	
01-403-312	MAINTENANCE BUILDING	8,805	8,757	10,000	7,700	10,000	
01-403-313	PROF. DEVELOPMENT	13,493	16,928	20,000	23,908	22,000	
01-403-314	TRAVEL	5,037	5,162	6,000	2,663	7,000	
01-403-315	TELEPHONE	13,058	21,193	16,880	14,452	16,880	
01-403-316	UTILITIES	29,191	31,304	29,000	20,489	29,000	
01-403-318	FIRE PREVENTION	493	495	500	486	500	
01-403-319	LEOSE ACCOUNT	944	750	500	797	500	
01-403-320	HAZ-MAT EXPENSE	847	2,442	2,500	1,541	2,500	
01-403-325	EMS COLLECTION FEE	77,975	92,555	90,000	72,696	90,000	
01-403-328	PHYSICALS / TESTING	771	1,388	2,500	1,120	1,400	
01-403-333	STATE FEES	3,979	2,574	6,000	5,783	6,000	
01-403-352	EQUIPMENT RENTALS	2,320	2,630	2,000	2,351	2,000	
01-403-356	NONNBUDGETED GRANT EXPENSE	26,899	0	0	0	0	
01-403-360	CAPITAL OUTLAY	97,255	816,058	55,500	56,499	127,700	
TOTAL 3-CHARGES & SERVICES		327,491	1,043,609	291,480	258,386	365,580	
403-306	MEDICAL CONTROL FEE	PERMANENT NOTES: DR ELLERBE @ $1,500 MONTH					
403-312	MAINTENANCE BUILDING	PERMANENT NOTES: BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST CONTROL					
403-313	PROF. DEVELOPMENT	PERMANENT NOTES: FIRE INSPECTOR, DRIVER OPERATOR, TEXAS COMMISSION RECERTS, HOMELAND SECURITY CONFERENCE CEU PROGRAM $1440					
403-314	TRAVEL	PERMANENT NOTES: HOTEL & MEALS					
403-315	TELEPHONE	PERMANENT NOTES: INCLUDES INTERNET FOR 6 NOTEBOOKS @40 EACH FOR 1 YEAR $2,880					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
403-FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
403-320	HAZ-MAT EXPENSE	PERMANENT NOTES:					
		BROOMS, SORBENT PADS					
		REMOVAL OF BIOHAZARD CONTAINERS					
403-325	EMS COLLECTION FEE	PERMANENT NOTES:					
		CHARGE PAYABLE TO BILLING COMPANY 8%					
403-352	EQUIPMENT RENTALS	PERMANENT NOTES:					
		COPIER					
403-360	CAPITAL OUTLAY	PERMANENT NOTES:					
		BUNKER GEAR TURNOUT COATS & PANTS $5,000					
		EXTRACTION TOOLS $30,000					
		REPAIR FIRE TRAINER $15,000					
		10 SCBA BOTTLES $10,000					
		SELF LOADING STRETCHER $55,000					
		2 THERMAL IMAGING CAMERAS $12,700					
4-OTHER							
01-403-406	CONTRACTOR MOWING SERVICES	7,910	8,200	6,800	6,300	6,800	
01-403-407	A/C CONTRACT	0	0	0	445	3,000	
01-403-408	GENERATOR MAINT. CONTRACT	2,344	1,284	2,300	2,998	2,350	
01-403-409	FIRE ALARM/EXTINGUISHER	630	875	400	630	650	
01-403-410	PAYMENT DUE TO FIXED ASSET	92,681	75,681	115,874	0	204,957	
TOTAL 4-OTHER		103,565	86,040	125,374	10,373	217,757	
403-410	PAYMENT DUE TO FIXED ASSET	PERMANENT NOTES:					
		8TH ANNUAL FOR 15 YEARS FIRE TRUCK $45,000					
		7TH ANNUAL FOR 6 YEARS ON REMOUNT $17,000					
		5TH ANNUAL FOR 5 YEARS ON CHIEF $8,877					
		4TH ANNUAL FOR 6 YEARS ON MEDIC 3 $21,804					
		1ST ANNUAL FOR 6 YEARS ON MEDIC 1 $23,193					
		1ST ANNUAL FOR 5 YEARS ON ASST CHIEF $9,530					
		1ST ANNUAL FOR 15 YEARS LADDER $59,258					
		1ST ANNUAL FOR 6 YEARS ON MED 4 TRANSPORT $14,095					
		1ST ANNUAL FOR 7 YEARS ON BRUSH $6,200					
TOTAL 403-FIRE DEPARTMENT		2,205,422	2,986,959	2,594,654	2,175,916	2,886,792	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
404-LIBRARY - CULTURAL CE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-404-001 SALARIES SUPERVISION	61,069	61,984	63,225	55,929	65,120	
01-404-002 SALARIES OPERATION	37,676	35,442	33,200	64,508	74,877	
01-404-003 SALARIES MAINTENANCE	23,835	24,889	24,950	23,460	27,316	
01-404-004 SOCIAL SECURITY	14,327	14,599	16,570	15,003	18,644	
01-404-005 WORKMANS COMP.	3,389	2,890	2,330	1,880	1,340	
01-404-006 TMRS REQUIREMENTS	23,185	22,266	26,710	21,874	27,822	
01-404-007 INSURANCE EMPLOYEES	39,114	27,203	37,875	29,239	41,331	
01-404-010 SALARIES-OVERTIME	74	499	1,000	213	1,000	
01-404-011 SALARIES-PART TIME	69,170	72,630	94,250	57,247	75,400	
TOTAL 0-OPERATING SERVICES	271,838	262,402	300,110	269,353	332,850	
1-OPERATING SUPPLIES						
01-404-111 OFFICE SUPPLIES	2,030	1,341	2,000	471	2,000	
01-404-112 POSTAGE	614	618	1,000	266	1,000	
01-404-113 NON CAPITAL ASSETS	0	1,819	16,950	0	0	
01-404-115 JANITORIAL SUPPLIES	3,898	3,601	4,500	859	4,500	
01-404-125 MATERIAL & SUPPLIES	2,546	2,408	3,000	1,134	3,000	
01-404-129 UNIFORMS	395	461	500	242	500	
01-404-131 AUDIO VISUAL	2,465	3,292	4,000	2,555	4,000	
01-404-168 NEW BOOKS	6,464	8,379	10,500	8,478	10,500	
TOTAL 1-OPERATING SUPPLIES	18,412	21,919	42,450	14,007	25,500	

404-111 OFFICE SUPPLIES — PERMANENT NOTES:
COPY PAPER,INDEX CARDS,TYPWRITER RIBBONS,PHOTO PRINTER PAPER,WINDOW ENVELOPES,LASER PRINTER TONER, PENS, PENCILS LEGAL PADS....ETC

404-115 JANITORIAL SUPPLIES — PERMANENT NOTES:
PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.

404-125 MATERIAL & SUPPLIES — PERMANENT NOTES:
BOOK REPAIR SUPPLIES,PROCESSING SUPPLIES,LAMINATE FOR POSTERS,PATRON ID CARDS, AND CD/DVD CASES

2-MAINTENANCE / REPAIR						
01-404-226 MAINTENANCE EQUIPMENT	2,754	4,369	4,830	1,672	4,830	
TOTAL 2-MAINTENANCE / REPAIR	2,754	4,369	4,830	1,672	4,830	

404-226 MAINTENANCE EQUIPMENT — PERMANENT NOTES:
ANTIVIRUS, DESTINY AUTOMATION SOFTWARE, CENTURION MAINTENANCE, BATTERIES

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
3-CHARGES & SERVICES						
01-404-308 DUES & MEMBERSHIP	816	943	450	100	680	
01-404-310 INSURANCE EXPENSE	16,309	34,970	18,500	18,337	18,500	
01-404-312 MAINTENANCE BUILDING	43,248	33,803	25,000	12,820	25,000	
01-404-313 PROFESSIONAL DEVELOPMENT	390	(85)	200	196	1,200	
01-404-314 TRAVEL	30	0	500	235	1,000	
01-404-315 TELEPHONE	16,735	12,689	10,500	9,264	10,500	
01-404-316 UTILITIES	64,454	69,564	55,000	40,158	55,000	
01-404-322 PROFESSIONAL SERVICES	0	0	0	(45)	2,610	
01-404-328 PERIODICALS	752	2,787	3,200	2,280	3,200	
01-404-352 EQUIPMENT RENTALS	2,792	2,395	3,500	1,324	3,500	
TOTAL 3-CHARGES & SERVICES	145,526	157,067	116,850	84,669	121,190	

404-308 DUES & MEMBERSHIP PERMANENT NOTES:
TEXAS LIBRARY ASSOCIATION

404-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
TLA CONFERENCE $200

404-314 TRAVEL PERMANENT NOTES:
TLA CONFERENCE HOTEL & MEALS
MILEAGE FOR OTHER WORKSHOPS

404-322 PROFESSIONAL SERVICES PERMANENT NOTES:
MAINTENANCE SOFTWARE

404-352 EQUIPMENT RENTALS PERMANENT NOTES:
XEROX

4-OTHER						
01-404-406 CONTRACTOR MOWING SERVICES	5,810	4,985	3,750	2,970	3,750	
01-404-407 A/C MAINT. CONTRACT	0	0	0	0	12,650	
01-404-409 FIRE ALARMS/EXTINGUISHERS	1,405	1,385	1,500	1,085	1,500	
TOTAL 4-OTHER	7,215	6,370	5,250	4,055	17,900	

404-406 CONTRACTOR MOWING SERVICES PERMANENT NOTES:
MOWING OF LIBRARY GROUNDS

TOTAL 404-LIBRARY - CULTURAL CE	445,746	452,126	469,490	373,755	502,270	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

405-CITY SECRETARY

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-405-001 SALARIES SUPERVISION	58,406	59,280	60,465	64,901	52,475	
01-405-004 SOCIAL SECURITY	4,486	4,555	4,625	4,984	4,014	
01-405-005 WORKMANS COMP.	160	121	270	189	215	
01-405-006 TMRS REQUIREMENTS	11,142	10,902	10,780	9,163	8,674	
01-405-007 INSURANCE EMPLOYEES	9,123	5,615	6,660	6,024	11,882	
TOTAL 0-OPERATING SERVICES	83,317	80,474	82,800	85,261	77,260	
1-OPERATING SUPPLIES						
01-405-111 OFFICE SUPPLIES	603	283	850	759	850	
01-405-112 POSTAGE	200	127	150	6	150	
TOTAL 1-OPERATING SUPPLIES	803	410	1,000	764	1,000	
2-MAINTENANCE / REPAIR						
01-405-221 MAINTENANCE - SOFTWARE	3,045	298	3,050	6,465	3,050	
TOTAL 2-MAINTENANCE / REPAIR	3,045	298	3,050	6,465	3,050	
3-CHARGES & SERVICES						
01-405-308 DUES & MEMBERSHIPS	0	801	825	175	400	
01-405-309 PUBLICATIONS	248	137	400	115	300	
01-405-310 INSURANCE - GENERAL	707	1,172	1,200	331	750	
01-405-313 PROFESSIONAL DEVELOPMENT	900	925	1,200	645	1,200	
01-405-314 TRAVEL	906	1,033	2,000	1,476	1,500	
01-405-315 TELEPHONE	2,405	3,395	2,000	2,430	2,000	
01-405-322 PROFESSIONAL SERVICES	4,255	4,230	5,500	5,082	6,000	
01-405-323 LEGAL & ADVERTISING FEES	6,693	7,212	5,500	4,824	5,500	
TOTAL 3-CHARGES & SERVICES	16,115	18,905	18,625	15,079	17,650	

405-111 OFFICE SUPPLIES — PERMANENT NOTES:
BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.

405-221 MAINTENANCE - SOFTWARE — PERMANENT NOTES:
ACCELA
FRANKLIN CODE BOOK WEB HOSTING

405-308 DUES & MEMBERSHIPS — PERMANENT NOTES:
TMCA $100

405-309 PUBLICATIONS — PERMANENT NOTES:
STEP BY STEP HANDBOOK - ELECTION $50
ELECTION LAW HANDBOOK $85
TEXAS LAW & PROCEDURE MANUAL EST. $100

405-313 PROFESSIONAL DEVELOPMENT — PERMANENT NOTES:
TMCCP ELECTION LAW SEMINAR
HGAC LAW WORKSHOP
TML ANNUAL CONFERENCE

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
405-CITY SECRETARY

DEPARTMENTAL EXPENDITURES			2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
		REGION XVI MEETINGS						
405-314	TRAVEL	PERMANENT NOTES: TRANSPORTATION ELECTION LAW SEMINAR HOTEL TMCCP(IRVING) MEALS TMCCP HOTEL TML						
405-322	PROFESSIONAL SERVICES	PERMANENT NOTES: FRANKLIN $4,000 RCI						
405-323	LEGAL & ADVERTISING FEES	PERMANENT NOTES: NOTICES FILED IN THE PAPER FOR THE CITY						
4-OTHER								
01-405-401	ELECTION EXPENSE		8,000	4,471	8,000	3,563	9,000	
TOTAL 4-OTHER			8,000	4,471	8,000	3,563	9,000	
TOTAL 405-CITY SECRETARY			111,279	104,557	113,475	111,132	107,960	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

406-POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-406-001 SALARIES SUPERVISION	83,637	38,729	91,800	91,283	94,556	
01-406-002 SALARIES OPERATION	1,102,588	1,173,188	1,151,380	1,069,757	1,194,967	
01-406-004 SOCIAL SECURITY	92,645	95,575	100,185	90,657	105,013	
01-406-005 WORKMANS COMP.	33,167	47,492	47,245	16,379	57,665	
01-406-006 TMRS REQUIREMENTS	238,080	241,877	233,500	213,487	219,770	
01-406-007 INSURANCE EMPLOYEES	370,300	271,306	277,835	245,256	357,626	
01-406-010 SALARIES-OVERTIME	55,275	81,445	40,000	69,956	40,000	
01-406-011 SALARIES-PART TIME	2,485	0	0	0	0	
01-406-012 CERTIFICATION PAY	34,569	32,538	26,400	31,477	38,400	
01-406-013 CAR ALLOWANCE	0	0	0	0	4,800	
TOTAL 0-OPERATING SERVICES	2,012,746	1,982,150	1,968,345	1,828,252	2,112,797	
1-OPERATING SUPPLIES						
01-406-111 OFFICE SUPPLIES	5,771	5,220	6,200	2,670	6,200	
01-406-112 POSTAGE	1,815	1,921	1,600	673	1,600	
01-406-113 NON CAPITAL ASSETS	25,860	4,954	9,200	9,159	13,850	
01-406-115 JANITORIAL SUPPLIES	992	1,689	3,000	1,720	3,000	
01-406-125 MATERIAL & SUPPLIES	5,990	4,412	5,000	4,421	5,000	
01-406-128 UNIFORM EQUIPMENT	590	2,452	2,500	1,080	2,500	
01-406-129 UNIFORMS	7,979	9,764	12,000	8,208	12,000	
TOTAL 1-OPERATING SUPPLIES	48,997	30,412	39,500	27,931	44,150	

406-113 NON CAPITAL ASSETS

PERMANENT NOTES:
STINGER FLASHLIGHTS & WANDS - $2,350
SUPPLIES FOR MOBILE COMMAND - $4,500
RV COVER FOR MOBILE COMMAND - $3,500
ROLL OUT AWNING FOR MOBILE COMMAND - $3,500

406-115 JANITORIAL SUPPLIES

PERMANENT NOTES:
CLEANING SUPPLIES FOR OFFICE

406-125 MATERIAL & SUPPLIES

PERMANENT NOTES:
FORMS, DVD'S, FINGERPRINT SUPPLIES,
LATEX GLOVES

406-128 UNIFORM EQUIPMENT

PERMANENT NOTES:
BELTS, HOLSTER, FLASHLIGHTS, ETC

406-129 UNIFORMS

PERMANENT NOTES:
UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO UNIFORMS. DISPATCHER SHIRTS

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
406-POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
2-MAINTENANCE / REPAIR						
01-406-226 MAINTENANCE EQUIPMENT	70,430	61,517	66,850	32,259	66,850	
01-406-227 MAINTENANCE VEHICLES	20,545	23,781	20,000	9,405	20,000	
01-406-228 GAS-OIL-TIRES	37,170	37,728	35,000	30,267	35,000	
01-406-229 CAR REPAIR (INSURANCE CLAIM)	4,343	1,826	0	0	0	
TOTAL 2-MAINTENANCE / REPAIR	132,488	124,851	121,850	71,930	121,850	

406-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
INCODE MAINTENANCE SOFTWARE $15,000
HOUSTON 2/WAY
LIBERTY SYSTEMS
VISTA COM ANNUAL AGREEMENT $3176
MOBILE VISION L3 $3610
AFIS $6,620
ANNUAL MAINT BACK -UP $11,400
GUARDIAN TRACKING $1300

3-CHARGES & SERVICES						
01-406-308 DUES & MEMBERSHIP	6,882	15,899	12,720	12,684	12,720	
01-406-310 INSURANCE EXPENSE	40,957	32,560	35,000	31,071	35,000	
01-406-312 MAINTENANCE BLDG.	8,125	5,862	7,500	7,954	7,500	
01-406-313 PROFESSIONAL DEVELOPMENT	10,355	6,474	10,200	3,650	12,000	
01-406-314 TRAVEL	3,365	5,444	3,000	4,873	5,000	
01-406-315 TELEPHONE	17,110	11,955	14,000	13,977	14,000	
01-406-316 UTILITIES	30,585	34,756	30,000	20,944	30,000	
01-406-319 CITIZENS POLICE	0	0	500	0	0	
01-406-328 PHYSICALS / TESTING	1,950	1,659	3,000	832	3,000	
01-406-335 PRISONER EXPENSE	13,446	15,122	13,000	7,443	13,000	
01-406-336 INVESTIGATIVE EXPENSE	(676)	9,885	12,300	5,940	12,300	
01-406-352 EQUIPMENT RENTALS	2,074	2,473	2,500	1,840	2,500	
01-406-353 GRANT EXPENSE	1,002	0	0	0	0	
01-406-354 GRANT 25936-01 DJ EDWARD BYR	0	16	0	0	0	
01-406-360 CAPITAL OUTLAY	40,472	0	25,700	24,695	0	
TOTAL 3-CHARGES & SERVICES	175,646	142,105	169,420	135,903	147,020	

406-308 DUES & MEMBERSHIP PERMANENT NOTES:
BEST PRACTICE RENEWAL $500
FBINAA $150
FBI LEEDS $125
FBINAA LUNCHEONS $200
POLICE ACADEMY 1 $3,100
ROTARY DUES $1,000
TCOLE $1,000
DEL CARMEN $6,500
ACP $150

406-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INVESTIGATIVE & SPECIALIZED TRAINING

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
406-POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
		TCLEDDS $1,200					
406-336	INVESTIGATIVE EXPENSE	PERMANENT NOTES: SPECIALIZED TESTING $10,000 TRANSUNION $500 TCLEEDS $1,200					
406-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER					
4-OTHER							
01-406-405	CONTRACT CLEANING	12,528	12,382	12,500	10,992	12,500	
01-406-406	CONTRACTOR MOWING SERVICES	10,841	3,900	3,400	3,450	3,400	
01-406-408	GENERATOR MAINTENANCE	2,599	1,093	1,200	2,508	2,500	
01-406-409	TRAINING SUPPLIES	190	198	1,500	1,463	1,500	
01-406-410	PAYMENT TO FIXED ASSET	71,782	22,296	64,188	0	76,791	
01-406-411	SILVER SANTA	285	667	500	629	500	
01-406-412	A/C MAINTENANCE CONTRACT	675	0	2,700	2,800	3,000	
01-406-413	BRIDGEHAVEN CONTRIBUTION	3,000	0	3,000	0	3,000	
01-406-414	NATIONAL NIGHT OUT EXPENSE	442	1,913	500	135	500	
01-406-415	FIRE ALARM/ EXTINGUISHER	1,860	1,550	2,000	0	2,000	
TOTAL 4-OTHER		104,202	43,999	91,488	21,977	105,691	
406-405	CONTRACT CLEANING	PERMANENT NOTES: CONTRACT CLEANING OF PD					
406-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES: CONTRACTR MOWING OF PD					
406-409	TRAINING SUPPLIES	PERMANENT NOTES: MATERIALS & SUPPLIES AND REFRESHMENTS					
406-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES: 2ND of 4 YEAR INSTALLMENT INTERCEPTOR $10,858 2ND of 4 YEAR INSTALLMENT CID 11,438 2ND OF 4 YEAR INSTALLMENT DURANGO $11,700. 1ST OF 4 YEAR INSTALLMENT 3/DURANGO $42,795					
TOTAL 406-POLICE DEPARTMENT		2,474,079	2,323,517	2,390,603	2,085,993	2,531,508	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
407-CORP. COURT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-407-001 SALARIES SUPERVISION	26,364	27,572	27,700	24,500	28,526	
01-407-002 SALARIES OPERATION	31,917	42,101	63,775	56,425	65,695	
01-407-004 SOCIAL SECURITY	4,472	5,323	7,020	6,203	7,231	
01-407-005 WORKMANS COMP.	160	121	415	379	388	
01-407-006 TMRS REQUIREMENTS	6,019	7,641	11,425	9,577	10,909	
01-407-007 INSURANCE EMPLOYEES	8,924	1,310	6,695	6,038	8,228	
01-407-010 SALARIES - OVERTIME	0	0	300	380	300	
TOTAL 0-OPERATING SERVICES	77,856	84,069	117,330	103,501	121,277	
1-OPERATING SUPPLIES						
01-407-111 OFFICE SUPPLIES	693	1,601	1,000	2,095	2,100	
01-407-112 POSTAGE	802	1,002	800	120	1,000	
01-407-113 NON CAPITAL ASSETS	0	1,000	0	99	0	
01-407-129 UNIFORMS	0	0	100	0	150	
TOTAL 1-OPERATING SUPPLIES	1,494	3,603	1,900	2,315	3,250	
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER					
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE					
2-MAINTENANCE / REPAIR						
01-407-221 MAINTENANCE - SOFTWARE	2,791	3,218	3,200	2,942	0	
TOTAL 2-MAINTENANCE / REPAIR	2,791	3,218	3,200	2,942	0	
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE					
3-CHARGES & SERVICES						
01-407-308 DUES & MEMBERSHIP	259	907	200	175	200	
01-407-310 INSURANCE EXPENSE	397	81	400	503	500	
01-407-313 PROFESSIONAL DEVELOPMENT	730	584	1,500	62	1,500	
01-407-314 TRAVEL	953	1,099	1,000	61	1,000	
01-407-315 TELEPHONE	2,846	3,395	3,000	2,430	3,000	
01-407-319 LEGAL EXPENSE	5,272	6,895	5,000	4,858	5,000	
01-407-328 PHYSICALS / TESTING	0	180	120	0	120	
01-407-336 TEEN COURT	(20)	0	0	0	0	
01-407-337 JURY EXPENSE	0	558	400	0	400	
01-407-339 FTA PROGRAM	726	942	750	1,536	1,500	
01-407-340 FEES - STATE FINES	42,308	50,776	70,000	35,828	70,000	
01-407-341 COLLECTION FEES	(10,836)	(828)	10,000	18,546	10,000	
TOTAL 3-CHARGES & SERVICES	42,635	64,588	92,370	63,997	93,220	
407-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: JUDGE-TMCEC $100					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
407-CORP. COURT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
		CITY PROSECUTOR $350 CLERK @ $100					
407-314	TRAVEL	PERMANENT NOTES: HOTELS AND TRANSPORTATION FOR TRAINING					
407-315	TELEPHONE	PERMANENT NOTES: PHONE LINES & LONG DISTANCE					
TOTAL 407-CORP. COURT		124,776	155,478	214,800	172,754	217,747	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
409-STREET DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-409-001 SALARIES SUPERVISION	57,054	59,747	63,945	66,234	65,863	
01-409-002 SALARIES OPERATION	252,316	274,010	293,840	247,616	299,498	
01-409-004 SOCIAL SECURITY	22,425	24,699	27,525	22,387	28,103	
01-409-005 WORKMANS COMP.	26,719	23,245	37,785	14,121	27,696	
01-409-006 TMRS REQUIREMENTS	57,623	63,210	64,150	52,574	60,725	
01-409-007 INSURANCE EMPLOYEES	145,180	92,036	94,100	78,253	126,892	
01-409-010 SALARIES-OVERTIME	3,976	9,655	2,000	7,483	2,000	
TOTAL 0-OPERATING SERVICES	565,294	546,602	583,345	488,668	610,777	
1-OPERATING SUPPLIES						
01-409-111 OFFICE SUPPLIES	263	196	150	40	150	
01-409-112 POSTAGE	0	0	50	0	50	
01-409-113 NON CAPITAL ASSETS	2,188	1,384	9,700	4,379	15,100	
01-409-125 MATERIAL & SUPPLIES	1,371	3,402	4,000	1,295	4,000	
01-409-129 UNIFORMS	4,335	5,309	4,000	2,738	4,000	
TOTAL 1-OPERATING SUPPLIES	8,157	10,291	17,900	8,451	23,300	

409-113 NON CAPITAL ASSETS PERMANENT NOTES:
2 GALVANIZED TAIL MOWER $7,600
2 CHAIN SAW $1,200
TYPE 3 BARRICADES $950
VIBRATORY PLATE $3,850
TRAFFIC CONES $1,500

409-125 MATERIAL & SUPPLIES PERMANENT NOTES:
CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND TOOLS

2-MAINTENANCE / REPAIR						
01-409-226 MAINTENANCE EQUIPMENT	19,181	11,682	20,000	14,435	20,000	
01-409-227 MAINTENANCE MOTOR VEHICLE	5,526	5,319	10,000	1,020	10,000	
01-409-228 GAS-OIL-TIRES	22,816	26,846	20,000	14,555	20,000	
01-409-230 MAINTENANCE STREETS	80,433	112,529	110,000	37,333	110,000	
01-409-231 MAINTENANCE DRAINAGE	33,946	34,484	20,000	1,002	20,000	
01-409-232 HERBICIDES	768	1,294	4,000	0	4,000	
01-409-233 PESTICIDES	1,960	2,072	5,000	3,093	5,000	
TOTAL 2-MAINTENANCE / REPAIR	164,630	194,226	189,000	71,438	189,000	

409-230 MAINTENANCE STREETS PERMANENT NOTES:
ROAD STRIPING MATERIAL
STREET REPAIR MATERIAL
STREET SIGN
CURB & GUTTER REPAIR

409-231 MAINTENANCE DRAINAGE PERMANENT NOTES:
CULVERT CLEANING & INSPECTION

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3.A.2.a

01 -GENERAL FUND
409-STREET DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
	STORM DRAIN MATERIALS						
	CULVERT REPLACEMENT						
409-232	HERBICIDES	PERMANENT NOTES:					
	DITCH & RIGHT-OF-WAY SPRAYING						
	CURBS & GUTTERS						
409-233	PESTICIDES	PERMANENT NOTES:					
	MOSQUITO CONTROL						
	ANT CONTROL						
3-CHARGES & SERVICES							
01-409-308	DUES & MEMBERSHIP	250	414	250	256	375	
01-409-310	INSURANCE - GENERAL	14,004	12,883	14,000	15,340	15,250	
01-409-313	PROFESSIONAL DEVELOPMENT	0	0	1,000	40	1,000	
01-409-314	TRAVEL	0	277	500	0	500	
01-409-315	TELEPHONE	4,002	4,220	3,500	3,024	3,500	
01-409-316	UTILITIES - DRAINAGE	5,380	6,809	8,000	4,486	8,000	
01-409-325	MAINTENANCE LEVEE	0	0	10,000	3,120	10,000	
01-409-328	PHYSICALS / TESTING	166	339	250	90	250	
01-409-352	EQUIPMENT RENTALS	16,608	0	4,000	0	2,000	
01-409-360	CAPITAL OUTLAY	541,296	0	0	0	0	
01-409-361	CAPITAL OUTLAY-STREET	0	74,388	0	0	0	
01-409-362	CAPITAL OUTLAY-DRAINAGE	0	24,465	0	0	0	
TOTAL 3-CHARGES & SERVICES		581,705	123,797	41,500	26,356	40,875	
409-308	DUES & MEMBERSHIP	PERMANENT NOTES:					
	STRUCTURAL PEST CONTROL LICENSE						
4-OTHER							
01-409-406	CONTRACTOR MOWING SERVICES	0	0	0	100	0	
01-409-409	FIRE ALARM/EXTINGUISHER	0	0	200	0	0	
01-409-410	FIXED ASSETS PAYMENT	18,795	17,097	31,173	0	149,274	
TOTAL 4-OTHER		18,795	17,097	31,373	100	149,274	
409-410	FIXED ASSETS PAYMENT	PERMANENT NOTES:					
	4TH OF 5 YEAR INSTALLMENT FOR 2018 DODGE TRUCK $4,991						
	4TH OF 8 YEAR INSTALLMENT FOR F450 CHASIS AND BED $6,787						
	2ND OF 5 YEAR INSTALLMENT FOR TRUCK DODGE #1 $4,780						
	2ND OF 5 YEAR INSTALLMENT FOR TRUCK DODGE #2 $4,780						
	1ST OF 6 YEAR INSTALLMENT FOR TYMCO $72,750						
	2ND OF 8 YEAR INSTALLMENT KUBOTA $8,324						
	1ST OF 5 YEAR INSTALLMENT 20 DODGE $4,892						
	1ST IF 15 YEAR INSTALLMENT CAT $12,870						
	1ST OF 13 YEAR INSTALLMENT GRADALL $29,100						
TOTAL 409-STREET DEPARTMENT		1,338,581	892,012	863,118	595,013	1,013,226	

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

410-PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-410-001 SALARIES SUPERVISION	43,827	50,868	61,145	54,089	62,979	
01-410-002 SALARIES OPERATION	42,700	39,859	68,340	58,504	68,108	
01-410-004 SOCIAL SECURITY	7,102	8,269	11,130	8,704	11,003	
01-410-005 WORKMANS COMP.	3,587	6,877	6,125	5,496	2,984	
01-410-006 TMRS REQUIREMENTS	17,375	17,443	23,800	19,797	21,685	
01-410-007 INSURANCE EMPLOYEES	39,007	14,284	33,810	31,312	32,979	
01-410-010 SALARIES-OVERTIME	5,460	6,420	4,000	5,283	4,000	
01-410-011 SALARIES - PART TIME	4,550	14,743	12,000	0	12,000	
TOTAL 0-OPERATING SERVICES	163,607	158,764	220,350	183,185	215,738	
1-OPERATING SUPPLIES						
01-410-111 OFFICE SUPPLIES	63	148	150	62	150	
01-410-113 NON CAPITAL ASSETS	4,095	8,126	3,500	3,582	6,550	
01-410-115 JANITORIAL SUPPLY	2,623	1,819	2,000	1,695	2,000	
01-410-125 MATERIAL & SUPPLIES	951	1,714	2,000	48	2,500	
01-410-129 UNIFORMS	2,319	2,555	2,000	1,411	2,000	
TOTAL 1-OPERATING SUPPLIES	10,051	14,362	9,650	6,797	13,200	

410-113 NON CAPITAL ASSETS

PERMANENT NOTES:
PRESSURE WASHER $1,350
CONEX $3,000
CHAIN LINK FENCE FUEL $2,200

410-115 JANITORIAL SUPPLY

PERMANENT NOTES:
CLEANING SUPPLIES FOR PUBLIC RESTROOMS

2-MAINTENANCE / REPAIR						
01-410-224 MAINTENANCE FENCES	1,044	10,350	8,250	563	8,250	
01-410-225 MAINTENANCE BALL FIELDS	1,480	2,978	4,000	738	4,000	
01-410-226 MAINTENANCE EQUIPMENT	3,143	3,852	6,000	1,903	6,000	
01-410-227 MAINTENANCE MOTOR VEHICLE	2,459	1,594	1,500	93	1,000	
01-410-228 GAS-OIL-TIRES	6,883	6,619	5,000	4,285	5,000	
01-410-229 CHEMICALS - SPLASH PARK	2,496	88	1,000	0	1,000	
01-410-230 MAINTENANCE - SPLASH PARK	194	1,688	2,000	190	1,000	
01-410-231 MAINTENANCE PLAYGROUNDS	2,444	845	1,500	690	1,500	
01-410-232 WEED CONTROL	740	654	1,000	201	500	
01-410-233 FLAG REPAIR	2,163	2,305	2,500	120	1,500	
01-410-234 MAINTNEANCE HWY 90 TREES	0	5,540	3,500	0	3,500	
01-410-235 MAINTENANCE POND	416	0	2,000	0	1,000	
TOTAL 2-MAINTENANCE / REPAIR	23,461	36,512	38,250	8,783	34,250	

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

410-PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
3-CHARGES & SERVICES						
01-410-310 INSURANCE - GENERAL	6,289	7,484	7,500	9,547	9,550	
01-410-312 MAINTENANCE BLDG.	8,273	6,168	12,500	1,877	12,500	
01-410-313 PROF. DEVELOPMENT	0	(108)	0	20	0	
01-410-314 TRAVEL	0	7	250	0	0	
01-410-315 TELEPHONE	1,239	955	1,200	615	1,200	
01-410-316 UTILITIES	28,800	30,312	25,000	18,314	25,000	
01-410-328 PHYSICALS / TESTING	206	270	400	0	400	
01-410-360 CAPITAL OUTLAY	403,421	25,489	23,500	14,966	0	
TOTAL 3-CHARGES & SERVICES	448,227	70,576	70,350	45,341	48,650	
4-OTHER						
01-410-406 CONTRACTOR MOWING SERVICES	38,530	30,045	21,000	18,535	21,000	
01-410-410 FIXED ASSETS PAYMENT	10,550	0	15,970	0	9,420	
TOTAL 4-OTHER	49,080	30,045	36,970	18,535	30,420	
TOTAL 410-PARKS & RECREATION	694,427	310,259	375,570	262,640	342,258	

410-406 CONTRACTOR MOWING SERVICES PERMANENT NOTES:
MOWING CONTRACT

410-410 FIXED ASSETS PAYMENT PERMANENT NOTES:
2ND OF 5 YEAR DODGE $ 4,800
1ST OF 4 YEAR INSTALLMENT Z TURNS $4,620

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
411-FLEET MAINTENANCE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
0-OPERATING SERVICES						
01-411-002 SALARIES OPERATION	51,096	52,764	53,610	47,435	55,231	
01-411-004 SOCIAL SECURITY	3,621	3,734	4,175	3,390	4,302	
01-411-005 WORKMANS COMP.	1,635	1,781	2,280	995	2,350	
01-411-006 TMRS REQUIREMENTS	9,746	9,671	9,740	8,071	9,164	
01-411-007 INSURANCE EMPLOYEES	17,471	12,363	11,850	11,164	14,536	
01-411-010 SALARIES-OVERTIME	74	38	1,000	0	1,000	
TOTAL 0-OPERATING SERVICES	83,644	80,352	82,655	71,055	86,583	
1-OPERATING SUPPLIES						
01-411-111 OFFICE SUPPLIES	2	0	200	29	200	
01-411-113 NON-CAPITAL ASSETS	5,055	2,223	1,930	0	0	
01-411-115 JANITORIAL SUPPLIES	0	0	100	0	100	
01-411-125 MATERIAL & SUPPLIES	3,302	5,260	3,550	367	3,550	
01-411-129 UNIFORMS	838	782	700	389	700	
TOTAL 1-OPERATING SUPPLIES	9,197	8,265	6,480	784	4,550	

411-125 MATERIAL & SUPPLIES — PERMANENT NOTES:
WELDING SUPPLIES
OXYGEN & ACCETEYLENE
HAND TOOLS
TESTING EQUIPMENT SUBSCRIPTION FEES $2,356

2-MAINTENANCE / REPAIR						
01-411-226 MAINTENANCE EQUIPMENT	0	290	250	145	250	
01-411-227 MAINTENANCE MOTOR VEHICLE	380	62	300	257	300	
01-411-228 GAS-OIL-TIRES	116	163	500	22	500	
TOTAL 2-MAINTENANCE / REPAIR	496	515	1,050	424	1,050	

411-226 MAINTENANCE EQUIPMENT — PERMANENT NOTES:
LIFT SAFETY INSPECTION

3-CHARGES & SERVICES						
01-411-310 INSURANCE - GENERAL	733	472	750	615	750	
01-411-313 PROFESSIONAL DEVELOPMENT	10	0	0	20	0	
01-411-315 TELEPHONE	1,760	2,651	980	1,875	1,650	
01-411-316 UTILITIES	1,056	1,731	1,300	1,545	1,300	
01-411-328 PHYSICALS / TESTING	0	0	150	0	150	
01-411-352 EQUIPMENT RENTALS	0	0	200	0	200	
TOTAL 3-CHARGES & SERVICES	3,559	4,853	3,380	4,055	4,050	

411-352 EQUIPMENT RENTALS — PERMANENT NOTES:
SPECIALTY ITEMS

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3.A.2.a

01 -GENERAL FUND
411-FLEET MAINTENANCE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
01-411-410 PAYMENT TO FIXED ASSET	0	0	0	0	5,726	
TOTAL 4-OTHER	0	0	0	0	5,726	
TOTAL 411-FLEET MAINTENANCE	96,897	93,984	93,565	76,318	101,959	

411-410 PAYMENT TO FIXED ASSET PERMANENT NOTES:
1ST OF 10 YEAR INSTALLMENT F250 $5,726

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
412-FINANCE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-412-001 SALARIES SUPERVISION	69,638	79,070	94,350	83,461	97,181	
01-412-002 SALARIES OPERATION	63,340	65,104	200,300	146,522	182,643	
01-412-004 SOCIAL SECURITY	9,303	10,135	22,620	16,987	21,667	
01-412-005 WORKMAN'S COMPENSATION	479	364	1,330	1,136	1,151	
01-412-006 TMRS REQUIREMENTS	25,216	28,039	52,715	37,374	42,420	
01-412-007 INSURANCE EMPLOYEES	43,099	35,242	63,200	44,177	56,184	
01-412-010 SALARIES/OVERTIME	0	0	1,000	0	1,000	
01-412-013 CAR ALLOWANCE	0	0	0	0	2,400	
TOTAL 0-OPERATING SERVICES	211,076	217,954	435,515	329,658	404,646	
1-OPERATING SUPPLIES						
01-412-111 OFFICE SUPPLIES	2,160	1,185	1,860	3,856	4,000	
01-412-112 POSTAGE	1,210	1,388	1,300	360	1,300	
01-412-113 NON CAPITAL ASSETS	1,650	409	1,500	1,899	0	
01-412-129 UNIFORMS	81	24	300	0	300	
TOTAL 1-OPERATING SUPPLIES	5,102	3,006	4,960	6,115	5,600	

412-111 OFFICE SUPPLIES — PERMANENT NOTES:
NAOMI & SHREE PDF CONVERSION 2@180 $360

412-129 UNIFORMS — PERMANENT NOTES:
UNIFORM SHIRTS

3-CHARGES & SERVICES						
01-412-308 MEMBERSHIP DUES	903	1,676	700	780	700	
01-412-310 INSURANCE- GENERAL	1,068	1,220	1,250	1,110	1,250	
01-412-313 PROFESSIONAL DEVELOPMENT	320	355	2,000	255	2,000	
01-412-314 TRAVEL	0	499	1,500	1,207	1,500	
01-412-315 TELEPHONE	5,722	5,585	3,700	4,274	3,700	
01-412-328 PHYSICALS / TESTING	0	0	100	180	100	
TOTAL 3-CHARGES & SERVICES	8,013	9,334	9,250	7,806	9,250	

412-308 MEMBERSHIP DUES — PERMANENT NOTES:
GFOAT - GFOA - SAMS CLUB - PURCHASING

412-313 PROFESSIONAL DEVELOPMENT — PERMANENT NOTES:
INCODE FORUM (2)
TML CONFERENCE

412-314 TRAVEL — PERMANENT NOTES:
TML CONFERENCE
INCODE FORUM

TOTAL 412-FINANCE	224,190	230,294	449,725	343,579	419,496	

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

413-ANIMAL CONTROL

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-413-003 SALARIES HUMANE OFFICER	57,349	54,349	65,240	58,824	67,186	
01-413-004 SOCIAL SECURITY	4,514	4,764	6,100	5,574	6,249	
01-413-005 WORKMANS COMPENSATION	2,482	3,495	4,985	(90)	5,105	
01-413-006 TMRS REQUIREMENTS	11,070	9,940	11,900	10,087	11,354	
01-413-007 INSURANCE EMPLOYEES	22,113	9,409	13,025	12,195	16,080	
01-413-010 SALARIES OVERTIME	1,674	496	1,500	1,111	1,500	
01-413-011 SALARIES PART TIME	3,315	9,250	13,000	13,553	13,000	
TOTAL 0-OPERATING SERVICES	102,517	91,703	115,750	101,255	120,474	
1-OPERATING SUPPLIES						
01-413-111 OFFICE SUPPLIES	355	31	200	340	200	
01-413-113 NON CAPITAL ASSETS	4,241	1,727	0	0	2,640	
01-413-114 ANIMAL FOOD	1,237	1,078	2,000	0	2,000	
01-413-115 JANITORIAL SUPPLIES	1,485	351	5,000	1,021	5,000	
01-413-125 MATERIALS & SUPPLIES	79	211	1,400	0	1,400	
01-413-129 UNIFORMS	522	361	1,000	1,186	1,200	
TOTAL 1-OPERATING SUPPLIES	7,919	3,759	9,600	2,547	12,440	

413-113 NON CAPITAL ASSETS PERMANENT NOTES:
KENNEL CAGES - $2,640

413-115 JANITORIAL SUPPLIES PERMANENT NOTES:
CLEANING SUPPLIES FOR OFFICE & KENNEL

413-129 UNIFORMS PERMANENT NOTES:
UNIFORM SHIRTS, PANTS & BOOTS

2-MAINTENANCE / REPAIR						
01-413-212 MAINTENANCE BUILDING	8,165	945	2,500	1,531	2,500	
01-413-226 MAINTENANCE EQUIPMENT	307	1,137	2,000	105	2,000	
01-413-227 MAINTENANCE MOTOR VEHICLE	47	0	1,000	22	1,000	
01-413-228 GAS-OIL-TIRES	3,151	3,235	3,400	1,374	3,400	
TOTAL 2-MAINTENANCE / REPAIR	11,671	5,317	8,900	3,032	8,900	

413-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
SOFTWARE MAINT ANIMAL DOCUMENTATION $400

3-CHARGES & SERVICES						
01-413-310 INSURANCE EXPENSE	1,364	1,309	1,500	1,570	1,500	
01-413-313 PROFESSIONAL DEVELOPMENT	227	123	500	40	500	
01-413-315 TELEPHONE	91	700	400	489	400	
01-413-316 UTILITIES	6,637	9,825	5,700	11,671	7,000	
01-413-328 PHYSICALS / TESTING	0	180	0	0	0	
01-413-354 VETERINARY SERVICES	2,782	1,247	3,000	732	3,000	
TOTAL 3-CHARGES & SERVICES	11,100	13,384	11,100	14,501	12,400	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
413-ANIMAL CONTROL

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
01-413-410 PAYMENT TO FIXED ASSETS	8,000	0	8,000	0	8,000	
TOTAL 4-OTHER	8,000	0	8,000	0	8,000	
TOTAL 413-ANIMAL CONTROL	141,207	114,162	153,350	121,336	162,214	

413-410 PAYMENT TO FIXED ASSETS PERMANENT NOTES:
4TH OF 5 INSTALLMENT A/C TRUCK WITH CAGE $8,000

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

414-CITY HALL

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
01-414-003 SALARIES MAINTENANCE	25,901	28,556	28,980	25,569	29,844	
01-414-004 SOCIAL SECURITY	1,624	1,852	2,255	1,700	2,321	
01-414-005 WORKMANS COMPENSATION	1,017	2,431	1,625	692	1,675	
01-414-006 TMRS REQUIREMENTS	4,938	5,296	5,255	4,430	5,016	
01-414-007 INSURANCE EMPLOYEES	21,528	11,681	11,745	11,048	14,409	
01-414-010 SALARIES OVERTIME	0	256	500	679	500	
TOTAL 0-OPERATING SERVICES	55,009	50,074	50,360	44,118	53,765	
1-OPERATING SUPPLIES						
01-414-111 OFFICE SUPPLIES	432	155	50	92	50	
01-414-113 NON CAPITAL ASSETS	5,994	0	0	999	0	
01-414-115 JANITORIAL SUPPLIES	6,880	6,196	5,000	2,955	5,000	
01-414-125 MATERIALS & SUPPLIES	14	918	750	939	1,000	
01-414-129 UNIFORMS	0	68	100	0	100	
TOTAL 1-OPERATING SUPPLIES	13,321	7,337	5,900	4,985	6,150	
414-115 JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES PAPER GOODS					
414-125 MATERIALS & SUPPLIES	PERMANENT NOTES: COFFEE, TEA CUPS, PLATES					
2-MAINTENANCE / REPAIR						
01-414-212 MAINTENANCE BUILDING	18,899	5,577	10,000	5,247	10,000	
01-414-226 MAINTENANCE EQUIPMENT	4,281	5,433	2,000	1,493	2,000	
TOTAL 2-MAINTENANCE / REPAIR	23,180	11,010	12,000	6,740	12,000	
3-CHARGES & SERVICES						
01-414-310 INSURANCE-GENERAL	6,029	6,697	6,800	6,235	6,500	
01-414-315 TELEPHONE	8,929	6,036	6,000	6,536	6,000	
01-414-316 UTILITIES	27,759	28,332	34,000	16,516	30,000	
01-414-352 EQUIPMENT RENTALS	8,856	9,366	9,000	12,381	12,000	
01-414-360 CAPITAL OUTLAY	0	0	0	90,490	0	
TOTAL 3-CHARGES & SERVICES	51,573	50,431	55,800	132,157	54,500	
414-352 EQUIPMENT RENTALS	PERMANENT NOTES: COPIER RENTAL POSTAGE MACHINE RENTAL					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
414-CITY HALL

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
01-414-401 BUILDING IMPROVEMENTS	0	3,383	100,000	119,093	0	
01-414-406 CONTRACTOR MOWING SERVICES	5,030	5,060	3,750	2,800	3,750	
01-414-407 A/C MAINTENANCE CONTRACT	0	0	1,000	721	10,000	
01-414-408 GENERATOR MAINTENANCE CONTRA	2,390	1,274	4,000	2,389	3,000	
01-414-409 FIRE ALARM/EXTINGUISHER MAIN	3,041	2,782	3,000	1,155	3,000	
TOTAL 4-OTHER	10,461	12,499	111,750	126,158	19,750	
TOTAL 414-CITY HALL	153,543	131,351	235,810	314,158	146,165	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

415-INSPECTION SERVICES

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-415-001 SALARIES-SUPERVISION	62,005	71,130	66,300	57,500	68,289	
01-415-002 SALARIES-OPERATION	34,320	19,567	32,620	15,585	71,181	
01-415-004 SOCIAL SECURITY	6,849	6,572	7,605	5,375	10,708	
01-415-005 WORKMAN'S COMPENSATION	813	893	1,015	259	1,218	
01-415-006 TMRS REQUIREMENTS	18,279	16,484	17,725	12,378	23,137	
01-415-007 INSURANCE-EMPLOYEES	38,378	21,673	25,520	12,307	34,423	
01-415-010 SALARIES - OVERTIME	149	0	500	0	500	
TOTAL 0-OPERATING SERVICES	160,792	136,319	151,285	103,404	209,456	
1-OPERATING SUPPLIES						
01-415-111 OFFICE SUPPLIES	685	451	1,000	916	1,000	
01-415-112 POSTAGE	1,897	329	1,400	68	1,400	
01-415-113 NON CAPITAL ASSETS	0	0	675	768	1,400	
01-415-125 MATERIALS & SUPPLIES	185	643	750	333	750	
01-415-129 UNIFORMS	0	224	450	0	450	
TOTAL 1-OPERATING SUPPLIES	2,768	1,648	4,275	2,084	5,000	

415-111 OFFICE SUPPLIES — PERMANENT NOTES:
PLOTTER PAPER
OFFICE SUPPLIES

415-113 NON CAPITAL ASSETS — PERMANENT NOTES:
PLAN REVIEW TABLE & CHAIRS

415-125 MATERIALS & SUPPLIES — PERMANENT NOTES:
CAMERA AND BAG
2 FLASHLIGHTS
LASER MEASURE

2-MAINTENANCE / REPAIR						
01-415-221 MAINTENANCE SOFTWARE	1,446	2,013	2,000	1,569	9,540	
01-415-226 MAINTENANCE-EQUIPMENT	0	82	100	0	100	
01-415-227 MAINT.-MOTOR VEHICLES	77	834	400	(4)	400	
01-415-228 GAS-OIL-TIRES	2,314	1,094	1,300	640	1,300	
TOTAL 2-MAINTENANCE / REPAIR	3,837	4,023	3,800	2,204	11,340	

415-221 MAINTENANCE SOFTWARE — PERMANENT NOTES:
INCODE PERMIT SOFTWARE MAINTENANCE
UDO
ADOBE @3

415-226 MAINTENANCE-EQUIPMENT — PERMANENT NOTES:
PLOTTER SERVICE MAINTENANCE AGREEMENT

415-227 MAINT.-MOTOR VEHICLES — PERMANENT NOTES:
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND
415-INSPECTION SERVICES

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
3-CHARGES & SERVICES						
01-415-308 DUES AND MEMBERSHIPS	619	1,365	750	1,090	750	
01-415-309 PUBLICATIONS	226	203	1,000	580	1,000	
01-415-310 INSURANCE-GENERAL	1,477	948	1,500	1,184	1,500	
01-415-313 PROFESSIONAL DEVELOPMENT	598	1,275	1,000	43	1,000	
01-415-314 TRAVEL	0	2,847	2,000	0	2,000	
01-415-315 TELEPHONE	4,017	4,426	3,150	3,370	3,150	
01-415-319 LEGAL OR FILING FEES	0	11	500	0	500	
01-415-328 PHYSICALS / TESTING	0	90	200	180	200	
01-415-352 EQUIPMENT RENTALS	2,707	2,722	2,050	1,486	2,050	
TOTAL 3-CHARGES & SERVICES	9,643	13,887	12,150	7,934	12,150	

415-308 DUES AND MEMBERSHIPS PERMANENT NOTES:
STATE BOARD PLUMBING LICENSE
FIRM PROGRAM FEES

415-309 PUBLICATIONS PERMANENT NOTES:
NFPA
ICC
ACI

415-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
ICC

415-315 TELEPHONE PERMANENT NOTES:
CELL PHONE

415-352 EQUIPMENT RENTALS PERMANENT NOTES:
RENTAL ON PLOTTER LOCATED IN INSPECTIONS

4-OTHER						
01-415-401 PLANNING COMMISSION EXPENSES	0	0	50	0	50	
01-415-406 CONTRACTOR SERVICES	4,724	875	5,000	44,068	5,000	
01-415-407 DEMOLITION SERVICES	37,300	0	20,000	0	20,000	
01-415-410 PAYMENT TO FIXED ASSET	0	0	0	0	9,467	
TOTAL 4-OTHER	42,024	875	25,050	44,068	34,517	

415-410 PAYMENT TO FIXED ASSET PERMANENT NOTES:
1ST OF 5 YEAR ON TRUCK $5,170
1ST IF 6 YEAR ON JEEP $4,297

TOTAL 415-INSPECTION SERVICES	219,063	156,752	196,560	159,694	272,463	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
416-NON DEPARTMENTAL GF

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
2-MAINTENANCE / REPAIR						
01-416-221 MAINTENANCE SOFTWARE	50,619	65,946	48,000	36,559	48,000	
01-416-223 MAINTENANCE TOWER	29,455	2,421	30,000	27,034	30,000	
TOTAL 2-MAINTENANCE / REPAIR	80,074	68,367	78,000	63,593	78,000	
3-CHARGES & SERVICES						
01-416-308 DUES & MEMBERSHIP	6,604	7,104	6,000	6,702	6,000	
01-416-309 LEGAL & ADVERTISING	36	148	0	206	250	
01-416-315 TELEPHONE	0	27	0	0	0	
01-416-318 AUDIT SERVICES	64,000	64,700	65,000	66,500	66,000	
01-416-319 LEGAL EXPENSE	64,805	77,609	60,000	93,411	70,000	
01-416-320 TAX EXPENSE CONTRACT	102,866	108,276	98,000	87,151	100,000	
01-416-322 PROFESSIONAL SERVICES	49,725	440	1,000	37,148	1,000	
01-416-323 COMMUNITY DECORATIONS	0	41	1,500	3,840	1,500	
01-416-324 CITY WIDE FIREWORKS	0	0	12,500	8,250	12,500	
01-416-329 BRAZOS TRANSIT AUTHORITY	5,250	5,250	5,250	3,938	5,250	
01-416-359 REPLACEMENT HVAC & LIGHTING	0	0	0	9,008	0	
01-416-360 CAPITAL OUTLAY	0	182,560	0	0	0	
TOTAL 3-CHARGES & SERVICES	293,286	446,154	249,250	316,152	262,500	

416-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
INCODE
DATTO $12,000

416-223 MAINTENANCE TOWER PERMANENT NOTES:
HARRIS COUNTY RADIO BILLED BY LIBERTY COUNTY FOR MAINTENANCE

416-308 DUES & MEMBERSHIP PERMANENT NOTES:
HGAC $325
TML $1620
CHAMBER OF COMMERCE $3000
NIXLE $1500

416-318 AUDIT SERVICES PERMANENT NOTES:
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS

416-320 TAX EXPENSE CONTRACT PERMANENT NOTES:
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

416-322 PROFESSIONAL SERVICES PERMANENT NOTES:
PUBLIC MANAGEMENT $1,000

416-324 CITY WIDE FIREWORKS PERMANENT NOTES:
3RD OF JULY FIREWORKS

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
01-416-403 TRANSFER OUT TO OTHER FUNDS	1,368	841,442	0	0	0	
01-416-404 CONTINGENCY	0	0	489,070	2,228	319,677	
01-416-415 WEB SITE DEVELOPMENT	0	7,799	1,000	0	1,000	
01-416-416 WEB SITE HOSTING	572	312	800	312	500	
01-416-418 FITNESS & SAFETY PROGRAM	3,980	3,480	3,000	2,291	3,000	
01-416-419 HURRICANE HARVEY	330,955	0	0	(15,282)	0	
01-416-420 TROPICAL STORM IMELDA	0	42,907	0	176,939	0	
01-416-421 COVID-19	0	0	0	37,392	0	
01-416-424 EMPLOYEE RELATED EXPENSES	20,244	27,851	70,000	42,361	50,000	
TOTAL 4-OTHER	357,118	923,792	563,870	246,240	374,177	

416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:
TRAINING
HEALTH FAIRS
EMPLOYEE RELATED
HEALTH INSURANCE HRA $50,000

TOTAL 416-NON DEPARTMENTAL GF	730,478	1,438,313	891,120	625,986	714,677	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

01 -GENERAL FUND

417-PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-417-001 SALARIES SUPERVISION	76,885	31,344	83,635	77,168	86,142	
01-417-002 SALARIES OPERATIONS	31,387	32,323	32,970	29,164	33,957	
01-417-004 SOCIAL SECURITY	8,358	4,816	8,920	7,940	9,463	
01-417-005 WORKMANS COMPENSATION	319	242	525	379	492	
01-417-006 TMRS REQUIREMENTS	19,715	11,686	20,790	18,084	19,852	
01-417-007 INSURANCE EMPLOYEES	18,215	9,603	20,360	19,907	25,127	
01-417-013 CAR ALLOWANCE	0	0	0	0	3,600	
TOTAL 0-OPERATING SERVICES	154,880	90,015	167,200	152,642	178,633	
1-OPERATING SUPPLIES						
01-417-111 OFFICE SUPPLIES	1,071	1,458	750	806	750	
01-417-112 POSTAGE	8	171	250	0	250	
01-417-113 NON CAPITAL ASSETS	1,820	875	0	0	0	
01-417-115 JANITORIAL SUPPLIES	2,311	1,398	1,500	1,079	1,500	
01-417-125 MATERIALS & SUPPLIES	87	280	200	250	200	
01-417-129 UNIFORMS	81	89	150	0	150	
TOTAL 1-OPERATING SUPPLIES	5,378	4,271	2,850	2,135	2,850	
2-MAINTENANCE / REPAIR						
01-417-226 MAINTENANCE EQUIPMENT	4,033	6,555	4,500	6,337	4,500	
TOTAL 2-MAINTENANCE / REPAIR	4,033	6,555	4,500	6,337	4,500	
3-CHARGES & SERVICES						
01-417-310 INSURANCE - GENERAL	4,260	4,496	4,500	6,337	6,350	
01-417-312 MAINTENANCE BUILDING	1,140	1,868	4,000	1,657	4,000	
01-417-313 PROFESSIONAL DEVELOPMENT	320	0	300	75	300	
01-417-314 TRAVEL	25	0	400	0	400	
01-417-315 TELEPHONE	5,604	3,235	3,300	2,405	3,300	
01-417-316 UTILITIES	26,146	30,723	24,500	18,616	24,500	
01-417-328 PHYSICALS/TESTING	0	90	0	0	0	
01-417-360 CAPITAL OUTLAY	0	72,353	0	0	0	
TOTAL 3-CHARGES & SERVICES	37,494	112,766	37,000	29,089	38,850	

417-125 MATERIALS & SUPPLIES

PERMANENT NOTES:
LIGHT BULBS
COFFEE
SUPPLIES

417-226 MAINTENANCE EQUIPMENT

PERMANENT NOTES:
A-1 TELCOM ALARM MONITORING $520
IKON $2,000
ICE MACHINE $700

417-313 PROFESSIONAL DEVELOPMENT

PERMANENT NOTES:
STATE LICENSE FEE $40
CONTINUING EDUCATION $40

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
417-PUBLIC WORKS

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
01-417-405 CONTRACT CLEANING	13,028	12,382	12,500	10,992	12,500	
01-417-406 CONTRACTOR MOWING SERVICES	2,930	2,150	1,700	1,050	1,700	
01-417-407 A/C MAINTENANCE CONTRACT	0	0	0	424	3,000	
01-417-409 FIRE ALARM/EXTINGUISHERS	275	640	500	275	500	
TOTAL 4-OTHER	16,233	15,172	14,700	12,741	17,700	
TOTAL 417-PUBLIC WORKS	218,019	228,778	226,250	202,945	242,533	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
419-UTILITY BILLING

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
01-419-002 SALARIES OPERATION	100,418	123,347	130,530	115,907	136,900	
01-419-004 SOCIAL SECURITY	7,614	9,313	10,060	8,639	10,550	
01-419-005 WORKERS COMPENSATION	479	364	2,175	758	1,976	
01-419-006 TMRS REQUIREMENTS	19,127	22,726	18,060	19,619	22,795	
01-419-007 INSURANCE EMPLOYEES	27,726	25,738	28,145	27,559	35,922	
01-419-010 SALARIES OVERTIME-	206	271	1,000	24	1,000	
TOTAL 0-OPERATING SERVICES	155,572	181,757	189,970	172,506	209,143	
1-OPERATING SUPPLIES						
01-419-111 OFFICE SUPPLIES	1,647	1,488	1,500	1,985	1,800	
01-419-112 POSTAGE	247	273	250	61	250	
01-419-113 NON CAPITAL ASSETS	2,263	207	0	0	0	
01-419-129 UNIFORMS	0	877	1,000	291	250	
TOTAL 1-OPERATING SUPPLIES	4,156	2,845	2,750	2,337	2,300	
2-MAINTENANCE / REPAIR						
01-419-221 MAINTENANCE SOFTWARE	19,760	22,146	20,000	19,856	20,000	
01-419-227 MAINT. MOTOR VEHICLES	0	27	500	7	500	
01-419-228 GAS, OIL, TIRES	0	937	1,000	1,172	1,000	
TOTAL 2-MAINTENANCE / REPAIR	19,760	23,111	21,500	21,036	21,500	

419-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
INCODE

3-CHARGES & SERVICES						
01-419-310 INSURANCE EXPENSE	612	3,307	3,000	1,044	2,000	
01-419-313 PROFESSIONAL DEVELOPMENT	0	0	1,000	80	1,000	
01-419-314 TRAVEL	0	0	750	0	750	
01-419-315 TELEPHONE	3,714	4,586	4,000	3,499	4,000	
01-419-316 UTILITIES	674	1,176	1,500	1,007	1,500	
01-419-326 MAINTENANCE OFFICE EQUIPMENT	740	908	500	225	500	
01-419-328 PHYSICALS / TESTING	0	83	85	0	100	
01-419-360 CAPITAL OUTLAY	6,180	52,055	0	0	0	
01-419-361 CONTRACT SERVICES	33,315	33,139	30,000	28,728	30,000	
01-419-362 CREDIT CARD FEES PAYABLE	79,718	78,072	65,000	72,284	70,000	
TOTAL 3-CHARGES & SERVICES	124,952	173,327	105,835	106,868	109,850	

419-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INCODE TRAINING

419-314 TRAVEL PERMANENT NOTES:
HOTEL, MEALS & TRANSPORTATION FOR TRAINING

419-316 UTILITIES PERMANENT NOTES:
TGB @ MONTA AND SAN JACINTO

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

01 -GENERAL FUND
419-UTILITY BILLING

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
419-361	CONTRACT SERVICES	PERMANENT NOTES: BILLING STATEMENTS $27,000 INCODE WEB PAYMENT FEE $3,000					
419-362	CREDIT CARD FEES PAYABLE	PERMANENT NOTES: EMONEY CREDIT CARD FEES FOR PAYMENTS					
4-OTHER							
01-419-410	PAYMENT TO FIXED ASSET	0	0	0	0	4,896	
TOTAL 4-OTHER		0	0	0	0	4,896	
419-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES: 1ST OF 5 INSTALLMENT FOR UNIT 18 METER READING TRUCK $ 4,896					
TOTAL 419-UTILITY BILLING		304,440	381,040	320,055	302,747	347,689	
TOTAL EXPENDITURES		9,965,140	10,527,430	9,990,105	8,276,006	10,408,022	
REVENUE OVER/(UNDER) EXPENDITURES		628,688	399,147	0	(628,667)	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

02 -WATER & WASTEWATER FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
02-302-2001 WATER COLLECTIONS	2,016,692	1,918,413	1,875,000	1,779,445	2,144,475	
02-302-2002 WATER CONNECTIONS & TAPS	10,225	10,800	10,000	3,425	10,000	
02-302-2005 BULK WATER & FEES CHARGED	16,263	11,079	10,000	2,438	2,000	
02-302-2007 INTEREST EARNED	9,660	10,080	6,000	23,204	20,000	
02-302-2009 SALE OF ASSETS	0	4,500	0	0	0	
02-302-2010 NEW CONSTRUCTION REVENUE	16,205	58,305	0	0	0	
02-302-2012 INSURANCE REIMBURSEMENT	50,727	383	0	0	0	
02-302-5001 SEWER COLLECTIONS	1,596,463	1,586,298	1,590,000	1,511,756	1,817,190	
02-302-5002 SEWER TAP FEES	4,050	6,150	5,000	2,450	5,000	
02-302-5006 REVENUE CITY OF AMES	47,417	43,978	38,000	34,502	38,000	
02-302-5007 REVENUE CITY OF HARDIN	73,269	50,026	40,000	32,171	40,000	
02-302-5010 TRANSFER FROM OTHER FUNDS	256,538	519,668	702,282	702,282	0	
02-302-5710 TRANSFER FROM OTHER FUNDS	0	351,332	0	0	0	
TOTAL REVENUES	4,097,509	4,571,011	4,276,282	4,091,674	4,076,665	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

02 -WATER & WASTEWATER FUND
420-WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
02-420-001 SALARIES SUPERVISION	36,587	37,138	37,881	34,433	39,018	
02-420-002 SALARIES OPERATION	131,386	112,549	155,115	141,465	166,637	
02-420-004 SOCIAL SECURITY	13,336	11,567	15,910	13,945	16,880	
02-420-005 WORKMANS COMP.	7,016	40,044	11,835	6,100	10,172	
02-420-006 TMRS REQUIREMENTS	0	1,267	37,090	31,870	36,562	
02-420-007 INSURANCE EMPLOYEES	60,426	41,854	55,500	49,883	60,715	
02-420-010 SALARIES-OVERTIME	7,966	13,358	15,000	16,297	15,000	
02-420-013 CAR ALLOWANCE	0	0	0	0	1,200	
02-420-050 PENSION EXPENSE	26,528	0	0	0	0	
TOTAL 0-OPERATING SERVICES	283,245	257,777	328,331	293,992	346,184	
1-OPERATING SUPPLIES						
02-420-111 OFFICE SUPPLIES	168	193	880	167	250	
02-420-112 POSTAGE	68	99	300	299	300	
02-420-113 NON-CAPITAL ASSETS	825	2,767	5,980	6,885	1,350	
02-420-125 MATERIALS & SUPPLIES	1,392	1,474	1,800	1,200	1,700	
02-420-129 UNIFORMS	4,228	3,918	5,400	2,228	4,000	
02-420-163 CHEMICALS - WATER TREATMENT	32,650	35,106	31,000	42,288	35,400	
TOTAL 1-OPERATING SUPPLIES	39,331	43,558	45,360	53,068	43,000	

420-111 OFFICE SUPPLIES
PERMANENT NOTES:
DAMON PDF CONVERSION $180

420-112 POSTAGE
PERMANENT NOTES:
TCEQ REPORTING
SAFETY VIDEOS

420-113 NON-CAPITAL ASSETS
PERMANENT NOTES:
PRESSURE WASHER $1,350

420-125 MATERIALS & SUPPLIES
PERMANENT NOTES:
RAKES
SHOVEL
BROOMS
PRINTING CCR REPORTS

420-163 CHEMICALS - WATER TREATMEN
PERMANENT NOTES:
CHLORINE -150LB CYLINDER
PHOSPHATE BULK UNITS

2-MAINTENANCE / REPAIR						
02-420-226 MAINTENANCE EQUIPMENT	14,324	26,590	24,000	25,088	24,000	
02-420-227 MAINTENANCE MOTOR VEHICLE	1,999	2,941	4,500	1,424	4,500	
02-420-228 GAS-OIL-TIRES	10,443	12,345	15,000	8,004	12,000	
02-420-243 NEW CONSTRUCTION	17,620	0	0	0	0	
02-420-244 MAINTENANCE WATER LINES	22,911	167,080	125,000	92,504	125,000	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

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02 -WATER & WASTEWATER FUND
420-WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
02-420-245 MAINTENANCE VALVE PROGRAM	1,151	7,785	7,000	0	7,000	
02-420-247 MAINTENANCE FIRE HYDRANTS	9,248	46,477	21,500	9,609	21,500	
02-420-248 MAINTENANCE WATER PLANT	64,606	54,660	86,793	59,507	86,000	
02-420-249 MAINTENANCE METERS	31,748	38,220	33,750	11,919	33,650	
02-420-250 ELEVATED STORAGE	44	6,380	6,000	4,000	6,500	
TOTAL 2-MAINTENANCE / REPAIR	174,094	362,479	323,543	212,056	320,150	

420-226 MAINTENANCE EQUIPMENT
PERMANENT NOTES:
SENSUS FLEXNET SUPPORT SERVICES $9,600

420-243 NEW CONSTRUCTION
PERMANENT NOTES:
WATER LINE EXTENSION
HYDRANTS

420-244 MAINTENANCE WATER LINES
PERMANENT NOTES:
BRASS FITTINGS
WATER PIPE
COUPLERS
TAPS
PIPE DRESSERS
MARKING PAINT

420-247 MAINTENANCE FIRE HYDRANTS
PERMANENT NOTES:
REPAIR OF HYDRANTS

420-248 MAINTENANCE WATER PLANT
PERMANENT NOTES:
CHLORINATOR PUMP
WELL MOTOR
GRAVITY OILERS
PHOSPHATE PUMPS
BOOSTER PUMPS & MOTORS

420-249 MAINTENANCE METERS
PERMANENT NOTES:
METER
METER BOXES
WASHERS & KITS

420-250 ELEVATED STORAGE
PERMANENT NOTES:
ANNUAL TCEQ INSPECTION

3-CHARGES & SERVICES						
02-420-308 DUES & MEMBERSHIP	280	711	500	280	300	
02-420-310 INSURANCE EXPENSES	16,086	17,616	17,000	19,206	19,000	
02-420-313 PROFESSIONAL DEVELOPMENT	3,843	1,466	3,200	171	3,200	
02-420-314 TRAVEL	698	28	750	0	700	
02-420-315 TELEPHONE	12,902	8,640	5,500	4,242	5,500	
02-420-316 UTILITIES	86,830	96,438	90,000	66,974	90,000	
02-420-320 LEGAL FEES	0	0	0	237	0	
02-420-322 ENGINEERING SERVICES	15,734	69,929	20,000	11,989	20,000	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

02 -WATER & WASTEWATER FUND
420-WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
02-420-328 PHYSICALS / TESTING	216	83	500	0	500	
02-420-333 STATE FEES	8,484	8,484	8,500	7,779	8,500	
02-420-353 DEPRECIATION EXPENSE	216,167	290,294	0	0	0	
02-420-365 LAB FEES	477	1,312	3,000	507	3,000	
02-420-375 BAD DEBT	14,350	14,009	14,000	9,289	14,000	
TOTAL 3-CHARGES & SERVICES	376,067	509,009	162,950	120,675	164,700	

420-308 DUES & MEMBERSHIP PERMANENT NOTES:
TRINITY VALLEY DISTRICT ASSOCIATION

420-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
WATER LICENSE & RENEWAL

420-314 TRAVEL PERMANENT NOTES:
HOTEL, MEALS & TRANSPORTATION

420-333 STATE FEES PERMANENT NOTES:
TCEQ ANNUAL FEES

4-OTHER						
02-420-402 CAPITAL OUTLAY	0	0	45,000	0	0	
02-420-406 CONTRACTOR MOWING SERVICES	8,855	11,045	8,850	3,615	8,850	
02-420-408 GENERATOR MAINTENANCE CONTRA	7,900	9,874	7,000	13,614	10,000	
02-420-409 FIRE ALARM/EXTINGUISHERS	0	0	50	0	50	
02-420-410 PAYMENT TO FIXED ASSEST ACCO	0	0	6,805	0	60,235	
TOTAL 4-OTHER	16,755	20,919	67,705	17,229	79,135	

420-410 PAYMENT TO FIXED ASSEST ACPERMANENT NOTES:
1ST OF 8 INSTALLMENTS ON CREW TRUCK WITH BED $6,805
1ST OF 11 INSTALLMENT BACKHOE $ 8,787
1ST OF 9 INSTALLMENT VACUUM TRUCK $ 44,643

6-DEBT SERVICE						
02-420-622 2016B DRINKING WATER PRINCIP	0	0	90,000	90,000	90,000	
02-420-623 2016B DRINKING WATER INTERES	4,295	4,500	2,486	2,487	2,486	
02-420-624 BOND ISSUANCE COST B	1,500	0	0	0	0	
02-420-625 BOND ESCROW AGENT FEES	0	1,600	750	1,600	1,600	
TOTAL 6-DEBT SERVICE	5,795	6,100	93,236	94,087	94,086	

7-TRANSFERS						
02-420-702 TRANSFER TO GENERAL FUND	580,000	580,000	580,000	48,333	580,000	
02-420-705 TRANSFER TO UTILITY BILLING	255,000	321,817	474,180	39,515	493,111	
TOTAL 7-TRANSFERS	835,000	901,817	1,054,180	87,848	1,073,111	

420-705 TRANSFER TO UTILITY BILLINPERMANENT NOTES:
NON DEPARTMENTAL 416
PUBLIC WORKS 417
UTILITY BILLING 419

TOTAL 420-WATER DEPARTMENT	1,730,287	2,101,658	2,075,305	878,954	2,120,366	

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

02 -WATER & WASTEWATER FUND

450-WASTEWATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
02-450-001 SALARIES-SUPERVISION	36,587	37,138	37,881	34,434	39,018	
02-450-002 SALARIES-OPERATION	164,490	175,384	192,129	161,334	199,309	
02-450-004 SOCIAL SECURITY	15,845	16,581	18,361	15,189	18,997	
02-450-005 WORKMAN'S COMPENSATION	8,325	30,068	8,544	1,755	9,734	
02-450-006 TMRS REQUIREMENTS	0	(1,184)	42,794	34,932	41,137	
02-450-007 INSURANCE-EMPLOYEES	51,786	51,121	46,075	33,552	54,157	
02-450-010 SALARIES-OVERTIME	12,825	14,354	10,000	7,930	10,000	
02-450-013 CAR ALLOWANCE	0	0	0	0	1,200	
02-450-050 PENSION EXPENSE	32,760	0	0	0	0	
TOTAL 0-OPERATING SERVICES	322,619	323,462	355,784	289,125	373,552	
1-OPERATING SUPPLIES						
02-450-113 NON CAPITAL ASSETS	0	2,457	0	0	0	
02-450-115 JANITORIAL SUPPLIES	279	152	250	4	250	
02-450-125 MATERIALS AND SUPPLIES	1,692	2,968	2,500	2,308	2,500	
02-450-129 UNIFORMS	5,536	5,145	3,500	1,881	3,500	
02-450-142 SLUDGE REMOVAL	21,413	35,080	35,000	20,765	35,000	
02-450-165 CHEMICALS-SEWER TREATMENT	27,751	23,951	30,000	15,145	30,000	
02-450-167 REGIMENTS TESTING TABLETS	214	0	500	0	500	
TOTAL 1-OPERATING SUPPLIES	56,884	69,753	71,750	40,103	71,750	

450-115 JANITORIAL SUPPLIES PERMANENT NOTES:
PAPER PRODUCTS

450-125 MATERIALS AND SUPPLIES PERMANENT NOTES:
HAND TOOLS
RAKES
SHOVELS

450-165 CHEMICALS-SEWER TREATMENT PERMANENT NOTES:
CHLORINE
SULFUR DIOXIDE

2-MAINTENANCE / REPAIR						
02-450-226 MAINTENANCE-EQUIPMENT	25,621	54,531	25,000	25,494	25,000	
02-450-227 MAINT.-MOTOR VEHICLES	12,317	4,691	5,000	7,375	5,000	
02-450-228 GAS-OIL-TIRES	10,069	9,549	9,000	6,158	9,000	
02-450-245 MAINTENANCE SEWER LINES	157,144	81,344	296,106	342,354	296,000	
02-450-248 MAINTENANCE-PLANT & EQUIPMEN	36,319	23,778	45,000	43,841	45,000	
02-450-251 MAINTENANCE-LIFT STATIONS	31,354	59,592	38,000	75,361	50,000	
02-450-252 EMERGENCY REPAIRS	4,929	0	0	0	0	
TOTAL 2-MAINTENANCE / REPAIR	277,754	233,485	418,106	500,584	430,000	

450-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:
SCADA

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

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02 -WATER & WASTEWATER FUND
450-WASTEWATER DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
450-243	NEW CONSTRUCTION	PERMANENT NOTES: SEWER LINE EXTENSIONS					
450-245	MAINTENANCE SEWER LINES	PERMANENT NOTES: PIPE FITTINGS CONCRETE GLUE					
450-248	MAINTENANCE-PLANT & EQUIPM	PERMANENT NOTES: WALKWAYS, VALVES, CONTROL PANELS, AIR LINES, ETC...					
450-251	MAINTENANCE-LIFT STATIONS	PERMANENT NOTES: PUMP REPAIR CONTROL PANEL REPAIR WIRING FENCING					
3-CHARGES & SERVICES							
02-450-308	DUES & MEMBERSHIPS	464	781	500	310	350	
02-450-310	INSURANCE-GENERAL	11,079	3,281	5,000	14,536	14,300	
02-450-312	MAINTENANCE-BUILDINGS	675	0	250	0	250	
02-450-313	PROFESSIONAL DEVELOPMENT	2,700	1,272	2,500	977	2,500	
02-450-314	TRAVEL	0	0	500	0	500	
02-450-315	TELEPHONE	21,585	2,155	2,000	1,448	2,000	
02-450-316	UTILITIES	123,688	186,291	170,000	145,400	170,000	
02-450-319	LEGAL EXPENSE HARDIN/AMES	0	60,405	50,000	14,833	50,000	
02-450-320	LEGAL FEES	0	11,605	0	0	0	
02-450-322	ADMIN. ENGINEERING PROJECTS	0	794	0	0	0	
02-450-328	PHYSICALS / TESTING	249	90	300	90	300	
02-450-333	STATE FEES	16,738	16,738	25,000	16,738	25,000	
02-450-334	TCEQ FEES/FINES	0	1,613	0	3,578	0	
02-450-352	EQUIPMENT RENTALS	185	1,974	2,500	2,255	2,500	
02-450-353	DEPRECIATION EXPENSE	452,719	525,414	0	0	0	
02-450-365	LAB FEES	33,888	21,135	30,000	18,650	30,000	
TOTAL 3-CHARGES & SERVICES		663,971	833,546	288,550	218,815	297,700	
450-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION					
450-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL					
450-314	TRAVEL	PERMANENT NOTES:					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

02 -WATER & WASTEWATER FUND
450-WASTEWATER DEPARTMENT

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
		HOTELS, MEALS & TRANSPORTATION					
450-333	STATE FEES	PERMANENT NOTES: WASTEWATER TREATMENT PERMIT					
450-352	EQUIPMENT RENTALS	PERMANENT NOTES: TRACKHOE DOZER					
450-365	LAB FEES	PERMANENT NOTES: ENVIRONMENTAL LAB					
4-OTHER							
02-450-402	CAPITAL OUTLAY	0	0	349,383	349,383	0	
02-450-406	CONTRACTOR MOWING SERVICES	11,415	11,470	9,500	6,915	9,500	
02-450-408	GENERATOR MAINTENANCE CONTRA	10,685	1,612	5,000	6,617	6,000	
	TOTAL 4-OTHER	22,100	13,082	363,883	362,915	15,500	
6-DEBT SERVICE							
02-450-619	INTEREST ON TWDB BOND	111,730	102,893	94,427	94,426	84,928	
02-450-620	PRINCIPAL ON TWDB 07 BOND	0	0	415,000	415,000	420,000	
02-450-621	ADMIN COSTS 07 TWDB BONDS	0	1,500	750	(750)	750	
02-450-622	2016A CLEAN WATER PRINCIPAL	0	0	90,000	90,000	90,000	
02-450-623	2016A CLEAN WATER INTEREST	4,440	4,236	2,602	2,601	2,602	
02-450-625	BOND ESCROW AGENT FEES	1,500	1,600	0	1,550	1,550	
	TOTAL 6-DEBT SERVICE	117,670	110,229	602,779	602,827	599,830	
7-TRANSFERS							
02-450-704	TRANSFER TO PROJECT FUND	20,066	470	0	0	167,967	
02-450-710	CONTINGENCY	0	0	100,125	0	0	
	TOTAL 7-TRANSFERS	20,066	470	100,125	0	167,967	
TOTAL 450-WASTEWATER DEPARTMENT		1,481,064	1,584,027	2,200,977	2,014,369	1,956,299	
TOTAL EXPENDITURES		3,211,352	3,685,686	4,276,282	2,893,323	4,076,665	
REVENUE OVER/(UNDER) EXPENDITURES		886,158	885,325	0	1,198,351	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

03 -ELECTRIC FUND

REVENUES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
03-303-0701	TRANSFER IN FROM OTHER FUND	644,459	1,331,970	850,000	902,402	850,000	
03-303-3001	ELECT. REVENUE BILLED	11,047,103	10,534,593	10,650,000	8,580,082	10,650,000	
03-303-3004	PERMIT/INSPECTION FEES	1,257	1,759	3,000	645	3,000	
03-303-3006	FEES & FINES	85,238	53,334	60,000	44,666	60,000	
03-303-3007	INTEREST EARNED	3,256	4,580	5,000	13,181	9,000	
03-303-3010	RECYCLE	0	1,474	1,000	0	0	
03-303-3011	NEW CONSTRUCTION REVENUE	17,500	0	0	0	0	
03-303-3012	INSURANCE REIMBURSEMENT	3,826	423	0	0	0	
03-303-3017	LATE PENALTY REVENUE	195,093	206,081	200,000	139,732	200,000	
03-303-3018	ELECTRIC REVENUE BOOMERANG	5,623,680	5,701,960	5,500,000	3,679,778	4,850,000	
03-303-3019	FACILITY CHARGE / BOOMERANG	264,000	264,000	264,000	198,000	198,000	
TOTAL REVENUES		17,885,413	18,100,173	17,533,000	13,558,485	16,820,000	

303-0701 TRANSFER IN FROM OTHER FUNPERMANENT NOTES:

BUY DOWN

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
03-430-001 SALARIES SUPERVISION	17,901	0	100,000	0	0	
03-430-002 SALARIES OPERATION	201,184	249,170	360,940	198,738	181,809	
03-430-004 SOCIAL SECURITY	17,695	20,438	36,860	15,974	15,821	
03-430-005 WORKMANS COMP.	8,015	9,048	13,930	266	7,673	
03-430-006 TMRS REQUIREMENTS	0	(1,303)	86,640	37,327	34,205	
03-430-007 INSURANCE EMPLOYEES	54,478	48,030	82,400	32,495	30,936	
03-430-010 SALARIES-OVERTIME	17,492	26,070	25,000	17,352	25,000	
03-430-012 CERTIFICATION PAY	0	160	0	0	0	
03-430-050 PENSION EXPENSE	54,000	40,475	0	0	0	
TOTAL 0-OPERATING SERVICES	370,765	392,089	705,770	302,152	295,444	
1-OPERATING SUPPLIES						
03-430-111 OFFICE SUPPLIES	66	315	300	66	300	
03-430-112 POSTAGE	0	15	50	0	50	
03-430-129 UNIFORMS	3,995	7,830	4,500	2,284	2,500	
03-430-156 OPERATING SUPPLIES	8,019	3,390	6,000	5,012	6,000	
TOTAL 1-OPERATING SUPPLIES	12,080	11,550	10,850	7,361	8,850	
430-129 UNIFORMS	PERMANENT NOTES:					
	STANDARD UNIFORMS FOR 7 EMPLOYEES					
	BOOTS & WINTER GEAR					
2-MAINTENANCE / REPAIR						
03-430-226 MAINTENANCE EQUIPMENT	26,673	27,573	17,000	34,316	35,000	
03-430-227 MAINTENANCE MOTOR VEHICLE	11,019	19,716	10,000	12,593	15,000	
03-430-228 GAS-OIL-TIRES	8,903	10,760	8,500	6,480	8,500	
03-430-238 NEW CONSTRUCTION EXPENSE	40,911	17,483	20,000	8,138	20,000	
03-430-239 MAINTENANCE STREET LIGHTS	37,706	23,611	25,000	21,834	25,000	
03-430-249 MAINTENANCE METERS	0	35,726	9,000	18,042	10,000	
03-430-257 MAINTENANCE LINES	13,417	94,455	2,500	31,526	30,000	
03-430-258 MAINTENANCE TRANSFORMERS	5,785	45,350	15,000	3,476	10,000	
03-430-259 MAINTENANCE SUBSTATION	5,257	2,078	10,000	985	5,000	
03-430-261 CONTRACT SERVICES	282,511	411,576	250,000	431,259	550,000	
03-430-262 CONTRACT TREE TRIMMING	62,470	78,682	90,000	32,971	90,000	
TOTAL 2-MAINTENANCE / REPAIR	494,652	767,010	457,000	601,619	798,500	
430-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES:					
	CHAINSAWS & SPECIALTY TOOLS					
	ANNUAL INSPECTION & DIELECTRIC TEST					
430-249 MAINTENANCE METERS	PERMANENT NOTES:					
	METER REPLACEMENT					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
3-CHARGES & SERVICES						
03-430-308 DUES & MEMBERSHIP	4,602	7,281	4,600	3,366	1,500	
03-430-310 INSURANCE EXPENSE	7,137	6,362	6,500	5,674	5,700	
03-430-313 PROFESSIONAL DEVELOPEMENT	3,392	550	3,000	40	1,000	
03-430-314 TRAVEL	35	110	500	0	500	
03-430-315 TELEPHONE	3,933	4,094	5,200	3,290	3,500	
03-430-316 UTILITIES	4,445	2,853	4,000	1,407	2,500	
03-430-317 DRAWER ADJUSTMENT	257	276	200	67	200	
03-430-320 DECORATIONS	16	54	0	111	150	
03-430-321 ENGINEERING SERVICE	960	5,232	0	0	0	
03-430-328 PHYSICALS / TESTING	166	83	250	90	250	
03-430-352 EQUIPMENT RENTALS	(248)	0	750	0	0	
03-430-370 DEPRECIATION EXPENSE	223,356	221,082	0	0	0	
03-430-375 BAD DEBT	32,228	58,953	40,000	25,315	40,000	
TOTAL 3-CHARGES & SERVICES	280,279	306,929	65,000	39,361	55,300	

430-308 DUES & MEMBERSHIP PERMANENT NOTES:
ANNUAL CO-OP SAFETY CLASS
TPPA $2600

430-313 PROFESSIONAL DEVELOPEMENT PERMANENT NOTES:
APPRENTICE LINE TECH
PROGRESSION PROGRAM

430-316 UTILITIES PERMANENT NOTES:
ENTERGY STREET LIGHTS MINGLEWOOD
BOOMERANG SUBSTATION

4-OTHER						
03-430-404 CONTINGENCY	0	0	0	0	48,595	
03-430-409 FIRE ALARMS/EXTINGUISHERS	0	0	200	0	200	
TOTAL 4-OTHER	0	0	200	0	48,795	
5-PURCHASE POWER						
03-430-501 PURCHASED POWER	10,310,176	9,922,083	9,720,000	6,508,185	9,720,000	
03-430-503 PURCHASE POWER / BOOMERANG	5,480,354	5,545,420	5,000,000	3,585,906	4,300,000	
TOTAL 5-PURCHASE POWER	15,790,529	15,467,504	14,720,000	10,094,091	14,020,000	
7-TRANSFERS						
03-430-705 TRANSFER TO UTILITY BILLING	255,000	321,817	474,180	39,515	493,111	
03-430-709 TRANSFER LATE PENALTIES TO C	621	447	0	0	0	
03-430-714 TRSF.TO GENERAL FUND	1,000,000	451,666	1,100,000	91,666	1,100,000	
TOTAL 7-TRANSFERS	1,255,621	773,930	1,574,180	131,181	1,593,111	

430-705 TRANSFER TO UTILITY BILLINPERMANENT NOTES:
NON DEPARTMENTAL 416
PUBLIC WORKS 417
UTILITY BILLING 419

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

03 -ELECTRIC FUND
430-ELECTRIC DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
TOTAL 430-ELECTRIC DEPARTMENT	18,203,927	17,719,011	17,533,000	11,175,765	16,820,000	
TOTAL EXPENDITURES	18,203,927	17,719,011	17,533,000	11,175,765	16,820,000	
REVENUE OVER/(UNDER) EXPENDITURES	(318,513)	381,162	0	2,382,720	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

04 -SOLID WASTE FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
04-304-4001 SOLID WASTE COLLECTIONS	752,015	755,826	740,000	681,834	740,000	
04-304-4007 INTEREST EARNED	1,753	1,410	1,000	2,740	1,500	
04-304-4013 FRANCHISE FEES	0	0	0	6	0	
04-304-4020 TRANSFER IN FROM FUND BALAN	0	0	42,000	0	41,500	
TOTAL REVENUES	753,768	757,236	783,000	684,580	783,000	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

04 -SOLID WASTE FUND
440-SANITATION DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
1-OPERATING SUPPLIES						
04-440-160 RECYCLING	1,500	625	4,000	47	4,000	
04-440-172 CONTRACT SERVICES	573,654	567,061	500,000	465,840	500,000	
TOTAL 1-OPERATING SUPPLIES	575,154	567,686	504,000	465,887	504,000	
440-160 RECYCLING	PERMANENT NOTES: SHRED IT PROGRAM					
3-CHARGES & SERVICES						
04-440-354 BAD DEBTS & CHECKS	6,678	4,373	7,500	3,541	7,500	
TOTAL 3-CHARGES & SERVICES	6,678	4,373	7,500	3,541	7,500	
4-OTHER						
5-PURCHASE POWER						
7-TRANSFERS						
04-440-710 TRANSFER TO GENERAL FUND	271,500	271,500	271,500	22,625	271,500	
TOTAL 7-TRANSFERS	271,500	271,500	271,500	22,625	271,500	
440-710 TRANSFER TO GENERAL FUND	PERMANENT NOTES: REGULAR TRANSFER OUT $271,500					
TOTAL 440-SANITATION DEPARTMENT	853,331	843,559	783,000	492,053	783,000	
TOTAL EXPENDITURES	853,331	843,559	783,000	492,053	783,000	
REVENUE OVER/(UNDER) EXPENDITURES	(99,564)	(86,323)	0	192,527	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

05 -ELECTRIC BUY DOWN FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
05-305-0101 SRMPA REFUND	561,550	1,190,962	850,000	1,098,869	850,000	
05-305-0103 CAMBRIDGE FUNDS	2,666,667	7,000,000	0	6,000,000	0	
05-305-0701 TRANSFER IN FROM OTHER FUND	0	818,387	0	0	0	
05-305-0720 TRANSFER IN FROM FUND BALAN	0	0	0	0	127,700	
05-305-5007 INTEREST EARNED	160,162	187,472	20,000	65,606	50,000	
TOTAL REVENUES	3,388,379	9,196,821	870,000	7,164,475	1,027,700	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

05 -ELECTRIC BUY DOWN FUND
425-ELECTRIC BUY DOWN

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
2-MAINTENANCE / REPAIR						
05-425-250 ELECTRIC BUY DOWN	632,798	998,476	870,000	902,402	900,000	
TOTAL 2-MAINTENANCE / REPAIR	632,798	998,476	870,000	902,402	900,000	
425-250 ELECTRIC BUY DOWN	PERMANENT NOTES: SRMPA REBATE					
7-TRANSFERS						
05-425-710 TRANSFER TO OTHER FUNDS	771,184	6,401,764	0	1,179,757	127,700	
TOTAL 7-TRANSFERS	771,184	6,401,764	0	1,179,757	127,700	
425-710 TRANSFER TO OTHER FUNDS	PERMANENT NOTES: FROM CAMBRIDGE TO GENERAL FOR CAPITAL IN FIRE DEPARTMENT 127,700					
TOTAL 425-ELECTRIC BUY DOWN	1,403,981	7,400,240	870,000	2,082,158	1,027,700	
TOTAL EXPENDITURES	1,403,981	7,400,240	870,000	2,082,158	1,027,700	
REVENUE OVER/(UNDER) EXPENDITURES	1,984,397	1,796,581	0	5,082,317	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

06 -DEBT SERVICE FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
06-306-6001 TX REVENUE-CURRENT	1,315,395	1,330,932	1,300,000	1,171,759	1,246,000	
06-306-6004 TX REVENUE-DEL.	41,313	40,311	31,000	28,338	31,000	
06-306-6005 TX. REVENUE- P&I	30,204	20,230	16,000	12,915	16,000	
06-306-6007 INTEREST EARNED	7,896	8,349	55	17,875	14,000	
TOTAL REVENUES	1,394,808	1,399,822	1,347,055	1,230,887	1,307,000	

306-6008 TRANSFER FROM WATER SERIESPERMANENT NOTES:
07 TWDB BOND PAYMENT

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

06 -DEBT SERVICE FUND
460-DEBT SERVICE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
6-DEBT SERVICE						
06-460-610 INTEREST REFUNDING 2012	39,575	34,425	29,176	29,175	23,826	
06-460-611 PRINCIPAL REFUNDING 2012	255,000	260,000	265,000	265,000	270,000	
06-460-612 ADMIN FEES 2012 REFUNDING	500	800	750	0	750	
06-460-613 INTEREST SERIES 2012	50,850	49,400	46,500	47,000	44,025	
06-460-614 PRINCIPAL SERIES 2012	75,000	80,000	80,000	80,000	85,000	
06-460-615 ADMIN FEES SERIES 2012	500	0	750	500	750	
06-460-627 INTEREST CO SERIES 2010A	152,600	143,100	133,100	133,100	122,700	
06-460-628 PRINCIPAL CO SERIES 2010 A	230,000	245,000	255,000	255,000	265,000	
06-460-629 ADMIN CO SERIES 2010 A	750	750	750	750	750	
TOTAL 6-DEBT SERVICE	804,775	813,475	811,026	810,525	812,801	
7-TRANSFERS						
06-460-701 2016 GENERAL DEBT ISSUE	171,880	165,480	154,780	475,280	145,030	
06-460-702 PRINCIPAL CO SERIES 2016	300,000	310,000	320,000	0	330,000	
06-460-703 ADMIN CO SERIES 2016	500	750	750	0	750	
TOTAL 7-TRANSFERS	472,380	476,230	475,530	475,280	475,780	
TOTAL 460-DEBT SERVICE	1,277,155	1,289,705	1,286,556	1,285,805	1,288,581	
TOTAL EXPENDITURES	1,277,155	1,289,705	1,286,556	1,285,805	1,288,581	
REVENUE OVER/(UNDER) EXPENDITURES	117,653	110,117	60,499	(54,918)	18,419	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

07 -FIXED ASSET REPLACEMENT

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
07-307-7001 PAYMENT FROM FIRE	92,681	75,681	115,874	0	204,957	
07-307-7004 PAYMENT FROM POLICE DEPT	71,782	22,296	64,188	0	76,791	
07-307-7005 PAYMENT FROM STREET DEPT	18,795	17,097	31,173	0	149,274	
07-307-7007 INTEREST EARNED	917	1,591	500	5,940	0	
07-307-7009 PAYMENT FROM PARKS DEPT	10,550	0	15,970	0	9,420	
07-307-7010 PAYMENT FROM WATER	0	0	6,805	0	65,131	
07-307-7012 PAYMENT FROM ANIMAL CONTROL	8,000	0	8,000	0	8,000	
07-307-7013 TRANSFER IN FROM CAMBRIDGE	23,261	1,159,820	257,490	0	0	
07-307-7014 PAYMENT FROM MAINTENCE DEPT	0	0	0	0	5,726	
07-307-7015 PAYMENT FROM INSPECTION SER	0	0	0	0	9,467	
TOTAL REVENUES	225,985	1,276,485	500,000	5,940	528,766	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

07 -FIXED ASSET REPLACEMENT
477-FIXED ASSET REPLACEM

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
4-OTHER						
07-477-401 FIRE TRUCK PURCHASE	0	0	0	10,828	0	
07-477-403 VEHICLES/ EQUIPMENT STREET	79,247	372,620	174,000	170,895	225,850	
07-477-404 PICK-UP - PARKS	0	24,000	0	0	0	
07-477-405 TRACTOR - PARKS	0	18,482	0	0	26,850	
07-477-406 VEHICLES/EQUIPMENT WATER/WW	0	0	0	0	75,000	
07-477-408 MED UNIT - FIRE/EMS	0	140,703	0	73,257	0	
07-477-409 POLICE DEPARTMENT	89,182	46,800	156,000	25,307	165,000	
07-477-413 FIRE DEPT CHIEF TRUCK	0	0	50,000	1,567	0	
07-477-415 FIRE TRUCK INTEREST	1,846	912	0	0	0	
07-477-416 MAINTENANCE WAREHOUSE	0	0	48,000	47,716	27,700	
07-477-417 INSPECTION/CODE ENFORCEMENT	0	0	46,000	41,700	0	
07-477-418 UTILITY BILLING	0	0	26,000	22,250	0	
07-477-499 FIRE DEPT DEBT SERVICE ON TR	43,087	44,021	0	0	0	
TOTAL 4-OTHER	213,362	647,538	500,000	393,519	520,400	
5-PURCHASE POWER						
7-TRANSFERS						
07-477-710 CONTINGENCY	0	0	0	0	8,366	
TOTAL 7-TRANSFERS	0	0	0	0	8,366	
TOTAL 477-FIXED ASSET REPLACEM	213,362	647,538	500,000	393,519	528,766	
TOTAL EXPENDITURES	213,362	647,538	500,000	393,519	528,766	
REVENUE OVER/(UNDER) EXPENDITURES	12,623	628,947	0	(387,579)	0	

477-403 VEHICLES/ EQUIPMENT STREET PERMANENT NOTES:
2 DUMP TRUCKS $157,550
FLAT BED $36,300
1 4X4 TRACTIR WITH LOADER $32,000

477-405 TRACTOR - PARKS PERMANENT NOTES:
1 ZERO TURN $11,300
JOHN DEERE GATOR $15,550

477-406 VEHICLES/EQUIPMENT WATER/W PERMANENT NOTES:
1/2 TON PICK-UP $33,000
3/4 TON PICK-UP $42,000

477-409 POLICE DEPARTMENT PERMANENT NOTES:
3-PATROL VEHICLES $165,000

477-416 MAINTENANCE WAREHOUSE PERMANENT NOTES:
SKID STEER PUBLIC WORKS $27,700

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

07 -FIXED ASSET REPLACEMENT
477-FIXED ASSET REPLACEM

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

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08 -CAPITAL PROJECTS

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
08-308-8008 TRSF IN FROM OTHER FUNDS	0	1,257,304	7,124,864	529,000	0	
TOTAL REVENUES	0	1,257,304	7,124,864	529,000	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

08 -CAPITAL PROJECTS
485-CAPITAL PROJECT FUND

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
3-CHARGES & SERVICES						
08-485-301 WATER & DRAINAGE PROJECT HOL	0	755,624	0	176,723	0	
08-485-302 MAIN B LEVEE REPAIRS	0	0	0	695,488	0	
08-485-303 STREET - TRAVIS	0	0	184,650	0	184,650	
08-485-304 STREET - BLACK OAK	0	0	28,450	0	28,450	
08-485-305 STREET - PLEASANT HILL	0	0	22,220	0	22,220	
08-485-306 STREET - MELONSON	0	0	29,770	0	29,770	
TOTAL 3-CHARGES & SERVICES	0	755,624	265,090	872,211	265,090	

485-303 STREET - TRAVIS
PERMANENT NOTES:
TRAVIS - MAGNOLIA TO MAIN A BRIDGE

485-304 STREET - BLACK OAK
PERMANENT NOTES:
BLACK OAK - MCGUIRE TO STILL MEADOW

485-305 STREET - PLEASANT HILL
PERMANENT NOTES:
PLEASANT HILL - BEAUMONT TO DEAD END

485-306 STREET - MELONSON
PERMANENT NOTES:
MELONSON - BEAUMONT TO END

485-307 STREET - HEIGHT
PERMANENT NOTES:
21-22 STREET -HEIGHT
TEXAS TO MARSHALL
$30,780

485-308 STREET - STILL MEADOW
PERMANENT NOTES:
21-22 STREET - STILL MEADOW
BLACK OAK TO RED OAK
$139,190

485-309 STREET - FORT WORTH
PERMANENT NOTES:
21-22 STREET - FORT WORTH
PORT TO END
$41,310

485-310 STREET - WESTWOOD
PERMANENT NOTES:
21/22 STREET WESTWOOD
FM 563 TO END
$60,520

485-311 STREET - MONTA
PERMANENT NOTES:
22/23 STREET - MONTA
MAIN TO MILAM
$115,120

485-312 STREET - AVENUE D
PERMANENT NOTES:

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

08 -CAPITAL PROJECTS
485-CAPITAL PROJECT FUND

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
		22/23 STREET - AVENUE D LAYL TO END $15,950					
485-313	STREET - AVENUE E	PERMANENT NOTES: 22/23 STREET - AVENUE E EAST TO WEST $34,900					
485-314	STREET - AVENUE F	PERMANENT NOTES: 22/23 STREET - AVENUE F LAYL TO END $15,500					
485-315	STREET - AVENUE G	PERMANENT NOTES: 22/23 STREET - AVENUE G EAST TO WEST $32,970					
485-316	STREET - AVENUE H	PERMANENT NOTES: 22/23 STREET - AVENUE H EAST TO WEST $36,470					
485-317	STREET - AVENUE I	PERMANENT NOTES: 22/23 STREET - AVENUE I LAYAL TO END $15,040					
485-318	STREET - AVENUE J	PERMANENT NOTES: 22/23 STREET - AVENUE J LAYL TO END $17,830					
485-319	STREET - HOUGH	PERMANENT NOTES: 23/24 STREET - HOUGH MAIN TO MCMANUS $16,650					
485-320	STREET - MCMANUS	PERMANENT NOTES: 23/24 STREET - MCMANUS MAIN TO END $50,040					
485-321	STREET - BEAUMONT	PERMANENT NOTES: 23/24 STREET - BEAUMONT BYPASS TO BRIDGE $158,310					

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08 -CAPITAL PROJECTS
485-CAPITAL PROJECT FUND

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
485-322	STREET - CONFEDERATE	PERMANENT NOTES: 23/24 STREET - CONFEDERATE TENNESSEE TO CARTER $33,410					
485-323	STREET - GLENN	PERMANENT NOTES: 24/25 STREET - GLENN MINGLEWOOD TO END $140,200					
485-324	STREET - WASHINGTON	PERMANENT NOTES: 24/25 STREET - WASHINGTON NAVIGATION TO END $136,600					
4-OTHER							
08-485-403	WWTP FLOODWALL & LEVEE	0	0	4,757,459	2,400	0	
08-485-404	WATER PROJECT - WATER WELLS	0	0	1,747,900	0	0	
08-485-405	WATER PRROJECT - BOND EXPENS	0	0	354,415	0	0	
TOTAL 4-OTHER		0	0	6,859,774	2,400	0	
485-404	WATER PROJECT - WATER WELL	PERMANENT NOTES: WATER WELLS					
485-405	WATER PRROJECT - BOND EXPE	PERMANENT NOTES: ISSUE OF BONDS EXPENSE					
485-406	WATER PROJECT - ELEV. STOR	PERMANENT NOTES: 20-21 WATER PROJECT ELEVATED STORAGE $1,375,000					
485-407	WATER PROJECT - GROUND STO	PERMANENT NOTES: 20-21 WATER PROJECT GROUND STORAGE $600,000					
485-408	WATER PROJECT - BOOSTER PU	PERMANENT NOTES: 21-22 WATER PROJECT BOOSTER PUMP STATION $1,900,000					
485-409	WATER PROJECT - VALVING	PERMANENT NOTES: 22-23 WATER PROJECT VALVING $75,000					
485-410	WATER PROJECT - PHASE 1	PERMANENT NOTES: 22-23 WATER PROJECT					

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

08 -CAPITAL PROJECTS
485-CAPITAL PROJECT FUND

DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
	PHASE 1 WATER LINE IMPROVEMENTS $2,343,330						
485-411	WASTEWATER - MANHOLE IMPROPERMANENT NOTES: 22-23 WASTEWATER MANHOLE IMPROVEMENTS $984,000						
485-412	WASTEWATER - LIFT STATIONSPERMANENT NOTES: 22-23 WASETWATER MANHOLE IMPROVEMENTS $1,188,250						
485-413	WASTEWATER - BOND EXPENSE PERMANENT NOTES: 22-23 WASTEWATER BOND ISSUE						
485-414	WATER - REHAB NORTH PLANT PERMANENT NOTES: 23-24 WATER PROJECT REHAB NORTH PLANT GROUND STORAGE TANK $150,000						
485-415	WATER PROJECT - PHASE II EPERMANENT NOTES: 23-24 WATER PROJECT PHASE II ENGINEERING $115,000						
485-416	WASTEWATER - COLLECTION LIPERMANENT NOTES: 23-24 WASTEWATER SEWER COLLECTION LINES $1,188,250						
485-417	WASTEWATER - MANHOLE IMPROPERMANENT NOTES: 23-24 WASTEWATER MANHOLE IMPROVEMENTS $1,229,500						
TOTAL 485-CAPITAL PROJECT FUND		0	755,624	7,124,864	874,611	265,090	
TOTAL EXPENDITURES		0	755,624	7,124,864	874,611	265,090	
REVENUE OVER/(UNDER) EXPENDITURES		0	501,680	0	(345,611)	(265,090)	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

11 -LCDC DEBT SERVICE

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
11-390-1103 INTEREST EARNED	29	1,073	150	2,479	1,500	
11-390-1105 TRANSFER IN	0	234,063	0	0	0	
TOTAL REVENUES	29	235,135	150	2,479	1,500	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

11 -LCDC DEBT SERVICE
490-CERTIFICATES OF OBLIG

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
6-DEBT SERVICE						
11-490-619 INTEREST 2014	0	104,063	0	0	0	
11-490-620 PRINCIPAL SERIES 2014	0	130,000	0	0	0	
TOTAL 6-DEBT SERVICE	0	234,063	0	0	0	
7-TRANSFERS						
11-490-710 TRANSFER TO OTHER FUNDS	11,662	0	0	0	0	
TOTAL 7-TRANSFERS	11,662	0	0	0	0	
TOTAL 490-CERTIFICATES OF OBLIG	11,662	234,063	0	0	0	
TOTAL EXPENDITURES	11,662	234,063	0	0	0	
REVENUE OVER/(UNDER) EXPENDITURES	(11,632)	1,073	150	2,479	1,500	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

16 -POLICE SEIZURE FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
16-316-0102 REVENUE FROM PRE-SEIZURE	67,815	0	0	4,569	0	
16-316-0110 INTEREST INCOME	86	256	150	464	100	
TOTAL REVENUES	67,901	256	150	5,033	100	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

16 -POLICE SEIZURE FUND
466-POLICE SEIZURE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
1-OPERATING SUPPLIES						
16-466-127 MATERIALS & SUPPLIES	0	3,265	150	0	100	
16-466-129 UNIFORMS	0	0	0	2,265	0	
TOTAL 1-OPERATING SUPPLIES	0	3,265	150	2,265	100	
2-MAINTENANCE / REPAIR						
16-466-227 MAINTENANCE MOTOR VEHICLES	1,592	3,983	0	0	0	
TOTAL 2-MAINTENANCE / REPAIR	1,592	3,983	0	0	0	
3-CHARGES & SERVICES						
16-466-336 INVESTIGATIVE EXPENSE	1,850	0	0	0	0	
TOTAL 3-CHARGES & SERVICES	1,850	0	0	0	0	
4-OTHER						
16-466-402 CAPITAL OUTLAY	0	12,489	0	0	0	
TOTAL 4-OTHER	0	12,489	0	0	0	
TOTAL 466-POLICE SEIZURE	3,442	19,737	150	2,265	100	
TOTAL EXPENDITURES	3,442	19,737	150	2,265	100	
REVENUE OVER/(UNDER) EXPENDITURES	64,459	(19,480)	0	2,768	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

17 -COURT TECHNOLOGY FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
17-375-0110 INTEREST INCOME	131	142	100	310	50	
17-375-1706 COURT TECHNOLOGY FEE	3,922	2,971	2,500	2,253	2,450	
TOTAL REVENUES	4,053	3,113	2,600	2,563	2,500	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

17 -COURT TECHNOLOGY FUND
475-COURT TECHNOLOGY FUN

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
3-CHARGES & SERVICES						
17-475-317 TECHNOLOGY UPGRADE	3,233	0	2,600	0	0	
TOTAL 3-CHARGES & SERVICES	3,233	0	2,600	0	0	
4-OTHER						
17-475-404 CONTINGENCY	0	0	0	0	2,500	
TOTAL 4-OTHER	0	0	0	0	2,500	
TOTAL 475-COURT TECHNOLOGY FUN	3,233	0	2,600	0	2,500	
TOTAL EXPENDITURES	3,233	0	2,600	0	2,500	
REVENUE OVER/(UNDER) EXPENDITURES	820	3,113	0	2,563	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

18 -LEOSE

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
18-318-1801 LEOSE - REVENUE PD	1,810	2,169	2,100	2,131	2,000	
18-318-1802 INTEREST INCOME	14	19	10	41	10	
TOTAL REVENUES	1,823	2,187	2,110	2,172	2,010	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

18 -LEOSE
488-LEOSE - POLICE DEPT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
1-OPERATING SUPPLIES						
18-488-125 MATERIALS & SUPPLIES - PD	0	0	0	1,710	2,010	
TOTAL 1-OPERATING SUPPLIES	0	0	0	1,710	2,010	
3-CHARGES & SERVICES						
18-488-313 PROFESSIONAL DEVELOPMENT - P	530	1,285	2,110	0	0	
TOTAL 3-CHARGES & SERVICES	530	1,285	2,110	0	0	
TOTAL 488-LEOSE - POLICE DEPT	530	1,285	2,110	1,710	2,010	
TOTAL EXPENDITURES	530	1,285	2,110	1,710	2,010	
REVENUE OVER/(UNDER) EXPENDITURES	1,293	902	0	462	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

21 -LIBERTY COMM. DEV. CORP.

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
21-321-0101 SALES TAX REVENUE	1,003,526	1,030,428	1,000,000	980,875	1,000,000	
21-321-0110 INTEREST INCOME	9,880	9,258	9,000	19,595	16,000	
21-321-0111 INTEREST INCOME DEBT SERVIC	1,055	0	1,000	0	500	
21-321-0117 WASTEWATER EXTENSION REVENU	0	42,100	0	13,764	0	
21-321-2106 TRANSFER IN FROM OTHER FUND	231,382	0	0	34,634	0	
21-321-2120 TRANSFER IN FROM FUND BALAN	0	0	0	0	261,730	
TOTAL REVENUES	1,245,842	1,081,786	1,010,000	1,048,867	1,278,230	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

21 -LIBERTY COMM. DEV. CORP.
421-LIBERTY COMMUNITY DEV

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
3-CHARGES & SERVICES						
21-421-307 MAINTENANCE WEBSITE	0	6,727	2,700	12,616	7,500	
21-421-308 PROFESSIONAL DEVELOPMENT	24,421	4,359	0	0	0	
21-421-309 MARKETING & ADVERTISING	0	12,818	32,000	28,984	32,000	
21-421-310 LEVEE MAINT.	0	44,850	0	0	0	
21-421-311 OFFICE SUPPLIES	588	0	600	0	600	
21-421-313 MISCELLANEOUS	631	875	1,000	408	500	
21-421-314 TRAVEL & TRAINING	1,793	0	20,000	671	10,000	
21-421-315 DUES & MEMBERSHIPS	0	989	500	986	1,200	
21-421-319 LEGAL FEES	7,582	4,775	5,000	3,146	5,000	
21-421-322 PRELIMINARY ENGINEERING FEES	2,065	10,000	0	27,568	180,000	
TOTAL 3-CHARGES & SERVICES	37,080	85,394	61,800	74,379	236,800	

421-307 MAINTENANCE WEBSITE PERMANENT NOTES:
CIVIC PLUS & ZOOM PROSPECTOR

421-314 TRAVEL & TRAINING PERMANENT NOTES:
REGIONAL MEETINGS
NATIONAL & STATE ICSC

421-322 PRELIMINARY ENGINEERING FEPERMANENT NOTES:
LIBERTY SQUARE ELECTRICAL IMPROVEMENTS
LIBERTY SQUARE ENGINEERING

4-OTHER						
21-421-404 CONTINGENCY	3,860	3,596	0	0	0	
21-421-406 CONTRACTOR MOWING SERVICES	1,660	1,960	1,500	160	0	
21-421-410 WCID#5 NRCS GRANT MANAGEMEN	6,494	0	0	0	0	
21-421-411 WCID#5 NRCS PROJECT ENGINEER	66,785	0	0	0	0	
21-421-412 WCID#5 NRCS PROJECT CONSTRUC	139,894	0	0	0	0	
21-421-416 FIRE DEPARTMENT TANKER	0	0	35,850	29,874	35,850	
21-421-419 SEWER LINE EXTENSION	0	393,432	0	3,500	0	
21-421-421 SLOPE MOWER	0	74,388	0	0	0	
21-421-423 BUSINESS INCENTIVES FACADE	0	0	100,000	47,375	75,000	
TOTAL 4-OTHER	218,693	473,377	137,350	80,909	110,850	
6-DEBT SERVICE						
21-421-619 INTEREST SERIES 2014	107,888	0	105,000	99,513	105,000	
21-421-620 PRINCIPAL SERIES 2014	125,000	0	130,000	130,000	130,000	
21-421-621 ADMIN FEES SERIES 2014	0	0	750	0	750	
21-421-624 INTEREST ON HGAC LOAN	17,206	16,446	0	0	0	
21-421-625 PRINCIPAL ON HGAC LOAN	18,643	19,402	0	0	0	
TOTAL 6-DEBT SERVICE	268,736	35,848	235,750	229,513	235,750	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

21 -LIBERTY COMM. DEV. CORP.
421-LIBERTY COMMUNITY DEV

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
7-TRANSFERS						
21-421-710 TRANSFER TO DEBT SERVICE	231,382	234,063	0	0	0	
21-421-728 TRANSFER TO AIRPORT FUND	0	4,156	0	0	84,000	
21-421-730 TRANSFER TO GENERAL FUND	454,428	110,590	171,100	0	171,100	
21-421-732 TRANSFER TO GOLF COURSE	526,294	404,302	404,000	280,000	439,730	
TOTAL 7-TRANSFERS	1,212,104	753,110	575,100	280,000	694,830	
421-728 TRANSFER TO AIRPORT FUND	PERMANENT NOTES: LOCAL MATCH AIRPORT PROJECT					
TOTAL 421-LIBERTY COMMUNITY DEV	1,736,613	1,347,728	1,010,000	664,800	1,278,230	
TOTAL EXPENDITURES	1,736,613	1,347,728	1,010,000	664,800	1,278,230	
REVENUE OVER/(UNDER) EXPENDITURES	(490,771)	(265,942)	0	384,067	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

24 -BUILDING SECURITY FUND

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
24-324-0110 INTEREST INCOME	145	159	100	339	100	
24-324-0111 BUILDING SECURITY FEE	2,937	2,228	2,000	1,922	2,000	
TOTAL REVENUES	3,082	2,387	2,100	2,261	2,100	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

24 -BUILDING SECURITY FUND
424-BUILDING SECURITY

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
3-CHARGES & SERVICES						
24-424-317 MISC.	0	0	2,100	0	0	
TOTAL 3-CHARGES & SERVICES	0	0	2,100	0	0	
4-OTHER						
24-424-404 CONTINGENCY	0	0	0	0	2,100	
TOTAL 4-OTHER	0	0	0	0	2,100	
TOTAL 424-BUILDING SECURITY	0	0	2,100	0	2,100	
TOTAL EXPENDITURES	0	0	2,100	0	2,100	
REVENUE OVER/(UNDER) EXPENDITURES	3,082	2,387	0	2,261	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

25 -2016 CERTIFICATES OF OBLI

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
25-325-1103 INTEREST	48,965	102,725	0	6,360	0	
TOTAL REVENUES	48,965	102,725	0	6,360	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

25 -2016 CERTIFICATES OF OBLI
490-CERTIFICATES OF OBLIG

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
3-CHARGES & SERVICES						
25-490-322 CONSTRUCTION SERVICES	157,446	206,216	0	54,077	0	
25-490-323 LEGAL ADVERTISING	106	103	0	388	0	
25-490-324 CONTRACTOR SERVICES	1,197,492	2,367,176	0	1,686,904	0	
25-490-325 PROPERTY ACQUISITION	3,600	4,350	0	0	0	
25-490-326 ADMINISTRATIVE SERVICES	0	6,800	0	0	0	
25-490-327 WATER WELL CAPPING	0	24,985	0	36,793	0	
TOTAL 3-CHARGES & SERVICES	1,358,644	2,609,629	0	1,778,161	0	
6-DEBT SERVICE						
7-TRANSFERS						
25-490-710 TRANSFER TO CAPITAL FUND	0	0	0	529,000	1,486,100	
TOTAL 7-TRANSFERS	0	0	0	529,000	1,486,100	
TOTAL 490-CERTIFICATES OF OBLIG	1,358,644	2,609,629	0	2,307,161	1,486,100	
TOTAL EXPENDITURES	1,358,644	2,609,629	0	2,307,161	1,486,100	
REVENUE OVER/(UNDER) EXPENDITURES	(1,309,679)	(2,506,904)	0	(2,300,801)	(1,486,100)	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

26 -BELL TOWER CONSTRUCTION

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
26-326-0101 BELL TOWER DONATIONS	0	0	0	114	0	
26-326-6007 INTEREST INCOME	373	713	500	690	250	
TOTAL REVENUES	373	713	500	804	250	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

26 -BELL TOWER CONSTRUCTION
426-BELL TOWER CONSTRUCT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
3-CHARGES & SERVICES						
26-426-322 ARCHITECTURE FEES	0	0	500	0	0	
TOTAL 3-CHARGES & SERVICES	0	0	500	0	0	
4-OTHER						
26-426-404 CONTINGENCY	0	0	0	0	250	
TOTAL 4-OTHER	0	0	0	0	250	
TOTAL 426-BELL TOWER CONSTRUCT	0	0	500	0	250	
TOTAL EXPENDITURES	0	0	500	0	250	
REVENUE OVER/(UNDER) EXPENDITURES	373	713	0	804	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

28 -AIRPORT FUND

REVENUES		2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
28-328-0102	HANGAR RENT	44,444	72,335	55,000	60,535	55,000	
28-328-0129	AIRPORT SALE OF FUEL	231,852	222,700	197,000	169,781	200,000	
28-328-0152	GROUND LEASE - AIRPORT	0	1,404	2,000	1,404	2,000	
28-328-0176	AIRPORT GRANT REVENUE	17,756	18,443	50,000	48,839	50,000	
28-328-0177	TRANSFER FROM OTHER FUNDS	0	4,156	0	0	84,000	
28-328-0178	T-HANGAR RENTAL	27,360	0	0	0	0	
TOTAL REVENUES		321,412	319,037	304,000	280,559	391,000	

328-0176 AIRPORT GRANT REVENUE PERMANENT NOTES:
RAMP GRANT

328-0177 TRANSFER FROM OTHER FUNDS PERMANENT NOTES:
FROM LCDC

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

28 -AIRPORT FUND
428-AIRPORT FUND

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
0-OPERATING SERVICES						
28-428-007 INSURANCE EMPLOYEES	0	(1,692)	0	0	0	
28-428-011 MANAGER'S CONTRACT	18,000	18,000	18,000	15,000	18,000	
TOTAL 0-OPERATING SERVICES	18,000	16,308	18,000	15,000	18,000	
1-OPERATING SUPPLIES						
28-428-112 POSTAGE	75	11	100	40	100	
28-428-113 NON CAPITAL ASSETS	0	2,078	0	2,078	0	
28-428-125 MATERIALS & SUPPLIES	5,208	2,244	2,500	393	2,500	
TOTAL 1-OPERATING SUPPLIES	5,283	4,333	2,600	2,511	2,600	
2-MAINTENANCE / REPAIR						
28-428-224 AVIATION FUEL	203,519	211,165	175,000	130,838	175,000	
28-428-226 MAINTENANCE EQUIPMENT	5,000	6,104	15,000	10,603	16,500	
28-428-227 MAINTENANCE MOTOR VEHICLE	1,122	86	500	128	500	
28-428-228 GAS-OIL-TIRES	2,387	1,005	500	730	500	
28-428-235 MAINTENANCE PROPERTY	19,206	46,670	23,000	25,423	23,000	
TOTAL 2-MAINTENANCE / REPAIR	231,233	265,030	214,000	167,721	215,500	
428-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES:					
	TECHNICAL SUPPORT ON CARD READER					
	FUEL FARM PARTS					
	BEACON TOWER PARTS					
	AWOS					
3-CHARGES & SERVICES						
28-428-308 DUES & MEMBERSHIPS	300	300	500	310	500	
28-428-310 INSURANCE GENERAL	6,291	6,978	6,500	7,171	7,500	
28-428-312 MAINTENANCE BUILDING	2,436	1,755	2,500	3,418	2,500	
28-428-313 PROFESSIONAL DEVELOPMENT	600	200	500	0	500	
28-428-314 TRAVEL	172	50	500	0	500	
28-428-315 TELEPHONE	1,926	2,950	900	1,442	1,200	
28-428-316 UTILITIES	9,751	9,289	7,500	8,180	8,100	
28-428-334 RAMP GRANT	0	0	0	0	50,000	
28-428-360 CAPITAL OUTLAY	16,245	0	50,000	80,967	84,000	
28-428-362 CREDIT CARD FEES PAYABLE	2,389	611	0	140	0	
TOTAL 3-CHARGES & SERVICES	40,110	22,133	68,900	101,628	154,800	
428-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
	TXDOT AVIATION HOTEL & MEALS					
4-OTHER						
28-428-409 FIRE ALARM/EXTINGUISHERS	559	105	500	105	100	
TOTAL 4-OTHER	559	105	500	105	100	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

28 -AIRPORT FUND
428-AIRPORT FUND

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
7-TRANSFERS						
TOTAL 428-AIRPORT FUND	295,185	307,909	304,000	286,966	391,000	
TOTAL EXPENDITURES	295,185	307,909	304,000	286,966	391,000	
REVENUE OVER/(UNDER) EXPENDITURES	26,227	11,128	0	(6,407)	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

29 -HOTEL/MOTEL TAXES

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
29-329-0112 TRANSFER IN FROM OTHER FUND	1,368	23,056	0	0	0	
29-329-0124 HOTEL/MOTEL TAXES	66,016	45,371	60,300	45,101	49,330	
29-329-0161 COMMERCIAL BOOTHS - JUBILEE	0	80	0	0	0	
29-329-0162 CHILDREN'S AREA	19,995	22,181	20,000	0	20,000	
29-329-0163 FOOD BOOTH - JUBILEE	2,260	2,540	2,500	0	2,500	
29-329-0164 CRAFT BOOTH - JUBILEE	2,080	4,320	2,500	0	2,500	
29-329-0165 BBQ COOKOFF - JUBILEE	1,895	2,210	2,000	0	2,000	
29-329-0167 SALE ITEMS - JUBILEE	1,115	1,375	1,400	0	1,400	
29-329-0171 DONATIONS - JUBILEE	9,150	14,500	9,000	7,050	9,000	
29-329-0172 PHOTO CONTEST - JUBILEE	432	100	200	0	200	
29-329-0175 MISC - JUBILEE	0	250	0	0	0	
TOTAL REVENUES	104,311	115,983	97,900	52,151	86,930	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

29 -HOTEL/MOTEL TAXES
429-HOTEL/MOTEL TAXES

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(------- 2019-2020 --------) CURRENT BUDGET	YEAR-TO-DATE ACTUAL	(------- 2020-2021 --------) REQUESTED BUDGET	PROPOSED BUDGET
1-OPERATING SUPPLIES						
29-429-112 POSTAGE	0	371	0	27	30	
TOTAL 1-OPERATING SUPPLIES	0	371	0	27	30	
3-CHARGES & SERVICES						
29-429-324 ADVERTISING	0	2,696	5,000	354	4,200	
29-429-330 4TH OF JULY FIREWORKS	12,786	12,784	0	0	0	
29-429-352 EQUIPMENT RENTAL - JUBILEE	3,285	3,545	3,500	0	3,500	
29-429-360 CAPITAL OUTLAY	0	0	11,000	0	0	
TOTAL 3-CHARGES & SERVICES	16,071	19,025	19,500	354	7,700	
429-324 ADVERTISING	PERMANENT NOTES: PROMOTE CITY					
429-360 CAPITAL OUTLAY	PERMANENT NOTES: WAYFINDING SIGNAGE $11,000					
4-OTHER						
29-429-401 COUNTRY CHRISTMAS	1,356	1,447	1,200	1,922	2,000	
29-429-402 HOT TAX REFUND	0	0	2,000	0	2,000	
29-429-405 ENTERTAINMENT - JUBILEE	15,079	39,425	20,000	1,868	20,000	
29-429-406 ADVERTISING - JUBILEE	2,613	1,931	0	1,150	0	
29-429-408 MATERIALS & SUPPLY - JUBILEE	5,312	7,929	8,000	4,305	8,000	
29-429-410 CHILDREN'S AREA - JUBILEE	40,319	18,240	19,000	2,300	19,000	
29-429-411 PHOTO CONTEST - JUBILEE	175	231	500	0	500	
29-429-412 PROMO ITEMS - JUBILEE	4,072	4,287	4,300	4,267	4,300	
29-429-413 BBQ CONTEST - JUBILEE	2,349	2,186	2,400	2,267	2,400	
29-429-414 PERSONNEL COSTS - JUBILEE	16,965	20,910	21,000	0	21,000	
TOTAL 4-OTHER	88,240	96,587	78,400	18,078	79,200	
TOTAL 429-HOTEL/MOTEL TAXES	104,311	115,983	97,900	18,459	86,930	
TOTAL EXPENDITURES	104,311	115,983	97,900	18,459	86,930	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	33,692	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2020

35 -GOLF COURSE

REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
35-335-0101 DAILY GREEN FEES	26,069	75,404	63,000	68,714	63,700	
35-335-0102 ANNUAL FEES	0	16,107	11,000	10,391	11,000	
35-335-0103 CART RENTALS	0	5,766	6,000	4,339	6,000	
35-335-0104 MERCHANDISE SALES	0	0	1,000	0	1,000	
35-335-0105 CONCESSION SALES	0	1,823	0	1	0	
35-335-0106 CART SHED RENTALS	0	4,350	7,000	0	7,000	
35-335-0107 TOURNAMENTS	0	12,878	6,000	2,115	6,000	
35-335-0108 RANGE BALL	0	8,446	3,000	9,793	3,000	
35-335-0208 TRANSFER IN FROM LCDC	526,294	404,302	404,000	280,000	439,730	
35-335-0705 TRANSFER IN FROM CAMBRIDGE	0	0	0	215,393	0	
35-335-110 TRAIL FEE ANNUAL	0	0	0	739	0	
TOTAL REVENUES	552,363	529,077	501,000	591,485	537,430	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

35 -GOLF COURSE
435-GOLF COURSE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 CURRENT BUDGET	2019-2020 YEAR-TO-DATE ACTUAL	2020-2021 REQUESTED BUDGET	2020-2021 PROPOSED BUDGET
0-OPERATING SERVICES						
35-435-001 SALARIES SUPERVISION	15,002	60,902	62,120	31,778	0	
35-435-002 SALARIES OPERATION	13,252	58,956	74,576	100,447	195,438	
35-435-004 SOCIAL SECURITY	3,441	13,663	16,302	13,690	19,354	
35-435-005 WORKMAN'S COMPENSATION	0	4,320	8,936	0	9,108	
35-435-006 TMRS REQUIREMENTS	6,024	25,988	24,516	23,868	32,471	
35-435-007 INSURANCE EMPLOYEES	2,985	36,515	39,278	31,129	50,409	
35-435-010 SALARIES OVERTIME	3,464	22,043	1,000	8,755	1,000	
35-435-011 SALARIES PART-TIME	12,836	42,373	75,000	42,369	56,550	
TOTAL 0-OPERATING SERVICES	57,003	264,760	301,728	252,037	364,330	
1-OPERATING SUPPLIES						
35-435-110 SUBSCRIPTIONS	0	0	100	0	100	
35-435-111 OFFICE SUPPLIES	199	429	500	776	1,250	
35-435-112 POSTAGE	0	0	200	0	100	
35-435-113 NON CAPITAL ASSETS	3,031	7,082	0	6,338	700	
35-435-115 JANITORIAL SUPPLIES	59	503	2,500	208	1,500	
35-435-129 UNIFORMS	0	0	200	518	1,200	
TOTAL 1-OPERATING SUPPLIES	3,290	8,014	3,500	7,840	4,850	

435-113 NON CAPITAL ASSETS PERMANENT NOTES:
ALL IN ONE PRINTER, SCANNER, COPIER

435-129 UNIFORMS PERMANENT NOTES:
NEW UNIFORMS

2-MAINTENANCE / REPAIR						
35-435-225 MAINTENANCE COURSE	12,784	17,340	20,000	2,816	13,500	
35-435-226 MAINTENANCE EQUIPMENT	3,706	15,784	23,000	9,378	17,500	
35-435-227 MAINTENANCE MOTOR VEHICLE	0	138	1,500	18	0	
35-435-228 GAS-OIL-TIRES	2,743	7,387	10,000	4,551	10,000	
35-435-229 MAINTENANCE IRRIGATION SYSTE	0	85	5,000	10,003	9,500	
35-435-230 MAINTENANCE GROUNDS	0	1,250	0	298	0	
35-435-231 MAINTENANCE WEB-SITE	0	0	0	0	6,600	
35-435-232 HERBICIDES	3,635	2,865	6,000	5,177	17,500	
35-435-234 FERTILIZER	0	0	3,000	12,403	17,500	
TOTAL 2-MAINTENANCE / REPAIR	22,868	44,848	68,500	44,644	92,100	

435-231 MAINTENANCE WEB-SITE PERMANENT NOTES:
EZ LINK WEBSITE

3-CHARGES & SERVICES						
35-435-301 CONCESSION STAND	637	1,425	0	0	0	
35-435-302 MERCHANDISE	0	3,008	4,650	4,671	4,650	
35-435-303 TOURNAMENTS	0	5,119	0	0	0	
35-435-308 DUES & MEMBERSHIP	0	192	1,000	765	1,000	
35-435-310 INSURANCE EXPENSE	0	2,980	4,500	5,052	4,800	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

3.A.2.a

35 -GOLF COURSE
435-GOLF COURSE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	(2019-2020) CURRENT BUDGET	(2019-2020) YEAR-TO-DATE ACTUAL	(2020-2021) REQUESTED BUDGET	(2020-2021) PROPOSED BUDGET
35-435-312 MAINTENANCE BUILDING	11,245	47,539	25,000	8,442	8,000	
35-435-313 PROFESSIONAL DEVELOPMENT	0	275	500	40	500	
35-435-314 TRAVEL	0	382	500	0	500	
35-435-315 TELEPHONE	1,093	6,184	5,300	1,438	3,000	
35-435-316 UTILITIES	5,884	14,837	13,800	14,603	13,800	
35-435-325 ADVERTISING	0	207	2,000	6,447	6,500	
35-435-328 PHYSICALS/TESTING	289	90	0	315	400	
35-435-360 CAPITAL OUTLAY	396,115	119,988	20,000	202,268	0	
35-435-362 CREDIT CARD FEES	171	1,370	2,000	2,004	2,000	
TOTAL 3-CHARGES & SERVICES	415,434	203,595	79,250	246,045	45,150	
435-325 ADVERTISING	PERMANENT NOTES: INCREASED ADVERTISING					
4-OTHER						
35-435-404 LEASE	1,180	16,910	14,600	14,312	31,000	
TOTAL 4-OTHER	1,180	16,910	14,600	14,312	31,000	
7-TRANSFERS						
35-435-710 CONTINGENCY	0	0	48,365	20,055	0	
TOTAL 7-TRANSFERS	0	0	48,365	20,055	0	
TOTAL 435-GOLF COURSE	499,774	538,128	515,943	584,932	537,430	
TOTAL EXPENDITURES	499,774	538,128	515,943	584,932	537,430	
REVENUE OVER/(UNDER) EXPENDITURES	52,589	(9,051)	(14,943)	6,554	0	

Attachment: Council Proposed Budget 2020-2021 (4877 : FY 2020-2021 Budget Adoption)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Tax Rate

RESOLUTION (ID # 4890) DOC ID: 4890

Department: Administration

Subject: Ratification of property tax revenue increase

Background: Adoption of a budget that raises more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. LGC §102.007(c). This vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET

WHEREAS, the City Council has adopted a budget for the fiscal year starting October 1, 2020 and ending September 30, 2021;

WHEREAS, the adopted budget uses a tax rate of $0.5813 per one hundred dollar ($100) assessed valuation on all taxable property; and

WHEREAS, the budgeted tax rate will generate more revenue from property taxes than in the previous year despite the fact that it is lower than the previous year's tax rate due to increases in property valuations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby ratifies the property tax revenue increase set forth in the adopted budget with a tax rate of $0.5813 per one hundred dollar ($100) assessed valuation on all taxable property.

PASSED AND APPROVED this 25th day of August 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Budget Items

PUBLIC HEARING (ID # 4878)

DOC ID: 4878

Subject: Public Hearing - Tax Rate

Background: Tax payers must be provided the opportunity to express their views regarding the proposed tax rate. A public hearing on a tax rate may not be held before the 5th day after the date the notice of public hearing is given (Aug 13).

Fiscal Impact: The public hearing has no fiscal impact.

Staff Recommendation: Staff recommends holding the public hearing on the tax rate, as required.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Budget Items

ORDINANCE (ID # 4880)

DOC ID: 4880

Department: City Manager/ Finance

Subject: Tax Rate Adoption

Background: Council is required to vote on the tax rate for Fiscal Year 2020-2021

I & S Rate	$0.1985
M & O Rate	$0.3828
Total Tax Rate	$0.5813

Funding Source: The budget for 2020-2021 was adopted at the meeting on August 25, 2020, and this was the tax rate used to balance the budget.

Staff Recommendation:
It is the recommendation of staff the City Council adopt a tax rate of $0.5813.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2020-2021, AT A RATE OF $0.5813 PER ONE HUNDRED DOLLAR ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, following public notices duly posted and published as required by law, public hearing was held on August 25, 2020, by and before the City Council of the City of Liberty, the subject of which was the proposed tax rate for the City of Liberty for Fiscal Year 2020-2021, submitted by the City Manager in accordance with provisions of required state statutes; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

SECTION 1. There is hereby levied and shall be assessed for the tax year 2020-2021 on all taxable property situated within the corporate limits of the City of Liberty, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of $0.5813 on each $100 assessed valuation of taxable property as follows:

(a) for the purpose of General Fund Maintenance and Operation of the municipal government of the City of Liberty, a tax of $0.3828 on each $100 assessed value on all taxable property; and

(b) For the purpose of payment of principal and interest on all Debt Service of the City of Liberty, a tax of $0.1985 on each $100 assessed value on all taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $6.00.

SECTION 2. The tax roll, prepared by Richard Brown, Liberty County Tax Assessor-Collector, as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 4. All ordinances of the City of Liberty Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

SECTION 6. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, ON THIS THE 25TH DAY OF AUGUST, 2020.

_____
Carl Pickett, Mayor

ATTEST:

April Gilliland, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Tax Abatement

RESOLUTION (ID # 4881) DOC ID: 4881

Department: Community Development

Subject: Tax Abatements

Background: Chapter 312 of the Tax Code allows municipalities to enter into tax abatement agreements with property owners in order to exempt all or part of the increase in the value of real property or tangible personal property in return for improvements to the property. However, in order to participate in the program, a municipality must first pass a resolution electing to become eligible.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution electing to participate in the Tax Abatement Program.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ELECTING TO PARTICIPATE IN THE TAX ABATEMENT PROGRAM UNDER CHAPTER 312 OF THE TEXAS TAX CODE

WHEREAS, Chapter 312 of the Texas Tax Code allows municipalities to enter into tax abatement agreements with property owners in order to exempt all or part of the increase in the value of real property or tangible property in return for improvements to the property; and

WHEREAS, in order to participate in this program, a municipality must first pass a resolution electing to become eligible.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby elects to participate in the Tax Abatement Program under Chapter 312 of the Texas Tax Code.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
City Secretary

A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ELECTING TO PARTICIPATE IN THE TAX
ABATEMENT PROGRAM UNDER TEXAS TAX CODE CHAPTER 312

WHEREAS, the City Council of the City of Liberty desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Liberty is authorized to enter into Tax Abatement Agreements for commercial/industrial purposes as authorized in Chapter 312 of the Texas Tax Code, “Property Redevelopment and Tax Abatement Act” (The Act); and

WHEREAS, the Act requires the City of Liberty to elect to make itself eligible to engage in a Tax Abatement Program pursuant to Chapter 312 of the Texas Tax Code.

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby elect to participate in a Tax Abatement Program under Chapter 312 of the Texas Tax Code.

PASSED AND APPROVED this the 11th day of August, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

Attachment: EXHIBIT A - Tax Abatement Election (4881 : Electing to Participate - Tax Abatement)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Tax Issues

PUBLIC HEARING (ID # 4882)

DOC ID: 4882

Department: Community Development

Subject: Tax Abatements

Background: Chapter 312 of the Tax Code states that “Before the governing body of a taxing unit may adopt, amend, repeal, or reauthorize guidelines and criteria, the body must hold a public hearing regarding the proposed adoption, amendment, repeal, or reauthorization of which members of the public are given the opportunity to be heard”.

Funding Source: n/a

Staff Recommendation: Staff recommends holding the public hearing.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Tax Abatement

RESOLUTION (ID # 4883)

DOC ID: 4883

Department: Community Development

Subject: Tax Abatements

Background: Chapter 312 of the Tax Code allows municipalities to enter into tax abatement agreements with property owners in order to exempt all or part of the increase in the value of real property or tangible personal property in return for improvements to the property. The Tax Code also requires, before a municipality can enter into a tax abatement agreement, the city must establish guidelines and criteria governing tax abatement agreements. There are no significant revisions, other than name changes, from previous guidelines.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution adopting the guidelines and criteria for tax abatement agreements.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE GUIDELINES AND CRITERIA FOR TAX ABATEMENT AGREEMENTS UNDER CHAPTER 312 OF THE TEXAS TAX CODE

WHEREAS, Chapter 312 of the Texas Tax Code allows municipalities to enter into tax abatement agreements with property owners in order to exempt all or part of the increase in the value of real property or tangible property in return for improvements to the property; and

WHEREAS, the Texas Tax Code also requires, before a municipality can enter into a tax abatement agreement, that the city must establish guidelines and criteria governing tax abatement agreements; and

WHEREAS, the City Council of the City of Liberty recognizes the benefits to the City of having the ability to offer tax abatements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby adopts the guidelines and criteria for tax abatement agreements under Chapter 312 of the Texas Tax Code attached hereto.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____

Carl Pickett, Mayor

ATTEST:

_____

City Secretary

A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ADOPTING GUIDELINES
AND CRITERIA FOR TAX ABATEMENT.

WHEREAS, the City Council of the City of Liberty desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Liberty is authorized to enter into Tax Abatement Agreements for commercial/industrial purposes as authorized in Chapter 312 of the Texas Tax Code, "Property Redevelopment and Tax Abatement Act" (The Act); and

WHEREAS, the Act requires the City of Liberty to establish guidelines and create criteria for the designation of Reinvestment Zones and the entering into Tax Abatement Agreements.

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby adopt the attached guidelines and criteria for tax abatement.

PASSED AND APPROVED this 11th day of August, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

GUIDELINES AND CRITERIA

FOR

TAX ABATEMENT

August 11, 2020 – August 11, 2022

Mayor

Carl Pickett

City Council

David Arnold
Dennis Beasley
Neal Thornton
Diane Driggers
Libby Simonson
Chipper Smith

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

CITY OF LIBERTY
SCHEDULE OF TAX ABATEMENT EVENTS

STEP 1 Request for information on Tax Abatement.

STEP 2 Application for Abatement received by City.

STEP 3 Discussions with applicant about application. Gathering data to meet City of Liberty Tax Abatement Guidelines and Criteria to qualify for tax abatement. Written response on findings to Applicant.

STEP 4 Notification of Public Hearing on designation of a Reinvestment Zone for the purpose of tax abatement:

A. to all taxing entities no later than seven days prior to meeting;

B. publication and posting no later than seven days prior to meeting.

STEP 5 Public hearing on designation of a Reinvestment Zone for the purpose of tax abatement.

STEP 6 Adoption of Ordinance designating an area a Reinvestment Zone.

STEP 7 City Council considers Resolution authorizing the Tax Abatement Agreement and authorizes the Mayor to execute the agreement.

STEP 8 Notice of City's intent to enter into a Tax Abatement Agreement sent to all taxing entities at least seven days prior to executing the agreement. Taxing entities must be sent a copy of proposed abatement agreement with notification.

STEP 9 Applicant begins construction and/or acquisition of property described in abatement.

STEP 10 Completion of improvements:

A. City inspects the project improvements for compliance with agreement;

B. City receives accounting statement and/or list of capital expenditures on improvements for compliance with agreement;

C. City issues Certification of Completion/Compliance.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

STEP 11 Certificate of Completion/Compliance filed with Tax Collector and Chief Appraiser.

STEP 12 Prior to April 1 of the year following the Agreement; the City sends to the appropriate state, county and/or local agencies a copy of the following:

A. Reinvestment Zone Designation including general description, size, and type of property it includes;

B. Tax Abatement Agreement Including parties involved, property description and improvements or repairs to be made the portion of property to be exempted and the term of agreement.

C. Annual report on each Reinvestment Zone.

STEP 13 Prior to May 1 of the year following the agreement, (and each year thereafter) the company files form titled "Application for Abatement" with the Liberty County Central Appraisal District, P. O. Box 10016, Liberty, TX 77575.

STEP 14 At expiration of agreement or a termination due to noncompliance, the City will issue a Termination of Agreement to company with copies to all taxing entities, Tax Collector and Chief Appraiser, the Texas Department of Commerce and the State Property Tax Board.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

CITY OF LIBERTY

GUIDELINES AND CRITERIA

FOR TAX ABATEMENT

LIST OF EXHIBITS

A. Sample Ordinance designating Reinvestment Zone
- A-1 Metes and Bounds description of Reinvestment Zone
- A-2 Drawing (Plat) of Reinvestment Zone

B. Resolution authorizing Tax Abatement Agreement

C. Sample Tax Abatement Agreement
- C-1 List of proposed improvements and/or personal property, limited to manufacturing equipment.
- C-2 Certificate of Compliance
- C-3 Map showing existing uses and conditions to company's property within the Zone
- C-4 Map showing proposed improvements to company's property within the Zone

D. Commercial/Industrial Tax Abatement Application

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

CITY OF LIBERTY

GUIDELINES AND CRITERIA

FOR

TAX ABATEMENT

INTRODUCTION

The City of Liberty has implemented a Tax Abatement Program under the provisions of Property Redevelopment and Tax Abatement Act found in Chapter 312 of the Texas Tax Code. The City has adopted this uniform policy and these Guidelines and Criteria for Tax Abatement for businesses with qualifying real and personal property willing to execute tax abatement agreements with the City. The goal of tax abatement is to provide long term, significant impact on this community and to utilize area contractors and work force to the maximum extent feasible by developing, redeveloping and improving real property.

Tax Abatement will be negotiated with the property owner within a Reinvestment Zone. The agreement between the City and the Business will exempt from taxation all or part of the increase in value of the real property over its value in the year in which the agreement is executed. It can also exempt from taxation tangible personal property limited to manufacturing equipment.

It is the intent of these Guidelines and Criteria to outline the policy of the City toward tax abatement to determine the eligibility criteria of the industry and to outline the process for designating a Reinvestment Zone. These Guidelines and Criteria further outline the terms of the Tax Abatement Agreement with the business and the process for seeking tax abatements from the other taxing entities.

These general Guidelines and Criteria are not intended to be restrictive in any way, and are designed to be used as a guide to any business, industry or individual interested in Tax Abatement.

These guidelines and criteria should not be construed as implying or suggesting that the City of Liberty is under any obligation to provide tax abatement or other incentive to any applicant. All applications shall be considered on a case by case basis.

POLICY

It is the policy of the City of Liberty to use tax abatement as an effective tool for economic development. Tax Abatement will be used to exempt owners of property within the Reinvestment Zone from paying taxes on improvements on that property.

Each tax abatement application will be individually reviewed by the City Council and approved or disapproved based on the merits of the application and the guidelines and criteria set forth herein. Tax abatement awards may vary in their value in accordance

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

with project details such as the number of new jobs to be created, job diversity and the level of capital investment by the company. The issue of value, as it relates to the abatement, will be determined by the City Council on a case-by-case basis with the Council's decision being final and without appeal. An abatement that is valued at 100% for a period of 10 years shall be the maximum abatement value under this program policy.

The City Council, in its sole discretion, shall either approve or disapprove each application for tax abatement and shall set the value of same. The City Manager shall notify the applicant of approval or disapproval. Any disapproved applicant may reapply for tax abatement.

DEFINITIONS

Abatement – means the full or partial exemption from ad valorem taxes of certain real property values and/or tangible personal property values in a reinvestment or enterprise zone designated by the City for economic development purposes.

Abatement Agreement – means a contractual agreement between a property owner and/or lessee and the City.

Base Year Value – means the assessed value of eligible property on January 1 preceding the execution of the Agreement plus the agreed upon value of eligible property improvements made after January 1 but before the execution of the Agreement.

Expansion – means the addition of building, structures, machinery, equipment, payroll or other taxable value for purposes of increasing production capacity.

Modernization – means a complete or partial reconstruction or installation of a facility of similar or expanded production capacity. Modernization may result from the construction, alternation or installation of buildings, structures, machinery, equipment, pollution control devices or resource conservation equipment.

New Construction – means a property previously undeveloped which is placed into service by means other than in conjunction with Expansion or Modernization.

Productive Life – means the number of years a property improvement is expected to be in service in a facility.

Tax Abatement – means the full or partial exemption from ad valorem taxes of certain real property values and/or tangible personal property values in a reinvestment or enterprise zone designated by the City for economic development purposes.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

ELIGIBILITY PROCEDURES AND GUIDELINES

Procedures

Prior to beginning any demolition, rehabilitation, reconstruction or construction, purchase or any improvement to be included in a tax abatement agreement, the owner and/or developer shall first submit to the City, in writing, a request for tax abatement. The City will then determine the eligibility of the business and the proposed improvements and upon determination of eligibility, the City shall respond to such in writing. As outlined in the Tax Abatement Agreement (discussed in detail later in this document), the business is required to meet all codes and ordinances and acquire all permits required prior to any construction. Contact should be made early in the project with the City's Building Official.

Guidelines

The following guidelines will apply to all categories of redevelopment:

The proposed property to be affected must be designated by the City of Liberty as a reinvestment zone by ordinance pursuant to Chapter 312 of the Texas Tax Code or designated as an Enterprise Zone by the State of Texas. The proposed property must be located in either the City limits or the City's ETJ. Applicants that own property in the City's ETJ must also submit a petition for voluntary annexation to the City along with the tax abatement application.

The property owner must enter into an agreement with the City of Liberty which satisfies the guidelines and criteria adopted by the City of Liberty.

The information furnished with a request to the City is confidential and not subject to public disclosure until the tax abatement agreement is executed.

A portion of the value of the real property, or of tangible personal property, located on the real property or both may be part of the tax abatement agreement.

Abatement for real property will be based on the increase in market value of the real property from the development, redevelopment, and/or improvement specified in the abatement contract.

Abatement for tangible personal property will be the market value of the personal property located on the real property, other than inventory or supplies. Personal property located on the real property before the period covered by the agreement will not be considered for tax abatement. Personal property may be considered as part of the overall abatement agreement or by separate agreement. Personal property is limited to manufacturing equipment and must equal a minimum of $250,000.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

In the evaluation of abatement contracts, the City of Liberty will consider the burden on existing basic services that the development, redevelopment, or improvement proposed by the abatement applicant will have.

ELIGIBLE PROJECTS

New Construction. Any new commercial or industrial construction with a minimum capital investment of $1,750,000 or the creation of twenty (20) jobs *(The acquisition cost of the real property is not included in the capital investment)*.

Business Expansions. Any project which adds buildings, structures, fixed machinery, equipment, and personal property for the purpose of increasing production capacity. Any business expansion project must have a minimum capital investment of $750,000.

Modernization Projects. Any project that upgrades an existing facility which increases the productive input or output, updates the technology or substantially lowers the unit cost of the operation; modernization may result from the construction, alternation or installation of buildings, structures, fixed machinery, equipment and personal property. It shall not be for the purpose of refurbishing or repairing. Any modernization project must have a minimum capital investment of $750,000 to qualify for a tax abatement under this policy.

Personal Property. Personal property, limited to manufacturing equipment, may be eligible for tax abatement. Any personal property of this nature should be identified in the Tax Abatement Agreement. The taxable situs of any personal property abated in an agreement must be within the taxing jurisdiction of the City of Liberty for the term of the abatement unless such property is sold. Should the situs of the personal property change, the property owner shall notify the appraisal district. Personal property is limited to manufacturing equipment and must equal a minimum of $250,000.

Downtown Liberty – Minimum investment requirements in Downtown Liberty shall be at the discretion of the Liberty City Council. Downtown Liberty shall mean the area defined in Section 3.09.125 of the Code of Ordinances.

DISCRETIONARY CONSIDERATIONS

The following factors, among such other factors as determined necessary by the City Council, shall be considered by the City Council in its discretionary approval or disapproval of each tax abatement application:

1. All tax abatement agreements are considered on a case-by-case basis.

2. All tax abatement agreements must be approved by the Liberty City Council

3. No tax abatement will be given for longer than ten (10) years

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

4. General Considerations:
    a. Value of land and existing improvements, if any; and/or
    b. Type and value of proposed improvements; and/or
    c. Productive life of proposed improvements; and/or
    d. Number of existing jobs to be retained by proposed improvements; and/or
    e. Number and type of new jobs to be created; and/or
    f. Number of new jobs to be filled by local residents, or by persons projected to reside in the City; and/or
    g. Amount of local sales tax to be generated; and/or
    h. The costs to be incurred by the City to provide facilities or services directly resulting from the new improvements; and/or
    i. The amount of ad valorem taxes to be paid the City during the abatement period considering
        i. The existing values,
        ii. The percentage of new value abated,
        iii. The abatement period, and
        iv. The value after expiration of the abatement period; and/or
    j. The population growth that occurs directly as a result of the improvements; and/or
    k. The values of public improvements if any, to be made by applicant seeking abatement; and/or
    l. To what extent the proposed improvements compete with existing businesses to the detriment of the local economy; and/or
    m. The extent of business opportunities created by the proposed improvements for local businesses; and/or
    n. Impact on attracting other new businesses as a result of the improvements; and/or
    o. Impact the planned improvements may have on other taxing jurisdictions within the City; and/or
    p. Environmental compatibility, and amount, if any, of negative impact on quality of life perceptions; and/or
    q. The ratio of real property value to personal property value being considered for abatement; and/or
    r. Whether the proposed improvements will create adverse conditions for adjacent property owners or other citizens of the City of Liberty.

REINVESTMENT ZONE

There are seven criteria under which either of Reinvestment Zones may be designated. An area may meet any one of these seven in order to qualify. They are as follows:

Criteria for Designation.

An area must (as provided in Chapter 312 of Texas Tax Code):

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

(1) substantially impair or arrest the sound growth of a city or town, retard the provision of housing accommodations, or constitute an economic or social liability and be a menace to the public health, safety, morals, or welfare in its present condition and use by reason of the presence of a substantial number of substandard, slum, deteriorated, or deteriorating structures; predominance of defective or inadequate sidewalk or street layout; faulty lot layout in relation to size, accessibility, or usefulness; unsanitary or unsafe conditions; deterioration of site or other improvements; tax or special assessment delinquency exceeding the fair value of the land; defective or unusual conditions of title; the existence of conditions that endanger life or property by fire or other cause; or any combination of these factors or conditions; or

(2) be predominately open and, because of obsolete platting or deterioration of structures of site improvements, or other factors, substantially impair or arrest the sound growth of the City; or

(3) be in a federally assisted new community located within a home-rule city or in an area immediately adjacent to the federally assisted new community; or

(4) be located wholly within an area which meets the requirements for federal assistance under Section 119 of the Housing and community Development Act of 1974; or

(5) encompass signs, billboards, and other outdoor advertising structures designated by the City Council for relocation, reconstruction, or removal for the purpose of enhancing the physical environment of the City, which the Legislature hereby declares to be a public purpose; or

(6) be designated a local or state-federal enterprise zone under the Texas Enterprise Zone Act; or

(7) Be reasonably likely, as the result of the designation, to contribute to the retention or expansion of primary employment or to attract major investment in the Zone that would be a benefit to the property and contribute to the economic development of the City.

Process for Designation.

A public hearing must be held prior to the adoption of the Ordinance. A notice of public hearing must be published in the newspaper not less than seven days before the date of the hearing. Following the public hearing, the Ordinance creating the Reinvestment Zone may be adopted.

A Reinvestment Zone must be created by Ordinance. The Ordinance must describe the boundaries of the Zone by metes and bounds and describe the designation of the Zone as residential or industrial/commercial; such description to be provided by the applicant prior to the designation of the Zone.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

A Reinvestment Zone designation expires after five years and may be renewed for an additional five years. However, the term of an existing Tax Abatement Agreement within the Zone is not affected. There is no limit as to the size or number of Reinvestment Zones the City of Liberty may have. All Zones must, however, conform to the comprehensive zoning ordinance of the City. A copy of a proposed Reinvestment Zone Ordinance is attached.

TAX ABATEMENT AGREEMENT

General

The Tax Abatement Agreement, between the City and the business, is entered into after the creation of a Reinvestment Zone.

Provisions of Agreement

An Agreement must include the following provisions (as provided in Chapter 312.205 (a) of the Texas Tax Code). Provisions must:

(1) list the kind, number and location of all proposed improvements of the property, and

(2) provide for access to an authorized inspection of property by municipal employees to ensure that the improvements or repairs or purchase of personal property were made according to the specifications or conditions of the Agreement, and

(3) limit the uses of the property consistent with the general purposes of encouraging development or redevelopment of the Zone during the period that the property tax exemptions are in effect, and

(4) provide for recapture of property tax revenue lost as a result of the Agreement if the owner of the property fails to make the improvements or repairs or purchases of personal property as provided by the Agreement.

(5) contain each term agreed to by the owner of the property;

(6) require the owner of the property to certify annually to the governing body of each taxing unit that the owner is in compliance with each applicable term of the agreement; and

(7) provide that the governing body of the municipality may cancel or modify the agreement if the property owner fails to comply with the agreement.

An Agreement with the business may also include, at the option of the City, the following provisions (as Provided by Chapter 312.205 (b) of the Texas Tax Code):

(1) Improvements or repairs by the City to streets, sidewalks, and utility services or facilities associated with the property, except that the Agreement may not provide for lower charges or rates than are made for other services or properties of similar character.

(2) An Economic Development Feasibility Study including a detailed list of estimated improvement costs, a description of the methods of financing all estimated costs and the time when the related costs or monetary obligations are to be incurred.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

(3) A map showing uses and conditions of real property in the Reinvestment Zone in relation to property descriptions as used by Liberty County Central Appraisal District.

(4) A map showing proposed improvements and uses in the Reinvestment Zone in relation to property descriptions as used by Liberty County Central Appraisal District.

(5) Proposed changes of the zoning ordinance, master plan, map, building codes and City ordinances.

(6) The recapture of all or a portion of property tax revenue lost as a result of the agreement if the owner of the property fails to create all or a portion of the number of new jobs provided by the agreement, if the appraised value of the property subject to the agreement does not attain a value specified in the agreement, or if the owner fails to meet any other performance criteria provided by the agreement, and payment of a penalty or interest, or both, on that recaptured property tax revenue.

Process for the Adoption of the Agreement

Prior to entering into the proposed Agreement, the City must publish notice of consideration of establishing a Reinvestment Zone for the purpose of entering into a Tax Abatement Agreement, and a copy of the notice must be delivered, either by registered or certified mail, or in person, to the appropriate county and school official prior to the meeting at which the Reinvestment Zone is discussed. The City must also deliver a copy of the proposed Agreement to the presiding officer of Liberty County, Liberty Independent School District, and other taxing authorities with jurisdiction in the Reinvestment Zone along with written notice that the City intends to enter into the Agreement. This proposed Agreement must be delivered, either by registered or certified mail, or in person, seven days prior to the date the City intends to enter into the Agreement.

The City Council may adopt a Resolution authorizing the Tax Abatement Agreement. The Tax Abatement Agreement may be modified or terminated by mutual consent of the parties.

CONCLUSION

The City of Liberty has developed and adopted these Guidelines and Criteria in order to allow any business interested in tax abatement opportunity to understand the requirements and processes.

These Guidelines are subject to and governed by Chapter 312 of the Texas Tax Code and the statutes, rules and regulations of the State of Texas and the United States of America. In case of any conflict between the guidelines and any statute, the statute shall control.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

These Guidelines and Criteria are effective for a two year period and may be renewed or amended after that date using the same procedure for adoption as was followed for this adoption. However, any amendment, alteration, or repeal of these Guidelines and Criteria can only become effective upon vote by three-fourths of the members of the City Council.

For reference purposes, an Outline of Procedures for Tax Abatement: Establishing Guidelines and Criteria for Designating Reinvestment Zones and for Entering into Tax Abatement Agreement are included.

For reference purposes, a Commercial/Industrial Tax Abatement Application is included.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT A

Sample Ordinance Creating Reinvestment Zone

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, DESIGNATING A CERTAIN AREA AS A COMMERCIAL/INDUSTRIAL REINVESTMENT ZONE, CITY OF LIBERTY, TEXAS, PROVIDING FOR THE ESTABLISHMENT OF AGREEMENTS WITHIN THE ZONE, AND OTHER MATTERS RELATING THERETO; PROVIDING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE FOR THE COMMENCEMENT OF THE REINVESTMENT ZONE AND THIS ORDINANCE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the City Council of the City of Liberty, Texas, (the "City"), desires to promote the development or redevelopment of a certain contiguous geographic area within its jurisdiction by the creation of a Reinvestment Zone, as codified in Chapter 312 of the Texas Tax Code (the "Act"); and

WHEREAS, a hearing before the City Council was set for _____ p.m. on the _____ day of _____ 20____, such date being at least seven (7) days after the date of publication of the notice of such public hearing in a newspaper of general circulation in the City of Liberty; and

WHEREAS, the City has called a public hearing and published notice of such public hearing, and has properly notified the proper officials of Liberty County, Liberty Independent School District, and other taxing authorities with jurisdiction in the reinvestment zone as required by the Act; and

WHEREAS, upon such hearing being convened there was presented proper proof and evidence that notices of such hearing had been published and mailed as described above; and

WHEREAS, the City at such hearing invited any interested person, or his attorney, to appear and contend for or against the creation of the Reinvestment Zone. The boundaries of the proposed Reinvestment Zone, whether all or part of the territory, which is described by a metes and bounds description attached hereto as Exhibit A-1 and depicted in the drawing attached hereto as Exhibit A-2, should be included in such proposed Reinvestment Zone; and

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

WHEREAS, all owners of property located within the proposed Reinvestment Zone and all other taxing units and other interested persons were given the opportunity at such public hearing to protest the creation of the proposed Reinvestment Zone or the inclusion of their property in such Reinvestment Zone; and

WHEREAS, the proponents of the Reinvestment Zone offered evidence, both oral and documentary, in favor of all of the foregoing matters relating to the creation of the Reinvestment zone; and

WHEREAS, after considering all testimony and evidence offered at the public hearing, the City Council finds that improvements in the Reinvestment Zone will enhance significantly the value of all taxable real property in the Zone, that it will be of general benefit to the City of Liberty and that it will be in the public interest to pass this Ordinance creating a Reinvestment zone;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1: That the facts and recitations contained in the preamble of this ordinance are hereby found and declared to be true and correct.

SECTION 2: The City, after conducting such hearing and having heard such evidence and testimony, has made the following findings and determinations based on the evidence and testimony presented to it:

(a) That the public hearing on adoption of the Reinvestment Zone has been properly called, held and conducted and that notice of such hearing has been published as required by law.

(b) That the City has jurisdiction to hold and conduct this public hearing on the creation of the proposed Reinvestment Zone pursuant to the Act; and

(c) That creation of the proposed Zone with boundaries as described herein will result in benefits to the City, its residents and property owners and to the property, residents and property owners in the Reinvestment Zone.

(d) That the Reinvestment Zone, as defined herein in Exhibits A-1 and A-2, meets the criteria for the creation of a Reinvestment Zone as set forth in Chapter 312.202 of the Act in that:

(1) It is a contiguous geographic area located wholly within the corporate limits of the City.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

(2) The area will reasonably be likely, as a result of the designation, to contribute to the retention or expansion of primary employment, or to attract major investment in the Zone that would be a benefit to the property and that would contribute to the economic development of the City.

(3) No part of the property in the Reinvestment Zone is owned or leased by a member of the governing body of the City or town or by a member of zoning or planning board or commission of the City.

(4) Improvements in the Reinvestment Zone will enhance significantly the value of all taxable real property in the Reinvestment Zone.

SECTION 3: That the City hereby creates a Reinvestment Zone over the area described by the description attached hereto and depicted in a drawing attached hereto and such Reinvestment Zone shall hereafter be identified as the Commercial/Industrial Reinvestment Zone, Number _____, _____, City of Liberty, Texas, (the "Zone").

SECTION 4: That operation of the Zone shall commence on _____, 20_____, for a period of five years, may be renewed for an additional five years or may terminate sooner by subsequent ordinance.

SECTION 5: That a written agreement as provided in the Act, with the owners of the property located within the Reinvestment Zone is hereby authorized according to the schedule and term outlined in Exhibit C-3, and the written agreement shall provide an exemption from taxation the increased value of the real and/or personal property according to that schedule.

SECTION 6: That if any section, paragraph, clause or provision of this ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 7: That it is hereby officially found, determined, and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Council at which this ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter hereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves, and confirms such written notice and the contents and posting thereof.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

SECTION 8: That the contents of the notice of public hearing, which hearing was held before the City Council on _____, and the publication of said notices, are hereby ratified, approved and confirmed.

PASSED, APPROVED AND ADOPTED on the _____ day of _____,
20_____.

CITY OF LIBERTY

_____
Carl Pickett
Mayor

ATTEST:

_____
April Gilliland
City Secretary

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBITS TO ORDINANCE

A-1 Metes and Bounds description of zone

A-2 Map of Zone

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT A-1

METES AND BOUNDS DESCRIPTION OF
REINVESTMENT ZONE

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT A-2

DRAWING (PLAT) OF
REINVESTMENT ZONE

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT B

Sample Resolution Creating Tax Abatement

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING AN AGREEMENT FOR COMMERCIAL/INDUSTRIAL TAX ABATEMENT FOR REINVESTMENT ZONE NO. _____.

WHEREAS, the City Council of the City of Liberty did previously approve and adopt Tax Abatement Guidelines and Criteria; and

WHEREAS, the City Council has established a Commercial/Industrial Reinvestment Zone by Ordinance No. _____ for _____.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, does hereby authorize entering into a Commercial/Industrial Tax Abatement Agreement with _____, Reinvestment Zone No. _____.

FURTHER, BE IT RESOLVED that through the adoption of this Resolution, the Mayor of the City of Liberty, Carl Pickett, is authorized to execute the commercial/Industrial Tax Abatement Agreement as attached hereto.

PASSED, APPROVED AND ADOPTED this _____ day of _____,
20____.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett
Mayor

ATTEST:

_____
April Gilliland
City Secretary

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT C
SAMPLE TAX ABATEMENT AGREEMENT

STATE OF TEXAS

COUNTY OF LIBERTY

This instrument is an Abatement Agreement executed by and between the City of Liberty, Texas, and _____company_____. Its terms and conditions are supported by good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

RECITALS

1. The Texas Property Redevelopment and Tax Abatement Act and all amendments thereto ("Law") provide that the governing body of an incorporated City (such as the City of Liberty) has the power to create one or more Reinvestment Zones for the abatement of ad valorem taxes assessed against real and/or personal property provided that certain conditions as detailed in the law are met.

2. _____ ("Company") owns real property ("Real Property") and/or personal property ("Personal Property") located within the taxing jurisdiction of the City of Liberty ("City").

3. The City has designated by ordinance the real property as Reinvestment Zone No. ____ ("Zone") eligible for the abatement of ad valorem taxes assessed against the real property or certain tangible personal property located thereon. The Ordinance creating the Zone is included as Exhibits C with Exhibits C-1 and C-2 describing and depicting the Zone. By virtue of the City following the requirements of the Law in creating the Zone, the City and Company now exercise their rights to enter into this instrument, the terms and conditions of which are detailed below and, with the Exhibits, constitute the full and complete agreement ("Agreement") between the City and Company concerning the abatement of ad valorem taxes assessed against the real property and personal property within the Zone and otherwise payable to the City.

TERMS AND CONDITIONS

1. The first year of Tax Abatement under this Agreement shall be the year following the year in which it is executed unless otherwise noted. All valuations are determined by the Liberty County Central Appraisal District as of January 1st of each year.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

2. The percentage of abatement on properties covered are described in Exhibit E attached hereto and made a part hereof.

3. Company will construct within the Zone improvements and/or purchase certain tangible personal property, limited to manufacturing equipment, for use in the Zone, and prior to completion or purchase by _____ ("Completion Period") spend a minimum of $_____ in construction cost and/or a minimum of $_____ in personal property costs.

4. A list of the kind, number and location of al proposed improvements constituting the Facilities are attached to this Agreement as Exhibit E-5. Employees and/or designated representatives of the City will have access to the Zone during the term of this Agreement to inspect the Facilities to determine if the terms and conditions of the Agreement are being met. All inspections will be made during normal business hours and will only be conducted in such a manner as to not unreasonably interfere with the construction and/or operation of the Facilities. All inspections will be made with one or more representatives of Company, and in accordance with its safety standards.

5. The use of the real property and/or personal property is limited to those uses consistent with the general purpose of encouraging development or redevelopment of the Zone during the period that the Property Tax Abatements are in effect. Company will declare the real property to be the tax situs of the personal property and will render both the real property and the personal property with Liberty County Central Appraisal District during each year this agreement is in effect.

6. In the event that company (a) allows its ad valorem taxes owed the City to become delinquent and fails to timely and properly follow the legal procedures for their protests and/or contests; or fails to cure during the Cure Period (as hereafter provided), or (b) violates any of the terms and conditions of this Agreement by failing to make the improvements and repairs or renditions as provided by this Agreement, this Agreement then may be terminated by the City, and all taxes otherwise abated by virtue of this Agreement will be recaptured and paid to the City by Company within sixty (60) days of the termination. As an alternative, the City may in its discretion, not declare the Agreement terminated, but it must certify to Liberty County Central Appraisal District that the company has failed to qualify for an abatement for that tax year.

7. In the event that the Facilities are completed and Company begins operations, but subsequently discontinues operations for any reason excepting fire, explosion or other casualty or accident or natural disaster for a period of one year during the abatement period, then this Agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the Facility no longer operates. The taxes otherwise abated for that calendar year shall be paid to City within sixty (60) days from the date of the termination.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

8. Company must annually, on or before February 15th of each year, certify to the City Council that it is in compliance with the terms of this Agreement as of January 1st of that year.

9. Should the City determine that company is in default in the terms and conditions of this Contract, then the City shall notify Company at the address stated below of such claimed default, and if such is not cured within sixty (60) days from the date of such notice ("Cure Period"), this Agreement may be terminated by the City. Any notice of default shall be in writing and shall be given by personal delivery or by certified mail, return receipt requested. In the event the notice is effected by personal delivery, the date and hour of actual delivery shall be the time and date of such notice to Company. Absent a postal strike or other stoppage of the mails, in the event of delivery of notice by registered or certified United States mail, the date and hour following 48 hours after the date and hour at which the sealed envelope containing the notice is deposited in the United States mail, properly addressed, and with postage prepaid, shall be the time and date of such notice to Company.

10. This Agreement is made subject to all conditions, prohibitions, obligations, acts of default, termination, reimbursement and recapture contained in Section 312.204 of the Property Redevelopment and Tax Abatement Act, a copy of which is marked Exhibit F attached hereto and made a part hereof.

11. All notices required or contemplated by this Agreement shall be addressed as follows:

If to Company, then to

_____
_____.

If to the City, then to 1829 Sam Houston, Liberty, Texas, 77575, Attention: Mayor of the City of Liberty, Texas.

12. The terms and conditions of this Agreement are binding upon the successors and assigns of both parties hereto. This Agreement cannot be assigned by company unless permission is first granted by the City, in its sole discretion.

13. This Agreement was approved by the affirmative vote of a majority of the members of the governing body of the City Council of the City of Liberty at a regularly scheduled meeting on the _____ day of _____, 20____, and Carl Pickett, Mayor, was authorized to sign on behalf of the City of Liberty, Texas.

14. This Agreement was authorized by Company, and _____ of Company was authorized to sign on its behalf.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

15. This Agreement is performable in Liberty County, Texas.

16. All values used shall be established by Liberty County Central Appraisal District.

17. The current taxable value of the property of Company in the Zone is:

Real property	$_____
Personal Property	$_____
Total Base Value	$_____

NOTE: Values will be confirmed by Liberty County Central Appraisal District prior to execution of Agreement.

18. The City of Liberty hereby exempts from ad valorem real and personal property taxation for the term set forth, the value in the Zone in excess of that stated in (2) above, in accordance with Tax Abatement Agreement Exhibit E-1, Tax Abatement Schedule.

19. The term of the exemption will be for a period of six (6) years, beginning January 1, 20 ____. After the term expires, the full value of the improvements shall be included on the tax roll and assessed appropriately, and this Agreement shall terminate.

20. The company shall, within the term of this Agreement, construct or cause to be constructed upon Company's property in the Zone certain improvements and/or repairs as set forth in Exhibit E-2 of this Agreement and/or purchase or cause to be purchased certain tangible personal property as set forth in Exhibit E-2 of this agreement. Such Exhibit lists the kind, number and location of all proposed improvements and/or repairs to the property of Company in the Zone. Make, model and serial number of tangible personal property should be listed when known. However, it is the intent of the City to abate taxes on all improvements and additions in excess of the base value, regardless of whether itemized on Exhibit E-2.

21. The company agrees to build improvements in accordance with all applicable laws, ordinances, codes, rules, requirements or regulations of the City and any subdivision, agency, or authority thereof, and prior to commencing shall secure all permits, licenses and authorization required.

22. Upon completion and inspection by the City of the improvements specified in this Agreement, Company and City shall execute a Certificate of Compliance set out in Exhibit E-3 of this Agreement. A copy of this shall be sent to each taxing entity involved, the company and to the Liberty County Central Appraisal District.

23. Should company fail to make the improvements and/or repairs and/or personal property purchases as provided in this Agreement, then all real and personal

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

property tax revenue lost by the City of Liberty from Company's property in the Zone due to this Agreement shall be forthwith paid to the City of Liberty by Company, and this Agreement shall become void.

24. A map showing existing uses and conditions of company's property within the Zone is attached as Exhibit E-4 and incorporated herein by reference.

25. A map showing proposed improvements and uses to Company's property within the Zone is attached as Exhibit E-5 and incorporated herein by reference.

WITNESS OUR HANDS, this _____ day of _____, 20____.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett
Mayor

ATTEST:

_____
April Gilliland
City Secretary

"Company"

By _____

Title _____

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

THE STATE OF TEXAS

COUNTY OF LIBERTY

Before me, the undersigned authority, on this day personally appeared _____, _____, _____, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity herein stated and as the act and deed of said Corporation.

Given under my hand and seal of office on this the _____ day of _____, 20____.

_____

Notary Public in and For the
State of Texas

THE STATE OF TEXAS

COUNTY OF LIBERTY

Before me the undersigned authority, on this day personally appeared _____, Mayor of the City of Liberty, a Corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to met that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said Corporation.

Given under my hand and seal of office on this the _____ day of _____, 20____.

_____

Notary Public in and for the
State of Texas

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

TAX ABATEMENT AGREEMENT
EXHIBIT C-1

(List of personal property, limited to manufacturing equipment)

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT C-2

CERTIFICATE OF COMPLIANCE

AGREEMENT FOR DEVELOPMENT AND TAX ABATEMENT

WITH _____

IN REINVESTMENT ZONE NO. _____ CITY OF LIBERTY

FOR COMMERCIAL/INDUSTRIAL TAX ABATEMENT

CITY OF LIBERTY, TEXAS

THE STATE OF TEXAS:

COUNTY OF LIBERTY

_____, (The "Company") hereby certifies that the real and/or personal property improvements on the property, described on Exhibit e-2, as attached hereto, as called for in the above referenced Agreement, have been completed and that all facilities and improvements have been constructed or acquired pursuant to said Agreement.

Signed the _____ day of _____, 20____.

_____

Name, Title

The above described improvements have been accepted by the City of Liberty, Texas, as being in compliance with the above-referenced Agreement, and that pursuant to said Agreement, the exemption from taxation shall commence on _____ and the "base value" for the purposes of determining the taxable value of the Premises shall be the value of the property as established in the said Agreement.

Signed this ____ day of _____, 20____.

_____

Inspector

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

City of Liberty, Texas

EXHIBIT C-3

MAP SHOWING EXISTING USES AND
CONDITIONS OF REAL PROPERTY

EXHIBIT C-4

MAP/LIST OF PROPOSED
IMPROVEMENTS AND USES

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

EXHIBIT D

COMMERCIAL/INDUSTRIAL TAX ABATEMENT
APPLICATION

Name of Company
_____

Address
_____
(Street) (Mailing, if different)

City_____ _____ State _____ Zip _____

Phone
_____

Contact
Person_____

I. List kind, number and location of all proposed improvements of the property, both real and personal (attach an additional sheet if necessary).

II. Attach to this application:

(A) a map showing current uses and conditions of real property;

(B) a map showing proposed improvements and uses.

Use a copy of the Liberty County Central Appraisal District map of your property as the base map for your property. You can get this from their office at 2030 Sam Houston Street, Liberty, Texas. There will be a minimal charge. Liberty County Central Appraisal District now requires that all applications for Tax Abatement use a District map as the base map for all drawings or improvements and Reinvestment Zones.

III. Attach a metes and bounds description of the property.

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

The tax abatement policy of the City of Liberty reflects a balance between the revenue needs of local government and the desire to provide incentives for the expansion and relocation of industry.

The City agrees to abate ad valorem taxes on real property and personal property improvements of qualified businesses in Commercial/Industrial Reinvestment Zones as follows:

The value of any real property improvements must equal $250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal $50,000.00 minimum.

The tax abatement terms are determined by the City Council on a case by case basis with a maximum term of ten (10) years.

IV. Company plans to invest $_____ in real property improvements and/or invest $_____ in personal property (manufacturing equipment prior to _____ (date).

V. The current taxable value of the property of the Company is:

Real Property _____

Personal Property _____

Total _____

You will receive a written response to your application for Commercial/Industrial Tax Abatement .

April Gilliland
City Secretary
1829 Sam Houston
Liberty, TX 77575

Attachment: EXHIBIT A - Tax Abatement Guidelines (4883 : Tax Abatement Guidelines - Resolution)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 4884) DOC ID: 4884

Department: Administration

Subject: Brazos Transit Agreement

Background: Brazos Transit District (BTD) is a general public transportation provider, offering numerous routes and services. BTD was founded in 1974 and now serves 16 counties in Central and East Texas. BTD is a political subdivision of the State and Texas and receives funding through the Federal Transportation Administration and the Texas Department of Transportation.

This agreement is a five (5) year agreement with an annual cost of $5,512.50

Funding Source: General Fund

Staff Recommendation: Staff recommends approval of the agreement with Brazos Transit District.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE PROPOSED AGREEMENT WITH BRAZOS TRANSIT DISTRICT.

WHEREAS, Brazos Transit District ("BTD") is a general public transportation provider, offering numerous routes and services; and

WHEREAS, BTD was founded in 1974 and now serves 16 counties in Central and East Texas; and

WHEREAS, BTD is a political subdivision of the State of Texas and receives funding through the Federal Transportation Administration and the Texas Department of Transportation; and

WHEREAS, the proposed agreement between BTD and the City of Liberty is a five (5)-year agreement with an annual cost of $5,512.50.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the proposed agreement with Brazos Transit District.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

Brazos Transit District

Agreement for Transportation Services

PARTIES AND OBJECTIVES

The objective of this Contract is for the city of Liberty to retain the services of Brazos Transit District, for the citizens of the City of Liberty, for a public transit system. This Contract is made in Brazos County, Texas on this _____ day of _____, 2020, by and between Brazos Transit District, hereinafter referred to as "BTD" and the City of Liberty, hereinafter referred to as "City".

CONTRACT PERIOD

This Agreement shall be for a period of five (5) years, commencing on September 1, 2020 and expiring on August 31, 2025. This Agreement is contingent upon funding appropriated by the City. Likewise, continuation of service is contingent upon local share from the City.

CONSIDERATION

The City shall pay as consideration for the services of BTD as delineated in this section for its local share to BTD. Reimbursement shall be $5,512.50 per year.

ROUTES AND SCHEDULES

BTD shall be responsible for establishing all routes, schedules, operational hours, and operational days. In establishing such, BTD shall consider, to the most practical extent possible, the suggestions of the City. Service levels will be maintained equal to the services provided during the current calendar year, provided state and federal funds are available to BTD to provide such service and local share provided by the City.

ADMINISTRATION

BTD shall be the sole agent responsible for the administration and operation of the public transit system.

INSURANCE

BTD shall maintain general liability insurance at the rate prescribed by regulatory authorities and applicable to public transit services and shall furnish the City with proof of such coverage prior to commencement of operations and at such times as requested by the City.

HOLD HARMLESS

BTD shall indemnify and save harmless the City and its agents from harm or damages of any character, type or description brought or made for on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or occasioned by, the alleged negligent acts of BTD, or its agents and employees, in the execution of performance of this Agreement.

GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of Texas. Venue shall be in Brazos County, Texas.

SERVICE OF NOTICE

Any notice required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof, or mailed by registered or certified mail, return receipt requested, postage prepaid, to the appropriate recipient thereof, in the case of the City,, at The City of Liberty, 1829 Sam Houston, Liberty, Texas 77575, and in the case of Brazos Transit District at 1759 N. Earl Rudder Freeway, Bryan, Texas 77803, or any other address which either party may subsequently designate in writing to the other party.

Attachment: EXHIBIT A - Brazos Transit District (4884 : Brazos Transit District Agreement)

ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties herein described. Any oral representations or modifications concerning this Agreement shall be of no force and effect unless such are reduced in writing.

BRAZOS TRANSIT DISTRICT

Wendy Weedon

_____

Wendy Weedon
Deputy CEO/General Manager

July 27, 2020

_____

Date

CITY OF LIBERTY

_____

Carl Pickett
Mayor, City of Liberty

_____

Date

Attachment: EXHIBIT A - Brazos Transit District (4884 : Brazos Transit District Agreement)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Airport Issues

ORDINANCE (ID # 4887) DOC ID: 4887

Department: Airport

Subject: Airport Advisory Board

Background: The Liberty City Council approved the creation of the Airport Advisory Board in July 2006. The Board was created in order to receive federal funding. The Board is to consist of eight (8) members, two (2) of which may include non-residents. One member must be a councilperson or member of management. Additionally, since the Airport Advisory Board was not created by an ordinance, the Board's authority must be extended by City Council or the Board will be disbanded. The Board's current authority ceases on December 31, 2022.

The Board has several vacancies and Staff has attempted to identify persons interested in serving on the Board. Unfortunately, it has been difficult to find residents interested in aviation and willing to serve on the Board. Due to this difficulty in finding members, Staff is recommending the number of Board members be reduced from eight (8) to five (5) with a maximum of two (2) non-resident members and one (1) member a councilperson or member of management. Staff also recommends making the Airport Advisory Board a permanent board by adopting the enclosed ordinance. Individuals recommended for Board membership will be provided to City Council at a future City Council meeting.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the ordinance creating the Airport Advisory Board as a permanent board.

AN ORDINANCE AMENDING CHAPTER 1, GENERAL PROVISIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY AMENDING ARTICLE 1.05 ESTABLISHING A PERMANENT AIRPORT ADVISORY BOARD; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASSIONS

WHEREAS, the City of Liberty is a Texas municipal corporation existing under the laws of the State of Texas; and

WHEREAS, the City of Liberty recognizes that the Liberty Municipal Airport is a valuable community resource for citizens and businesses in the City of Liberty; and

WHEREAS, the City of Liberty further recognizes the need for establishing an airport advisory board to supply technical information, suggestions, and advice concerning the operations, maintenance, and improvement of the Liberty Municipal Airport to the City of

Liberty City Council and staff; and

WHEREAS, the City of Liberty finds it necessary and desirable to amend its Code of Ordinances to establish a permanent Airport Advisory Board.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Liberty, Liberty County, Texas:

SECTION 1. That Chapter 1 of the Code of Ordinances of the City of Liberty, Texas shall be amended by amending Article 1.05 to read as follows:

CHAPTER 1

GENERAL PROVISIONS

ARTICLE 1.05 BOARDS, COMMISSIONS AND COMMITTEES

Division 2. Library Board

Sec. 1.05.033 - Sec. 1.05.100 Reserved.

Division 3. Airport Advisory Board

Sec. 1.05.101 Airport Advisory Board Created; Composition.

There is hereby created the Airport Advisory Board which shall have five (5) members.

Sec. 1.05.102 Duties.

The mission of the Airport Advisory Board is to supply technical information, suggestions, and advice concerning the operations, maintenance, and improvement of the Liberty Municipal Airport to the City of Liberty City Council and staff.

Sec. 1.05.103 Appointment and Term of Members.

(a) The City Council shall appoint the members of the Airport Advisory Board for three (3)-year terms. All terms shall end on December 31. The City Council shall have the right and authority to remove or replace any members of the Airport Advisory Board at any time and for any reason.

(b) The Airport Advisory Board shall be composed as follows:

(1) Membership may include two (2) non-resident members;

(2) One (1) member shall be a councilperson or a member of management of the City of Liberty;

(3) Except as provided by Section 1.05.103(b)(1), all members must live in the corporate city limits of Liberty, Texas.

(c) Members of the Airport Advisory Board shall serve without compensation.

(d) Members of the Airport Advisory Board shall be subject to removal at the will and pleasure of the City Council.

Sec. 1.05.104 Vacancies.

If vacancies occur in the Airport Advisory Board, such vacancies shall be filled in the same manner as original appointments, except such terms shall be for the remainder of the term of the member being replaced.

SECTION 2. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

SECTION 5. That this ordinance shall take effect immediately.

SECTION 6. That the requirement that this ordinance be read on two separate occasions is waived in accordance with Section 3.10 of the home-rule charter.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this 25th day of August, 2020.

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 4885) DOC ID: 4885

Department: Administration

Subject: Interlocal Agreement with Liberty Independent School District

Background: The electrical service to the various Liberty Independent School District (LISD) campuses is primary metered. Primary metering is when the electrical lines from the point of service to the building and the transformers are behind the meter. At primary metered locations, the electrical lines and the transformers are owned by the property owner. LISD is planning to replace the transformers at several of their campuses and is requesting assistance from the City since coordination with the electrical provider is crucial. The proposed interlocal agreement would allow the City, and/or Texas Elite Utility Services, the City's contractor, to perform the necessary electrical work to replace the various transformers. The cost of the transformers, labor, equipment and materials to replace the transformers will be the responsibility of LISD. There would be no cost to the City other than coordinating the work with the City's contractor.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the interlocal agreement between the Liberty Independent School District and the City.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY INDEPENDENT SCHOOL DISTRICT FOR ELECTRIC UTILITY WORK

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between school districts and municipalities;

WHEREAS, the District and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City of Liberty currently provides electric utility services to citizens in Liberty; and

WHEREAS, the District has a transformer at Liberty High School and several transformers at Liberty Elementary School that need to be replaced due to age and deterioration: and

WHEREAS, if one of the transformers were to stop working the District's campus would likely be without power for 8 - 10 weeks while waiting for delivery of a new transformer; and

WHEREAS, the District is being proactive and responsible by replacing said transformers prior to their failure in order to save money and protect the health and safety of its students and faculty; and

WHEREAS, City's electric department directly, and through a contractor, routinely replace transformers within the city; and

WHEREAS, it is more cost effective and timely for the District to contract with City for the installation of the transformers and related electric systems rather than using the normal procurement process; and

WHEREAS, the City has contracts with electric contractors and electric supply companies the use of which could save the District money; and

WHEREAS, the City of Liberty agrees to install the transformers and related electric systems with the understanding that Liberty ISD will pay for all the expenses associated with the installation, including needed supplies and labor; and

WHEREAS, the parties recognize that cooperation between the governmental agencies will provide better service and tax savings to the citizens of both City and District.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the interlocal agreement with Liberty ISD, attached hereto, for the installation of transformers and related electric services at Liberty High School and Liberty Elementary School, and authorizes the Mayor to sign said attached interlocal agreement.

PASSED AND APPROVED this 25th day of August 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

INTERLOCAL AGREEMENT BETWEEN LIBERTY INDEPENDENT SCHOOL DISTRICT AND THE CITY OF LIBERTY FOR THE INSTALLATION OF TRANSFORMERS AT LIBERTY HIGH SCHOOL AND LIBERTY ELEMENTARY SCHOOL

THE STATE OF TEXAS §

DISTRICT OF LIBERTY §

This Agreement is between Liberty Independent School District, hereinafter called "District," and the City of Liberty, hereinafter called "City."

WITNESSETH

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between school districts and municipalities;

WHEREAS, the District and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City of Liberty currently provides electric utility services to citizens in Liberty; and

WHEREAS, the District has a transformer at Liberty High School and several transformers at Liberty Elementary School that need to be replaced due to age and deterioration: and

WHEREAS, if one of the transformers were to stop working the District's campus would likely be without power for 8 – 10 weeks while waiting for delivery of a new transformer; and

WHERAS, the District is being proactive and responsible by replacing said transformers prior to their failure in order to save money and protect the health and safety of its students and faculty; and

WHEREAS, City's electric department directly, and through a contractor, routinely replace transformers within the city; and

WHEREAS, it is more cost effective and timely for the District to contract with City for the installation of the transformers and related electric systems rather than using the normal procurement process; and

Attachment: interlocal with LISD for Electric Services (4885 : LISD Interlocal)

WHEREAS, the City has contracts with electric contractors and electric supply companies the use of which could save the District money; and

WHEREAS, the City of Liberty agrees to install the transformers and related electric systems with the understanding that Liberty ISD will pay for all the expenses associated with the installation, including needed supplies and labor; and

WHEREAS, the parties recognize that cooperation between the governmental agencies will provide better service and tax savings to the citizens of both City and District; and

NOW, THEREFORE, the District and City in consideration of the mutual covenants and conditions contained herein and in recognition of the benefits to be gained by citizens of the District and City, promise and agree as follows:

1. The City of Liberty shall install the transformers and perform the related electric work at Liberty High School and Liberty Elementary School. The City may either perform the work directly or through its normal electric utility contractor, Texas Elite Utility Services, LLC. Texas Elite Utility Services, LLC already replaces numerous City owned transformers and lines within the City and was hired via an RFP by the City. The City also agrees to purchase any necessary supplies, if needed, for said electric project through its contracts with electric supply companies on behalf of the District.

2. The District agrees to pay for any costs accrued by the City related to this project for both supplies and labor. In no event shall the City be responsible for any expenses related to this project.

3. The District and City understand that agreements for mutual sharing may be limited by budgetary restrictions or the authority provided by their respective governing bodies. Notwithstanding any provisions herein, this interlocal agreement is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the government and any extension thereto. In the event that no funds or insufficient funds are appropriated for the payment due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to District or City.

4. To the fullest extent permissible under Texas law, City of Liberty shall indemnify, defend, and hold harmless Liberty Independent School District, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of City of Liberty, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either

Attachment: interlocal with LISD for Electric Services (4885 : LISD Interlocal)

or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

5. To the fullest extent permissible under Texas law, Liberty Independent School District shall indemnify, defend, and hold harmless the City of Liberty, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of District, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

6. Neither party shall be deemed an employee or agent of the other party. This Agreement does not constitute a joint venture, either expressed or implied.

7. The term of this Agreement is for a period beginning on the date the Agreement is executed and terminates upon completion of the projects listed above. Either party has the right to terminate this contract at any time upon fifteen (15) days written notice of the decision to the other party.

8. Notices to City shall be deemed given when delivered in person to the City Manager, or the next business day after the mailing of said notice addressed to said City by United States mail, certified or registered mail, return receipt requested, and postage paid at 1829 Sam Houston Street, Liberty, Texas 77575.

Notices to District shall be deemed given when delivered in person to the Superintendent, or the next business day after the mailing of said notice addressed to Liberty ISD by United States mail, certified or registered mail, return receipt requested, and postage paid at 1600 Grand Ave., Liberty, Texas 77575.

Executed on this the _____ day of _____, 2020, by Bruce Bell, on behalf of Liberty Independent School District, after approval by the Liberty ISD School Board.

Attachment: interlocal with LISD for Electric Services (4885 : LISD Interlocal)

Executed on this the _____ day of _____, 2020, by Carl Pickett, Mayor, after approval by the Liberty City Council.

LIBERTY I.S.D. **CITY OF LIBERTY**

_____ _____

Bruce Bell, Board President **Carl Pickett**
Mayor, City of Liberty

ATTEST:

_____ _____

Liberty ISD **City of Liberty**

Attachment: interlocal with LISD for Electric Services (4885 : LISD Interlocal)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM
Department: Administration
Category: Utilities

WORK SESSION (ID # 4888)

DOC ID: 4888

Department: Administration

Subject: Franchise Agreement with Centerpoint Energy.

Background: On October 8, 2002, the City of Liberty granted a franchise to Reliant Energy Entex, now Centerpoint Energy Texas Gas Operations. The franchise grants Centerpoint, the right and privilege to construct, maintain and operate natural gas lines along any of the present and future public rights-of-ways within the City. In consideration for this franchise, Centerpoint agreed to pay 3% of the gross receipts from the sale of natural gas delivered to residential and commercial customers within the corporate city limits. The initial term of the franchise was for seven (7) years with automatic renewal every five (5) years unless notice was provided to the contrary to either party within ninety (90) days prior to the expiration of a five- year term. The proposed franchise would increase the payment to the City from 3% to 5% of the gross receipts. In consideration of the increase, Centerpoint is requesting the City surrender to the Railroad Commission of the Texas, the City's exclusive original jurisdiction over rates, operations and service of the Company. Additionally, the franchise agreement provided by Centerpoint includes a term of thirty (30) years with five (5) year renewal periods. The City of Liberty Charter states that no franchise term may exceed twenty-five (25) years. The recommended term for this franchise is twenty (20) years with one five (5) year renewal.

Funding Source: NA.

Staff Recommendation: Staff recommends holding a worksession.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Franchise Agreements

ORDINANCE (ID # 4886)

DOC ID: 4886

Department: Administration

Subject: Franchise Agreement with Centerpoint Energy.

Background: On October 8, 2002, the City of Liberty granted a franchise to Reliant Energy Entex, now Centerpoint Energy Texas Gas Operations. The franchise grants Centerpoint, the right and privilege to construct, maintain and operate natural gas lines along any of the present and future public rights-of-ways within the City. In consideration for this franchise, Centerpoint agreed to pay 3% of the gross receipts from the sale of natural gas delivered to residential and commercial customers within the corporate city limits. The initial term of the franchise was for seven (7) years with automatic renewal every five (5) years unless notice was provided to the contrary to either party within ninety (90) days prior to the expiration of a five- year term. The proposed franchise would increase the payment to the City from 3% to 5% of the gross receipts. In consideration of the increase, Centerpoint is requesting the City surrender to the Railroad Commission of the Texas, the City's exclusive original jurisdiction over rates, operations and service of the Company. Additionally, the franchise agreement provided by Centerpoint includes a term of thirty (30) years with five (5) year renewal periods. The City of Liberty Charter states that no franchise term may exceed twenty-five (25) years. The recommended term for this franchise is twenty (20) years with one five (5) year renewal.

Funding Source: NA.

Staff Recommendation: Staff will offer recommendation after worksession.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4892)

DOC ID: 4892

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/25/20 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4889)

DOC ID: 4889

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.

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