The City of Liberty
City Council

Special Called Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Wednesday, December 16, 2020 **12:00 PM** **City Hall Conference Room**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Driggers	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. REGULAR AGENDA

A. Regular Session

1. Ordinance (ID # 4981)

Consider and take action on an Ordinance approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2021, in the amount of $11,143 for the Liberty Municipal Golf Course

- EXHIBIT A - Clubhouse Air Handler Quote (PDF)

2. Ordinance (ID # 4984)

CONSIDER ADOPTION OF AN ORDINANCE AMENDING SECTION 3.08.032 OF THE CITY OF LIBERTY CODE OF ORDINANCES, RESTRICTING MOBILE HOMES AND MANUFACTURED HOMES WITHIN THE CITY OF LIBERTY; AND ESTABLISHING AN EFFECTIVE DATE.

- EXHIBIT A - No Manufactured Home Zone Map - Revised (PDF)

IV. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 11th day of December, 2020 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/16/20 12:00 PM

Department: Administration
Category: LCDC Budget Matters

ORDINANCE (ID # 4981)

DOC ID: 4981

Subject: Budget Amendment

Background: There are four air handlers being used at the Liberty Municipal Golf Course Clubhouse. One of the air handles was replaced in 2019. The three other air handlers are currently in need of replacement.

Staff has received the following quotes to replace the air handlers:
2.5 Ton Air Handler: $3,401
3.0 Ton Air Handler: $3,435
5.0 Ton Air Handler: $4,307
Total: $11,143

Funding Source: LCDC Fund Balance

Staff Recommendation: Staff recommends approval of the budget amendment increasing the transfer to Liberty Municipal Golf Course in the amount of $11,143.

AN ORDINANCE APPROVING AN AMENDMENT TO THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION'S FISCAL YEAR 2020-2021 BUDGET AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 21, 2020, the Liberty Community Development Corporation ("LCDC") Board of Directors approved its FY21 budget, which was ratified by City Council on August 25, 2020; and

WHEREAS, three (3) air handlers at the Liberty Municipal Golf Course Clubhouse recently stopped working and need to be replaced; and

WHEREAS, City Staff received quotes from Mesa Mechanical, Inc. to replace the three (3) air handlers for a total price of $11,143.00; and

WHEREAS, the air handlers need to be replaced in order to protect the value of the clubhouse; and

WHEREAS, the LCDC Board of Directors voted to amend their budget and spend $11,143.00 on the three (3) air handler replacements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: The City Council approves an amendment to the LCDC's FY21 budget approving the replacement of three (3) air handlers at the Liberty Municipal Golf Course clubhouse for a total cost of $11,143.00.

Section 2: This Ordinance shall be in full force and effect immediately after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this ___ day of December 2020.

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

Mesa Mechanical, Inc.

Air Conditioning, Heating & Ventilation

3514 Pinemont, Houston, Texas 77018 713-681-5300 * Fax: 713-681-6675 TACLA 26615C

DECEMBER 11, 2020

CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY, TX 77575

ATTN: CHRIS JARMON

Mesa Mechanical respectfully submits the following proposal to provide all material, labor, and tools necessary to complete this project as outlined in the following scope.

- - NEW 2.5 TON AIR HANDLER AT GOLF COURSE --

- Remove and dispose of existing air handler
- Provide and install one new Ruud 2.5 ton air handler
- Provide and install one new auxiliary drain pan
- Provide and install one new emergency float switch
- Provide and install new liquid line drier
- Leak test, evacuate and charge system
- Start and test operation of unit
- (1) Year parts & labor warranty.

PRICE: $3,401.00
PROPOSAL #: SH20-090

PRICE EXCLUDES: Applicable sales tax, High Voltage electrical, Overtime labor, Alterations from the above specifications.

THANK YOU FOR THE OPPORTUNITY TO SUBMIT THIS PROPOSAL. SHOULD YOU HAVE ANY QUESTIONS OR COMMENTS, PLEASE DONT HESITATE TO CALL ME AT 713-702-5315

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. "Regulated by The Texas Department of Licensing and Registration, P.O. Box 12157 Austin, TX 78111, 1-800-803-9202."Quotation is valid for 30 days from the date on this proposal.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon receipt of invoice.

MESA MECHANICAL	CUSTOMER
TITLE	TITLE
DATE	DATE

Attachment: EXHIBIT A - Clubhouse Air Handler Quote (4981 : LCDC Budget Amendment-Golf Course Air Handlers)

Mesa Mechanical, Inc.

Air Conditioning, Heating & Ventilation

3514 Pinemont, Houston, Texas 77018 713-681-5300 * Fax: 713-681-6675 TACLA 26615C

DECEMBER 11, 2020

CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY, TX 77575

ATTN: CHRIS JARMON

Mesa Mechanical respectfully submits the following proposal to provide all material, labor, and tools necessary to complete this project as outlined in the following scope.

- - NEW 3 TON AIR HANDLER AT GOLF COURSE --

- Remove and dispose of existing air handler
- Provide and install one new Ruud 3 ton air handler
- Provide and install one new auxiliary drain pan
- Provide and install one new emergency float switch
- Provide and install new liquid line drier
- Leak test, evacuate and charge system
- Start and test operation of unit
- (1) Year parts & labor warranty.

PRICE: $3,435.00

PROPOSAL #: SH20-091

PRICE EXCLUDES: Applicable sales tax, High Voltage electrical, Overtime labor, Alterations from the above specifications.

THANK YOU FOR THE OPPORTUNITY TO SUBMIT THIS PROPOSAL. SHOULD YOU HAVE ANY QUESTIONS OR COMMENTS, PLEASE DONT HESITATE TO CALL ME AT 713-702-5315

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. "Regulated by The Texas Department of Licensing and Registration, P.O. Box 12157 Austin, TX 78111, 1-800-803-9202."Quotation is valid for 30 days from the date on this proposal.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon receipt of invoice.

MESA MECHANICAL	CUSTOMER
TITLE	TITLE
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Attachment: EXHIBIT A - Clubhouse Air Handler Quote (4981 : LCDC Budget Amendment-Golf Course Air Handlers)

Mesa Mechanical, Inc.

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DECEMBER 11, 2020

CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY, TX 77575

ATTN: CHRIS JARMON

Mesa Mechanical respectfully submits the following proposal to provide all material, labor, and tools necessary to complete this project as outlined in the following scope.

- - NEW 5 TON AIR HANDLER AT GOLF COURSE --

- Remove and dispose of existing air handler
- Provide and install one new Ruud 5 ton air handler
- Provide and install one new auxiliary drain pan
- Provide and install one new emergency float switch
- Provide and install new liquid line drier
- Leak test, evacuate and charge system
- Start and test operation of unit
- (1) Year parts & labor warranty.

PRICE: $4,307.00

PROPOSAL #: SH20-092

PRICE EXCLUDES: Applicable sales tax, High Voltage electrical, Overtime labor, Alterations from the above specifications.

THANK YOU FOR THE OPPORTUNITY TO SUBMIT THIS PROPOSAL. SHOULD YOU HAVE ANY QUESTIONS OR COMMENTS, PLEASE DONT HESITATE TO CALL ME AT 713-702-5315

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. "Regulated by The Texas Department of Licensing and Registration, P.O. Box 12157 Austin, TX 78111, 1-800-803-9202."Quotation is valid for 30 days from the date on this proposal.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon receipt of invoice.

MESA MECHANICAL	CUSTOMER
TITLE	TITLE
DATE	DATE

Attachment: EXHIBIT A - Clubhouse Air Handler Quote (4981 : LCDC Budget Amendment-Golf Course Air Handlers)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/16/20 12:00 PM

Department: Administration
Category: Manufactured Homes

ORDINANCE (ID # 4984)

DOC ID: 4984

Department: Community Development

Subject: No manufactured home zone.

Background: During the December 8 City Council meeting, Mr. Gerald Brooks petitioned City Council to amend the No Manufactured Home Zone Map to include Westwood Avenue to the areas where manufactured homes are allowed. By doing so, this would remove any restrictions on bringing in or replacing manufactured homes on Westwood Ave. There was consensus among the City Council to amend the map.

The revised No Manufactured Home Zone Map is attached for your review.

Fiscal Impact: NA

Staff Recommendation: Staff recommends approval of the ordinance amending section 3.08.032 of the City of Liberty code of ordinances, restricting mobile homes and manufactured homes within the City of Liberty.

AN ORDINANCE AMENDING SECTION 3.08.032 OF THE CITY OF LIBERTY CODE OF ORDINANCES, RESTRICTING MOBILE HOMES AND MANUFACTURED HOMES WITHIN THE CITY OF LIBERTY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Liberty is a Texas municipal corporation existing under the laws of the State of Texas; and

WHEREAS, the City of Liberty currently has an ordinance restricting the location of mobile homes and manufactured homes within the city limits; and

WHEREAS, the City of Liberty finds it necessary and desirable to amend its Code of Ordinances relative to the allowed locations for placement of manufactured homes and mobile homes.

NOW THEREFORE, BE IT ORDAINED by the City of Liberty, Liberty County, Texas:

SECTION 1. The map attached as Exhibit "A" to section 3.08.032 of the Code of Ordinances shall be amended to include the properties outlined in the map attached hereto as Exhibit "1" to the areas within the City where HUD-Code Manufactured Homes are allowed. This ordinance simply expands the areas in which HUD-Code manufactured homes are allowed. This ordinance only amends the map, and the remainder of section 3.08.032 of the Code of Ordinances shall remain in full force and effect.

SECTION 2. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That this ordinance shall take effect from and after the date of its execution.

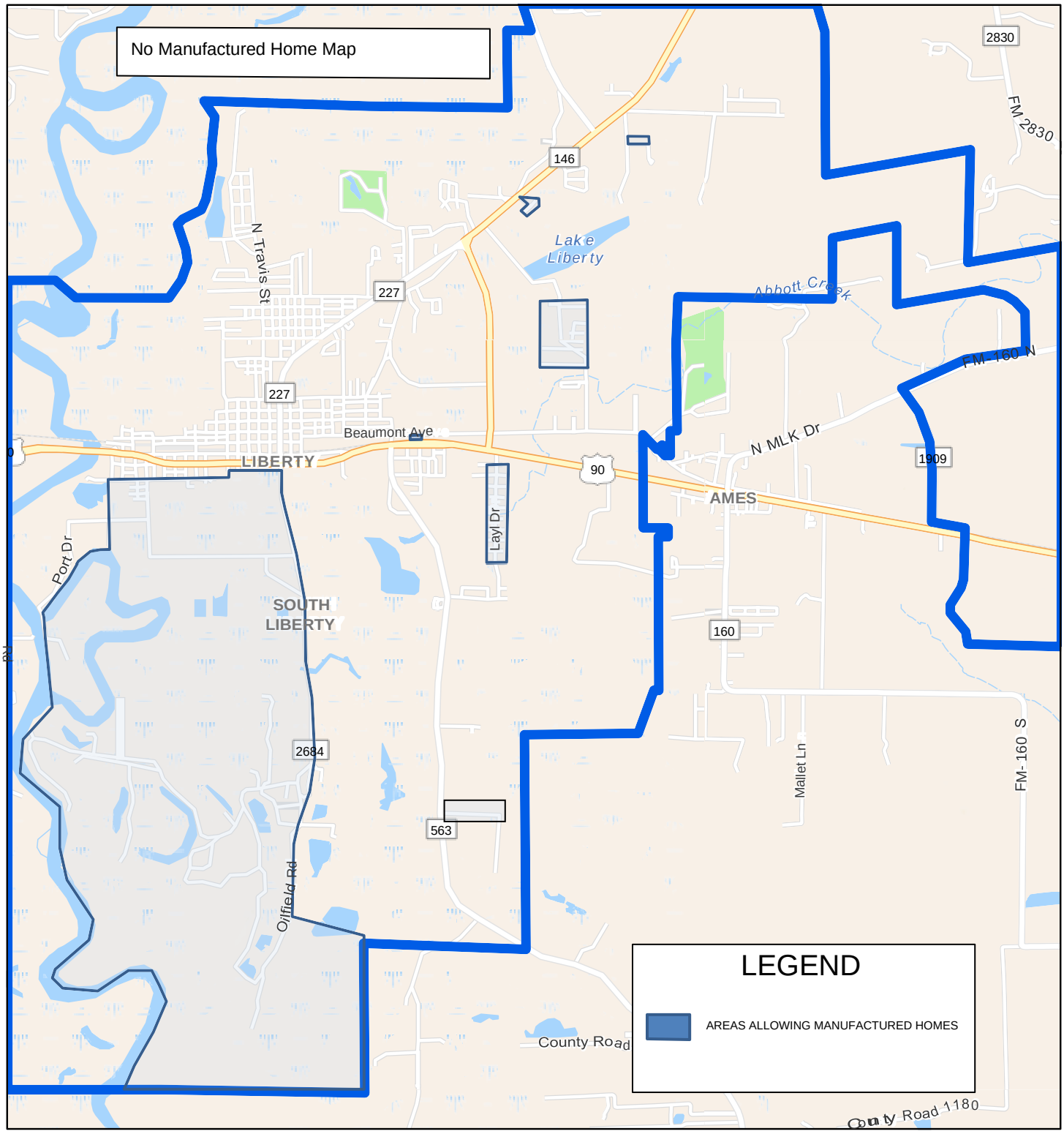
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _____ day of _____, 2020.

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

CITY OF LIBERTY



12/16/2020

EXHIBIT A

1:72,224

0 0.5 1 2 mi

0 0.75 1.5 3 km

Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Attachment: EXHIBIT A - No Manufactured Home Zone Map - Revised (4984 : No Manufactured Home Zone Change - Westwood)