



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, June 22, 2021

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Driggers	Mayor ProTem	Present	
Dennis Beasley	Council Member	Absent	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Naomi Herrington	Assistant City Manager / CFO	Present	
Damon Jones	Public Works Director	Present	
Brian Hurst	Assistant Fire Chief	Present	
Gary Martin	Police Chief	Present	
Brandon Davis	City Attorney	Present	
April Gilliland	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

III. PRESENTATIONS / REPORTS

A. Information Item (ID # 5137)

Proclamation-LHS Literary Criticism Team - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett read, in its entirety, a Proclamation honoring the 2021 Liberty High School Literary Criticism Team for winning their tenth (10th) State Academic Tournament. Jay Mealer, Wyatt Tulley, Eve White and Mr. Randy Gunter represented the 2021 Literary Criticism Team in accepting the proclamation.

ATTACHMENTS:

- LHS Literary Criticism Team 2021 (DOC)

IV. REGULAR AGENDA

A. Regular Session

1. Resolution 2021-36

CONSIDER A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING APPOINTMENT TO THE LIBERTY MUNICIPAL LIBRARY BOARD.

COMMENTS - Current Meeting:

The Liberty Municipal Library Board is a nine-member advisory board comprised of residents of the City of Liberty, appointed for two-year terms. The members may serve three consecutive two-year terms.

Mr. Paul Schmidt recently moved from the city and has resigned from the Library Board. The Library Director is recommending the appointment of Bill Buchanan to fill the vacancy created by Mr. Schmidt's resignation.

A motion was made to approve the resolution appointing Bill Buchanan to the Library Board.

ATTACHMENTS:

- EXHIBIT A - Bill Buchanan Board Application (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

2. Resolution 2021-37

CONSIDER A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, DECLARING VARIOUS ITEMS AT THE LIBERTY MUNICIPAL LIBRARY, NO LONGER IN CIRCULATION, AS SURPLUS PROPERTY

COMMENTS - Current Meeting:

The Library removes items from their collection that are no longer in use due to being out-of-date, duplicates, in bad shape, or replaced with newer editions. If these items are

declared surplus property, they will be given to the Friends of the Library and sold in their book sale. All proceeds from the sale benefit the Library's programs and are also used to fund special programs, such as paying for our Junior Library Guild book purchases.

This lot of surplus property includes 987 books, 2 cassette players and 1 VHS tape.

A motion was made to approve the resolution designating various items at the Liberty Municipal Library as surplus property.

ATTACHMENTS:

- Exhibit A - Library Surplus Property (DOCX)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

3. Resolution 2021-38

CONSIDER A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED A BID FOR EMERGENCY GENERATOR MAINTENANCE SERVICES TO AC/DC SYNERGY GROUP, INC.

COMMENTS - Current Meeting:

On June 2, 2021, bids were received for emergency generator maintenance at various City facilities. The annual cost of the existing contract is \$26,244.70. Public Works prepared bid documents in May 2021 with the same conditions and frequency as the current contract. We received bids from AC/DC Synergy Group, Inc., Waukesha-Pearce Industries, Loftin Equipment Co. and Texas Elite Electrical Services, LLC. The four bids received were in the amounts ranging from \$21,631.30 - \$33,720.00 with varying percentages on parts terms (% markup).

AC/DC Synergy group, Inc., provided a bid of \$23,458.00 for 3 years with regular hourly rate of \$80.00, Night/Weekend hourly rate of \$120.00, emergency call out hourly rate of \$80.00 and a 10% discount on parts. This bid not being the lowest annual, but the lowest in hourly rates and parts, is still \$2,786.70 lower annually than what we are currently paying for emergency generator maintenance services. A copy of the bid tabulation is enclosed.

A motion was made to approve the resolution awarding the emergency generator maintenance bid to AC/DC Synergy Group, Inc in the amount of \$23,458.00.

ATTACHMENTS:

- 2021 Generator Maintenance Bid Tab (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

4. Resolution 2021-39

CONSIDER A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH FORD AV, THROUGH BUY BOARD, TO PURCHASE CAMERAS FOR CITY HALL

COMMENTS - Current Meeting:

Currently, City Hall has no external or internal cameras in the building. With the door open to the parking lot, persons may enter the building and staff have no knowledge of their entry. The proposed camera system would add cameras for viewing of the parking lot and hallway until persons contact staff. Cameras will also be installed in the Liberty Center, Main Lobby and at the front exterior of the building. A total of ten cameras will be installed to provide the necessary coverage with the interior cameras capable of facial recognition. A copy of the camera layout is enclosed.

The new Camera System would be purchased through Buy Board. Buy Board is a purchasing cooperative which combines the purchase power of member organizations the leverage to achieve better pricing on products, equipment, and services.

City Council had previously approved the purchase of the AV System for City Hall with funds from the Court Technology, Building Security and the Public, Education and Governmental Funds. It is now recommended that the AV System be purchased entirely from the Public, Education and Governmental Fund and the cameras be purchased from the Court Technology and Building Security Funds. The cost of the cameras is \$39,731.00 and would be split 50/50 between the Court Technology and Building Security Funds.

A motion was made to approve the resolution authorizing the City Manager execute an agreement with Ford AV, through Buy Board, to purchase a camera system for City Hall.

ATTACHMENTS:

- Exhibit A - Avigilon Camera range (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Driggers, Mayor ProTem
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

B. Work Session**1. Work Session (ID # 5139)**

Work Session to discuss the opening of City Facilities to full occupancy.

COMMENTS - Current Meeting:

City Manager Tom Warner opened the discussion with the reasoning of the topic. Since the COVID19 pandemic started the Governor of Texas has issued 40 different executive orders. The last order was regarding the requirement for masks. The City facilities have been open at 50% capacity following social distancing and CDC requirements. The Valley Players started the request for opening City facilities to full occupancy, so they can have an audience for a play they are wanting to have in late June.

2. Resolution 2021-40

Consider a resolution opening city facilities to full capacity.

COMMENTS - Current Meeting:

A motion was made to approve a resolution opening city facilities to full capacity with no social distancing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neal Thornton, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

V. ADJOURNMENT**A. Motion To: Adjourn****COMMENTS - Current Meeting:**

With no further business to discuss Mayor Pickett adjourned the meeting at 6:57 p.m.

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Carl Pickett, Mayor

ATTEST:

April Gilliland, City Secretary