The City of Liberty

Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Annual Meeting

~ Minutes ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 21, 2016 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

There were no guests or visitors.

III. ITEMS OF INTEREST

There were no Board Member comments.

IV. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3541)

Project Updates - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the Lee College South Liberty County Campus recently held two separate grand openings for their new facility in the City of Liberty. Mr. Broz stated that this excellent educational facility, with first class equipment, is a huge asset to the community and area residents.

Mr. Broz further reported that there are currently six (6) new homes under construction in the City.

B. LCDC Information Item (ID # 3542)

Financial Report - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz conveyed to the Board information regarding the revenues and expenditures of the Corporation, for the month ending May 31, 2016. Mr. Broz reported that the Corporation fund balance is $2,250,000.00, with revenues representing 67% of the budgeted amount.

V. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

A. Minutes Approval

1. Tuesday, May 03, 2016

2. Tuesday, May 17, 2016

VI. REGULAR AGENDA

A. Regular Session

1. LCDC Information Item (ID # 3543)

Oath of Office to be administered to re-appointed Board Members.

COMMENTS - Current Meeting:

Mayor Carl Pickett administered the Oath of Office to re-appointed Board Members Dennis Beasley, Mike McCarty, Barbara Norwood and Louie Potetz.

2. LCDC Corporation Action 2016-4

Board of Directors to elect a President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

A motion was made to re-elect Dennis Beasley as President of the Liberty Community

Development Corporation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

3. LCDC Corporation Action 2016-5

Board of Directors to elect a Vice-President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

A motion was made to re-elect, by acclamation, Mike McCarty as Vice-President of the Liberty Community Development Corporation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Dennis Beasley, President
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

4. LCDC Resolution 2016-1

Consider a Resolution authorizing an amendment to the budget for Fiscal Year ending September 30, 2016, in regard to an expenditure for improvements to the Ruth Canfield Rotary Pocket Park and the Magnolia Street Pocket Park.

COMMENTS - Current Meeting:

General Manager Gary Broz stated that the proposed budget amendment relates to the Board's previously approved expenditure of $81,200 for Phase I improvements to the Ruth Canfield Rotary Pocket Park and the Magnolia Street Pocket Park. Mr. Broz further stated that a new line item in the budget will be included for easy reference.

A motion was made to approve the resolution / budget amendment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Leslie Herndon, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

5. LCDC Corporation Action 2016-6

Consider an expenditure of funds for a Liberty Municipal Airport drainage project, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz explained that water stands between the runway and taxiway, undermining both, at the Liberty Municipal Airport. Mr. Broz reviewed the proposed drainage project to place a new ditch to the south with the addition of a culvert, and direct the water to drain a different direction. Mr. Broz continued by stating that this is a TxDOT Aviation Capital Improvement 90/10 Project, the total project cost being $656,080. The City's portion is $65,608 with a project completion time of 6-8 months.

After further discussion of the project details, a motion was made to approve the expenditure for the Liberty Municipal Airport Drainage Project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Arnold, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

6. LCDC Corporation Action (ID # 3548)

Discussion of current and future Corporation projects, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the City is continuing its economic development efforts and working to bring developers to our community. Discussion was held regarding realtors and developers, needed housing and new home construction. Mr. Broz stated that currently six (6) new homes are under construction. Those locations are in Regency Place, Raven Hill Subdivision, Country Club, Featherstone Subdivision and Holly Street.

Mr. Broz concluded by stating management would continue to work diligently to bring growth to the area.

RESULT:	**NO ACTION TAKEN**

VII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Corporation, President Beasley adjourned the meeting at 6:30 p.m.

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary