



The City of Liberty Planning & Zoning Commission

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting

~ Agenda ~

April Gilliland
City Secretary
936-336-3684

Wednesday, November 10, 2021

12:00 PM

City Council Chambers

The Planning and Zoning Commission of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Tyler Jackson				
Commission Member Ryan Daniel				
Commission Member Rick Jenner				
Commission Member Emily Cook				
Commission Member Lindsay Lawrence				
Commission Member Cody Abshier				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

The Citizen's Forum is reserved for members of the public who would like to address the Planning and Zoning Commission Members regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commissioners may not deliberate or take any action during citizens' comments about items not on the agenda. In some situations, City Staff may be able to respond to the public's comments with a factual statement or clarification. The Commissioners may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. August 11, 2021 Minutes

IV. REGULAR AGENDA**A. Regular Session**

1. Consider approving a minor plat of the Raymar Subdivision.

V. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 4th day of November, 2021 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.



The City of Liberty

Planning and Zoning Commission

Meeting

~ Minutes ~

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April Gilliland
City Secretary
936-336-3684

Wednesday, August 11, 2021

12:00 PM

City Council Chambers

I. CALL TO ORDER

The meeting was called to order on August 11, 2021 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 12:03 PM by President Tyler Jackson.

Attendee Name	Title	Status	Arrived
Tyler Jackson	President	Present	
Ryan Daniel	Commission Member	Present	
Rick Jenner	Commission Member	Present	
Emily Cook	Commission Member	Absent	
Lindsay Lawrence	Commission Member	Present	
Cody Abshier	Commission Member	Present	
Chris Jarmon	Assistant City Manager	Present	
April Gilliland	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZEN'S FORUM

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President Jackson welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. Mr. Wes Hinch requested that the board consider denying any variance request that should come before them in the future regarding lot sizes for new subdivision developments.

III. CONSENT AGENDA

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ryan Daniel, Commission Member
SECONDER:	Rick Jenner, Commission Member
AYES:	Jackson, Daniel, Jenner, Lawrence, Abshier
ABSENT:	Emily Cook

A. Minutes Approval

1. Planning and Zoning Commission - Meeting - Jul 7, 2021 12:00 PM

IV. REGULAR AGENDA

A. Regular Session

1. Consider a request for a variance to the manufactured home ordinance

Leslie Shivers owns the manufactured home park at 200 Industrial Place and is requesting a variance to the provision of the manufactured home ordinance that requires manufactured homes to be placed on a concrete foundation. The Shivers manufactured home park has been opened for 25 plus years and has never had a problem with the compacted dirt foundations currently in the park.

After a lengthy discussion, a final motion was made by Commission Member Daniel, seconded by Commission Member Lawrence, to deny the variance request. Motion passed 5-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Daniel, Commission Member
SECONDER:	Lindsay Lawrence, Commission Member
AYES:	Jackson, Daniel, Jenner, Lawrence, Abshier
ABSENT:	Emily Cook

V. ADJOURN

There being no further business before the Board, President Jackson adjourned the meeting at 12:53 p.m.

Tyler Jackson, President

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: November 10, 2021

Agenda Wording: Consider approving a minor plat of the Raymar Subdivision.

Department: Community Development

Subject: Minor Plat

Background: Marva Wickliff, on behalf of Kristi Hughey, has applied for a minor plat to plat a 2-acre lot out of a 20-acre parcel. The 2-acre lot is located at 268 Private Road 164A. The property is located in the Liberty City Limits, but is served by Entergy for electricity and Raywood Water Supply for water. Access is provided by a 30-foot private road easement.

Funding Source: N/A

Staff Recommendation: Approval of the minor plat