The City of Liberty

Liberty Community Development Corporation

Meeting

~ Agenda ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, April 5, 2011 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
President Dennis Beasley	¨	¨	¨	
Vice-President Mike McCarty	¨	¨	¨	
Board Member Billy Page	¨	¨	¨	
Board Member Louie Potetz	¨	¨	¨	
Board Member Juan Venegas	¨	¨	¨	
Board Member Robert Ward	¨	¨	¨	
Board Member Barbara Norwood	¨	¨	¨	
General Manager Gary Broz	¨	¨	¨	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 1989)

Financial Report

B. LCDC Information Item (ID # 1990)

Current Project Updates

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, February 15, 2011

V. REGULAR AGENDA

A. Regular Session

1. LCDC Resolution (ID # 1991)

Consider a Resolution Amending the Fiscal Year 2010/11 Budget.

2. LCDC Corporation Action (ID # 1992)

Consider Authorizing the LCDC President to Sign a Contract with Pam Fregia for the Purchase of Real Property Adjacent to the Liberty Municipal Airport.

VI. WORK SESSION

A. LCDC Work Session (ID # 1993)

Discussion of the Street Extension Project.

B. LCDC Work Session (ID # 1994)

Discussion of a Liberty Community Development Corporation Logo.

C. LCDC Work Session (ID # 1995)

Discussion of a Liberty Community Development Corporation Vision and Mission Statement.

VII. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 1st day of April, 2011 at 2:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

____
Dianne Tidwell, Corp. Secretary

Notice given to The Vindicator, Liberty Gazette, and KSHN Radio.

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________________, 2011.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Financial Reports

LCDC INFORMATION ITEM (ID # 1989)

DOC ID: 1989

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Project Updates

LCDC INFORMATION ITEM (ID # 1990)

DOC ID: 1990

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Dianne Tidwell
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The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

Tuesday, February 15, 2011 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The Meeting was called to order on February 15, 2011 at the City Council Chambers, 1829 Sam Houston, Liberty,TX at 6:00 PM by President Dennis Beasley.

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Billy Page	Board Member	Present	
Louie Potetz	Board Member	Present	
Juan Venegas	Board Member	Present	
Robert Ward	Board Member	Absent	
Barbara Norwood	Board Member	Present	
Gary Broz	General Manager	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments from the audience.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 1952)

Financial Report - December, 2010

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the LCDC financials to include various revenues and expenditures, also reporting that sales tax revenues were increasing.

B. LCDC Information Item (ID # 1953)

Tower Autoplex Building Demolition Update

COMMENTS - Current Meeting:

A powerpoint presentation and update was given by Mr. Broz, regarding the Tower Autoplex Building demolition. Photos were shown of the structure before demolition, during the process, and after the structure had been razed and the property cleaned.

C. LCDC Information Item (ID # 1954)

Presentation on Liberty Municipal Airport Update

COMMENTS - Current Meeting:

A powerpoint presentation and update was given by Mr. Broz, regarding improvements currently underway at the Liberty Municipal Airport. The presentation showed the east side of the Airport, the new modular building, pads for the fuel system, and various stages of construction to include work on the parking lot, installation of electric utilities, brush clearing, etc. Mr. Broz stated that he received many favorable comments from pilots who were present at the recent Fly-In held on February 12th.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Page, Potetz, Venegas, Norwood
ABSENT:	Robert Ward

A. Minutes Approval

1. Tuesday, January 04, 2011

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2011-3

Consider Letting Bids for a Fire Department Substation Building on Hwy. 90.

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the proposed design and construction schedule for the Fire Department Substation, as presented by PGAL. Mr. Broz explained that Phase I would consist of a metal building with three bays and a concrete apron to Bowie Street. The design also allows for Phase II, a future expansion project, consisting of a dormitory, kitchen, etc. After discussion of other matters related thereto, a motion was made to solicit bids for the Phase I construction of the Fire Department Substation to be located on Hwy. 90.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Page, Potetz, Venegas, Norwood
ABSENT:	Robert Ward

2. LCDC Resolution 2011-1

Consider a Resolution Amending the Fiscal Year 2010/1011 Budget.

COMMENTS - Current Meeting:

President Beasley read the caption of the Resolution into the record as follows:

"A RESOLUTION OF THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION OF LIBERTY, TEXAS, AUTHORIZING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011."

Mr. Broz stated that $50,000 was budgeted for Phase I of the Street Extension Project, however, additional funds are needed to complete this phase. Total Phase I costs will be in the amount of $255,000. Mr. Broz requested approval of this amendment, in the amount of $205,000, which will reflect appropriate funding for this project in the budget.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Page, Potetz, Venegas, Norwood
ABSENT:	Robert Ward

3. LCDC Corporation Action (ID # 1957)

Consider Authorizing an Expenditure for Billboards on Hwy. 90 and Main Street.

COMMENTS - Current Meeting:

Mr. Broz reported that previous discussion had been held regarding the use of billboards to advertise the City of Liberty, in the area of Hwy. 90 and Loop 610, in Houston. Mr. Broz stated that the City of Houston currently had a moratorium on the issuance of billboard permits, therefore that specific location was unavailable. Further discussion entailed new locations for billboards, cost estimates, and specifics for the design and text of the billboard. Mr. Broz will further research available options.

RESULT:	**NO ACTION TAKEN**

4. LCDC Corporation Action (ID # 1958)

Consider the Appointment of Two LCDC Representatives as Members of the Downtown Task Force.

COMMENTS - Current Meeting:

Mr. Broz reported on the Downtown Task Force, its members, mission and meetings. Members include the following:

1 Councilperson

2 LCDC Representatives

1 Chamber of Commerce representative

1 County Representative

3 Downtown Landowners

3 Downtown Business Owners

At this time, Mr. Broz stated the following had agreed to serve: Councilperson Frank Jordan, Landowners - Jax Restaurant, First Liberty National Bank, Walter Fonentot, and Business Owners - Barber Shop, Liberty Opry, and Just For You. Mr. Broz will address the County and Chamber positions in the near future.

Mr. Broz further reported that the mission of this group is to prioritize strategies, create a list of specific actions that various stakeholders need to take to help implement this downtown strategy, and prioritize projects. The Task Force is also to make suggestions for, and rank, streetscape improvements, along with estimated costs. Meetings will be held every other Wednesday, beginning February, 2011.

After discussion of various related topics, Board Members Mike McCarty and Barbara Norwood volunteered to serve as the LCDC members of the Downtown Task Force. No formal vote was taken.

ATTACHMENTS:

- Downtown Task Force Info (PDF)

RESULT:	**NO ACTION TAKEN**

5. LCDC Corporation Action (ID # 1959)

Consider Authorizing Attendance at the International Council of Shopping Centers Convention in Las Vegas.

COMMENTS - Current Meeting:

Mr. Broz reported on the International Council of Shopping Centers to be held in Las Vegas, May 22-24, 2011. This Council is the global trade association of the shopping center industry. President Beasley remarked that this event is where contact is made with various retail site location representatives from numerous businesses, and serves as a great economic development tool.

After brief discussion of the related expenses, of approximately $1000, the Board gave their concensus for President Beasley and General Manager Gary Broz to attend this event. No formal vote was taken.

RESULT:	**NO ACTION TAKEN**

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Board, the meeting was adjourned at 6:36 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Billy Page, Board Member
AYES:	Beasley, McCarty, Page, Potetz, Venegas, Norwood
ABSENT:	Robert Ward

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Budget Amendments

LCDC RESOLUTION (ID # 1991)

DOC ID: 1991 A

A RESOLUTION OF THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION OF LIBERTY, TEXAS, AUTHORIZING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011.

WHEREAS, the Liberty Community Development Corporation was formed for the purpose of implementing certain flood prevention and drainage improvements, and related capital improvement projects; and,

WHEREAS, the Corporation may be assisting local businesses, upon the fulfillment of certain specific criteria, with local economic development projects; and

WHEREAS, it is necessary for the Corporation to have at its disposal financial resources sufficient to fund these projects; and,

WHEREAS, additional funds are needed to assist with the Tower Autoplex Expansion Project within the City of Liberty; and

WHEREAS, state statutes require that said financial resources be provided for through a budget;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION:

That the Corporation Budget for Fiscal Year 2010-2011 be hereby amended to include additional expenditures in the amount of $36,000.

PASSED AND APPROVED THIS 5th DAY OF MARCH, 2011.

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Dennis Beasley
President

ATTEST:

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Dianne Tidwell

Corporation Secretary

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Airport Projects & Improvements

LCDC CORPORATION ACTION (ID # 1992)

DOC ID: 1992

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Current Projects

LCDC WORK SESSION (ID # 1993)

DOC ID: 1993

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: Logo

LCDC WORK SESSION (ID # 1994)

DOC ID: 1994

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 04/05/11 06:00 PM

Department: Administration
Category: LCDC Misc.

LCDC WORK SESSION (ID # 1995)

DOC ID: 1995

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