The City of Liberty
Liberty Community Development Corporation
Meeting
~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, February 7, 2012 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The Meeting was called to order on February 7, 2012 at the City Council Chambers, 1829 Sam Houston, Liberty,TX at 6:04 PM by President Dennis Beasley.

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Absent	
Billy Page	Board Member	Present	
Louie Potetz	Board Member	Present	
Robert Ward	Board Member	Absent	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Absent	
Gary Broz	General Manager	Present	
April Reiss	Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley passed on this item, as there were no visitors.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 2296)

Financial Report

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the financial report for December, 2011. Mr. Broz stated that 62 acres of property for the Liberty Municipal Airport was recently paid for, in the amount of $300,000. Mr. Broz reviewed revenues and expenditures; further stating that the current fund balance is $2,440,340.

B. LCDC Information Item (ID # 2297)

Various Project Updates

COMMENTS - Current Meeting:

Mr. Broz reported that the new Fire Department Substation will be finished this week, with a ribbon cutting to be scheduled in the near future. Mr. Broz further reported on Liberty Municipal Airport activities to include 1) closing on 62 acres of property, 2) airport property being properly fenced, 3) old tavern recently purchased has been inspected for demolition, 4) working with Leslie Wallace on swap of acreage, 5) draining, moving and repainting of 100LL fuel tank, and discussion of other airport related issues.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Dennis Beasley, Billy Page, Louie Potetz, Barbara Norwood
ABSENT:	Mike McCarty, Robert Ward, Leslie Herndon

A. Minutes Approval

1. Tuesday, December 06, 2011

2. Tuesday, December 27, 2011

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2012-1

Consider Authorizing Attendance at the International Council of Shopping Centers Convention in Las Vegas, May 20-23, 2012.

COMMENTS - Current Meeting:

Discussion was held regarding the shopping center convention to be held in Las Vegas, May 20-23, 2012. Mr. Broz explained that this convention provides networking opportunities with numerous retail professionals. Further discussion included expenditures for rooms, flight, etc. and that the City will be sharing a 10 X 20 booth with the City of Fulshear, Texas. The sharing of a booth will assist in keeping expenditures to a minimum. Those attending will be City Manager Gary Broz, LCDC President Dennis Beasley, and Adm. Asst. April Reiss. A motion was made to approve an expenditure, not to exceed $3500, for attendance at the ICSC.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Billy Page, Board Member
AYES:	Dennis Beasley, Billy Page, Louie Potetz, Barbara Norwood
ABSENT:	Mike McCarty, Robert Ward, Leslie Herndon

2. LCDC Corporation Action (ID # 2299)

Consider Authorizing Submission of an Application to the Houston-Galveston Area Council Loan Program for Possible Purchase of City Equipment.

COMMENTS - Current Meeting:

Mr. Broz reported that Councilperson Jordan is a member of the Houston-Galveston Area Council, Gulf Coast Economic Development District. This district is an EDA revolving loan program for communities, offering long-term, low-interest loans. Mr. Broz stated that monies will soon become available for various purchases/projects to include historic preservation, small community facilities, downtown projects, miscellaneous equipment, and other potential projects. Mr. Broz related that this is an informational item to keep the Board abreast of new opportunities on the horizon.

RESULT:	**NO ACTION TAKEN**

3. LCDC Corporation Action (ID # 2300)

Discuss Status of Fuel Tank and Truck for the Liberty Municipal Airport, and Take Any Action as Deemed Necessary.

COMMENTS - Current Meeting:

Mr. Broz reported that he had located fuel tanks for sale at an Air Force Base in Big Spring, Texas. In the near future, he will make a site visit to examine this equipment for possible use at the Liberty Municipal Airport.

Mr. Broz further reported on a meeting with military officials at the Port of Beaumont regarding the City of Liberty providing jet fuel for rotorcraft, from Iraq and Afghanistan, coming through the Port of Beaumont. These officials are willing to talk with City officials regarding this project; however, at this time the City does not have the proper equipment to provide this service. AVFuel will lease a self-contained bobtail fuel truck to the City of Liberty for approximately $1100 per month, providing a means for the City to offer jet fuel for this aircraft.

RESULT:	**NO ACTION TAKEN**

B. Executive Session

Deliberation Regarding Real Property. Gov. Code §551.072
Consultation with Attorney. Gov. Code §551.071

1. Discussion regarding acquisition of real estate - Liberty Municipal Airport, Street Extension.
2. Discussion regarding acquisition of real estate, possible retail development - old WalMart Bldg.

At 6:27 p.m., President Beasley closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 6:41 p.m., President Beasley closed the Executive Session and reconvened the open meeting.

1. LCDC Corporation Action (ID # 2301)

Consider and Take Action, If Any, on Acquisition of Property as Discussed in the Executive Session.

RESULT:	**NO ACTION TAKEN**

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Board, the meeting was adjourned at 6:43 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Dennis Beasley, Billy Page, Louie Potetz, Barbara Norwood
ABSENT:	Mike McCarty, Robert Ward, Leslie Herndon

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary