The City of Liberty
Liberty Community Development Corporation
Meeting
~ Agenda ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, October 23, 2012 | **5:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
President Dennis Beasley	☐	☐	☐	
Vice-President Mike McCarty	☐	☐	☐	
Board Member Louie Potetz	☐	☐	☐	
Board Member Robert Ward	☐	☐	☐	
Board Member Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
General Manager Gary Broz	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 2538)

Financial Report

B. LCDC Information Item (ID # 2539)

Project Updates - City Manager G. Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, September 04, 2012

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 2540)

Consider a Request for Funds for Asbestos Removal and Demolition of Structures at the Liberty Municipal Airport, and Take Any Action Deemed Necessary.

2. LCDC Corporation Action (ID # 2541)

Consider a Request for Funds to Complete the Airport Hangar Project, and Take Any Action Deemed Necessary.

3. LCDC Corporation Action (ID # 2542)

Discuss and Consider Approving the Publication of a Notice of Intent to Undertake a Street Project.

- Notice of Intent Street Project Oct 2012 (PDF)

VI. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 18th day of October, 2012 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

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Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of _____________________, 2012.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/23/12 05:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 2538)

DOC ID: 2538

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/23/12 05:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 2539)

DOC ID: 2539

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The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston Street
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Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 4, 2012 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The Meeting was called to order on September 4, 2012 at the City Council Chambers, 1829 Sam Houston, Liberty,TX at 6:00 PM by President Dennis Beasley.

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Robert Ward	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp. Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 2497)

Various Project Updates - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reviewed a handout regarding Liberty Municipal Airport projects and related budget allocations. Discussed were water tap and water line issues, fuel tank relocation, T-hangars, fencing, equipment purchases, apron paving, fuel tanks, and other associated topics.

B. LCDC Information Item (ID # 2499)

Financial Report - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the LCDC Financial Statement as of July 31, 2012. Ms. Herrington reported that, for the current period, total revenues were in the amount of $83,600 with total expenditures in the amount of $31,445; leaving excess revenues over expenditures in the amount of $52,154.

Also reported were current year-to-date figures with revenues in the amount of $836,030 and expenditures in the amount of $746,546; leaving $89,484 excess revenues over expenditures.

Ms. Herrington continued by reviewing a balance sheet, also as of July 31, reflecting cash in the bank of $2.7 million.

IV. CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Dennis Beasley, President
AYES:	Beasley, McCarty, Potetz, Ward, Norwood, Herndon, Arnold

A. Minutes Approval

1. Tuesday, June 05, 2012

2. Tuesday, June 12, 2012

3. Tuesday, June 26, 2012

4. Tuesday, July 24, 2012

V. REGULAR AGENDA

At 6:11 p.m., President Beasley called for a brief recess. At 6:16 p.m., President Beasley called the meeting back to order.

A. Executive Session

JOINT EXECUTIVE SESSION WITH THE LIBERTY CITY COUNCIL.

Deliberation Regarding Real Property. Gov. Code §551.072
Consultation with Attorney. Gov. Code §551.071

1. Discussion to deliberate the purchase, exchange, lease, or value of real property for the Proposed Street Extension Project.

At 6:17 p.m., President Beasley closed the open meeting and opened the Executive Session as authorized above.

B. Reconvene into Regular Session

At 7:05 p.m., President Beasley closed the Executive Session and reconvened the open meeting.

1. LCDC Corporation Action 2012-16

Consider and Take Action, If Any, on the Purchase, Exchange, Lease, or Value of Real Property for the Proposed Street Extension Project.

COMMENTS - Current Meeting:

Motion was made to authorize Mr. Broz to move forward with acquiring donated easements for right-of-way for the Street Extension Project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	David Arnold, Board Member
AYES:	Beasley, McCarty, Potetz, Ward, Norwood, Herndon, Arnold

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Board, the meeting was adjourned at 7:07 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Robert Ward, Board Member
AYES:	Beasley, McCarty, Potetz, Ward, Norwood, Herndon, Arnold

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/23/12 05:00 PM

Department: Administration
Category: Airport Projects & Improvements

LCDC CORPORATION ACTION (ID # 2540)

DOC ID: 2540

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/23/12 05:00 PM

Department: Administration
Category: Airport Projects & Improvements

LCDC CORPORATION ACTION (ID # 2541)

DOC ID: 2541

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/23/12 05:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 2542)

DOC ID: 2542

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LIBERTY COMMUNITY DEVELOPMENT CORPORATION

NOTICE OF INTENT TO UNDERTAKE A STREET PROJECT

NOTICE IS HEREBY GIVEN that the Liberty Community Development Corporation (the "Corporation"), a non-profit corporation created pursuant to the Development Corporation Act of 1979, Article 5190.6, Vernon's Texas Civil Statutes, as amended, now codified as Local Government Code, Title 12, Subtitle C1 (the "Act"), intends to undertake the following project: construct a new street (approximately 2,300 linear feet) in an undeveloped area on the east side of the City of Liberty off of the Highway 146 Bypass for the purpose of promoting new or expanded business enterprises in the City. The Corporation will pay the costs of such project with proceeds received from the issuance of approximately $1,600,000 in principal amount of Sales Tax Revenue Bonds, which will be secured with revenues received by the Corporation from the one-half of one percent sales and use tax collected for the Corporation. This notice is issued pursuant to Section 505.160 of the Act.