The City of Liberty

Liberty Community Development Corporation

Meeting

~ Agenda ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 3, 2014 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
President Dennis Beasley	☐	☐	☐	
Vice-President Mike McCarty	☐	☐	☐	
Board Member Louie Potetz	☐	☐	☐	
Board Member Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
Board Member Mark Campbell	☐	☐	☐	
General Manager Gary Broz	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3013)

Finance Report - Gen. Mgr. G. Broz

B. LCDC Information Item (ID # 3014)

Project Updates - Gen. Mgr. G. Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, May 06, 2014

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 3015)

Discussion of a logo for the Liberty Community Development Corporation, and take any action deemed necessary.

- Logos (PDF)

2. LCDC Corporation Action (ID # 3016)

Consider names for the Lakeland to Bypass Connector Project, and take any action deemed necessary.

3. LCDC Public Hearing (ID # 3017)

Public Hearing on a proposed project to fund a Tanker Truck for the Liberty Fire Department, with a loan from the Gulf Coast Economic Development District.

4. LCDC Corporation Action (ID # 3018)

Consider authorization to proceed with the purchase of a Tanker Truck for the Liberty Fire Department, with a loan from the Gulf Coast Economic Development District.

VI. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 30th day of May, 2014 at 3:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

____
Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of _____________________, 2014.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3013)

DOC ID: 3013

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3014)

DOC ID: 3014

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The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, May 6, 2014 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Absent	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Absent	
Dianne Tidwell	Corp Secretary	Present	
Randy Gunter	Legal Counsel	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board.

Ms. Carolyn David, Chamber of Commerce Chairperson reported on a survey and process to improve customer service in our community.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 2988)

Financial Report - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the revenues and expenditures of the Corporation through March 31, 2014. Ms. Herrington stated that total revenues for the year are $840,000 and total expenditures for the year are $490,000, with $450,000 of those expenditures being for the Street Project. Ms. Herrington continued by stating that sales tax revenues are at 60% of the budgeted amount, which is 10% above the expected amount for this time of year.

B. LCDC Information Item (ID # 2989)

Project Updates - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

In the General Manager's absence, City Engineer/Public Works Director Tom Warner updated the Board on current projects. Mr. Warner reported on the new Police Department facility, the Ridgewood Waterline Project, Wastewater Treatment Plant improvements, and other various projects.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Potetz, Norwood, Arnold, Campbell
ABSENT:	Leslie Herndon

A. Minutes Approval

1. Tuesday, April 01, 2014

V. REGULAR AGENDA

A. Regular Session

1. LCDC Public Hearing (ID # 2990)

Public Hearing on a proposed project to fund a Tanker Truck for the Liberty Fire Department, with a loan from the Gulf Coast Economic Development District.

COMMENTS - Current Meeting:

At 6:09 p.m., President Beasley opened the Public Hearing on a project to fund a Tanker Truck for the Liberty Fire Department, with a loan from the Gulf Coast Economic Development District. Discussion was held regarding the loan committee having the funds on hold, pending the holding of the public hearing and final approval for the project. The specifications for the truck are completed, should the purchase be approved.

At 6:10 p.m., President Beasley closed the Public Hearing.

ATTACHMENTS:

- Notice of Proposed Project-Tanker Trk (PDF)

2. LCDC Corporation Action (ID # 2991)

Discuss the Street Project Timeline to include a ribbon cutting for commencement of the project, and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Warner reported that on Thursday, May 8th, there will be a pre-construction meeting, of all contractors, for the new Street Project. Equipment will be moving in and project commencement is scheduled for Monday, May 19th. Mr. Warner reported that City Manager Gary Broz would like to hold a groundbreaking for the project, at a date to be announced.

3. LCDC Corporation Action 2014-6

Consider replacement of the “Welcome to Liberty” signs, and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Warner reported on the City pride signs at the east, west, and north entrances to the City. Mr. Warner stated that these signs are in disrepair and in need of replacement. In 2008, the signs were purchased for $3500 each, with the service organizations participating in the cost of their respective seal. Each sign is made of marine grade plywood, with break-away supports made of steel. After lengthy discussion of the condition and related costs of new signs, a motion was made to underwrite the cost of the "Welcome to Liberty" signs at a cost not to exceed $20,000.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Dennis Beasley, President
AYES:	Beasley, McCarty, Potetz, Norwood, Arnold, Campbell
ABSENT:	Leslie Herndon

4. LCDC Corporation Action (ID # 2993)

Consider options for working in partnership with Lee College, and take any action deemed necessary.

COMMENTS - Current Meeting:

President Beasley reported on a handout in regard to providing training and preparation for students who seek to enter careers that may not necessarily be provided in traditional college degree programs. This agenda item relates to working in partnership with Lee College to provide these services to students that will assist them in finding rewarding and successful job opportunities. These include, but are not limited to, process technology, pipefitting, instrumentation, cosmetology, etc.

Discussion was held regarding funding a portion of proposed vocational facilities, and other necessary related items. This program is currently progressing as Lee College confirmed, in December, with the Liberty Independent School District that an instructor would be provided in Liberty to teach Process Technology during the spring semester. City Attorney Randy Gunter reported on dual credit classes, expansion of early college classes in the high school, in which an Associate's degree may be earned by the end of the senior year, and other related issuses.

Consensus of the Board was to further review options with stakeholders and obtain preliminary associated costs.

RESULT:	**NO ACTION TAKEN**

5. LCDC Information Item (ID # 2994)

Discuss potential future projects for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

Discussion was held regarding potential projects for the new fiscal year, beginning October 1, 2014. Lengthy discussion was held regarding making the City sidewalk friendly, beginning with the downtown square. Discussion was held regarding the current condition of existing sidewalks, associated costs, and also street lighting in the downtown area.

B. Executive Session

Consultation with Attorney. Gov. Code §551.071
Consultation with Attorney. Pending Litigation. Gov. Code §551.071

1. Liberty Community Development Corporation v. Laura Pinkney, et. al., Cause Number CON-0136 in the Liberty County Court at Law, Liberty County, Texas.

At 6:46 p.m., President Beasley closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 7:06 p.m., President Beasley closed the Executive Session and reconvened the open meeting.

1. LCDC Corporation Action 2014-7

Consider and take action, if any, on the items as discussed in the Executive Session, including possible action to resolve case.

COMMENTS - Current Meeting:

A motion was made to authorize the City Attorney to continue with negotiations for the tract of land pursuant to discussion in the Executive Session.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	David Arnold, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Arnold, Campbell
ABSENT:	Leslie Herndon

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Board, President Beasley adjourned the meeting at 7:07 p.m.

Dennis Beasley, President

ATTEST:

Dianne Tidwell, City Secretary

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: LCDC Misc.

LCDC CORPORATION ACTION (ID # 3015)

DOC ID: 3015

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LIBERTY COMMUNITY
DEVELOPMENT
CORPORATION
LIBERTY, TEXAS

Liberty
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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: Street Extension

LCDC CORPORATION ACTION (ID # 3016)

DOC ID: 3016

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: LCDC Misc.

LCDC PUBLIC HEARING (ID # 3017)

DOC ID: 3017

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 06/03/14 06:00 PM

Department: Administration
Category: LCDC Misc.

LCDC CORPORATION ACTION (ID # 3018)

DOC ID: 3018

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