The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, October 21, 2014 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Absent	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp. Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3127)

Project Updates - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported on a handout reflecting the status of the Street Project as follows:

Water Line - 92% complete

Gate Valves - 17 installed

Fire Hydrantas - 16 installed

Sewer Line - 76% complete

Manholes - 98% complete

Lift Station - 38% complete

5X3 Box Culverts - completely installed

Mr. Broz further reported that there were 341 days for project completion, with 213 days remaining. Project cost to date is $1,139,130.00.

Further discussion was held to include that construction has begun on the Fuel Maxx Convenience Store at FM 1011 & Hwy. 146, Stripes Convenience Store at the Bypass and Hwy. 146 will begin clearing brush on November 3rd, and management is continuing work with other businesses to locate in the City of Liberty.

Mr. Broz also mentioned that according to the 2014 Edition of the Texas Retail Survey, of the top 50 counties ranked by retail sales, Liberty County is No. 18.

B. LCDC Information Item (ID # 3128)

Financial Report

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the Corporation's financials ending September 30, 2014. Mr. Broz reviewed the balance sheet and financial statement, commenting on the various revenues and expenditures. It was also noted that there is $725,435.00, in revenue over expenses, of non-committed funds. Mr. Broz concluded by stating that the Corporation's fund balance is $4,094,442.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Leslie Herndon, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold
ABSENT:	Mark Campbell

A. Minutes Approval

1. Tuesday, July 08, 2014

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 3129)

Presentation by Mr. Jay Knight regarding upgrades to the west entrance to the City of Liberty, and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Broz reported that he was approached by Clayton Bracey, Precision Lawns, regarding a project to upgrade the west entrance to the City of Liberty. A presentation was made by Mr. Bracey and Jay Knight regarding a landscape plan depicting the various types of vegetation and foliage proposed. Lengthy discussion was held regarding plant descriptions, crepe myrtles in the Hwy. 90 median, maintenance, various costs and other related issues.

The Board's consensus was to put this project out for proposals, to give others the opportunity to participate.

RESULT:	**NO ACTION TAKEN**

2. LCDC Corporation Action 2014-11

Discussion of proposed hike and bike trails in the City, and take any action deemed necessary.

COMMENTS - Current Meeting:

The Liberty Bike Club addressed the Board regarding a project to create bike routes and related signage, in the City of Liberty. Laurie Gonzales, Trinity River National Wildlife Refuge biologist, working with the bike club, detailed the proposed bicycle routes, crossings, signage and other issues related to this project.

After further discussion of the routes, map review, and related topics, a motion was made that LCDC agrees to pay for the supplies presented, at a cost of $4,244.00, that this request be presented to City Council, and that the City join in the project by providing the necessary labor.

Also, relating to hike and bike trails, Ms. Gonzales further reported that the Trinity River National Wildlife Refuge is constructing a boardwalk through the refuge to serve as a walking trail. Ms. Gonzales has received $85,000 in funding to complete this "Crosswalks to Boardwalks" Project. However, after believing that the project was 100% funded, it was brought to her attention that soil testing samples would need to be collected. These samples will provide estimated geotechnical soil parameters required for design of the Diamond Pier Pin Foundation system for the boardwalk. Cost of the services for testing, to be provided by Terracon Consultants, is $3,250.00.

A motion was made by Board Member Herndon, seconded by Board Member Norwood authorizing the Liberty Community Development Corporation to fund the cost of the geotechnical services for this project, at a cost of $3,250.00.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Leslie Herndon, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold
ABSENT:	Mark Campbell

3. LCDC Corporation Action (ID # 3131)

Discussion of proposal for placement of Way-Finding signage and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz led a discussion regarding proposed way-finding signage to be located in the City of Liberty. Discussion included signage on Hwy. 90 pointing to other areas of interest in the City, to include the Municipal Park, downtown area, courthouse, and other community attractions.

Mr. Broz will bring this topic to a future meeting, to include specific proposed signage and project costs.

RESULT:	**NO ACTION TAKEN**

4. LCDC Corporation Action (ID # 3132)

Discussion of downtown lighting grant and other downtown electric upgrades, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz requested that this agenda item be passed on, as he is awaiting additional information and working on a grant with better funding.

RESULT:	**NO ACTION TAKEN**

5. LCDC Resolution 2014-2

Consider a Resolution in support of a boat ramp grant, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported on a Resolution supporting a grant application for a new boat ramp to be located on the east side of the Trinity River, on the north side of the bridge. Mr. Broz presented a map of the location and a conceptual project budget. This is a 75/25 matching grant, with a proposed project cost of approximately $666,666.00. Other entities to be involved in the grant are the City of Liberty, Port of Liberty, and Chambers-Liberty Counties Navigation District. If the State awards the bid in the amount of $500,000 (75%), a total of $166,666 remains for the various entities to fund. Mr. Broz also stated that this property would need to be purchased and the property owner is willing to negotiate, should the grant be received.

A motion was made to support the grant application to Texas Parks and Wildlife for a boating access facility.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Arnold, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold
ABSENT:	Mark Campbell

6. LCDC Corporation Action (ID # 3134)

Discussion of billboard advertising on Hwy. 90, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that in the past, the LCDC Board had considered placement of a billboard on Hwy. 90 to promote the City of Liberty. Mr. Broz presented a cost of $1,350.00 per month, from Gilbreath Outdoor Advertising, for a billboard on Hwy. 90, just east of FM 2100. An agreement with Gilbreath would require an expenditure of $16,200 annually.

After lengthy discussion regarding the use of billboards, artwork, location, and that these proposed funds could be used in a better manner to promote the City, the Board's consensus was not to use billboard signage.

RESULT:	**NO ACTION TAKEN**

VI. ADJOURNMENT

A. Motion To: Adjourn

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary