The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 6, 2015 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Absent	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3179)

Project Updates - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz presented a powerpoint of city projects to include landscaping upgrades to the monument area, at the west entrance to the City, and additional tree plantings in the Hwy. 90 median. The powerpoint also included aerial views of the new street project construction, drainage, and locations for the lift station and future retention pond. Lengthy discussion was held regarding various drainage concerns. Mr. Broz concluded by stating that Ms. Charlotte Warner had been retained as the City's Project Inspector for the Street Project.

B. LCDC Information Item (ID # 3180)

Financial Report - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the Corporation's financial status ending November 30, 2014. Mr. Broz stated the fund balance is $3.8 million, with no funds yet expended for the street project. Mr. Broz reviewed various revenues and expenditures and concluded by stating that sales tax revenues are on target with budgeted amounts.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, November 18, 2014

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 3181)

Presentation by Steve Startzell, National Sign Plazas, regarding development of a Wayfinding Sign Program, and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Steve Starzell, National Sign Plazas, addressed Council regarding a wayfinding signage program and its benefits which include creating a sense of community. Discussed were various related issues including:

- Planning and branding
- Setting goals
- Working with Texas Department of Transportation
- Signage materials
- Phasing schedule
- Locations

Further discussion involved minimum number of signs for most exposure, a design plan at a cost of approximately $15,000 with an expenditure of $2000-3500 for each sign. After lengthy discussion of the signage program no action was taken.

ATTACHMENTS:

- Wayfinding Signage Info (PDF)

RESULT: NO ACTION TAKEN

2. LCDC Resolution 2015-1

Consider a Resolution authorizing an amendment to the budget for the Fiscal Year ending September 30, 2015, in regard to expenditures for upgrades to the monument at the west entrance to the City.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the budget amendment relates to the landscape upgrade of the monument area at the west entrance to the City, whereby enhancing the public space where residents and visitors pass daily. This landscaping was completed by Precision Lawns for a cost of $5,768.23. Motion was made to approve the budget amendment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Leslie Herndon, Board Member
SECONDER:	David Arnold, Board Member
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

3. LCDC Resolution 2015-2

Consider a Resolution authorizing an amendment to the budget for the Fiscal Year ending September 30, 2015, in regard to expenditures for additional plantings in the Hwy. 90 median.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the budget amendment relates to additional plantings of crepe myrtle trees in the Hwy. 90 median, preserving and enhancing the current landscape design. This landscaping upgrade was completed by Precision Lawns for a cost of $11,940.00. Motion was made to approve the budget amendment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	David Arnold, Board Member
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

4. LCDC Resolution 2015-3

Consider a Resolution authorizing an amendment to the budget for Fiscal Year ending September 30, 2015, in regard to an expenditure for geotechnical services for the Trinity River National Wildlife Refuge “Crosswalks to Boardwalks” Project.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the budget amendment relates to geotechnical services for the Trinity River National Wildlife Refuge "Crosswalks to Boardwalks" Project. These services provided soil testing for the pier foundation system for the boardwalk, and was conducted by Terracon Consultants at a cost of $3,250.00. This project promotes tourism, while encouraging outdoor recreation and wildlife awareness. Motion was made to approve the budget amendment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, David Arnold
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Corporation, the meeting was adjourned at 6:58 P.M.

Dennis Beasley, President

ATTEST:

Dianne Tidwell, City Secretary