# The City of Liberty

## Liberty Community Development Corporation

**Meeting**

**~ Agenda ~**

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

**Tuesday, March 3, 2015** | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

## I. CALL TO ORDER

| Attendee Name | Present | Absent | Late | Arrival |
|---|---|---|---|---|
| President Dennis Beasley | ☐ | ☐ | ☐ | |
| Vice-President Mike McCarty | ☐ | ☐ | ☐ | |
| Board Member Louie Potetz | ☐ | ☐ | ☐ | |
| Board Member Barbara Norwood | ☐ | ☐ | ☐ | |
| Board Member Leslie Herndon | ☐ | ☐ | ☐ | |
| Board Member David Arnold | ☐ | ☐ | ☐ | |
| Board Member Mark Campbell | ☐ | ☐ | ☐ | |
| General Manager Gary Broz | ☐ | ☐ | ☐ | |
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## II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

## III. PRESENTATIONS / REPORTS

**A. LCDC Information Item (ID # 3217)**

Project Updates - Gen. Mgr. Gary Broz

**B. LCDC Information Item (ID # 3218)**

Financial Report - Gen. Mgr. Gary Broz

## IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

***A. Minutes Approval***

**1.** Tuesday, January 06, 2015

# V. REGULAR AGENDA

### *A. Regular Session*

**1. LCDC Corporation Action (ID # 3219)**

Consider names for the Lakeland to Bypass Connector Project, and take any action deemed necessary.

# VI. ADJOURNMENT

**A. Motion To:** Adjourn

***CERTIFICATION***

*I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 27th day of February, 2015 at 3:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.*

___________________________________

*Dianne Tidwell, Corp. Secretary*

***NOTICE***

*In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.*

*I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of _____________________, 2015.*

**The City of Liberty**
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 03/03/15 06:00 PM

Department: Administration
Category: LCDC Reports

## LCDC INFORMATION ITEM (ID # 3217)

DOC ID: 3217

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**The City of Liberty**
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 03/03/15 06:00 PM

Department: Administration
Category: LCDC Reports

## LCDC INFORMATION ITEM (ID # 3218)

DOC ID: 3218

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# The City of Liberty
## Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

## Meeting

## ~ Minutes ~

Dianne Tidwell
City Secretary
(936) 336-3684

**Tuesday, January 6, 2015** **6:00 PM** **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

## I. CALL TO ORDER

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Dennis Beasley | President | Present | |
| Mike McCarty | Vice-President | Absent | |
| Louie Potetz | Board Member | Present | |
| Barbara Norwood | Board Member | Present | |
| Leslie Herndon | Board Member | Present | |
| David Arnold | Board Member | Present | |
| Mark Campbell | Board Member | Present | |
| Gary Broz | General Manager | Present | |
| Dianne Tidwell | City Secretary | Present | |
| Randy Gunter | City Attorney | Present | |

## II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

## III. PRESENTATIONS / REPORTS

### A. LCDC Information Item (ID # 3179)

Project Updates - Gen. Mgr. Gary Broz

**COMMENTS - Current Meeting:**

General Manager Gary Broz presented a powerpoint of city projects to include landscaping upgrades to the monument area, at the west entrance to the City, and additional tree plantings in the Hwy. 90 median. The powerpoint also included aerial views of the new street project construction, drainage, and locations for the lift station and future retention pond. Lengthy discussion was held regarding various drainage concerns. Mr. Broz concluded by stating that Ms. Charlotte Warner had been retained as the City's Project Inspector for the Street Project.

### B. LCDC Information Item (ID # 3180)

Financial Report - Gen. Mgr. Gary Broz

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported on the Corporation's financial status ending November 30, 2014. Mr. Broz stated the fund balance is $3.8 million, with no funds yet expended for the street project. Mr. Broz reviewed various revenues and expenditures and concluded by stating that sales tax revenues are on target with budgeted amounts.

# IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

### *A. Minutes Approval*

**1.** Tuesday, November 18, 2014

# V. REGULAR AGENDA

### *A. Regular Session*

**1. LCDC Corporation Action (ID # 3181)**

Presentation by Steve Startzell, National Sign Plazas, regarding development of a Wayfinding Sign Program, and take any action deemed necessary.

**COMMENTS - Current Meeting:**

Mr. Steve Starzell, National Sign Plazas, addressed Council regarding a wayfinding signage program and its benefits which include creating a sense of community. Discussed were various related issues including:

- Planning and branding
- Setting goals
- Working with Texas Department of Transportation
- Signage materials
- Phasing schedule
- Locations

Further discussion involved minimum number of signs for most exposure, a design plan at a cost of approximately $15,000 with an expenditure of $2000-3500 for each sign. After lengthy discussion of the signage program no action was taken.

**ATTACHMENTS:**

- Wayfinding Signage Info (PDF)

| | |
|---|---|
| **RESULT:** | **NO ACTION TAKEN** |

**2. LCDC Resolution 2015-1**



Minutes Acceptance: Minutes of Jan 6, 2015 6:00 PM (Minutes Approval)

Consider a Resolution authorizing an amendment to the budget for the Fiscal Year ending September 30, 2015, in regard to expenditures for upgrades to the monument at the west entrance to the City.

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported that the budget amendment relates to the landscape upgrade of the monument area at the west entrance to the City, whereby enhancing the public space where residents and visitors pass daily. This landscaping was completed by Precision Lawns for a cost of $5,768.23. Motion was made to approve the budget amendment.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Leslie Herndon, Board Member |
| **SECONDER:** | David Arnold, Board Member |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

### 3. LCDC Resolution 2015-2

Consider a Resolution authorizing an amendment to the budget for the Fiscal Year ending September 30, 2015, in regard to expenditures for additional plantings in the Hwy. 90 median.

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported that the budget amendment relates to additional plantings of crepe myrtle trees in the Hwy. 90 median, preserving and enhancing the current landscape design. This landscaping upgrade was completed by Precision Lawns for a cost of $11,940.00. Motion was made to approve the budget amendment.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Barbara Norwood, Board Member |
| **SECONDER:** | David Arnold, Board Member |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

### 4. LCDC Resolution 2015-3

Consider a Resolution authorizing an amendment to the budget for Fiscal Year ending September 30, 2015, in regard to an expenditure for geotechnical services for the Trinity River National Wildlife Refuge “Crosswalks to Boardwalks” Project.

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported that the budget amendment relates to geotechnical services for the Trinity River National Wildlife Refuge "Crosswalks to Boardwalks" Project. These services provided soil testing for the pier foundation system for the boardwalk, and was conducted by Terracon Consultants at a cost of $3,250.00. This project promotes tourism, while encouraging outdoor recreation and wildlife awareness. Motion was made to approve the budget amendment.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Barbara Norwood, David Arnold |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

# VI. ADJOURNMENT

**A. Motion To:** Adjourn

**COMMENTS - Current Meeting:**

There being no further business before the Corporation, the meeting was adjourned at 6:58 P.M.

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary

**The City of Liberty**
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 03/03/15 06:00 PM

Department: Administration
Category: Street Extension

## LCDC CORPORATION ACTION (ID # 3219)

DOC ID: 3219

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