The City of Liberty

Liberty Community Development Corporation

Meeting

~ Agenda ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 7, 2015	**6:00 PM**	**City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Dennis Beasley	☐	☐	☐	
Vice-President Mike McCarty	☐	☐	☐	
Board Member Louie Potetz	☐	☐	☐	
Board Member Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
Board Member Mark Campbell	☐	☐	☐	
General Manager Gary Broz	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3294)

Project Updates - Gen. Mgr. Gary Broz

B. LCDC Information Item (ID # 3295)

Finance Report - Gen. Mgr. Gary Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, June 02, 2015

2. Tuesday, June 09, 2015

V. REGULAR AGENDA

A. Regular Session

1. LCDC Public Hearing (ID # 3296)

Public Hearing to discuss providing financial assistance to Lee College, Baytown, Texas for creation of the Lee College Education Center, to be located on the Hwy. 146 Bypass.

- Notice of Project-Lee College (PDF)

2. LCDC Corporation Action (ID # 3297)

Discussion of the Lee College Education Center Agreement, and take any action deemed necessary.

3. LCDC Corporation Action (ID # 3298)

Discussion of the LCDC Fiscal Year 2015-2016 Budget, and take any action deemed necessary.

VI. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 2nd day of July, 2015 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

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Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________________, 2015.

The City of Liberty

Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 07/07/15 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3294)

DOC ID: 3294

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 07/07/15 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3295)

DOC ID: 3295

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The City of Liberty
Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Meeting

~ Minutes ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 2, 2015 **6:00 PM** **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Absent	
Mark Campbell	Board Member	Absent	
Gary Broz	General Manager	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3262)

Project Updates - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported on varied correspondence and, contacts made, in regard to economic development.

B. LCDC Information Item (ID # 3263)

Finance Report - Gen. Mgr. Gary Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the Corporation's financials ending April 30, 2015. Mr. Broz reviewed the various revenues and expenditures and stated that the current cash in bank, as of this date, is $1,748,104.00.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon
ABSENT:	David Arnold, Mark Campbell

A. Minutes Approval

1. Tuesday, March 03, 2015

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2015-5

Discussion with Dr. Dennis Brown, Lee College President, regarding options for the College's use of the Alternative School located on the Hwy. 146 Bypass, and take any action deemed necessary.

COMMENTS - Current Meeting:

Dr. Dennis Brown, Lee College President, Baytown, Texas was present to request funding of the Lee College Education Center-South Liberty County, in the amount of $191,359.90. Mr. Brown reported that the contribution would assist in covering costs of computers, lab equipment, renovations and trainers. President Brown stated that he will also be pursuing funding for the Education Center from STEM Grants and the Houston Endowment, and ExxonMobil. President Brown explained that the College would be partnering with five area school districts (Liberty, Dayton, Hardin, Hull-Daisetta and Anahuac) to bring this project to fruition. The initial courses offered at the facility will include dual-credit courses in process technology, electrical technology and computer-aided drafting and design. Future plans include expanding course offerings to have classes available not only to high school students but also adults.

After lengthy discussion of the project and its goals, LCDC's participation and complimentary comments from City of Liberty Mayor Carl Pickett and LISD Supt. Cody Abshier, a motion was made to approve the expenditure of $191,359.90 for the Lee College Education Center-South Liberty County.

RESULT:	**APPROVED [4 TO 1]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Dennis Beasley, Mike McCarty, Barbara Norwood, Leslie Herndon
NAYS:	Louie Potetz
ABSENT:	David Arnold, Mark Campbell

2. LCDC Corporation Action 2015-4

Consider approval of Change Order Numbers 2, 3, 6, 7 and 8 regarding the Lakeland to Bypass Connector Project, and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Tommy Kuykendahl, CivilCorp Engineers, presented and detailed the following Change Orders related to the Lakeland to Bypass Connector Project as follows:

#2 - Revise subgrade treatment based on Terracon Report	$51,291.25 - additional cost
#3 - Lift station regrading and add drain pipe	$ 8,012.25 - additional cost
#6 - Addition of Lakeland WW Line & manhole replacement	$39,175.00 - additional cost
#7 - Pavement tie-in at SH 146 Bypass	$13,458.00 - additional cost
#8 - Tie-in at Lakeland (Cem Stabe & Asph)	$11,395.00 - deduction
#10 - Calendar Days - Change due to rainfall	

Mr. Kuykendahl reviewed in detail these change orders and those previously approved. A motion was made to approve the change orders as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon
ABSENT:	David Arnold, Mark Campbell

3. LCDC Corporation Action (ID # 3266)

Discussion of proposed environmental study and related costs, and take any action deemed necessary.

COMMENTS - Current Meeting:

Brief discussion was held regarding a proposal for delineation of waters, to include wetlands, and jurisdictional determination for a proposed 314.92 development park site. No action was taken.

RESULT: NO ACTION TAKEN

VI. ADJOURNMENT

A. Motion To: Adjourn

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary

The City of Liberty

Liberty Community Development Corporation

Annual Meeting

~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 9, 2015 | **5:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Absent	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

III. REGULAR AGENDA

A. Regular Session

1. LCDC Information Item (ID # 3268)

Oath of Office to be administered to re-appointed Board Members.

COMMENTS - Current Meeting:

Municipal Court Judge Mike Little issued the Oath of Office to re-appointed Board Members Leslie Herndon, David Arnold and Mark Campbell.

2. LCDC Corporation Action 2015-2

Board of Directors to elect a President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

Board Member Mike McCarty nominated Dennis Beasley to serve as President of the Liberty

Community Development Corporation. There were no other nominations. Mr. Beasley was re-elected President by acclamation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Leslie Herndon, Board Member
AYES:	Beasley, McCarty, Potetz, Herndon, Arnold, Campbell
ABSENT:	Barbara Norwood

3. LCDC Corporation Action 2015-3

Board of Directors to elect a Vice-President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

Board Member David Arnold made a motion to keep the same slate of officers, with Board Member Dennis Beasley nominating Mike McCarty for Vice-President. There were no other nominations. Mr. Beasley seconded the motion and Mr. McCarty was re-elected Vice-President by acclamation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Arnold, Board Member
SECONDER:	Dennis Beasley, President
AYES:	Beasley, McCarty, Potetz, Herndon, Arnold, Campbell
ABSENT:	Barbara Norwood

IV. ADJOURNMENT

A. Motion To: Adjourn

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 07/07/15 06:00 PM

Department: Administration
Category: LCDC Proposed Projects

LCDC PUBLIC HEARING (ID # 3296)

DOC ID: 3296

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CITY OF LIBERTY TEXAS First City on the Trinity

NOTICE OF INTENT TO UNDERTAKE A PROJECT and NOTICE OF PUBLIC HEARING ON THE PROPOSED PROJECT AND EXPENDITURES OF THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION

NOTICE IS HEREBY GIVEN that the Liberty Community Development Corporation (the "Corporation), is a non-profit corporation created pursuant to the Development Corporation Act of 1979, Article §5190.6, Vernon's Texas Civil Statutes, as amended, now codified as Local Government Code, Title 12, (the "Act) intends to undertake "the following project:

Provide financial assistance to Lee College, Baytown, Texas for creation of an Education Center at the site of the vacant Alternative School, located on the Hwy. 146 Bypass, Liberty, Texas.

The Corporation will pay the costs of such project in the amount of $191,359.90, from available cash derived from the one-half of one percent sales and use tax collected for the Corporation.

A public hearing on the proposed expenditure of funds for such project will be held by the Board of Directors of the Liberty Community Development Corporation during a meeting to be held at 6:00 p.m. on Tuesday, July 7, 2015 at the City Council Chambers, Liberty City Hall, located at 1829 Sam Houston, Liberty, Texas 77575.

All interested persons are invited to attend the hearing to express their views with respect to the project. The public hearing site is wheelchair accessible, with parking available on the west side of the building.

Dianne Tidwell

Dianne Tidwell
Corporation Secretary

Publication Date:
June 11, 2015

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 07/07/15 06:00 PM
Department: Administration
Category: LCDC Agreements

LCDC CORPORATION ACTION (ID # 3297)

DOC ID: 3297

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The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 07/07/15 06:00 PM

Department: Administration
Category: LCDC Budget Matters

LCDC CORPORATION ACTION (ID # 3298)

DOC ID: 3298

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