# The City of Liberty

## Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

**Meeting**

**~ Minutes ~**

Dianne Tidwell
City Secretary
(936) 336-3684

**Tuesday, October 6, 2015** | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

## I. CALL TO ORDER

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Dennis Beasley | President | Present | |
| Mike McCarty | Vice-President | Absent | |
| Louie Potetz | Board Member | Present | |
| Barbara Norwood | Board Member | Present | |
| Leslie Herndon | Board Member | Present | |
| David Arnold | Board Member | Present | |
| Mark Campbell | Board Member | Present | |
| Gary Broz | General Manager | Present | |
| Dianne Tidwell | Corp. Secretary | Present | |

## II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

There were no guests and visitors.

## III. PRESENTATIONS / REPORTS

### A. LCDC Information Item (ID # 3368)

Project Updates - Gen. Mgr., G. Broz

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported that 1) the new street opens this week, 2) he and President Beasley attended "Hot on Houston" where contacts were made with developers, investment bankers, and obtained information and leads on residential development 3) cars in the old Wal-Mart parking lot have been removed 4) work on the new restaurant, Hacienda San Lorenzo, is progressing and 5) a new title company, Capital Title, has located next to Jax Restaurant on Main Street.

Mr. Broz continued by reporting on other recent economic development activities and information.

### B. LCDC Information Item (ID # 3369)

Financial Report - Gen. Mgr., G. Broz

**COMMENTS - Current Meeting:**

General Manager Gary Broz reviewed the revenues and expenditures of the Corporation ending August 31, 2015 stating that there is $1,869,000 cash in bank, $2.2 million was transferred to the road project, Corporation expenditures have included the street project, funds for the Lee College-South Liberty County Education Center and the Fire Department tanker truck.

# IV. CONSENT AGENDA

| | |
|---|---|
| **RESULT:** | **APPROVED [5 TO 0]** |
| **MOVER:** | David Arnold, Board Member |
| **SECONDER:** | Louie Potetz, Board Member |
| **AYES:** | Beasley, Potetz, Herndon, Arnold, Campbell |
| **ABSTAIN:** | Barbara Norwood |
| **ABSENT:** | Mike McCarty |

## *A. Minutes Approval*

**1.** Tuesday, August 04, 2015

**2.** Tuesday, September 01, 2015

# V. REGULAR AGENDA

## *A. Regular Session*

### 1. LCDC Corporation Action 2015-8

Consider approval of the first amendment to the Grant Agreement for Business & Commerce Through Education Development-Lee College, and take any action deemed necessary.

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported on the contract amendment that clarifies the allocation of LCDC grant funds to Lee College. The original agreement stipulates funds to be spent on technology equipment (compters, labs, etc.). This amendment reallocates the same funds to be spent not only on equipment, but also a portion on technology improvements to the facility.

After brief discussion, a motion was made to approve the amendment to the Grant Agreement for Business & Commerce Through Education Development, with Lee College.

**ATTACHMENTS:**

- Amendment to Grant Agreement-Lee College (PDF)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Louie Potetz, Board Member |
| **SECONDER:** | Leslie Herndon, Board Member |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

### 2. LCDC Corporation Action 2015-9

Consider purchase of the residence at the Liberty Municipal Airport, and take any action deemed necessary.

**COMMENTS - Current Meeting:**

General Manager Gary Broz requesting authorization to purchase the manufactured home located at the Liberty Municipal Airport, from the previous Airport Manager. Mr. Broz reported that the current value of the structure is $45,500, but it can be purchased for $36,300. Mr. Broz stated his intent is to use this as an incentive for the next airport manager, for use as a residence to also include furnishing the utilities.

After brief discussion of the privately owned structure located on City property, a motion was made to approve the purchase, subject to legal counsel's approval.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | David Arnold, Board Member |
| **SECONDER:** | Barbara Norwood, Board Member |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

### 3. LCDC Corporation Action 2015-10

Consider approval of Change Orders Nos. 4 and 5 for the Lakeland to Bypass Connector Project, and take any action deemed necessary.

**COMMENTS - Current Meeting:**

General Manager Gary Broz reported on two change orders to the street project as follows, said project being approximately $41,000 under budget:

Change Order #4 - additional earth work to improve site drainage - $12,471.00

Change Order #5 - various electrical work - $55,350.61.

A motion was made to approve the two change order, as presented.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Barbara Norwood, Board Member |
| **SECONDER:** | David Arnold, Board Member |
| **AYES:** | Beasley, Potetz, Norwood, Herndon, Arnold, Campbell |
| **ABSENT:** | Mike McCarty |

### *B. Executive Session*

Deliberation Regarding Economic Development Negotiation. Gov. Code §551.087.

An Executive Session was not held as General Manager, Gary Broz, included Executive Session information with the Project Reports as there were no guests/visitors in the audience.

### *C. Reconvene into Regular Session*

## VI. ADJOURNMENT

**A. Motion To:** Adjourn

**COMMENTS - Current Meeting:**

There being no further business before the Corporation, the meeting was adjourned at 6:31 p.m.

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary