



The City of Liberty
Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Meeting
~ Agenda ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 5, 2016

6:00 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Dennis Beasley	☐	☐	☐	
Vice-President Mike McCarty	☐	☐	☐	
Board Member Louie Potetz	☐	☐	☐	
Board Member Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
Board Member Mark Campbell	☐	☐	☐	
General Manager Gary Broz	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3421)

Financial Report - General Mgr. Gary Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, October 06, 2015

V. REGULAR AGENDA**A. Regular Session****1. LCDC Corporation Action (ID # 3422)**

Consider an appointment to the Liberty County Economic Development Committee.

2. LCDC Corporation Action (ID # 3423)

Discuss completed Lakeland to Bypass Connector Project (street project) and take any action deemed necessary.

3. LCDC Corporation Action (ID # 3424)

Discuss future Corporation projects and activities, and take any action deemed necessary.

VI. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 29th day of December, 2015 at 11:00 a.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2015.



The City of Liberty
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1829 Sam Houston Street
Liberty, TX 77575

3.A

Meeting: 01/05/16 06:00 PM

Department: Administration
Category: LCDC Financial Issues

LCDC INFORMATION ITEM (ID # 3421)

DOC ID: 3421



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Meeting

~ Minutes ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, October 6, 2015

6:00 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Absent	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp. Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

There were no guests and visitors.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3368)

Project Updates - Gen. Mgr., G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported that 1) the new street opens this week, 2) he and President Beasley attended "Hot on Houston" where contacts were made with developers, investment bankers, and obtained information and leads on residential development 3) cars in the old Wal-Mart parking lot have been removed 4) work on the new restaurant, Hacienda San Lorenzo, is progressing and 5) a new title company, Capital Title, has located next to Jax Restaurant on Main Street.

Mr. Broz continued by reporting on other recent economic development activities and information.

Minutes Acceptance: Minutes of Oct 6, 2015 6:00 PM (Minutes Approval)

B. LCDC Information Item (ID # 3369)

Financial Report - Gen. Mgr., G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reviewed the revenues and expenditures of the Corporation ending August 31, 2015 stating that there is \$1,869,000 cash in bank, \$2.2 million was transferred to the road project, Corporation expenditures have included the street project, funds for the Lee College-South Liberty County Education Center and the Fire Department tanker truck.

IV. CONSENT AGENDA

RESULT:	APPROVED [5 TO 0]
MOVER:	David Arnold, Board Member
SECONDER:	Louie Potetz, Board Member
AYES:	Beasley, Potetz, Herndon, Arnold, Campbell
ABSTAIN:	Barbara Norwood
ABSENT:	Mike McCarty

A. Minutes Approval

1. Tuesday, August 04, 2015
2. Tuesday, September 01, 2015

V. REGULAR AGENDA**A. Regular Session****1. LCDC Corporation Action 2015-8**

Consider approval of the first amendment to the Grant Agreement for Business & Commerce Through Education Development-Lee College, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported on the contract amendment that clarifies the allocation of LCDC grant funds to Lee College. The original agreement stipulates funds to be spent on technology equipment (computers, labs, etc.). This amendment reallocates the same funds to be spent not only on equipment, but also a portion on technology improvements to the facility.

After brief discussion, a motion was made to approve the amendment to the Grant Agreement for Business & Commerce Through Education Development, with Lee College.

ATTACHMENTS:

- Amendment to Grant Agreement-Lee College (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Board Member
SECONDER:	Leslie Herndon, Board Member
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

2. LCDC Corporation Action 2015-9

Consider purchase of the residence at the Liberty Municipal Airport, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz requesting authorization to purchase the manufactured home located at the Liberty Municipal Airport, from the previous Airport Manager. Mr. Broz reported that the current value of the structure is \$45,500, but it can be purchased for \$36,300. Mr. Broz stated his intent is to use this as an incentive for the next airport manager, for use as a residence to also include furnishing the utilities.

After brief discussion of the privately owned structure located on City property, a motion was made to approve the purchase, subject to legal counsel's approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

3. LCDC Corporation Action 2015-10

Consider approval of Change Orders Nos. 4 and 5 for the Lakeland to Bypass Connector Project, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported on two change orders to the street project as follows, said project being approximately \$41,000 under budget:

Change Order #4 - additional earth work to improve site drainage - \$12,471.00

Change Order #5 - various electrical work - \$55,350.61.

A motion was made to approve the two change order, as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Norwood, Board Member
SECONDER:	David Arnold, Board Member
AYES:	Beasley, Potetz, Norwood, Herndon, Arnold, Campbell
ABSENT:	Mike McCarty

B. Executive Session

Deliberation Regarding Economic Development Negotiation. Gov. Code §551.087.

An Executive Session was not held as General Manager, Gary Broz, included Executive Session information with the Project Reports as there were no guests/visitors in the audience.

C. Reconvene into Regular Session

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Corporation, the meeting was adjourned at 6:31 p.m.

Dennis Beasley, President

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Oct 6, 2015 6:00 PM (Minutes Approval)



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5.A.1

Meeting: 01/05/16 06:00 PM

Department: Administration
Category: LCDC Board Appointments

LCDC CORPORATION ACTION (ID # 3422)

DOC ID: 3422



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5.A.2

Meeting: 01/05/16 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 3423)

DOC ID: 3423



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5.A.3

Meeting: 01/05/16 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 3424)

DOC ID: 3424