The City of Liberty

Liberty Community Development Corporation

Meeting

~ Agenda ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, August 16, 2016 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Dennis Beasley	☐	☐	☐	
Vice-President Mike McCarty	☐	☐	☐	
Board Member Louie Potetz	☐	☐	☐	
Board Member Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
Board Member Mark Campbell	☐	☐	☐	
General Manager Gary Broz	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3588)

Project Updates - Gen. Mgr. G. Broz

B. LCDC Information Item (ID # 3589)

Finance Report - Gen. Mgr. G. Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, June 21, 2016

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 3590)

Presentation by representatives of the Liberty ISD Education Foundation regarding the 2017 Liberty Freedom Ride, and take any action deemed necessary.

2. LCDC Corporation Action (ID # 3591)

Consider a request from Liberty County to place temporary buildings on the former Mercy Hospital property for use as office space, and take any action deemed necessary.

3. LCDC Corporation Action (ID # 3592)

Consider an expenditure for downtown sidewalk improvements, and take any action deemed necessary.

4. LCDC Corporation Action (ID # 3593)

Discussion of the levee in regard to floodplain mapping, and take any action deemed necessary.

5. LCDC Work Session (ID # 3594)

Discussion and review of the LCDC proposed Fiscal Year 2016-2017 Budget.

6. LCDC Corporation Action (ID # 3595)

Consider participation, with Texas Parks & Wildlife, in the construction of a new boat ramp on the Trinity River, and take any action deemed necessary.

7. LCDC Corporation Action (ID # 3596)

Consider improvements to the walking trail at the Liberty Municipal Park, and take any action deemed necessary.

VI. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 12th day of August, 2016 at 12:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

_____

Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2016.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3588)

DOC ID: 3588

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 3589)

DOC ID: 3589

.

The City of Liberty

Liberty Community Development Corporation

Annual Meeting

~ Minutes ~

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 21, 2016 **6:00 PM** **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Present	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

There were no guests or visitors.

III. ITEMS OF INTEREST

There were no Board Member comments.

IV. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3541)

Project Updates - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the Lee College South Liberty County Campus recently held two separate grand openings for their new facility in the City of Liberty. Mr. Broz stated that this excellent educational facility, with first class equipment, is a huge asset to the community and area residents.

Minutes Acceptance: Minutes of Jun 21, 2016 6:00 PM (Minutes Approval)

Mr. Broz further reported that there are currently six (6) new homes under construction in the City.

B. LCDC Information Item (ID # 3542)

Financial Report - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz conveyed to the Board information regarding the revenues and expenditures of the Corporation, for the month ending May 31, 2016. Mr. Broz reported that the Corporation fund balance is $2,250,000.00, with revenues representing 67% of the budgeted amount.

V. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

A. Minutes Approval

1. Tuesday, May 03, 2016

2. Tuesday, May 17, 2016

VI. REGULAR AGENDA

A. Regular Session

1. LCDC Information Item (ID # 3543)

Oath of Office to be administered to re-appointed Board Members.

COMMENTS - Current Meeting:

Mayor Carl Pickett administered the Oath of Office to re-appointed Board Members Dennis Beasley, Mike McCarty, Barbara Norwood and Louie Potetz.

2. LCDC Corporation Action 2016-4

Board of Directors to elect a President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

A motion was made to re-elect Dennis Beasley as President of the Liberty Community

Minutes Acceptance: Minutes of Jun 21, 2016 6:00 PM (Minutes Approval)

Development Corporation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike McCarty, Vice-President
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

3. LCDC Corporation Action 2016-5

Board of Directors to elect a Vice-President of the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

A motion was made to re-elect, by acclamation, Mike McCarty as Vice-President of the Liberty Community Development Corporation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Board Member
SECONDER:	Dennis Beasley, President
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

4. LCDC Resolution 2016-1

Consider a Resolution authorizing an amendment to the budget for Fiscal Year ending September 30, 2016, in regard to an expenditure for improvements to the Ruth Canfield Rotary Pocket Park and the Magnolia Street Pocket Park.

COMMENTS - Current Meeting:

General Manager Gary Broz stated that the proposed budget amendment relates to the Board's previously approved expenditure of $81,200 for Phase I improvements to the Ruth Canfield Rotary Pocket Park and the Magnolia Street Pocket Park. Mr. Broz further stated that a new line item in the budget will be included for easy reference.

A motion was made to approve the resolution / budget amendment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Leslie Herndon, Board Member
SECONDER:	Barbara Norwood, Board Member
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

5. LCDC Corporation Action 2016-6

Consider an expenditure of funds for a Liberty Municipal Airport drainage project, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz explained that water stands between the runway and taxiway, undermining both, at the Liberty Municipal Airport. Mr. Broz reviewed the proposed drainage project to place a new ditch to the south with the addition of a culvert, and direct

Minutes Acceptance: Minutes of Jun 21, 2016 6:00 PM (Minutes Approval)

the water to drain a different direction. Mr. Broz continued by stating that this is a TxDOT Aviation Capital Improvement 90/10 Project, the total project cost being $656,080. The City's portion is $65,608 with a project completion time of 6-8 months.

After further discussion of the project details, a motion was made to approve the expenditure for the Liberty Municipal Airport Drainage Project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Arnold, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Potetz, Norwood, Herndon, Arnold, Campbell

6. LCDC Corporation Action (ID # 3548)

Discussion of current and future Corporation projects, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported that the City is continuing its economic development efforts and working to bring developers to our community. Discussion was held regarding realtors and developers, needed housing and new home construction. Mr. Broz stated that currently six (6) new homes are under construction. Those locations are in Regency Place, Raven Hill Subdivision, Country Club, Featherstone Subdivision and Holly Street.

Mr. Broz concluded by stating management would continue to work diligently to bring growth to the area.

RESULT:	**NO ACTION TAKEN**

VII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Corporation, President Beasley adjourned the meeting at 6:30 p.m.

_____
Dennis Beasley, President

ATTEST:

_____
Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 21, 2016 6:00 PM (Minutes Approval)

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 3590)

DOC ID: 3590

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Miscellaneous

LCDC CORPORATION ACTION (ID # 3591)

DOC ID: 3591

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Miscellaneous

LCDC CORPORATION ACTION (ID # 3592)

DOC ID: 3592

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Miscellaneous

LCDC CORPORATION ACTION (ID # 3593)

DOC ID: 3593

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Budget Issues

LCDC WORK SESSION (ID # 3594)

DOC ID: 3594

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 3595)

DOC ID: 3595

.

The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 08/16/16 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 3596)

DOC ID: 3596

.