1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

Tuesday, January 17, 2017	**6:00 PM**	**City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Mike McCarty	Vice-President	Present	
Louie Potetz	Board Member	Present	
Barbara Norwood	Board Member	Absent	
Leslie Herndon	Board Member	Present	
David Arnold	Board Member	Present	
Mark Campbell	Board Member	Present	
Gary Broz	General Manager	Present	
Dianne Tidwell	Corp Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 3695)

Project Updates - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reported on various activities to include:

- 7 new homes currently under construction in the City
- Preliminary Plat submitted to City for 7 homes at Austin & Holly
- Business prospect for Hwy. 146N
- Plans submitted for 1800 sq. ft. building, near Chili's Restaurant
- Revised plans submitted for hotel at SLOF Rd. And Hwy. 90
- Met with developers at Connect Houston

- Development prospect for Woodsprings Drive
- Boomerang Tube hiring again
- Other current activities.

B. LCDC Information Item (ID # 3696)

Financial Report - Gen. Mgr. G. Broz

COMMENTS - Current Meeting:

General Manager Gary Broz reviewd the blance sheet reflecting the Corporation's fund balance of $2.7 million. Mr. Broz continued by further reviewing Corporation revenues and expenditures.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Leslie Herndon, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Potetz, Herndon, Arnold, Campbell
ABSENT:	Barbara Norwood

A. Minutes Approval

1. Tuesday, August 16, 2016

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2017-1

Discussion regarding engagement of engineering firm for the development of specifications for the proposed Trails Project at the Liberty Municipal Park, and take any action deemed necessary.

COMMENTS - Current Meeting:

General Manager Gary Broz reported on a project to rehabilitate the trail at the Liberty Municipal Park. Mr. Broz presented a proposal from Schaumburg & Polk, Inc. to compile specifications for this project, with an approximate project cost of $375,000. Mr. Broz reviewed a general description of the improvement to be performed on the existing trail to include restoring a smooth overlay surface, correct grades for ADA requirement, concrete crossings to include striping and signage, benches and other related improvements.

A brief discussion was also held regarding improvements to the electric system at the Park, some of which are in the City's electric improvement plan and others to be phased in. Approximate cost is $1 million.

A motion was made to approve the agreement for professional services with Schaumburg & Polk, Inc.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Louie Potetz, Board Member
SECONDER:	Mike McCarty, Vice-President
AYES:	Beasley, McCarty, Potetz, Herndon, Arnold, Campbell
ABSENT:	Barbara Norwood

2. LCDC Corporation Action (ID # 3698)

Discussion of future projects and training.

COMMENTS - Current Meeting:

General Manager Gary Broz discussed various activities with the Board to include:

- Revising the sale package and placing the old Mercy Hospital site on the market
- Waiting on proposal for engineering/design of sidewalks on the east side of downtown, and working with TxDOT to bring this project to fruition
- Sports Elite requesting assistance to open a facility on Main Street
- Children’s clothes shop closing on Sam Houston Street
- Working to obtain grants for completion of the courthouse lighting project
- Working with Greater Houston Partnership on review assistance for grants.

RESULT:	**NO ACTION TAKEN**

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Board, President Beasley adjourned the meeting at 6:30 p.m.

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Dennis Beasley, President

ATTEST:

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Dianne Tidwell, City Secretary