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Dianne Tidwell
City Secretary
(936) 336-3684

The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

Tuesday, October 15, 2019 | **6:00 PM** | **City Council Chambers**

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Present	
Barbara Norwood	Vice-President	Present	
Mark Campbell	Board Member	Present	
David Arnold	Board Member	Present	
Mike Page	Board Member	Present	
Kathrine McCarty	Secretary	Present	
Dan VanDeventer	Board Member	Present	
Tom Warner	General Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen's Forum is reserved for members of the public who would like to address the Corporation Board of Directors regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's Forum for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The Corporation Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Beasley welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. There were no comments.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 4599)

General Manager's Report - Gen. Mgr. T. Warner

COMMENTS - Current Meeting:

General Manager Tom Warner reported on the following:

- New LCDC website is active
- Union Pacific Railroad is in the early design stages to replace the bridge over the Trinity River
- Hwy. 146 Sanitary Sewer Line Extension Project almost complete
- Main “B” Levee repairs rescheduled due to floods from Tropical Depression Imelda
- New signs installed at Golf Course, Airport, and the Canfield and Magnolia Parks
- Restaurant for Golf Course is working on the process to obtain a liquor license
- Recent Shred It event was a success
- Holly Street Drainage and Water Project is 40% complete.

ATTACHMENTS:

- General Manager's Report (DOCX)

B. LCDC Information Item (ID # 4600)

Finance Report - Asst. City Mgr. N. Herrington

COMMENTS - Current Meeting:

Asst. City Mgr./CFO Naomi Herrington reported on the Corporation financials ending August 31, 2019. Ms. Herrington relayed that revenues were at 90% of budgeted amounts and expenditures at 70%. The cash in bank is $2.6 million and the fund balance is $2.9 million.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Barbara Norwood, Vice-President
SECONDER:	David Arnold, Board Member
AYES:	Beasley, Norwood, Campbell, Arnold, Page, McCarty, VanDeventer

A. Minutes Approval

1. Tuesday, September 17, 2019

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2019-24

Consider approval of a grant application submitted for the Downtown Facade Improvement Program, by Ms. Meadow Coward, 334 Main Street.

COMMENTS - Current Meeting:

Asst. City Manager Chris Jarmon reported on an application received for the Corporation's Downtown Facade Improvement Program. Ms. Meadow Coward owns the building at 334 Main Street and desires to upgrade the facade. Ms. Coward has received two bids and requested reimbursement for improvements in accordance with the Program.

Ms. Coward described her project, and following discussion, a motion was made to approve reimbursement for the façade project, at 334 Main Street, up to the maximum amount allowed by the program of $20,000.

ATTACHMENTS:

- Meadow Coward Application (PDF)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Arnold, Board Member
SECONDER:	Barbara Norwood, Vice-President
AYES:	Beasley, Norwood, Campbell, Arnold, Page, McCarty, VanDeventer

2. LCDC Information Item (ID # 4605)

Discussion, led by City Attorney Brandon Davis, regarding new Public Information Act laws (SB 944).

COMMENTS - Current Meeting:

City Attorney Brandon Davis relayed to the Board that information related to public business, on a personal device, is public information. This has always been the case, however, a new law creates criminal liability for employees or Board Members if the records are not maintained. Mr. Davis reviewed the law and options for maintaining this information which includes texts, photos and email.

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Corporation, President Beasley adjourned the meeting at 6:23 p.m.

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Dennis Beasley, President

ATTEST:

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Kathrine McCarty, Corp. Secretary