



The City of Liberty

Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Meeting

~ Minutes ~

April Gilliland
City Secretary
936-336-3684

Tuesday, December 15, 2020

6:00 PM

City Hall - Liberty Center

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on December 15, 2020 at the City Hall - Liberty Center, 1829 Sam Houston Liberty, TX at 6:04 PM by Vice-President Barbara Norwood.

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Absent	
Barbara Norwood	Vice-President	Present	
Mark Campbell	Board Member	Present	
Kathrine McCarty	Secretary	Present	
Dan VanDeventer	Board Member	Present	
Julie Hebert	Board Member	Present	
Michael Dorsett Jr	Board Member	Absent	
Chris Jarmon	Assistant City Manager	Present	
Naomi Herrington	Assistant City Manager / CFO	Present	
Brandon Davis	City Attorney	Present	
April Gilliland	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Vice President Norwood welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Board. Brain and Tiffany Davidson presented the board their marketing plan for revitalizing 1200 Highway 90 (conference center) & 1259 Highway 90 (commercial tomato garden).

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 4983)

General Manager's Report - Projects & Activities -

COMMENTS - Current Meeting:

Assistant City Manager Chris Jarmon reported the following:

- Liberty Municipal Golf Course budget transfers for FY20.
- Projects Under Construction:
 - Shops at Liberty (2139 Highway 146 Bypass)
 - Dollar Tree (2914 N. Main)
- Fuel Maxx plan review complete (1025 N. Main)
- 7-Eleven plan review complete. The developer waiting on approval from TxDOT. (Highway 90 at FM 2684).
- The plans for the Sleep Inn Hotel are currently under review by the WCID #5. This project was relocated from FM 1011 at Highway 146 to Main Street at Monta next to the old Thrif-Tee store.
- The Federal Aviation Administration (FAA) approved the location of the AWOS.
- Downtown Sidewalk surveying and engineering - Contractor expects the project to take 24 weeks to complete.
- The new golf carts were delivered on November 17, 2020.
- On December 8, City Council authorized phase II of a contract with golf course architect Jeff Blume.
- Unified Development Ordinance (UDO)
- Liberty has partnered with Dayton, Cleveland, Liberty County and the Houston-Galveston Area Council (HGAC) on a regional mobility study.

ATTACHMENTS:

- LCDC General Manager's Report December 15 2020 (DOCX)

B. LCDC Information Item (ID # 4985)

Finance Report - Assistant City Manager / CFO Naomi Herrington

COMMENTS - Current Meeting:

Assistant City Manager / CFO Naomi Herrington reported on the Corporation's financials ending October 2020. Ms. Herrington reported on revenues, expenditures and fund transfers tot he Liberty Municipal Golf Course, and cash on hand in the amount of \$2.7 million.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, October 20, 2020

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action 2020-10

Consider amending the Fiscal Year 2020-2021 LCDC Budget by \$11,143 to increase the transfer to the Liberty Municipal Golf Course.

COMMENTS - Current Meeting:

Motion was made to approve the budget amendment in the amount of \$11,143 for the Liberty Municipal Golf Course.

ATTACHMENTS:

- EXHIBIT A - Clubhouse Air Handler Quote (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie Hebert, Board Member
SECONDER:	Dan VanDeventer, Board Member
AYES:	Norwood, Campbell, McCarty, VanDeventer, Hebert
ABSENT:	Dennis Beasley, Michael Dorsett Jr

VI. ADJOURNMENT

A. Motion To: Adjourn

Dennis Beasley, President

ATTEST:

Kathrine McCarty, Corporation Secretary