



The City of Liberty

Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Meeting

~ Minutes ~

April Gilliland
City Secretary
936-336-3684

Tuesday, March 2, 2021

6:00 PM

City Hall - Liberty Center

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on March 2, 2021 at the City Hall - Liberty Center, 1829 Sam Houston Liberty, TX at 6:04 PM by Vice-President Barbara Norwood.

Attendee Name	Title	Status	Arrived
Dennis Beasley	President	Absent	
Barbara Norwood	Vice-President	Present	
Mark Campbell	Board Member	Absent	
Kathrine McCarty	Secretary	Absent	
Dan VanDeventer	Board Member	Present	
Julie Hebert	Board Member	Present	
Michael Dorsett Jr	Board Member	Present	
Tom Warner	City Manager	Present	
Naomi Herrington	Assistant City Manager / CFO	Present	
Chris Jarmon	Assistant City Manager	Present	
April Gilliland	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. PRESENTATIONS / REPORTS

A. LCDC Information Item (ID # 5024)

General Manager's Report - Topics include sales and use tax, golf course, COVID-19, Sleep Inn & Suites, Airport, Sheriff's Office and Unified Development Ordinance.

COMMENTS - Current Meeting:

General Manager Tom Warner reviewed the various City projects as listed:

- Downtown Façade Grant Program

- Sales and Use Tax Payment
- COVID-19
- Commercial Construction Projects
- Downtown Sidewalk Project
- Golf Course
- 380 Agreement with Sleep Inn & Suites
- Airport
- Unified Development Ordinance
- New Sheriff's Office
- Shiver's Manufactured Home Park
- Downtown Sidewalk Project

ATTACHMENTS:

- LCDC General Manager's Report February 16 2021 (DOCX)

B. LCDC Information Item (ID # 5025)

Finance Report - Assistant City Manager / CFO Naomi Herrington

COMMENTS - Current Meeting:

Assistant City Manager/CFO Naomi Herrington reported on the Corporation financials through January 31, 2021. Sales tax collections are on budget. Ms. Herrington concluded by stating that cash on hand is \$2.9 Million.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie Hebert, Board Member
SECONDER:	Michael Dorsett Jr, Board Member
AYES:	Barbara Norwood, Dan VanDeventer, Julie Hebert, Michael Dorsett Jr
ABSENT:	Dennis Beasley, Mark Campbell, Kathrine McCarty

A. Minutes Approval

1. Tuesday, December 15, 2020

V. REGULAR AGENDA**A. Regular Session**

1. LCDC Corporation Action 2021-1

Consider awarding a grant to Rodger's Pharmacy in the amount of \$4,562.50 related to the Downtown Façade Improvement Grant Program.

COMMENTS - Current Meeting:

Rodger's Pharmacy, located at 1909 Grand Avenue, is requesting reimbursement for façade improvements pursuant to the Downtown Façade Improvement Grant Program.

The Downtown Façade Improvement Grant Program reimburses 50% of the cost of façade projects. Applicants are not reimbursed until after completion of the project. Any cost overages on the project will be incurred solely by the applicant.

Rodger's Pharmacy has received two (2) bids for their proposed project:

1 - Eagle Point Homes: \$9,125.00

2 - Wingfield Concrete Construction: \$9,670.00

In 2020, Rodger's Pharmacy received a \$2,800 grant from LCDC from the Downtown Façade Improvement Grant Program.

Motion was made to approve the Downtown Façade Improvement Grant to Rodger's Pharmacy in the amount of \$4,562.50.

ATTACHMENTS:

- EXHIBIT A - Rodger's Pharmacy Application (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie Hebert, Board Member
SECONDER:	Dan VanDeventer, Board Member
AYES:	Barbara Norwood, Dan VanDeventer, Julie Hebert, Michael Dorsett Jr
ABSENT:	Dennis Beasley, Mark Campbell, Kathrine McCarty

VI. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

With no further business to discuss, Vice-President Norwood adjourned the meeting at 6:22 p.m.

Barbara Norwood, Vice President

ATTEST:

Kathrine McCarty, Corporation Secretary