



The City of Liberty
Liberty Community Development Corporation
Special Mtng. & Joint Meeting-Liberty City Council

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

~ Agenda ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 22, 2019

6:01 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Dennis Beasley	☐	☐	☐	
Vice-President Barbara Norwood	☐	☐	☐	
Board Member Leslie Herndon	☐	☐	☐	
Board Member Mark Campbell	☐	☐	☐	
Board Member David Arnold	☐	☐	☐	
Board Member Mike Page	☐	☐	☐	
Board Member Courtney Daniel	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

III. REGULAR AGENDA

A. Regular Session

1. LCDC Information Item (ID # 4346)

Discussion regarding the club house and golf fees at the Liberty Municipal Golf Course.

- Golf Course Detail - January 2019 (XLSX)
- Golf Course Club House Repairs (XLSX)
- Golf Course Fee Comparison January 22 2019 (XLSX)
- Golf Course Detail- Page 2 -January 2019 (XLSX)

2. LCDC Corporation Action (ID # 4347)

Consider approval of an expenditure for repairs of the club house at the Liberty Municipal Golf Course.

IV. ADJOURNMENT

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829

Sam Houston on the 18th day of January, 2019 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2019.



The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

3.A.1

Meeting: 01/22/19 06:01 PM

Department: Administration
Category: Golf Course

LCDC INFORMATION ITEM (ID # 4346)

DOC ID: 4346

LIBERTY MUNICIPAL GOLF COURSE
REVENUES/EXPENSES

JANUARY 15, 2019

Revenues:	Fiscal Year		
Category	2017-2018	2018-2019 Budget	2018-2019 YTD
Green Fees	\$28,219.81	\$120,000.00	\$9,991.29
Membership fees	\$0.00	\$0.00	\$2,640.00
Cart Rentals	\$0.00	\$20,000.00	\$0.00
Merchandise	\$0.00	\$2,000.00	\$0.00
Concession	\$0.00	\$1,500.00	\$0.00
Cart Shed	\$0.00	\$15,000.00	\$0.00
Tournaments	\$0.00	\$0.00	\$0.00
Range Balls	\$0.00	\$1,200.00	\$0.00
Restaurant Income	\$0.00	\$0.00	\$0.00
Transfer in from LCDC	\$210,000.00	\$256,500.00	\$256,500.00
Total	\$238,219.81	\$416,200.00	\$269,131.29
Expenses:	Fiscal Year		
Category	2017-2018	2018-2019 Budget	2018-2019 YTD
Salaries Supervision	\$15,002.00	\$60,900.00	\$18,739.20
Salaries Operation	\$13,252.00	\$59,987.00	\$18,240.06
Social Security	\$3,441.16	\$17,005.00	\$3,449.47
Workmans Comp	\$0.00	\$9,365.00	\$0.00
TMRS Requirements	\$4,157.32	\$21,732.00	\$7,887.56
Insurance Employees	\$2,984.94	\$41,161.00	\$12,062.84
Salaries Overtime	\$3,463.50	\$1,000.00	\$4,579.39
Salaries Part-Time	\$12,835.50	\$100,920.00	\$10,831.50
Operating Services Total	\$55,136.42	\$312,070.00	\$75,790.02
Subscriptions	\$0.00	\$100.00	\$0.00
Office Supplies	\$199.39	\$500.00	\$144.41
Postage	\$0.00	\$250.00	\$0.00
Non Capital	\$3,031.23	\$4,450.00	\$2,769.95
Janitorial	\$59.00	\$2,500.00	\$0.00
Uniforms	\$0.00	\$500.00	\$0.00
Operating Supplies Total	\$3,289.62	\$8,300.00	\$2,914.36
Maintenance Course	\$12,783.81	\$15,000.00	\$8,602.35
Maintenance Equipment	\$3,715.73	\$10,000.00	\$2,517.08
Maintenance Motor Vehicle	\$0.00	\$1,500.00	\$117.07
Gas-Oil-Tires	\$2,742.90	\$13,000.00	\$1,444.28
Maintenance Irrigation	\$0.00	\$5,000.00	\$0.00
Maintenance Grounds	\$0.00	\$0.00	\$30,000.00
Herbicides	\$3,635.13	\$3,000.00	\$0.00
Fertilizer	\$0.00	\$3,000.00	\$0.00
Maintenance Building	\$11,245.00	\$10,000.00	\$6,928.35
Maintenance/Repair Total	\$34,122.57	\$60,500.00	\$49,609.13
Concession Stand	\$637.06	\$1,000.00	\$248.80
Merchandise	\$0.00	\$1,000.00	\$0.00
Tournaments	\$0.00	\$0.00	\$0.00
Dues & Memberships	\$0.00	\$250.00	\$110.00
Insurance	\$0.00	\$5,000.00	\$2,708.07
Professional Development	\$0.00	\$500.00	\$0.00
Telephone	\$1,093.19	\$3,000.00	\$1,562.92
Utilities	\$4,558.81	\$8,000.00	\$4,620.18
Advertising	\$0.00	\$1,000.00	\$0.00
Physicals/Testing	\$289.00	\$500.00	\$0.00
Capital Outlay	\$80,147.75	\$0.00	\$27,872.99
Credit Card Fees	\$171.30	\$5,000.00	\$180.73
Charges & Services Total	\$86,897.11	\$25,250.00	\$37,303.69
Lease	\$1,179.75	\$10,080.00	\$3,539.25
Other Total	\$1,179.75	\$10,080.00	\$3,539.25
Total	\$180,625.47	\$416,200.00	\$169,156.45

Attachment: Golf Course Detail - January 2019 (4346 : Club House and Golf Fees)

LIBERTY MUNICIPAL GOLF COURSE CLUB HOUSE REPAIRS

January 22 2019

Item No.	Description	Estimated Cost
1	1x4 shingle mold on South porch needs replacing due to deterioration	\$150
2	Paint rear porch trim and overhang	\$450
3	Ceiling Fans on rear porch replace with exterior fans (6 @ \$150)	\$900
4	Rear Wood Fence (behind kitchen) replace and paint	\$1,200
5	Propane tank needs RRC protection around tank	\$750
6	Change 1 ADA Parking Space to ADA Van Accessible parking and paint as required (4 Spaces)	\$600
7	Stripe all parking spaces in parking lot for better use of parking lot	\$5,000
8	All exterior receptacles to be GFIC protected with appropriate covers	\$175
9	Install AVB's on all hose bibs	\$40
10	Install ADA Accessible entrance into building-	\$3,500
11	Install handrails on entrances for ramps and stairs-	\$700
12	All condenser units appear to be newly replaced	
13	Grease trap requires one sized correctly	\$15,000
14	Ice storage in the fenced area not working possibly compressor	\$1,000
15	Reach in freezer not working possibly compressor	\$1,000
16	Fire Suppression system on exhaust hood needs evaluation-expired 2015	\$4,500
17	Verify measurements for ADA accessibility in both restrooms	
18	Gas lines should be gas tested before opening for reuse	\$150
19	Exits lights installed-	\$1,000
20	Emergency lighting installed	\$1,000
21	Occupancy load calculated and posted	
22	Check with Fire Marshal, Fire alarm may be required and connected to Fire Suppression Hood	\$2,500
23	Check with Fire Marshal about Fire Extinguisher number, type and location	\$300
	Total	\$39,915

LIBERTY MUNICIPAL GOLF COURSE

GOLF FEES

January 22, 2019

Fee Type	Course										
	Liberty* 9 Holes	Chambers 18 Holes	Eagle Point 18 Holes	Atascocita 18 Holes	Livingston** 9 Holes	Weimer 9 Holes	Hancock 18 Holes	Gonzales 9 Holes	Zaharais 18 Holes	Homberg*** 18 Holes	Liberty Proposed
Family	\$1,320.00	\$150.00	\$1,740.00	\$3,900.00	\$600.00	\$530.00	\$1,020.00	\$450.00	\$1,300.00		\$600.00
Individual	\$1,020.00	\$100.00	\$1,260.00	\$2,400.00	\$600.00	\$420.00	\$690.00	\$350.00	\$1,036.00	\$525.00	\$420.00
Couples							\$870.00				
Trail Fee	\$575.00					\$120.00		\$175.00			\$400.00
Cart Shed	\$780.00					\$200.00		\$225.00			\$450.00

* Liberty Cart Shed Rental includes Trail Fee.

** Livingston Family \$600.00 + \$100 per additional person in home

*** Homberg Senior Individual over 60 is \$325.00

LIBERTY MUNICIPAL GOLF COURSE

Capital Items Detailed	2017-2018	2018-2019
Tractors	\$32,247	
Z Turn mower	\$12,000	
Finish Mower	\$3,045	
Mower Pay-Off	\$9,280	
Pallet Forks	\$1,250	
Sprayer	\$11,600	
Aerway	\$6,912	
Hose Reel	\$1,069	
Spray gun	\$1,288	
Spray gun kit	\$1,129	
Greens Mower		\$27,873
Total	\$79,820	\$27,873



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3.A.2

Meeting: 01/22/19 06:01 PM

Department: Administration
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LCDC CORPORATION ACTION (ID # 4347)

DOC ID: 4347