



The City of Liberty

Planning and Zoning Commission

Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Thursday, January 21, 2021

12:00 PM

City Hall - Liberty Center

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Tyler Jackson	☐	☐	☐	
Commission Member Kim Anderson	☐	☐	☐	
Commission Member Ryan Daniel	☐	☐	☐	
Commission Member Emily Cook	☐	☐	☐	
Commission Member Rick Jenner	☐	☐	☐	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZEN'S FORUM

Citizen's Forum is reserved for members of the public who would like to address the Planning and Zoning Commission Members regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commissioners may not deliberate or take any action during citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public's comments with a factual statement or clarification. The Commissioners may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Planning and Zoning Commission - Meeting - Oct 1, 2020 12:00 PM

IV. REGULAR AGENDA

A. Regular Session

1. Consider a request by Leslie Shivers to re-zone a 5.7 acre tract into the manufactured home zone.

V. ADJOURN

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 13th day of January at 5:00 PM. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at 936-336-3684 or by Fax at 936-336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the Planning and Zoning Commission was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.



The City of Liberty

Planning and Zoning Commission

Meeting ~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Thursday, October 1, 2020

12:00 PM

City Council Chambers

I. CALL TO ORDER

The meeting was called to order on October 1, 2020 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 12:02 PM by Commission Member Ryan Daniel.

Attendee Name	Title	Status	Arrived
Tyler Jackson	President	Absent	
Kim Anderson	Commission Member	Present	
Ryan Daniel	Commission Member	Present	
Emily Cook	Commission Member	Present	
Rick Jenner	Commission Member	Present	
Chris Jarmon	Assistant City Manager	Present	
April Gilliland	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZEN'S FORUM

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Commission Member Ryan Daniel welcomed guests and visitors, opening the floor for Citizen Forum. Tim Killion addressed the board about his appeal item on the agenda.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Jenner, Commission Member
SECONDER:	Emily Cook, Commission Member
AYES:	Kim Anderson, Ryan Daniel, Emily Cook, Rick Jenner
ABSENT:	Tyler Jackson

A. Minutes Approval

1. Planning and Zoning Commission - Meeting - Jul 22, 2020 12:00 PM
2. Planning and Zoning Commission - Meeting - Sep 10, 2020 12:00 PM

Minutes Acceptance: Minutes of Oct 1, 2020 12:00 PM (Minutes Approval)

IV. REGULAR AGENDA

A. Regular Session

1. Consider the appeal of Angie Giles at 1935 North San Jacinto regarding the placement of a recreational vehicle in the driveway.

Ms. Giles was not in attendance to discuss appeal. Code Enforcement Officer Darren Hicks discussed the reason behind the violation with the board and the appeal. After a length discussion a Motion was made by Commission Member Cook, Seconded by Commission Member Daniel to approve the appeal at 1935 North San Jacinto.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Emily Cook, Commission Member
SECONDER:	Ryan Daniel, Commission Member
AYES:	Ryan Daniel, Emily Cook, Rick Jenner
NAYS:	Kim Anderson
ABSENT:	Tyler Jackson

2. Consider the appeal of Doug Alford at 2008 Glendale regarding the placement of a recreational vehicle in the driveway.

Mr. Alford was not in attendance to discuss appeal. Code Enforcement Officer Darren Hicks discussed the reason behind the violation with the board and the appeal. After a length discussion a Motion was made by Commission Member Cook, Seconded by Commission Member Daniel to approve the appeal at 2008 Glendale.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Emily Cook, Commission Member
SECONDER:	Ryan Daniel, Commission Member
AYES:	Ryan Daniel, Emily Cook, Rick Jenner
NAYS:	Kim Anderson
ABSENT:	Tyler Jackson

3. Consider the appeal of Tim Killion at 330 Still Forest regarding the placement of a recreational vehicle in the driveway.

Mr. Killion was in attendance to discuss appeal. Code Enforcement Officer Darren Hicks discussed the reason behind the violation with the board and the appeal. After a length discussion a Motion was made by Commission Member Cook, Seconded by Commission Member Daniel to approve the appeal at 330 Still Forest.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Emily Cook, Commission Member
SECONDER:	Ryan Daniel, Commission Member
AYES:	Ryan Daniel, Emily Cook, Rick Jenner
NAYS:	Kim Anderson
ABSENT:	Tyler Jackson

B. Work Session

1. Hold a work session to discuss meeting times.

Discussion was held on what day was better to meet for the board, the board prefers to meet on Wednesdays or Thursdays at Noon.

V. ADJOURN

With no further business to discuss, a motion was made by Commission Member Cook, Seconded by Commission Member Anderson, to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Cook, Commission Member
SECONDER:	Kim Anderson, Commission Member
AYES:	Kim Anderson, Ryan Daniel, Emily Cook, Rick Jenner
ABSENT:	Tyler Jackson

Tyler Jackson, President

ATTEST:

April Gilliland, City Secretary

Minutes Acceptance: Minutes of Oct 1, 2020 12:00 PM (Minutes Approval)



The City of Liberty
Planning and Zoning Commission
1829 Sam Houston
Liberty, TX 77575

4.A.1

Meeting: 01/21/21 12:00 PM

Department: Administration
Category: Miscellaneous Issues

P&Z ACTION (ID # 4999)

DOC ID: 4999

Department: Community Development

Subject: Rezoning Request

Background: Leslie Shivers has applied to rezone a 5.7-acre tract into the manufactured home zone. This rezoning is necessary to facilitate the expansion of the existing Shivers manufactured home park. The expansion will include 14 additional manufactured home lots.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the rezoning request.



ZONE CHANGE APPLICATION
 City of Liberty Community Development Department
 1829 Sam Houston, Liberty, Texas 77575
 Phone: 936-336-3684 | Fax: 936-334-0949

APPLICATION OF ZONING CHANGE FOR

☒ Manufactured Home Zone

☐ Recreational Vehicle Zone

APPLICANT INFORMATION

Name: Leslie Shivers

Address: 209 Industrial Road Liberty TX 77575

Telephone: 936-334-4548 Email: lshivers@comcast.net

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

Name: SAME

Address: _____

Telephone: _____

Email: _____

PROPERTY DESCRIPTION

Address: See Attached MAP

Subdivision: _____

Tract _____

Block No. _____

OR

Plat _____

Lot No. _____

Survey _____

Number of Acres: _____

Number of Acres: _____

REQUIREMENTS

1. Applicant must attach a letter stating the reasons for the zone change (EXHIBIT A).

NOTICE AND SIGNATURE

The applicant has prepared this application and certifies that the facts stated herein and exhibits attached hereto are true and correct. The applicant will hold the City of Liberty harmless, and indemnify it against all suits, costs, expenses, and damages that may arise or grow out of such abandonment.

Leslie Shivers
 Signature

1-8-2021
 Date

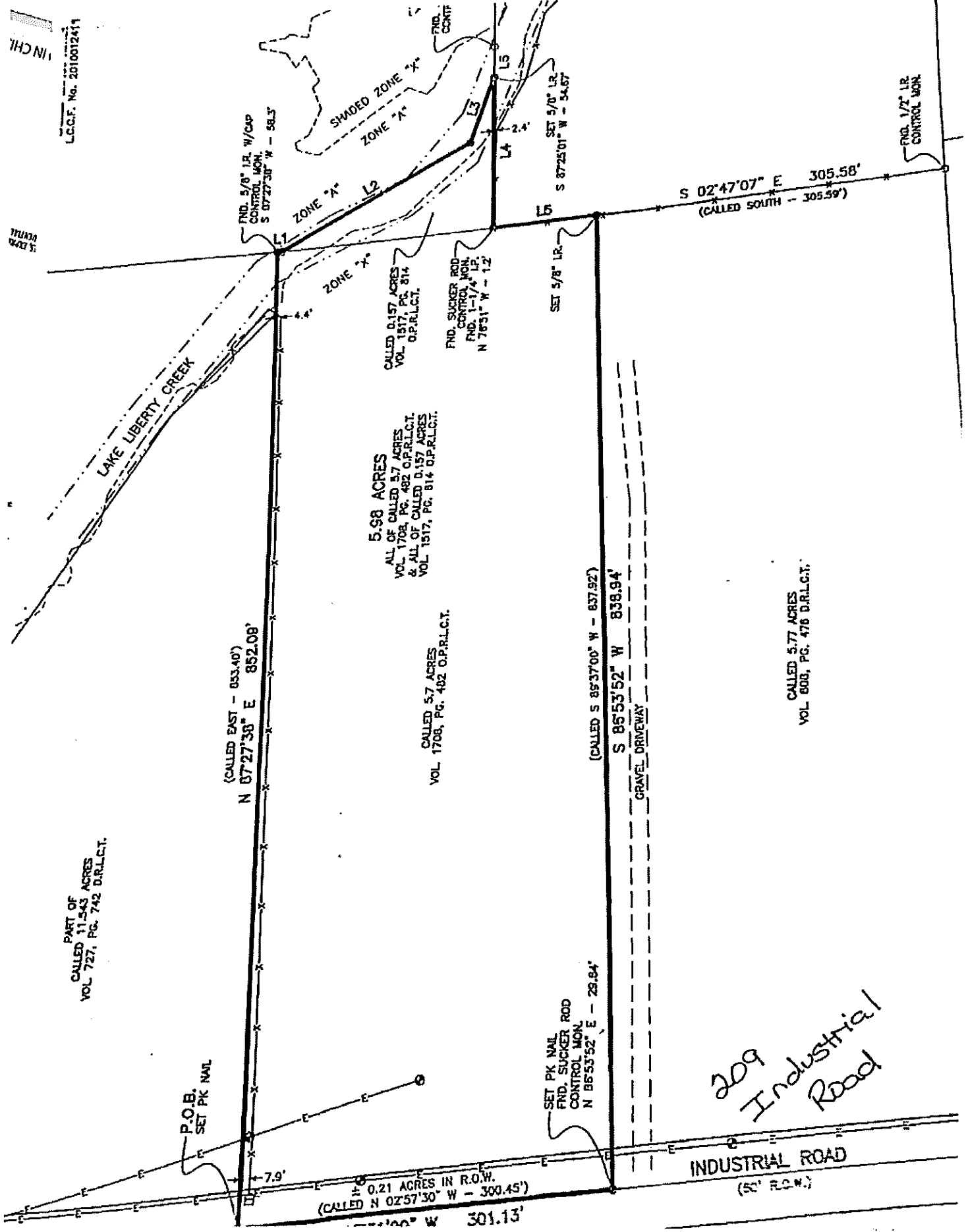
Updated 01-04-2021

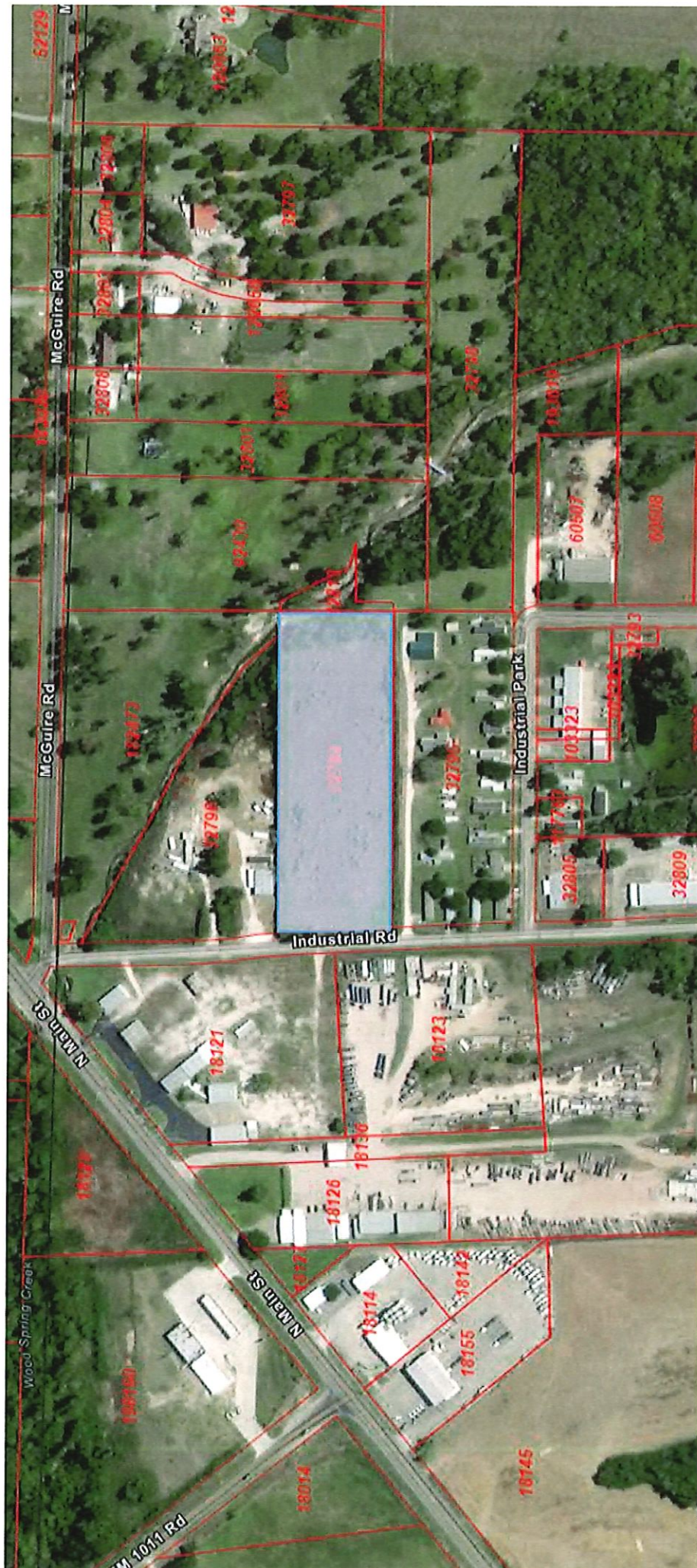
Attachment: EXHIBIT A - Application for Zone Change (4999 : Rezoning Request - Industrial Road)

EXHIBIT A

Please attach a letter stating why the zone change request should be considered.

Expanding the existing Shivers manufactured
Home Park!





Robert War
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