The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, December 14, 2021 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett				
Mayor Pro Tem Diane Driggers				
Council Member Dennis Beasley				
Council Member Libby Simonson				
Council Member David Arnold				
Council Member Chipper Smith				
Council Member Neal Thornton				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include 2022 Jubilee, 2021 Country Christmas, Employee Appreciation Dinner, Harris County Sheriff's Office Junior Mounted Posse, The Oaks at Magnolia Ridge Restaurant and Electric Projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

C. Department Reports

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. 11/09/2021 Council Minutes

B. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING AND APPROVING THE EXPENDITURE FOR A WILDLIFE STUDY AT THE LIBERTY MUNICIPAL AIRPORT.

VII. REGULAR AGENDA

A. Executive Session

1. Texas Government Code §551.071 - Private Consultation with Attorney

- To seek advice regarding contemplated litigation - Cities of Ames and Hardin

B. Regular Session

1. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE TREE TRIMMING CONTRACT TO EASTEX LINE CLEARING, LLC.

C. Work Session

1. Discuss the proposed Mobile Food Vendor ordinance

D. Executive Session

1. Texas Government Code §551.074 - Personnel Matters

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  - Discussion of Electrical Department Supervisor
  - Discussion of nominations to the Port of Liberty Commission
  - Discussion of nominations to the Liberty Central Appraisal District Board of Directors

E. Reconvene into Regular Session

1. Consider and Take Action on the nominations to the Port of Liberty Commission as discussed in the Executive Session.

2. Consider and Take Action on the nominations to the Liberty County Central Appraisal District Board of Directors.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of December, 2021 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________, _____.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: December 14, 2021

Re: City Manager Report

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1. The 2022 Liberty Jubilee is scheduled for March 25 and March 26, 2022. City Staff has begun preparations for restarting the Jubilee after missing the last two years due to COVID-19.

2. The City of Liberty hosted the TML Region 16 Meeting on December 2, 2021. The meeting was attended by City Council Members and Staff from Ames, Beaumont, Bridge City, Daisetta, Dayton, Liberty, Orange, Pine Forest, Port Arthur, and Woodville. Also in attendance were representatives from Kimbely-Horn Engineers, Olson and Olson and the Vindicator. The speakers at the meeting were Mr. David Olson and Mr. Brandon Davis with the Olson and Olson Law Firm.

3. The Annual Country Christmas Parade and Festivities were held on December 7th. There were 69 entries in this year's parade. The activities on the City Hall grounds included the tree lighting ceremony, pictures with Santa Claus, music, and food.

4. The Annual Employee Appreciation Dinner is scheduled for December 16th. The event is anticipated to begin at 6:00 pm and will the Liberty Municipal Golf Course Clubhouse Restaurant as the tentative location.

5. The Harris County Sheriff's Office Jr. Mounted Posse is granted the Honor of traveling through the surrounding counties to present proclamations and invitations to the Houston Livestock Show and Rodeo. In years past the Jr. Posse has held rides from Tomball to Navasota and Columbus to Hallettsville. In 2022, The Jr. Posse is desiring to add a 3rd ride on the eastside of Houston covering three counties and county seats (Anahuac, Liberty and Livingston). The Harris County Sheriff's Jr Posse will "Pony Express" ride into your area, the Liberty County Courthouse, on at 12:30 p.m., Saturday, February 12th , 2022. Please accept this invitation to help us celebrated the annual Houston Livestock Show and Rodeo as our youth riders ride into your city and county with a special invitation from Harris County Sheriff Ed Gonzalez, Harris County Judge Hidalgo, and Houston Mayor Sylvester Turner.

6. The operator of the Liberty Municipal Golf Course Club House, Mr. Scott Neal, opened his restaurant, The Oaks at Magnolia Ridge, on December 1, 2021. The restaurant hours are from 11:00 a.m. to 8:00 p.m. Wednesday through Saturday and on Sunday from 10:00 a.m. to 2:30 p.m.

7. The following is a status of the current Electric Projects:

	Project	Complete	Estimated Cost	Spent to Date
a.	Live Front Transformer	95%	$270,000	$256,555
b.	Beaumont #3 Lateral	102%	$450,000	$458,513
c.	UG Primary	76%	$190,000	$144,892
d.	OH Transformer Platform	56%	$ 64,820	$ 36,596
e.	Street Lighting	81%	$300,000	$242,993
f.	Beaumont #2 Laterals	93%	$750,000	$699,870
g.	Beaumont #4 Laterals	96%	$443,420	$424,767
h.	Beaumont #5 Laterals	102%	$375,000	$381,640
i.	Liberty #1 Laterals	86%	$ 59,280	$ 51,195
j.	Liberty #2 Laterals	70%	$175,000	$123,315
k.	Liberty #3 Laterals	51%	$126,270	$ 64,153
l.	Liberty #4 Laterals	89%	$330,000	$292,737
	Totals		$3,533,790	$3,177,226

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	10,237,865.00	344,194.88	344,194.88	3.36	9,893,670.12
*** FUND TOTAL REVENUE ***	10,237,865.00	344,194.88	344,194.88	3.36	9,893,670.12
EXPENDITURE SUMMARY					
CITY MANAGER	384,830.00	28,897.55	28,897.55	7.51	355,932.45
CITY COUNCIL	6,200.00	1,707.80	1,707.80	27.55	4,492.20
FIRE/EMS	2,539,930.00	282,434.72	282,434.72	11.12	2,257,495.28
LIBRARY	518,635.00	54,355.78	54,355.78	10.48	464,279.22
CITY SECRETARY	113,690.00	9,298.67	9,298.67	8.18	104,391.33
POLICE	2,592,060.00	251,191.71	251,191.71	9.69	2,340,868.29
MUNICIPAL COURT	241,340.00	21,523.70	21,523.70	8.92	219,816.30
STREET	861,660.00	73,652.81	73,652.81	8.55	788,007.19
PARKS & RECREATION	422,285.00	35,179.40	35,179.40	8.33	387,105.60
MAINTENACE DEPARTMENT	91,520.00	30,258.06	30,258.06	33.06	61,261.94
FINANCE	376,110.00	26,940.20	26,940.20	7.16	349,169.80
ANIMAL CONTROL	142,870.00	12,107.07	12,107.07	8.47	130,762.93
CITY HALL	142,250.00	14,507.37	14,507.37	10.20	127,742.63
INSPECTION/CODE ENFORECEM	282,350.00	24,058.53	24,058.53	8.52	258,291.47
NON DEPARTMENTAL	899,465.00	211,776.72	211,776.72	23.54	687,688.28
PUBLIC WORKS	256,550.00	21,945.35	21,945.35	8.55	234,604.65
UTILITY BILLING	366,120.00	28,862.30	28,862.30	7.88	337,257.70
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	1,128,697.74	1,128,697.74	11.02	9,109,167.26
EXCESS REVENUES/EXPENDITURES	0.00	(784,502.86)	(784,502.86)	0.00	784,502.86

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
301-0101	AUDITORIUM RENT	5,000.00	0.00	0.00	0.00	5,000.00
301-0102	DISMISSAL FEE COURT	1,000.00	110.00	110.00	11.00	890.00
301-0103	BUILDING PERMITS	50,000.00	14,190.27	14,190.27	28.38	35,809.73
301-0104	CORPORATION COURT	160,000.00	15,223.53	15,223.53	9.51	144,776.47
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	2,083.33	8.33	22,916.67
301-0106	DELINQUENT TAXES	350,000.00	33,244.95	33,244.95	9.50	316,755.05
301-0107	INTEREST & PENALTY	30,000.00	11,178.99	11,178.99	37.26	18,821.01
301-0108	FRANCHISE FEE	210,000.00	8,642.78	8,642.78	4.12	201,357.22
301-0110	LICENSE FEES	7,500.00	60.00	60.00	0.80	7,440.00
301-0111	PARKS & RECREATION	15,000.00	560.00	560.00	3.73	14,440.00
301-0112	INTEREST INCOME	15,000.00	761.47	761.47	5.08	14,238.53
301-0114	DOG LICENSE/FEES	100.00	0.00	0.00	0.00	100.00
301-0115	MISCELLANEOUS INCOME	25,000.00	2,365.38	2,365.38	9.46	22,634.62
301-0116	SALE OF ASSETS	50,000.00	0.00	0.00	0.00	50,000.00
301-0117	IN LIEU OF TAXES	400,000.00	0.00	0.00	0.00	400,000.00
301-0118	1% SALES TAX	2,150,000.00	181,435.29	181,435.29	8.44	1,968,564.71
301-0121	TAX COLLECTION-CURRENT	2,557,000.00	0.00	0.00	0.00	2,557,000.00
301-0122	EMERGENCY MEDICAL SERVICE	960,000.00	61,139.64	61,139.64	6.37	898,860.36
301-0123	FIRE/EMS GRANT REV.	30,000.00	0.00	0.00	0.00	30,000.00
301-0126	TRANSFER FOR UTILITY BILLING	920,315.00	0.00	0.00	0.00	920,315.00
301-0127	TRSF. FROM UTILITY FUNDS	1,951,500.00	0.00	0.00	0.00	1,951,500.00
301-0131	DONATIONS-ANIMAL CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
301-0132	TRANSFER FROM LCDC	171,100.00	0.00	0.00	0.00	171,100.00
301-0137	LEOSE - FIRE	800.00	0.00	0.00	0.00	800.00
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	0.00	0.00	100.00
301-0144	TEL-COMM. R O W ACCESS FEES	10,000.00	51.12	51.12	0.51	9,948.88
301-0146	LIBRARY GRANT REV.	350.00	0.00	0.00	0.00	350.00
301-0157	COURT REVENUE STATE FINES	55,000.00	7,125.21	7,125.21	12.95	47,874.79
301-0158	OMNI BASE FTA REVENUES	1,500.00	175.92	175.92	11.73	1,324.08
301-0177	INDIGENT DEFENSE FEE	1,000.00	49.50	49.50	4.95	950.50
301-0182	DUE FROM LISD / SRO	80,000.00	5,000.00	5,000.00	6.25	75,000.00
301-0183	ALARM FEES	1,000.00	0.00	0.00	0.00	1,000.00
301-0188	TX FOREST SERVICE GRANT REV	0.00	455.00	455.00	0.00	(455.00)
301-0192	LIBRARY FINES & FEES	3,000.00	342.50	342.50	11.42	2,657.50
301-0195	SUBDIVISION PLAT FEE	350.00	0.00	0.00	0.00	350.00
301-0205	ANIMAL ADOPTION FEE	250.00	0.00	0.00	0.00	250.00
*** FUND TOTAL REVENUE ***		10,237,865.00	344,194.88	344,194.88	3.36	9,893,670.12

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
401-001	SALARIES SUPERVISION	237,700.00	18,468.90	18,468.90	7.77	219,231.10
401-002	SALARIES OPERATION	34,600.00	2,661.60	2,661.60	7.69	31,938.40
401-004	SOCIAL SECURITY	20,870.00	1,647.86	1,647.86	7.90	19,222.14
401-005	WORKMANS COMP	1,230.00	402.89	402.89	32.76	827.11
401-006	TMRS REQUIREMENTS	28,550.00	3,535.60	3,535.60	12.38	25,014.40
401-007	INSURANCE EMPLOYEES	34,630.00	(61.21)	(61.21)	0.18-	34,691.21
401-010	SALARIES-OVERTIME	500.00	0.00	0.00	0.00	500.00
401-013	CAR ALLOWANCE	10,200.00	600.00	600.00	5.88	9,600.00
** CATEGORY TOTAL **		368,280.00	27,255.64	27,255.64	7.40	341,024.36
1-OPERATING SUPPLIES						
401-111	OFFICE SUPPLIES	2,000.00	11.00	11.00	0.55	1,989.00
401-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
401-114	FOOD EXPENSE	300.00	68.00	68.00	22.67	232.00
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,550.00	79.00	79.00	3.10	2,471.00
2-MAINTENANCE / REPAIR						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		1,500.00	0.00	0.00	0.00	1,500.00
3-CHARGES & SERVICES						
401-308	DUES & MEMBERSHIP	3,000.00	329.28	329.28	10.98	2,670.72
401-310	INSURANCE EXPENSE	2,000.00	645.33	645.33	32.27	1,354.67
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	0.00	2,000.00
401-314	TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
401-315	TELEPHONE	3,500.00	608.69	608.69	17.39	2,891.31
401-375	BAD DEBT	0.00	(20.39)	(20.39)	0.00	20.39
** CATEGORY TOTAL **		12,500.00	1,562.91	1,562.91	12.50	10,937.09

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
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** DEPARTMENT TOTAL **		384,830.00	28,897.55	28,897.55	7.51	355,932.45
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FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND
CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
402-005	WORKMAN'S COMPENSATION	100.00	50.87	50.87	50.87	49.13
** CATEGORY TOTAL **		100.00	50.87	50.87	50.87	49.13
1-OPERATING SUPPLIES						
402-114	FOOD EXPENSE - MEALS	2,000.00	267.51	267.51	13.38	1,732.49
402-125	MATERIALS & SUPPLIES	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		2,500.00	267.51	267.51	10.70	2,232.49
3-CHARGES & SERVICES						
402-310	INSURANCE EXPENSE	1,100.00	1,389.42	1,389.42	126.31	(289.42)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
402-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		3,600.00	1,389.42	1,389.42	38.60	2,210.58
4-OTHER						
** DEPARTMENT TOTAL **		6,200.00	1,707.80	1,707.80	27.55	4,492.20

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
403-001	SALARIES SUPERVISION	89,560.00	6,889.20	6,889.20	7.69	82,670.80
403-002	SALARIES OPERATION	1,030,370.00	83,865.08	83,865.08	8.14	946,504.92
403-004	SOCIAL SECURITY	107,070.00	8,364.38	8,364.38	7.81	98,705.62
403-005	WORKMANS COMP	65,640.00	35,772.03	35,772.03	54.50	29,867.97
403-006	TMRS REQUIREMENTS	206,550.00	17,504.09	17,504.09	8.47	189,045.91
403-007	INSURANCE EMPLOYEES	243,630.00	(720.77)	(720.77)	0.30-	244,350.77
403-009	INCENTIVE PAY	22,000.00	0.00	0.00	0.00	22,000.00
403-010	SALARIES-OVERTIME	60,000.00	9,977.82	9,977.82	16.63	50,022.18
403-011	PART-TIME SALARIES	150,000.00	6,439.00	6,439.00	4.29	143,561.00
403-012	CERTIFICATION PAY	81,600.00	6,692.39	6,692.39	8.20	74,907.61
** CATEGORY TOTAL **		2,056,420.00	174,783.22	174,783.22	8.50	1,881,636.78
1-OPERATING SUPPLIES						
403-111	OFFICE SUPPLIES	2,000.00	323.62	323.62	16.18	1,676.38
403-112	POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
403-113	NON CAPITAL ASSETS	10,845.00	0.00	0.00	0.00	10,845.00
403-115	JANITORIAL SUPPLIES	2,500.00	175.97	175.97	7.04	2,324.03
403-125	MATERIAL & SUPPLIES	22,000.00	198.09	198.09	0.90	21,801.91
403-127	BILLABLE EMS SUPPLIES	70,000.00	8,362.59	8,362.59	11.95	61,637.41
403-129	UNIFORMS	7,000.00	0.00	0.00	0.00	7,000.00
** CATEGORY TOTAL **		115,545.00	9,060.27	9,060.27	7.84	106,484.73
2-MAINTENANCE / REPAIR						
403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
403-226	MAINTENANCE EQUIPMENT	44,500.00	17,241.54	17,241.54	38.75	27,258.46
403-227	MAINT MOTOR VEHICLES	35,000.00	20,000.01	20,000.01	57.14	14,999.99
403-228	GAS-OIL-TIRES	38,000.00	4,504.23	4,504.23	11.85	33,495.77
403-229	BUNKER GEAR MAINTENANCE	5,500.00	2,077.40	2,077.40	37.77	3,422.60
** CATEGORY TOTAL **		124,500.00	43,823.18	43,823.18	35.20	80,676.82

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
403-306	MEDICAL CONTROL FEE	18,000.00	3,000.00	3,000.00	16.67	15,000.00
403-308	DUES & MEMBERSHIPS	500.00	529.28	529.28	105.86	(29.28)
403-310	INSURANCE EXPENSE	37,000.00	31,103.04	31,103.04	84.06	5,896.96
403-312	MAINTENANCE BUILDING	10,000.00	0.00	0.00	0.00	10,000.00
403-313	PROF. DEVELOPMENT	22,000.00	1,635.00	1,635.00	7.43	20,365.00
403-314	TRAVEL	7,000.00	0.00	0.00	0.00	7,000.00
403-315	TELEPHONE	16,880.00	2,368.03	2,368.03	14.03	14,511.97
403-316	UTILITIES	29,000.00	2,098.32	2,098.32	7.24	26,901.68
403-318	FIRE PREVENTION	500.00	0.00	0.00	0.00	500.00
403-319	LEOSE ACCOUNT	790.00	1,000.00	1,000.00	126.58	(210.00)
403-320	HAZ-MAT EXPENSE	1,500.00	0.00	0.00	0.00	1,500.00
403-325	EMS COLLECTION FEE	72,000.00	11,439.69	11,439.69	15.89	60,560.31
403-328	PHYSICALS / TESTING	1,400.00	450.00	450.00	32.14	950.00
403-333	STATE FEES	6,000.00	0.00	0.00	0.00	6,000.00
403-352	EQUIPMENT RENTALS	2,000.00	152.69	152.69	7.63	1,847.31
** CATEGORY TOTAL **		224,570.00	53,776.05	53,776.05	23.95	170,793.95
4-OTHER						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	992.00	992.00	7.69	11,903.00
403-407	A/C CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	0.00	0.00	2,350.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	0.00	0.00	650.00
** CATEGORY TOTAL **		18,895.00	992.00	992.00	5.25	17,903.00
** DEPARTMENT TOTAL **		2,539,930.00	282,434.72	282,434.72	11.12	2,257,495.28

01 -GENERAL FUND
LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
404-001	SALARIES SUPERVISION	67,080.00	5,159.54	5,159.54	7.69	61,920.46
404-002	SALARIES OPERATION	77,130.00	5,932.75	5,932.75	7.69	71,197.25
404-003	SALARIES MAINTENANCE	30,750.00	(380.84)	(380.84)	1.24-	31,130.84
404-004	SOCIAL SECURITY	19,230.00	1,311.09	1,311.09	6.82	17,918.91
404-005	WORKMANS COMP.	2,910.00	1,414.59	1,414.59	48.61	1,495.41
404-006	TMRS REQUIREMENTS	29,100.00	2,035.63	2,035.63	7.00	27,064.37
404-007	INSURANCE EMPLOYEES	33,300.00	294.82	294.82	0.89	33,005.18
404-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
404-011	SALARIES-PART TIME	75,400.00	5,765.67	5,765.67	7.65	69,634.33
** CATEGORY TOTAL **		335,900.00	21,533.25	21,533.25	6.41	314,366.75
1-OPERATING SUPPLIES						
404-111	OFFICE SUPPLIES	2,000.00	111.96	111.96	5.60	1,888.04
404-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
404-115	JANITORIAL SUPPLIES	4,500.00	86.90	86.90	1.93	4,413.10
404-125	MATERIAL & SUPPLIES	3,000.00	49.30	49.30	1.64	2,950.70
404-129	UNIFORMS	500.00	23.75	23.75	4.75	476.25
404-131	AUDIO VISUAL	4,000.00	25.51	25.51	0.64	3,974.49
404-168	NEW BOOKS	10,500.00	1,064.44	1,064.44	10.14	9,435.56
** CATEGORY TOTAL **		25,500.00	1,361.86	1,361.86	5.34	24,138.14
2-MAINTENANCE / REPAIR						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	5,970.00	0.00	0.00	0.00	5,970.00
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	0.00	0.00	4,830.00
** CATEGORY TOTAL **		10,800.00	0.00	0.00	0.00	10,800.00
3-CHARGES & SERVICES						
404-308	DUES & MEMBERSHIP	680.00	464.28	464.28	68.28	215.72
404-310	INSURANCE EXPENSE	19,400.00	19,656.52	19,656.52	101.32	(256.52)
404-312	MAINTENANCE BUILDING	25,000.00	0.00	0.00	0.00	25,000.00
404-313	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	0.00	1,200.00
404-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
404-315	TELEPHONE	10,500.00	1,930.00	1,930.00	18.38	8,570.00
404-316	UTILITIES	55,000.00	6,525.49	6,525.49	11.86	48,474.51

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	1,969.21	1,969.21	61.54	1,230.79
404-352	EQUIPMENT RENTALS	3,500.00	131.17	131.17	3.75	3,368.83
** CATEGORY TOTAL **		122,090.00	30,676.67	30,676.67	25.13	91,413.33
4-OTHER						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	784.00	784.00	7.69	9,411.00
404-407	A/C MAINT. CONTRACT	12,650.00	0.00	0.00	0.00	12,650.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		24,345.00	784.00	784.00	3.22	23,561.00
** DEPARTMENT TOTAL **		518,635.00	54,355.78	54,355.78	10.48	464,279.22

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
405-001	SALARIES SUPERVISION	54,050.00	4,157.68	4,157.68	7.69	49,892.32
405-004	SOCIAL SECURITY	4,140.00	304.00	304.00	7.34	3,836.00
405-005	WORKMANS COMP.	240.00	122.86	122.86	51.19	117.14
405-006	TMRS REQUIREMENTS	8,940.00	668.48	668.48	7.48	8,271.52
405-007	INSURANCE EMPLOYEES	12,120.00	(162.80)	(162.80)	1.34-	12,282.80
** CATEGORY TOTAL **		79,490.00	5,090.22	5,090.22	6.40	74,399.78
1-OPERATING SUPPLIES						
405-111	OFFICE SUPPLIES	850.00	49.74	49.74	5.85	800.26
405-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		1,000.00	49.74	49.74	4.97	950.26
2-MAINTENANCE / REPAIR						
405-221	MAINTENANCE - SOFTWARE	4,100.00	0.00	0.00	0.00	4,100.00
** CATEGORY TOTAL **		4,100.00	0.00	0.00	0.00	4,100.00
3-CHARGES & SERVICES						
405-308	DUES & MEMBERSHIPS	100.00	100.00	100.00	100.00	0.00
405-309	PUBLICATIONS	300.00	40.00	40.00	13.33	260.00
405-310	INSURANCE - GENERAL	1,700.00	198.49	198.49	11.68	1,501.51
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	310.00	310.00	20.67	1,190.00
405-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
405-315	TELEPHONE	2,000.00	518.82	518.82	25.94	1,481.18
405-322	PROFESSIONAL SERVICES	6,000.00	2,625.00	2,625.00	43.75	3,375.00
405-323	LEGAL & ADVERTISING FEES	6,000.00	366.40	366.40	6.11	5,633.60
** CATEGORY TOTAL **		19,100.00	4,158.71	4,158.71	21.77	14,941.29

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
405-401	ELECTION EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
** CATEGORY TOTAL **		10,000.00	0.00	0.00	0.00	10,000.00
** DEPARTMENT TOTAL **		113,690.00	9,298.67	9,298.67	8.18	104,391.33

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
406-001	SALARIES SUPERVISION	97,400.00	7,491.72	7,491.72	7.69	89,908.28
406-002	SALARIES OPERATION	1,277,360.00	96,870.33	96,870.33	7.58	1,180,489.67
406-004	SOCIAL SECURITY	110,620.00	8,680.50	8,680.50	7.85	101,939.50
406-005	WORKMANS COMP.	62,900.00	24,639.27	24,639.27	39.17	38,260.73
406-006	TMRS REQUIREMENTS	239,020.00	19,014.36	19,014.36	7.96	220,005.64
406-007	INSURANCE EMPLOYEES	340,210.00	(1,242.63)	(1,242.63)	0.37-	341,452.63
406-010	SALARIES-OVERTIME	40,000.00	11,024.09	11,024.09	27.56	28,975.91
406-011	SALARIES-PART TIME	25,000.00	0.00	0.00	0.00	25,000.00
406-012	CERTIFICATION PAY	31,200.00	3,415.34	3,415.34	10.95	27,784.66
406-013	CAR ALLOWANCE	4,800.00	369.24	369.24	7.69	4,430.76
** CATEGORY TOTAL **		2,228,510.00	170,262.22	170,262.22	7.64	2,058,247.78
1-OPERATING SUPPLIES						
406-111	OFFICE SUPPLIES	6,200.00	0.00	0.00	0.00	6,200.00
406-112	POSTAGE	1,600.00	28.83	28.83	1.80	1,571.17
406-115	JANITORIAL SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
406-125	MATERIAL & SUPPLIES	5,000.00	44.64	44.64	0.89	4,955.36
406-128	UNIFORM EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00
406-129	UNIFORMS	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		30,300.00	73.47	73.47	0.24	30,226.53
2-MAINTENANCE / REPAIR						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	18,000.00	0.00	0.00	0.00	18,000.00
406-226	MAINTENANCE EQUIPMENT	66,850.00	22,000.00	22,000.00	32.91	44,850.00
406-227	MAINTENANCE VEHICLES	20,000.00	2,775.41	2,775.41	13.88	17,224.59
406-228	GAS-OIL-TIRES	35,000.00	3,963.00	3,963.00	11.32	31,037.00
** CATEGORY TOTAL **		139,850.00	28,738.41	28,738.41	20.55	111,111.59

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
406-308	DUES & MEMBERSHIP	12,000.00	6,729.28	6,729.28	56.08	5,270.72
406-310	INSURANCE EXPENSE	35,000.00	33,162.48	33,162.48	94.75	1,837.52
406-312	MAINTENANCE BLDG.	10,000.00	170.64	170.64	1.71	9,829.36
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	0.00	0.00	0.00	15,000.00
406-314	TRAVEL	5,000.00	0.00	0.00	0.00	5,000.00
406-315	TELEPHONE	14,000.00	2,839.28	2,839.28	20.28	11,160.72
406-316	UTILITIES	30,000.00	2,927.21	2,927.21	9.76	27,072.79
406-328	PHYSICALS / TESTING	3,000.00	0.00	0.00	0.00	3,000.00
406-335	PRISONER EXPENSE	13,000.00	708.00	708.00	5.45	12,292.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	194.00	194.00	1.58	12,106.00
406-352	EQUIPMENT RENTALS	2,500.00	188.51	188.51	7.54	2,311.49
406-360	CAPITAL OUTLAY	0.00	2,798.21	2,798.21	0.00	(2,798.21)
** CATEGORY TOTAL **		151,800.00	49,717.61	49,717.61	32.75	102,082.39
4-OTHER						
406-405	CONTRACT CLEANING	20,800.00	1,800.00	1,800.00	8.65	19,000.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	600.00	600.00	7.69	7,200.00
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	0.00	0.00	2,500.00
406-409	TRAINING SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00
406-411	SILVER SANTA	500.00	0.00	0.00	0.00	500.00
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		41,600.00	2,400.00	2,400.00	5.77	39,200.00
** DEPARTMENT TOTAL **		2,592,060.00	251,191.71	251,191.71	9.69	2,340,868.29

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
407-001	SALARIES SUPERVISION	29,390.00	2,260.20	2,260.20	7.69	27,129.80
407-002	SALARIES OPERATION	67,680.00	2,780.16	2,780.16	4.11	64,899.84
407-004	SOCIAL SECURITY	7,450.00	385.82	385.82	5.18	7,064.18
407-005	WORKMANS COMP.	440.00	368.59	368.59	83.77	71.41
407-006	TMRS REQUIREMENTS	11,240.00	722.33	722.33	6.43	10,517.67
407-007	INSURANCE EMPLOYEES	8,470.00	28.69	28.69	0.34	8,441.31
407-010	SALARIES - OVERTIME	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		124,970.00	6,545.79	6,545.79	5.24	118,424.21
1-OPERATING SUPPLIES						
407-111	OFFICE SUPPLIES	2,000.00	30.74	30.74	1.54	1,969.26
407-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		3,150.00	30.74	30.74	0.98	3,119.26
2-MAINTENANCE / REPAIR						
407-221	MAINTENANCE - SOFTWARE	2,500.00	0.00	0.00	0.00	2,500.00
** CATEGORY TOTAL **		2,500.00	0.00	0.00	0.00	2,500.00
3-CHARGES & SERVICES						
407-308	DUES & MEMBERSHIP	200.00	279.28	279.28	139.64	(79.28)
407-310	INSURANCE EXPENSE	1,000.00	595.47	595.47	59.55	404.53
407-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	3,000.00	518.81	518.81	17.29	2,481.19
407-319	LEGAL EXPENSE	20,000.00	414.00	414.00	2.07	19,586.00
407-328	PHYSICALS / TESTING	120.00	0.00	0.00	0.00	120.00
407-337	JURY EXPENSE	400.00	0.00	0.00	0.00	400.00
407-339	FTA PROGRAM	1,500.00	196.75	196.75	13.12	1,303.25
407-340	FEES - STATE FINES	70,000.00	12,710.82	12,710.82	18.16	57,289.18
407-341	COLLECTION FEES	10,000.00	0.00	0.00	0.00	10,000.00
407-362	CREDIT CARD FEES	2,000.00	232.04	232.04	11.60	1,767.96
** CATEGORY TOTAL **		110,720.00	14,947.17	14,947.17	13.50	95,772.83

01 -GENERAL FUND
MUNICIPAL COURT

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
** DEPARTMENT TOTAL **	241,340.00	21,523.70	21,523.70	8.92	219,816.30

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
409-001	SALARIES SUPERVISION	67,840.00	5,218.40	5,218.40	7.69	62,621.60
409-002	SALARIES OPERATION	310,160.00	23,487.83	23,487.83	7.57	286,672.17
409-004	SOCIAL SECURITY	29,070.00	2,120.57	2,120.57	7.29	26,949.43
409-005	WORKMANS COMP.	34,050.00	14,102.90	14,102.90	41.42	19,947.10
409-006	TMRS REQUIREMENTS	62,810.00	4,487.96	4,487.96	7.15	58,322.04
409-007	INSURANCE EMPLOYEES	110,880.00	(534.23)	(534.23)	0.48-	111,414.23
409-010	SALARIES-OVERTIME	2,000.00	900.42	900.42	45.02	1,099.58
** CATEGORY TOTAL **		616,810.00	49,783.85	49,783.85	8.07	567,026.15
1-OPERATING SUPPLIES						
409-111	OFFICE SUPPLIES	150.00	0.00	0.00	0.00	150.00
409-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
409-125	MATERIAL & SUPPLIES	4,000.00	247.46	247.46	6.19	3,752.54
409-129	UNIFORMS	4,000.00	230.33	230.33	5.76	3,769.67
** CATEGORY TOTAL **		8,200.00	477.79	477.79	5.83	7,722.21
2-MAINTENANCE / REPAIR						
409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	829.48	829.48	4.15	19,170.52
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	7.00	7.00	0.07	9,993.00
409-228	GAS-OIL-TIRES	25,000.00	1,561.79	1,561.79	6.25	23,438.21
409-230	MAINTENANCE STREETS	80,000.00	2,986.49	2,986.49	3.73	77,013.51
409-231	MAINTENANCE DRAINAGE	20,000.00	0.00	0.00	0.00	20,000.00
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	0.00	0.00	5,000.00
** CATEGORY TOTAL **		164,500.00	5,384.76	5,384.76	3.27	159,115.24

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
409-308	DUES & MEMBERSHIP	400.00	0.00	0.00	0.00	400.00
409-310	INSURANCE - GENERAL	16,500.00	16,882.70	16,882.70	102.32	(382.70)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	507.03	507.03	14.49	2,992.97
409-316	UTILITIES - DRAINAGE	8,000.00	526.68	526.68	6.58	7,473.32
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	90.00	90.00	36.00	160.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		42,150.00	18,006.41	18,006.41	42.72	24,143.59
4-OTHER						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		30,000.00	0.00	0.00	0.00	30,000.00
** DEPARTMENT TOTAL **		861,660.00	73,652.81	73,652.81	8.55	788,007.19

01 -GENERAL FUND
PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
410-001	SALARIES SUPERVISION	64,870.00	4,989.86	4,989.86	7.69	59,880.14
410-002	SALARIES OPERATION	97,850.00	7,165.89	7,165.89	7.32	90,684.11
410-004	SOCIAL SECURITY	12,750.00	915.72	915.72	7.18	11,834.28
410-005	WORKMANS COMP.	6,670.00	970.06	970.06	14.54	5,699.94
410-006	TMRS REQUIREMENTS	22,400.00	1,962.60	1,962.60	8.76	20,437.40
410-007	INSURANCE EMPLOYEES	34,080.00	(156.64)	(156.64)	0.46-	34,236.64
410-010	SALARIES-OVERTIME	4,000.00	315.14	315.14	7.88	3,684.86
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		254,620.00	16,162.63	16,162.63	6.35	238,457.37
1-OPERATING SUPPLIES						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	4,000.00	2,364.60	2,364.60	59.12	1,635.40
410-115	JANITORIAL SUPPLY	2,000.00	0.00	0.00	0.00	2,000.00
410-125	MATERIAL & SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
410-129	UNIFORMS	2,000.00	63.55	63.55	3.18	1,936.45
** CATEGORY TOTAL **		10,100.00	2,428.15	2,428.15	24.04	7,671.85
2-MAINTENANCE / REPAIR						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	0.00	0.00	15,000.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	0.00	0.00	0.00	6,000.00
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	0.00	0.00	1,000.00
410-228	GAS-OIL-TIRES	5,000.00	196.48	196.48	3.93	4,803.52
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	0.00	0.00	2,500.00
410-230	MAINTENANCE - SPLASH PARK	2,000.00	0.00	0.00	0.00	2,000.00
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	0.00	0.00	0.00	1,500.00
410-232	WEED CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
410-233	FLAG REPAIR	4,000.00	0.00	0.00	0.00	4,000.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		49,700.00	196.48	196.48	0.40	49,503.52

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
410-310	INSURANCE - GENERAL	8,500.00	9,196.30	9,196.30	108.19	(696.30)
410-312	MAINTENANCE BLDG.	8,000.00	0.00	0.00	0.00	8,000.00
410-313	PROF. DEVELOPMENT	25.00	0.00	0.00	0.00	25.00
410-315	TELEPHONE	1,200.00	188.87	188.87	15.74	1,011.13
410-316	UTILITIES	25,000.00	2,026.97	2,026.97	8.11	22,973.03
410-328	PHYSICALS / TESTING	400.00	0.00	0.00	0.00	400.00
** CATEGORY TOTAL **		43,125.00	11,412.14	11,412.14	26.46	31,712.86
4-OTHER						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	4,980.00	4,980.00	7.69	59,760.00
** CATEGORY TOTAL **		64,740.00	4,980.00	4,980.00	7.69	59,760.00
** DEPARTMENT TOTAL **		422,285.00	35,179.40	35,179.40	8.33	387,105.60

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
411-002	SALARIES OPERATION	51,500.00	23,078.59	23,078.59	44.81	28,421.41
411-004	SOCIAL SECURITY	3,940.00	1,766.42	1,766.42	44.83	2,173.58
411-005	WORKMANS COMP.	2,420.00	1,183.93	1,183.93	48.92	1,236.07
411-006	TMRS REQUIREMENTS	8,510.00	706.14	706.14	8.30	7,803.86
411-007	INSURANCE EMPLOYEES	14,950.00	(217.23)	(217.23)	1.45-	15,167.23
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		82,320.00	26,517.85	26,517.85	32.21	55,802.15
1-OPERATING SUPPLIES						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	2,448.00	2,448.00	69.94	1,052.00
411-129	UNIFORMS	500.00	25.49	25.49	5.10	474.51
** CATEGORY TOTAL **		4,100.00	2,473.49	2,473.49	60.33	1,626.51
2-MAINTENANCE / REPAIR						
411-226	MAINTENANCE EQUIPMENT	250.00	0.00	0.00	0.00	250.00
411-227	MAINTENANCE MOTOR VEHICLE	300.00	0.00	0.00	0.00	300.00
411-228	GAS-OIL-TIRES	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		1,050.00	0.00	0.00	0.00	1,050.00
3-CHARGES & SERVICES						
411-310	INSURANCE - GENERAL	1,100.00	789.99	789.99	71.82	310.01
411-315	TELEPHONE	1,650.00	400.29	400.29	24.26	1,249.71
411-316	UTILITIES	1,300.00	76.44	76.44	5.88	1,223.56
** CATEGORY TOTAL **		4,050.00	1,266.72	1,266.72	31.28	2,783.28

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
** DEPARTMENT TOTAL **		91,520.00	30,258.06	30,258.06	33.06	61,261.94

01 -GENERAL FUND

FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
412-001	SALARIES SUPERVISION	100,100.00	7,699.68	7,699.68	7.69	92,400.32
412-002	SALARIES OPERATION	146,600.00	11,121.24	11,121.24	7.59	135,478.76
412-004	SOCIAL SECURITY	18,950.00	1,435.84	1,435.84	7.58	17,514.16
412-005	WORKMAN'S COMPENSATION	1,120.00	614.31	614.31	54.85	505.69
412-006	TMRS REQUIREMENTS	40,940.00	3,091.09	3,091.09	7.55	37,848.91
412-007	INSURANCE EMPLOYEES	48,400.00	463.73	463.73	0.96	47,936.27
412-010	SALARIES/OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
412-013	CAR ALLOWANCE	2,400.00	184.62	184.62	7.69	2,215.38
** CATEGORY TOTAL **		359,510.00	24,610.51	24,610.51	6.85	334,899.49
1-OPERATING SUPPLIES						
412-111	OFFICE SUPPLIES	3,000.00	61.48	61.48	2.05	2,938.52
412-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		4,300.00	61.48	61.48	1.43	4,238.52
2-MAINTENANCE / REPAIR						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		1,000.00	0.00	0.00	0.00	1,000.00
3-CHARGES & SERVICES						
412-308	MEMBERSHIP DUES	1,100.00	449.28	449.28	40.84	650.72
412-310	INSURANCE- GENERAL	2,900.00	1,042.05	1,042.05	35.93	1,857.95
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	0.00	2,000.00
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	3,700.00	776.88	776.88	21.00	2,923.12
412-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
** CATEGORY TOTAL **		11,300.00	2,268.21	2,268.21	20.07	9,031.79
** DEPARTMENT TOTAL **		376,110.00	26,940.20	26,940.20	7.16	349,169.80

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
413-003	SALARIES HUMANE OFFICER	69,200.00	5,323.25	5,323.25	7.69	63,876.75
413-004	SOCIAL SECURITY	5,410.00	429.92	429.92	7.95	4,980.08
413-005	WORKMANS COMPENSATION	4,420.00	2,625.68	2,625.68	59.40	1,794.32
413-006	TMRS REQUIREMENTS	11,690.00	1,015.40	1,015.40	8.69	10,674.60
413-007	INSURANCE EMPLOYEES	16,550.00	118.35	118.35	0.72	16,431.65
413-010	SALARIES OVERTIME	1,500.00	380.54	380.54	25.37	1,119.46
** CATEGORY TOTAL **		108,770.00	9,893.14	9,893.14	9.10	98,876.86
1-OPERATING SUPPLIES						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	0.00	0.00	2,000.00
413-115	JANITORIAL SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		9,800.00	0.00	0.00	0.00	9,800.00
2-MAINTENANCE / REPAIR						
413-212	MAINTENANCE BUILDING	5,000.00	0.00	0.00	0.00	5,000.00
413-226	MAINTENANCE EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	0.00	0.00	1,000.00
413-228	GAS-OIL-TIRES	3,400.00	129.34	129.34	3.80	3,270.66
** CATEGORY TOTAL **		11,400.00	129.34	129.34	1.13	11,270.66
3-CHARGES & SERVICES						
413-310	INSURANCE EXPENSE	1,800.00	1,263.20	1,263.20	70.18	536.80
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	0.00	500.00
413-315	TELEPHONE	400.00	38.11	38.11	9.53	361.89
413-316	UTILITIES	7,000.00	783.28	783.28	11.19	6,216.72
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	0.00	0.00	0.00	3,000.00
** CATEGORY TOTAL **		12,900.00	2,084.59	2,084.59	16.16	10,815.41

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
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** DEPARTMENT TOTAL **		142,870.00	12,107.07	12,107.07	8.47	130,762.93
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01 -GENERAL FUND
CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
414-003	SALARIES MAINTENANCE	25,260.00	0.00	0.00	0.00	25,260.00
414-004	SOCIAL SECURITY	1,970.00	0.00	0.00	0.00	1,970.00
414-005	WORKMANS COMPENSATION	1,420.00	801.63	801.63	56.45	618.37
414-006	TMRS REQUIREMENTS	4,260.00	0.00	0.00	0.00	4,260.00
414-007	INSURANCE EMPLOYEES	17,200.00	0.00	0.00	0.00	17,200.00
414-010	SALARIES OVERTIME	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		50,610.00	801.63	801.63	1.58	49,808.37
1-OPERATING SUPPLIES						
414-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
414-115	JANITORIAL SUPPLIES	4,000.00	553.39	553.39	13.83	3,446.61
414-125	MATERIALS & SUPPLIES	2,100.00	165.73	165.73	7.89	1,934.27
** CATEGORY TOTAL **		6,200.00	719.12	719.12	11.60	5,480.88
2-MAINTENANCE / REPAIR						
414-212	MAINTENANCE BUILDING	5,000.00	0.00	0.00	0.00	5,000.00
414-226	MAINTENANCE EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		6,500.00	0.00	0.00	0.00	6,500.00
3-CHARGES & SERVICES						
414-310	INSURANCE-GENERAL	6,000.00	6,254.80	6,254.80	104.25	(254.80)
414-315	TELEPHONE	8,000.00	1,169.73	1,169.73	14.62	6,830.27
414-316	UTILITIES	20,000.00	2,054.16	2,054.16	10.27	17,945.84
414-352	EQUIPMENT RENTALS	12,000.00	552.93	552.93	4.61	11,447.07
** CATEGORY TOTAL **		46,000.00	10,031.62	10,031.62	21.81	35,968.38

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
414-405	CONTRACT CLEANING	0.00	1,575.00	1,575.00	0.00	(1,575.00)
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,380.00	1,380.00	7.69	16,560.00
414-407	A/C MAINTENANCE CONTRACT	10,000.00	0.00	0.00	0.00	10,000.00
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	0.00	0.00	2,000.00
	** CATEGORY TOTAL **	32,940.00	2,955.00	2,955.00	8.97	29,985.00
	** DEPARTMENT TOTAL **	142,250.00	14,507.37	14,507.37	10.20	127,742.63

01 -GENERAL FUND
INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
415-001	SALARIES-SUPERVISION	62,990.00	0.00	0.00	0.00	62,990.00
415-002	SALARIES-OPERATION	73,910.00	5,685.63	5,685.63	7.69	68,224.37
415-004	SOCIAL SECURITY	10,510.00	418.96	418.96	3.99	10,091.04
415-005	WORKMAN'S COMPENSATION	1,210.00	613.45	613.45	50.70	596.55
415-006	TMRS REQUIREMENTS	22,710.00	907.20	907.20	3.99	21,802.80
415-007	INSURANCE-EMPLOYEES	37,680.00	(51.73)	(51.73)	0.14-	37,731.73
415-010	SALARIES - OVERTIME	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		209,510.00	7,573.51	7,573.51	3.61	201,936.49
1-OPERATING SUPPLIES						
415-111	OFFICE SUPPLIES	1,000.00	113.41	113.41	11.34	886.59
415-112	POSTAGE	1,400.00	0.00	0.00	0.00	1,400.00
415-125	MATERIALS & SUPPLIES	750.00	0.00	0.00	0.00	750.00
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
** CATEGORY TOTAL **		3,600.00	113.41	113.41	3.15	3,486.59
2-MAINTENANCE / REPAIR						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	0.00	0.00	9,540.00
415-226	MAINTENANCE-EQUIPMENT	100.00	0.00	0.00	0.00	100.00
415-227	MAINT.-MOTOR VEHICLES	400.00	29.00	29.00	7.25	371.00
415-228	GAS-OIL-TIRES	1,300.00	71.29	71.29	5.48	1,228.71
** CATEGORY TOTAL **		11,340.00	100.29	100.29	0.88	11,239.71
3-CHARGES & SERVICES						
415-308	DUES AND MEMBERSHIPS	750.00	25.88	25.88	3.45	724.12
415-309	PUBLICATIONS	1,000.00	0.00	0.00	0.00	1,000.00
415-310	INSURANCE-GENERAL	2,200.00	1,642.67	1,642.67	74.67	557.33
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
415-314	TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
415-315	TELEPHONE	3,150.00	608.75	608.75	19.33	2,541.25
415-319	LEGAL OR FILING FEES	500.00	0.00	0.00	0.00	500.00
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	624.62	624.62	30.47	1,425.38
** CATEGORY TOTAL **		12,850.00	2,901.92	2,901.92	22.58	9,948.08

01 -GENERAL FUND

INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	15,000.00	13,369.40	13,369.40	89.13	1,630.60
415-407	DEMOLITION SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		45,050.00	13,369.40	13,369.40	29.68	31,680.60
** DEPARTMENT TOTAL **		282,350.00	24,058.53	24,058.53	8.52	258,291.47

01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
2-MAINTENANCE / REPAIR						
416-221	MAINTENANCE SOFTWARE	100,000.00	76,759.00	76,759.00	76.76	23,241.00
416-223	MAINTENANCE TOWER	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		130,000.00	76,759.00	76,759.00	59.05	53,241.00
3-CHARGES & SERVICES						
416-308	DUES & MEMBERSHIP	6,000.00	250.00	250.00	4.17	5,750.00
416-309	LEGAL & ADVERTISING	250.00	0.00	0.00	0.00	250.00
416-318	AUDIT SERVICES	70,000.00	900.00	900.00	1.29	69,100.00
416-319	LEGAL EXPENSE	80,000.00	9,370.00	9,370.00	11.71	70,630.00
416-320	TAX EXPENSE CONTRACT	112,290.00	0.00	0.00	0.00	112,290.00
416-322	PROFESSIONAL SERVICES	120,000.00	21,923.99	21,923.99	18.27	98,076.01
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	0.00	0.00	1,500.00
416-324	CITY WIDE FIREWORKS	12,000.00	0.00	0.00	0.00	12,000.00
416-329	BRAZOS TRANSIT AUTHORITY	5,250.00	0.00	0.00	0.00	5,250.00
** CATEGORY TOTAL **		407,290.00	32,443.99	32,443.99	7.97	374,846.01
4-OTHER						
416-404	CONTINGENCY	304,175.00	0.00	0.00	0.00	304,175.00
416-416	WEB SITE HOSTING	5,000.00	0.00	0.00	0.00	5,000.00
416-418	FITNESS & SAFETY PROGRAM	3,000.00	0.00	0.00	0.00	3,000.00
416-421	COVID-19	0.00	184.95	184.95	0.00	(184.95)
416-424	EMPLOYEE RELATED EXPENSES	50,000.00	102,388.78	102,388.78	204.78	(52,388.78)
** CATEGORY TOTAL **		362,175.00	102,573.73	102,573.73	28.32	259,601.27
** DEPARTMENT TOTAL **		899,465.00	211,776.72	211,776.72	23.54	687,688.28

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
417-001	SALARIES SUPERVISION	88,730.00	6,825.14	6,825.14	7.69	81,904.86
417-002	SALARIES OPERATIONS	39,920.00	3,070.26	3,070.26	7.69	36,849.74
417-004	SOCIAL SECURITY	9,840.00	749.90	749.90	7.62	9,090.10
417-005	WORKMANS COMPENSATION	580.00	245.73	245.73	42.37	334.27
417-006	TMRS REQUIREMENTS	21,270.00	1,648.46	1,648.46	7.75	19,621.54
417-007	INSURANCE EMPLOYEES	25,810.00	(116.07)	(116.07)	0.45-	25,926.07
417-013	CAR ALLOWANCE	3,600.00	276.92	276.92	7.69	3,323.08
** CATEGORY TOTAL **		189,750.00	12,700.34	12,700.34	6.69	177,049.66
1-OPERATING SUPPLIES						
417-111	OFFICE SUPPLIES	750.00	20.46	20.46	2.73	729.54
417-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
417-115	JANITORIAL SUPPLIES	1,500.00	94.50	94.50	6.30	1,405.50
417-125	MATERIALS & SUPPLIES	200.00	0.00	0.00	0.00	200.00
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,750.00	114.96	114.96	4.18	2,635.04
2-MAINTENANCE / REPAIR						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	279.28	279.28	13.96	1,720.72
** CATEGORY TOTAL **		2,500.00	279.28	279.28	11.17	2,220.72
3-CHARGES & SERVICES						
417-310	INSURANCE - GENERAL	5,250.00	5,312.31	5,312.31	101.19	(62.31)
417-312	MAINTENANCE BUILDING	4,000.00	201.55	201.55	5.04	3,798.45
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	0.00	0.00	3,000.00
417-314	TRAVEL	400.00	0.00	0.00	0.00	400.00
417-315	TELEPHONE	3,300.00	446.42	446.42	13.53	2,853.58
417-316	UTILITIES	24,500.00	1,698.49	1,698.49	6.93	22,801.51
** CATEGORY TOTAL **		40,450.00	7,658.77	7,658.77	18.93	32,791.23

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
417-405	CONTRACT CLEANING	12,500.00	800.00	800.00	6.40	11,700.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	392.00	7.69	4,708.00
417-407	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		21,100.00	1,192.00	1,192.00	5.65	19,908.00
** DEPARTMENT TOTAL **		256,550.00	21,945.35	21,945.35	8.55	234,604.65

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
419-002	SALARIES OPERATION	144,230.00	11,094.40	11,094.40	7.69	133,135.60
419-004	SOCIAL SECURITY	11,110.00	837.94	837.94	7.54	10,272.06
419-005	WORKERS COMPENSATION	660.00	368.59	368.59	55.85	291.41
419-006	TMRS REQUIREMENTS	24,020.00	1,794.84	1,794.84	7.47	22,225.16
419-007	INSURANCE EMPLOYEES	36,900.00	162.22	162.22	0.44	36,737.78
419-010	SALARIES OVERTIME-	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		217,920.00	14,257.99	14,257.99	6.54	203,662.01
1-OPERATING SUPPLIES						
419-111	OFFICE SUPPLIES	1,800.00	61.48	61.48	3.42	1,738.52
419-129	UNIFORMS	300.00	22.60	22.60	7.53	277.40
** CATEGORY TOTAL **		2,100.00	84.08	84.08	4.00	2,015.92
2-MAINTENANCE / REPAIR						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	0.00	0.00	25,000.00
** CATEGORY TOTAL **		25,000.00	0.00	0.00	0.00	25,000.00
3-CHARGES & SERVICES						
419-310	INSURANCE EXPENSE	2,000.00	595.47	595.47	29.77	1,404.53
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	4,000.00	603.03	603.03	15.08	3,396.97
419-316	UTILITIES	1,500.00	162.57	162.57	10.84	1,337.43
419-326	MAINTENANCE OFFICE EQUIPMENT	1,000.00	279.28	279.28	27.93	720.72
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	30,000.00	2,980.69	2,980.69	9.94	27,019.31
419-362	CREDIT CARD FEES PAYABLE	80,000.00	9,899.19	9,899.19	12.37	70,100.81
** CATEGORY TOTAL **		121,100.00	14,520.23	14,520.23	11.99	106,579.77

01 -GENERAL FUND
UTILITY BILLING

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	366,120.00	28,862.30	28,862.30	7.88	337,257.70
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	1,128,697.74	1,128,697.74	11.02	9,109,167.26
EXCESS REVENUES/EXPENDITURES	0.00	(784,502.86)	(784,502.86)	0.00	784,502.86

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

02 -WATER & WASTEWATER FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	4,357,000.00	393,022.21	393,022.21	9.02	3,963,977.79
*** FUND TOTAL REVENUE ***	4,357,000.00	393,022.21	393,022.21	9.02	3,963,977.79
EXPENDITURE SUMMARY					
WATER DEPARTMENT	2,108,438.00	73,872.42	73,872.42	3.50	2,034,565.58
WASTEWATER	2,248,562.00	92,824.48	92,824.48	4.13	2,155,737.52
*** FUND TOTAL EXPENDITURES ***	4,357,000.00	166,696.90	166,696.90	3.83	4,190,303.10
EXCESS REVENUES/EXPENDITURES	0.00	226,325.31	226,325.31	0.00	(226,325.31)

02 -WATER & WASTEWATER FUND
REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
302-2001 WATER COLLECTIONS	2,300,000.00	187,023.35	187,023.35	8.13	2,112,976.65
302-2002 WATER CONNECTIONS & TAPS	10,000.00	2,976.25	2,976.25	29.76	7,023.75
302-2005 BULK WATER & FEES CHARGED	2,000.00	20,994.63	20,994.63	49.73	(18,994.63)
302-2007 INTEREST EARNED	15,000.00	3,206.94	3,206.94	21.38	11,793.06
302-5001 SEWER COLLECTIONS	1,960,000.00	167,907.67	167,907.67	8.57	1,792,092.33
302-5002 SEWER TAP FEES	5,000.00	983.33	983.33	19.67	4,016.67
302-5003 SEWER COLLECTION-LEACHATE	0.00	(2.99)	(2.99)	0.00	2.99
302-5006 REVENUE CITY OF AMES	30,000.00	6,030.45	6,030.45	20.10	23,969.55
302-5007 REVENUE CITY OF HARDIN	35,000.00	3,902.58	3,902.58	11.15	31,097.42
*** FUND TOTAL REVENUE ***	4,357,000.00	393,022.21	393,022.21	9.02	3,963,977.79

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	0-OPERATING SERVICES					
420-001	SALARIES SUPERVISION	40,190.00	3,183.68	3,183.68	7.92	37,006.32
420-002	SALARIES OPERATION	173,320.00	13,655.44	13,655.44	7.88	159,664.56
420-004	SOCIAL SECURITY	17,480.00	1,255.25	1,255.25	7.18	16,224.75
420-005	WORKMANS COMP.	11,630.00	5,002.42	5,002.42	43.01	6,627.58
420-006	TMRS REQUIREMENTS	37,770.00	2,701.27	2,701.27	7.15	35,068.73
420-007	INSURANCE EMPLOYEES	66,980.00	(618.98)	(618.98)	0.92-	67,598.98
420-010	SALARIES-OVERTIME	15,000.00	661.31	661.31	4.41	14,338.69
420-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
	** CATEGORY TOTAL **	363,570.00	25,840.39	25,840.39	7.11	337,729.61
	1-OPERATING SUPPLIES					
420-111	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
420-112	POSTAGE	300.00	0.00	0.00	0.00	300.00
420-113	NON-CAPITAL ASSETS	14,800.00	0.00	0.00	0.00	14,800.00
420-125	MATERIALS & SUPPLIES	1,700.00	71.00	71.00	4.18	1,629.00
420-129	UNIFORMS	4,000.00	45.10	45.10	1.13	3,954.90
420-163	CHEMICALS - WATER TREATMENT	45,000.00	4,057.81	4,057.81	9.02	40,942.19
	** CATEGORY TOTAL **	66,050.00	4,173.91	4,173.91	6.32	61,876.09
	2-MAINTENANCE / REPAIR					
420-226	MAINTENANCE EQUIPMENT	28,000.00	0.00	0.00	0.00	28,000.00
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	7.00	7.00	0.20	3,493.00
420-228	GAS-OIL-TIRES	12,000.00	1,088.18	1,088.18	9.07	10,911.82
420-244	MAINTENANCE WATER LINES	125,000.00	215.99	215.99	0.17	124,784.01
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	0.00	0.00	7,000.00
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	0.00	0.00	21,500.00
420-248	MAINTENANCE WATER PLANT	50,000.00	9,230.41	9,230.41	18.46	40,769.59
420-249	MAINTENANCE METERS	50,000.00	0.00	0.00	0.00	50,000.00
420-250	ELEVATED STORAGE	6,500.00	0.00	0.00	0.00	6,500.00
	** CATEGORY TOTAL **	303,500.00	10,541.58	10,541.58	3.47	292,958.42

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
420-308	DUES & MEMBERSHIP	300.00	279.28	279.28	93.09	20.72
420-310	INSURANCE EXPENSES	19,500.00	19,504.18	19,504.18	100.02	(4.18)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	0.00	0.00	0.00	3,200.00
420-314	TRAVEL	700.00	0.00	0.00	0.00	700.00
420-315	TELEPHONE	5,500.00	512.76	512.76	9.32	4,987.24
420-316	UTILITIES	90,000.00	9,182.15	9,182.15	10.20	80,817.85
420-320	LEGAL FEES	2,000.00	0.00	0.00	0.00	2,000.00
420-322	ENGINEERING SERVICES	12,500.00	3,574.50	3,574.50	28.60	8,925.50
420-328	PHYSICALS / TESTING	1,000.00	0.00	0.00	0.00	1,000.00
420-333	STATE FEES	8,500.00	0.00	0.00	0.00	8,500.00
420-365	LAB FEES	3,000.00	0.00	0.00	0.00	3,000.00
420-375	BAD DEBT	14,000.00	(1,968.33)	(1,968.33)	14.06-	15,968.33
** CATEGORY TOTAL **		160,200.00	31,084.54	31,084.54	19.40	129,115.46
4-OTHER						
420-406	CONTRACTOR MOWING SERVICES	24,335.00	2,232.00	2,232.00	9.17	22,103.00
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	0.00	0.00	10,000.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	48,135.00	0.00	0.00	0.00	48,135.00
** CATEGORY TOTAL **		82,520.00	2,232.00	2,232.00	2.70	80,288.00
6-DEBT SERVICE						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
420-623	2016B DRINKING WATER INTEREST	2,440.00	0.00	0.00	0.00	2,440.00
** CATEGORY TOTAL **		92,440.00	0.00	0.00	0.00	92,440.00
7-TRANSFERS						
420-702	TRANSFER TO GENERAL FUND	580,000.00	0.00	0.00	0.00	580,000.00
420-705	TRANSFER TO UTILITY BILLING	460,158.00	0.00	0.00	0.00	460,158.00
** CATEGORY TOTAL **		1,040,158.00	0.00	0.00	0.00	1,040,158.00
** DEPARTMENT TOTAL **		2,108,438.00	73,872.42	73,872.42	3.50	2,034,565.58

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2021

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
450-001	SALARIES-SUPERVISION	40,190.00	3,183.72	3,183.72	7.92	37,006.28
450-002	SALARIES-OPERATION	204,860.00	15,931.41	15,931.41	7.78	188,928.59
450-004	SOCIAL SECURITY	19,510.00	1,488.93	1,488.93	7.63	18,021.07
450-005	WORKMAN'S COMPENSATION	13,060.00	5,629.70	5,629.70	43.11	7,430.30
450-006	TMRS REQUIREMENTS	42,160.00	3,209.21	3,209.21	7.61	38,950.79
450-007	INSURANCE-EMPLOYEES	56,400.00	22.51	22.51	0.04	56,377.49
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	671.21	671.21	0.00	(671.21)
450-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
	** CATEGORY TOTAL **	387,380.00	30,136.69	30,136.69	7.78	357,243.31
1-OPERATING SUPPLIES						
450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
450-129	UNIFORMS	3,500.00	105.35	105.35	3.01	3,394.65
450-142	SLUDGE REMOVAL	35,000.00	0.00	0.00	0.00	35,000.00
450-165	CHEMICALS-SEWER TREATMENT	30,000.00	2,709.91	2,709.91	9.03	27,290.09
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
	** CATEGORY TOTAL **	71,750.00	2,815.26	2,815.26	3.92	68,934.74
2-MAINTENANCE / REPAIR						
450-226	MAINTENANCE-EQUIPMENT	25,000.00	0.00	0.00	0.00	25,000.00
450-227	MAINT.-MOTOR VEHICLES	4,000.00	0.00	0.00	0.00	4,000.00
450-228	GAS-OIL-TIRES	9,000.00	1,114.00	1,114.00	12.38	7,886.00
450-243	NEW CONSTRUCTION	0.00	15,441.00	15,441.00	0.00	(15,441.00)
450-245	MAINTENANCE SEWER LINES	50,000.00	95.35	95.35	0.19	49,904.65
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	504.05	504.05	1.12	44,495.95
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	642.00	642.00	1.28	49,358.00
	** CATEGORY TOTAL **	183,000.00	17,796.40	17,796.40	9.72	165,203.60

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
450-308	DUES & MEMBERSHIPS	350.00	279.28	279.28	79.79	70.72
450-310	INSURANCE-GENERAL	14,700.00	15,421.01	15,421.01	104.90	(721.01)
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	0.00	2,500.00
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	2,000.00	84.65	84.65	4.23	1,915.35
450-316	UTILITIES	170,000.00	4,838.28	4,838.28	2.85	165,161.72
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	0.00	0.00	0.00	50,000.00
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	670.00	670.00	5.36	11,830.00
450-328	PHYSICALS / TESTING	300.00	0.00	0.00	0.00	300.00
450-333	STATE FEES	25,000.00	16,738.05	16,738.05	66.95	8,261.95
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	3,064.86	3,064.86	10.22	26,935.14
** CATEGORY TOTAL **		308,850.00	41,096.13	41,096.13	13.31	267,753.87
4-OTHER						
450-406	CONTRACTOR MOWING SERVICES	17,420.00	980.00	980.00	5.63	16,440.00
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	0.00	0.00	6,000.00
450-410	PAYMENT TO FIXED ASSETS	47,200.00	0.00	0.00	0.00	47,200.00
** CATEGORY TOTAL **		70,620.00	980.00	980.00	1.39	69,640.00
6-DEBT SERVICE						
450-622	2016A CLEAN WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
450-623	2016A CLEAN WATER INTEREST	2,540.00	0.00	0.00	0.00	2,540.00
450-625	BOND ESCROW AGENT FEES	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		94,040.00	0.00	0.00	0.00	94,040.00
7-TRANSFERS						
450-704	TRANSFER TO PROJECT FUND	1,132,922.00	0.00	0.00	0.00	1,132,922.00
** CATEGORY TOTAL **		1,132,922.00	0.00	0.00	0.00	1,132,922.00
** DEPARTMENT TOTAL **		2,248,562.00	92,824.48	92,824.48	4.13	2,155,737.52
*** FUND TOTAL EXPENDITURES ***		4,357,000.00	166,696.90	166,696.90	3.83	4,190,303.10

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXCESS REVENUES/EXPENDITURES	0.00	226,325.31	226,325.31	0.00	(226,325.31)

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	16,167,027.00	1,580,814.48	1,580,814.48	9.78	14,586,212.52
*** FUND TOTAL REVENUE ***	16,167,027.00	1,580,814.48	1,580,814.48	9.78	14,586,212.52
EXPENDITURE SUMMARY					
ELECTRIC	16,167,027.00	121,573.95	121,573.95	0.75	16,045,453.05
*** FUND TOTAL EXPENDITURES ***	16,167,027.00	121,573.95	121,573.95	0.75	16,045,453.05
EXCESS REVENUES/EXPENDITURES	0.00	1,459,240.53	1,459,240.53	0.00	(1,459,240.53)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
303-0701	TRANSFER IN FROM OTHER FUNDS	0.00	407,962.81	407,962.81	0.00	(407,962.81)
303-3001	ELECT. REVENUE BILLED	15,892,027.00	1,046,555.46	1,046,555.46	6.59	14,845,471.54
303-3006	FEES & FINES	60,000.00	9,967.47	9,967.47	16.61	50,032.53
303-3007	INTEREST EARNED	15,000.00	1,945.81	1,945.81	12.97	13,054.19
303-3017	LATE PENALTY REVENUE	200,000.00	19,397.99	19,397.99	9.70	180,602.01
303-3018	ELECTRIC REVENUE BOOMERANG	0.00	94,984.94	94,984.94	0.00	(94,984.94)
*** FUND TOTAL REVENUE ***		16,167,027.00	1,580,814.48	1,580,814.48	9.78	14,586,212.52

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
430-002	SALARIES OPERATION	188,020.00	14,606.62	14,606.62	7.77	173,413.38
430-004	SOCIAL SECURITY	16,300.00	1,075.74	1,075.74	6.60	15,224.26
430-005	WORKMANS COMP.	6,880.00	4,251.17	4,251.17	61.79	2,628.83
430-006	TMRS REQUIREMENTS	35,210.00	2,687.90	2,687.90	7.63	32,522.10
430-007	INSURANCE EMPLOYEES	31,810.00	(6.35)	(6.35)	0.02-	31,816.35
430-010	SALARIES-OVERTIME	25,000.00	0.00	0.00	0.00	25,000.00
** CATEGORY TOTAL **		303,220.00	22,615.08	22,615.08	7.46	280,604.92
1-OPERATING SUPPLIES						
430-111	OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
430-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
430-129	UNIFORMS	2,500.00	68.18	68.18	2.73	2,431.82
430-156	OPERATING SUPPLIES	6,000.00	0.00	0.00	0.00	6,000.00
** CATEGORY TOTAL **		8,850.00	68.18	68.18	0.77	8,781.82
2-MAINTENANCE / REPAIR						
430-226	MAINTENANCE EQUIPMENT	35,000.00	0.00	0.00	0.00	35,000.00
430-227	MAINTENANCE MOTOR VEHICLE	15,000.00	0.00	0.00	0.00	15,000.00
430-228	GAS-OIL-TIRES	8,500.00	245.20	245.20	2.88	8,254.80
430-238	NEW CONSTRUCTION EXPENSE	20,000.00	8,395.00	8,395.00	41.98	11,605.00
430-239	MAINTENANCE STREET LIGHTS	25,000.00	0.00	0.00	0.00	25,000.00
430-249	MAINTENANCE METERS	30,000.00	4,246.70	4,246.70	14.16	25,753.30
430-257	MAINTENANCE LINES	30,000.00	23.99	23.99	0.08	29,976.01
430-258	MAINTENANCE TRANSFORMERS	10,000.00	0.00	0.00	0.00	10,000.00
430-259	MAINTENANCE SUBSTATION	5,000.00	0.00	0.00	0.00	5,000.00
430-261	CONTRACT SERVICES	550,000.00	60,254.64	60,254.64	10.96	489,745.36
430-262	CONTRACT TREE TRIMMING	90,000.00	0.00	0.00	0.00	90,000.00
** CATEGORY TOTAL **		818,500.00	73,165.53	73,165.53	8.94	745,334.47

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
430-308	DUES & MEMBERSHIP	1,500.00	0.00	0.00	0.00	1,500.00
430-310	INSURANCE EXPENSE	6,750.00	5,208.13	5,208.13	77.16	1,541.87
430-313	PROFESSIONAL DEVELOPEMENT	1,000.00	0.00	0.00	0.00	1,000.00
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	541.02	541.02	15.46	2,958.98
430-316	UTILITIES	2,500.00	0.00	0.00	0.00	2,500.00
430-317	DRAWER ADJUSTMENT	200.00	0.00	0.00	0.00	200.00
430-319	LEGAL FEES	10,000.00	14,796.55	14,796.55	147.97	(4,796.55)
430-320	DECORATIONS	150.00	0.00	0.00	0.00	150.00
430-321	ENGINEERING SERVICE	0.00	13,400.00	13,400.00	0.00	(13,400.00)
430-375	BAD DEBT	50,000.00	(8,220.54)	(8,220.54)	16.44-	58,220.54
** CATEGORY TOTAL **		76,100.00	25,725.16	25,725.16	33.80	50,374.84
4-OTHER						
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		200.00	0.00	0.00	0.00	200.00
5-PURCHASE POWER						
430-501	PURCHASED POWER	13,400,000.00	0.00	0.00	0.00	13,400,000.00
** CATEGORY TOTAL **		13,400,000.00	0.00	0.00	0.00	13,400,000.00
7-TRANSFERS						
430-705	TRANSFER TO UTILITY BILLING	460,157.00	0.00	0.00	0.00	460,157.00
430-714	TRSF.TO GENERAL FUND	1,100,000.00	0.00	0.00	0.00	1,100,000.00
** CATEGORY TOTAL **		1,560,157.00	0.00	0.00	0.00	1,560,157.00
** DEPARTMENT TOTAL **		16,167,027.00	121,573.95	121,573.95	0.75	16,045,453.05
*** FUND TOTAL EXPENDITURES ***		16,167,027.00	121,573.95	121,573.95	0.75	16,045,453.05
EXCESS REVENUES/EXPENDITURES		0.00	1,459,240.53	1,459,240.53	0.00	(1,459,240.53)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

04 -SOLID WASTE FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	965,500.00	67,414.65	67,414.65	6.98	898,085.35
*** FUND TOTAL REVENUE ***	965,500.00	67,414.65	67,414.65	6.98	898,085.35
EXPENDITURE SUMMARY					
SOLID WASTE	965,500.00	46,648.44	46,648.44	4.83	918,851.56
*** FUND TOTAL EXPENDITURES ***	965,500.00	46,648.44	46,648.44	4.83	918,851.56
EXCESS REVENUES/EXPENDITURES	0.00	20,766.21	20,766.21	0.00	(20,766.21)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

04 -SOLID WASTE FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
304-4001	SOLID WASTE COLLECTIONS	760,000.00	67,303.46	67,303.46	8.86	692,696.54
304-4007	INTEREST EARNED	1,200.00	111.19	111.19	9.27	1,088.81
304-4020	TRANSFER IN FROM FUND BALANCE	204,300.00	0.00	0.00	0.00	204,300.00
*** FUND TOTAL REVENUE ***		965,500.00	67,414.65	67,414.65	6.98	898,085.35

04 -SOLID WASTE FUND
SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
1-OPERATING SUPPLIES						
440-160	RECYCLING	4,000.00	0.00	0.00	0.00	4,000.00
440-172	CONTRACT SERVICES	680,000.00	48,361.68	48,361.68	7.11	631,638.32
** CATEGORY TOTAL **		684,000.00	48,361.68	48,361.68	7.07	635,638.32
2-MAINTENANCE / REPAIR						
3-CHARGES & SERVICES						
440-354	BAD DEBTS & CHECKS	10,000.00	(1,713.24)	(1,713.24)	17.13-	11,713.24
** CATEGORY TOTAL **		10,000.00	(1,713.24)	(1,713.24)	17.13-	11,713.24
4-OTHER						
5-PURCHASE POWER						
7-TRANSFERS						
440-710	TRANSFER TO GENERAL FUND	271,500.00	0.00	0.00	0.00	271,500.00
** CATEGORY TOTAL **		271,500.00	0.00	0.00	0.00	271,500.00
** DEPARTMENT TOTAL **		965,500.00	46,648.44	46,648.44	4.83	918,851.56
*** FUND TOTAL EXPENDITURES ***		965,500.00	46,648.44	46,648.44	4.83	918,851.56
EXCESS REVENUES/EXPENDITURES		0.00	20,766.21	20,766.21	0.00	(20,766.21)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

05 -ELECTRIC BUY DOWN FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	6,037,850.00	364,971.94	364,971.94	6.04	5,672,878.06
*** FUND TOTAL REVENUE ***	6,037,850.00	364,971.94	364,971.94	6.04	5,672,878.06
EXPENDITURE SUMMARY					
ELECTRIC BUY DOWN	6,037,850.00	407,962.81	407,962.81	6.76	5,629,887.19
*** FUND TOTAL EXPENDITURES ***	6,037,850.00	407,962.81	407,962.81	6.76	5,629,887.19
EXCESS REVENUES/EXPENDITURES	0.00	(42,990.87)	(42,990.87)	0.00	42,990.87

05 -ELECTRIC BUY DOWN FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
305-0101	SRMPA REFUND	0.00	352,959.20	352,959.20	0.00	(352,959.20)
305-0103	CAMBRIDGE FUNDS	3,000,000.00	0.00	0.00	0.00	3,000,000.00
305-0720	TRANSFER IN FROM FUND BALANCE	2,962,850.00	0.00	0.00	0.00	2,962,850.00
305-5007	INTEREST EARNED	75,000.00	12,012.74	12,012.74	16.02	62,987.26
*** FUND TOTAL REVENUE ***		6,037,850.00	364,971.94	364,971.94	6.04	5,672,878.06

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

05 -ELECTRIC BUY DOWN FUND

ELECTRIC BUY DOWN

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
2-MAINTENANCE / REPAIR					
425-250 ELECTRIC BUY DOWN	0.00	407,962.81	407,962.81	0.00	(407,962.81)
** CATEGORY TOTAL **	0.00	407,962.81	407,962.81	0.00	(407,962.81)
5-PURCHASE POWER					
7-TRANSFERS					
425-710 TRANSFER TO OTHER FUNDS	6,037,850.00	0.00	0.00	0.00	6,037,850.00
** CATEGORY TOTAL **	6,037,850.00	0.00	0.00	0.00	6,037,850.00
** DEPARTMENT TOTAL **	6,037,850.00	407,962.81	407,962.81	6.76	5,629,887.19
*** FUND TOTAL EXPENDITURES ***	6,037,850.00	407,962.81	407,962.81	6.76	5,629,887.19
EXCESS REVENUES/EXPENDITURES	0.00	(42,990.87)	(42,990.87)	0.00	42,990.87

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

21 -LIBERTY COMM. DEV. CORP.

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	1,306,885.00	92,828.11	92,828.11	7.10	1,214,056.89
*** FUND TOTAL REVENUE ***	1,306,885.00	92,828.11	92,828.11	7.10	1,214,056.89
EXPENDITURE SUMMARY					
LIBERTY COMMUNITY DEV	1,306,885.00	25,486.75	25,486.75	1.95	1,281,398.25
*** FUND TOTAL EXPENDITURES ***	1,306,885.00	25,486.75	25,486.75	1.95	1,281,398.25
EXCESS REVENUES/EXPENDITURES	0.00	67,341.36	67,341.36	0.00	(67,341.36)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

21 -LIBERTY COMM. DEV. CORP.

REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
321-0101 SALES TAX REVENUE	1,000,000.00	90,717.63	90,717.63	9.07	909,282.37
321-0110 INTEREST INCOME	16,500.00	2,110.48	2,110.48	12.79	14,389.52
321-2120 TRANSFER IN FROM FUND BALANCE	290,385.00	0.00	0.00	0.00	290,385.00
*** FUND TOTAL REVENUE ***	1,306,885.00	92,828.11	92,828.11	7.10	1,214,056.89

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
421-307	MAINTENANCE WEBSITE	7,500.00	0.00	0.00	0.00	7,500.00
421-309	MARKETING & ADVERTISING	32,000.00	5,000.00	5,000.00	15.63	27,000.00
421-313	MISCELLANEOUS	12,500.00	5,000.00	5,000.00	40.00	7,500.00
421-314	TRAVEL & TRAINING	5,000.00	486.88	486.88	9.74	4,513.12
421-315	DUES & MEMBERSHIPS	1,500.00	0.00	0.00	0.00	1,500.00
421-319	LEGAL FEES	5,000.00	0.00	0.00	0.00	5,000.00
** CATEGORY TOTAL **		63,500.00	10,486.88	10,486.88	16.51	53,013.12
4-OTHER						
421-416	FIRE DEPARTMENT TANKER	35,850.00	2,987.37	2,987.37	8.33	32,862.63
421-423	BUSINESS INCENTIVES FACADE	88,000.00	12,012.50	12,012.50	13.65	75,987.50
** CATEGORY TOTAL **		123,850.00	14,999.87	14,999.87	12.11	108,850.13
6-DEBT SERVICE						
421-619	INTEREST SERIES 2014	105,000.00	0.00	0.00	0.00	105,000.00
421-620	PRINCIPAL SERIES 2014	135,000.00	0.00	0.00	0.00	135,000.00
421-621	ADMIN FEES SERIES 2014	750.00	0.00	0.00	0.00	750.00
** CATEGORY TOTAL **		240,750.00	0.00	0.00	0.00	240,750.00
7-TRANSFERS						
421-728	TRANSFER TO AIRPORT FUND	288,500.00	0.00	0.00	0.00	288,500.00
421-730	TRANSFER TO GENERAL FUND	171,100.00	0.00	0.00	0.00	171,100.00
421-732	TRANSFER TO GOLF COURSE	357,785.00	0.00	0.00	0.00	357,785.00
421-733	TRANSFER TO FLEET FUND	61,400.00	0.00	0.00	0.00	61,400.00
** CATEGORY TOTAL **		878,785.00	0.00	0.00	0.00	878,785.00
** DEPARTMENT TOTAL **		1,306,885.00	25,486.75	25,486.75	1.95	1,281,398.25
*** FUND TOTAL EXPENDITURES ***		1,306,885.00	25,486.75	25,486.75	1.95	1,281,398.25
EXCESS REVENUES/EXPENDITURES		0.00	67,341.36	67,341.36	0.00	(67,341.36)

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

21 -LIBERTY COMM. DEV. CORP.

LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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*** END OF REPORT ***

35 -GOLF COURSE
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	594,300.00	0.00	0.00	0.00	594,300.00
*** FUND TOTAL REVENUE ***	594,300.00	0.00	0.00	0.00	594,300.00
EXPENDITURE SUMMARY					
GOLF COURSE	594,300.00	39,055.52	39,055.52	6.57	555,244.48
*** FUND TOTAL EXPENDITURES ***	594,300.00	39,055.52	39,055.52	6.57	555,244.48
EXCESS REVENUES/EXPENDITURES	0.00	(39,055.52)	(39,055.52)	0.00	39,055.52

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

35 -GOLF COURSE

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
335-0101	DAILY GREEN FEES	118,000.00	0.00	0.00	0.00	118,000.00
335-0102	ANNUAL FEES	11,000.00	0.00	0.00	0.00	11,000.00
335-0103	CART RENTALS	57,000.00	0.00	0.00	0.00	57,000.00
335-0104	MERCHANDISE SALES	12,000.00	0.00	0.00	0.00	12,000.00
335-0107	TOURNAMENTS	6,000.00	0.00	0.00	0.00	6,000.00
335-0108	RANGE BALL	10,000.00	0.00	0.00	0.00	10,000.00
335-0109	RESTAURANT INCOME	3,600.00	0.00	0.00	0.00	3,600.00
335-0208	TRANSFER IN FROM LCDC	357,785.00	0.00	0.00	0.00	357,785.00
335-110	TRAIL FEE ANNUAL	18,915.00	0.00	0.00	0.00	18,915.00
*** FUND TOTAL REVENUE ***		594,300.00	0.00	0.00	0.00	594,300.00

35 -GOLF COURSE
GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
435-002	SALARIES OPERATION	201,000.00	14,860.40	14,860.40	7.39	186,139.60
435-004	SOCIAL SECURITY	21,400.00	1,100.76	1,100.76	5.14	20,299.24
435-005	WORKMAN'S COMPENSATION	11,190.00	1,697.60	1,697.60	15.17	9,492.40
435-006	TMRS REQUIREMENTS	33,390.00	2,123.38	2,123.38	6.36	31,266.62
435-007	INSURANCE EMPLOYEES	63,220.00	(261.62)	(261.62)	0.41-	63,481.62
435-010	SALARIES OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
435-011	SALARIES PART-TIME	75,400.00	0.00	0.00	0.00	75,400.00
** CATEGORY TOTAL **		406,600.00	19,520.52	19,520.52	4.80	387,079.48
1-OPERATING SUPPLIES						
435-110	SUBSCRIPTIONS	100.00	0.00	0.00	0.00	100.00
435-111	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	1,000.00	0.00	0.00	0.00	1,000.00
435-115	JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		4,400.00	0.00	0.00	0.00	4,400.00
2-MAINTENANCE / REPAIR						
435-225	MAINTENANCE COURSE	13,500.00	74.56	74.56	0.55	13,425.44
435-226	MAINTENANCE EQUIPMENT	17,500.00	1,093.63	1,093.63	6.25	16,406.37
435-228	GAS-OIL-TIRES	9,000.00	0.00	0.00	0.00	9,000.00
435-229	MAINTENANCE IRRIGATION SYSTEM	7,500.00	0.00	0.00	0.00	7,500.00
435-231	MAINTENANCE WEB-SITE	6,600.00	550.00	550.00	8.33	6,050.00
435-232	HERBICIDES	16,500.00	0.00	0.00	0.00	16,500.00
435-234	FERTILIZER	16,500.00	0.00	0.00	0.00	16,500.00
** CATEGORY TOTAL **		87,100.00	1,718.19	1,718.19	1.97	85,381.81

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2021

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
435-302	MERCHANDISE	9,000.00	0.00	0.00	0.00	9,000.00
435-308	DUES & MEMBERSHIP	800.00	0.00	0.00	0.00	800.00
435-310	INSURANCE EXPENSE	5,500.00	5,203.39	5,203.39	94.61	296.61
435-312	MAINTENANCE BUILDING	10,500.00	0.00	0.00	0.00	10,500.00
435-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	0.00	500.00
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	175.65	175.65	5.86	2,824.35
435-316	UTILITIES	13,800.00	62.12	62.12	0.45	13,737.88
435-325	ADVERTISING	16,300.00	0.00	0.00	0.00	16,300.00
435-328	PHYSICALS/TESTING	400.00	0.00	0.00	0.00	400.00
435-360	CAPITAL OUTLAY	0.00	8,000.00	8,000.00	0.00	(8,000.00)
435-362	CREDIT CARD FEES	2,500.00	38.89	38.89	1.56	2,461.11
** CATEGORY TOTAL **		62,800.00	13,480.05	13,480.05	21.47	49,319.95
4-OTHER						
435-404	LEASE	33,400.00	4,336.76	4,336.76	12.98	29,063.24
** CATEGORY TOTAL **		33,400.00	4,336.76	4,336.76	12.98	29,063.24
7-TRANSFERS						
** DEPARTMENT TOTAL **		594,300.00	39,055.52	39,055.52	6.57	555,244.48
*** FUND TOTAL EXPENDITURES ***		594,300.00	39,055.52	39,055.52	6.57	555,244.48
EXCESS REVENUES/EXPENDITURES		0.00	(39,055.52)	(39,055.52)	0.00	39,055.52

*** END OF REPORT ***

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-1-0101	CLAIM ON CASH	788,272.79		
01-1-0111	PETTY CASH	285.00		
01-1-0113	DUE FROM CREDIT CARD	24,255.93		
01-1-0131	TAXES REC-DELINQUENT	774,081.75		
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(246,590.96)		
01-1-0140	RETURNED CHECKS	4,778.42		
01-1-0144	INVENTORY	56,109.21		
01-1-0145	PREPAID EXPENSES	4,000.00		
01-1-0150	CASH PAYROLL	2,400.00		
01-1-0187	DUE FROM WCID #5	1,433.63		
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	1,009,216.92		
01-1-0190	DUE FROM U.S. DEPT.	1,250.00		
01-1-0197	DUE FROM OTHER FUNDS	268,902.31		
01-1-0204	DUE FROM GARBAGE	3,270.94		
			2,691,665.94	
	TOTAL ASSETS			2,691,665.94
				==============
LIABILITIES & EQUITY				
====================				
01-2-0160	ACCOUNTS PAYABLE	37.50		
01-2-0162	COURT BOND ESCROW	479.73		
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10		
01-2-0164	AUDITORIUM DEPOSITS HELD	1,000.00		
01-2-0170	COURT COLLECTION AGENCY	24,367.43		
01-2-0171	RES. FOR DELINQUENT TAX	518,856.24		
01-2-0180	FUND BALANCE	2,759,612.12		
01-2-0196	DUE TO PAYROLL	(1,883.58)		
01-2-0198	DUE TO OTHER FUNDS	90.32		
01-2-0201	DUE TO DEBT SERVICE	35,242.39		
01-2-0220	AP PENDING	138,340.55		
01-2-1111	ENCUMBRANCE	(1,854,173.45)		
01-2-1112	RESERVE FOR ENCUMBRANCE	1,854,173.45		
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,299,577.77		
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,299,577.77)		
	TOTAL LIABILITIES & EQUITY		3,476,168.80	
TOTAL REVENUE		344,194.88		
TOTAL EXPENSES		1,128,697.74		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(784,502.86)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(784,502.86)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,691,665.94
				==============

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
02-1-0101	CLAIM ON CASH	2,185,890.17		
02-1-0210	TWDB SERIES 07 DEBT SVC I & S	1,550,198.26		
02-1-0213	TWDB PAD DEBT SERVICE	5,139.16		
02-1-0230	ACCOUNTS RECEIVABLE-WATER	142,391.42		
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	130,883.48		
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)		
02-1-0237	DUE FROM CITY OF AMES	480,046.76		
02-1-0238	DUE FROM CITY OF HARDIN	658,474.60		
02-1-0244	INVENTORY	100,512.79		
02-1-0250	PROPERTY PLANT & EQUIP	27,949,788.65		
02-1-0251	ALLOW.FOR DEPRECIATION	(11,347,905.09)		
02-1-0272	BOND DISCOUNT A	16,348.00		
02-1-0273	ACCUM AMORTIZATION 2016A	(6,539.20)		
02-1-0274	BOND DISCOUNT B	20,134.00		
02-1-0275	ACCUM AMORTIZATION 2016B	(8,053.60)		
02-1-0280	DEFERRED OUTFLOWS TMRS	61,576.16		
02-1-0281	DEFERRED OUTFLOWS PENSION	195,618.03		
02-1-0282	ACCUMULATED AMORT DEFERRED	(126,847.98)		
02-1-0297	DUE FROM OTHER FUNDS	2,217,790.08		
			24,219,915.96	
	TOTAL ASSETS			24,219,915.96
				==============
LIABILITIES & EQUITY				
====================				
02-2-0198	DUE TO OTHER FUNDS	105,654.37		
02-2-0220	AP PENDING	75,313.37		
02-2-0262	DEFERRED REVENUE	779,299.70		
02-2-0265	WATER SECURITY FEES	40,197.50		
02-2-0269	ACCRUED INTEREST PAYABLE	7,398.49		
02-2-0270	COMPENSATED ABSENCES PAYABLE	38,669.54		
02-2-0275	BONDS PAYABLE	4,770,000.00		
02-2-0277	NET PENSION LIABILITY	466,308.81		
02-2-0280	RETAINED EARNINGS	11,877,182.19		
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95		
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50		
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21		
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04		
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81		
02-2-0289	DEVELOPERS	59,765.00		
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)		
02-2-0295	DUE TO OTHER FUNDS	5,000.00		
02-2-0380	DEFERRED INFLOWS RELATED TO PE	179,755.69		
02-2-0381	ACCUM AMORTIZATION DEFERRED IN	(85,999.12)		
02-2-1111	ENCUMBRANCE	(2,151,027.12)		
02-2-1112	RESERVE FOR ENCUMBRANCE	2,151,027.12		
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,887,903.54		
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,887,903.54)		
	TOTAL LIABILITIES & EQUITY		23,993,590.65	

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
	TOTAL REVENUE	393,022.21		
	TOTAL EXPENSES	166,696.90		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	226,325.31		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		226,325.31	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			24,219,915.96

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-1-0101	CLAIM ON CASH	731,282.49		
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	1,546,351.77		
03-1-0330	ACCOUNTS RECEIVABLE	830,959.75		
03-1-0332	ACCOUNTS RECEIVABLE BOOMERANG	94,978.07		
03-1-0335	ACCTS. RECEIVABLE AMP	5,977.72		
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)		
03-1-0344	INVENTORY	290,128.17		
03-1-0350	PLANT PROPERTY & EQUIP	9,687,979.79		
03-1-0352	CONSTRUCTION IN PROGRESS	63,030.04		
03-1-0355	ALLOW.FOR DEPRECIATION	(4,712,123.45)		
03-1-0380	DEFERRED OUTFLOWS TMRS	31,514.36		
03-1-0381	DEFERRED OUTFLOWS PENSION	140,179.92		
03-1-0382	ACCUMULATED AMORT	(92,802.10)		
03-1-0390	DUE FROM SRMPA	475.00		
			8,596,621.81	
	TOTAL ASSETS			8,596,621.81
				==============
LIABILITIES & EQUITY				
====================				
03-2-0220	AP PENDING	67,148.64		
03-2-0361	SALES TAX PAYABLE	31,831.38		
03-2-0362	DUE TO OTHER FUNDS	219,543.90		
03-2-0363	UTILITY REFUND/CKS.PAY.	(140.01)		
03-2-0364	SERVICE DEPOSITS	522,925.50		
03-2-0370	COMPENSATED ABSENCES PAYABLE	25,692.58		
03-2-0375	DEFERRED INFLOWS PENSION	113,898.93		
03-2-0376	CAPITAL LEASE PAYABLE	(54,124.60)		
03-2-0377	NET PENTION LIABILITY	342,645.84		
03-2-0378	DEF. REV. AMP PLAN	5,977.72		
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96		
03-2-0380	RETAINED EARNINGS	4,788,499.10		
03-2-0381	CONTRIBUTED CAPITAL	100,000.00		
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00		
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00		
03-2-0393	CUSTOMER OVERPAYMENT	21,585.79		
03-2-0398	DUE TO GENERAL	996.55		
03-2-1111	ENCUMBRANCE	(837,083.83)		
03-2-1112	RESERVE FOR ENCUMBRANCE	837,083.83		
03-2-1113	PRIOR YEAR ENCUMBRANCE	612,415.83		
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(612,415.83)		
	TOTAL LIABILITIES & EQUITY		7,137,381.28	
	TOTAL REVENUE	1,580,814.48		
	TOTAL EXPENSES	121,573.95		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,459,240.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,459,240.53	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			8,596,621.81
				==============

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
04-1-0101	CLAIM ON CASH	129,099.50		
04-1-0430	ACCOUNTS RECEIVABLE	60,435.84		
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	(3,450.58)		
			186,084.76	
	TOTAL ASSETS			186,084.76
				==============
LIABILITIES & EQUITY				
====================				
04-2-0220	AP PENDING	500.00		
04-2-0461	SALES TAX PAYABLE	5,603.51		
04-2-0465	SECURITY FEES	125.00		
04-2-0480	RETAINED EARNINGS	(278,365.18)		
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32		
04-2-0493	DUE TO LCDC	2,134.96		
04-2-0498	DUE TO GENERAL	3,270.94		
04-2-1111	ENCUMBRANCE	(2,839.28)		
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28		
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28		
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(2,839.28)		
	TOTAL LIABILITIES & EQUITY		165,318.55	
	TOTAL REVENUE	67,414.65		
	TOTAL EXPENSES	46,648.44		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	20,766.21		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,766.21	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			186,084.76
				==============

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

05 -ELECTRIC BUY DOWN FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-1-0101	CLAIM ON CASH	13,949,418.57		
05-1-0511	CETERA INVESTMENTS	6,963,342.00		
			20,912,760.57	
	TOTAL ASSETS			20,912,760.57
LIABILITIES & EQUITY				
05-2-0198	DUE TO OTHER FUNDS	46,548.95		
05-2-0580	RETAINED EARNINGS	20,909,202.49		
	TOTAL LIABILITIES & EQUITY		20,955,751.44	
	TOTAL REVENUE	364,971.94		
	TOTAL EXPENSES	407,962.81		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(42,990.87)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(42,990.87)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,912,760.57

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

21 -LIBERTY COMM. DEV. CORP.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
21-1-2110	CASH	2,571,773.60		
21-1-2199	DUE FROM GBG FOR SALES TAX	2,134.97		
21-1-2500	DUE FROM STATE	213,490.66		
			2,787,399.23	
	TOTAL ASSETS			2,787,399.23
LIABILITIES & EQUITY				
21-2-0198	DUE TO OTHER FUNDS	36,800.00		
21-2-0220	AP PENDING-POOLED CASH	12,012.50		
21-2-0880	FB-INTEREST INCOME	2,317.52		
21-2-1111	ENCUMBRANCE	(768,455.70)		
21-2-1112	RESERVE FOR ENCUMBRANCE	768,455.70		
21-2-1113	PRIOR YEAR ENCUMBRANCE	269,273.70		
21-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(269,273.70)		
21-2-2180	FUND BALANCE	2,668,927.85		
	TOTAL LIABILITIES & EQUITY		2,720,057.87	
	TOTAL REVENUE	92,828.11		
	TOTAL EXPENSES	25,486.75		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	67,341.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		67,341.36	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,787,399.23

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
35-1-0101	CLAIM ON CASH	14,859.01		
			14,859.01	
	TOTAL ASSETS			14,859.01
				==============
LIABILITIES & EQUITY				
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35-2-0180	FUND BALANCE	50,427.54		
35-2-0220	AP PENDING	2,811.23		
35-2-1111	ENCUMBRANCE	(90,085.44)		
35-2-1112	RESERVE FOR ENCUMBRANCE	90,085.44		
35-2-1113	PRIOR YEAR ENCUMBRANCE	38,477.85		
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(38,477.85)		
35-2-3561	SALES TAX	676.61		
35-2-3596	DUE TO PAYROLL	(0.85)		
	TOTAL LIABILITIES & EQUITY		53,914.53	
	TOTAL EXPENSES	39,055.52		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(39,055.52)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(39,055.52)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			14,859.01
				==============

CODE ENFORCEMENT MONTHLY REPORT
NOVEMBER 1, 2021 to NOVEMBER 30, 2021

Case #	Case OPEN Date	Owner (Last name)	Owner (First name)	Address	Violation Type	Contact/Notification	Re-Inspection Date	Status
21-001	5/4/21	Gonzales	Joe	28092 Property ID (West of Trinity River)	LITTER	3rd NOV & POSTED	6/4/21	READY FOR ABATEMENT
21-003	5/6/21	Atrian	Heidi	64 Navigation Street	LITTER	NOV - Reinspection	9/8/21	READY FOR ABATEMENT
21-007	10/6/21	Miller & Jones	Jenni & Jeff	3002 Neyland	HIGH GRASS	NOV - Reinspection	10/15/21	READY FOR ABATEMENT
21-015	9/22/21	Gibbs	Austin	1624 MLK	HIGH GRASS	NOV - Reinspection	9/30/21	READY FOR ABATEMENT
21-016	10/6/21	VERBAL		517 Bowie	HIGH GRASS	NOV - Reinspection	10/1/21	READY FOR ABATEMENT
21-017	5/10/21	VERBAL		1313 Cos St.	DILAPIDATED PROPERTY	Working on Warrant	5/17/21	OPEN
21-018	5/10/21			609 Washington St.	DILAPIDATED PROPERTY	Working on Warrant	5/17/21	OPEN
21-019	10/6/21	Lazenby	Patricia	2232 Centennial	HIGH GRASS	NOV - Reinspection	10/1/21	READY FOR ABATEMENT
21-023	9/22/21	Kong	Manith	ID# 56134 & 56143	HIGH GRASS	NOV - Reinspection	9/30/21	READY FOR ABATEMENT
21-032	5/21/21	Gonzales	Joe	28075 Property ID (West of Trinity River)	HIGH GRASS & LITTER	3rd NOV & POSTED	6/22/21	READY FOR ABATEMENT
21-041	10/6/21	Davis	Phelix	2629 Beaumont	HIGH GRASS	NOV - Reinspection	10/15/21	ABATEMENT
21-049	6/17/21	Brannen	Larry	Hwy. 90 56300 & 56301 (Properties just East of Riverside)	HIGH GRASS & LITTER	NOV - Reinspection	9/8/21	READY FOR ABATEMENT
21-053	6/21/21	Sisco	Nancy	207 Ave. E	HIGH GRASS	POSTED	8/5/21	READY FOR ABATEMENT

21-066	6/23/21	Peak	Julie	1314 Kipling	HIGH GRASS	NOV - Reinspection	8/21/21	READY FOR ABATEMENT
21-067	7/14/21	Margarito	Galvan	2755 Cornell St.	HIGH GRASS & LITTER	3rd NOV & POSTED	8/12/21	READY FOR ABATEMENT
21-068	6/24/21	Claus	Randolph	408 Independence	HIGH GRASS & LITTER	3rd NOV & POSTED	8/6/21	READY FOR ABATEMENT
21-069	6/25/21	Mitchell	Larry	100 Carter St.	LITTER	2nd NOV - Mail	8/30/21	READY FOR ABATEMENT
21-072	9/30/21	Harbour	Cathy	200 East St.	HIGH GRASS	NOV - Reinspection	10/11/21	READY FOR ABATEMENT
21-073	7/9/21	Rodriguez & Virginia	Rodolfo & Bedolla	1834 San Jacinto	HIGH GRASS	3rd NOV & POSTED	11/22/21	MOWED-OWNER
21-078	7/21/21	Carter	Shirley	4108 N Main	HIGH GRASS	2nd NOV - Mail	11/10/21	OPEN
21-079	7/21/21	Blanton	Tonia	2717 Cos St.	HIGH GRASS	3rd NOV & POSTED	8/20/21	READY FOR ABATEMENT
21-086	7/23/21	Martinez	Kathleen	2311 Centenial	HIGH GRASS	NOV - Reinspection	8/31/21	READY FOR ABATEMENT
21-087	10/7/21	Montreal	Sylvia	1516 Sam Houston	HIGH GRASS	NOV - Reinspection	10/15/21	READY FOR ABATEMENT
21-088	7/26/21	Johnson	Elizabeth	1203 Lamar	HIGH GRASS & LITTER	3rd NOV & POSTED	8/25/21	READY FOR ABATEMENT
21-091	7/30/21	Grimes	Archie	Alabama St.-Property ID # 56419	HIGH GRASS & LITTER	2nd NOV - Mail	11/22/21	MOWED-OWNER
21-093	10/27/21	Fields LC		710 Lamar	HIGH GRASS	1st NOV - Mail	11/4/21	MOWED-OWNER
21-100	8/6/21	Turner	Joyce	1015 Lamar St.	HIGH GRASS	3rd NOV & POSTED	9/2/21	READY FOR ABATEMENT
21-101	10/6/21	Bradford	Hugh	1123 Trinity	HIGH GRASS	NOV - Reinspection	10/15/21	READY FOR ABATEMENT
21-102	10/27/21	Multiple	Owners	628 Lamar	HIGH GRASS	1st NOV - Mail	11/4/21	MOWED-OWNER
21-105	8/10/21	Jenkins	Laurice	507 Trinity	HIGH GRASS & LITTER	3rd NOV & POSTED	9/9/21	READY FOR ABATEMENT

21-109	8/11/21	Frazier	Robin	Glenn-Property ID# 16879	HIGH GRASS & LITTER	2nd NOV - Mail	11/24/21	OPEN
21-110	10/27/21	Harkor	Homes	113 Glenn	HIGH GRASS	NOV - Reinspection	11/17/21	READY FOR ABATEMENT
21-112	8/17/21	Mosley	Estina	Lamar-Property ID # 56428	HIGH GRASS	3rd NOV & POSTED	10/18/21	READY FOR ABATEMENT
21-115	8/18/21	Qwest	Comm.	1011 MLK & 56271	HIGH GRASS	3rd NOV & POSTED	9/13/21	READY FOR ABATEMENT
21-118	8/18/21	Davis, Jr.	Richard	901 MLK & 127680	HIGH GRASS	NOV - Reinspection	9/13/21	READY FOR ABATEMENT
21-119	8/19/21	Moore	Juanita	209 Chesson Ln.	HIGH GRASS	3rd NOV & POSTED	9/23/21	READY FOR ABATEMENT
21-120	11/1/21	Lenormand	Jodie	2806 N Main	HIGH GRASS	NOV - Reinspection	11/9/21	CLOSED
21-134	9/21/21	Hunt	Mildred	918 Lamar	HIGH GRASS & LITTER	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-136	9/21/21	Phillips	Dewey	Lamar- ID# 56412	HIGH GRASS & LITTER	2nd NOV - Mail	10/18/21	MOWED-OWNER
21-140	9/22/21	King	Alric	Navigation- ID# 56378	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-144	9/23/21	Jones	Gussie	630 Santa Anna & ID#57101	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-145	9/23/21	Partlow	Phillip & Leanne	1906 Jefferson	HIGH GRASS	2nd NOV - Mail	11/4/21	MOWED-OWNER
21-147	9/24/21	McCarty	Michael	ID# 55743,55746 &55747	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-150	9/30/21	Ghalayini	Samir	1602 MLK	HIGH GRASS	2nd NOV - Mail	11/5/21	MOWED-OWNER
21-151	9/30/21	Garza	Mark	221 Center St.	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-152	10/4/21	S East Communiy	Church	Alabama- ID#56381	HIGH GRASS & LITTER	2nd NOV - Mail	11/22/21	OPEN
21-153	10/4/21	Brown	Charles	1305 Maple	LITTER	3rd NOV & POSTED	11/10/21	READY FOR ABATEMENT

21-156	10/7/21	Baldwin	Francis	128 Carter	HIGH GRASS	3rd NOV & POSTED	11/5/21	MOWED-OWNER
21-157	10/13/21	Ceballos	Arturo	711 Kentucky & ID# 54017	LITTER	NOV - Reinspection	11/5/21	CLEARED-OWNER
21-158	10/18/21	Star Exec.	Group, Inc.	1900 Kipling	LITTER	3rd NOV & POSTED	11/15/21	READY FOR ABATEMENT
21-161	10/19/21	Garcia	Eduardo	2651 Beaumont Ave.	HIGH GRASS	3rd NOV & POSTED	11/16/21	READY FOR ABATEMENT
21-162	10/26/21	Smith	Beverly	606 Lamar	HIGH GRASS	1st NOV - Hanger	11/4/21	MOWED-OWNER
21-163	10/26/21	Ramirez	Norma	716 Lamar	HIGH GRASS	1st NOV - Mail	11/4/21	MOWED-OWNER
21-164	10/26/21	Smith	Jaqcueline	1717 Cos	LITTER	1st NOV - Hanger	11/4/21	CLEARED-OWNER
21-165	10/26/21	Burk	Joneta	2204 Willow ID#67272 & 67273	LITTER	2nd NOV-Mail	12/6/21	OPEN
21-166	10/28/21	Partlow	Phillip & Leanne	1906 Jefferson	LITTER	1st NOV - Mail	11/5/21	CLEARED-OWNER
21-167	10/29/21	Ortiz	Miguel	720 Lamar	LITTER	1st NOV - Mail	11/8/21	CLEARED-OWNER
21-168	10/29/21	Guillory	Albertha	415 Lamar	LITTER	1st NOV - Mail	11/15/21	CLEARED-OWNER
21-169	10/29/21	Paintsil	Connie	620 Lamar	LITTER	1st NOV - Hanger	11/8/21	CLEARED-OWNER
21-170	10/29/21	Dark	Ruby	416 Lamar	LITTER	1st NOV - Mail	11/15/21	CLEARED-OWNER
21-171	10/29/21	Johnson (Multiple oweners)	Preston (Multiple oweners)	901 Lamar @ Alabama	LITTER	1st NOV - Mail	11/8/21	CLEARED-OWNER
21-172	11/1/21	Bautsch	Christi	115 Hillside Dr.	LITTER	1st NOV - Mail	11/12/21	CLEARED-OWNER
21-173	11/1/21	2704 North	Main LLC	2704 N Main	HIGH GRASS & LITTER	2nd NOV-Mail	11/24/21	OPEN
21-174	11/1/21	Giapapas	Anthony	2914 N Main	HIGH GRASS	2nd NOV-Mail	11/22/21	OPEN

21-175	11/2/21	Perez	Margarito	213 Tanner	LITTER	1st NOV - Mail	11/12/21	CLEARED-OWNER
21-176	11/2/21	Perez	Marisol	409 Ash	LITTER	1st NOV - Mail	11/12/21	CLEARED-OWNER
21-177	11/2/21	Campbell	Omer	3109 N Main	LITTER	1st NOV - Mail	11/12/21	OPEN
21-178	11/2/21	Harris	Matt	ID# 63305	HIGH GRASS & LITTER	2nd NOV-Mail	11/22/21	MOWED-OWNER
21-179	11/4/21	Jones	Gayle	827 Canfield	LITTER	1st NOV- Mail	11/12/21	CLEARED-OWNER
21-180	11/4/21	Johnson	Betty Lou	Washington-ID#57096	LITTER	1st NOV- Mail	11/12/21	OPEN
21-181	11/4/21	Semien	AW	Washington-ID#56959	LITTER	2nd NOV-Mail	11/24/21	OPEN
21-182	11/4/21	Chitwood	Gregory	2121 Maple	LITTER	VERBAL	11/12/21	OPEN
21-183	11/4/21	Bryce	Donna	1842 N San Jacinto	LITTER	1st NOV- HANGER	11/12/21	CLEARED-OWNER
21-184	11/5/21	Ghalayini	Samir	1624 MLK & ID# 56124	HIGH GRASS	2nd NOV-Mail	11/24/21	OPEN
21-185	11/5/21	Kong	Manith	Hwy. 90- ID# 56143 & 56134	HIGH GRASS & LITTER	2nd NOV-Mail	11/24/21	OPEN
21-186	11/5/21	Colony	Ridge LLC	517 Bowie	HIGH GRASS	1st NOV- Mail	11/23/21	OPEN
21-187	11/5/21	Harris	Matt	Edgewood- 56647 & 56668	HIGH GRASS	1st NOV- Mail	11/23/21	MOWED-OWNER
21-188	11/8/21	Lazenby	Patricia	2232 Centennial	HIGH GRASS	2nd NOV-Mail	11/24/21	OPEN
21-189	11/8/21	Davis	Phelix	2629 Beaumont	HIGH GRASS	2nd NOV-Mail	11/24/21	OPEN
21-190	11/9/21	DJ Foster	Holdings	2315 Hwy. 90	STOP WORK	1st NOV- Mail	11/19/21	OPEN
21-191	11/9/21	Gerardo	Maria	2646 Centennial	LITTER	1st NOV- HANGER	11/22/21	OPEN
21-192	11/9/21	DJ Foster	Holdings	3210 Hwy. 90	HIGH GRASS & LITTER	1st NOV- Mail	11/24/21	MOWED-OWNER
21-193	11/9/21	Lenormand	Jodie	2806 N Main	HIGH GRASS	1st NOV- Mail	11/24/21	OPEN
21-194	11/10/21	Grimes	Archie	Alabama - ID# 56419	LITTER	1st NOV- Mail	11/23/21	OPEN
21-195	11/10/21	Perez	Leonel	2902 Hwy. 146	LIVING IN RV	1st NOV- HANGER	11/22/21	OPEN
21-196	11/10/21	Diaz	Rosa	110 Mimosa	LIVING IN RV	1st NOV- HANGER	11/24/21	OPEN
21-197	11/10/21	Perez	Daisy	215 Tanner	LIVING IN RV	1st NOV- HANGER	11/18/21	CLEARED-OWNER
21-198	11/12/21	Venegas	Corp.	906 N. Main	STOP WORK	1st NOV- HANGER	12/6/21	OPEN

21-199	11/12/21	Perez	Ricardo	1611 & 1627 Cypress	HIGH GRASS & LITTER	1st NOV- Mail	11/22/21	MOWED-OWNER
21-200	11/15/21	Cude	Michael	1205-1207 Milam	HIGH GRASS	1st NOV- Mail	11/23/21	OPEN
21-201	11/16/21	Garrison	Eric	ID# 55744 Ave. H	LITTER	1st NOV- Mail	11/24/21	OPEN
21-202	11/16/21	Young	Ruth	1259 Hwy. 90	HIGH GRASS	1st NOV- Mail	12/6/21	OPEN
21-203	11/17/21	Rangel	Jose	404 Texas	LITTER	1st NOV- Mail	11/24/21	OPEN
21-204	11/18/21	Calderon	Anthony	958 Milam	STOP WORK	VERBAL	11/19/21	OPEN
21-205	11/18/21	Wallace	Steven	110 Timber Ridge	STOP WORK	VERBAL	11/19/21	OPEN
21-206	11/22/21	Ortiz	Omar	500 Texas	LIVING IN RV	1st NOV- HANGER	12/6/21	OPEN

Liberty Fire

Monthly
Report

Monthly Calls

Fire	Calls
In Town	47
Mutual Aid	2
TOTAL	49

EMS	Calls
911	131
Mutual Aid	0
Out of Town Transfers	56
In Town Transfers	12
Dialysis	25
TOTAL	224

Monthly Numbers

Fire	Calls
Inspections	9
Inspection Man Hours	3.17
Public Relations	0
Training Hours	15.5
CPR Certificates	4

" A" Shift

Best Shift Award Winner

Photo 1: Res-Q-Jack Training

Photo 2: Aerial Training

Photo 3: Replacing the floor in the fire trainer

" B" Shift

Photo 1: Frying turkeys during the Turkey Fundraiser

Photo 2: Special Event during Staff Meeting

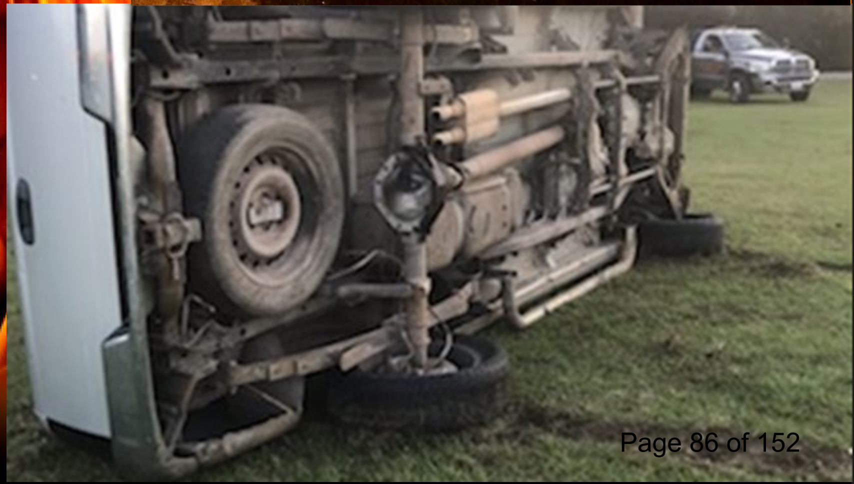
Photo 3: Decon of fire gear at structure fire on Confederate St

" C" Shift

Photo: 1 Vehicle fire at residence

Photo: 2 Structure fire on FM 563

Photo: 3 Multiple MVA'S



" C" Shift

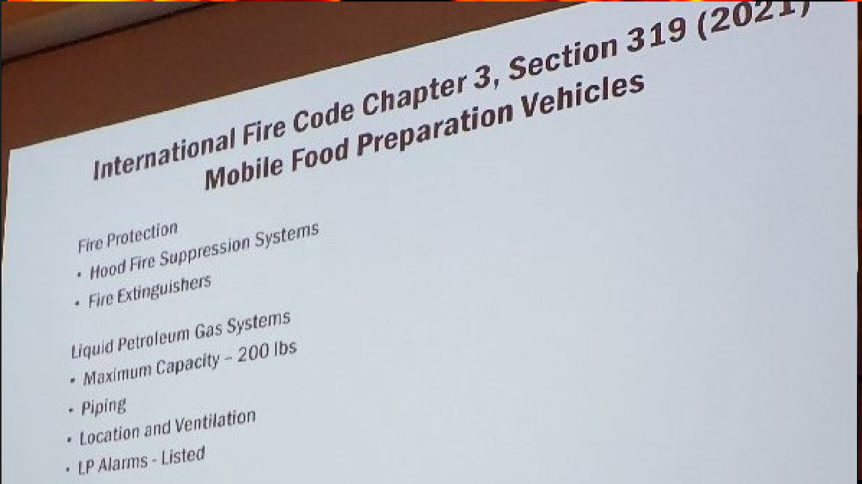
Photo 1: high rise rescue training

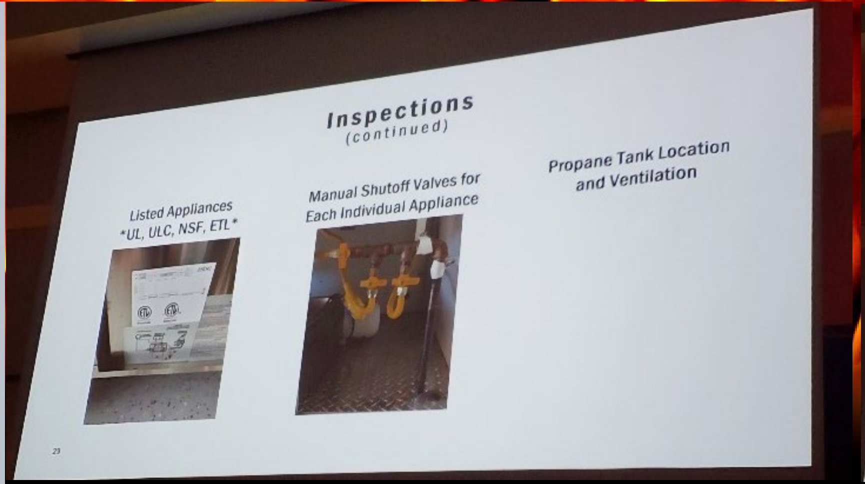
Photo 2: Memorial for a fallen hero on Hwy 90 flag set up

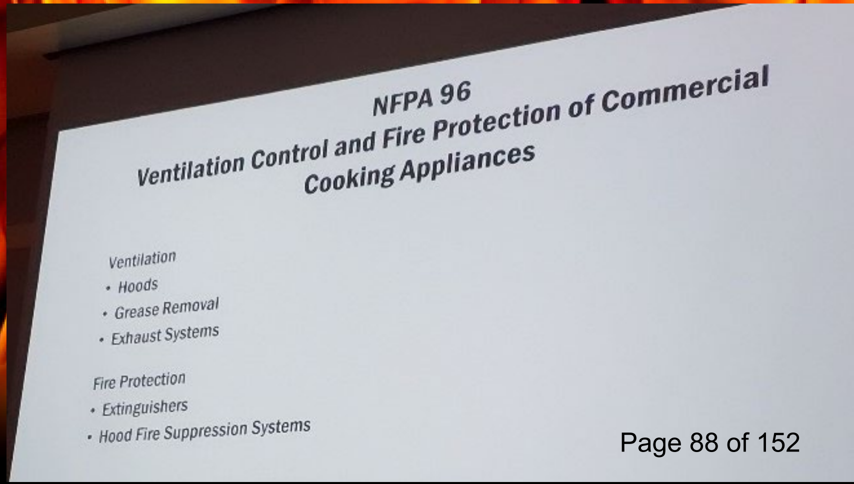
Photo 3: Life saver award ceremony at Liberty Fire Station

Fire Marshal

Texas Fire Marshal Conference







Misty

Total of payments that have been received at the fire department for EMS is: $23,741.29

EMS payments received at Fire Department:

Year to Date: (fiscal) $45,749.46

Year to Date: (calendar) $440,319.30

GOLF COURSE MONTHLY REPORT - NOVEMBER 2021

Maintenance Activities

City Council approved change order #1 to the contract with Duininck on November 9, 2021.

Received "as-built" plans for irrigation system from the contractor.

The Oaks at Magnolia Ridge opened for operation on December 1, 2021.

Keeping entryway mown and clean of debris

Starting to blow and mulch leaves where needed

Monitoring construction crews' daily activities

Washed parking lot of dirt from construction project

Salvaged more sod on #5 & 6

Starting to mow overseeded areas on course (1, 2 & 3)

Marketing Activities

Facebook: Golf Course Facebook Page has 335 "likes." You can find the Facebook Page here → https://www.facebook.com/LibertyMunicipalGolfCourse/.

Website: You can find the golf course website here → http://www.libertygolfcourse.com/

Email: The golf course email database has 126 valid email addresses. Golf course renovation updates are sent out weekly on Wednesday's.

Sales Report (October 1 – October 31)

MONTH	SALES ITEMS (UNITS)			
	Green Fees (Rounds Sold)	Golf Cart Fees	Range Fees	Merchandise & Equipment
January 2021	823	794	156	302
February 2021*	556	537	64	264
March 2021	965	898	151	377
April 2021**	224	217	36	113
May 2021	-----	-----	-----	-----
June 2021	-----	-----	-----	-----
July 2021	-----	-----	-----	-----
August 2021	-----	-----	-----	-----
September 2021	-----	-----	-----	-----
October 2021	-----	-----	-----	-----
November 2021	-----	-----	-----	-----

*Golf Course was closed due to Winter Storm Uri

** Golf Course closed on April 5 due to start of renovation project

Schedule & Turf

Timeline

- April 5, 2021 – Contract Start Date
- May 31, 2022 – Substantial Completion Date (via Change Order #1)

Temporary Turf

- Tees & Fairways – Rye Grass
- Greens - Bentgrass

Permanent Turf

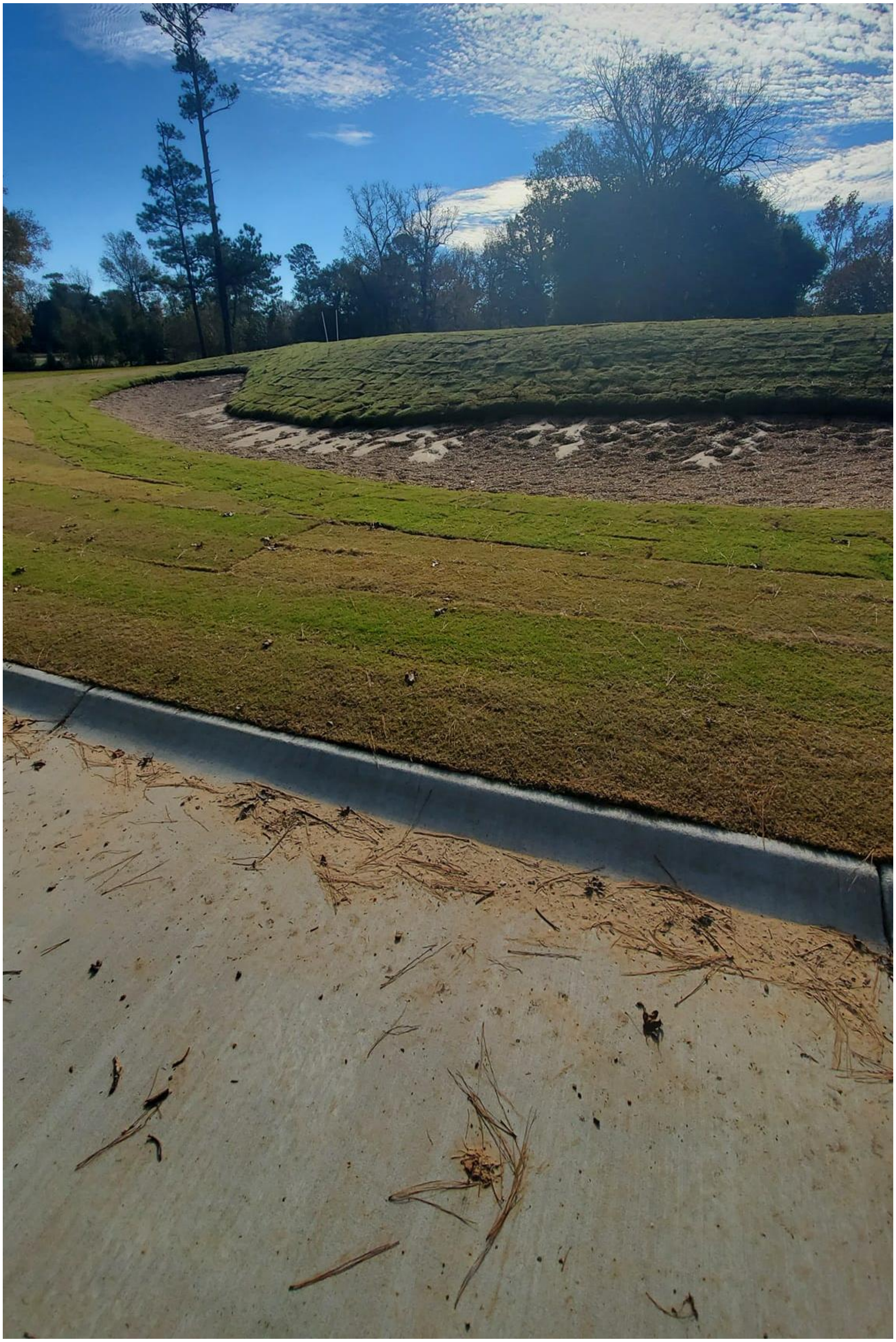
- Tees – Celebration Bermuda
- Greens – Tiff Eagle Bermuda
- Fairways & Rough – Tifway Bermuda

Golf Course Renovation Photos

From the back tee on #5

Tee on other side of the ditch

Bunker on backside of #5 green



Shape of new #5 green

From back tee on #6

Shape of new #6 green

The Oaks at Magnolia Ridge – 1

The Oaks at Magnolia Ridge – 2

CITY OF LIBERTY
INSPECTIONS & PERMITS MONTHLY REPORT

		Nov-21
PLAN REVIEW		
# of Plans Reviewed		18
BUILDING PERMITS		
Commercial Building Permits - New		1
Commercial Building Permits - Renovation/Remodel		2
Commercial Building Permits - Addition/Expansion		1
Residential Building Permits- New (Manufactured Homes)		0
Residential Building Permits - New (Single Family)		0
Residential Building Permits - New (Multi-Family)		0
All Other Permits Issued		59
CERTIFICATE OF OCCUPANCY		
Commercial C of O's Issued		3
FEE REVENUE		
Permit Fee Revenue	$	8,890.94
Tap Fee Revenue	$	965.35

NOVEMBER 2021-COMMERCIAL

LIBERTY DAYTON REGIONAL MEDICAL CENTER	1401 N TRAVIS STREET	COMMERCIAL BUILDING-NEW ELECTRICAL
TRI-COUNTY BEHAVIORAL HEALTH	2000 PANTHER LANE	COM ADDITION/REMODEL MECHANICAL ELECTRICAL
PUEBLO'S	906 MAIN STREET	SIGN
PUEBLO'S	906 MAIN STREET	ELECTRICAL SIGN
DIVINE INTEGRITY	1211 N MAIN STREET	SIGN
ST STEPHEN'S EPISCOPAL CHURCH	2041 TRINITY STREET	COMMERCIAL BUILDING-BELL TOWER
LEE COLLEGE	1715 HWY 146 BYPASS	COMMERCIAL ADDITION/REMODEL
HERITAGE MARKET SQUARE	2818 N MAIN STREET	COMMERCIAL OCCUPANCY
COLBY JOHNSON INSURANCE AGENCY	1804 GRAND AVENUE	COMMERCIAL OCCUPANCY
FUEL MAXX	1025 N MAIN STREET	SIGN/ELECTRICAL
TACO BELL	1830 HWY 90	SIGN
LIBERTY AUTO CENTER	1204 HWY 90	SIGN
LIBERTY WORSHIP CENTER	501 AUSTIN STREET	COM ADDITION/REMODEL-HANDICAP RAMP
THE OAKS AT MAGNOLIA RIDGE	100 MAGNOLIA RIDGE	COMMERCIAL OCCUPANCY
LIBERTY COUNTY	2099 SAM HOUSTON STREET	COMMERCIAL OCCUPANCY
K3 DESIGNS	2818 N MAIN STREET	SIGN
TRACTOR SUPPLY COMPANY	2337 N MAIN STREET	ELECTRICAL

Liberty Municipal Library November 2021 Report

The library has written a more detailed description of the procedures to follow in purchasing new books and has added steps in processing new books for circulation. Each book will be handled by at least five people as it is made ready to be checked out, each staff member will check the content and images, and the original order cards for each book will be kept on file for three years.

Library staff members were very happy when a janitorial company began servicing the library at mid-month. The staff had been cleaning for three months in the absence of a custodian.

Amber Ursprung conquered her fear in November and began using the hydraulic lift, since we no longer have a custodian to do jobs that require getting above ladder height. She recently went up in the lift to change the batteries and set the library clock, and she took down summer decorations that were hanging from the ceiling. Ornaments and snowflakes were hung, posts were wrapped in garland, the Christmas tree was set up, and window decorations were installed, all in anticipation of the up-coming holidays and the Friends of the Library Holiday Book Sale that will take place on December 10th and 11th.

Always on the alert for building maintenance issues, Amber discovered the elevator AC unit had begun leaking again, so she got out the wet/dry vac and suctioned the drain line. No more leaks!

The library staff and three volunteers went through several thousand juvenile and children's books, book by book, looking for images and themes that might be more appropriately cataloged for older children. Greatly appreciated volunteers who assisted were Linda Ursprung and Stacy and Gary Sundgren.

Dana Abshier watched a very interesting and timely webinar on censorship during the month.

The Friends of the Library purchased a new book cart for the staff. The shiny black cart was assembled by Gail Williamson with encouragement from Emily House and was immediately put into use by staff.

Kaylyn Erskins can sometimes barely see over her desk for all the books waiting to be relabeled for the new teen section. Selected juvenile and young adult books are being re-cataloged based on the publisher's recommended reading age to enlarge this new collection for young people ages 13 to 15.

The November virtual Story Time featured elephants and had 11 live viewers.

November book displays featured Veterans' Day, Thanksgiving, and thankfulness. After those were removed, book displays were assembled for Christmas, Hanukkah, and Kwanzaa.

The Liberty Fire Department was called out to investigate an acrid smell in the foyer. The department thoroughly investigated, even going up on the roof to inspect air conditioning units, but the source of the odor could not be found. Our thanks to the Fire Department for checking it out.

The Liberty PD sent out several officers to teach the library staff what to do if an active shooter event ever happens at the library. We thank Sgt. Johnson and the other officers for the potentially life-saving information.

Mesa Mechanical performed quarterly maintenance on the Cultural Center HVAC system in November.

Liberty Municipal Library Monthly Report June 2021 through November 2021						
Circulation	**June**	**July**	**August**	**September**	**October**	**November**
Spanish Materials Circulation	**26**	**30**	**62**	**86**	**56**	**113**
Total Adult, Teen & YA Circulation All Formats	**1,597**	**1,748**	**1,627**	**1,582**	**1,482**	**1,379**
Total Juvenile Circulation All Formats	**2,980**	**2,869**	**1,489**	**1,344**	**1,347**	**1,332**
Total Circulation All Formats	**4,577**	**4,617**	**3,116**	**2,926**	**2,829**	**2,711**
Reference Services						
In-house Reference	**388**	**381**	**293**	**229**	**277**	**228**
Telephone Reference	**205**	**185**	**182**	**236**	**177**	**128**
Public Computer Assistance	**113**	**115**	**116**	**132**	**184**	**104**
Collection Statistics						
Total Volumes in Collection	**53,504**	**53,681**	**53,529**	**53,542**	**53,169**	**53,316**
Total Titles in Collection	**65,845**	**66,216**	**66,454**	**66,399**	**66,232**	**66,062**
Cataloging						
Books Cataloged	**212**	**123**	**212**	**212**	**180**	**125**
DVD/ Blu-Rays Cataloged	**13**	**25**	**3**	**13**	**2**	**7**
Audiobooks & Music CDs Cataloged	**4**	**0**	**0**	**0**	**0**	**0**
Periodical Cataloged	**65**	**42**	**61**	**54**	**37**	**63**
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	**5**	**4**	**5**	**4**	**4**	**5**
Recorded Online Story Time/Craft Programs	**3**	**4**	**0**	**0**	**0**	**0**
Recorded Online Story Time/Craft Attnd.	**429**	**419**	**0**	**0**	**0**	**0**
Misc. Children's Programs/Tours	**1**	**1**	**0**	**0**	**0**	**0**
Msc. Children's Programs/Tours Attendance	**85**	**40**	**0**	**0**	**0**	**0**
Adult/YA Programs Attendance	**60**	**75**	**32**	**22**	**33**	**41**
Live Story Time/Craft Programs	**3**	**3**	**0**	**2**	**3**	**1**
Live Story Time/Craft Attendance	**67**	**21**	**0**	**11**	**16**	**11**
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	**2,981**	**2,943**	**2,910**	**2,881**	**2,864**	**2,856**
Total Active Accounts Out-of-City Patrons	**4,639**	**4,609**	**4,561**	**4,532**	**4,508**	**4,505**
Total Volunteers	**4**	**4**	**0**	**0**	**0**	**3**
Total Volunteer Hours	**35.25**	**34.5**	**0**	**0**	**0**	**9**
Patron Visits Count	**2,561**	**2,356**	**1,620**	**1,409**	**1,458**	**1,465**
Public Use Technology						
Wireless Users Estimate	**26**	**34**	**43**	**36**	**43**	**35**
Public Computers Users This Month	**238**	**206**	**258**	**183**	**227**	**207**
Hours of Patron Computer Use	**130**	**130**	**158**	**181**	**162**	**153**
Website Sessions: Ploud, Online Catalog	**2,013**	**1,892**	**3,158**	**2,820**	**2,998**	**2,000**
Social Media Sessions: FB, Instagram, UTube	**9,032**	**4,120**	**2,912**	**7,059**	**6,026**	**1,991**

Liberty Municipal Library Volunteer Report for the Month of November 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Name of volunteer																																
Cash, Terry																																0
Davis, Beverly																																0
Harbour, Cathy																																0
Pickett, Sandy																																0
Rogers, Ann																																0
Sundgren, Gary								2.5																								2.5
Sundgren, Josh																																0
Sundgren, Stacy								2.5																								2.5
Ursprung, Linda					4																											4
Total for month																																9

YEARLY ACTIVITY REPORT FOR 2019													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958	1985	1714	1695	1772	1530	1682	20725
OFFENSES REPORTED	75	66	76	91	95	75	77	73	63	85	83	93	952
OFFENSES CLEARED	17	12	13	15	7	12	14	14	11	18	12	14	159
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1	0	4	2	4	1	2	22
TRAFFIC CITATIONS	61	57	71	77	91	47	48	42	26	32	23	64	639
TRAFFIC ACCIDENTS	30	27	36	41	30	29	30	26	28	40	37	28	382
WARNING TICKETS	146	125	120	110	329	127	178	119	120	149	71	148	1742
ARRESTS	43	22	32	41	69	50	28	33	29	42	41	37	467
ANIMALS HANDLED	52	39	21	29	73	77	93	57	81	51	33	56	662
ALARM CALLS	54	69	16	91	97	86	68	69	89	64	53	60	816
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0
YEARLY ACTIVITY REPORT FOR 2020													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1577	1344	1444	1351	1444	1384	1314	1371	1298	1491	1493	1282	16793
OFFENSES REPORTED	76	60	63	52	70	44	57	52	45	54	46	67	686
OFFENSES CLEARED	13	11	19	5	12	4	3	10	14	8	3	2	104
OFFENSES EXCEPTIONALLY CLEARED	0	0	5	2	4	1	2	0	1	2	0	0	17
TRAFFIC CITATIONS	28	36	48	12	23	18	25	44	17	24	7	6	288
TRAFFIC ACCIDENTS	23	27	17	24	27	22	27	23	24	26	31	22	293
WARNING TICKETS	86	80	62	22	94	68	53	62	68	64	19	10	688
ARRESTS	31	37	32	19	28	19	25	34	20	29	21	32	327
ANIMALS HANDLED	76	64	41	20	38	67	30	43	52	43	39	44	557
ALARM CALLS	51	56	42	56	42	67	62	60	56	49	40	47	628
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0
YEARLY ACTIVITY REPORT FOR 2021													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1319	1402	2602	2076	1746	1569	1810	1375	1480	1542	1590		18511
OFFENSES REPORTED	52	37	79	64	58	73	62	77	65	67	66		700
OFFENSES CLEARED	4	2	42	25	16	13	14	26	8	32	3		185
OFFENSES EXCEPTIONALLY CLEARED	4	3	1	2	2	1	1	1	1	2	2		20
TRAFFIC CITATIONS	10	70	187	112	76	77	132	93	114	148	120		1139
TRAFFIC ACCIDENTS	22	18	34	29	31	30	34	29	33	33	26		319
WARNING TICKETS	8	117	214	138	118	128	224	105	154	155	157		1518
ARRESTS	29	18	37	29	29	36	28	52	43	27	20		348
ANIMALS HANDLED	13	30	58	52	59	66	49	43	37	30	47		484
ALARM CALLS	49	40	57	66	40	73	72	45	46	83	41		612
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0		0

Prepared by Liberty Police Dept.11/2021

MONTH OF: NOVEMBER 2021

TO: TOM WARNER, CITY MANAGER

FROM: GARY MARTIN, CHIEF OF POLICE

BELOW IS A LIST OF THE ACTIVITIES OF THE LIBERTY POLICE DEPARTMENT.

ACTIVITY	NUMBER
CALLS FOR SERVICE	1590
OFFENSES REPORTED	66
OFFENSES CLEARED	3
EXCEPTIONALLY CLEARED	2
TRAFFIC CITATIONS	120
TRAFFIC ACCIDENTS	26
WARNING TICKETS	157
ARRESTS	20
ANIMALS HANDLED	47
ALARM CALLS	41
GARAGE/YARD SALES	0

ARREST BY OFFENSE

MONTH OF: NOVEMBER 2021

OFFENSE	NUMBER ARRESTED
HOMICIDE	0
SEXUAL ASSAULT	0
ROBBERY	0
ASSAULT	1
BURGLARY	0
THEFT	2
MOTOR VEHICLE THEFT	0
CRIMINAL MISCHIEF	1
FORGERY	0
FALSE REPORT TO PEACE OFFICER	0
RESISTING ARREST	0
DISORDERLY CONDUCT	4
PUBLIC INTOXICATION	1
UNLAWFULLY CARRYING A WEAPON	2
POSSESSION CONTROLLED SUBSTANCE	0
CITY ORDINANCE VIOLATION	3
DRIVING WHILE INTOXICATED	0
NO INSURANCE	0
DRIVING WHILE LICENSE SUSPENDED	0
CRIMINAL TRESPASS	0
RECKLESS DRIVING	0
RECKLESS CONDUCT	0
ALL OTHER	5
Total	20

SUMMARY OF ACTIVITY
DETECTIVE DIVISION

MONTH OF: NOVEMBER 2021

OFFENSE	REPORTS ASSIGNED	OFFENSES CLEARED
HOMICIDE	0	0
SEXUAL ASSAULT	1	0
ROBBERY	0	0
ASSAULT	6	0
BURGLARY	4	1
THEFT	13	1
AUTO THEFT	2	0
FORGERY	1	0
CRIMINAL MISCHIEF	10	0
WEAPONS	1	0
NARCOTICS	2	0
ALL OTHER	26	1
TOTALS	**66**	**3**

EXCEPTIONALLY CLEARED:	**161**		
Theft	85	Terrorist Threat	1
Assault	23	Reckless Driving	1
Credit/Debit Card Abuse	7	Fraudulent Destruction of Writing	1
Criminal Mischief	8	Duty upon striking fixed object	1
Burglary	11	Sex Offender Duty to Register	1
Evading Arrest	3	Forgery of Financial Instrument	2
Auto Theft	3	Violation of Protective Order _	3
Hinder Secured Creditor	7	Possession of CS	1
Criminal Trespass	2	(Deception) Forgery	1
Aggravated Robbery	1	Hit & Run	1
Fail to comply with requirements on striking unattended vehicle	1	Forgery	2
		Injury Elderly Person	2
		Resist Arrest Search & Seizure	1
Poss of Marijuana	1		

ANIMAL CONTROL REPORT

MONTH OF NOVEMBER 2021

75 Calls for Service

- 17 Dogs Impounded & Boarded
  - 1 Reclaimed by owner
  - 1 Adopted to new owner
  - 0 Sent to Rescue
  - 0 Fostered to temporary home
  - 0 Quarantined (Disease Check)
  - 5 Euthanized & Disposed of
  - 24 Still Boarded
  - 1 Died in Shelter (due to poor health)
- 19 Cats Impounded & Boarded
  - 0 Reclaimed by owner
  - 1 Adopted to new owner
  - 0 Fostered to temporary home
  - 0 Quarantined (Disease Check)
  - 22 Euthanized & Disposed of
  - 2 Still Boarded
  - 0 Died in Shelter (due to poor health)
- 0 Animals Euthanized (prior to required waiting period)
- 7 Deceased Animals picked up
- 0 Clinic pick ups
- 4 Wild Animals handled (raccoon, skunk, etc)

47 Total Animals Handled

Animal Control Officers: Matthew Kelly & Joel Villegas
Part Time Animal Control Officer:

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS MANAGER

Notes:
- Sprayed mosquitos
- Mowed on route
- Repaired parking lot from storm drainage work on Heights
- Sprayed Woodsprings Dr.
- Cleaned inlets several different days
- Rebuilt storm drain box on Kipling
- Swept streets
- Patched around town
- Weedeated woodsprings Dr.
- Repaired sidewalk at hospital helipad
- Set culvert pipe on Chesson and cleaned ditch
- Started gutter repair on Heights and Marshall
- Repaired sidewalk on San Jacinto

Heights St. storm drainage installation complete

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				38	Hours
	Street cut repairs:					Each
	Curb & Gutter Repair:					Feet
Drainage:						
	Ditch Cleaning:				175	Feet
	Culvert Installation:				20	Feet
	Catch Basin/inlets cleaned:				753	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:				100	Gallons
	Mosquito:				478	Miles
Signs:						
	Installed					Each
	Repaired/ Replaced				2	Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

TOM TULLOCK – PARKS MANAGER

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 4 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Pressure washed all of them. Weedeated as needed.

Splash Pad:

Work Performed: CLOSED UNTILL FURTHER NOTICE… Mowed and weedeated as needed.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Replaced toddler swings at Municipal park.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed, cut up 5 trees that had uprooted out of the ground.

Flags:

Work Performed: Checked flags every day for damage.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout park
3. Cut up trees that had fell in the park.
4. Fixed hog ruts that were all over the park.

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE WATER MANAGER

MONTHLY WATER REPORT
MONTH – NOVEMBER - 2021

REPAIRS COMPLETED

13	WATER REPAIRS
7	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

31 /909	HOURS OF OPERATION / TOTAL
4500	FEET OF SEWER LINE CLEARED / CLEANED
7	MANHOLES CLEANED

WORK COMPLETED

0	MANHOLE REPAIRS
7	SEWER STOPAGES
27	METER REPROGRAMMED
7	RADIO REPLACEMENTS
3	WATER TAPS
3	SEWER TAPS
6	CUSTOMER PROBLEMS / ISSUES
60	LOCATE LINES
60	TEXAS 811 LINE LOCATES
1	METER BOXES REPLACED
0	METER LIDS REPLACED
0	CLEANOUTS REPLACED / INSTALLED
7	PULLED / CHANGED METERS
22	CUSTOMER REQUESTED TURN ON
32	CUSTOMER REQUESTED TURN OFF
3	CUT OFF SERVICE
136	RECHECKS

MISC:

HARDIN & AMES READINGS CHECKED DAILY

CLOSED 29 WORK ORDERS

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

Water line break on Grand Ave. in September caused by Boring Contractor who paid for the repairs

Texas Elite upgrading service on Chrysler St.

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 71 request this month and closed out 65 of them with 6 carrying overs to December 2021. The requests range from power restoration, blown fuses, saging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC and A new tree trimming contractor to be named at a later date.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	40
NO POWER	12
POWER LINE ISSUE	1
POLE ISSUE	1
SECURITY LIGHT	3
STREET LIGHT	8
TOTAL INCIDENTS RESOLVED	**65**

POWER OUTAGES

November 2021

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
5	1017 MLK (KING ST.CRAWFISH)	7:00 p.m.	7:51 p.m.	43	8	Meter opened due to over-heating
6	1017 MLK (KING ST.CRAWFISH)	10:25 a.m.	10:46 a.m.	16	5	Meter opened due to over-heating
6	3439 BEAUMONT	1:22 p.m.	2:45 p.m.	18	65	Blown line fuse due to limbs
6	4624 MCGUIRE	2:24 p.m.	4:58 p.m.	46	108	Blown line fuse due to limbs
7	OAK FOREST SUBDIVISION	1:35 p.m.	3:59 p.m.	17	127	Blown line fuse due to limbs
13	1516 HOLLY	4:56 p.m.	7:20 p.m.	24	120	Copper primary came loose
18	603 CONFEDERATE	10:03 p.m.	12:44 a.m.	17	144	House Fire
21	1301 MAPLE	10:17 a.m.	12:50 p.m.	18	135	Blown line fuse and cutout by animal
21	1009 WASHINGTON	2:57 p.m.	4:50 p.m.	18	95	Blown line fuse due to limbs
22	608 TRAVIS	5:14 a.m.	5:35 a.m.	21	1	Building fire
26	1017 MLK (KING ST.CRAWFISH)	4:50 p.m.	5:38 p.m.	10	38	Meter opened due to over-heating
30	1212 N. MAIN	7:19 p.m.	7:59 p.m.	9	31	Blown line fuse due to limbs
Average				**21**	**73**	
				21 Minutes	**73 Minutes**	

Main B with the flap gates opened on July 23, 2021 and remain open 11/30/2021

LEVEE INSPECTIONS

PUMP INSPECTION

Main A

	11/6/2021	11/13/2021	11/20/2021	11/27/2021
ELEC. PUMP NORTH	ran motor for 8 minutes, engaged pump for 1 minutes	ran motor for 14 minutes, engaged pump for 1 minutes	ran motor for 12 minutes, engaged pump for 0 minutess	ran motor for 10 minutes, engaged pump for 1 minutes
ELEC. PUMP SOUTH	ran motor for 8 minutes, engaged pump for 1 minutes	ran motor for 14 minutes, engaged pump for 1 minutes	ran motor for 12 minutes, engaged pump for 0 minutess	ran motor for 10 minutes, engaged pump for 1 minutes
DIESEL PUMP NORTH	ran motor for 24 minutes, Did not engage pumps	ran motor for 22 minutes, Did not engage pumps	ran motor for 27 minutes, Did not engage pumps	ran motor for 32 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 24 minutes, Did not engage pumps	ran motor for 22 minutes, Did not engage pumps	ran motor for 27 minutes, Did not engage pumps	ran motor for 32 minutes, Did not engage pumps

Main B

	11/6/2021	11/13/2021	11/20/2021	11/27/2021
ELEC. PUMP EAST	ran motor for 15 minutes, engaged pump for 4 seconds	ran motor for 8 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 12 minutes, engaged pump for 8 seconds
ELEC. PUMP WEST	ran motor for 15 minutes, engaged pump for 4 seconds	ran motor for 8 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 12 minutes, engaged pump for 8 seconds

Main C

	10/4/2021	10/11/2021	10/18/2021	10/25/2021
ELEC. PUMP #1	ran motor for 12 minutes, did not engage pump	ran motor for 6 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump	ran motor for 7 minutes, did not engage pump
ELEC. PUMP #2	ran motor for 12 minutes, did not engage pump	ran motor for 6 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump	ran motor for 7 minutes, did not engage pump

Note: Diesel pumps can not be engaged due to the elevation of the pumps. The diesel pumps are turned on when the water elevation in the channel is high only. The flap gates were opened on July 23, 2021 and remain open 11/30/2021, there is now free flow in Main A and B channels where there is very low water elevations.

PUMP SPECIFICATIONS

Main A

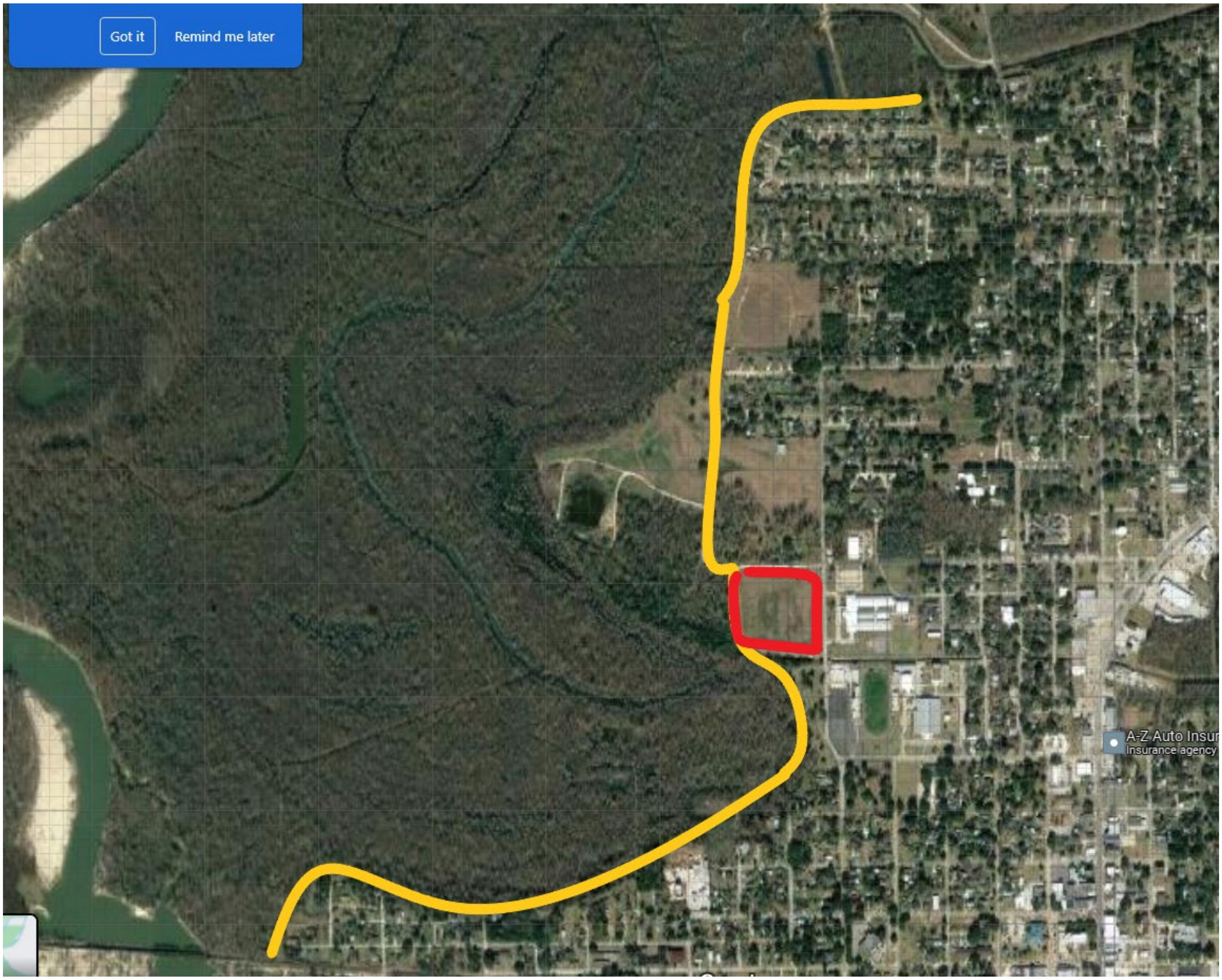
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



**THE LEVEE WAS MOWED AROUND THE BOWIE DETENTION POND THIS MONTH

NOVEMBER / / 2021 / /

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

WWTP OUTFALL

HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4332-012 WASTEWATER TREATMENT PLANT(WWTP) FLOOD MITIGATION AND IMPROVEMENTS AND WWTP OUTFALL REPLACEMENT

93% COMPLETE

NBG CONSTRUCTORS, INC

The City of Liberty, Texas Wastewater Treatment Plant Flood Mitigation and Outfall Improvements project was bid on September 10, 2020. NBG Constructors was awarded the contract for $5,586,810.00. The Notice to Proceed was given on January 4th, 2021.

The project will include replacing the existing outfall pipe with a 42in outfall pipe along the south side of FM 3361. The Wastewater Treatment Plant will be flood protected with a combination of an earthen levee, sheet pile flood walls and concrete T walls. The final completion date for the project is January 4th, 2022.

The contractor has about 93% complete with all of the 42” outfall pipe installed, all earthen berm construction installed, and all of sheet piling installed. The contractor is currently installing the electrical system for the internal pump station. There have been some rain delays, however, the project is on schedule.

NSTALLATION OF FLOOD GATE

MONTHLY REPORT

INSTALLATION OF FRONT WALL

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Pickett

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:

The City of Liberty

City Council

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Regular Meeting

~ Minutes ~

Tuesday, November 9, 2021	6:00 PM	City Council Chambers

I. CALL TO ORDER

This meeting was called to order on November 9, 2021 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 PM by Mayor Carl Pickett.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	X			
Mayor Pro Tem Diane Driggers	X			
Council Member Dennis Beasley	X			
Council Member Libby Simonson	X			
Council Member David Arnold	X			
Council Member Chipper Smith	X			
Council Member Neal Thornton	X			

II. INVOCATION

Invocation was given by Pastor Revlon Belle, Lily of the Valley Baptist Church, Liberty, Texas.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Public Works Director Damon Jones and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to individuals wishing to address the Council about items not on the agenda. There were no comments.

V. PRESENTATIONS / REPORTS

The presentation and report items were briefly discussed by Mayor Pickett to give more time to the regular agenda items.

A. City Manager's Report - City Manager Tom Warner - Topics include Jubilee, TML Region 16 Meeting, Country Christmas, Employee Christmas Dinner, COVID-19, Golf Course, and Electric Projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

C. Department Reports

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Mayor Pro Tem Driggers to approve all items on the consent agenda and seconded by Council Member Beasley. The motion passed 7 to 0.

A. Minutes Approval

1. 10.12.2021 Minutes

2. 10.26.2021 Minutes

B. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING APPOINTMENT OF FARRAH HARPER TO THE LIBERTY MUNICIPAL LIBRARY BOARD.

VII. REGULAR AGENDA

A. Regular Session

1. Citizen Request - Ms. Whitney Brents to discuss Liberty Municipal Library

Mrs. Whitney Brents requested to speak before Council regarding a recent book found in the Children's area of the Liberty Municipal Library. Mayor Pickett opened the agenda item for presentation, giving the floor to City Manager Tom Warner to discuss details on how the Municipal Library orders, sorts and catalogs over 60,000+ books in the Library. Mrs. Whitney Brents gave an emotional speech about her concern regarding certain books found in the library, especially in the children's area, and was concerned about how the books were placed in various categories and would like procedures put in place to prevent future books that are not appropriate for children from being placed in the children's area. Other citizens from around the area that spoke with the Council about procedures in the Library and presented ideas to help with future placement of books were as follows: Patti Barrow, Stacey Sundgren, Michael Dorsett, Karen Sandefur, Jerry Ursprung, Joy Murphy, Nell Key, Gideon Watson, Linda Ursprung, Jaime Mayden, Reverend Hardy, and June Damek. Mayor Pickett thanked the concerned citizens for their responses and feedback and gave the Council a 10 minute recess at 7:15 pm.

2. Citizen Request - Mr. Charles McGuire, FLNB Board Chairman

Item was passed as the requestor was not able to attend.

3. Citizen Request - Mr. Frank Jordan to discuss the Port Of Liberty Commission.

The meeting was brought back into session at 7:25 p.m.. by Mayor Pickett. Mayor Pickett invited Mr. Frank Jordan to discuss the Port of Liberty with the Council.

4. Mr. Jeff Blume to give an update on the Liberty Municipal Golf Course.

Mr. Jeff Blume presented to the Council the current status of the Liberty Municipal Golf Course Renovation Project.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING CHANGE ORDER NUMBER 1 RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE RENOVATION PROJECT.

A motion was made by Council Member Arnold to approve the resolution as presented and seconded by Mayor Pro Tem Driggers. The motion passed 7 to 0.

6. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF

TEXAS, NOMINATING CANDIDATE(S) FOR THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

No Action was taken on this item. This item will be brought back to the Council during the December 14, 2021 regular scheduled meeting.

7. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, DESIGNATING A REPRESENTATIVE AND ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2022 GENERAL ASSEMBLY.

A motion was made by Council Member Beasley to appoint Carl Pickett as representative and Diane Driggers as Alternate to the Houston-Galveston Area Council 2022 General Assembly. The motion was seconded by Council Member Thornton. Motion passed 7 to 0.

8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE BID TO TEXAS PRIDE UTILITIES IN THE AMOUNT OF $153,410 FOR THE HIGHWAY 146 SANITARY SEWER LINE EXTENSION PHASE II PROJECT.

A motion was made by Council Member Thornton to approve the resolution as presented and seconded by Council Member Arnold. Motion passed 7 to 0.

B. Work Session

1. Discussion regarding the Port of Liberty.

The Council discussed the current status of the Port of Liberty Commission and the plans for the future of the Port of Liberty.

C. Executive Session

At 8:35 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

1. Texas Government Code §551.074 - Personnel Matters.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  - Discussion of appointments to the Port of Liberty Commission

2. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To discuss or deliberate regarding commercial or financial information received from a business prospect.
  - Business Proposal

3. Texas Government Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated /pending litigation.

D. Reconvene into Regular Session

At 9:43 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and Take Action on the appointments to the Port of Liberty Commission as discussed in the Executive Session.

No action was taken.

2. Consider and Take Action on business proposal as discussed in the Executive Session.

No action was taken.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 9:44 p.m.

____
Carl Pickett, Mayor

ATTEST:

____
April Gilliland, City Secretary

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording:
A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING AND APPROVING THE EXPENDITURE FOR A WILDLIFE STUDY AT THE LIBERTY MUNICIPAL AIRPORT.

Department: Airport

Subject: Liberty Municipal Airport

Background: On November 16, 2021 the LCDC Board of Directors voted 6-0 to approve an expenditure of $40,000 for a wildlife study at the Liberty Municipal Airport. Due to Federal Aviation Administration (FAA) rules, additional fencing cannot be installed at the airport until a wildlife study has been conducted.

Funding Source: LCDC

Staff Recommendation: Staff recommends ratification and approval of the expenditure for a wildlife study at the Liberty Municipal Airport

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/14/20216:00 PM

Department: Airport
Category: Action Item

Resolution 2021-78

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING AND APPROVING THE EXPENDITURE FOR A WILDLIFE STUDY AT THE LIBERTY MUNICIPAL AIRPORT.

WHEREAS, on November 16, 2021, the LCDC Board of Directors voted 6-0 to approve an expenditure of $40,000 for a wildlife study at the Liberty Municipal Airport; and

WHEREAS, due to Federal Aviation Administration (FAA) rules, additional fencing cannot be installed at the airport until a wildlife study has been conducted.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby ratifies and approves the expenditure for a wildlife study at the Liberty Municipal Airport.

PASSED AND APPROVED this ____ day of ____________________, 2021.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Texas Government Code §551.071 - Private Consultation with Attorney

- To seek advice regarding contemplated litigation - Cities of Ames and Hardin

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording:
A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE TREE TRIMMING CONTRACT TO EASTEX LINE CLEARING, LLC.

Department: Administration

Subject: Electric Line Tree Trimming Contract

Background: The City received bids from qualified utility vegetative management contractors to perform specific line clearing services on existing energized distribution circuits on December 7, 2021. The work was bid at an hourly unit price for all labor and equipment. The term of the contract is from the date of award to September 30, 2022. The City and Contractor will develop the work schedule after the award of the contract. The City received only one proposal from Eastex Line Clearing, LLC. The previous contractor, Davey Tree, did not submit a proposal due to the total anticipated amount of the contract. The contract submitted by Eastex Line Clearing is $31.00 per hour less than the existing contract.

Funding Source: Funds are available in the Electrical Department Budget in the amount of $90,000.

Staff Recommendation: Staff recommends awarding the tree trimming contract to Eastex Line Clearing, LLC in the amounts indicated on the attached bid tabulation.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/14/20216:00 PM

Department: Administration
Category: Resolution

Resolution 2021-79

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE TREE TRIMMING CONTRACT TO EASTEX LINE CLEARING, LLC.

WHEREAS, the City received bids from qualified utility vegetative management contractors to perform specific line clearing services on existing energized distribution circuits on December 7, 2021; and

WHEREAS, the work was bid at an hourly unit price for all labor and equipment; and

WHEREAS, the term of the contract is from the date of award to September 30, 2022; and

WHEREAS, the City and Contractor will develop the work schedule after the award of the contract; and

WHEREAS, the City received only one proposal from Eastex Line Clearing, LLC; and

WHEREAS, the previous contractor, Davey Tree, did not submit a proposal due to the total anticipated amount of the contract; and

WHEREAS, the contract submitted by Eastex Line Clearing is $31.00 per hour less than the existing contract.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards the tree trimming contract to Eastex Line Clearing, LLC in the amounts indicated on the attached bid tabulation.

PASSED AND APPROVED this ____ day of ____________________, 2021.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

POWER LINE TREE TRIMMING BID TAB

CONTRACT ITEMS

BID ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	EASTEX LINE CLEARING, LLC. REGULAR RATE	EASTEX LINE CLEARING, LLC. OVERTIME RATE	Davey Tree (Previous Contractor) REGULAR RATE	Davey Tree (Previous Contractor) OVERTIME RATE
LABORER - WORKING FORMAN/CREW LEADER (QUALIFIED LINE-CLEARANCE ARBORIST)	1	HR	$25.00	$38.00	$41.80	$55.59
LABORER - TRIMMER (CLIMBER)	1	HR	$23.00	$35.00	$39.20	$52.14
LABORER - WORKER (LABORER)	1	HR	$18.00	$27.00	$36.40	$48.41
AERIAL LIFT/CHIP	1	HR	$35.00	$35.00	$16.40	$16.40
DISC CHIPPER	1	HR	$20.00	$20.00	$4.60	$4.60
POWER SAW (2)	1	HR	$6.00	$6.00	$1.10	$1.10
HYDRAULIC PRUNNER	1	HR	$5.00	$5.00	$0.80	$0.80
HAND PRUNER	1	HR	$3.00	$3.00	$0.00	$0.00
TOTAL CHARGE PER HOUR			$135.00	$169.00	$140.30	$179.04

ADDITIONAL ITEMS

BID ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	EASTEX LINE CLEARING, LLC. REGULAR RATE	EASTEX LINE CLEARING, LLC. OVERTIME RATE	Davey Tree (Previous Contractor) REGULAR RATE	Davey Tree (Previous Contractor) OVERTIME RATE
70' TRIM LIFT	1	HR	$100.00	$100.00	NA	NA
SPLIT DUMP (14 CUBIC YARD)	1	HR	$55.00	$55.00	$12.20	$12.20
DISC CHIPPER W/ PROVISIONS FOR SIDE-DISCHARGE	1	HR	$20.00	$20.00	$5.70	$5.70
4 X 4 TRACTOR W/6' CUTTER	1	HR	$50.00	$50.00	$23.80	$23.80
4 X 4 SPRAY TRUCK (3/4 TON) W/200 GALLON TANK AND 100' HOSE	1	HR	N/A	N/A	$17.50	$17.50
STUMP GRINDER	1	HR	N/A	N/A	$25.00	$25.00
CERTIFIED/LICENSED APPLICATOR AND CHEMICALS/HERBICIDES	1	HR	$30.00	$45.00	$41.80	$55.59
LABOR - FLAGMAN (LABORER)	1	HR	$18.00	$27.00	$34.60	$46.02

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Discuss the proposed Mobile Food Vendor ordinance

Department: Administration

Subject: Mobile Food Vendor Ordinance

Background: The attached mobile food vendor permit will be reviewed and discussed during the work session.

Funding Source: n/a

Staff Recommendation: n/a

ORDINANCE NO. _________

AN ORDINANCE AMENDING ARTICLE 4.09 OF THE CODE OF ORDINANCES; REGULATING MOBILE FOOD VENDORS AND MOBILE FOOD VENDOR PARKS; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, food trucks and other mobile food establishments are a vibrant and growing part of the City's food culture; and

WHEREAS, mobile food establishments present particular needs and concerns with regard to public health and welfare; and

WHEREAS, council desires to establish regulations to both allow mobile food establishments to operate and flourish within the City's Corporate Limits and to protect the morals, health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Article 4.09 of the Code of Ordinances of the City of Liberty is amended to read as follows:

Article 4.09. Division 2. Mobile Food Vendors

Article 4.09.031. Definitions

(a) **Charitable Organization** shall include an entity that the United States Internal Revenue Service recognizes to be a charitable organization, churches, or a group/individual selling prepared food on a temporary basis (less than 48 hours) as a benefit/fundraiser for a local individual or organization.

(b) **City** shall mean the City of Liberty, Texas.

(c) **Edible goods** shall include, but are not limited to:

a. Prepackaged food including, but not limited to, candy, beverages, and ice cream.
b. Prepared food which is prepared off-location for sale in the mobile food unit.
c. On-site prepared food which is prepared in the mobile food unit.

(d) **Food service establishment** shall mean businesses that sell edible goods and have been inspected and approved by a regulating authority, including commercial kitchens and commissaries, and shall specifically exclude accessory or self-serve retail food sales.

(e) **Food Truck Park** shall mean a parcel of land, developed to city standards, where two (2) or more mobile food vendors congregate to offer food or beverages for sale to the public as the principal or accessory use of the land.

(f) **Food Truck Site** shall mean a developed property where a mobile kitchen or mobile food vending unit operates as an accessory use to the primary active business located on the same site. Food Truck Sites shall not, at any time, be allowed to operate on any residential property.

(g) **Mobile** shall mean the state of being in active, but not necessarily continuous, movement.

(h) **Mobile food vending unit** shall mean the actual mobile food truck, concession cart, or concession trailer being operated by a mobile food vendor.

(i) **Mobile food vendors** shall mean any business which sells edible goods from a non-permanent (i.e., mobile) location within the City of Liberty. The term shall include, but not be limited to:

a. **Mobile food trucks**: A self-contained motorized mobile food vending unit selling items defined as edible goods.
b. **Concessions carts**: Mobile food vending units that must be moved by non-motorized means.
c. **Concession trailers**: A mobile food vending unit which is pulled by a motorized unit and has no power to move on its own.

(j) **Non-refrigerated** shall mean edible goods that are not required to be kept at a temperature below forty-one (41) degrees Fahrenheit according to the federal Food and Drug Administration and the Texas Food Establishment Rules.

(k) **Open to the Public Function** shall mean any function open to the public where fifteen (15) or more vendors gather to sell or trade goods.

(l) **Sell** shall mean the act of exchanging a good for payment or in return for a donation.

(m) **Stationary location** shall mean the position of the mobile food vendor when addressing the public for the purpose of sales and not in motion.

(n) **Tax-exempt organization sponsored events** shall mean an open to the public function where a tax exempt (charitable, religious, educational or philanthropic) organization is the Host.

Section 4.09.032. Mobile Food Vendor Permit and Application

(a) *Permit Application*. No person shall act as a mobile food vendor in the City without a permit issued by the City. Every permit, including those from the City of Liberty, shall be displayed at all times in a conspicuous place where it can be read by the general public on the mobile food vendor's truck, concession cart, or concession trailer. A person shall make application for a permit to the City on forms furnished by the City and shall provide the following information:

a. Name, legal name of business or entity, business address, and telephone number of the applicant.
b. The applicant's date of birth, social security number and driver's license number, if existent.
c. Whether the applicant has any outstanding warrants.
d. Sales tax number with a copy of sales tax permits;
e. Signed permission from all private property owners where the mobile food vending unit will be stationed;
f. A photocopy of the applicant's driver's license;
g. The year, make, model, and color of the mobile food truck, concessions cart, or concession trailer;
h. Contact name and phone number for mobile food vending unit while en route;
i. Description of attached signage;
j. A photograph of the exterior and interior of the mobile food truck, concessions cart, or concession trailer;
k. Proof of motor vehicle insurance, current inspection and current registration;
l. Description of products being sold;
m. A copy of a valid registration certificate issued by the state of Texas for the mobile food truck, concessions cart, or concession trailer;
n. Applicants shall authorize the Liberty Police Department to perform a fingerprint-based criminal background check on the applicant.
o. In addition, applicants planning to operate on City property shall authorize the Liberty Police Department to perform a fingerprint-based criminal background check on the applicant and all employees working inside the mobile food vending unit.
p. Evidence of fire safety inspection performed by the Liberty Fire Department.
q. State or County health permit.
r. Certified food manager or food handler permit for all employees working inside the mobile food vending unit.

(b) *Fees*. The application fee for a mobile food vendor permit shall be set out in the master fee schedule. Each mobile food vendor unit shall be permitted separately.

(c) *Permit Decisions*. The City will evaluate the data furnished by the applicant and may require additional information. Within thirty (30) days of receipt of a completed permit application, the City will determine whether or not to issue a mobile food vendor permit. The City may deny an application for a permit for any of the following grounds:

a. Failure to provide all of the information required by the City;
b. The applicant's past record of ordinance violations;
c. Safety record of the applicant or any driver, based on such things as civil and criminal lawsuits and violations of environmental laws and ordinances;
d. Providing false, misleading or inaccurate information to the City; and
e. The applicant has been convicted of a crime involving violence, a sexual offense, or a crime of moral turpitude.

(d) *Permit*.

a. Permits shall be issued for one (1) year terms.
b. Permits are required to be renewed prior to the expiration date.
c. A new permit application is required to be submitted within fifteen (15) days of the following, whereupon the previous permit will be voided and the previous permit canceled:
    i. When ownership of the operating entity is changed; or
    ii. The City determines that operations or management methods are no longer adequately described by the existing permit application.
d. Permits are not transferrable.

(e) *Suspension or Revocation of Permit*.

a. A permit may be revoked upon conviction of any offense committed by an individual operating as a mobile food vendor in the City of Liberty while engaged in the permitted business. A permit may be suspended in the event of pending charges of a crime, as set forth above, upon a magistrate's determination of probable cause in connection with such charges.
b. A permit may be revoked for non-conformity with the application location specifications or requirements as well as for non-conformity with an approved location plan or diagram.
c. Any employee working for an applicant permitted as an employer under this section above may be denied the right to solicit under such permit, or such rights may be suspended or terminated, under the same circumstances and procedures which apply to the holder of the permit. Revocation or suspension of an employer's permit terminates all employee permits.
d. A permit may be suspended or revoked for not complying with the requirements of this section, or any other ordinances or laws.
e. A permit may be suspended or revoked if the permit holder is found to have operated on residential property.

(f) *Appeals*. If a City Official revokes, suspends or denies a mobile food vendor permit, the holder or applicant of the permit which has been revoked, suspended, or denied shall have the right to appeal a determination made by the City's Building Official to the City Manager by submitting a written appeal to the City Secretary, with a copy to the City's Building Official, not more than five (5) days after receiving notice of the suspension or denial of permit. The City Manager or his or her designee will hear the appeal and issue a written finding not more than twenty (20) days after the notice was delivered to the City Secretary. The City Manager's determination is final.

Section 4.09.033. Location Restrictions.

(a) *Stationary Restrictions*. A mobile food vendor shall not conduct sales at a stationary location:
  a. For a duration exceeding twenty (20) hours per location per day. The mobile food vending unit must be moved from the stationary location daily.
  b. On any public street, sidewalk, or right-of-way located in the City of Liberty, Texas.
  c. *Exceptions.* An exception to this requirement exists if:
    i. The mobile food vending unit is located in a validly permitted Food Truck Park.
    ii. The mobile food vending unit was open and operational at a stationary location and was connected to city utilities at the time this ordinance was adopted.

(b) *Location Restrictions*.
  a. Mobile food vendors shall not locate on private property without first receiving prior written permission to do so from the owner of said private property. The mobile food vendor must comply if asked to leave by the property owner or City official. A copy of the written permission to operate in a specific location, signed by the private property owner, shall be kept within the mobile food vending unit at all times.
  b. No person shall distribute, deposit, place, throw, scatter or cast any commercial handbill in or upon any motor vehicle without permission of the owner.
  c. No person shall distribute, deposit, place, throw, scatter or cast any commercial handbill upon any premises if requested by the property owner or City official not to do so, or if there is placed near or at the entrance thereof a sign bearing the words "no advertisement" or "no solicitation".

Section 4.09.034. Mobile Food Vendor Requirements.

(a) Each mobile food vendor shall be equipped with a trash receptacle with lid to prevent windblown litter and shall be disposed of in accordance with the City's Solid Waste Ordinance. All solid waste and recyclables shall be bagged.

Receptacles shall not be overfilled to prevent complete lid closure. All disturbed areas must be cleaned following each stop at a minimum of twenty (20) feet of the sales location.

(b) With the exception of the required trash receptacles, mobile food vendors shall not provide freestanding fixtures (e.g., tables, chairs, tents, and canopies) unless located within a validly permitted Food Truck Park.

(c) All mobile food vendors must comply with the city's noise regulations.

(d) If liquid waste results from food processing of a mobile food vendor's truck, concession cart, or concession trailer, the waste shall be contained in a permanently installed retention tank located on the mobile food vending unit.

(e) Liquid waste, solid waste, and recyclables shall be removed from a mobile food vendor's truck, concession cart, or concession trailer in a way that is compliant with all Texas Commission on Environmental Quality rules and regulations. Removal of waste shall be conducted in a manner that does not create a public health hazard. The illegal dumping of waste may result in the immediate revocation of a permit.

(f) Liquid waste from a mobile food vendor shall be characterized as food service waste and shall meet the waste removal, manifesting, disposal and treatment requirements of section 4.09 of the City's Code of Ordinance related to the dumping of fats, oils, and greases prior to discharge into the City publicly owned treatment works. Liquid waste shall not be dumped into the City's sewer system. The illegal dumping of liquid waste may result in the immediate revocation of the food truck permit.

(g) Waste generated from washing or maintenance of mobile food vending units shall be done in a manner to prevent release on public or private property.

(h) The mobile food vendor will be subject to inspection by the City upon permit application and may be subject to random inspection and upon reissuance of the permit.

(i) No sales are allowed on city property, including public parks, unless allowed as set forth herein.

(j) Unless located in a valid Food Truck Park, the mobile food vendor's truck, concession cart, or concession trailer shall be self-sufficient for water and sewer utilities. Use of water and wastewater hoses to provide utility service to the mobile food vending unit is prohibited. Extension cords may be used for electrical service if the equipment and connection(s) used between the mobile food vending unit and supplying source pose no threat to public safety (i.e., personal injury or fire). In the event that extension cords are used, the utility customer must give the mobile food vendor signed, written permission to use said electricity. The City shall not provide a mobile food vendor with electric utility services, unless the vendor is located in a approved Food Truck Park. A mobile food vendor will not be issued a water or sewer tap unless the mobile food vendor is located within an approved food truck park.

(k) Mobile food vendors must comply with the 2018 International Fire Code.

Section 4.09.035. Food Service and Sale.

(a) Mobile food vendors shall only engage in the sale and service of food and beverages. The sale of other products or services from a mobile food vendor is prohibited.

Section 4.09.036. Food Truck Parks.

(a) It shall be unlawful for an individual or business to open and operate a Food Truck Park without first obtaining a Food Truck Park license from the City of Liberty. A site plan must be submitted and approved along with the license application. The fee for said Food Truck Park license shall be set by the City Council. Food Truck Park licenses must only be obtained upon creation and said licenses are transferrable. However, the City must be notified of any change in ownership of the Food Truck Park.

(b) Food Truck Parks must meet the following requirements:

a. A designated seating area shall be provided for patrons.

b. Accessible restroom facilities shall be provided within a permanent structure located either on the site or at an adjacent facility located within five hundred (500) feet of said Food Truck Park. The owner of the adjacent facility must give the Food Truck Park owner written permission to use their restrooms. Said restroom facilities shall not be across the street from the Food Truck Park. Temporary or portable toilet facilities are not permitted.

c. A minimum of two (2) parking spaces shall be provided for each Food Truck Site provided within the Food Truck Park.

d. Mobile food vendors shall not park in required parking stalls, rather they shall be located on a designated paved surface.

e. There shall be at least fifteen (15) feet of unobstructed clearance between all individual mobile food vendors parked side-by-side and all permanent or accessory structures and five (5) feet of unobstructed clearance between all individual mobile food vendors parked end-to-end.

f. A dumpster must be provided within or adjacent to the Food Truck Park. The dumpster shall be concealed from public view.

g. Grease shall be disposed of via grease traps/interceptors as set forth in Section 4.09 of the City of Liberty's Code of Ordinances related to the dumping of fats, oils, and greases. Each individual food truck site located within a Food Truck Park must have its own grease trap.

h. The Food Truck Park must have a backflow prevention device.

i. Mobile food vendors conducting business at a Food Truck Park shall have current vehicular registration and shall be in a suitable operating condition for transit.

j. Mobile food vendors conducting business at a Food Truck Park must also have a valid mobile food vendor permit issued by the City of Liberty.

k. All activity must occur on private property, outside of the public right-of-way.

l. Vehicular drive-thru service of food and/or beverages shall be prohibited.

m. Electrical service may not be provided by an extension cord in Food Truck Parks, unless said extension cord is connected to an outlet on the food truck site. The use of on-board generators shall be prohibited within a Food Truck Park.

n. All city utility accounts being used at a Food Truck Park must be in the Food Truck Park owner's name. Each individual mobile food vendor shall not have their own utility accounts.

Section 4.09.037. Enforcement.

(a) It shall be unlawful for an individual to sell edible goods while displaying a valid permit issued by the City of Liberty in the name of another individual, organization, or entity outside of an employment relationship.

(b) It shall be unlawful for any individual directly or through an agent or employee to sell goods within the corporate limits of the City after the expiration of the permit issued by the City of Liberty under this section.

(c) It shall be unlawful for an individual directly or through an agent or employee to misrepresent on the permit affidavit any acts that are regulated under this Section.

(d) It shall be unlawful for any individual directly or through his agents or employees to represent that the issuance of a permit by the City of Liberty constitutes the City's endorsement or approval of the product for sale.

(e) It shall be unlawful to operate a mobile food vendor operation that is not in compliance with the Texas Food Establishment rules as amended from time to time.

(f) It shall be unlawful for any individual or business to operate a Food Truck Park without first obtaining a Food Truck Park license from the City of Liberty.

(g) It shall be unlawful for any individual or business to violate any section of this ordinance.

(h) Any person convicted of a violation of any provision of this subsection shall be guilty of a Class C misdemeanor punishable by a fine not to exceed $2,000.00 per occurrence.

Section 4.09.038. Open to the Public Function Permitting.

Any individual or business hosting a temporary open to the public function shall apply for a master mobile food vendor permit for the event. In addition to the items previously listed, the master permit application should also include an estimate of the number of mobile food vendors involved. All individual mobile food vendors operating at said function shall have a valid mobile food vendor permit from the City. The Master Permit holder will be responsible for all mobile food vendors and sales done under that permit. The Master Permit shall be present at the event and all mobile food vendors should know who holds it. During the event the Master Permit holder must maintain an accurate list of the mobile food vendors participating in the event. The Master Permit holder shall give the City access to the list of mobile food vendors at any time. The applicant applying for a master permit as the host of an open to the public function must comply with this ordinance. The fee for a one time open to the public function shall be $50. The fee for an open to the public function happening four (4) or more times during a year shall be $200.00 annually. The host of an open to the public function does not have to pay additional fees for each mobile food vendor at the event.

Section 4.09.039. Exemptions.

A permit under this section is not required in the following instances:

(a) The sale of milk, dairy products, bakery products, raw vegetables, raw poultry, raw eggs and other farm and garden products which have been raised or produced by the vendor and that are being sold in an unrefined state.

(b) Daily deliveries of milk, water and bakery products;

(c) Food delivery services that simply deliver food from a restaurant to an individual or business;

(d) Charitable organizations as defined herein shall not be required to obtain a permit under this ordinance if said charitable organization is operating the mobile food vending unit for less than seventy-two (72) hours.

Section 4.09.040. Separate License Required to Operate in City Parks and on Other City Property

The permit issued pursuant to section 4.09.032 does not permit a mobile food vendor to operate in a city park or on other city property unless operating as part of a city sponsored event. Only charitable organizations shall be permitted to operate in city parks and on other city property if they aren't part of a city sponsored event. Said charitable organizations must first obtain a permit issued by the City Manager or his designee before operating in a city park or on other city property. Charitable Organizations are not exempt from having to obtain a permit under this section. The application for this permit must contain:

(1) The full legal name, date of birth, and residence address of the applicant.

(2) A valid identification issued by any government that includes a photograph of the applicant.

(3) The year, make, model, and color of the mobile food truck, concessions cart, or concession trailer.

(4) A copy of a valid registration certificate issued by the state for the mobile food truck, concessions cart, or concession trailer.

(5) Any conviction of the applicant, or applicant's employees, for any felony or misdemeanor at any time if the offense was a violent offense, was a crime of moral turpitude, or was a crime involving sexual misconduct of any type or if the offense required registration as a sex offender under the laws of the state or of any other state, commonwealth, or possession of the United States.

(6) Proof of valid insurance for the mobile food truck, concessions cart, or concession trailer.

(7) Proof from the IRS of being a charitable organization.

Permits under this section are issued for individual dates and must not interfere with any function when the park or places within the park are being rented unless the applicant can supply the city with written documentation stating that the person or organization with the rental agreement gives them permission to be there.

<u>Section 2:</u> This Ordinance shall take effect from and after its final passage and publication as required by law.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _________ day of _______________________, 202__.

____
Carl Pickett, Mayor

ATTEST:

____
April Gilliland, City Secretary

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Texas Government Code §551.074 - Personnel Matters

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
    - Discussion of Electrical Department Supervisor
    - Discussion of nominations to the Port of Liberty Commission
    - Discussion of nominations to the Liberty Central Appraisal District Board of Directors

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Consider and Take Action on the nominations to the Port of Liberty Commission as discussed in the Executive Session.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: December 14, 2021

Agenda Wording: Consider and Take Action on the nominations to the Liberty County Central Appraisal District Board of Directors.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation: