The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, January 11, 2022	6:00 PM	City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett				
Mayor Pro Tem Diane Driggers				
Council Member Dennis Beasley				
Council Member Libby Simonson				
Council Member David Arnold				
Council Member Chipper Smith				
Council Member Neal Thornton				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include Wastewater Treatment Plant, Covid-19, Humpherys Cultural Center and Electric Projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

C. Department Reports

D. **Sam Rayburn Municipal Power Agency - Mayor Pickett**

E. **Mayor, Council and Staff Comments**

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. **Minutes Approval**

1. 12/14/2021 Council Minutes

VII. REGULAR AGENDA

A. **Executive Session**

1. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
- Discussion regarding economic development matters

B. **Regular Session**

1. Consider and take possible action on permit fees for the Liberty County Sheriff's Department facility.

2. First reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

3. Second Reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY COUNTY PRECINCT ONE (1) FOR THE MAINTENANCE OF STREETS, ROADS, DITCHES AND RECREATIONAL AREAS.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, REJECTING THE BID RECEIVED FOR THE 2021 – 2022 CITY WIDE STREET REHABILITATION PROJECT.

6. AN ORDINANCE AMENDING ARTICLE 4.09 OF THE CODE OF ORDINANCES; REGULATING MOBILE FOOD VENDORS AND MOBILE FOOD VENDOR PARKS; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

7. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS,

AMENDING THE MASTER FEE SCHEDULE BY ADDING A ONE-TIME LICENSE FEE FOR MOBILE FOOD TRUCK PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT - CARES ACT APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE COMMUNITY RESILIENCY PROGRAM; AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT PROGRAM.

9. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE ELECTION SERVICES CONTRACT BETWEEN THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR OFFICE AND THE CITY OF LIBERTY.

C. Executive Session

1. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To discuss or deliberate regarding commercial or financial information received from a business prospect.
  - Business Proposals

2. Texas Government Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated /pending litigation.

D. Reconvene into Regular Session

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 7th day of January, 2022 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________, _____.

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics include Wastewater Treatment Plant, Covid-19, Humpherys Cultural Center and Electric Projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects and activities.

1. The Wastewater Treatment Plant (WWTP) Flood Mitigation Improvements and Outfall Replacement Project is approximately 95% complete. The $5,586,810.00 project includes the construction of a floodwall, levee and appurtenances to protect the WWTP from flooding and the installation of a new outfall from the WWTP to the Trinity River. The substantial completion inspection is scheduled for January 13, 2002, at which time a punch list of unfinished items will be prepared. The anticipated date of completion of the project is February 2022.

2. The Covid-19 has impacted several City Departments during the last month. As of January 7th, there are four employees in Police and one employee in Public Works that are in quarantine. The number of cases in the county, for the week of January 3rd, are up 4.1% above last week's numbers. The current estimate of active cases for the county is 822.

3. The engineer for the Humphreys Cultural Center Repairs has completed the plans and specifications. The bid documents will be available beginning January 13, 2022, and the bid opening is scheduled for February 10, 2017. A mandatory pre-bid meeting is scheduled for January 27th. The scope of work includes, in part, re-roofing, installation of roof drains, installation of parapet flashing, wall flashing, skylight flashing, new skylights, installing exterior ladders, cleaning and sealing the exterior of the building, replacing flooring and repainting walls damaged by water intrusion.

4. The electrical system projects for Fiscal Year 2021-2022 are provided below.

The estimated cost for these projects is $1,730,000.00.

a. Underground System
b. Street Lighting
c. Liberty Feeders
d. Liberty County Courthouse
e. System Mapping Implementation
f. SCADA
g. Emergency/System Switching
h. Three Phase Regulator
i. Abandoned Pole Removal
j. OH Service Replacement/Upgrade
k. Wildlife Protection
l. Downtown Lighting
m. Engineering Voltage Stability
n. Engineering Automated Transfer Scheme
o. City Park Ballfields

5. The following is the status of electrical system projects currently underway:

Project	Complete	Estimated Cost	Spent to Date
Live Front Transformer	103%	$270,000	$294,883
Beaumont #3 Lateral	108%	$450,000	$485,315
UG Primary	77%	$190,000	$146,624
OH Transformer Platform	65%	$ 64,820	$ 42,281
Street Lighting	88%	$300,000	$265,485
Beaumont #2 Laterals	130%	$750,000	$993,573
Beaumont #4 Laterals	101%	$443,420	$448,239
Beaumont #5 Laterals	129%	$375,000	$483,641
Liberty #1 Laterals	132%	$ 59,280	$ 78,244
Liberty #2 Laterals	84%	$175,000	$147,759
Liberty #3 Laterals	53%	$126,270	$ 67,064
Liberty #4 Laterals	93%	$330,000	$308,430
Totals		$3,533,790	$3,761,538

Funding Source: na

Staff Recommendation: na

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Finance Report - Assistant City Manager / CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager / CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	10,237,865.00	317,309.98	661,504.86	6.46	9,576,360.14
*** FUND TOTAL REVENUE ***	10,237,865.00	317,309.98	661,504.86	6.46	9,576,360.14
EXPENDITURE SUMMARY					
CITY MANAGER	384,830.00	26,248.12	55,145.67	14.33	329,684.33
CITY COUNCIL	6,200.00	3,275.42	4,983.22	80.37	1,216.78
FIRE/EMS	2,539,930.00	178,315.27	460,749.99	18.14	2,079,180.01
LIBRARY	518,635.00	35,019.94	89,375.72	17.23	429,259.28
CITY SECRETARY	113,690.00	6,281.58	15,580.25	13.70	98,109.75
POLICE	2,592,060.00	161,844.39	413,036.10	15.93	2,179,023.90
MUNICIPAL COURT	241,340.00	11,828.60	33,352.30	13.82	207,987.70
STREET	861,660.00	47,468.26	121,121.07	14.06	740,538.93
PARKS & RECREATION	422,285.00	23,276.23	58,455.63	13.84	363,829.37
MAINTENACE DEPARTMENT	91,520.00	4,055.04	34,313.10	37.49	57,206.90
FINANCE	376,110.00	24,904.33	51,844.53	13.78	324,265.47
ANIMAL CONTROL	142,870.00	8,466.35	20,573.42	14.40	122,296.58
CITY HALL	142,250.00	6,971.52	21,478.89	15.10	120,771.11
INSPECTION/CODE ENFORECEM	282,350.00	17,195.28	41,253.81	14.61	241,096.19
NON DEPARTMENTAL	899,465.00	59,632.95	271,409.67	30.17	628,055.33
PUBLIC WORKS	256,550.00	16,990.69	38,936.04	15.18	217,613.96
UTILITY BILLING	366,120.00	27,778.55	56,640.85	15.47	309,479.15
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	659,552.52	1,788,250.26	17.47	8,449,614.74
EXCESS REVENUES/EXPENDITURES	0.00	(342,242.54)	(1,126,745.40)	0.00	1,126,745.40

01 -GENERAL FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
301-0101	AUDITORIUM RENT	5,000.00	1,300.00	1,300.00	26.00	3,700.00
301-0102	DISMISSAL FEE COURT	1,000.00	140.00	250.00	25.00	750.00
301-0103	BUILDING PERMITS	50,000.00	9,220.94	23,411.21	46.82	26,588.79
301-0104	CORPORATION COURT	160,000.00	13,711.29	28,934.82	18.08	131,065.18
301-0105	COUNTY FIRE AID	25,000.00	0.00	2,083.33	8.33	22,916.67
301-0106	DELINQUENT TAXES	350,000.00	7,277.63	40,522.58	11.58	309,477.42
301-0107	INTEREST & PENALTY	30,000.00	2,130.29	13,309.28	44.36	16,690.72
301-0108	FRANCHISE FEE	210,000.00	41,542.35	50,185.13	23.90	159,814.87
301-0110	LICENSE FEES	7,500.00	1,245.00	1,305.00	17.40	6,195.00
301-0111	PARKS & RECREATION	15,000.00	795.00	1,355.00	9.03	13,645.00
301-0112	INTEREST INCOME	15,000.00	249.67	1,011.14	6.74	13,988.86
301-0114	DOG LICENSE/FEES	100.00	25.00	25.00	25.00	75.00
301-0115	MISCELLANEOUS INCOME	25,000.00	1,910.23	4,275.61	17.10	20,724.39
301-0116	SALE OF ASSETS	50,000.00	0.00	0.00	0.00	50,000.00
301-0117	IN LIEU OF TAXES	400,000.00	0.00	0.00	0.00	400,000.00
301-0118	1% SALES TAX	2,150,000.00	158,615.26	340,050.55	15.82	1,809,949.45
301-0121	TAX COLLECTION-CURRENT	2,557,000.00	20,045.31	20,045.31	0.78	2,536,954.69
301-0122	EMERGENCY MEDICAL SERVICE	960,000.00	22,872.73	84,012.37	8.75	875,987.63
301-0123	FIRE/EMS GRANT REV.	30,000.00	6,474.20	6,474.20	21.58	23,525.80
301-0126	TRANSFER FOR UTILITY BILLING	920,315.00	0.00	0.00	0.00	920,315.00
301-0127	TRSF. FROM UTILITY FUNDS	1,951,500.00	0.00	0.00	0.00	1,951,500.00
301-0131	DONATIONS-ANIMAL CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
301-0132	TRANSFER FROM LCDC	171,100.00	0.00	0.00	0.00	171,100.00
301-0137	LEOSE - FIRE	800.00	0.00	0.00	0.00	800.00
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	0.00	0.00	100.00
301-0144	TEL-COMM. R O W ACCESS FEES	10,000.00	3,636.02	3,687.14	36.87	6,312.86
301-0145	ROW MANAGEMENT	0.00	29.05	29.05	0.00	(29.05)
301-0146	LIBRARY GRANT REV.	350.00	0.00	0.00	0.00	350.00
301-0148	INSURANCE REIMBURSEMENT	0.00	10,971.81	10,971.81	0.00	(10,971.81)
301-0157	COURT REVENUE STATE FINES	55,000.00	8,913.15	16,038.36	29.16	38,961.64
301-0158	OMNI BASE FTA REVENUES	1,500.00	79.30	255.22	17.01	1,244.78
301-0177	INDIGENT DEFENSE FEE	1,000.00	37.82	87.32	8.73	912.68
301-0182	DUE FROM LISD / SRO	80,000.00	5,000.00	10,000.00	12.50	70,000.00
301-0183	ALARM FEES	1,000.00	50.00	50.00	5.00	950.00
301-0188	TX FOREST SERVICE GRANT REV	0.00	0.00	455.00	0.00	(455.00)
301-0192	LIBRARY FINES & FEES	3,000.00	387.93	730.43	24.35	2,269.57
301-0193	PD SILVER SANTA DONATIONS	0.00	650.00	650.00	0.00	(650.00)
301-0195	SUBDIVISION PLAT FEE	350.00	0.00	0.00	0.00	350.00
301-0205	ANIMAL ADOPTION FEE	250.00	0.00	0.00	0.00	250.00
*** FUND TOTAL REVENUE ***		10,237,865.00	317,309.98	661,504.86	6.46	9,576,360.14

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
401-001	SALARIES SUPERVISION	237,700.00	18,284.28	36,753.18	15.46	200,946.82
401-002	SALARIES OPERATION	34,600.00	1,455.56	4,117.16	11.90	30,482.84
401-004	SOCIAL SECURITY	20,870.00	1,555.47	3,203.33	15.35	17,666.67
401-005	WORKMANS COMP	1,230.00	0.00	402.89	32.76	827.11
401-006	TMRS REQUIREMENTS	28,550.00	3,636.46	7,172.06	25.12	21,377.94
401-007	INSURANCE EMPLOYEES	34,630.00	(187.03)	(248.24)	0.72-	34,878.24
401-010	SALARIES-OVERTIME	500.00	0.00	0.00	0.00	500.00
401-013	CAR ALLOWANCE	10,200.00	784.62	1,384.62	13.57	8,815.38
** CATEGORY TOTAL **		368,280.00	25,529.36	52,785.00	14.33	315,495.00
1-OPERATING SUPPLIES						
401-111	OFFICE SUPPLIES	2,000.00	22.37	33.37	1.67	1,966.63
401-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
401-114	FOOD EXPENSE	300.00	0.00	68.00	22.67	232.00
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,550.00	22.37	101.37	3.98	2,448.63
2-MAINTENANCE / REPAIR						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		1,500.00	0.00	0.00	0.00	1,500.00
3-CHARGES & SERVICES						
401-308	DUES & MEMBERSHIP	3,000.00	139.64	468.92	15.63	2,531.08
401-310	INSURANCE EXPENSE	2,000.00	0.00	645.33	32.27	1,354.67
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	185.00	185.00	9.25	1,815.00
401-314	TRAVEL	2,000.00	25.00	25.00	1.25	1,975.00
401-315	TELEPHONE	3,500.00	346.75	955.44	27.30	2,544.56
401-375	BAD DEBT	0.00	0.00	(20.39)	0.00	20.39
** CATEGORY TOTAL **		12,500.00	696.39	2,259.30	18.07	10,240.70

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
** DEPARTMENT TOTAL **		384,830.00	26,248.12	55,145.67	14.33	329,684.33

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
402-005	WORKMAN'S COMPENSATION	100.00	0.00	50.87	50.87	49.13
** CATEGORY TOTAL **		100.00	0.00	50.87	50.87	49.13
1-OPERATING SUPPLIES						
402-114	FOOD EXPENSE - MEALS	2,000.00	3,090.42	3,357.93	167.90	(1,357.93)
402-125	MATERIALS & SUPPLIES	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		2,500.00	3,090.42	3,357.93	134.32	(857.93)
3-CHARGES & SERVICES						
402-310	INSURANCE EXPENSE	1,100.00	0.00	1,389.42	126.31	(289.42)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	185.00	185.00	18.50	815.00
402-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		3,600.00	185.00	1,574.42	43.73	2,025.58
4-OTHER						
** DEPARTMENT TOTAL **		6,200.00	3,275.42	4,983.22	80.37	1,216.78

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
403-001	SALARIES SUPERVISION	89,560.00	6,889.20	13,778.40	15.38	75,781.60
403-002	SALARIES OPERATION	1,030,370.00	86,095.10	169,960.18	16.50	860,409.82
403-004	SOCIAL SECURITY	107,070.00	8,367.01	16,731.39	15.63	90,338.61
403-005	WORKMANS COMP	65,640.00	0.00	35,772.03	54.50	29,867.97
403-006	TMRS REQUIREMENTS	206,550.00	17,779.51	35,283.60	17.08	171,266.40
403-007	INSURANCE EMPLOYEES	243,630.00	(1,152.77)	(1,873.54)	0.77-	245,503.54
403-009	INCENTIVE PAY	22,000.00	0.00	0.00	0.00	22,000.00
403-010	SALARIES-OVERTIME	60,000.00	5,218.74	15,196.56	25.33	44,803.44
403-011	PART-TIME SALARIES	150,000.00	8,238.50	14,677.50	9.79	135,322.50
403-012	CERTIFICATION PAY	81,600.00	6,646.24	13,338.63	16.35	68,261.37
** CATEGORY TOTAL **		2,056,420.00	138,081.53	312,864.75	15.21	1,743,555.25
1-OPERATING SUPPLIES						
403-111	OFFICE SUPPLIES	2,000.00	39.92	363.54	18.18	1,636.46
403-112	POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
403-113	NON CAPITAL ASSETS	10,845.00	0.00	0.00	0.00	10,845.00
403-115	JANITORIAL SUPPLIES	2,500.00	57.30	233.27	9.33	2,266.73
403-125	MATERIAL & SUPPLIES	22,000.00	2,044.36	2,242.45	10.19	19,757.55
403-127	BILLABLE EMS SUPPLIES	70,000.00	6,144.97	14,507.56	20.73	55,492.44
403-129	UNIFORMS	7,000.00	0.00	0.00	0.00	7,000.00
** CATEGORY TOTAL **		115,545.00	8,286.55	17,346.82	15.01	98,198.18
2-MAINTENANCE / REPAIR						
403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
403-226	MAINTENANCE EQUIPMENT	44,500.00	2,119.45	19,360.99	43.51	25,139.01
403-227	MAINT MOTOR VEHICLES	35,000.00	2,533.02	22,533.03	64.38	12,466.97
403-228	GAS-OIL-TIRES	38,000.00	5,399.20	9,903.43	26.06	28,096.57
403-229	BUNKER GEAR MAINTENANCE	5,500.00	1,686.40	3,763.80	68.43	1,736.20
** CATEGORY TOTAL **		124,500.00	11,738.07	55,561.25	44.63	68,938.75

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
403-306	MEDICAL CONTROL FEE	18,000.00	1,500.00	4,500.00	25.00	13,500.00
403-308	DUES & MEMBERSHIPS	500.00	139.64	668.92	133.78	(168.92)
403-310	INSURANCE EXPENSE	37,000.00	0.00	31,103.04	84.06	5,896.96
403-312	MAINTENANCE BUILDING	10,000.00	160.00	160.00	1.60	9,840.00
403-313	PROF. DEVELOPMENT	22,000.00	879.29	2,514.29	11.43	19,485.71
403-314	TRAVEL	7,000.00	1,936.72	1,936.72	27.67	5,063.28
403-315	TELEPHONE	16,880.00	1,319.00	3,687.03	21.84	13,192.97
403-316	UTILITIES	29,000.00	2,163.30	4,261.62	14.70	24,738.38
403-318	FIRE PREVENTION	500.00	0.00	0.00	0.00	500.00
403-319	LEOSE ACCOUNT	790.00	0.00	1,000.00	126.58	(210.00)
403-320	HAZ-MAT EXPENSE	1,500.00	0.00	0.00	0.00	1,500.00
403-325	EMS COLLECTION FEE	72,000.00	9,132.40	20,572.09	28.57	51,427.91
403-328	PHYSICALS / TESTING	1,400.00	0.00	450.00	32.14	950.00
403-333	STATE FEES	6,000.00	1,622.69	1,622.69	27.04	4,377.31
403-352	EQUIPMENT RENTALS	2,000.00	141.43	294.12	14.71	1,705.88
** CATEGORY TOTAL **		224,570.00	18,994.47	72,770.52	32.40	151,799.48
4-OTHER						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	992.00	1,984.00	15.39	10,911.00
403-407	A/C CONTRACT	3,000.00	222.65	222.65	7.42	2,777.35
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	0.00	0.00	2,350.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	0.00	0.00	650.00
** CATEGORY TOTAL **		18,895.00	1,214.65	2,206.65	11.68	16,688.35
** DEPARTMENT TOTAL **		2,539,930.00	178,315.27	460,749.99	18.14	2,079,180.01

01 -GENERAL FUND
LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
404-001	SALARIES SUPERVISION	67,080.00	5,159.54	10,319.08	15.38	56,760.92
404-002	SALARIES OPERATION	77,130.00	5,932.77	11,865.52	15.38	65,264.48
404-003	SALARIES MAINTENANCE	30,750.00	1,762.64	1,381.80	4.49	29,368.20
404-004	SOCIAL SECURITY	19,230.00	1,418.57	2,729.66	14.19	16,500.34
404-005	WORKMANS COMP.	2,910.00	0.00	1,414.59	48.61	1,495.41
404-006	TMRS REQUIREMENTS	29,100.00	1,900.98	3,936.61	13.53	25,163.39
404-007	INSURANCE EMPLOYEES	33,300.00	144.84	439.66	1.32	32,860.34
404-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
404-011	SALARIES-PART TIME	75,400.00	5,684.40	11,450.07	15.19	63,949.93
** CATEGORY TOTAL **		335,900.00	22,003.74	43,536.99	12.96	292,363.01
1-OPERATING SUPPLIES						
404-111	OFFICE SUPPLIES	2,000.00	0.00	111.96	5.60	1,888.04
404-112	POSTAGE	1,000.00	116.00	116.00	11.60	884.00
404-115	JANITORIAL SUPPLIES	4,500.00	104.96	191.86	4.26	4,308.14
404-125	MATERIAL & SUPPLIES	3,000.00	136.87	186.17	6.21	2,813.83
404-129	UNIFORMS	500.00	56.94	80.69	16.14	419.31
404-131	AUDIO VISUAL	4,000.00	254.78	280.29	7.01	3,719.71
404-168	NEW BOOKS	10,500.00	535.65	1,600.09	15.24	8,899.91
** CATEGORY TOTAL **		25,500.00	1,205.20	2,567.06	10.07	22,932.94
2-MAINTENANCE / REPAIR						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	5,970.00	0.00	0.00	0.00	5,970.00
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	0.00	0.00	4,830.00
** CATEGORY TOTAL **		10,800.00	0.00	0.00	0.00	10,800.00
3-CHARGES & SERVICES						
404-308	DUES & MEMBERSHIP	680.00	139.64	603.92	88.81	76.08
404-310	INSURANCE EXPENSE	19,400.00	0.00	19,656.52	101.32	(256.52)
404-312	MAINTENANCE BUILDING	25,000.00	750.00	750.00	3.00	24,250.00
404-313	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	0.00	1,200.00
404-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
404-315	TELEPHONE	10,500.00	1,221.35	3,151.35	30.01	7,348.65
404-316	UTILITIES	55,000.00	5,506.17	12,031.66	21.88	42,968.34

01 -GENERAL FUND
LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	118.95	2,088.16	65.26	1,111.84
404-352	EQUIPMENT RENTALS	3,500.00	134.89	266.06	7.60	3,233.94
** CATEGORY TOTAL **		122,090.00	7,871.00	38,547.67	31.57	83,542.33
4-OTHER						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	784.00	1,568.00	15.38	8,627.00
404-407	A/C MAINT. CONTRACT	12,650.00	3,156.00	3,156.00	24.95	9,494.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		24,345.00	3,940.00	4,724.00	19.40	19,621.00
** DEPARTMENT TOTAL **		518,635.00	35,019.94	89,375.72	17.23	429,259.28

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
405-001	SALARIES SUPERVISION	54,050.00	4,157.68	8,315.36	15.38	45,734.64
405-004	SOCIAL SECURITY	4,140.00	311.32	615.32	14.86	3,524.68
405-005	WORKMANS COMP.	240.00	0.00	122.86	51.19	117.14
405-006	TMRS REQUIREMENTS	8,940.00	688.50	1,356.98	15.18	7,583.02
405-007	INSURANCE EMPLOYEES	12,120.00	(191.34)	(354.14)	2.92-	12,474.14
** CATEGORY TOTAL **		79,490.00	4,966.16	10,056.38	12.65	69,433.62
1-OPERATING SUPPLIES						
405-111	OFFICE SUPPLIES	850.00	74.78	124.52	14.65	725.48
405-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		1,000.00	74.78	124.52	12.45	875.48
2-MAINTENANCE / REPAIR						
405-221	MAINTENANCE - SOFTWARE	4,100.00	0.00	0.00	0.00	4,100.00
** CATEGORY TOTAL **		4,100.00	0.00	0.00	0.00	4,100.00
3-CHARGES & SERVICES						
405-308	DUES & MEMBERSHIPS	100.00	0.00	100.00	100.00	0.00
405-309	PUBLICATIONS	300.00	0.00	40.00	13.33	260.00
405-310	INSURANCE - GENERAL	1,700.00	0.00	198.49	11.68	1,501.51
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	185.00	495.00	33.00	1,005.00
405-314	TRAVEL	1,500.00	377.21	377.21	25.15	1,122.79
405-315	TELEPHONE	2,000.00	312.73	831.55	41.58	1,168.45
405-322	PROFESSIONAL SERVICES	6,000.00	0.00	2,625.00	43.75	3,375.00
405-323	LEGAL & ADVERTISING FEES	6,000.00	365.70	732.10	12.20	5,267.90
** CATEGORY TOTAL **		19,100.00	1,240.64	5,399.35	28.27	13,700.65

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
405-401	ELECTION EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
** CATEGORY TOTAL **		10,000.00	0.00	0.00	0.00	10,000.00
** DEPARTMENT TOTAL **		113,690.00	6,281.58	15,580.25	13.70	98,109.75

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
406-001	SALARIES SUPERVISION	97,400.00	7,491.72	14,983.44	15.38	82,416.56
406-002	SALARIES OPERATION	1,277,360.00	101,711.85	198,582.18	15.55	1,078,777.82
406-004	SOCIAL SECURITY	110,620.00	8,774.94	17,455.44	15.78	93,164.56
406-005	WORKMANS COMP.	62,900.00	0.00	24,639.27	39.17	38,260.73
406-006	TMRS REQUIREMENTS	239,020.00	19,751.56	38,765.92	16.22	200,254.08
406-007	INSURANCE EMPLOYEES	340,210.00	(1,342.90)	(2,585.53)	0.76-	342,795.53
406-010	SALARIES-OVERTIME	40,000.00	7,749.51	18,773.60	46.93	21,226.40
406-011	SALARIES-PART TIME	25,000.00	0.00	0.00	0.00	25,000.00
406-012	CERTIFICATION PAY	31,200.00	3,415.34	6,830.68	21.89	24,369.32
406-013	CAR ALLOWANCE	4,800.00	369.24	738.48	15.39	4,061.52
** CATEGORY TOTAL **		2,228,510.00	147,921.26	318,183.48	14.28	1,910,326.52
1-OPERATING SUPPLIES						
406-111	OFFICE SUPPLIES	6,200.00	185.52	185.52	2.99	6,014.48
406-112	POSTAGE	1,600.00	0.00	28.83	1.80	1,571.17
406-115	JANITORIAL SUPPLIES	3,000.00	538.72	538.72	17.96	2,461.28
406-125	MATERIAL & SUPPLIES	5,000.00	1,951.57	1,996.21	39.92	3,003.79
406-128	UNIFORM EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00
406-129	UNIFORMS	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		30,300.00	2,675.81	2,749.28	9.07	27,550.72
2-MAINTENANCE / REPAIR						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	18,000.00	0.00	0.00	0.00	18,000.00
406-226	MAINTENANCE EQUIPMENT	66,850.00	0.00	22,000.00	32.91	44,850.00
406-227	MAINTENANCE VEHICLES	20,000.00	7.50	2,782.91	13.91	17,217.09
406-228	GAS-OIL-TIRES	35,000.00	3,749.07	7,712.07	22.03	27,287.93
** CATEGORY TOTAL **		139,850.00	3,756.57	32,494.98	23.24	107,355.02

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
406-308	DUES & MEMBERSHIP	12,000.00	191.64	6,920.92	57.67	5,079.08
406-310	INSURANCE EXPENSE	35,000.00	0.00	33,162.48	94.75	1,837.52
406-312	MAINTENANCE BLDG.	10,000.00	204.29	374.93	3.75	9,625.07
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	500.00	500.00	3.33	14,500.00
406-314	TRAVEL	5,000.00	0.00	0.00	0.00	5,000.00
406-315	TELEPHONE	14,000.00	1,321.26	4,160.54	29.72	9,839.46
406-316	UTILITIES	30,000.00	2,606.16	5,533.37	18.44	24,466.63
406-328	PHYSICALS / TESTING	3,000.00	350.00	350.00	11.67	2,650.00
406-335	PRISONER EXPENSE	13,000.00	0.00	708.00	5.45	12,292.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	684.49	878.49	7.14	11,421.51
406-352	EQUIPMENT RENTALS	2,500.00	176.03	364.54	14.58	2,135.46
406-360	CAPITAL OUTLAY	0.00	0.00	2,798.21	0.00	(2,798.21)
** CATEGORY TOTAL **		151,800.00	6,033.87	55,751.48	36.73	96,048.52
4-OTHER						
406-405	CONTRACT CLEANING	20,800.00	800.00	2,600.00	12.50	18,200.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	600.00	1,200.00	15.38	6,600.00
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	0.00	0.00	2,500.00
406-409	TRAINING SUPPLIES	1,500.00	56.88	56.88	3.79	1,443.12
406-411	SILVER SANTA	500.00	0.00	0.00	0.00	500.00
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		41,600.00	1,456.88	3,856.88	9.27	37,743.12
** DEPARTMENT TOTAL **		2,592,060.00	161,844.39	413,036.10	15.93	2,179,023.90

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
407-001	SALARIES SUPERVISION	29,390.00	2,260.20	4,520.40	15.38	24,869.60
407-002	SALARIES OPERATION	67,680.00	4,581.38	7,361.54	10.88	60,318.46
407-004	SOCIAL SECURITY	7,450.00	523.80	909.62	12.21	6,540.38
407-005	WORKMANS COMP.	440.00	0.00	368.59	83.77	71.41
407-006	TMRS REQUIREMENTS	11,240.00	460.02	1,182.35	10.52	10,057.65
407-007	INSURANCE EMPLOYEES	8,470.00	11.73	40.42	0.48	8,429.58
407-010	SALARIES - OVERTIME	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		124,970.00	7,837.13	14,382.92	11.51	110,587.08
1-OPERATING SUPPLIES						
407-111	OFFICE SUPPLIES	2,000.00	17.58	48.32	2.42	1,951.68
407-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		3,150.00	17.58	48.32	1.53	3,101.68
2-MAINTENANCE / REPAIR						
407-221	MAINTENANCE - SOFTWARE	2,500.00	0.00	0.00	0.00	2,500.00
** CATEGORY TOTAL **		2,500.00	0.00	0.00	0.00	2,500.00
3-CHARGES & SERVICES						
407-308	DUES & MEMBERSHIP	200.00	139.64	418.92	209.46	(218.92)
407-310	INSURANCE EXPENSE	1,000.00	0.00	595.47	59.55	404.53
407-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	3,000.00	256.88	775.69	25.86	2,224.31
407-319	LEGAL EXPENSE	20,000.00	3,168.00	3,582.00	17.91	16,418.00
407-328	PHYSICALS / TESTING	120.00	90.00	90.00	75.00	30.00
407-337	JURY EXPENSE	400.00	0.00	0.00	0.00	400.00
407-339	FTA PROGRAM	1,500.00	0.00	196.75	13.12	1,303.25
407-340	FEES - STATE FINES	70,000.00	0.00	12,710.82	18.16	57,289.18
407-341	COLLECTION FEES	10,000.00	0.00	0.00	0.00	10,000.00
407-362	CREDIT CARD FEES	2,000.00	319.37	551.41	27.57	1,448.59
** CATEGORY TOTAL **		110,720.00	3,973.89	18,921.06	17.09	91,798.94

01 -GENERAL FUND

MUNICIPAL COURT

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
** DEPARTMENT TOTAL **	241,340.00	11,828.60	33,352.30	13.82	207,987.70

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
409-001	SALARIES SUPERVISION	67,840.00	5,218.40	10,436.80	15.38	57,403.20
409-002	SALARIES OPERATION	310,160.00	24,143.89	47,631.72	15.36	262,528.28
409-004	SOCIAL SECURITY	29,070.00	2,130.19	4,250.76	14.62	24,819.24
409-005	WORKMANS COMP.	34,050.00	0.00	14,102.90	41.42	19,947.10
409-006	TMRS REQUIREMENTS	62,810.00	4,905.51	9,393.47	14.96	53,416.53
409-007	INSURANCE EMPLOYEES	110,880.00	(634.91)	(1,169.14)	1.05-	112,049.14
409-010	SALARIES-OVERTIME	2,000.00	369.81	1,270.23	63.51	729.77
** CATEGORY TOTAL **		616,810.00	36,132.89	85,916.74	13.93	530,893.26
1-OPERATING SUPPLIES						
409-111	OFFICE SUPPLIES	150.00	0.00	0.00	0.00	150.00
409-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
409-125	MATERIAL & SUPPLIES	4,000.00	226.73	474.19	11.85	3,525.81
409-129	UNIFORMS	4,000.00	56.28	286.61	7.17	3,713.39
** CATEGORY TOTAL **		8,200.00	283.01	760.80	9.28	7,439.20
2-MAINTENANCE / REPAIR						
409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	1,215.78	2,045.26	10.23	17,954.74
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	15.00	22.00	0.22	9,978.00
409-228	GAS-OIL-TIRES	25,000.00	2,521.68	4,083.47	16.33	20,916.53
409-230	MAINTENANCE STREETS	80,000.00	6,446.91	9,433.40	11.79	70,566.60
409-231	MAINTENANCE DRAINAGE	20,000.00	192.08	192.08	0.96	19,807.92
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	0.00	0.00	5,000.00
** CATEGORY TOTAL **		164,500.00	10,391.45	15,776.21	9.59	148,723.79

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
409-308	DUES & MEMBERSHIP	400.00	0.00	0.00	0.00	400.00
409-310	INSURANCE - GENERAL	16,500.00	0.00	16,882.70	102.32	(382.70)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	304.36	811.39	23.18	2,688.61
409-316	UTILITIES - DRAINAGE	8,000.00	356.55	883.23	11.04	7,116.77
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	0.00	90.00	36.00	160.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		42,150.00	660.91	18,667.32	44.29	23,482.68
4-OTHER						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		30,000.00	0.00	0.00	0.00	30,000.00
** DEPARTMENT TOTAL **		861,660.00	47,468.26	121,121.07	14.06	740,538.93

01 -GENERAL FUND
PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
410-001	SALARIES SUPERVISION	64,870.00	4,989.86	9,979.72	15.38	54,890.28
410-002	SALARIES OPERATION	97,850.00	5,192.43	12,358.32	12.63	85,491.68
410-004	SOCIAL SECURITY	12,750.00	767.29	1,683.01	13.20	11,066.99
410-005	WORKMANS COMP.	6,670.00	0.00	970.06	14.54	5,699.94
410-006	TMRS REQUIREMENTS	22,400.00	2,062.79	4,025.39	17.97	18,374.61
410-007	INSURANCE EMPLOYEES	34,080.00	(221.55)	(378.19)	1.11-	34,458.19
410-010	SALARIES-OVERTIME	4,000.00	348.91	664.05	16.60	3,335.95
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		254,620.00	13,139.73	29,302.36	11.51	225,317.64
1-OPERATING SUPPLIES						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	4,000.00	0.00	2,364.60	59.12	1,635.40
410-115	JANITORIAL SUPPLY	2,000.00	705.30	705.30	35.27	1,294.70
410-125	MATERIAL & SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
410-129	UNIFORMS	2,000.00	248.28	311.83	15.59	1,688.17
** CATEGORY TOTAL **		10,100.00	953.58	3,381.73	33.48	6,718.27
2-MAINTENANCE / REPAIR						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	0.00	0.00	15,000.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	1,148.00	1,148.00	19.13	4,852.00
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	7.50	7.50	0.75	992.50
410-228	GAS-OIL-TIRES	5,000.00	376.68	573.16	11.46	4,426.84
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	0.00	0.00	2,500.00
410-230	MAINTENANCE - SPLASH PARK	2,000.00	0.00	0.00	0.00	2,000.00
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	315.92	315.92	21.06	1,184.08
410-232	WEED CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
410-233	FLAG REPAIR	4,000.00	130.00	130.00	3.25	3,870.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		49,700.00	1,978.10	2,174.58	4.38	47,525.42

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
410-310	INSURANCE - GENERAL	8,500.00	0.00	9,196.30	108.19	(696.30)
410-312	MAINTENANCE BLDG.	8,000.00	0.00	0.00	0.00	8,000.00
410-313	PROF. DEVELOPMENT	25.00	0.00	0.00	0.00	25.00
410-315	TELEPHONE	1,200.00	118.92	307.79	25.65	892.21
410-316	UTILITIES	25,000.00	2,105.90	4,132.87	16.53	20,867.13
410-328	PHYSICALS / TESTING	400.00	0.00	0.00	0.00	400.00
** CATEGORY TOTAL **		43,125.00	2,224.82	13,636.96	31.62	29,488.04
4-OTHER						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	4,980.00	9,960.00	15.38	54,780.00
** CATEGORY TOTAL **		64,740.00	4,980.00	9,960.00	15.38	54,780.00
** DEPARTMENT TOTAL **		422,285.00	23,276.23	58,455.63	13.84	363,829.37

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
411-002	SALARIES OPERATION	51,500.00	0.00	23,078.59	44.81	28,421.41
411-004	SOCIAL SECURITY	3,940.00	0.00	1,766.42	44.83	2,173.58
411-005	WORKMANS COMP.	2,420.00	0.00	1,183.93	48.92	1,236.07
411-006	TMRS REQUIREMENTS	8,510.00	3,816.86	4,523.00	53.15	3,987.00
411-007	INSURANCE EMPLOYEES	14,950.00	(63.27)	(280.50)	1.88-	15,230.50
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		82,320.00	3,753.59	30,271.44	36.77	52,048.56
1-OPERATING SUPPLIES						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	0.00	2,448.00	69.94	1,052.00
411-129	UNIFORMS	500.00	0.00	25.49	5.10	474.51
** CATEGORY TOTAL **		4,100.00	0.00	2,473.49	60.33	1,626.51
2-MAINTENANCE / REPAIR						
411-226	MAINTENANCE EQUIPMENT	250.00	0.00	0.00	0.00	250.00
411-227	MAINTENANCE MOTOR VEHICLE	300.00	0.00	0.00	0.00	300.00
411-228	GAS-OIL-TIRES	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		1,050.00	0.00	0.00	0.00	1,050.00
3-CHARGES & SERVICES						
411-310	INSURANCE - GENERAL	1,100.00	0.00	789.99	71.82	310.01
411-315	TELEPHONE	1,650.00	197.62	597.91	36.24	1,052.09
411-316	UTILITIES	1,300.00	103.83	180.27	13.87	1,119.73
** CATEGORY TOTAL **		4,050.00	301.45	1,568.17	38.72	2,481.83

01 -GENERAL FUND

MAINTENACE DEPARTMENT

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	91,520.00	4,055.04	34,313.10	37.49	57,206.90

01 -GENERAL FUND
FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
412-001	SALARIES SUPERVISION	100,100.00	7,699.68	15,399.36	15.38	84,700.64
412-002	SALARIES OPERATION	146,600.00	11,188.75	22,309.99	15.22	124,290.01
412-004	SOCIAL SECURITY	18,950.00	1,441.00	2,876.84	15.18	16,073.16
412-005	WORKMAN'S COMPENSATION	1,120.00	0.00	614.31	54.85	505.69
412-006	TMRS REQUIREMENTS	40,940.00	3,157.93	6,249.02	15.26	34,690.98
412-007	INSURANCE EMPLOYEES	48,400.00	342.29	806.02	1.67	47,593.98
412-010	SALARIES/OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
412-013	CAR ALLOWANCE	2,400.00	184.62	369.24	15.39	2,030.76
** CATEGORY TOTAL **		359,510.00	24,014.27	48,624.78	13.53	310,885.22
1-OPERATING SUPPLIES						
412-111	OFFICE SUPPLIES	3,000.00	51.95	113.43	3.78	2,886.57
412-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		4,300.00	51.95	113.43	2.64	4,186.57
2-MAINTENANCE / REPAIR						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		1,000.00	0.00	0.00	0.00	1,000.00
3-CHARGES & SERVICES						
412-308	MEMBERSHIP DUES	1,100.00	219.64	668.92	60.81	431.08
412-310	INSURANCE- GENERAL	2,900.00	0.00	1,042.05	35.93	1,857.95
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	185.00	185.00	9.25	1,815.00
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	3,700.00	433.47	1,210.35	32.71	2,489.65
412-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
** CATEGORY TOTAL **		11,300.00	838.11	3,106.32	27.49	8,193.68
** DEPARTMENT TOTAL **		376,110.00	24,904.33	51,844.53	13.78	324,265.47

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
413-003	SALARIES HUMANE OFFICER	69,200.00	5,327.39	10,650.64	15.39	58,549.36
413-004	SOCIAL SECURITY	5,410.00	416.39	846.31	15.64	4,563.69
413-005	WORKMANS COMPENSATION	4,420.00	0.00	2,625.68	59.40	1,794.32
413-006	TMRS REQUIREMENTS	11,690.00	943.12	1,958.52	16.75	9,731.48
413-007	INSURANCE EMPLOYEES	16,550.00	88.97	207.32	1.25	16,342.68
413-010	SALARIES OVERTIME	1,500.00	199.62	580.16	38.68	919.84
** CATEGORY TOTAL **		108,770.00	6,975.49	16,868.63	15.51	91,901.37
1-OPERATING SUPPLIES						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	0.00	0.00	2,000.00
413-115	JANITORIAL SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		9,800.00	0.00	0.00	0.00	9,800.00
2-MAINTENANCE / REPAIR						
413-212	MAINTENANCE BUILDING	5,000.00	0.00	0.00	0.00	5,000.00
413-226	MAINTENANCE EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	0.00	0.00	1,000.00
413-228	GAS-OIL-TIRES	3,400.00	199.83	329.17	9.68	3,070.83
** CATEGORY TOTAL **		11,400.00	199.83	329.17	2.89	11,070.83
3-CHARGES & SERVICES						
413-310	INSURANCE EXPENSE	1,800.00	0.00	1,263.20	70.18	536.80
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	0.00	500.00
413-315	TELEPHONE	400.00	38.11	76.22	19.06	323.78
413-316	UTILITIES	7,000.00	942.92	1,726.20	24.66	5,273.80
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	310.00	310.00	10.33	2,690.00
** CATEGORY TOTAL **		12,900.00	1,291.03	3,375.62	26.17	9,524.38

01 -GENERAL FUND
ANIMAL CONTROL

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
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** DEPARTMENT TOTAL **	142,870.00	8,466.35	20,573.42	14.40	122,296.58
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01 -GENERAL FUND
CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
414-003	SALARIES MAINTENANCE	25,260.00	0.00	0.00	0.00	25,260.00
414-004	SOCIAL SECURITY	1,970.00	0.00	0.00	0.00	1,970.00
414-005	WORKMANS COMPENSATION	1,420.00	0.00	801.63	56.45	618.37
414-006	TMRS REQUIREMENTS	4,260.00	0.00	0.00	0.00	4,260.00
414-007	INSURANCE EMPLOYEES	17,200.00	0.00	0.00	0.00	17,200.00
414-010	SALARIES OVERTIME	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		50,610.00	0.00	801.63	1.58	49,808.37
1-OPERATING SUPPLIES						
414-111	OFFICE SUPPLIES	100.00	42.37	42.37	42.37	57.63
414-115	JANITORIAL SUPPLIES	4,000.00	290.73	844.12	21.10	3,155.88
414-125	MATERIALS & SUPPLIES	2,100.00	0.00	165.73	7.89	1,934.27
** CATEGORY TOTAL **		6,200.00	333.10	1,052.22	16.97	5,147.78
2-MAINTENANCE / REPAIR						
414-212	MAINTENANCE BUILDING	5,000.00	150.00	150.00	3.00	4,850.00
414-226	MAINTENANCE EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		6,500.00	150.00	150.00	2.31	6,350.00
3-CHARGES & SERVICES						
414-310	INSURANCE-GENERAL	6,000.00	0.00	6,254.80	104.25	(254.80)
414-315	TELEPHONE	8,000.00	870.76	2,040.49	25.51	5,959.51
414-316	UTILITIES	20,000.00	1,687.29	3,741.45	18.71	16,258.55
414-352	EQUIPMENT RENTALS	12,000.00	1,140.12	1,693.05	14.11	10,306.95
** CATEGORY TOTAL **		46,000.00	3,698.17	13,729.79	29.85	32,270.21

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
414-405	CONTRACT CLEANING	0.00	1,050.00	2,625.00	0.00	(2,625.00)
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,380.00	2,760.00	15.38	15,180.00
414-407	A/C MAINTENANCE CONTRACT	10,000.00	360.25	360.25	3.60	9,639.75
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		32,940.00	2,790.25	5,745.25	17.44	27,194.75
** DEPARTMENT TOTAL **		142,250.00	6,971.52	21,478.89	15.10	120,771.11

01 -GENERAL FUND
INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
415-001	SALARIES-SUPERVISION	62,990.00	0.00	0.00	0.00	62,990.00
415-002	SALARIES-OPERATION	73,910.00	5,642.73	11,328.36	15.33	62,581.64
415-004	SOCIAL SECURITY	10,510.00	444.96	863.92	8.22	9,646.08
415-005	WORKMAN'S COMPENSATION	1,210.00	0.00	613.45	50.70	596.55
415-006	TMRS REQUIREMENTS	22,710.00	940.69	1,847.89	8.14	20,862.11
415-007	INSURANCE-EMPLOYEES	37,680.00	(54.62)	(106.35)	0.28-	37,786.35
415-010	SALARIES - OVERTIME	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		209,510.00	6,973.76	14,547.27	6.94	194,962.73
1-OPERATING SUPPLIES						
415-111	OFFICE SUPPLIES	1,000.00	122.04	235.45	23.55	764.55
415-112	POSTAGE	1,400.00	0.00	0.00	0.00	1,400.00
415-125	MATERIALS & SUPPLIES	750.00	0.00	0.00	0.00	750.00
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
** CATEGORY TOTAL **		3,600.00	122.04	235.45	6.54	3,364.55
2-MAINTENANCE / REPAIR						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	0.00	0.00	9,540.00
415-226	MAINTENANCE-EQUIPMENT	100.00	0.00	0.00	0.00	100.00
415-227	MAINT.-MOTOR VEHICLES	400.00	0.00	29.00	7.25	371.00
415-228	GAS-OIL-TIRES	1,300.00	211.90	283.19	21.78	1,016.81
** CATEGORY TOTAL **		11,340.00	211.90	312.19	2.75	11,027.81
3-CHARGES & SERVICES						
415-308	DUES AND MEMBERSHIPS	750.00	49.00	74.88	9.98	675.12
415-309	PUBLICATIONS	1,000.00	0.00	0.00	0.00	1,000.00
415-310	INSURANCE-GENERAL	2,200.00	0.00	1,642.67	74.67	557.33
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
415-314	TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
415-315	TELEPHONE	3,150.00	346.73	955.48	30.33	2,194.52
415-319	LEGAL OR FILING FEES	500.00	0.00	0.00	0.00	500.00
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	475.85	1,100.47	53.68	949.53
** CATEGORY TOTAL **		12,850.00	871.58	3,773.50	29.37	9,076.50

01 -GENERAL FUND

INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	15,000.00	9,016.00	22,385.40	149.24	(7,385.40)
415-407	DEMOLITION SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		45,050.00	9,016.00	22,385.40	49.69	22,664.60
** DEPARTMENT TOTAL **		282,350.00	17,195.28	41,253.81	14.61	241,096.19

01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
2-MAINTENANCE / REPAIR						
416-221	MAINTENANCE SOFTWARE	100,000.00	0.00	76,759.00	76.76	23,241.00
416-223	MAINTENANCE TOWER	30,000.00	0.00	0.00	0.00	30,000.00
** CATEGORY TOTAL **		130,000.00	0.00	76,759.00	59.05	53,241.00
3-CHARGES & SERVICES						
416-308	DUES & MEMBERSHIP	6,000.00	2,157.00	2,407.00	40.12	3,593.00
416-309	LEGAL & ADVERTISING	250.00	0.00	0.00	0.00	250.00
416-318	AUDIT SERVICES	70,000.00	0.00	900.00	1.29	69,100.00
416-319	LEGAL EXPENSE	80,000.00	16,240.94	25,610.94	32.01	54,389.06
416-320	TAX EXPENSE CONTRACT	112,290.00	30,525.57	30,525.57	27.18	81,764.43
416-322	PROFESSIONAL SERVICES	120,000.00	10,000.00	31,923.99	26.60	88,076.01
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	0.00	0.00	1,500.00
416-324	CITY WIDE FIREWORKS	12,000.00	0.00	0.00	0.00	12,000.00
416-329	BRAZOS TRANSIT AUTHORITY	5,250.00	0.00	0.00	0.00	5,250.00
** CATEGORY TOTAL **		407,290.00	58,923.51	91,367.50	22.43	315,922.50
4-OTHER						
416-404	CONTINGENCY	304,175.00	0.00	0.00	0.00	304,175.00
416-416	WEB SITE HOSTING	5,000.00	15.99	15.99	0.32	4,984.01
416-418	FITNESS & SAFETY PROGRAM	3,000.00	260.00	260.00	8.67	2,740.00
416-421	COVID-19	0.00	184.95	369.90	0.00	(369.90)
416-424	EMPLOYEE RELATED EXPENSES	50,000.00	248.50	102,637.28	205.27	(52,637.28)
** CATEGORY TOTAL **		362,175.00	709.44	103,283.17	28.52	258,891.83
** DEPARTMENT TOTAL **		899,465.00	59,632.95	271,409.67	30.17	628,055.33

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
417-001	SALARIES SUPERVISION	88,730.00	6,825.14	13,650.28	15.38	75,079.72
417-002	SALARIES OPERATIONS	39,920.00	3,070.20	6,140.46	15.38	33,779.54
417-004	SOCIAL SECURITY	9,840.00	749.90	1,499.80	15.24	8,340.20
417-005	WORKMANS COMPENSATION	580.00	0.00	245.73	42.37	334.27
417-006	TMRS REQUIREMENTS	21,270.00	1,696.12	3,344.58	15.72	17,925.42
417-007	INSURANCE EMPLOYEES	25,810.00	(182.05)	(298.12)	1.16-	26,108.12
417-013	CAR ALLOWANCE	3,600.00	276.92	553.84	15.38	3,046.16
** CATEGORY TOTAL **		189,750.00	12,436.23	25,136.57	13.25	164,613.43
1-OPERATING SUPPLIES						
417-111	OFFICE SUPPLIES	750.00	0.00	20.46	2.73	729.54
417-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
417-115	JANITORIAL SUPPLIES	1,500.00	689.50	784.00	52.27	716.00
417-125	MATERIALS & SUPPLIES	200.00	0.00	0.00	0.00	200.00
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,750.00	689.50	804.46	29.25	1,945.54
2-MAINTENANCE / REPAIR						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	139.64	418.92	20.95	1,581.08
** CATEGORY TOTAL **		2,500.00	139.64	418.92	16.76	2,081.08
3-CHARGES & SERVICES						
417-310	INSURANCE - GENERAL	5,250.00	0.00	5,312.31	101.19	(62.31)
417-312	MAINTENANCE BUILDING	4,000.00	513.63	715.18	17.88	3,284.82
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	0.00	0.00	3,000.00
417-314	TRAVEL	400.00	0.00	0.00	0.00	400.00
417-315	TELEPHONE	3,300.00	243.75	690.17	20.91	2,609.83
417-316	UTILITIES	24,500.00	1,463.89	3,162.38	12.91	21,337.62
** CATEGORY TOTAL **		40,450.00	2,221.27	9,880.04	24.43	30,569.96

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
417-405	CONTRACT CLEANING	12,500.00	900.00	1,700.00	13.60	10,800.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	784.00	15.37	4,316.00
417-407	A/C MAINTENANCE CONTRACT	3,000.00	212.05	212.05	7.07	2,787.95
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		21,100.00	1,504.05	2,696.05	12.78	18,403.95
** DEPARTMENT TOTAL **		256,550.00	16,990.69	38,936.04	15.18	217,613.96

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
419-002	SALARIES OPERATION	144,230.00	11,094.44	22,188.84	15.38	122,041.16
419-004	SOCIAL SECURITY	11,110.00	845.26	1,683.20	15.15	9,426.80
419-005	WORKERS COMPENSATION	660.00	0.00	368.59	55.85	291.41
419-006	TMRS REQUIREMENTS	24,020.00	1,844.78	3,639.62	15.15	20,380.38
419-007	INSURANCE EMPLOYEES	36,900.00	62.48	224.70	0.61	36,675.30
419-010	SALARIES OVERTIME-	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		217,920.00	13,846.96	28,104.95	12.90	189,815.05
1-OPERATING SUPPLIES						
419-111	OFFICE SUPPLIES	1,800.00	10.09	71.57	3.98	1,728.43
419-129	UNIFORMS	300.00	18.08	40.68	13.56	259.32
** CATEGORY TOTAL **		2,100.00	28.17	112.25	5.35	1,987.75
2-MAINTENANCE / REPAIR						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	0.00	0.00	25,000.00
** CATEGORY TOTAL **		25,000.00	0.00	0.00	0.00	25,000.00
3-CHARGES & SERVICES						
419-310	INSURANCE EXPENSE	2,000.00	0.00	595.47	29.77	1,404.53
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	4,000.00	341.11	944.14	23.60	3,055.86
419-316	UTILITIES	1,500.00	146.85	309.42	20.63	1,190.58
419-326	MAINTENANCE OFFICE EQUIPMENT	1,000.00	139.64	418.92	41.89	581.08
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	30,000.00	2,047.91	5,028.60	16.76	24,971.40
419-362	CREDIT CARD FEES PAYABLE	80,000.00	11,227.91	21,127.10	26.41	58,872.90
** CATEGORY TOTAL **		121,100.00	13,903.42	28,423.65	23.47	92,676.35

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

UTILITY BILLING

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	366,120.00	27,778.55	56,640.85	15.47	309,479.15
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	659,552.52	1,788,250.26	17.47	8,449,614.74
EXCESS REVENUES/EXPENDITURES	0.00	(342,242.54)	(1,126,745.40)	0.00	1,126,745.40

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

02 -WATER & WASTEWATER FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	4,357,000.00	357,375.37	750,397.58	17.22	3,606,602.42
*** FUND TOTAL REVENUE ***	4,357,000.00	357,375.37	750,397.58	17.22	3,606,602.42
EXPENDITURE SUMMARY					
WATER DEPARTMENT	2,108,438.00	92,305.81	166,178.23	7.88	1,942,259.77
WASTEWATER	2,248,562.00	68,488.53	161,313.01	7.17	2,087,248.99
*** FUND TOTAL EXPENDITURES ***	4,357,000.00	160,794.34	327,491.24	7.52	4,029,508.76
EXCESS REVENUES/EXPENDITURES	0.00	196,581.03	422,906.34	0.00	(422,906.34)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

02 -WATER & WASTEWATER FUND

REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
302-2001 WATER COLLECTIONS	2,300,000.00	181,746.99	368,770.34	16.03	1,931,229.66
302-2002 WATER CONNECTIONS & TAPS	10,000.00	565.35	3,541.60	35.42	6,458.40
302-2005 BULK WATER & FEES CHARGED	2,000.00	357.58	21,352.21	67.61	(19,352.21)
302-2007 INTEREST EARNED	15,000.00	3,270.25	6,477.19	43.18	8,522.81
302-5001 SEWER COLLECTIONS	1,960,000.00	166,001.86	333,909.53	17.04	1,626,090.47
302-5002 SEWER TAP FEES	5,000.00	400.00	1,383.33	27.67	3,616.67
302-5003 SEWER COLLECTION-LEACHATE	0.00	0.00	(2.99)	0.00	2.99
302-5006 REVENUE CITY OF AMES	30,000.00	2,155.41	8,185.86	27.29	21,814.14
302-5007 REVENUE CITY OF HARDIN	35,000.00	2,877.93	6,780.51	19.37	28,219.49
*** FUND TOTAL REVENUE ***	4,357,000.00	357,375.37	750,397.58	17.22	3,606,602.42

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
420-001	SALARIES SUPERVISION	40,190.00	3,183.68	6,367.36	15.84	33,822.64
420-002	SALARIES OPERATION	173,320.00	14,459.37	28,114.81	16.22	145,205.19
420-004	SOCIAL SECURITY	17,480.00	1,399.27	2,654.52	15.19	14,825.48
420-005	WORKMANS COMP.	11,630.00	0.00	5,002.42	43.01	6,627.58
420-006	TMRS REQUIREMENTS	37,770.00	2,901.54	5,602.81	14.83	32,167.19
420-007	INSURANCE EMPLOYEES	66,980.00	(709.81)	(1,328.79)	1.98-	68,308.79
420-010	SALARIES-OVERTIME	15,000.00	1,644.59	2,305.90	15.37	12,694.10
420-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		363,570.00	22,878.64	48,719.03	13.40	314,850.97
1-OPERATING SUPPLIES						
420-111	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
420-112	POSTAGE	300.00	0.00	0.00	0.00	300.00
420-113	NON-CAPITAL ASSETS	14,800.00	0.00	0.00	0.00	14,800.00
420-125	MATERIALS & SUPPLIES	1,700.00	382.04	453.04	26.65	1,246.96
420-129	UNIFORMS	4,000.00	36.08	81.18	2.03	3,918.82
420-163	CHEMICALS - WATER TREATMENT	45,000.00	3,449.19	7,507.00	16.68	37,493.00
** CATEGORY TOTAL **		66,050.00	3,867.31	8,041.22	12.17	58,008.78
2-MAINTENANCE / REPAIR						
420-226	MAINTENANCE EQUIPMENT	28,000.00	23,805.71	23,805.71	85.02	4,194.29
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	22.00	29.00	0.83	3,471.00
420-228	GAS-OIL-TIRES	12,000.00	889.95	1,978.13	16.48	10,021.87
420-244	MAINTENANCE WATER LINES	125,000.00	446.49	662.48	0.53	124,337.52
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	0.00	0.00	7,000.00
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	0.00	0.00	21,500.00
420-248	MAINTENANCE WATER PLANT	50,000.00	0.00	9,230.41	18.46	40,769.59
420-249	MAINTENANCE METERS	50,000.00	2,539.02	2,539.02	5.08	47,460.98
420-250	ELEVATED STORAGE	6,500.00	0.00	0.00	0.00	6,500.00
** CATEGORY TOTAL **		303,500.00	27,703.17	38,244.75	12.60	265,255.25

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
420-308	DUES & MEMBERSHIP	300.00	139.64	418.92	139.64	(118.92)
420-310	INSURANCE EXPENSES	19,500.00	0.00	19,504.18	100.02	(4.18)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	111.00	111.00	3.47	3,089.00
420-314	TRAVEL	700.00	0.00	0.00	0.00	700.00
420-315	TELEPHONE	5,500.00	310.09	822.85	14.96	4,677.15
420-316	UTILITIES	90,000.00	22,119.35	31,301.50	34.78	58,698.50
420-320	LEGAL FEES	2,000.00	772.00	772.00	38.60	1,228.00
420-322	ENGINEERING SERVICES	12,500.00	4,015.50	7,590.00	60.72	4,910.00
420-328	PHYSICALS / TESTING	1,000.00	0.00	0.00	0.00	1,000.00
420-333	STATE FEES	8,500.00	7,778.75	7,778.75	91.51	721.25
420-365	LAB FEES	3,000.00	287.73	287.73	9.59	2,712.27
420-375	BAD DEBT	14,000.00	(399.37)	(2,367.70)	16.91-	16,367.70
** CATEGORY TOTAL **		160,200.00	35,134.69	66,219.23	41.34	93,980.77
4-OTHER						
420-406	CONTRACTOR MOWING SERVICES	24,335.00	2,722.00	4,954.00	20.36	19,381.00
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	0.00	0.00	10,000.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	48,135.00	0.00	0.00	0.00	48,135.00
** CATEGORY TOTAL **		82,520.00	2,722.00	4,954.00	6.00	77,566.00
6-DEBT SERVICE						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
420-623	2016B DRINKING WATER INTEREST	2,440.00	0.00	0.00	0.00	2,440.00
** CATEGORY TOTAL **		92,440.00	0.00	0.00	0.00	92,440.00
7-TRANSFERS						
420-702	TRANSFER TO GENERAL FUND	580,000.00	0.00	0.00	0.00	580,000.00
420-705	TRANSFER TO UTILITY BILLING	460,158.00	0.00	0.00	0.00	460,158.00
** CATEGORY TOTAL **		1,040,158.00	0.00	0.00	0.00	1,040,158.00
** DEPARTMENT TOTAL **		2,108,438.00	92,305.81	166,178.23	7.88	1,942,259.77

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
450-001	SALARIES-SUPERVISION	40,190.00	3,183.72	6,367.44	15.84	33,822.56
450-002	SALARIES-OPERATION	204,860.00	14,336.64	30,268.05	14.77	174,591.95
450-004	SOCIAL SECURITY	19,510.00	1,335.59	2,824.52	14.48	16,685.48
450-005	WORKMAN'S COMPENSATION	13,060.00	0.00	5,629.70	43.11	7,430.30
450-006	TMRS REQUIREMENTS	42,160.00	3,282.14	6,491.35	15.40	35,668.65
450-007	INSURANCE-EMPLOYEES	56,400.00	(102.26)	(79.75)	0.14-	56,479.75
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	262.00	933.21	0.00	(933.21)
450-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		387,380.00	22,297.83	52,434.52	13.54	334,945.48
1-OPERATING SUPPLIES						
450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
450-129	UNIFORMS	3,500.00	84.28	189.63	5.42	3,310.37
450-142	SLUDGE REMOVAL	35,000.00	0.00	0.00	0.00	35,000.00
450-165	CHEMICALS-SEWER TREATMENT	30,000.00	1,165.59	3,875.50	12.92	26,124.50
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		71,750.00	1,249.87	4,065.13	5.67	67,684.87
2-MAINTENANCE / REPAIR						
450-226	MAINTENANCE-EQUIPMENT	25,000.00	23,805.71	23,805.71	95.22	1,194.29
450-227	MAINT.-MOTOR VEHICLES	4,000.00	789.67	789.67	19.74	3,210.33
450-228	GAS-OIL-TIRES	9,000.00	900.79	2,014.79	22.39	6,985.21
450-243	NEW CONSTRUCTION	0.00	9,495.00	24,936.00	0.00	(24,936.00)
450-245	MAINTENANCE SEWER LINES	50,000.00	30.16	125.51	0.25	49,874.49
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	126.96	631.01	1.40	44,368.99
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	3,158.00	3,800.00	7.60	46,200.00
** CATEGORY TOTAL **		183,000.00	38,306.29	56,102.69	30.66	126,897.31

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
450-308	DUES & MEMBERSHIPS	350.00	139.64	418.92	119.69	(68.92)
450-310	INSURANCE-GENERAL	14,700.00	0.00	15,421.01	104.90	(721.01)
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	0.00	2,500.00
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	2,000.00	84.75	169.40	8.47	1,830.60
450-316	UTILITIES	170,000.00	4,378.64	9,216.92	5.42	160,783.08
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	0.00	0.00	0.00	50,000.00
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	0.00	670.00	5.36	11,830.00
450-328	PHYSICALS / TESTING	300.00	0.00	0.00	0.00	300.00
450-333	STATE FEES	25,000.00	102.51	16,840.56	67.36	8,159.44
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	1,439.00	4,503.86	15.01	25,496.14
** CATEGORY TOTAL **		308,850.00	6,144.54	47,240.67	15.30	261,609.33
4-OTHER						
450-406	CONTRACTOR MOWING SERVICES	17,420.00	490.00	1,470.00	8.44	15,950.00
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	0.00	0.00	6,000.00
450-410	PAYMENT TO FIXED ASSETS	47,200.00	0.00	0.00	0.00	47,200.00
** CATEGORY TOTAL **		70,620.00	490.00	1,470.00	2.08	69,150.00
6-DEBT SERVICE						
450-622	2016A CLEAN WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
450-623	2016A CLEAN WATER INTEREST	2,540.00	0.00	0.00	0.00	2,540.00
450-625	BOND ESCROW AGENT FEES	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		94,040.00	0.00	0.00	0.00	94,040.00
7-TRANSFERS						
450-704	TRANSFER TO PROJECT FUND	1,132,922.00	0.00	0.00	0.00	1,132,922.00
** CATEGORY TOTAL **		1,132,922.00	0.00	0.00	0.00	1,132,922.00
** DEPARTMENT TOTAL **		2,248,562.00	68,488.53	161,313.01	7.17	2,087,248.99
*** FUND TOTAL EXPENDITURES ***		4,357,000.00	160,794.34	327,491.24	7.52	4,029,508.76

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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EXCESS REVENUES/EXPENDITURES	0.00	196,581.03	422,906.34	0.00	(422,906.34)
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*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	16,167,027.00	900,956.50	2,481,770.98	15.35	13,685,256.02
*** FUND TOTAL REVENUE ***	16,167,027.00	900,956.50	2,481,770.98	15.35	13,685,256.02
EXPENDITURE SUMMARY					
ELECTRIC	16,167,027.00	791,599.18	913,173.13	5.65	15,253,853.87
*** FUND TOTAL EXPENDITURES ***	16,167,027.00	791,599.18	913,173.13	5.65	15,253,853.87
EXCESS REVENUES/EXPENDITURES	0.00	109,357.32	1,568,597.85	0.00	(1,568,597.85)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
303-0701	TRANSFER IN FROM OTHER FUNDS	0.00	0.00	407,962.81	0.00	(407,962.81)
303-3001	ELECT. REVENUE BILLED	15,892,027.00	875,201.62	1,921,757.08	12.09	13,970,269.92
303-3006	FEES & FINES	60,000.00	5,947.54	15,915.01	26.53	44,084.99
303-3007	INTEREST EARNED	15,000.00	1,500.23	3,446.04	22.97	11,553.96
303-3017	LATE PENALTY REVENUE	200,000.00	18,307.11	37,705.10	18.85	162,294.90
303-3018	ELECTRIC REVENUE BOOMERANG	0.00	0.00	94,984.94	0.00	(94,984.94)
*** FUND TOTAL REVENUE ***		16,167,027.00	900,956.50	2,481,770.98	15.35	13,685,256.02

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
430-002	SALARIES OPERATION	188,020.00	7,515.24	22,121.86	11.77	165,898.14
430-004	SOCIAL SECURITY	16,300.00	536.29	1,612.03	9.89	14,687.97
430-005	WORKMANS COMP.	6,880.00	0.00	4,251.17	61.79	2,628.83
430-006	TMRS REQUIREMENTS	35,210.00	2,422.49	5,110.39	14.51	30,099.61
430-007	INSURANCE EMPLOYEES	31,810.00	(381.48)	(387.83)	1.22-	32,197.83
430-010	SALARIES-OVERTIME	25,000.00	63.25	63.25	0.25	24,936.75
** CATEGORY TOTAL **		303,220.00	10,155.79	32,770.87	10.81	270,449.13
1-OPERATING SUPPLIES						
430-111	OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
430-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
430-129	UNIFORMS	2,500.00	52.16	120.34	4.81	2,379.66
430-156	OPERATING SUPPLIES	6,000.00	4.65	4.65	0.08	5,995.35
** CATEGORY TOTAL **		8,850.00	56.81	124.99	1.41	8,725.01
2-MAINTENANCE / REPAIR						
430-226	MAINTENANCE EQUIPMENT	35,000.00	23,813.58	23,813.58	68.04	11,186.42
430-227	MAINTENANCE MOTOR VEHICLE	15,000.00	0.00	0.00	0.00	15,000.00
430-228	GAS-OIL-TIRES	8,500.00	368.38	613.58	7.22	7,886.42
430-238	NEW CONSTRUCTION EXPENSE	20,000.00	0.00	8,395.00	41.98	11,605.00
430-239	MAINTENANCE STREET LIGHTS	25,000.00	958.33	958.33	3.83	24,041.67
430-249	MAINTENANCE METERS	30,000.00	0.00	4,246.70	14.16	25,753.30
430-257	MAINTENANCE LINES	30,000.00	30.16	54.15	0.18	29,945.85
430-258	MAINTENANCE TRANSFORMERS	10,000.00	0.00	0.00	0.00	10,000.00
430-259	MAINTENANCE SUBSTATION	5,000.00	4,215.00	4,215.00	84.30	785.00
430-261	CONTRACT SERVICES	550,000.00	55,552.40	115,807.04	21.06	434,192.96
430-262	CONTRACT TREE TRIMMING	90,000.00	4,500.00	4,500.00	5.00	85,500.00
** CATEGORY TOTAL **		818,500.00	89,437.85	162,603.38	19.87	655,896.62

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
430-308	DUES & MEMBERSHIP	1,500.00	0.00	0.00	0.00	1,500.00
430-310	INSURANCE EXPENSE	6,750.00	0.00	5,208.13	77.16	1,541.87
430-313	PROFESSIONAL DEVELOPEMENT	1,000.00	0.00	0.00	0.00	1,000.00
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	338.35	879.37	25.12	2,620.63
430-316	UTILITIES	2,500.00	749.12	749.12	29.96	1,750.88
430-317	DRAWER ADJUSTMENT	200.00	(33.02)	(33.02)	16.51-	233.02
430-319	LEGAL FEES	10,000.00	25,170.37	39,966.92	399.67	(29,966.92)
430-320	DECORATIONS	150.00	78.51	78.51	52.34	71.49
430-321	ENGINEERING SERVICE	0.00	140.00	13,540.00	0.00	(13,540.00)
430-375	BAD DEBT	50,000.00	(1,426.52)	(9,647.06)	19.29-	59,647.06
** CATEGORY TOTAL **		76,100.00	25,016.81	50,741.97	66.68	25,358.03
4-OTHER						
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		200.00	0.00	0.00	0.00	200.00
5-PURCHASE POWER						
430-501	PURCHASED POWER	13,400,000.00	574,268.72	574,268.72	4.29	12,825,731.28
430-503	PURCHASE POWER / PTC	0.00	92,663.20	92,663.20	0.00	(92,663.20)
** CATEGORY TOTAL **		13,400,000.00	666,931.92	666,931.92	4.98	12,733,068.08
7-TRANSFERS						
430-705	TRANSFER TO UTILITY BILLING	460,157.00	0.00	0.00	0.00	460,157.00
430-714	TRSF.TO GENERAL FUND	1,100,000.00	0.00	0.00	0.00	1,100,000.00
** CATEGORY TOTAL **		1,560,157.00	0.00	0.00	0.00	1,560,157.00
** DEPARTMENT TOTAL **		16,167,027.00	791,599.18	913,173.13	5.65	15,253,853.87
*** FUND TOTAL EXPENDITURES ***		16,167,027.00	791,599.18	913,173.13	5.65	15,253,853.87
EXCESS REVENUES/EXPENDITURES		0.00	109,357.32	1,568,597.85	0.00	(1,568,597.85)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

04 -SOLID WASTE FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	965,500.00	67,337.41	134,752.06	13.96	830,747.94
*** FUND TOTAL REVENUE ***	965,500.00	67,337.41	134,752.06	13.96	830,747.94
EXPENDITURE SUMMARY					
SOLID WASTE	965,500.00	90,435.30	137,083.74	14.20	828,416.26
*** FUND TOTAL EXPENDITURES ***	965,500.00	90,435.30	137,083.74	14.20	828,416.26
EXCESS REVENUES/EXPENDITURES	0.00	(23,097.89)	(2,331.68)	0.00	2,331.68

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

04 -SOLID WASTE FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
304-4001	SOLID WASTE COLLECTIONS	760,000.00	67,210.33	134,513.79	17.70	625,486.21
304-4007	INTEREST EARNED	1,200.00	127.08	238.27	19.86	961.73
304-4020	TRANSFER IN FROM FUND BALANCE	204,300.00	0.00	0.00	0.00	204,300.00
*** FUND TOTAL REVENUE ***		965,500.00	67,337.41	134,752.06	13.96	830,747.94

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

04 -SOLID WASTE FUND

SOLID WASTE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES					
1-OPERATING SUPPLIES					
440-160 RECYCLING	4,000.00	0.00	0.00	0.00	4,000.00
440-172 CONTRACT SERVICES	680,000.00	90,762.37	139,124.05	20.46	540,875.95
** CATEGORY TOTAL **	684,000.00	90,762.37	139,124.05	20.34	544,875.95
2-MAINTENANCE / REPAIR					
3-CHARGES & SERVICES					
440-354 BAD DEBTS & CHECKS	10,000.00	(327.07)	(2,040.31)	20.40-	12,040.31
** CATEGORY TOTAL **	10,000.00	(327.07)	(2,040.31)	20.40-	12,040.31
4-OTHER					
5-PURCHASE POWER					
7-TRANSFERS					
440-710 TRANSFER TO GENERAL FUND	271,500.00	0.00	0.00	0.00	271,500.00
** CATEGORY TOTAL **	271,500.00	0.00	0.00	0.00	271,500.00
** DEPARTMENT TOTAL **	965,500.00	90,435.30	137,083.74	14.20	828,416.26
*** FUND TOTAL EXPENDITURES ***	965,500.00	90,435.30	137,083.74	14.20	828,416.26
EXCESS REVENUES/EXPENDITURES	0.00	(23,097.89)	(2,331.68)	0.00	2,331.68

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

35 -GOLF COURSE

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	594,300.00	0.00	0.00	0.00	594,300.00
*** FUND TOTAL REVENUE ***	594,300.00	0.00	0.00	0.00	594,300.00
EXPENDITURE SUMMARY					
GOLF COURSE	594,300.00	23,081.42	62,136.94	10.46	532,163.06
*** FUND TOTAL EXPENDITURES ***	594,300.00	23,081.42	62,136.94	10.46	532,163.06
EXCESS REVENUES/EXPENDITURES	0.00	(23,081.42)	(62,136.94)	0.00	62,136.94

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

35 -GOLF COURSE

REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
335-0101 DAILY GREEN FEES	118,000.00	0.00	0.00	0.00	118,000.00
335-0102 ANNUAL FEES	11,000.00	0.00	0.00	0.00	11,000.00
335-0103 CART RENTALS	57,000.00	0.00	0.00	0.00	57,000.00
335-0104 MERCHANDISE SALES	12,000.00	0.00	0.00	0.00	12,000.00
335-0107 TOURNAMENTS	6,000.00	0.00	0.00	0.00	6,000.00
335-0108 RANGE BALL	10,000.00	0.00	0.00	0.00	10,000.00
335-0109 RESTAURANT INCOME	3,600.00	0.00	0.00	0.00	3,600.00
335-0208 TRANSFER IN FROM LCDC	357,785.00	0.00	0.00	0.00	357,785.00
335-110 TRAIL FEE ANNUAL	18,915.00	0.00	0.00	0.00	18,915.00
*** FUND TOTAL REVENUE ***	594,300.00	0.00	0.00	0.00	594,300.00

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
435-002	SALARIES OPERATION	201,000.00	15,145.56	30,005.96	14.93	170,994.04
435-004	SOCIAL SECURITY	21,400.00	1,129.91	2,230.67	10.42	19,169.33
435-005	WORKMAN'S COMPENSATION	11,190.00	0.00	1,697.60	15.17	9,492.40
435-006	TMRS REQUIREMENTS	33,390.00	2,485.86	4,609.24	13.80	28,780.76
435-007	INSURANCE EMPLOYEES	63,220.00	(353.25)	(614.87)	0.97-	63,834.87
435-010	SALARIES OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
435-011	SALARIES PART-TIME	75,400.00	0.00	0.00	0.00	75,400.00
** CATEGORY TOTAL **		406,600.00	18,408.08	37,928.60	9.33	368,671.40
1-OPERATING SUPPLIES						
435-110	SUBSCRIPTIONS	100.00	0.00	0.00	0.00	100.00
435-111	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	1,000.00	0.00	0.00	0.00	1,000.00
435-115	JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		4,400.00	0.00	0.00	0.00	4,400.00
2-MAINTENANCE / REPAIR						
435-225	MAINTENANCE COURSE	13,500.00	2,302.34	2,376.90	17.61	11,123.10
435-226	MAINTENANCE EQUIPMENT	17,500.00	163.90	1,257.53	7.19	16,242.47
435-228	GAS-OIL-TIRES	9,000.00	38.70	38.70	0.43	8,961.30
435-229	MAINTENANCE IRRIGATION SYSTEM	7,500.00	0.00	0.00	0.00	7,500.00
435-231	MAINTENANCE WEB-SITE	6,600.00	550.00	1,100.00	16.67	5,500.00
435-232	HERBICIDES	16,500.00	0.00	0.00	0.00	16,500.00
435-234	FERTILIZER	16,500.00	0.00	0.00	0.00	16,500.00
** CATEGORY TOTAL **		87,100.00	3,054.94	4,773.13	5.48	82,326.87

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2021

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
435-302	MERCHANDISE	9,000.00	0.00	0.00	0.00	9,000.00
435-308	DUES & MEMBERSHIP	800.00	65.97	65.97	8.25	734.03
435-310	INSURANCE EXPENSE	5,500.00	0.00	5,203.39	94.61	296.61
435-312	MAINTENANCE BUILDING	10,500.00	6,147.74	6,147.74	58.55	4,352.26
435-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	0.00	500.00
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	175.65	351.30	11.71	2,648.70
435-316	UTILITIES	13,800.00	982.86	1,044.98	7.57	12,755.02
435-325	ADVERTISING	16,300.00	0.00	0.00	0.00	16,300.00
435-328	PHYSICALS/TESTING	400.00	0.00	0.00	0.00	400.00
435-360	CAPITAL OUTLAY	0.00	(8,000.00)	0.00	0.00	0.00
435-362	CREDIT CARD FEES	2,500.00	77.80	116.69	4.67	2,383.31
** CATEGORY TOTAL **		62,800.00	(549.98)	12,930.07	20.59	49,869.93
4-OTHER						
435-404	LEASE	33,400.00	2,168.38	6,505.14	19.48	26,894.86
** CATEGORY TOTAL **		33,400.00	2,168.38	6,505.14	19.48	26,894.86
7-TRANSFERS						
** DEPARTMENT TOTAL **		594,300.00	23,081.42	62,136.94	10.46	532,163.06
*** FUND TOTAL EXPENDITURES ***		594,300.00	23,081.42	62,136.94	10.46	532,163.06
EXCESS REVENUES/EXPENDITURES		0.00	(23,081.42)	(62,136.94)	0.00	62,136.94

*** END OF REPORT ***

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-1-0101	CLAIM ON CASH	209,066.55		
01-1-0111	PETTY CASH	285.00		
01-1-0113	DUE FROM CREDIT CARD	22,419.30		
01-1-0131	TAXES REC-DELINQUENT	774,081.75		
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(246,590.96)		
01-1-0140	RETURNED CHECKS	4,778.42		
01-1-0144	INVENTORY	56,109.21		
01-1-0145	PREPAID EXPENSES	4,000.00		
01-1-0150	CASH PAYROLL	2,400.00		
01-1-0184	DUE FROM SRMPA	30.47		
01-1-0187	DUE FROM WCID #5	1,433.63		
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	1,009,216.92		
01-1-0190	DUE FROM U.S. DEPT.	1,250.00		
01-1-0197	DUE FROM OTHER FUNDS	269,124.43		
01-1-0204	DUE FROM GARBAGE	3,334.59		
			2,110,939.31	
	TOTAL ASSETS			2,110,939.31
				==============
LIABILITIES & EQUITY				
====================				
01-2-0160	ACCOUNTS PAYABLE	37.50		
01-2-0162	COURT BOND ESCROW	479.73		
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10		
01-2-0164	AUDITORIUM DEPOSITS HELD	1,000.00		
01-2-0170	COURT COLLECTION AGENCY	26,053.97		
01-2-0171	RES. FOR DELINQUENT TAX	518,856.24		
01-2-0180	FUND BALANCE	2,759,612.12		
01-2-0196	DUE TO PAYROLL	(208,008.71)		
01-2-0198	DUE TO OTHER FUNDS	90.32		
01-2-0201	DUE TO DEBT SERVICE	16,259.76		
01-2-0220	AP PENDING	123,277.68		
01-2-1111	ENCUMBRANCE	(1,895,020.68)		
01-2-1112	RESERVE FOR ENCUMBRANCE	1,895,020.68		
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,299,577.77		
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,299,577.77)		
	TOTAL LIABILITIES & EQUITY		3,237,684.71	
	TOTAL REVENUE	661,504.86		
	TOTAL EXPENSES	1,788,250.26		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(1,126,745.40)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(1,126,745.40)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,110,939.31
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
02-1-0101	CLAIM ON CASH	2,328,227.38		
02-1-0210	TWDB SERIES 07 DEBT SVC I & S	1,551,476.86		
02-1-0213	TWDB PAD DEBT SERVICE	5,143.40		
02-1-0230	ACCOUNTS RECEIVABLE-WATER	142,791.37		
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	127,912.10		
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)		
02-1-0237	DUE FROM CITY OF AMES	480,046.76		
02-1-0238	DUE FROM CITY OF HARDIN	658,474.60		
02-1-0244	INVENTORY	100,512.79		
02-1-0250	PROPERTY PLANT & EQUIP	27,949,788.65		
02-1-0251	ALLOW.FOR DEPRECIATION	(11,347,905.09)		
02-1-0272	BOND DISCOUNT A	16,348.00		
02-1-0273	ACCUM AMORTIZATION 2016A	(6,539.20)		
02-1-0274	BOND DISCOUNT B	20,134.00		
02-1-0275	ACCUM AMORTIZATION 2016B	(8,053.60)		
02-1-0280	DEFERRED OUTFLOWS TMRS	61,576.16		
02-1-0281	DEFERRED OUTFLOWS PENSION	195,618.03		
02-1-0282	ACCUMULATED AMORT DEFERRED	(126,847.98)		
02-1-0297	DUE FROM OTHER FUNDS	2,217,790.08		
			24,360,964.58	
	TOTAL ASSETS			24,360,964.58
				==============
LIABILITIES & EQUITY				
====================				
02-2-0198	DUE TO OTHER FUNDS	105,654.37		
02-2-0220	AP PENDING	37,746.06		
02-2-0262	DEFERRED REVENUE	779,299.70		
02-2-0265	WATER SECURITY FEES	40,847.50		
02-2-0269	ACCRUED INTEREST PAYABLE	7,398.49		
02-2-0270	COMPENSATED ABSENCES PAYABLE	38,669.54		
02-2-0275	BONDS PAYABLE	4,770,000.00		
02-2-0277	NET PENSION LIABILITY	466,308.81		
02-2-0280	RETAINED EARNINGS	11,877,182.19		
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95		
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50		
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21		
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04		
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81		
02-2-0289	DEVELOPERS	59,765.00		
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)		
02-2-0295	DUE TO OTHER FUNDS	5,000.00		
02-2-0296	DUE TO PAYROLL	(18,615.10)		
02-2-0380	DEFERRED INFLOWS RELATED TO PE	179,755.69		
02-2-0381	ACCUM AMORTIZATION DEFERRED IN	(85,999.12)		
02-2-1111	ENCUMBRANCE	(2,165,536.46)		
02-2-1112	RESERVE FOR ENCUMBRANCE	2,165,536.46		
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,887,903.54		
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,887,903.54)		

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
	TOTAL LIABILITIES & EQUITY		23,938,058.24	
	TOTAL REVENUE	750,397.58		
	TOTAL EXPENSES	327,491.24		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	422,906.34		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		422,906.34	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			24,360,964.58

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-1-0101	CLAIM ON CASH	43,801.32		
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	2,559,427.72		
03-1-0330	ACCOUNTS RECEIVABLE	680,342.98		
03-1-0332	ACCOUNTS RECEIVABLE BOOMERANG	(6.87)		
03-1-0335	ACCTS. RECEIVABLE AMP	5,629.93		
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)		
03-1-0344	INVENTORY	290,128.17		
03-1-0350	PLANT PROPERTY & EQUIP	9,687,979.79		
03-1-0352	CONSTRUCTION IN PROGRESS	63,030.04		
03-1-0355	ALLOW.FOR DEPRECIATION	(4,712,123.45)		
03-1-0380	DEFERRED OUTFLOWS TMRS	31,514.36		
03-1-0381	DEFERRED OUTFLOWS PENSION	140,179.92		
03-1-0382	ACCUMULATED AMORT	(92,802.10)		
03-1-0390	DUE FROM SRMPA	475.00		
			8,676,267.09	
	TOTAL ASSETS			8,676,267.09
				==============
LIABILITIES & EQUITY				
====================				
03-2-0220	AP PENDING	42,585.12		
03-2-0361	SALES TAX PAYABLE	26,779.29		
03-2-0362	DUE TO OTHER FUNDS	219,543.90		
03-2-0363	UTILITY REFUND/CKS.PAY.	2,077.39		
03-2-0364	SERVICE DEPOSITS	525,025.50		
03-2-0370	COMPENSATED ABSENCES PAYABLE	25,692.58		
03-2-0375	DEFERRED INFLOWS PENSION	113,898.93		
03-2-0376	CAPITAL LEASE PAYABLE	(54,124.60)		
03-2-0377	NET PENTION LIABILITY	342,645.84		
03-2-0378	DEF. REV. AMP PLAN	5,629.93		
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96		
03-2-0380	RETAINED EARNINGS	4,788,499.10		
03-2-0381	CONTRIBUTED CAPITAL	100,000.00		
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00		
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00		
03-2-0393	CUSTOMER OVERPAYMENT	21,297.65		
03-2-0396	DUE TO PAYROLL	(3,982.31)		
03-2-0398	DUE TO GENERAL	1,200.96		
03-2-1111	ENCUMBRANCE	(858,349.01)		
03-2-1112	RESERVE FOR ENCUMBRANCE	858,349.01		
03-2-1113	PRIOR YEAR ENCUMBRANCE	616,630.83		
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(616,630.83)		
	TOTAL LIABILITIES & EQUITY		7,107,669.24	
	TOTAL REVENUE	2,481,770.98		
	TOTAL EXPENSES	913,173.13		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,568,597.85		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,568,597.85	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			8,676,267.09
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
04-1-0101	CLAIM ON CASH	148,834.82		
04-1-0430	ACCOUNTS RECEIVABLE	60,138.49		
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	(3,450.58)		
			205,522.73	
	TOTAL ASSETS			205,522.73
				==============
LIABILITIES & EQUITY				
====================				
04-2-0220	AP PENDING	42,963.30		
04-2-0461	SALES TAX PAYABLE	5,478.46		
04-2-0465	SECURITY FEES	125.00		
04-2-0480	RETAINED EARNINGS	(278,365.18)		
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32		
04-2-0493	DUE TO LCDC	2,268.92		
04-2-0498	DUE TO GENERAL	3,334.59		
04-2-1111	ENCUMBRANCE	(2,839.28)		
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28		
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28		
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(2,839.28)		
	TOTAL LIABILITIES & EQUITY		207,854.41	
	TOTAL REVENUE	134,752.06		
	TOTAL EXPENSES	137,083.74		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,331.68)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(2,331.68)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			205,522.73
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2021

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
35-1-0101	CLAIM ON CASH	(12,301.90)		
			(12,301.90)	
	TOTAL ASSETS			(12,301.90)
LIABILITIES & EQUITY				
35-2-0180	FUND BALANCE	50,427.54		
35-2-0220	AP PENDING	7,035.44		
35-2-1111	ENCUMBRANCE	(84,538.25)		
35-2-1112	RESERVE FOR ENCUMBRANCE	84,538.25		
35-2-1113	PRIOR YEAR ENCUMBRANCE	46,477.85		
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(46,477.85)		
35-2-3561	SALES TAX	676.61		
35-2-3596	DUE TO PAYROLL	(8,304.55)		
	TOTAL LIABILITIES & EQUITY		49,835.04	
	TOTAL EXPENSES	62,136.94		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(62,136.94)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(62,136.94)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			(12,301.90)

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

CODE ENFORCEMENT MONTHLY REPORT
DECEMBER 1, 2021 to DECEMBER 31, 2021

Case #	Case OPEN Date	Owner (Last name)	Owner (First name)	Address	Violation Type	Contact/Notification	Re-Inspection Date	Status
21-001	5/4/21	Gonzales	Joe	28092 Property ID (West of Trinity River)	LITTER	3rd NOV & POSTED	6/4/21	READY FOR ABATEMENT
21-003	5/6/21	Atrian	Heidi	64 Navigation Street	LITTER	NOV - Reinspection	9/8/21	READY FOR ABATEMENT
21-007	10/6/21	Miller & Jones	Jenni & Jeff	3002 Neyland	HIGH GRASS	NOV - Reinspection	10/15/21	READY FOR ABATEMENT
21-015	9/22/21	Gibbs	Austin	1624 MLK	HIGH GRASS	NOV - Reinspection	9/30/21	CLOSED – Mowed by Owner
21-016	10/6/21	VERBAL		517 Bowie	HIGH GRASS	NOV - Reinspection	10/1/21	READY FOR ABATEMENT
21-017	5/10/21	VERBAL		1313 Cos St.	DILAPIDATED PROPERTY	Working on Warrant	5/17/21	OPEN
21-018	5/10/21			609 Washington St.	DILAPIDATED PROPERTY	Working on Warrant	5/17/21	OPEN
21-019	10/6/21	Lazenby	Patricia	2232 Centennial	HIGH GRASS	NOV - Reinspection	10/1/21	READY FOR ABATEMENT
21-023	9/22/21	Kong	Manith	ID# 56134 & 56143	HIGH GRASS	NOV - Reinspection	9/30/21	READY FOR ABATEMENT
21-032	5/21/21	Gonzales	Joe	28075 Property ID (West of Trinity River)	HIGH GRASS & LITTER	3rd NOV & POSTED	6/22/21	READY FOR ABATEMENT
21-041	10/6/21	Davis	Phelix	2629 Beaumont	HIGH GRASS	NOV - Reinspection	10/15/21	ABATEMENT
21-049	6/17/21	Brannen	Larry	Hwy. 90 56300 & 56301 (Properties just East of Riverside)	HIGH GRASS & LITTER	NOV - Reinspection	9/8/21	READY FOR ABATEMENT
21-053	6/21/21	Sisco	Nancy	207 Ave. E	HIGH GRASS	POSTED	8/5/21	READY FOR ABATEMENT
21-066	6/23/21	Peak	Julie	1314 Kipling	HIGH GRASS	NOV - Reinspection	8/21/21	READY FOR ABATEMENT

21-067	7/14/21	Margarito	Galvan	2755 Cornell St.	HIGH GRASS & LITTER	3rd NOV & POSTED	8/12/21	READY FOR ABATEMENT
21-068	6/24/21	Claus	Randolph	408 Independence	HIGH GRASS & LITTER	3rd NOV & POSTED	8/6/21	READY FOR ABATEMENT
21-069	6/25/21	Mitchell	Larry	100 Carter St.	LITTER	2nd NOV - Mail	8/30/21	READY FOR ABATEMENT
21-072	9/30/21	Harbour	Cathy	200 East St.	HIGH GRASS	NOV - Reinspection	10/11/21	CLOSED – Mowed by Owner
21-078	7/21/21	Carter	Shirley	4108 N Main	HIGH GRASS	2nd NOV - Mail	12/27/21	OPEN
21-079	7/21/21	Blanton	Tonia	2717 Cos St.	HIGH GRASS	3rd NOV & POSTED	8/20/21	CLOSED – Mowed by Owner
21-086	7/23/21	Martinez	Kathleen	2311 Centenial	HIGH GRASS	NOV - Reinspection	8/31/21	CLOSED – Mowed by Owner
21-087	10/7/21	Montreal	Sylvia	1516 Sam Houston	HIGH GRASS	NOV - Reinspection	10/15/21	READY FOR ABATEMENT
21-088	7/26/21	Johnson	Elizabeth	1203 Lamar	HIGH GRASS & LITTER	3rd NOV & POSTED	8/25/21	READY FOR ABATEMENT
21-100	8/6/21	Turner	Joyce	1015 Lamar St.	HIGH GRASS	3rd NOV & POSTED	9/2/21	READY FOR ABATEMENT
21-101	10/6/21	Bradford	Hugh	1123 Trinity	HIGH GRASS	NOV - Reinspection	10/15/21	CLOSED – Mowed by Owner
21-105	8/10/21	Jenkins	Laurice	507 Trinity	HIGH GRASS & LITTER	3rd NOV & POSTED	9/9/21	READY FOR ABATEMENT
21-109	8/11/21	Frazier	Robin	Glenn-Property ID# 16879	HIGH GRASS & LITTER	2nd NOV - Mail	12/27/21	OPEN
21-110	10/27/21	Harkor	Homes	113 Glenn	HIGH GRASS	NOV - Reinspection	11/17/21	READY FOR ABATEMENT
21-112	8/17/21	Mosley	Estina	Lamar-Property ID # 56428	HIGH GRASS	3rd NOV & POSTED	10/18/21	READY FOR ABATEMENT

21-115	8/18/21	Qwest	Comm.	1011 MLK & 56271	HIGH GRASS	3rd NOV & POSTED	9/13/21	READY FOR ABATEMENT
21-118	8/18/21	Davis, Jr.	Richard	901 MLK & 127680	HIGH GRASS	NOV - Reinspection	9/13/21	READY FOR ABATEMENT
21-119	8/19/21	Moore	Juanita	209 Chesson Ln.	HIGH GRASS	3rd NOV & POSTED	9/23/21	READY FOR ABATEMENT
21-134	9/21/21	Hunt	Mildred	918 Lamar	HIGH GRASS & LITTER	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-140	9/22/21	King	Alric	Navigation- ID# 56378	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-144	9/23/21	Jones	Gussie	630 Santa Anna & ID#57101	HIGH GRASS	3rd NOV & POSTED	10/25/21	CLOSED – Mowed by Owner
21-147	9/24/21	McCarty	Michael	ID# 55743,55746 &55747	HIGH GRASS	3rd NOV & POSTED	10/25/21	CLOSED – Mowed by Owner
21-151	9/30/21	Garza	Mark	221 Center St.	HIGH GRASS	3rd NOV & POSTED	10/25/21	READY FOR ABATEMENT
21-152	10/4/21	S East Communiy	Church	Alabama- ID#56381	HIGH GRASS & LITTER	2nd NOV - Mail	12/6/21	CLOSED – Cleared by Owner
21-153	10/4/21	Brown	Charles	1305 Maple	LITTER	3rd NOV & POSTED	11/10/21	CLOSED – Cleared by Owner
21-158	10/18/21	Star Exec.	Group, Inc.	1900 Kipling	LITTER	3rd NOV & POSTED	11/15/21	READY FOR ABATEMENT
21-161	10/19/21	Garcia	Eduardo	2651 Beaumont Ave.	HIGH GRASS	3rd NOV & POSTED	11/16/21	READY FOR ABATEMENT
21-165	10/26/21	Burk	Joneta	2204 Willow ID#67272 & 67273	LITTER	2nd NOV-Mail	12/6/21	CLOSED – Cleared by Owner
21-173	11/1/21	2704 North	Main LLC	2704 N Main	HIGH GRASS & LITTER	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT

21-174	11/1/21	Giapapas	Anthony	2914 N Main	HIGH GRASS	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT
21-180	11/4/21	Johnson	Betty Lou	Washington-ID#57096	LITTER	1st NOV- Mail	11/12/21	CLOSED – Cleared by Owner
21-181	11/4/21	Semien	AW	Washington-ID#56959	LITTER	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT
21-182	11/4/21	Chitwood	Gregory	2121 Maple	LITTER	VERBAL	11/12/21	CLOSED – Cleared by Owner
21-184	11/5/21	Ghalayini	Samir	1624 MLK & ID# 56124	HIGH GRASS	3rd NOV & POSTED	12/17/21	CLOSED – Mowed by Owner
21-185	11/5/21	Kong	Manith	Hwy. 90- ID# 56143 & 56134	HIGH GRASS & LITTER	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT
21-186	11/5/21	Colony	Ridge LLC	517 Bowie	HIGH GRASS	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT
21-188	11/8/21	Lazenby	Patricia	2232 Centennial	HIGH GRASS	3rd NOV & POSTED	12/16/21	READY FOR ABATEMENT
21-189	11/8/21	Davis	Phelix	2629 Beaumont	HIGH GRASS	3rd NOV & POSTED	12/16/21	ABATEMENT
21-190	11/9/21	DJ Foster	Holdings	2315 Hwy. 90	STOP WORK	1st NOV- Mail	12/27/21	OPEN
21-191	11/9/21	Gerardo	Maria	2646 Centennial	LITTER	1st NOV- HANGER	12/27/21	OPEN
21-193	11/9/21	Lenormand	Jodie	2806 N Main	HIGH GRASS	1st NOV- Mail	11/24/21	CLOSED – Mowed by Owner
21-194	11/10/21	Grimes	Archie	Alabama - ID# 56419	LITTER	1st NOV- Mail	12/27/21	OPEN
21-195	11/10/21	Perez	Leonel	2902 Hwy. 146	LIVING IN RV	2nd NOV-Mail	12/29/21	OPEN
21-196	11/10/21	Diaz	Rosa	110 Mimosa	LIVING IN RV	1st NOV- HANGER	11/24/21	CLOSED – Cleared by Owner
21-198	11/12/21	Venegas	Corp.	906 N. Main	STOP WORK	1st NOV- HANGER	12/27/21	OPEN

21-200	11/15/21	Cude	Michael	1205-1207 Milam	HIGH GRASS	1st NOV- Mail	11/23/21	CLOSED – Mowed by Owner
21-201	11/16/21	Garrison	Eric	ID# 55744 Ave. H	LITTER	1st NOV- Mail	11/24/21	OPEN
21-202	11/16/21	Young	Ruth	1259 Hwy. 90	HIGH GRASS	1st NOV- Mail	12/6/21	CLOSED – Mowed by Owner
21-203	11/17/21	Rangel	Jose	404 Texas	LITTER	1st NOV- Mail	11/24/21	CLOSED – Cleared by Owner
21-204	11/18/21	Calderon	Anthony	958 Milam	STOP WORK	VERBAL	11/19/21	CLOSED – Permit Obtained
21-205	11/18/21	Wallace	Steven	110 Timber Ridge	STOP WORK	VERBAL	12/30/21	OPEN
21-206	11/22/21	Ortiz	Omar	500 Texas	LIVING IN RV	2nd NOV-Mail	12/29/21	OPEN
21-207	12/16/21	Duff	Michael	2309 Maple Liberty, TX 77575	LITTER	1st NOV- HANGER	12/23/21	CLOSED – Cleared by Owner
21-208	12/16/21	Williamson	William	1419 N San Jacinto Liberty, TX 77575	LITTER	1st NOV- HANGER	12/23/21	CLOSED – Cleared by Owner
21-209	12/21/21	Simmons	Lee	Trinity- ID# 56458	HIGH GRASS	1st NOV- Mail	12/29/21	OPEN
21-210	12/21/21	Hylton	Billy	1834 Kipling Liberty,TX 77575	LIVING IN RV	1st NOV- HANGER	12/29/21	OPEN
21-211	12/14/21	Percival	Kim	103 Ave. D Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	1/10/22	OPEN

Liberty Fire

December Monthly Report

Monthly Calls

Fire Calls

In Town	48
Mutual Aid	4
TOTAL	52

EMS Calls

911	149
Mutual Aid	0
Out of Town Transfers	57
In town Transfers	8
Dialysis	39
TOTAL	253

Monthly Numbers

Inspection	14
Inspection Man Hours	6.37
Public Relations	1
Training Hours	58
Cpr Certificates	0

" A" Shift

Best Shift Award Winner 2021

- Photo 1: Air Pack Training – Zero Visibility
- Photo 2: Bucket Brigade Exercise
- Photo 3: Hydraulic Tool Training – Zero Visibility

" B" Shift

- Structure fire on Lamar St.
- Golf cart decorating for Christmas Parade
- Life Flight for Cardiac Patient

" C" Shift

- Z-Rig Training
- Arson Investigation
- Exposed side of house

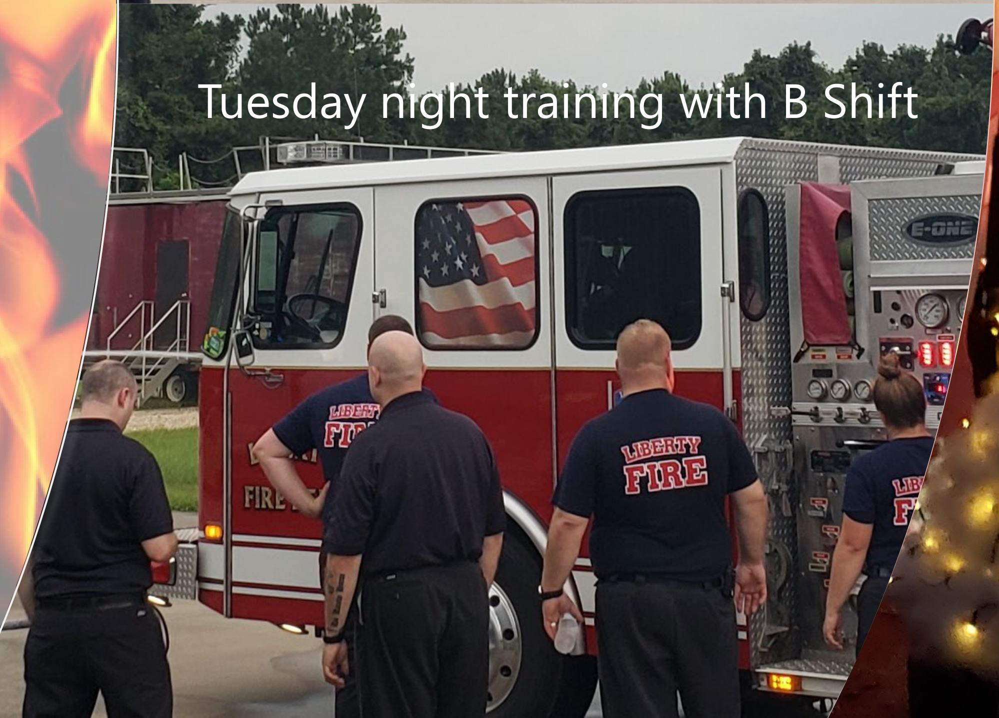
Fire Marshal

- Fire Inspection Deficiencies

Misty

- Total of payments that have been received at the fire department for EMS is: $42,744.23
- EMS payments received at Fire Department:
- Year to Date: (fiscal) $88,493.69
- Year to Date: (calendar) $483,063.53

Annual Staff Challenge



Tuesday night training with B Shift

Christmas Parade

GOLF COURSE MONTHLY REPORT - DECEMBER 2021

Maintenance Activities

Mowing undisturbed areas around course and entry road

Monitoring construction crews' daily activities

Starting to mow overseeded areas on course

Cutting down diseased trees and those that are rotting from the inside out

Backfilling minor washouts and reseeding

Marketing Activities

Facebook: Golf Course Facebook Page has 357 "likes." You can find the Facebook Page here → https://www.facebook.com/LibertyMunicipalGolfCourse/.

Website: You can find the golf course website here → http://www.libertygolfcourse.com/

Email: The golf course email database has 126 valid email addresses. Golf course renovation updates are sent out weekly on Wednesday's.

Sales Report (December 1 – December 31)

MONTH	SALES ITEMS (UNITS)			
	Green Fees (Rounds Sold)	Golf Cart Fees	Range Fees	Merchandise & Equipment
January 2021	823	794	156	302
February 2021*	556	537	64	264
March 2021	965	898	151	377
April 2021**	224	217	36	113
May 2021	-----	-----	-----	-----
June 2021	-----	-----	-----	-----
July 2021	-----	-----	-----	-----
August 2021	-----	-----	-----	-----
September 2021	-----	-----	-----	-----
October 2021	-----	-----	-----	-----
November 2021	-----	-----	-----	-----
December 2021	-----	-----	-----	-----

*Golf Course was closed due to Winter Storm Uri

** Golf Course closed on April 5 due to start of renovation project

Schedule & Turf

Timeline

- April 5, 2021 – Contract Start Date
- May 31, 2022 – Substantial Completion Date (via Change Order #1)

Temporary Turf

- Tees & Fairways – Rye Grass
- Greens - Bentgrass

Permanent Turf

- Tees – Celebration Bermuda
- Greens – Tiff Eagle Bermuda
- Fairways & Rough – Tifway Bermuda

Golf Course Renovation Photos

Bunker short right of #9 Green

Two (2) Bunkers on the left side of #9 green

Bunker on the front of #8 Green

Shape of new #8 Green

CITY OF LIBERTY
INSPECTIONS & PERMITS MONTHLY REPORT

		Dec-21
PLAN REVIEW		
# of Plans Reviewed		9
BUILDING PERMITS		
Commercial Building Permits - New		0
Commercial Building Permits - Renovation/Remodel		3
Commercial Building Permits - Addition/Expansion		0
Residential Building Permits- New (Manufactured Homes)		0
Residential Building Permits - New (Single Family)		0
Residential Building Permits - New (Multi-Family)		0
All Other Permits Issued		51
CERTIFICATE OF OCCUPANCY		
Commercial C of O's Issued		8
FEE REVENUE		
Permit Fee Revenue	$	7,392.75
Tap Fee Revenue	$	-

DECEMBER 2021-COMMERCIAL

7-ELEVEN	2000 HWY 90	MECHANICAL
	2000 HWY 90	ELECTRICAL
ANDREW GEMARMI-GDLF FEE#1	1852 FM 2684 ROAD	ELECTRICAL
RICK & BUSTERS	725 DR MLK JR DRIVE	COMMERCIAL OCCUPANCY
KINGS CRAWFISH	1017 DR MLK JR DRIVE	ELECTRICAL
ALVAREZ TIRE REPAIR	1307 N MAIN STREET	COMMERCIAL ACCESSORY STRUCTURE
RESIDENTS SUITES	2626 HWY 90	PLUMBING
SLEEP INN & SUITES	1023 N MAIN STREET	ELECTRICAL
MARCO'S PIZZA	2139 HWY 146 BYPASS SUITE 100	MECHANICAL
TWO MIMIS BOUTIQUE	1808 SAM HOUSTON STREET	COMMERCIAL OCCUPANCY
PRO NAILS AND SPA	2129 HWY 146	COMMERCIAL OCCUPANCY
PIONEER ENERGY SERVICES	1593 HWY 146 BYPASS	COMMERCIAL OCCUPANCY
SHILOH CHURCH	1816 SAM HOUSTON STREET	SIGN
MAXX STORAGE	1021 N MAIN STREET	COMMERCIAL ADDITION/REMODEL
TRACTOR SUPPLY CO	2337 N MAIN STREET	FIRE CODE/FIRE ALARM
MAX RESULTS	1320 N MAIN STREET UNIT C	COMMERCIAL OCCUPANCY
	1320 N MAIN STREET UNIT D	COMMERCIAL OCCUPANCY
	1320 N MAIN STREET UNIT E	COMMERCIAL OCCUPANCY
CHAD FINCH	2200 DR MLK DRIVE	COMMERCIAL BUILDING
	2200 DR MLK DRIVE	PLUMBING
	2208 DR MLK JR DRIVE	COMMERCIAL ADDITION/REMODEL
LIBERTY DAYTON MEDICAL CENTER	1401 N TRAVIS STREET	PLUMBING
		ELECTRICAL
		ELECTRICAL
LOS PONCHOS MEXICAN GRILL	2315 HWY 90	SIGN (BANNER)
		COMMERCIAL OCCUPANCY
LIBERTY CAPSTONE PROPERTIES	2708 JEFFERSON DRIVE	UTILITY POLE RELOCATION
		MECHANICAL
TIGER HARRY'S RIVERSIDE FISH CAMP	439 HWY 90	COM ADDITION/REMODEL
		PLUMBING

Liberty Municipal Library December 2021 Report

The Friends of the Library Holiday Book Sale that was held on December 10 and 11 went very well. The sale brought in over $800, which will be used for books, programs, and craft supplies for the library. Gail Williamson assembled goodie bags for the children who attended. The bags included a candy cane, a package of hot chocolate, a door handle hanger, and glittery Grinch dust. Children are especially fond of Grinch dust, which is used to protect homes from the Grinch at Christmastime.

Library staff members Gail Williamson, Amber Ursprung and Dana Abshier attended the City of Liberty employee Christmas dinner on December 16. This year the dinner was held at the City's golf course restaurant. The meal was delicious and the large crowd in attendance enjoyed the evening.

The Friends provided the staff with an assortment of delicious foods as a Christmas treat on December 13. They purchased a new book cart for the library as a staff Christmas gift. The cart was very much needed and appreciated.

Dana Abshier worked on the library's policy manual, filed paperwork with the Texas State Library and Archives Commission and attended the TML dinner meeting at City Hall during December.

A1 Tel Com inspected the fire alarm and the fire extinguishers on December 1, and Mesa Mechanical inspected the boiler on December 2. The equipment all passed inspection. Texas Elite Electrical was called out after building lights failed to come on in the evenings when staff members leave for home in the dark. The problem was an analog timer that controls the outside lights, and it has been replaced.

The library is now at full patron computer availability for the first time since COVID-19 began. We have 22 computers for the public and usage is growing.

The staff continued going through children's books checking content and to make sure the books were in the correct collection for the age range suggested by the publisher. A large number of juvenile books have been moved to the new Teen collection.

A pothole in the handicapped access parking spot in front of the library is growing again. It has been patched in the past, but it continues to grow deeper and wider.

We received a much-appreciated Facebook post which read "I just love our little library! (It's really not that small!) What a blessing in such a small town to have so many resources right at our fingertips. And our librarians are the sweetest too...I love our town!" How kind it was of our patron to post the comment.

Liberty Municipal Library Monthly Report July 2021 through December 2021						
Circulation	**July**	**August**	**September**	**October**	**November**	**December**
Spanish Materials Circulation	**30**	**62**	**86**	**56**	**113**	**75**
Total Adult, Teen & YA Circulation All Formats	**1,748**	**1,627**	**1,582**	**1,482**	**1,379**	**1,252**
Total Juvenile Circulation All Formats	**2,869**	**1,489**	**1,344**	**1,347**	**1,332**	**878**
Total Circulation All Formats	**4,617**	**3,116**	**2,926**	**2,829**	**2,711**	**2,130**
Reference Services						
In-house Reference	**381**	**293**	**229**	**277**	**228**	**278**
Telephone Reference	**185**	**182**	**236**	**177**	**128**	**140**
Public Computer Assistance	**115**	**116**	**132**	**184**	**104**	**160**
Collection Statistics						
Total Volumes in Collection	**53,681**	**53,529**	**53,542**	**53,169**	**53,316**	**53,396**
Total Titles in Collection	**66,216**	**66,454**	**66,399**	**66,232**	**66,062**	**66,149**
Cataloging						
Books Cataloged	**123**	**212**	**212**	**180**	**125**	**82**
DVD/ Blu-Rays Cataloged	**25**	**3**	**13**	**2**	**7**	**21**
Audiobooks & Music CDs Cataloged	**0**	**0**	**0**	**0**	**0**	**0**
Periodical Cataloged	**42**	**61**	**54**	**37**	**63**	**58**
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	**4**	**5**	**4**	**4**	**5**	**4**
Recorded Online Story Time/Craft Programs	**4**	**0**	**0**	**0**	**0**	**0**
Recorded Online Story Time/Craft Attnd.	**419**	**0**	**0**	**0**	**0**	**0**
Misc. Children's Programs/Tours	**1**	**0**	**0**	**0**	**0**	**0**
Msc. Children's Programs/Tours Attendance	**40**	**0**	**0**	**0**	**0**	**0**
Adult/YA Programs Attendance	**75**	**32**	**22**	**33**	**41**	**25**
Live Story Time/Craft Programs	**3**	**0**	**2**	**3**	**1**	**0**
Live Story Time/Craft Attendance	**21**	**0**	**11**	**16**	**11**	**0**
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	**2,943**	**2,910**	**2,881**	**2,864**	**2,856**	**2,845**
Total Active Accounts Out-of-City Patrons	**4,609**	**4,561**	**4,532**	**4,508**	**4,505**	**4,481**
Total Volunteers	**4**	**0**	**0**	**0**	**3**	**7**
Total Volunteer Hours	**34.5**	**0**	**0**	**0**	**9**	**42.25**
Patron Visits Count	**2,356**	**1,620**	**1,409**	**1,458**	**1,465**	**1,345**
Public Use Technology						
Wireless Users Estimate	**34**	**43**	**36**	**43**	**35**	**28**
Public Computers Users This Month	**206**	**258**	**183**	**227**	**207**	**201**
Hours of Patron Computer Use	**130**	**158**	**181**	**162**	**153**	**158**
Website Sessions: Ploud, Online Catalog	**1,892**	**3,158**	**2,820**	**2,998**	**2,000**	**1,004**
Social Media Sessions: FB, Instagram, UTube	**4,120**	**2,912**	**7,059**	**6,026**	**1,991**	**2,200**

2019,2020, 2021 ACTIVITIES

YEARLY ACTIVITY REPORT FOR 2019

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958	1985	1714	1695	1772	1530	1682	20725
OFFENSES REPORTED	75	66	76	91	95	75	77	73	63	85	83	93	952
OFFENSES CLEARED	17	12	13	15	7	12	14	14	11	18	12	14	159
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1	0	4	2	4	1	2	22
TRAFFIC CITATIONS	61	57	71	77	91	47	48	42	26	32	23	64	639
TRAFFIC ACCIDENTS	30	27	36	41	30	29	30	26	28	40	37	28	382
WARNING TICKETS	146	125	120	110	329	127	178	119	120	149	71	148	1742
ARRESTS	43	22	32	41	69	50	28	33	29	42	41	37	467
ANIMALS HANDLED	52	39	21	29	73	77	93	57	81	51	33	56	662
ALARM CALLS	54	69	16	91	97	86	68	69	89	64	53	60	816
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0

YEARLY ACTIVITY REPORT FOR 2020

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1577	1344	1444	1351	1444	1384	1314	1371	1298	1491	1493	1282	16793
OFFENSES REPORTED	76	60	63	52	70	44	57	52	45	54	46	67	686
OFFENSES CLEARED	13	11	19	5	12	4	3	10	14	8	3	2	104
OFFENSES EXCEPTIONALLY CLEARED	0	0	5	2	4	1	2	0	1	2	0	0	17
TRAFFIC CITATIONS	28	36	48	12	23	18	25	44	17	24	7	6	288
TRAFFIC ACCIDENTS	23	27	17	24	27	22	27	23	24	26	31	22	293
WARNING TICKETS	86	80	62	22	94	68	53	62	68	64	19	10	688
ARRESTS	31	37	32	19	28	19	25	34	20	29	21	32	327
ANIMALS HANDLED	76	64	41	20	38	67	30	43	52	43	39	44	557
ALARM CALLS	51	56	42	56	42	67	62	60	56	49	40	47	628
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0

YEARLY ACTIVITY REPORT FOR 2021

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1319	1402	2602	2076	1746	1569	1810	1375	1480	1542	1590	1712	20223
OFFENSES REPORTED	52	37	79	64	58	73	62	77	65	67	66	60	760
OFFENSES CLEARED	4	2	42	25	16	13	14	26	8	32	3	4	189
OFFENSES EXCEPTIONALLY CLEARED	4	3	1	2	2	1	1	1	1	2	2	1	21
TRAFFIC CITATIONS	10	70	187	112	76	77	132	93	114	148	120	88	1227
TRAFFIC ACCIDENTS	22	18	34	29	31	30	34	29	33	33	26	27	346
WARNING TICKETS	8	117	214	138	118	128	224	105	154	155	157	115	1633
ARRESTS	29	18	37	29	29	36	28	52	43	27	20	16	364
ANIMALS HANDLED	13	30	58	52	59	66	49	43	37	30	47	42	526
ALARM CALLS	49	40	57	66	40	73	72	45	46	83	41	58	670
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0

Prepared by Liberty Police Dept.12/2021

MONTH OF: DECEMBER 2021

TO: TOM WARNER, CITY MANAGER

FROM: GARY MARTIN, CHIEF OF POLICE

BELOW IS A LIST OF THE ACTIVITIES OF THE LIBERTY POLICE DEPARTMENT.

ACTIVITY	NUMBER
CALLS FOR SERVICE	1712
OFFENSES REPORTED	60
OFFENSES CLEARED	4
EXCEPTIONALLY CLEARED	1
TRAFFIC CITATIONS	88
TRAFFIC ACCIDENTS	27
WARNING TICKETS	115
ARRESTS	16
ANIMALS HANDLED	42
ALARM CALLS	58
GARAGE/YARD SALES	0

ARREST BY OFFENSE

MONTH OF: DECEMBER 2021

OFFENSE	NUMBER ARRESTED
HOMICIDE	0
SEXUAL ASSAULT	0
ROBBERY	0
ASSAULT	2
BURGLARY	0
THEFT	0
MOTOR VEHICLE THEFT	0
CRIMINAL MISCHIEF	0
FORGERY	0
FALSE REPORT TO PEACE OFFICER	0
RESISTING ARREST	1
DISORDERLY CONDUCT	0
PUBLIC INTOXICATION	3
UNLAWFULLY CARRYING A WEAPON	2
POSSESSION CONTROLLED SUBSTANCE	3
CITY ORDINANCE VIOLATION	0
DRIVING WHILE INTOXICATED	1
NO INSURANCE	0
DRIVING WHILE LICENSE SUSPENDED	0
CRIMINAL TRESPASS	0
RECKLESS DRIVING	0
RECKLESS CONDUCT	0
ALL OTHER	4
Total	16

SUMMARY OF ACTIVITY
DETECTIVE DIVISION

MONTH OF: DECEMBER 2021

OFFENSE	REPORTS ASSIGNED	OFFENSES CLEARED
HOMICIDE	0	0
SEXUAL ASSAULT	1	0
ROBBERY	1	0
ASSAULT	5	0
BURGLARY	3	0
THEFT	12	1
AUTO THEFT	1	0
FORGERY	3	0
CRIMINAL MISCHIEF	5	0
WEAPONS	0	0
NARCOTICS	1	0
ALL OTHER	28	3
TOTALS	**60**	**4**

EXCEPTIONALLY CLEARED: **162**

Theft	85	Terrorist Threat	1
Assault	24	Reckless Driving	1
Credit/Debit Card Abuse	7	Fraudulent Destruction of Writing	1
Criminal Mischief	8	Duty upon striking fixed object	1
Burglary	11	Sex Offender Duty to Register	1
Evading Arrest	3	Forgery of Financial Instrument	2
Auto Theft	3	Violation of Protective Order	3
Hinder Secured Creditor	7	Possession of CS	1
Criminal Trespass	2	(Deception) Forgery	1
Aggravated Robbery	1	Hit & Run	1
Fail to comply with requirements on striking unattended vehicle	1	Forgery	2
		Injury Elderly Person	2
		Resist Arrest Search & Seizure	1
Poss of Marijuana	1		

ANIMAL CONTROL REPORT

MONTH OF DECEMBER 2021

78 Calls for Service

- 22 Dogs Impounded & Boarded
  - 13 Reclaimed by owner
  - 0 Adopted to new owner
  - 0 Sent to Rescue
  - 0 Fostered to temporary home
  - 0 Quarantined (Disease Check)
  - 1 Euthanized & Disposed of
  - 18 Still Boarded
  - 3 Died in Shelter (due to poor health)
- 8 Cats Impounded & Boarded
  - 0 Reclaimed by owner
  - 0 Adopted to new owner
  - 0 Fostered to temporary home
  - 0 Quarantined (Disease Check)
  - 0 Euthanized & Disposed of
  - 8 Still Boarded
  - 0 Died in Shelter (due to poor health)
- 0 Animals Euthanized (prior to required waiting period)
- 7 Deceased Animals picked up
- 0 Clinic pick ups
- 5 Wild Animals handled (raccoon, skunk, etc)

42 Total Animals Handled

Animal Control Officers: Matthew Kelly & Joel Villegas
Part Time Animal Control Officer:

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS MANAGER

Notes:

- Swept streets
- Mowed on route
- Formed up and poured sidewalk on San Jacinto
- Trimmed trees at park
- Poured gutter on Heights
- Cleaned inlets
- Moved bleachers of Country Christmas and moved back the next day
- Patched around town
- Formed up and poured curb on Heights
- Repaired base failure on Ave F
- Repaired asphalt street cuts
- Repaired concrete street cuts
- Repaired curb on Fannin Repaired sink hole on Washington
- Greased and cleaned all equipment and trucks
- Repaired sidewalk on River

Kipling storm drainage installation complete; Brandon Taylor, Joey Widdon, Nathan David, Rick Ubnoskye

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				36	Hours
	Street cut repairs:				6	Each
	Curb & Gutter Repair:				62	Feet
Drainage:						
	Ditch Cleaning:				175	Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				753	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:					Miles
Signs:						
	Installed					Each
	Repaired/ Replaced					Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

TOM TULLOCK – PARKS MANAGER

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 2 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Pressure washed all of them. Weedeated as needed.

Splash Pad:

Work Performed: CLOSED UNTILL FURTHER NOTICE (Parts have been replaced to get the splash pad operational)… Mowed and weedeated as needed.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Replaced toddler swings at Municipal Park.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed, cut up 5 trees that had uprooted out of the ground.

Flags:

Work Performed: Checked flags every day for damage.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout park
3. Cut up trees that had fell in the park.
4. Fixed hog ruts that were all over the park.
5. Had some work done on the splash pad, still waiting on parts to come in.
6. Helped electric dept. with Christmas decorations.
7. Moves bleachers for country Christmas.
8. Picked up trash after country Christmas was over.
9. Had toilets and other miscellaneous plumbing fixed in all restrooms in municipal park.
10. Fixed fence at playground where 10 picket panels were vandalized, and men's restroom was also vandalized.

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE WATER MANAGER

MONTHLY WATER REPORT
MONTH – DECEMBER - 2021

PUBLIC WORKS MONTHLY REPORT

REPAIRS COMPLETED

10	WATER REPAIRS
12	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

37 / 946	HOURS OF OPERATION / TOTAL
2,000'	FEET OF SEWER LINE CLEARED / CLEANED
4	MANHOLES CLEANED

WORK COMPLETED

2	MANHOLE REPAIRS
12	SEWER STOPAGES
30	METER REPAIRS / REPROGRAMMED
N/A	RADIO REPLACEMENTS
0	WATER TAPS
0	SEWER TAPS
6	CUSTOMER PROBLEMS / ISSUES
70	LOCATE LINES
70	TEXAS 811 LINE LOCATES
11	METER BOXES REPLACED / CHANGED OUT
2	METER LIDS REPLACED
1	CLEANOUTS REPLACED / INSTALLED
1	PULLED / CHANGED METERS
36	CUSTOMER REQUESTED TURN ON
26	CUSTOMER REQUESTED TURN OFF
11	CUT OFF SERVICE
129	RECHECKS

MISC:

HARDIN & AMES READINGS CHECKED DAILY

CLOSED 22 WORK ORDERS

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

Water leak at Liberty High School; Dale Pitts and Stephen Davila

Texas Elite upgrading service on Chrysler St.

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 74 request this month and closed out 60 of them with 14 carrying overs to January 2022. The requests range from power restoration, blown fuses, saging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC and A new tree trimming contractor to be named at a later date.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	46
NO POWER	6
POWER LINE ISSUE	1
POLE ISSUE	1
SECURITY LIGHT	5
STREET LIGHT	1
TOTAL INCIDENTS RESOLVED	**60**

POWER OUTAGES

December 2021

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
3	1738 CYPRESS	2:10 p.m.	4:30 p.m.	10	120	Meter opened re-closed by City Hall
7	3810 BEAUMONT	12:20 p.m.	2:30 p.m.	10	120	Blown fuse and bad undergound tap
10	2339 N. MAIN	10:45 a.m.	12:00 p.m.	15	60	Blown transformer fuse
10	409 MILAM	12:20 p.m.	1:30 p.m.	10	60	Customer had blown fuse in their disconnect
18	1008 RIDGEWOOD	1:30 p.m.	5:15 p.m.	9	216	Bad transformer
30	1316 MLK	5:20 p.m.	n/a			Bad Meter; Returned on 12/31/2021
31	1316 MLK	11:00 a.m.	1:30 p.m.	20	130	Dead leg; Bad transformer
Average				**12**	**118**	
				12 Minutes	**118 Minutes**	

Main B with the flap gates opened on July 23, 2021 and remain open 12/31/2021

LEVEE INSPECTIONS

PUMP INSPECTION

Main A

	12/6/2021	12/13/2021	12/20/2021	12/27/2021
ELEC. PUMP NORTH	ran motor for 7 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 0 minutes	ran motor for 10 minutes, engaged pump for 0 minutess	ran motor for 12 minutes, engaged pump for 1 minutes
ELEC. PUMP SOUTH	ran motor for 7 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 0 minutes	ran motor for 10 minutes, engaged pump for 0 minutess	ran motor for 12 minutes, engaged pump for 1 minutes
DIESEL PUMP NORTH	ran motor for 22 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 25 minutes, Did not engage pumps	ran motor for 27 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 22 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 25 minutes, Did not engage pumps	ran motor for 27 minutes, Did not engage pumps

Main B

	12/6/2021	12/13/2021	12/20/2021	12/27/2021
ELEC. PUMP EAST	ran motor for 12 minutes, engaged pump for 12 seconds	ran motor for 10 minutes, engaged pump for 12 seconds	ran motor for 12 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 8 seconds
ELEC. PUMP WEST	ran motor for 12 minutes, engaged pump for 12 seconds	ran motor for 10 minutes, engaged pump for 12 seconds	ran motor for 12 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 8 seconds

Main C

	12/6/2021	12/13/2021	12/20/2021	12/27/2021
ELEC. PUMP #1	ran motor for 10 minutes, did not engage pump	ran motor for 7 minutes, did not engage pump	ran motor for 5 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump
ELEC. PUMP #2	ran motor for 10 minutes, did not engage pump	ran motor for 7 minutes, did not engage pump	ran motor for 5 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump

Note: Diesel pumps can not be engaged due to the elevation of the pumps. The diesel pumps are turned on when the water elevation in the channel is high only. The flap gates were opened on July 23, 2021 and remain open 12/31/2021, there is now free flow in Main A and B channels where there is very low water elevations.

PUMP SPECIFICATIONS

Main A

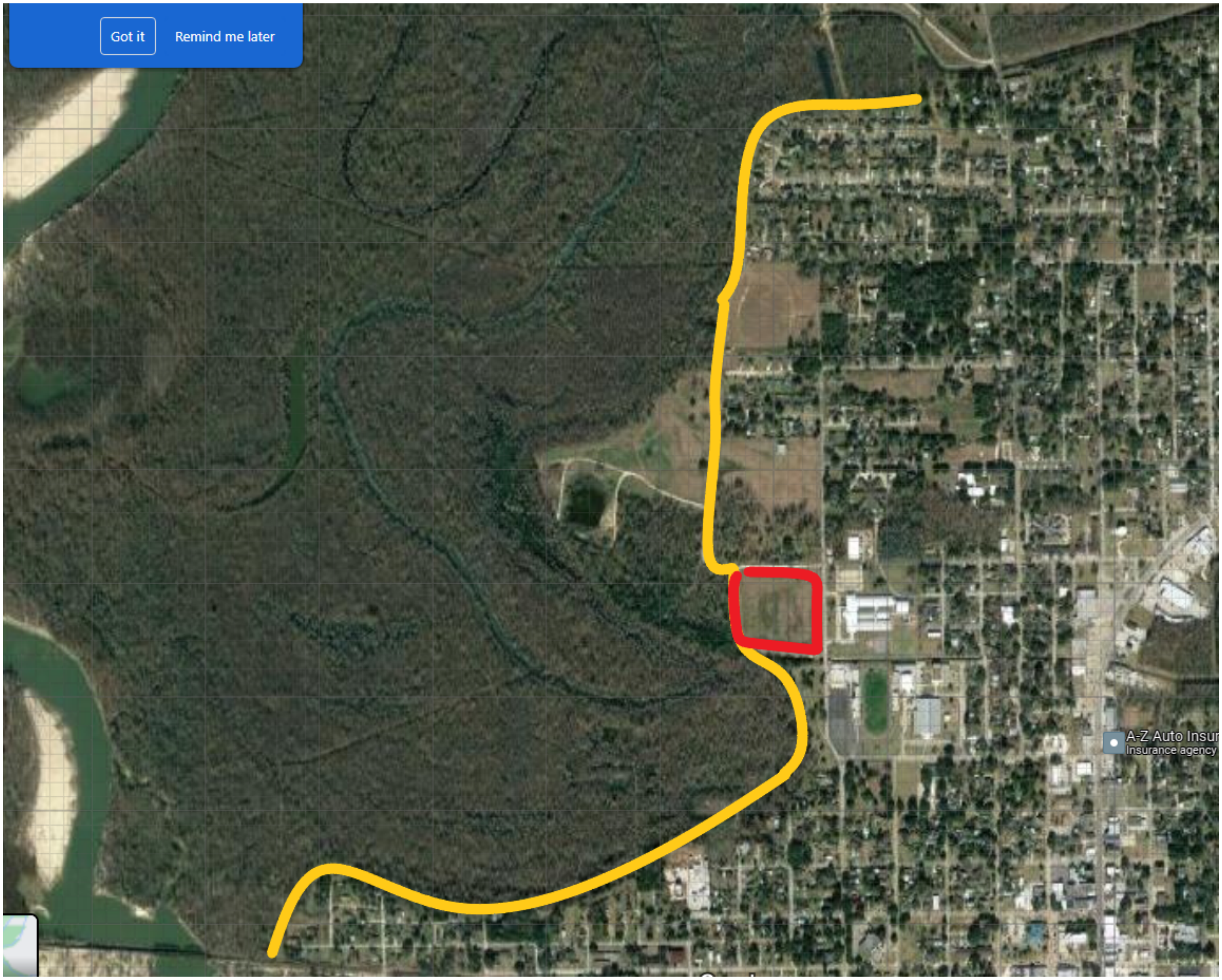
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



**THE LEVEE WAS MOWED AROUND THE BOWIE DETENTION POND THIS MONTH

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

WWTP OUTFALL

HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4332-012 WASTEWATER TREATMENT PLANT(WWTP) FLOOD MITIGATION AND IMPROVEMENTS AND WWTP OUTFALL REPLACEMENT

94.6% COMPLETE

NBG CONSTRUCTORS, INC

The City of Liberty, Texas Wastewater Treatment Plant Flood Mitigation and Outfall Improvements project was bid on September 10, 2020. NBG Constructors was awarded the contract for $5,586,810.00. The Notice to Proceed was given on January 4th, 2021.

The project will include replacing the existing outfall pipe with a 42in outfall pipe along the south side of FM 3361. The Wastewater Treatment Plant will be flood protected with a combination of an earthen levee, sheet pile flood walls and concrete T walls. The substantial completion date for the project is January 13th, 2022.

The contractor has about 94.6% complete with all of the 42" outfall pipe installed, all earthen berm construction installed, and all of sheet piling installed. The contractor is currently installing the electrical system for the internal pump station. There have been some rain delays, however, the project is a little behind schedule.

SHEET PILING ALONG THE FRONT OF THE WW TREATMENT PLANT. FLOOD GATE BEING INSTALLED

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Pickett

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:

The City of Liberty
City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, December 14, 2021 | **6:00 PM** | **City Council Chambers**

I. CALL TO ORDER

The meeting was called to order on December 14, 2021 in the City Council Chambers, 1829 Sam Houston St., Liberty , Texas at 6:02 p.m. by Mayor Carl Pickett.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	X			
Mayor Pro Tem Diane Driggers	X			
Council Member Dennis Beasley	X			
Council Member Libby Simonson		X		
Council Member David Arnold		X		
Council Member Chipper Smith	X			
Council Member Neal Thornton	X			

II. INVOCATION

Invocation was given by Pastor Omar Cantu, North Main Baptist Church, Liberty, Texas.

III. PLEDGE OF ALLEGIANCE

The pledge to the American Flag was led by Fire Chief Brain Hurst and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include 2022 Jubilee, 2021 Country Christmas, Employee Appreciation Dinner, Harris County Sheriff's Office Junior Mounted Posse, The Oaks at Magnolia Ridge Restaurant and Electric Projects.

City Manager Tom Warner reported on the following updates:

- 2022 Jubilee
- 2021 Country Christmas
- Employee Appreciation Dinner
- Harris County Sheriff's Office Junior Mounted Posse
- The Oaks at Magnolia Ridge Restaurant
- Electric Projects

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of October 31, 2021.

C. Department Reports

Monthly reports are submitted by all departmentse and are attached to the agenda for the Council's review and any questions the Council may have. The Fire Department and Golf Course monthly report was discussed in detail.

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, stated that the next meeting is scheduled for Tuesday, December 21, 2021 in Livingston.

E. Mayor, Council and Staff Comments

The 2022 Council Election is scheduled for May 7, 2022 with 4 positions up for election. The positions are mayor and 3 council members. Applications for the place on the ballot can be turned in from January 19 - February 18, 2021. Construction on new water well and tank will go out for bids in the first quarter of 2022. Mayor Pickett thanked all employees for their help with the Christmas Parade and wished everyone a Merry Christmas.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

The motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Driggers. The motion passed 5 to 0 with all present voting yes and Council members Simonson and Arnold being absent.

A. Minutes Approval

1. 11/09/2021 Council Minutes

B. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING AND APPROVING THE EXPENDITURE FOR A WILDLIFE STUDY AT THE LIBERTY MUNICIPAL AIRPORT.**

VII. REGULAR AGENDA

A. Executive Session

At 6:42 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.071 - Private Consultation with Attorney

- To seek advice regarding contemplated litigation - Cities of Ames and Hardin

B. Regular Session

At 7:55 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE TREE TRIMMING CONTRACT TO EASTEX LINE CLEARING, LLC.**

The motion was made by Council Member Driggers to approve the resolution awarding the tree trimming contract to Eastex Line Clearing, LLC and seconded by Council Member Thornton. The motion passed 5 to 0 with all present voting yes and Council members Simonson and Arnold being absent.

C. Work Session

1. Discuss the proposed Mobile Food Vendor ordinance

Assistant City Manager Chris Jarmon started the work session with a PowerPoint presentation going over current procedures and what the new proposed ordinance would clarify. Some of the items to be clarified in the new ordinance are single Mobile Food Trucks vs Food Trucks in Parks or at special events. Permits would be issued annually, with no temporary or monthly permits. Fire Marshall would perform local safety inspections. Utility connections for Mobile Food Trucks vs Food Trucks in Parks or special events.

D. Executive Session

At 8:34 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.074 - Personnel Matters

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Discussion of Electrical Department Supervisor
- Discussion of nominations to the Port of Liberty Commission
- Discussion of nominations to the Liberty Central Appraisal District Board of Directors

E. Reconvene into Regular Session

At 9:10 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and Take Action on the nominations to the Port of Liberty Commission as discussed in the Executive Session.

The motion was made by Council Member Beasley to nominate Julie Hebert to the Port of Liberty Commissioners Board and seconded by Council Member Thornton. The motion passed 5 to 0 with all present voting yes and Council members Simonson and Arnold being absent.

2. Consider and Take Action on the nominations to the Liberty County Central Appraisal District Board of Directors.

The motion was made by Council Member Driggers to nominate Charles Boles to the Liberty County Central Appraisal District Board of Directors and seconded by Council Member Thornton. The motion passed 5 to 0 with all present voting yes and Council members Simonson and Arnold being absent.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 9:12 p.m.

____

Carl Pickett, Mayor

ATTEST:

____

April Gilliland, City Secretary

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
- Discussion regarding economic development matters

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Consider and take possible action on permit fees for the Liberty County Sheriff's Department facility.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: First reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

Department: Community Development

Subject: City Council consider a resolution ratifying an economic development agreement with SwampSmoke, LLC.

Background: On December 21, 2021, the LCDC Board of Directors held a public hearing and voted 6-0 to approve an economic development agreement with SwampSmoke, LLC.

SwampSmoke, LLC owns the property at 2200 MLK. The owner plans to install a 2,400 square foot metal building and build it out as an entertainment and food venue. SwampSmoke, LLC plans to hire no less than four (4) employees, spend at least $200,000 in hard and soft costs, pull all required permits, obtain a certificate of occupancy, and open and operate the business. In return, LCDC will reimburse $25,000 toward construction and build-out costs once a certificate of occupancy is obtained and the business formally opens.

Funding Source: LCDC

Staff Recommendation: Approval of the resolution

Resolution

First reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

WHEREAS, The City Council of the City of Liberty, Texas has carefully reviewed the economic development request from SWAMPSMOKE, LLC (hereinafter referred to as the Grant Recipient); and

WHEREAS, the injection of economic development funds into the subject project is in compliance with the guidelines and regulations of the State of Texas as they relate to a 4B economic development corporation; and

WHEREAS, the attached Grant Agreement, by and between the Liberty Community Development Corporation (hereinafter referred to as the LCDC) and the Grant Recipient, shall control performance levels associated with this grant; and

WHEREAS, said Grant Agreement is hereby attached as Exhibit "A", incorporated into and made a permanent portion of this Resolution; and

WHEREAS, the LCDC Board of Directors has reviewed the subject grant request and has approved same; and

WHEREAS, the exact dollar amount of this grant award shall be TWENTY-FIVE THOUSAND Dollars and No Cents ($25,000.00) with said amount being funded by the LCDC; and

WHEREAS, the Grant Recipient plans to construct and operate an entertainment and food venue that will be of significant economic consequence to the City of Liberty.

NOW, THEREFORE, BE IT RESOLVEDby the City Council of the City of Liberty, Texas that:

(1) This resolution has been read aloud two (2) times by the City of Liberty City Council.

(2) The City of Liberty City Council hereby authorizes the LCDC to award an economic development grant in the amount of TWENTY-FIVE THOUSAND Dollars and No Cents ($25,000.00) to the Grant Recipient pursuant to the attached Grant Agreement.

(3) The Grant Agreement, herein attached as Exhibit "A", shall control performance levels associated with the subject grant.

(4) The Executive Director of the LCDC shall secure the timely and appropriate execution of the Grant Agreement and shall deliver a fully executed original document to the City of Liberty's Chief Financial Officer.

(5) A sixty (60) day waiting period for payments against this grant is hereby established with said waiting period to commence upon the date of the LCDC's first public hearing.

PASSED AND APPROVED this ____ day of _____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Second Reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

Department: Community Development

Subject:

Background:

Funding Source:

Staff Recommendation:

Resolution

Second Reading - A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS; SAID RESOLUTION AUTHORIZING AN AWARD AND DISBURSEMENT OF LIBERTY COMMUNITY DEVELOPMENT CORPORATION FUNDS FOR AN ECONOMIC DEVELOPMENT GRANT TO SWAMPSMOKE, LLC.

WHEREAS, The City Council of the City of Liberty, Texas has carefully reviewed the economic development request from SWAMPSMOKE, LLC (hereinafter referred to as the Grant Recipient); and
WHEREAS, the injection of economic development funds into the subject project is in compliance with the guidelines and regulations of the State of Texas as they relate to a 4B economic development corporation; and
WHEREAS, the attached Grant Agreement, by and between the Liberty Community Development Corporation (hereinafter referred to as the LCDC) and the Grant Recipient, shall control performance levels associated with this grant; and
WHEREAS, said Grant Agreement is hereby attached as Exhibit "A", incorporated into and made a permanent portion of this Resolution; and
WHEREAS, the LCDC Board of Directors has reviewed the subject grant request and has approved same; and
WHEREAS, the exact dollar amount of this grant award shall be TWENTY-FIVE THOUSAND Dollars and No Cents ($25,000.00) with said amount being funded by the LCDC; and
WHEREAS, the Grant Recipient plans to construct and operate an entertainment and food venue that will be of significant economic consequence to the City of Liberty.
NOW, THEREFORE, BE IT RESOLVEDby the City Council of the City of Liberty, Texas that:

(1) This resolution has been read aloud two (2) times by the City of Liberty City Council.
(2) The City of Liberty City Council hereby authorizes the LCDC to award an economic development grant in the amount of TWENTY-FIVE THOUSAND Dollars and No Cents ($25,000.00) to the Grant Recipient pursuant to the attached Grant Agreement.
(3) The Grant Agreement, herein attached as Exhibit "A", shall control performance levels associated with the subject grant.
(4) The Executive Director of the LCDC shall secure the timely and appropriate execution of the Grant Agreement and shall deliver a fully executed original document to the City of Liberty's Chief Financial Officer.
(5) A sixty (60) day waiting period for payments against this grant is hereby established with said waiting period to commence upon the date of the LCDC's first public hearing.

PASSED AND APPROVED this ____ day of ____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY COUNTY PRECINCT ONE (1) FOR THE MAINTENANCE OF STREETS, ROADS, DITCHES AND RECREATIONAL AREAS.

Department: Administration

Subject: Interlocal Agreement with Liberty County Precinct 1

Background: In prior years, Liberty County Precinct 1 and the City of Liberty have executed an interlocal agreement for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions. The County and the City agree to fairly compensate each other by comparable time, manpower, equipment and other resources or by monetary or other consideration of equal value. Although no specific projects have been identified at this time, the interlocal agreement will provide each entity with the ability to combine and share resources when and if required. Additionally, due to State Law, the county must receive approval of each project from Commissioners Court prior to the beginning of any project.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the Interlocal Agreement between Liberty County Precinct 1 and the City of Liberty.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY COUNTY PRECINCT ONE (1) FOR THE MAINTENANCE OF STREETS, ROADS, DITCHES AND RECREATIONAL AREAS.

WHEREAS, in prior years, Liberty County Precinct One (1) and the City of Liberty (the "City") have executed an interlocal agreement for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions; and

WHEREAS, the County and the City agree to fairly compensate each other by comparable time, manpower, equipment and other resources or by monetary or other consideration of equal value; and

WHEREAS, although no specific projects have been identified at this time, the interlocal agreement will provide each entity with the ability to combine and share resources when and if required; and

WHEREAS, pursuant to Texas law, the County must receive approval of each project from its Commissioners Court prior to the beginning of any project under this agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the attached interlocal agreement between Liberty County Precinct One (1) and the City of Liberty for the maintenance of streets, roads, ditches, and recreational areas, and authorizes the Mayor to sign said interlocal agreement.

PASSED AND APPROVED this ____ day of _____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND CITY OF LIBERTY

THE STATE OF TEXAS §

COUNTY OF LIBERTY §

This Agreement is between Liberty County, Precinct 1, hereinafter called "County," and the City of Liberty, hereinafter called "City."

WITNESSETH

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between counties and other political subdivisions and agencies of the state;

WHEREAS, the County and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City has streets, roads, ditches and recreational areas which require maintenance which at times exceed temporarily the ability of the City to promptly supply; and

WHEREAS, the County has streets, roads, ditches, and recreational areas which require maintenance which at times exceed temporarily the ability of the County to promptly supply; and

WHEREAS, the County has manpower, equipment, and other resources to maintain streets, roads, ditches and recreational areas; and

WHEREAS, the City has manpower, equipment and other resources to maintain streets, roads, ditches and recreational areas; and

WHEREAS, the parties recognize that cooperation between the governmental agencies will provide better service to the public at reduced expense by avoiding costly duplication of manpower, equipment, and other resources; and

NOW, THEREFORE, the County and City in consideration of the mutual covenants and conditions contained herein and in recognition of the benefits to be gained by citizens of the County and City, promise and agree as follows if their work schedules permit:

1. The County agrees to provide manpower, equipment and other resources to the City for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions.

2. The City agrees to provide manpower, equipment and other resources to the County for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions.

3. The City agrees to fairly compensate the County, either by comparable time, manpower, equipment, other resources or by monetary or other consideration of equal value from the City's current revenue.

4. The County agrees to fairly compensate the City, either by comparable time, manpower, equipment, other resources or by monetary or other consideration of equal value from the County's current revenue.

5. The Commissioner of Precinct 1 and the Liberty City Manager shall plan, schedule, and agree in advance as to the equal value consideration to be provided for all mutual sharing projects before any such projects commence.

6. The County and City understand that agreements for mutual sharing may be limited by budgetary restrictions, or the authority provided by their respective governing bodies. Notwithstanding any provisions herein, this interlocal agreement is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the government and any extension thereto. If no funds or insufficient funds are appropriated for the payment due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to County or City.

7. To the fullest extent permissible under Texas law, City of Liberty shall indemnify, defend, and hold harmless Liberty County, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs, and other expenses including attorney's fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of City of Liberty, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

8. To the fullest extent permissible under Texas law, Liberty County shall indemnify, defend, and hold harmless the City of Liberty, officers, agents, and employees with respect to any claims or demands, actions, damages, costs, and other expenses including attorney's fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of Liberty County, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this

contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

9. Neither party shall be deemed an employee or agent of the other party. This Agreement does not constitute a joint venture, either expressed or implied. The City will maintain sole discretion and control over the operations for construction and maintenance of the City's streets, roads, ditches, and recreational areas. The County will maintain sole discretion and control over the operations for construction and maintenance of the County's streets, roads, ditches, and recreational areas.

10. The City agrees to exercise due diligence in the routine maintenance of County equipment under its control and shall accept responsibility for a maximum of $100.00 in expenses per use for minor repairs that may be necessary as a result of the City's use of County equipment.

11. The County agrees to exercise due diligence in the routine maintenance of City equipment under its control and shall accept responsibility for a maximum of $100.00 in expenses per use for minor repairs that may be necessary as a result of the County's use of City equipment.

12. The City understands that before beginning a project under this Agreement, the Commissioners Court of Liberty County must give specific written approval for the project as required by TEX. GOV. CODE, § 791.014 which provides:

§ 791.014 APPROVAL REQUIREMENT FOR COUNTIES.

1. Before beginning a project to construct, improve, or repair a building, road, or other facility under an interlocal contract, the Commissioners Court of a county must give specific written approval for the project.
   (b) The approval must:
      (1) be given in a document other than the interlocal contract;
      (2) describe the type of project to be undertaken; and
      (3) identify the project's location.
         see Tex. Gov. Code, § 791.014, *et. seq.*

13. The term of this Agreement is for a period beginning on the date the Agreement is executed and for a period not to exceed one year. Either party has the right to terminate this contract at any time upon fifteen (15) days written notice of the decision to the other party.

14. Notices to City shall be deemed given when delivered in person to the City Manager, or the next business day after the mailing of said notice addressed to said City by United States mail, certified or registered mail, return receipt requested, and postage paid at 1829 Sam

Houston St., TX 77575.

Notices to Liberty County shall be deemed given when delivered in person to the Commissioner of Precinct 1, or the next business day after the mailing of said notice addressed to Liberty County by United States mail, certified or registered mail, return receipt requested, and postage paid at 1923 Sam Houston St., Liberty, TX 77575.

Executed on this the _____ day of _____________, 2021, by Jay Knight, County Judge, on behalf of Liberty County, Texas, after approval by Commissioners Court.

Executed on this the _____ day of ____________, 2021, by Bruce Karbowski, Commissioner Precinct 1, on behalf of Liberty County, Texas, after approval by Commissioners Court.

Executed on this the _____ day of _____________, 2021, by the Mayor, on behalf of the City of Liberty, Texas, after approval by City Council.

COUNTY OF LIBERTY	**CITY OF LIBERTY**
______________________________	______________________________
Jay Knight, Liberty County Judge	**Mayor, City of Liberty**
______________________________	
Bruce Karbowski, Commissioner Precinct 1	

ATTEST:

______________________________	______________________________
Lee H. Chambers, Liberty County Clerk	**Secretary, City of Liberty**

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, REJECTING THE BID RECEIVED FOR THE 2021 – 2022 CITY WIDE STREET REHABILITATION PROJECT.

Department: Public Works

Subject: 2021-2022 Street Rehabiltation Project

Background: On December 29, 2021, bids were received for the 2021-2022 City Wide Street Rehabilitation Project. The only bid received was from Gulf Coast of Baytown in the amount of $3,941,100.00. The engineer's estimate of probable cost, based on bids for similar type of work, was $2,312,400. Based on the difference in the engineer's estimate and the actual bid cost, it is recommended the bid received be rejected and the project be rebid with minor changes in the scope of work and removing the requirement of mandatory attendance at the pre-bid meeting. A copy of the bid tabulation is enclosed.

Funding Source: Fiscal Year 2022 Capital Improvement Program.

Staff Recommendation: Staff recommends City Council approve the resolution rejecting the bid in the amount of $3,941,000 from Gulf Coast.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, REJECTING THE BID RECEIVED FOR THE 2021 – 2022 CITY WIDE STREET REHABILITATION PROJECT.

WHEREAS, on December 29, 2021, bids were received for the 2021 – 2022 City Wide Street Rehabilitation Project; and
WHEREAS, the only bid received was from Gulf Coast of Baytown in the amount of $3,941,100.00; and
WHEREAS, the engineer's estimate of probable cost, based on bids for similar type of work, was $2,312,400; and
WHEREAS, based on the difference in the engineer's estimate and the actual bid cost, it is recommended that the bid received be rejected and the project be rebid with minor changes in the scope of work and removing the requirement of mandatory attendance at the pre-bid meeting; and
WHEREAS, a copy of the bid tabulation is attached hereto as Exhibit "A".
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby rejects the bid received for the 2021 – 2022 City Wide Street Rehabilitation Project.
PASSED AND APPROVED this ____ day of _____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

2021-2022 CITY WIDE STREET REHABILITATION BID TAB

ITEM NO.	DESCRIPTION	UNIT	QUANTITIES	GULF COAST UNIT PRICE	BID COST	CITY OF LIBERTY ENGINEER'S ESTIMATE UNIT PRICE	CITY OF LIBERTY ENGINEER'S ESTIMATE BID COST
100	PREP ROW NOT TO EXCEED $300	STA	275.00	$300.00	$82,500.00	$300.00	$82,500.00
247	FLEX BASE GR.4 TY 1-2	TON	1,000.00	$83.00	$83,000.00	$40.00	$40,000.00
275	COMPLETE CEM TREAT EXISTING PAVEMENT	SY	64,000.00	$28.00	$1,792,000.00	$12.50	$800,000.00
340	1" LEVELUP HOTMIX (TY D)	TON	710.00	$140.00	$99,400.00	$100.00	$71,000.00
340	1.5" HOTMIX SURFACE (TY D)	TON	1,100.00	$140.00	$154,000.00	$105.00	$115,500.00
340	2" HOTMIX SURFACE (TY D)	TON	5,700.00	$140.00	$798,000.00	$105.00	$598,500.00
354	PLANE CONCRETE ASPHALT (0-1")	SY	4,300.00	$6.00	$25,800.00	$3.00	$12,900.00
361	8" FULL DEPTH CONCRETE REPAIR	SY	300.00	$480.00	$144,000.00	$200.00	$60,000.00
500	MOBILIZATION (NOT EXCEED 5%)	LS	1.00	$173,000.00	$173,000.00	$110,000.00	$110,000.00
502	BARRICADES, TCP (NOT TO EXCEED $5,000)	MON	9.00	$3,800.00	$34,200.00	$5,000.00	$45,000.00
530	INTERSECTIONS, ETC ASPHALT (TY D)	TON	800.00	$265.00	$212,000.00	$175.00	$140,000.00
713	CLEAN ANS SEAL JOINTS (CLASS 3)	LF	8,000.00	$7.20	$57,600.00	$2.50	$20,000.00
8000	REMOVE AND REPLACE SAN. MANHOLE (MAX. 8')	EA	14.00	$16,300.00	$228,200.00	$12,500.00	$175,000.00
9000	6" WATERLINE INSTALLED	LF	80.00	$285.00	$22,800.00	$100.00	$8,000.00
9001	6" TAP AND VALVE WATER	EA	4.00	$8,650.00	$34,600.00	$8,500.00	$34,000.00
				TOTAL:	**$3,941,100.00**	**TOTAL:**	**$2,312,400.00**

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: AN ORDINANCE AMENDING ARTICLE 4.09 OF THE CODE OF ORDINANCES; REGULATING MOBILE FOOD VENDORS AND MOBILE FOOD VENDOR PARKS; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Community Development

Subject: Mobile Food Vendors

Background: On December 14, 2021, the City Council held a work session to review and discuss the mobile food vendor ordinance. The proposed changes to the ordinance would 1) create standards for the development of food truck parks, 2) clarify the annual permit requirements necessary for individual food trucks, whether operating inside or outside of a park, 3) specify that all liquid and solid waste generated by a mobile food vendor must be disposed of in accordance with all city and TCEQ rules and regulations and 4) specify that mobile food vendors cannot operate in residential areas.

The proposed ordinance is attached for your review.

Funding Source: N/A

Staff Recommendation: Approval of the ordinance

AN ORDINANCE AMENDING ARTICLE 4.09 OF THE CODE OF ORDINANCES; REGULATING MOBILE FOOD VENDORS AND MOBILE FOOD VENDOR PARKS; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, food trucks and other mobile food establishments are a vibrant and growing part of the City's food culture; and

WHEREAS, mobile food establishments present particular needs and concerns with regard to public health and welfare; and

WHEREAS, council desires to establish regulations to both allow mobile food establishments to operate and flourish within the City's Corporate Limits and to protect the morals, health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Article 4.09 of the Code of Ordinances of the City of Liberty is amended to read as follows:

Article 4.09. Division 2. Mobile Food Vendors

-

Article 4.09.031. Definitions

(a) Charitable Organization shall include an entity that the United States Internal Revenue Service recognizes to be a charitable organization, churches, or a group/individual selling prepared food on a temporary basis (less than 48 hours) as a benefit/fundraiser for a local individual or organization.

(b) City shall mean the City of Liberty, Texas.

(c) Edible goods shall include, but are not limited to:

a. Prepackaged food including, but not limited to, candy, beverages, and ice cream.
b. Prepared food which is prepared off-location for sale in the mobile food unit.
c. On-site prepared food which is prepared in the mobile food unit.

(d) Food service establishment shall mean businesses that sell edible goods and have been inspected and approved by a regulating authority, including commercial kitchens and commissaries, and shall specifically exclude accessory or self-serve retail food sales.

(e) Food Truck Park shall mean a parcel of land, developed to city standards, where two (2) or more mobile food vendors congregate to offer food or beverages for sale to the public as the principal or accessory use of the land.

(f) Food Truck Site shall mean a developed property where a mobile kitchen or mobile food vending unit operates as an accessory use to the primary active business located on the same site. Food Truck Sites shall not, at any time, be allowed to operate on any residential property.

(g) Mobile shall mean the state of being in active, but not necessarily continuous, movement.

(h) Mobile food vending unit shall mean the actual mobile food truck, concession cart, or concession trailer being operated by a mobile food vendor.

(i) Mobile food vendors shall mean any business which sells edible goods from a non-permanent (i.e., mobile) location within the City of Liberty. The term shall include, but not be limited to:

a. **Mobile food trucks**: A self-contained motorized mobile food vending unit selling items defined as edible goods.

b. **Concessions carts**: Mobile food vending units that must be moved by non-motorized means.

c. **Concession trailers**: A mobile food vending unit which is pulled by a motorized unit and has no power to move on its own.

(j) Non-refrigerated shall mean edible goods that are not required to be kept at a temperature below forty-one (41) degrees Fahrenheit according to the federal Food and Drug Administration and the Texas Food Establishment Rules.

(**k) Open to the Public Function** shall mean any function open to the public where fifteen (15) or more vendors gather to sell or trade goods.

(l) Sell shall mean the act of exchanging a good for payment or in return for a donation.

(m) Stationary location shall mean the position of the mobile food vendor when addressing the public for the purpose of sales and not in motion.

(n) Tax-exempt organization sponsored events shall mean an open to the public function where a tax exempt (charitable, religious, educational or philanthropic) organization is the Host.

Section 4.09.032. Mobile Food Vendor Permit and Application

(a) Permit Application. No person shall act as a mobile food vendor in the City without a permit issued by the City. Every permit, including those from the City of Liberty, shall be displayed at all times in a conspicuous place where it can be read by the general public on the mobile food vendor's truck, concession cart, or concession trailer. A person shall make application for a permit to the City on forms furnished by the City and shall provide the following information:

1. Name, legal name of business or entity, business address, and telephone number of the applicant.
2. The applicant's date of birth, social security number and driver's license number, if existent.
3. Whether the applicant has any outstanding warrants.
4. Sales tax number with a copy of sales tax permits;
5. Signed permission from all private property owners where the mobile food vending unit will be stationed;
6. A photocopy of the applicant's driver's license;
7. The year, make, model, and color of the mobile food truck, concessions cart, or concession trailer;
8. Contact name and phone number for mobile food vending unit while en route;
9. Description of attached signage;
10. A photograph of the exterior and interior of the mobile food truck, concessions cart, or concession trailer;
11. Proof of motor vehicle insurance, current inspection and current registration;
12. Description of products being sold;
13. A copy of a valid registration certificate issued by the state of Texas for the mobile food truck, concessions cart, or concession trailer;
14. Applicants shall authorize the Liberty Police Department to perform a fingerprint-based criminal background check on the applicant.
15. In addition, applicants planning to operate on City property shall authorize the Liberty Police Department to perform a fingerprint-based criminal background check on the applicant and all employees working inside the mobile food vending unit.
16. Evidence of fire safety inspection performed by the Liberty Fire Department.
17. State or County health permit.
18. Certified food manager or food handler permit for all employees working inside the mobile food vending unit.

(b) Fees. The application fee for a mobile food vendor permit shall be set out in the master fee schedule. Each mobile food vendor unit shall be permitted separately.

(c) Permit Decisions. The City will evaluate the data furnished by the applicant and may require additional information. Within thirty (30) days of receipt of a completed permit application, the City will determine whether or not to issue a mobile food vendor permit. The City may deny an application for a permit for any of the following grounds:

1. Failure to provide all of the information required by the City;
2. The applicant's past record of ordinance violations;

3. Safety record of the applicant or any driver, based on such things as civil and criminal lawsuits and violations of environmental laws and ordinances;
4. Providing false, misleading or inaccurate information to the City; and
5. The applicant has been convicted of a crime involving violence, a sexual offense, or a crime of moral turpitude.

(d)Permit.

1. Permits shall be issued for one (1) year terms.
2. Permits are required to be renewed prior to the expiration date.
3. A new permit application is required to be submitted within fifteen (15) days of the following, whereupon the previous permit will be voided and the previous permit canceled:
   a. When ownership of the operating entity is changed; or
   b. The City determines that operations or management methods are no longer adequately described by the existing permit application.
4. Permits are not transferrable.

(e) Suspension or Revocation of Permit.

1. A permit may be revoked upon conviction of any offense committed by an individual operating as a mobile food vendor in the City of Liberty while engaged in the permitted business. A permit may be suspended in the event of pending charges of a crime, as set forth above, upon a magistrate's determination of probable cause in connection with such charges.
2. A permit may be revoked for non-conformity with the application location specifications or requirements as well as for non-conformity with an approved location plan or diagram.
3. Any employee working for an applicant permitted as an employer under this section above may be denied the right to solicit under such permit, or such rights may be suspended or terminated, under the same circumstances and procedures which apply to the holder of the permit. Revocation or suspension of an employer's permit terminates all employee permits.
4. A permit may be suspended or revoked for not complying with the requirements of this section, or any other ordinances or laws.
5. A permit may be suspended or revoked if the permit holder is found to have operated on residential property.

(f) Appeals. If a City Official revokes, suspends or denies a mobile food vendor permit, the holder or applicant of the permit which has been revoked, suspended, or denied shall have the right to appeal a determination made by the City's Building Official to the City Manager by submitting a written appeal to the City Secretary, with a copy to the City's Building Official, not more than five (5) days after receiving notice of the suspension or denial of permit. The City Manager or his or her designee will hear the appeal and issue a written finding not more than twenty (20) days after the notice was delivered to the City Secretary. The City Manager's

determination is final.

Section 4.09.033. Location Restrictions.
(a) Stationary Restrictions. A mobile food vendor shall not conduct sales at a stationary location:

1. For a duration exceeding twenty (20) hours per location per day. The mobile food vending unit must be moved from the stationary location daily.
2. On any public street, sidewalk, or right-of-way located in the City of Liberty, Texas.
3. *Exceptions.* An exception to this requirement exists if:
   a.The mobile food vending unit is located in a validly permitted Food Truck Park.
   b. The mobile food vending unit was open and operational at a stationary location and was connected to city utilities at the time this ordinance was adopted.

(b) Location Restrictions.

1. Mobile food vendors shall not locate on private property without first receiving prior written permission to do so from the owner of said private property. The mobile food vendor must comply if asked to leave by the property owner or City official. A copy of the written permission to operate in a specific location, signed by the private property owner, shall be kept within the mobile food vending unit at all times.
2. No person shall distribute, deposit, place, throw, scatter or cast any commercial handbill in or upon any motor vehicle without permission of the owner.
3. No person shall distribute, deposit, place, throw, scatter or cast any commercial handbill upon any premises if requested by the property owner or City official not to do so, or if there is placed near or at the entrance thereof a sign bearing the words "no advertisement" or "no solicitation".

Section 4.09.034. Mobile Food Vendor Requirements.
(a) Each mobile food vendor shall be equipped with a trash receptacle with lid to prevent windblown litter and shall be disposed of in accordance with the City's Solid Waste Ordinance. All solid waste and recyclables shall be bagged. Receptacles shall not be overfilled to prevent complete lid closure. All disturbed areas must be cleaned following each stop at a minimum of twenty (20) feet of the sales location.

(b) With the exception of the required trash receptacles, mobile food vendors shall not provide freestanding fixtures (e.g., tables, chairs, tents, and canopies) unless located within a validly permitted Food Truck Park.

(c) All mobile food vendors must comply with the city's noise regulations.

(d) If liquid waste results from food processing of a mobile food vendor's truck, concession cart, or concession trailer, the waste shall be contained in a permanently installed retention tank located on the mobile food vending unit.

(e) Liquid waste, solid waste, and recyclables shall be removed from a mobile food vendor's truck, concession cart, or concession trailer in a way that is compliant with all Texas Commission on Environmental Quality rules and regulations. Removal of waste shall be conducted in a manner that does not create a public health hazard. The illegal dumping of waste may result in the immediate revocation of a permit.

(f) Liquid waste from a mobile food vendor shall be characterized as food service waste and shall meet the waste removal, manifesting, disposal and treatment requirements of section 4.09 of the City's Code of Ordinance related to the dumping of fats, oils, and greases prior to discharge into the City publicly owned treatment works. Liquid waste shall not be dumped into the City's sewer system. The illegal dumping of liquid waste may result in the immediate revocation of the food truck permit.

(g) Waste generated from washing or maintenance of mobile food vending units shall be done in a manner to prevent release on public or private property.

(h) The mobile food vendor will be subject to inspection by the City upon permit application and may be subject to random inspection and upon reissuance of the permit.

(i) No sales are allowed on city property, including public parks, unless allowed as set forth herein.

(j) Unless located in a valid Food Truck Park, the mobile food vendor's truck, concession cart, or concession trailer shall be self-sufficient for water and sewer utilities. Use of water and wastewater hoses to provide utility service to the mobile food vending unit is prohibited. Extension cords may be used for electrical service if the equipment and connection(s) used between the mobile food vending unit and supplying source pose no threat to public safety (i.e., personal injury or fire). In the event that extension cords are used, the utility customer must give the mobile food vendor signed, written permission to use said electricity. The City shall not provide a mobile food vendor with electric utility services, unless the vendor is located in a approved Food Truck Park. A mobile food vendor will not be issued a water or sewer tap unless the mobile food vendor is located within an approved food truck park.

(k) Mobile food vendors must comply with the 2018 International Fire Code.

Section 4.09.035. Food Service and Sale.

(a) Mobile food vendors shall only engage in the sale and service of food and beverages. The sale of other products or services from a mobile food vendor is prohibited.

Section 4.09.036. Food Truck Parks.

(a) It shall be unlawful for an individual or business to open and operate a Food Truck Park without first obtaining a Food Truck Park license from the City of Liberty. A site plan must be submitted and approved along with the license application. The fee for said Food Truck Park license shall be set by the City Council. Food Truck Park licenses must only be obtained upon creation and said licenses are transferrable. However, the City must be notified of any change in ownership of the Food Truck Park.

(b) Food Truck Parks must meet the following requirements:

1. A designated seating area shall be provided for patrons.
2. Accessible restroom facilities shall be provided within a permanent structure located either on the site or at an adjacent facility located within five hundred (500) feet of said Food Truck Park. The owner of the adjacent facility must give the Food Truck Park owner written permission to use their restrooms. Said restroom facilities shall not be across the street from the Food Truck Park. Temporary or portable toilet facilities are not permitted.
3. A minimum of two (2) parking spaces shall be provided for each Food Truck Site provided within the Food Truck Park.
4. Mobile food vendors shall not park in required parking stalls, rather they shall be located on a designated paved surface.
5. There shall be at least fifteen (15) feet of unobstructed clearance between all individual mobile food vendors parked side-by-side and all permanent or accessory structures and five (5) feet of unobstructed clearance between all individual mobile food vendors parked end-to-end.
6. A dumpster must be provided within or adjacent to the Food Truck Park. The dumpster shall be concealed from public view.
7. Grease shall be disposed of via grease traps/interceptors as set forth in Section 4.09 of the City of Liberty's Code of Ordinances related to the dumping of fats, oils, and greases. Each individual food truck site located within a Food Truck Park must have its own grease trap.
8. The Food Truck Park must have a backflow prevention device.
9. Mobile food vendors conducting business at a Food Truck Park shall have current vehicular registration and shall be in a suitable operating condition for transit.
10. Mobile food vendors conducting business at a Food Truck Park must also have a valid mobile food vendor permit issued by the City of Liberty.
11. All activity must occur on private property, outside of the public right-of-way.
12. Vehicular drive-thru service of food and/or beverages shall be prohibited.
13. Electrical service may not be provided by an extension cord in Food Truck Parks, unless said extension cord is connected to an outlet on the food truck site. The use of on-board generators shall be prohibited within a Food Truck Park.
14. All city utility accounts being used at a Food Truck Park must be in the Food Truck Park owner's name. Each individual mobile food vendor shall not have their own

utility accounts.

Section 4.09.037. Enforcement.

(a) It shall be unlawful for an individual to sell edible goods while displaying a valid permit issued by the City of Liberty in the name of another individual, organization, or entity outside of an employment relationship.

(b) It shall be unlawful for any individual directly or through an agent or employee to sell goods within the corporate limits of the City after the expiration of the permit issued by the City of Liberty under this section.

(c) It shall be unlawful for an individual directly or through an agent or employee to misrepresent on the permit affidavit any acts that are regulated under this Section.

(d)It shall be unlawful for any individual directly or through his agents or employees to represent that the issuance of a permit by the City of Liberty constitutes the City's endorsement or approval of the product for sale.

(e) It shall be unlawful to operate a mobile food vendor operation that is not in compliance with the Texas Food Establishment rules as amended from time to time.

(f) It shall be unlawful for any individual or business to operate a Food Truck Park without first obtaining a Food Truck Park license from the City of Liberty.

(g) It shall be unlawful for any individual or business to violate any section of this ordinance.

(h) Any person convicted of a violation of any provision of this subsection shall be guilty of a Class C misdemeanor punishable by a fine not to exceed $2,000.00 per occurrence.

Section 4.09.038. Open to the Public Function Permitting.

Any individual or business hosting a temporary open to the public function shall apply for a master mobile food vendor permit for the event. In addition to the items previously listed, the master permit application should also include an estimate of the number of mobile food vendors involved. All individual mobile food vendors operating at said function shall have a valid mobile food vendor permit from the City. The Master Permit holder will be responsible for all mobile food vendors and sales done under that permit. The Master Permit shall be present at the event and all mobile food vendors should know who holds it. During the event the Master Permit holder must maintain an accurate list of the mobile food vendors participating in the event. The Master Permit holder shall give the City access to the list of mobile food vendors at any time. The applicant applying for a master permit as the host of an open to the public function must comply with this ordinance. The fee for a one time open to the public function shall be $50. The fee for an open to the public function happening four (4) or more times during a year shall be $200.00 annually. The host of an open to the public function does not have to pay additional fees for each mobile food vendor at the event.

Section 4.09.039. Exemptions.

A permit under this section is not required in the following instances:

(a) The sale of milk, dairy products, bakery products, raw vegetables, raw poultry, raw eggs and other farm and garden products which have been raised or produced by the vendor and that are being sold in an unrefined state.

(b) Daily deliveries of milk, water and bakery products:

(c) Food delivery services that simply deliver food from a restaurant to an individual or business;

(d) Charitable organizations as defined herein shall not be required to obtain a permit under this ordinance if said charitable organization is operating the mobile food vending unit for less than seventy-two (72) hours.

Section 4.09.040. Separate License Required to Operate in City Parks and on Other City Property

The permit issued pursuant to section 4.09.032 does not permit a mobile food vendor to operate in a city park or on other city property unless operating as part of a city sponsored event. Only charitable organizations shall be permitted to operate in city parks and on other city property if they aren't part of a city sponsored event. Said charitable organizations must first obtain a permit issued by the City Manager or his designee before operating in a city park or on other city property. Charitable Organizations are not exempt from having to obtain a permit under this section. The application for this permit must contain:

(1) The full legal name, date of birth, and residence address of the applicant.

(2) A valid identification issued by any government that includes a photograph of the applicant.

(3) The year, make, model, and color of the mobile food truck, concessions cart, or concession trailer.

(4) A copy of a valid registration certificate issued by the state for the mobile food truck, concessions cart, or concession trailer.

(5) Any conviction of the applicant, or applicant's employees, for any felony or misdemeanor at any time if the offense was a violent offense, was a crime of moral turpitude, or was a crime involving sexual misconduct of any type or if the offense required registration as a sex offender under the laws of the state or of any other state, commonwealth, or possession of the United States.

(6) Proof of valid insurance for the mobile food truck, concessions cart, or concession trailer.

(7) Proof from the IRS of being a charitable organization.

Permits under this section are issued for individual dates and must not interfere with any function when the park or places within the park are being rented unless the applicant can supply the city with written documentation stating that the person or organization with the rental agreement gives them permission to be there.

<u>Section 2:</u> This Ordinance shall take effect from and after its final passage and publication as required by law.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of

Liberty, this _________ day of _______________________, 202__.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING A ONE-TIME LICENSE FEE FOR MOBILE FOOD TRUCK PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Administration

Subject: Master Fee Schedule Amendment

Background: The amendment to the Mobile Food Vendor Ordinance includes a license requirement for Mobile Food Truck Parks. The one-time license fee of $200.00 is for permitting and inspecting the food truck park prior to commencement of operations to ensure compliance with the Mobile Food Vendor Ordinance.

Funding Source: na

Staff Recommendation: Staff recommends approval of the ordinance amending the Master Fee Schedule by adding a one-time license fee for Mobile Food Truck Parks.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY ADDING A ONE-TIME LICENSE FEE FOR MOBILE FOOD TRUCK PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one ordinance, which can be amended as necessary by ordinance; and

WHEREAS, the amendment to the City's Mobile Food Vendor Ordinance includes a license requirement for Mobile Food Truck Parks; and

WHEREAS, the one-time license fee of $200.00 is for permitting and inspecting the food truck park prior to commencement of operations to ensure compliance with the City's Mobile Food Vendor Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: That the City Council hereby adopts this ordinance amending the City's Master Fee Schedule by adding a one-time license fee of $200.00 for Mobile Food Truck Parks.

Section 2: That all fees which are in conflict herewith are, to the extent of such conflict only, expressly amended, changed and repealed.

Section 3: That the proposed fee set forth herein amends the previous Master Fee Schedule to include the fee as set forth herein.

Section 4: That this ordinance shall take effect immediately from and after its passage as indicated below.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _________ day of _______________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT - CARES ACT APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE COMMUNITY RESILIENCY PROGRAM; AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT PROGRAM.

Department: Administration

Subject: Texas Department of Housing and Community Affairs Grant Submission.

Background: The Texas Department of Housing and Community Affairs (TDHCA) just released a new program entitled the Community Resiliency Program (CRP) which is part of the agency's Community Development Block Grant - COVID-19 (CDBG-CV) funding. The purpose of the program is to assist non-entitlement cities and counties respond to and prepare for pandemics such as COVID-19. During the October 12, 2021, City Council Meeting, City Council authorized the City Manager to retain an architect and a grant management firm to assist the City in submitting a grant application to the TDHCA. The proposed project to be submitted under this grant application is Fire Station #2, located on the south side of Hwy 90. A portion of this building project is funded in the Fiscal Year 2021-2022 Capital improvement Program (CIP) Budget. The estimated total grant amount is $6,315,733.28 with the City's match being $1,315,733.28.

Although the grant does not require a match, in order to meet the deadlines established by TDHCA, staff is recommending any cost over $5,000,000.00, the architect and grant management firm be paid from the funds currently allocated for the building improvement and Cambridge Fund. A copy of the cost estimate and proposed building renderings are enclosed.

Funding Source: If the grant is approved, TDHCA will fund $5,000,000.00, the City will fund the remaining $1,315733.28 with $1,000,000.00 from the FY 2021-2022 Capital Improvement Program and $315,733.28 from the Cambridge Fund.

Staff Recommendation: Staff recommend approval of the resolution authorizing the grant submission to TDHCA.

Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT - CARES ACT APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE COMMUNITY RESILIENCY PROGRAM; AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT PROGRAM.

WHEREAS, the City Council of the City of Liberty desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Liberty to apply for funding under the CDBG-CV Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS:

1. That a Texas Community Development Block Grant Program Cares Act (CDBG-CV) application for the Community Resiliency Program (CRP) is hereby authorized to be filed on behalf of the City with the Texas Department of Housing and Community Affairs.
2. That the application be for $5,000,000 of grant funds for Public Facilities improvements associated with the Liberty Fire Station Number 2.
3. That the City Council directs and designates the following to act in all matters in connection with this application and the City’s participation in the Texas Community Development Block Grant Cares Act (CDBG-CV) Program:

    - The Mayor and City Manager shall serve as the City’s Chief Executive Officers and Authorized Representatives to execute this application and any subsequent contractual documents;
    - The Mayor and City Manager are authorized to execute environmental review documents associated with the CDBG-CV Program; and
    - If this application is funded, the Mayor, City Manager, Chief Financial Officer, and City Secretary are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

4. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review,

labor standards, real property acquisition, and civil rights requirements.

5. That it further be stated that the City of Liberty is committing $1,315,733.28 as cash match towards the construction activities and professional services associated with this project.

Passed and approved this 11th day of January, 2022.

____

Mayor

City of Liberty, Texas

ATTEST:

____

City Secretary

City of Liberty, Texas

December 3, 2022

ESTIMATE OF PROBABLE CONSTRUCTION COST
NEW STATION 2 FACILITY
LIBERTY, TEXAS

(2) Apparatus Bay (shorter)	3,199	250	/sf	$799,750
(1) Apparatus Bay (Longer)	2,442	250	/sf	$610,500
Support Spaces at Apparatus Bay	1,271	250	/sf	$317,750
New Admin and Office Area				
A/C Space	7,301	300	/sf	$2,190,300
Porches	1,374	175	/sf	$ 240,450
Mechanical Mezzanine	1,231	250	/sf	$307,750
Furnishings (150K Allowance)				$150,000.00
				$4,616,500
Site				
Landscaping(50K Allowance)				$50,000.00
Paving				
8" Thick	31,836	17	/sf	$541,212
4" Thick	4,510	8	/sf	$36,080
				$5,243,792

350 Pine Street, Suite 720
Beaumont, Texas 77701
409.866.7196
www.architectall.com
Ronald M. Jones, AIA
J. Rob Clark, AIA

N

1 SITE PLAN
SCALE: 1"=20'

N

1 FLOOR PLAN
SCALE: 1'-0"=1/16"

AREA TABULATION:

APPARATUS BAY (SHORTER)		3,119 SF
APPARATUS BAY (LONGER)		2,442 SF
SUPPORT SPACES (APPARATUS BAY)		1,271 SF
NEW ADMIN & OFFICE AREA		9,906 SF
A/C SPACE	7,301 SF	
PORCHES	1,374 SF	
MECH. MEZZANINE	1,231 SF	
TOTAL AREA		16,738 SF

Architectural Alliance Incorporated
350 Pine Street, Suite 720
Edison Plaza
Beaumont, Texas 77701
TEL (409) 866-7196
FAX (409) 866-1745
J. ROB CLARK, A.I.A.
RONALD M. JONES, A.I.A.
www.architectall.com

JAMES R. CLARK, AIA
TEXAS REG.# 8212
DATE: 12/20/2021
THIS DOCUMENT MAY NOT BE USED FOR BIDDING, PERMIT, OR CONSTRUCTION PURPOSES.

RONALD M. JONES, AIA
TEXAS REG.# 13662
DATE: 12/20/2021
THIS DOCUMENT MAY NOT BE USED FOR BIDDING, PERMIT, OR CONSTRUCTION PURPOSES.

LIBERTY FIRE STATION 2
City of Liberty
119 Bowie Street
Liberty, TX 77575

ISSUED FOR
SCHEMATIC DESIGN ☒
DATE: -
DESIGN DEVELOPMENT ☐
DATE: -
BIDS & CONSTRUCTION ☐
DATE: -
REVISION:
DATE:
REVISION:
DATE:
REVISION:
DATE:

DRAWINGS SHEET TITLE
SITE PLAN

SHEET NUMBER
A100

21069
PROJECT NUMBER

SAVED: MICHAELM
PLOT: MICHAEL MAGTAAN
PLOT DATE: 12/20/2021 2:37 PM
SHEET SIZE: ARCH expand D (36.00 x 24.00 Inches)

1 EAST ELEVATION
NOT TO SCALE

2 WEST ELEVATION
NOT TO SCALE

3 NORTH ELEVATION
NOT TO SCALE

4 SOUTH ELEVATION
NOT TO SCALE

SAVED: MICHAELM
PLOT: MICHAEL MAGTAAN
PLOT DATE: 12/20/2021 2:37 PM
SHEET SIZE: ARCH expand D (36.00 x 24.00 Inches)

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DATE: 12/20/2021
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LIBERTY FIRE STATION 2
City of Liberty
119 Bowie Street
Liberty, TX 77575

ISSUED FOR
SCHEMATIC DESIGN ☒
DATE: -
DESIGN DEVELOPMENT ☐
DATE: -
BIDS & CONSTRUCTION ☐
DATE: -
REVISION:
DATE:
REVISION:
DATE:
REVISION:
DATE:

DRAWINGS SHEET TITLE
EXTERIOR ELEVATIONS

SHEET NUMBER
A400

21069
PROJECT NUMBER

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE ELECTION SERVICES CONTRACT BETWEEN THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR OFFICE AND THE CITY OF LIBERTY.

Department: Administration

Subject: Election Services Contract with the Liberty County Elections Administrator Office

Background: The City contracts with the Liberty County Elections Administrator Office to conduct the general election held on the First Saturday of May each year. The contract spells out the various responsibilities of both parties.

Funding Source: General Fund

Staff Recommendation: Staff recommends the approval of the resolution authorizing the election services contract between Liberty County Elections Administrator Office and the City of Liberty.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE ELECTION SERVICES CONTRACT BETWEEN THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR OFFICE AND THE CITY OF LIBERTY.

WHEREAS, the City contracts with the Liberty County Elections Administrator Office to conduct the general election held on the first Saturday of May each year; and
WHEREAS, the contract spells out the various responsibilities of both parties.
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby authorizes the election services contract between the Liberty County Elections Administrator Office and the City of Liberty.
PASSED AND APPROVED this ____ day of ____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

December 2022 Revised

ELECTION SERVICES CONTRACT

WITH THE COUNTY ELECTIONS OFFICER

STATE OF TEXAS, COUNTY OF LIBERTY

THIS CONTRACT is made and entered into this the _________ day of _____ 2022, by and between Klint Bush, Liberty County Elections Administrator, hereinafter referred to as the "Contracting Officer," and the City of Liberty, the Local Political Subdivision, hereinafter referred to as "the LPS," pursuant to the authority under Section 31.092(a), Texas Election Code.

THIS CONTRACT is entered into for and in consideration of the mutual covenants and promises hereinafter set out, and for the purpose of ensuring that the Contracting Officer and the LPS understand the tasks each is to perform in connection with the **May, 2022** election. We will have joint elections where possible to limit costs to each jurisdiction.

1. Duties and Services of the Contracting Officer. The Contracting Officer shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and the runoff election.

1.1 The Contracting Officer will act as the Early Voting Clerk for the election, and will request the appointment by the Liberty County Elections Board of the Early Voting Ballot Board and/or any other statutorily required committee to assist with the election.

1.2 The Contracting Officer will appoint the presiding election judge and alternate judge at the Early Voting polling location and the Election Day polling location. The Contracting Officer shall notify the election workers of their selection and shall provide the names and addresses of those selected to the LPS.

1.3 The presiding judge shall make his/her clerk appointments. If a presiding judge, alternate judge or clerk does not speak both English and Spanish, and the election precinct is one subject to Sections

272.002 and 272.009, Texas Election Code, the Contracting Officer shall ensure that a bilingual election clerk is available by telephone while the polls are open.

1.4 Contact the owners or custodians of the designated polling places and arrange for their use in the election.

1.5 Conduct one or more election schools, and notify the election judge of the date(s), time(s), and place(s) of such schools. (This does not imply that election judges or clerks will be paid for attending such schools. See 1 T.A.C. §§ 81.120(a) & 81.121(c).)

1.6 Determine the ballot format and electronic voting system for each election precinct.

1.7 Program, or arrange to have programmed, the ballot.

1.8 Arrange to have published the legal notice of the first test of the electronic tabulating equipment as provided in Section 127.096, Texas Election Code, and/or the legal notice of the logic and accuracy test of the direct recording electronic ("DRE") voting machines as provided in Section 129.023(b), Texas Election Code, as applicable and conduct all required tests of the electronic tabulating equipment under Subchapter D, Chapter 127, Texas Election Code, the voting system that uses DRE voting machines under 129.021-129.023, Texas Election Code, or the voting system that uses other electronic voting systems in accordance with advisories issued by the Texas Secretary of State, respectively.

1.9 Procure and distribute all necessary election supplies, including without limitation, ballots, election kits, office supplies such as paperclips, pens, etc., ballot boxes, and voting booths.

1.10 Procure all necessary voting machines and equipment, prepare them for use at the early voting and Election Day polling places, and transport them (or arrange to have them transported) to and from the Early Voting and Election Day polling places.

1.11 Obtain voter registration lists from the voter registrar to be used during Early Voting and on Election Day.

1.12 In accordance with Section 127, Texas Election Code, supervise the overall conduct of the election. The Contracting Officer and staff shall be available from 6:00 a.m. until the completion of vote counting and all tabulation tests on Election Day to render technical support and assistance to voters and election workers.

1.13 Forward provisional voting affidavits to the Liberty County Voter Registrar for verification of the provisional voters' status. The Contracting Officer will reconvene the EVBB within the time set forth in Section 65.051, Texas Election Code, for the purpose of determining the disposition of the provisional votes. At the same time the EVBB will review mail ballots timely received under Section 86.007(d), Texas Election Code, to determine whether such will be counted and to resolve any issues with such ballots. Promptly after determination of the provisional votes and resolution of any such mail ballots, the Contracting Officer shall tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations and submit new unofficial tabulations to the LPS.

1.14 Prepare the unofficial tabulation of precinct results on election night in accordance with Section 127, Texas Election Code. The Contracting Officer and staff shall do election night intake preparation and intake of election equipment and records starting at 5:30 p.m. on Election Day.

1.15 Submit Election Night Returns ("ENR") electronically to the SOS in the form requested by the SOS in accordance with Chapter 68, Texas Election Code. The LPS may request that the Contracting Officer provide results to the LPS in a specific manner or format.

2. Duties and Services of the LPS. The LPS shall be responsible for performing the following duties in connection with the election and the runoff election.

2.1 As soon as possible after the final candidate filing deadline (or in the case of a runoff election, after the canvass of the election), certify in writing to the Contracting Officer: (i) the candidates' names (as they are to appear on the ballot) and offices; and (ii) any referenda under Section 1251, Texas Government Code (in English and Spanish) that are to appear on the ballot, to allow sufficient time to prepare the ballot and to conduct any necessary logic and accuracy testing.

2.2 Date stamp and then immediately fax to the Contracting Officer all applications for mail ballots that it receives. Promptly thereafter, the LPS shall deliver or send by mail the original mail ballot applications to the Contracting Officer.

2.3 Prepare the election order and resolutions. The LPS shall be responsible for having the required election notice under Section 4.003, Texas Election Code, timely published in the newspaper. The LPS shall also be responsible for timely posting the notice required under Section 4.00003(b), Texas Election Code, in the proper locations. The LPS is responsible for ensuring that all necessary documents are in both English and Spanish. The LPS shall conduct its canvass using materials provided by the Contracting Officer.

3. Compensation, Billing, and Payment

3.1 For the performance of duties and services and the providing of equipment and supplies under Paragraph 1 above, the LPS shall pay the Contracting Officer for the actual expenses he/she incurs in accordance with Section 31.100, Texas Election Code, and the leasing fees allowed under Section 123.032, Texas Election Code, including without limitation, the costs and expenses of election supplies; newspaper publication of the testing notice only; use of voting machines and equipment, wages and salaries of the Early Voting clerks, precinct election judges, alternate judges and election clerks, members of the early voting ballot board, and central counting station personnel; programming the ballot; logic and accuracy testing, and voting machines and equipment transportation. Provided, that nothing herein shall be construed as permitting the Contracting Officer to be paid for costs or expenses for which reimbursement is not allowed under Section 31.100 or other sections of the Texas Election Code or under the SOS administrative rules or advisories relating to primary funds.

3.2 For the performance of duties and services and the providing of equipment and supplies under Paragraph 1 above, the LPS shall pay the Contracting Officer a fee of 10% of the total amount of the Contract (but not less than $75) in accordance with Section 31.100(d), Texas Election Code.

3.3 A cost estimate for the services, equipment, and supplies provided by the Contracting Officer for the election and the runoff election is attached to and made a part of this Contract as Exhibit A. **Exhibit A will follow after elections called by joint jurisdictions. Cost estimate will be between $4,000 - $8,000.**

3.4 Only the actual expenses directly attributable to the Contract may be charged to the LPS by the Contracting Officer, including administrative fees, Section 31.100, Texas Election Code.

3.5 As soon as reasonably possible after the election or the runoff election, the Contracting Officer will submit an itemized invoice to the LPS (i) for the actual expenses he/she incurred as described in Paragraph 3.1 above and (ii) for the Contracting Officer's fee as described in Paragraph 3.2 above. The Contracting Officer will use his/her best efforts to submit the invoice within 30 days after the election or within 10 days after the runoff election.

3.6 The Contracting Officer's invoice shall be due and payable by the LPS to the address set forth in the invoice within 30 days after its receipt by the LPS. If the LPS disputes any portion of the invoice, the LPS shall notify the Contracting Officer within such 30-day period or the invoice will be deemed to be a true and accurate rendering of the amount that is due.

4. Early Voting.

4.1 The Contracting Officer shall serve as Early Voting Clerk for the election, and by signing this contract, the LPS does hereby appoint him as such. The Contracting Officer shall conduct Early Voting at the Jack Hartel Community Building, as the main location, including your local voting location if you so choose. The county wide vote centers have 4 main early voting locations. Jack Hartel Building, Dayton Community Center, Hardin City Hall, and the Cleveland Civic Center. The Contracting Officer shall hire at least 2 temporary deputies to work each day at each Early Voting location. Early Voting by personal appearance for the election shall be conducted during the hours and time period and at the location listed in Exhibit B. **Exhibit B to follow after joint conversation with all jurisdictions**. You will have a voting location at your normal community voting location. Your district will only pay for the normally open voting locations. The county will pay for the other county wide voting locations.

4.2 The Contracting Officer may receive mail ballot applications on behalf of the LPS. All applications for mail ballots shall be processed in accordance with Title 7, Texas Election Code, by the Contracting Officer or his deputies at the Liberty County Courthouse located at 1915 Trinity Street Liberty, TX 77575.

5. Voting System.

The Contracting Officer shall use the Verity Voting system which includes Verity Print device for on-demand ballot printing, Verity Touch and Verity Touch Writer with Verity Access interface for electronic ballot marking assistance, the precinct tally system using Verity Scan, and the mail ballot system purchased by Liberty County from Hart InterCivic, Inc. ("Hart") for the election. Each Election Day polling location will have at least one Verity Touch with Verity Access interface that is accessible to disabled voters. The Contracting Officer or designee shall prepare the Verity Voting system for each polling location on Election Day.

6. Acknowledgement of Shared Election.

The LPS acknowledges that the Contracting Officer may enter into a similar Election Services Contract with any other entity in the same county. In such event, the LPS agrees to share common polling places, voting equipment and the common set of election workers with the other entities conducting an election.

7. Special Provisions.

7.1 Compensation for Election Workers will be $10.00 per hour for the election judge and $10.00 per hour for the alternate judge and clerk(s). No voter in Liberty County will drive more than 20 miles to vote.

7.2 Delivery Fee shall be $50.00 for transporting the election equipment from and back to the central accumulating station.

8. General Provisions.

8.1 Nothing contained in the Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election or to the runoff election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable functions specified by Section 31.096, Texas Election Code or other provisions of Texas law.

8.2 The Contracting Officer is the agent of the LPS for purposes of contracting with third parties with respect to the election expenses within the scope of the Contracting Officer's duties, and the Contracting Officer is not liable for the LPS failure to pay a claim.

8.3 The Contracting Officer shall file copies of this Contract with the County Treasurer and the County Auditor of Liberty County, Texas.

8.4 For purposes of implementing this Contract, the Contracting Officer and the LPS designate the following individuals, and whenever the Contract requires submission of information or notice to the Contracting Officer or the LPS, submission or notice shall be made to these individuals:

For the Contracting Officer:
Name: Klint Bush
Liberty County Elections Administrator/Voter Registrar
Mailing Address: P.O. Box 1130
Liberty, TX 77575
Tel.: (936) 253-8050
Email: klint.bush@co.liberty.tx.us

For the Jurisdiction:

Name____

Mailing Address____

____

Tel.:____

Fax:____

Email:____

WITNESS THE FOLLOWING SIGNATURES AND SEALS ON THE RESPECTIVE DATES SHOWN BELOW:

The Contracting Officer:

____

Klint D Bush (Seal)

Liberty County Elections Administrator / Voter Registrar

Date____

By____ (Seal)

Title____

Date____

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To discuss or deliberate regarding commercial or financial information received from a business prospect.
    - Business Proposals

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: January 11, 2022

Agenda Wording: Texas Government Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated /pending litigation.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation: