



The City of Liberty
Liberty Community Development
Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Meeting

~ Agenda ~

Tuesday, March 15, 2022

6:00 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.	ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
	President Dennis Beasley				
	Vice-President Barbara Norwood				
	Secretary Kathrine McCarty				
	Board Member Mark Campbell				
	Board Member Dan VanDeventer				
	Board Member Julie Hebert				
	Board Member Michael Dorsett Jr.				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. PRESENTATIONS / REPORTS

A. General Manager's Report - Topics include Facade Grant Program, Development Agreement, Construction Projects, Airport, Golf Course and Proposed Developments.

B. Finance Report

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the Liberty Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. February 15, 2022

V. REGULAR AGENDA

A. Regular Session

1. Consider awarding a Business Façade Improvement Grant to Milton Fregia in the amount of \$4,635.82.
2. Consider and take action authorizing the General Manager to issue a request for proposals (RFP) for the creation of an economic development strategic plan.

B. Executive Session

1. Texas Government Code §551.072 - Deliberation Regarding Real Property
2. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations

C. Reconvene into Regular Session

VI. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 11th day of March, 2022 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, _____.

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Council Meeting Date: March 15, 2022

Agenda Wording: General Manager's Report - Topics include Facade Grant Program, Development Agreement, Construction Projects, Airport, Golf Course and Proposed Developments.

Department: Community Development

Subject: General Manager's Report

Background:

This agenda item affords the General Manager the opportunity to update the Board of Directors and public on current and future projects, activities and other items related to the Corporation's business.

1. The FY 2022 LCDC budget included \$88,000 for the business facade grant program. The board has approved grants to the Liberty County Chamber of Commerce (\$6,365.10), SwampSmoke, LLC (11,742.50) and Tracy Williams (\$17,932.16). There is \$51,960.24 in funds available to fund additional grants. The program is available citywide.
2. The LCDC Board of directors, at the February 15, 2022 meeting, held a public hearing and approved an economic development agreement with RKR Restaurants, LLC. The City Council ratified the agreement on March 8, 2022.
3. The city issued a Certificate of Occupancy to NSC on February 11th.
4. The city issued a Certificate of Occupancy to Marco's Pizza on February 28th.
5. Recently Completed Projects
 - Dream Furniture #2 (2212 N. Main) – *Conditionally*
 - NSC – Commercial Addition (317 Industrial)
 - Marco's Pizza – Buildout (2139 Highway 146, Suite 100)
6. Projects Under Construction – New Construction and Additions
 - Sleep Inn Hotel – New Build (1023 N. Main)
 - 7-Eleven – New Build (2000 US 90)
 - Firm Foundations Healthcare – New Build (2708 Jefferson Drive)
 - Sheriff's Office and Precinct 3 Annex – New Build (5000 Highway 146)
 - Food Truck Park – New Build (1021 N Main)
 - Parking Lot Expansion - New Build (1807/1809 Grand)

7. Projects Under Construction – Renovations and Remodels
 - Lakeland Apartments – Interior Remodel (2704 N. Main)
 - Tractor Supply – Interior Remodel & Greenhouse addition (2337 N. Main)
 - Tri-County Behavioral Health – Interior Remodel (2000 Panther Lane)
 - Lee College – Interior Remodel to include cosmetology lab (1715 Highway 146)
 - Maxx Self-Storage - Buildout (1021 N Main)
 - The Liberty House – Interior & Exterior Remodel (2208 MLK)
 - Tiger Harry’s Fish Camp – Interior Remodel (439 US 90)
 - Pueblos – Interior Remodel (906 Main)
 - Los Panchos - Interior Remodel (2315 Highway 90)
 - Swamp Smoke BBQ - Buildout (2200 MLK)
8. Upcoming Projects
 - Cas Del Pablo (1110 Highway 90) – *Plans are currently under review*
 - Bail Bonds Office (2317 Beaumont) – *Plans are currently under review*
 - Liberty Municipal Library (1710 Sam Houston) – *Plans are currently under review*
 - Lakeland Self-Storage (1609 Lakeland) – *Plans are currently under review*
9. On March 8, 2022, City Council awarded a contract to Mead & Hunt to perform a wildlife hazard site visit at the Liberty Municipal Airport.
10. KSA has completed the final design of the pavement rehabilitation project at the Liberty Municipal Airport. The plans are currently being reviewed by TxDOT Aviation staff.
11. On April 20, LCDC approved an agreement with Strand Associates for engineering services related to the development of two (2) 10-unit t-hangars at the airport. The City Council ratified the expenditure on May 11. The project design is 90% complete and the engineer’s opinion of probable cost is \$2.5 million for 1 ten-unit t-hangar and \$3.9 million for 2 ten-unit t-hangars. Funding for construction has not yet been identified.
12. The golf course officially closed on April 5, 2021 for renovations. The contractor finished seeding and sodding the project as of January 29, 2022. Staff will now work with the contractor to create a “punch list” of items that still need to be taken care of. Final sprigging is expected to take place in April or May.
13. Staff have been in contact with three developers regarding proposed residential subdivisions.

Funding Source: N/A

Staff Recommendation: N/A

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2022

21 -LIBERTY COMM. DEV. CORP.
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	1,306,885.00	97,753.58	374,382.45	28.65	932,502.55
	*** FUND TOTAL REVENUE ***	1,306,885.00	97,753.58	374,382.45	28.65	932,502.55
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	LIBERTY COMMUNITY DEV	1,346,885.00	246,832.37	305,234.17	22.66	1,041,650.83
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	1,346,885.00	246,832.37	305,234.17	22.66	1,041,650.83
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	(40,000.00)	(149,078.79)	69,148.28	172.87-	(109,148.28)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2022

21 -LIBERTY COMM. DEV. CORP.

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
321-0101	SALES TAX REVENUE	1,000,000.00	95,504.70	365,641.28	36.56	634,358.72
321-0110	INTEREST INCOME	16,500.00	2,248.88	8,741.17	52.98	7,758.83
321-2120	TRANSFER IN FROM FUND BALANCE	290,385.00	0.00	0.00	0.00	290,385.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	1,306,885.00	97,753.58	374,382.45	28.65	932,502.55
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2022

21 -LIBERTY COMM. DEV. CORP.

LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
421-307	MAINTENANCE WEBSITE	7,500.00	0.00	0.00	0.00	7,500.00
421-309	MARKETING & ADVERTISING	32,000.00	0.00	5,000.00	15.63	27,000.00
421-313	MISCELLANEOUS	12,500.00	0.00	5,000.00	40.00	7,500.00
421-314	TRAVEL & TRAINING	5,000.00	0.00	3,852.26	77.05	1,147.74
421-315	DUES & MEMBERSHIPS	1,500.00	0.00	0.00	0.00	1,500.00
421-319	LEGAL FEES	5,000.00	720.00	990.00	19.80	4,010.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		63,500.00	720.00	14,842.26	23.37	48,657.74
<u>4-OTHER</u>						
421-416	FIRE DEPARTMENT TANKER	35,850.00	2,987.37	11,949.48	33.33	23,900.52
421-423	BUSINESS INCENTIVES FACADE	88,000.00	3,125.00	38,442.43	43.68	49,557.57
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		123,850.00	6,112.37	50,391.91	40.69	73,458.09
<u>6-DEBT SERVICE</u>						
421-619	INTEREST SERIES 2014	105,000.00	0.00	0.00	0.00	105,000.00
421-620	PRINCIPAL SERIES 2014	135,000.00	0.00	0.00	0.00	135,000.00
421-621	ADMIN FEES SERIES 2014	750.00	0.00	0.00	0.00	750.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		240,750.00	0.00	0.00	0.00	240,750.00
<u>7-TRANSFERS</u>						
421-728	TRANSFER TO AIRPORT FUND	328,500.00	40,000.00	40,000.00	12.18	288,500.00
421-730	TRANSFER TO GENERAL FUND	171,100.00	0.00	0.00	0.00	171,100.00
421-732	TRANSFER TO GOLF COURSE	357,785.00	200,000.00	200,000.00	55.90	157,785.00
421-733	TRANSFER TO FLEET FUND	61,400.00	0.00	0.00	0.00	61,400.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		918,785.00	240,000.00	240,000.00	26.12	678,785.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		1,346,885.00	246,832.37	305,234.17	22.66	1,041,650.83
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		1,346,885.00	246,832.37	305,234.17	22.66	1,041,650.83
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		(40,000.00)	(149,078.79)	69,148.28	0.00	(109,148.28)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2022

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

*** END OF REPORT ***

BALANCE SHEET

AS OF: JANUARY 31ST, 2022

21 -LIBERTY COMM. DEV. CORP.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
21-1-2110	CASH	2,525,455.25	
21-1-2199	DUE FROM GBG FOR SALES TAX	1,447.74	
21-1-2500	DUE FROM STATE	<u>213,490.66</u>	
			<u>2,740,393.65</u>
TOTAL ASSETS			2,740,393.65
=====			
LIABILITIES & EQUITY			
=====			
21-2-0880	FB-INTEREST INCOME	2,317.52	
21-2-1111	ENCUMBRANCE	(768,455.70)	
21-2-1112	RESERVE FOR ENCUMBRANCE	768,455.70	
21-2-1113	PRIOR YEAR ENCUMBRANCE	269,273.70	
21-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(269,273.70)	
21-2-2180	FUND BALANCE	<u>2,668,927.85</u>	
TOTAL LIABILITIES & EQUITY			<u>2,671,245.37</u>
TOTAL REVENUE		374,382.45	
TOTAL EXPENSES		<u>305,234.17</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		69,148.28	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>69,148.28</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			2,740,393.65
=====			



The City of Liberty
Liberty Community Development
Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting

April Gilliland
City Secretary
936-336-3684

~ Minutes ~

Tuesday, February 15, 2022

6:00 PM

City Council Chambers

I. CALL TO ORDER

The meeting was called to order on February 15, 2022 in the City Hall Council Chambers, 1829 Sam Houston, Liberty, Texas at 6:00 p.m. by President Dennis Beasley.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
President Dennis Beasley	X			
Vice-President Barbara Norwood	X			
Secretary Kathrine McCarty	X			
Board Member Mark Campbell			X	6:01 pm
Board Member Dan VanDeventer	X			
Board Member Julie Hebert		X		
Board Member Michael Dorsett Jr.	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Beasley welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. General Manager's Report

General Manager Tom Warner reviewed the General Manager's report discussing the following:

- Fiscal year 2022 Budget
- Economic Development Agreement with SwampSmoke, LLC
- New Business Openings
- Completed Business Projects
- Projects Under Construction
- Upcoming Projects
- Liberty Municipal Airport
- Liberty Municipal Golf Course

B. Finance Report

Assistant City Manager / CFO Naomi Herrington reported on the Corporation's financials through December 31, 2021.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Secretary McCarty to approve all items on the consent agenda. The Motion was seconded by Board Member VanDeventer. The motion passed 6 to 0 with Board Member Hebert being absent.

A. Minutes Approval

1. 12.21.2021 LCDC Minutes

V. REGULAR AGENDA

A. Regular Session

1. LCDC Board of Directors hold a public hearing regarding a proposed economic development agreement with RKR Restaurants, LLC.

At 6:10 p.m., President Beasley opened the public hearing to discuss the proposed economic development agreement with RKR Restaurants, LLC. General Manager Tom Warner presented the proposed agreement to the Board. Vice-President Norwood asked questions regarding the requirements for the agreement and what would happen if the requirements were not met. City Attorney Brandon Davis went over the reasons the money would not be paid and what would be considered breach of contract. At 6:20 p.m. President Beasley closed the public hearing.

2. Consider and take action authorizing the LCDC Board President to negotiate and execute an economic development agreement with RKR Restaurants, LLC.

A motion was made by Vice-President Norwood to authorize the LCDC Board President to negotiate and execute an economic development agreement with RKR Restaurants, LLC with an amendment for landscaping to be included in proposed project. The motion was seconded by Board Member Mark Campbell. The motion passed 6 to 0 with Board Member Hebert being absent.

VI. ADJOURNMENT

A. Motion To: Adjourn

There being no further business before the LCDC Board of Directors, President Beasley adjourned the meeting at 6:21 p.m.

Dennis Beasley, President

ATTEST:

Kathrine McCarty, Board Secretary

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Council Meeting Date: March 15, 2022

Agenda Wording: Consider awarding a Business Façade Improvement Grant to Milton Fregia in the amount of \$4,635.82.

Department: Community Development

Subject: LCDLC Business Façade Improvement Grant Program

Background: Mr. Fregia owns the building located at 1399 N. Main and operates Fregia Insurance Services at this location. Mr. Fregia is requesting reimbursement for façade improvements pursuant to the Business Façade Grant Program. The grant program reimburses 50% of the cost of façade projects. Applicants are not reimbursed until after completion of the project. All permits must be pulled and approved by the City.

Mr. Fregia has received two bids for his proposed project:

Parking Lot Improvements:

- Cowboy Asphalt = \$6,403.00
- Washburn Paving = \$8,500.00

Exterior Lighting Improvements

- Dayton Electric = \$2,868.63
- Texas Elite = \$4,250.00

Mr. Fregia's application is attached for your review. LCDLC's proposed reimbursement is based on the lowest bid for each project.

Funding Source: LCDLC Operating Budget

Staff Recommendation: Staff recommends approval of a Business Façade Improvement Grant to Milton Fregia in the amount of \$4,635.82.



TWFGTM

FREGIA INSURANCE SERVICES

Our Policy is Caring™

1399 N. Main St.
Liberty, TX 77575
Phone: 936-249-2218
Email: mfregia@twfg.com

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575

March 1, 2022

Chris,

Enclosed is my LCDC application, current pictures, and quotes for repaving the parking lot and electrical work for outside lights and signs.

Best quote for parking lot was Cowboy Asphalt \$6403.00 and Dayton Electric for lighting \$2868.63.

Sincerely,

Milton Fregia

Commercial Business Façade Improvement Grant Program Application

Applicant Name: Milton L. Fregia

Business Name: Fregia insurance Services

Business Address: 1399 N Main St., Liberty TX 77575

Business Phone: 936-755-3018 Business Email: milton@fregiains.com

Type of Working Being Completed (check all that apply):

☐ Façade Improvements (painting, brick repair, etc.)

☐ Landscaping

☒ Exterior Lighting

☐ Windows

☐ Doors

☐ Signage

☐ Awnings or Canopies

☒ Parking Lot

☐ Driveway

☐ Professional Services (architectural, etc.)

Total Estimated Cost of Proposed Improvements:

\$ 9,271.63

Estimated Start Date: March 15, 2022

Estimated Completion Date: March 31, 2022

Please include the following documentation with your application:

1. A narrative description of the project
2. Current photos of the building exterior
3. At least two (2) quotes or bids received from contractors or vendors
4. Approval from property owner to participate in the program (if required)

Applicant Signature: _____



Date: _____

3/1/22

Note: LCDC will only reimburse 50% of the total estimated project cost, up to an amount not to exceed \$20,000.

RETURN COMPLETED APPLICATION HERE:

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575



COWBOY ASPHALT SERVICES, LLC

4706 Eagle Rd. Anahuac, TX 77514 Office: 281-851-3646

Jan 10th, 2022

Milton Fregia
1399 N Main

We are pleased to quote you our contract price to furnish all necessary labor, equipment, materials, transportation and supervision to accomplish the following

- 1) Clean entire area to be overlaid with brooms and blowers
- 2) Prime base with SSI prime oil
- 3) Overlay Prime Base with Type D-100 Hot Mix Asphalt and roll to compaction
- 4) Stripe for parking 3-Regular and 1 Handi-cap

Contract Price \$6,403.00

We look forward to working with you on this project. If we can be of any further service, please feel free to call.

Sincerely,

Larry Standley
Owner
Cell: 281-851-3646

Customer Signature
Acceptance- Notice to Proceed

Date

January 27, 2022

WASHBURN PAVING, LLC
445 WASHBURN DRIVE
CLEVELAND, TEXAS 77328
Ph. 281-592-2703 Fax 281-592-9584
Email washburnpaving@yahoo.com

QUOTE

Milton Fregia
1399 N. Main
Liberty, Texas 77575

Asphalt Parking Area: 1360 square feet

Clean area.

Shoot oil.

Lay 2" compacted Type D hot mix asphalt.

Job Cost: \$8,500.00

Thank you,
Washburn Paving



Dayton Electric Co., LLC

Heating • Air Conditioning • Electrical • Generators

936-258-2502

www.daytonelectricco.com

P. O. Box 996
Dayton, Texas 77535
Phone (936) 258-2502
Fax (936) 258-2502

PROPOSAL

February 24, 2022
2021 124322
TECL 17934
TACLB 18821C

Customer: Fregia Insurance Service
Project: Electrical

This GFQ is an estimate only; final price may change based upon any variance in the scope of work including but not limited to footage, material, and / or ground conditions.

We have no contingency / allowance in our proposal for unseen or unforeseen conditions and for anything not listed in the Scope of Work.

Any work delays or changes in the scope of work could result in extra charges. All change orders will be approved in writing via e-mail prior to beginning any work. Please note no overtime was included within this proposal. Electronic signatures of this GFQ are legal and contractually binding.

There may be unavoidable damage in our work areas, and we have no allowance for repairs.

Dayton Electric will provide all necessary equipment and QA personnel to perform the above-mentioned project safely and in a timely manner. We would like to thank you once more for allowing us to bid on this project and hope you will consider us on your future projects. Please feel free to give us a call if you should have any questions.

Good Faith Quote \$2,868.63

Acceptance

Name:

Signed:

Date:



Dayton Electric Co., LLC

Heating • Air Conditioning • Electrical • Generators

936-258-2502

www.daytonelectricco.com

P. O. Box 996
Dayton, Texas 77535
Phone (936) 258-2502
Fax (936) 258-2502

PROPOSAL

February 24, 2022
2021 124322
TECL 17934
TACLB 18821C

Customer: Fregia Insurance Service
Project: Electrical

Thank you for contacting us at Dayton Electric Co., LLC regarding your upcoming project and for the opportunity to provide a proposal. Attached is a Good Faith Quote (GFQ) based upon the information provided to us and collected from your Site. We have taken considerable time to ensure that we have provided you with a reasonable price while minimizing the need for extra charges. Please read through the document to ensure that the Scope of Work (SOW), Assumptions, and Notes accurately reflect your project.

Scope of Work:

Additional lighting and sign installation and wiring with 1 master photocell to control all lights and sign.

Assumptions:

We are assuming there are no utilities to be crossed in the excavation, drilling, boring, of the road easement and no allowance for concrete replacement will be required.

We are assuming that you will not be requiring us to provide any special restoration services in the areas of work, (backfilling of trenches with removed material is standard).

We are assuming there is not excessive rock, roots, or related obstructions in the work area.

We are assuming we will not be responsible for locating or damage that may occur to any public /private utilities or facilities that are unmarked or unexposed prior to us arriving and or digging. If public / private utilities are located in our work areas, please hire the appropriate utility marking companies to and have all facilities located prior.

We are assuming that the onsite soil conditions do not exclude us from using standard excavation equipment that is in our possession (Trenchers, Mini Excavator, Pole Truck). As we have no allowance for outside rentals that may be required.

We will not be responsible for locating or damage that may occur to any public/private utilities or facilities that are unmarked and unexposed prior to us arriving and or digging. If public/private utilities are located in our work areas please hire the appropriate utility marking companies, call 811, to and have all facilities located prior to commencement of work.

Miscellaneous Notes:

Milton Fregia

From: Alex Carlson <acarlson@texaseliteelectrical.com>
Sent: Tuesday, March 1, 2022 8:36 AM
To: Milton Fregia
Subject: Lighting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

We put together some preliminary numbers on the lighting and plugs. Worse case scenario is probably \$4,250. This allows for the unknowns inside the wall. I have no problem coming off this number if all goes well. WE can also run it as a time and material project if you would prefer.

Thanks







CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Council Meeting Date: March 15, 2022

Agenda Wording: Consider and take action authorizing the General Manager to issue a request for proposals (RFP) for the creation of an economic development strategic plan.

Department: Community Development

Subject: Economic Development Strategic Plan

Background: A strategic plan is a document that helps organizations develop and implement vision and mission statements. A vision statement describes the long-term vision and goals of an organization and the mission statement describes how the vision and goals will be accomplished. Lastly, the strategic plan strives to provide some short-term actionable steps that will move the organization forward. The intent of the strategic plan is to provide a roadmap and to help the LCDC Board of Directors define the goals for LCDC and to determine the most effective uses of LCDC funds. The development of an economic development strategic plan was approved in the FY 2022 Community Development Capital Improvement Plan (CDCIP).

Funding Source: FY 2022 LCDC Budget

Staff Recommendation: Authorize the General Manager to issue a request for proposals (RFP) for the creation of an economic development strategic plan

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Council Meeting Date: March 15, 2022

Agenda Wording: Texas Government Code §551.072 - Deliberation Regarding Real Property

Department: Community Development

Subject: Executive Session

Background:

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Council Meeting Date: March 15, 2022

Agenda Wording: Texas Government Code §551.087 - Deliberation Regarding
Economic Development Negotiations

Department: Administration

Subject: Executive Session

Background:

Funding Source:

Staff Recommendation: