



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, May 10, 2022

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett				
Mayor Pro Tem Diane Driggers				
Council Member Dennis Beasley				
Council Member Libby Simonson				
Council Member David Arnold				
Council Member Chipper Smith				
Council Member Neal Thornton				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics Include Street Rehabilitation Program, Golf Course, Downtown Sidewalks, Airport Runway Project and Electrical Projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

- C. Department Reports
- D. Sam Rayburn Municipal Power Agency - Mayor Pickett
- E. Mayor, Council and Staff Comments

VI. **CONSENT AGENDA**

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. **Minutes Approval**

- 1. April 12, 2022
- 2. April 26, 2022

- B. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A ONE-YEAR AGREEMENT WITH DBT TRANSPORTATION SERVICES FOR MAINTENANCE OF THE AWOS AT THE LIBERTY MUNICIPAL AIRPORT.**
- C. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE CITY COUNCIL AGENDA PREPARATION AND MEETING DECORUM POLICY.**
- D. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) VEHICLE FOR THE LIBERTY POLICE DEPARTMENT.**
- E. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE CITY OF LIBERTY POLICE DEPARTMENT TO SUPPORT A TEXAS TRAFFIC SAFETY EGRANT FOR STEP - OPERATION SLOWDOWN, IN THE AMOUNT OF \$10,496.00, THAT IS FULLY FUNDED/REIMBURSED BY STATE OF TEXAS DEPARTMENT OF TRANSPORTATION.**
- F. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AND RATIFYING THE EXPENDITURE OF FUNDS FOR AN EMERGENCY REPAIR TO THE WASTEWATER TREATMENT PLANT CLARIFIER.**
- G. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED THE BID FOR THE NEW WATER PLANT LAND CLEARING PROJECT TO PIPELINE INSPECTION & CONSTRUCTION COMPANY OF LIBERTY.**

VII. **REGULAR AGENDA**

A. Regular Session

1. **CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 7, 2022; FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.**
2. Oath of Office to be administered to Mayor and Council Members
3. Council to elect a Mayor Pro Tem

B. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.
2. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

C. Reconvene into Regular Session

1. **PUBLIC HEARING REGARDING THE ADVISABILITY AND CREATION OF LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT.**
2. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AUTHORIZING AND CREATING THE LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT IN ACCORDANCE WITH CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE**
3. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH WATERSTONE DEVELOPMENT GROUP, LLC**
4. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH P3WORKS, LLC TO SERVE AS THE PUBLIC IMPROVEMENT DISTRICT ADMINISTRATOR FOR LIBERTY RANCH PID.**
5. **DISCUSS AND TAKE ACTION ON A RESOLUTION AUTHORIZING PUBLICATION AND POSTING OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION TO FINANCE WATERWORKS AND SEWER SYSTEM IMPROVEMENTS.**
6. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE RELATED TO UTILITY TAP FEES, AND PROVIDING FOR AN EFFECTIVE DATE.**

VIII. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 6th day of May,

2022 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, _____.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics Include Street Rehabilitation Program, Golf Course, Downtown Sidewalks, Airport Runway Project and Electrical Projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and public on current and future City projects and activities.

1. The Street Rehabilitation Program contractor began work on April 18, 2022. The contractor has divided the city into ten areas and anticipates the work will be substantially complete by August 23, 2022. The tentative schedule is provided below:

Area No.	Street Name	Tentative Start Date	Tentative Completion Date
1	Avenue D Avenue E Avenue F Avenue G Avenue H Avenue I Avenue J	4/18/2022	5/3/2022
2	Westwood	5/4/2022	5/18/2022
3	Independence Lincoln	5/11/2022	5/20/2022
4	Beaumont Pleasant Hill Melonson	5/53/2022	6/10/2022
5	Minglewood Chesson Tanner	6/1/2022	6/15/2022

6	County Road 1660	6/16/2022	7/6/2022
7	Still Meadow Black Oak	6/22/2022	7/8/2022
8	Hough McManus Sandune	7/11/2022	7/29/2022
9	Fort Worth Confederate Tennessee Carter Santa Anna	7/19/2022	8/3/2022
10	N. Travis Heights Monta	5/31/2022	8/23/2022

2. The schedule for the remaining grass work at the Golf Course is as follows:
 - The contractor has sprayed one application to kill off the temporary grass and will spray the second application on Thursday (May 12th). After the spraying is completed, the ground will need to sit for a few days.
 - The area around the greens, tees and bunkers, where sod was laid, will not be sprayed. All the sod will remain
 - Prior to sprigging, a pre-plant fertilizer will be sprayed to help the grass grow.
 - Sprigging is anticipated to start the week of May 16th.
 - It is anticipated the sprigs will need a minimum of 8 weeks (ideally 10-12 weeks) before they are playable.
3. On April 18, 2022, the City was notified by TxDOT that the Call for Projects for bicycle and pedestrian infrastructure will be this fall or early 2023. This is the grant program that the City previously applied for the Downtown Sidewalks and Lighting Improvements.
4. The TxDOT, Aviation Division, has notified the engineer for the Airport Runway Rehabilitation Project that they may proceed with the bidding phase of the project. This phase is anticipated to take sixty to ninety days to complete.
5. The following is the current status of the Capital Improvement Program (CIP) Electrical Projects:

Project	Complete	Estimate	Expenditure to Date
a. UG System		\$250,000	
b. Street Light Conversion	13%	\$150,000	\$19,603
c. Liberty Feeders	40%	\$215,000	\$86,302
d. Libert County Courthouse		\$100,000	
e. System Mapping Implementation		\$100,000	

f. SCADA		\$150,000	
g. Emergency/System Switching		\$75,000	
h. Three Phase Regulator		\$75,000	
i. Abandoned Pole Removal	23%	\$75,000	\$17,142
j. Outage Management System		\$150,000	
K. OH Service Replacement/Upgrade	59%	\$100,000	\$59,091
l. Wildlife Protection	2%	\$50,000	\$893
m. Downtown Lighting		\$100,000	
n. Engineering Voltage Stability		\$50,000	
o. Engineering Automated Transfer Scheme		\$15,000	
p. City Park Ballfields	76%	\$75,000	\$57,362
Total	15%	\$1,730,000	\$240,393

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Finance Report - Assistant City Manager / CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager / CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	10,237,865.00	352,983.14	5,188,533.74	50.68	5,049,331.26
	*** FUND TOTAL REVENUE ***	10,237,865.00	352,983.14	5,188,533.74	50.68	5,049,331.26
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	CITY MANAGER	384,830.00	29,125.97	189,140.49	49.15	195,689.51
	CITY COUNCIL	6,200.00	534.28	6,193.83	99.90	6.17
	FIRE/EMS	2,539,930.00	156,042.01	1,273,945.27	50.16	1,265,984.73
	LIBRARY	518,635.00	28,828.97	234,674.40	45.25	283,960.60
	CITY SECRETARY	113,690.00	10,470.69	56,374.45	49.59	57,315.55
	POLICE	2,592,060.00	161,729.30	1,384,067.88	53.40	1,207,992.12
	MUNICIPAL COURT	241,340.00	(1,448.67)	92,639.91	38.39	148,700.09
	STREET	861,660.00	27,176.22	317,440.24	36.84	544,219.76
	PARKS & RECREATION	422,285.00	24,560.35	169,981.08	40.25	252,303.92
	MAINTENACE DEPARTMENT	91,520.00	(5,502.03)	39,940.95	43.64	51,579.05
	FINANCE	376,110.00	24,936.97	183,330.29	48.74	192,779.71
	ANIMAL CONTROL	142,870.00	8,915.21	64,372.21	45.06	78,497.79
	CITY HALL	142,250.00	7,532.40	52,891.55	37.18	89,358.45
	INSPECTION/CODE ENFORCECEM	282,350.00	9,356.83	113,240.22	40.11	169,109.78
	NON DEPARTMENTAL	899,465.00	49,419.20	411,805.79	45.78	487,659.21
	PUBLIC WORKS	256,550.00	15,680.75	123,242.93	48.04	133,307.07
	UTILITY BILLING	366,120.00	28,015.40	202,575.01	55.33	163,544.99
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	10,237,865.00	575,373.85	4,915,856.50	48.02	5,322,008.50
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(222,390.71)	272,677.24	0.00	(272,677.24)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
301-0101	AUDITORIUM RENT	5,000.00	0.00	2,100.00	42.00	2,900.00
301-0102	DISMISSAL FEE COURT	1,000.00	80.00	490.00	49.00	510.00
301-0103	BUILDING PERMITS	50,000.00	6,821.10	59,481.17	118.96	(9,481.17)
301-0104	CORPORATION COURT	160,000.00	18,584.89	78,530.15	49.08	81,469.85
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	12,499.98	50.00	12,500.02
301-0106	DELINQUENT TAXES	350,000.00	22,219.33	144,324.35	41.24	205,675.65
301-0107	INTEREST & PENALTY	30,000.00	8,427.63	53,347.68	177.83	(23,347.68)
301-0108	FRANCHISE FEE	210,000.00	2,620.21	92,278.61	43.94	117,721.39
301-0110	LICENSE FEES	7,500.00	1,285.00	5,525.00	73.67	1,975.00
301-0111	PARKS & RECREATION	15,000.00	8,040.00	10,190.00	67.93	4,810.00
301-0112	INTEREST INCOME	15,000.00	2,448.62	9,112.19	60.75	5,887.81
301-0114	DOG LICENSE/FEES	100.00	50.00	75.00	75.00	25.00
301-0115	MISCELLANEOUS INCOME	25,000.00	6,637.76	18,479.05	73.92	6,520.95
301-0116	SALE OF ASSETS	50,000.00	0.00	0.00	0.00	50,000.00
301-0117	IN LIEU OF TAXES	400,000.00	0.00	503,742.16	125.94	(103,742.16)
301-0118	1% SALES TAX	2,150,000.00	156,875.26	1,115,539.93	51.89	1,034,460.07
301-0121	TAX COLLECTION-CURRENT	2,557,000.00	47,845.91	2,599,407.98	101.66	(42,407.98)
301-0122	EMERGENCY MEDICAL SERVICE	960,000.00	51,909.04	286,463.89	29.84	673,536.11
301-0123	FIRE/EMS GRANT REV.	30,000.00	1,935.00	12,049.20	40.16	17,950.80
301-0126	TRANSFER FOR UTILITY BILLING	920,315.00	0.00	0.00	0.00	920,315.00
301-0127	TRSF. FROM UTILITY FUNDS	1,951,500.00	0.00	0.00	0.00	1,951,500.00
301-0131	DONATIONS-ANIMAL CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
301-0132	TRANSFER FROM LCDC	171,100.00	0.00	0.00	0.00	171,100.00
301-0137	LEOSE - FIRE	800.00	683.23	683.23	85.40	116.77
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	0.00	0.00	100.00
301-0144	TEL-COMM. R O W ACCESS FEES	10,000.00	17.52	7,313.80	73.14	2,686.20
301-0145	ROW MANAGEMENT	0.00	0.00	29.05	0.00	(29.05)
301-0146	LIBRARY GRANT REV.	350.00	0.00	0.00	0.00	350.00
301-0148	INSURANCE REIMBURSEMENT	0.00	0.00	20,760.37	0.00	(20,760.37)
301-0157	COURT REVENUE STATE FINES	55,000.00	8,487.50	40,416.18	73.48	14,583.82
301-0158	OMNI BASE FTA REVENUES	1,500.00	192.52	707.99	47.20	792.01
301-0177	INDIGENT DEFENSE FEE	1,000.00	68.23	241.39	24.14	758.61
301-0182	DUE FROM LISD / SRO	80,000.00	5,000.00	30,000.00	37.50	50,000.00
301-0183	ALARM FEES	1,000.00	75.00	325.00	32.50	675.00
301-0188	TX FOREST SERVICE GRANT REV	0.00	0.00	455.00	0.00	(455.00)
301-0192	LIBRARY FINES & FEES	3,000.00	571.06	2,565.39	85.51	434.61
301-0193	PD SILVER SANTA DONATIONS	0.00	0.00	650.00	0.00	(650.00)
301-0195	SUBDIVISION PLAT FEE	350.00	0.00	300.00	85.71	50.00
301-0205	ANIMAL ADOPTION FEE	250.00	25.00	50.00	20.00	200.00
301-0208	TRANSFER IN FROM OTHER FUNDS	0.00	0.00	80,400.00	0.00	(80,400.00)
		-----	-----	-----	-----	-----
*** FUND TOTAL REVENUE ***		10,237,865.00	352,983.14	5,188,533.74	50.68	5,049,331.26
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
401-001	SALARIES SUPERVISION	237,700.00	18,284.28	119,032.44	50.08	118,667.56
401-002	SALARIES OPERATION	34,600.00	1,528.52	8,266.00	23.89	26,334.00
401-004	SOCIAL SECURITY	20,870.00	1,551.99	9,465.42	45.35	11,404.58
401-005	WORKMANS COMP	1,230.00	0.00	402.89	32.76	827.11
401-006	TMRS REQUIREMENTS	28,550.00	3,398.59	21,794.20	76.34	6,755.80
401-007	INSURANCE EMPLOYEES	34,630.00	2,854.02	17,296.95	49.95	17,333.05
401-010	SALARIES-OVERTIME	500.00	74.16	74.16	14.83	425.84
401-013	CAR ALLOWANCE	10,200.00	784.62	4,915.41	48.19	5,284.59
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		368,280.00	28,476.18	181,247.47	49.21	187,032.53
<u>1-OPERATING SUPPLIES</u>						
401-111	OFFICE SUPPLIES	2,000.00	53.37	562.09	28.10	1,437.91
401-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
401-114	FOOD EXPENSE	300.00	92.54	284.57	94.86	15.43
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,550.00	145.91	846.66	33.20	1,703.34
<u>2-MAINTENANCE / REPAIR</u>						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
401-228	GAS-OIL-TIRES	0.00	0.00	61.74	0.00	(61.74)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,500.00	0.00	61.74	4.12	1,438.26
<u>3-CHARGES & SERVICES</u>						
401-308	DUES & MEMBERSHIP	3,000.00	220.40	2,658.62	88.62	341.38
401-310	INSURANCE EXPENSE	2,000.00	0.00	1,685.33	84.27	314.67
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	159.32	389.32	19.47	1,610.68
401-314	TRAVEL	2,000.00	0.00	25.00	1.25	1,975.00
401-315	TELEPHONE	3,500.00	124.16	2,246.74	64.19	1,253.26
401-375	BAD DEBT	0.00	0.00	(20.39)	0.00	20.39
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		12,500.00	503.88	6,984.62	55.88	5,515.38

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		384,830.00	29,125.97	189,140.49	49.15	195,689.51
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
402-005	WORKMAN'S COMPENSATION	100.00	0.00	50.87	50.87	49.13
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		100.00	0.00	50.87	50.87	49.13
 <u>1-OPERATING SUPPLIES</u>						
402-114	FOOD EXPENSE - MEALS	2,000.00	332.46	4,321.72	216.09	(2,321.72)
402-125	MATERIALS & SUPPLIES	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,500.00	332.46	4,321.72	172.87	(1,821.72)
 <u>3-CHARGES & SERVICES</u>						
402-310	INSURANCE EXPENSE	1,100.00	0.00	1,389.42	126.31	(289.42)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	201.82	431.82	43.18	568.18
402-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		3,600.00	201.82	1,821.24	50.59	1,778.76
 <u>4-OTHER</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		6,200.00	534.28	6,193.83	99.90	6.17
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
403-001	SALARIES SUPERVISION	89,560.00	6,889.20	44,779.80	50.00	44,780.20
403-002	SALARIES OPERATION	1,030,370.00	77,763.97	524,565.66	50.91	505,804.34
403-004	SOCIAL SECURITY	107,070.00	7,766.30	52,811.69	49.32	54,258.31
403-005	WORKMANS COMP	65,640.00	0.00	35,772.03	54.50	29,867.97
403-006	TMRS REQUIREMENTS	206,550.00	(1,421.04)	91,738.29	44.41	114,811.71
403-007	INSURANCE EMPLOYEES	243,630.00	15,921.06	104,087.91	42.72	139,542.09
403-009	INCENTIVE PAY	22,000.00	0.00	0.00	0.00	22,000.00
403-010	SALARIES-OVERTIME	60,000.00	7,572.51	51,651.39	86.09	8,348.61
403-011	PART-TIME SALARIES	150,000.00	6,084.00	50,326.00	33.55	99,674.00
403-012	CERTIFICATION PAY	81,600.00	6,369.30	41,838.97	51.27	39,761.03
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,056,420.00	126,945.30	997,571.74	48.51	1,058,848.26

1-OPERATING SUPPLIES

403-111	OFFICE SUPPLIES	2,000.00	62.46	827.31	41.37	1,172.69
403-112	POSTAGE	1,200.00	28.42	28.42	2.37	1,171.58
403-113	NON CAPITAL ASSETS	10,845.00	853.00	853.00	7.87	9,992.00
403-115	JANITORIAL SUPPLIES	2,500.00	326.21	917.80	36.71	1,582.20
403-125	MATERIAL & SUPPLIES	22,000.00	688.36	7,707.29	35.03	14,292.71
403-127	BILLABLE EMS SUPPLIES	70,000.00	7,119.05	39,828.22	56.90	30,171.78
403-129	UNIFORMS	7,000.00	825.50	3,462.46	49.46	3,537.54
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		115,545.00	9,903.00	53,624.50	46.41	61,920.50

2-MAINTENANCE / REPAIR

403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
403-226	MAINTENANCE EQUIPMENT	44,500.00	(609.40)	25,256.49	56.76	19,243.51
403-227	MAINT MOTOR VEHICLES	35,000.00	3,508.23	29,236.67	83.53	5,763.33
403-228	GAS-OIL-TIRES	38,000.00	5,303.93	28,885.31	76.01	9,114.69
403-229	BUNKER GEAR MAINTENANCE	5,500.00	522.00	4,285.80	77.92	1,214.20
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		124,500.00	8,724.76	87,664.27	70.41	36,835.73

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
403-306	MEDICAL CONTROL FEE	18,000.00	1,500.00	10,500.00	58.33	7,500.00
403-308	DUES & MEMBERSHIPS	500.00	120.60	1,208.81	241.76	(708.81)
403-309	PUBLICATION	0.00	175.00	175.00	0.00	(175.00)
403-310	INSURANCE EXPENSE	37,000.00	0.00	32,449.53	87.70	4,550.47
403-312	MAINTENANCE BUILDING	10,000.00	2,472.12	4,317.81	43.18	5,682.19
403-313	PROF. DEVELOPMENT	22,000.00	773.82	19,458.94	88.45	2,541.06
403-314	TRAVEL	7,000.00	0.00	3,649.37	52.13	3,350.63
403-315	TELEPHONE	16,880.00	389.97	7,975.77	47.25	8,904.23
403-316	UTILITIES	29,000.00	2,255.73	13,246.52	45.68	15,753.48
403-318	FIRE PREVENTION	500.00	0.00	0.00	0.00	500.00
403-319	LEOSE ACCOUNT	790.00	0.00	1,000.00	126.58	(210.00)
403-320	HAZ-MAT EXPENSE	1,500.00	0.00	14.22	0.95	1,485.78
403-325	EMS COLLECTION FEE	72,000.00	(322.73)	28,473.66	39.55	43,526.34
403-328	PHYSICALS / TESTING	1,400.00	90.00	1,720.00	122.86	(320.00)
403-333	STATE FEES	6,000.00	1,876.25	3,933.39	65.56	2,066.61
403-352	EQUIPMENT RENTALS	2,000.00	146.19	852.44	42.62	1,147.56
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		224,570.00	9,476.95	128,975.46	57.43	95,594.54
<u>4-OTHER</u>						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	992.00	5,456.00	42.31	7,439.00
403-407	A/C CONTRACT	3,000.00	0.00	445.30	14.84	2,554.70
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	208.00	8.85	2,142.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	0.00	0.00	650.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		18,895.00	992.00	6,109.30	32.33	12,785.70
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,539,930.00	156,042.01	1,273,945.27	50.16	1,265,984.73
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
404-001	SALARIES SUPERVISION	67,080.00	5,159.54	33,537.01	50.00	33,542.99
404-002	SALARIES OPERATION	77,130.00	5,927.72	38,557.93	49.99	38,572.07
404-003	SALARIES MAINTENANCE	30,750.00	0.00	1,381.80	4.49	29,368.20
404-004	SOCIAL SECURITY	19,230.00	1,284.63	8,475.10	44.07	10,754.90
404-005	WORKMANS COMP.	2,910.00	0.00	1,414.59	48.61	1,495.41
404-006	TMRS REQUIREMENTS	29,100.00	(310.44)	10,248.27	35.22	18,851.73
404-007	INSURANCE EMPLOYEES	33,300.00	2,172.00	10,162.11	30.52	23,137.89
404-010	SALARIES-OVERTIME	1,000.00	7.56	7.56	0.76	992.44
404-011	SALARIES-PART TIME	75,400.00	5,693.76	36,618.86	48.57	38,781.14
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		335,900.00	19,934.77	140,403.23	41.80	195,496.77
<u>1-OPERATING SUPPLIES</u>						
404-111	OFFICE SUPPLIES	2,000.00	54.35	294.98	14.75	1,705.02
404-112	POSTAGE	1,000.00	0.00	116.00	11.60	884.00
404-115	JANITORIAL SUPPLIES	4,500.00	247.11	741.45	16.48	3,758.55
404-125	MATERIAL & SUPPLIES	3,000.00	0.00	687.80	22.93	2,312.20
404-129	UNIFORMS	500.00	(9.50)	71.19	14.24	428.81
404-131	AUDIO VISUAL	4,000.00	448.68	2,228.97	55.72	1,771.03
404-168	NEW BOOKS	10,500.00	478.38	4,234.07	40.32	6,265.93
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		25,500.00	1,219.02	8,374.46	32.84	17,125.54
<u>2-MAINTENANCE / REPAIR</u>						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	5,970.00	0.00	194.40	3.26	5,775.60
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	719.10	14.89	4,110.90
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,800.00	0.00	913.50	8.46	9,886.50
<u>3-CHARGES & SERVICES</u>						
404-308	DUES & MEMBERSHIP	680.00	126.72	1,149.93	169.11	(469.93)
404-310	INSURANCE EXPENSE	19,400.00	0.00	19,656.52	101.32	(256.52)
404-312	MAINTENANCE BUILDING	25,000.00	2,570.00	15,486.56	61.95	9,513.44
404-313	PROFESSIONAL DEVELOPMENT	1,200.00	127.54	127.54	10.63	1,072.46
404-314	TRAVEL	1,000.00	395.76	395.76	39.58	604.24
404-315	TELEPHONE	10,500.00	439.26	7,532.11	71.73	2,967.89
404-316	UTILITIES	55,000.00	3,121.34	25,738.82	46.80	29,261.18

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
404-319	LEGAL EXPENSES	0.00	0.00	585.40	0.00	(585.40)
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	112.45	2,359.56	73.74	840.44
404-352	EQUIPMENT RENTALS	3,500.00	128.89	797.79	22.79	2,702.21
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		122,090.00	7,021.96	73,829.99	60.47	48,260.01
<u>4-OTHER</u>						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	653.22	4,181.22	41.01	6,013.78
404-407	A/C MAINT. CONTRACT	12,650.00	0.00	6,312.00	49.90	6,338.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,500.00	0.00	660.00	44.00	840.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		24,345.00	653.22	11,153.22	45.81	13,191.78
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		518,635.00	28,828.97	234,674.40	45.25	283,960.60
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
405-001	SALARIES SUPERVISION	54,050.00	4,157.68	27,024.92	50.00	27,025.08
405-004	SOCIAL SECURITY	4,140.00	304.00	1,983.32	47.91	2,156.68
405-005	WORKMANS COMP.	240.00	0.00	122.86	51.19	117.14
405-006	TMRs REQUIREMENTS	8,940.00	(23.72)	3,699.27	41.38	5,240.73
405-007	INSURANCE EMPLOYEES	12,120.00	919.55	9,474.25	78.17	2,645.75
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		79,490.00	5,357.51	42,304.62	53.22	37,185.38
<u>1-OPERATING SUPPLIES</u>						
405-111	OFFICE SUPPLIES	850.00	0.00	276.50	32.53	573.50
405-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,000.00	0.00	276.50	27.65	723.50
<u>2-MAINTENANCE / REPAIR</u>						
405-221	MAINTENANCE - SOFTWARE	4,100.00	3,675.00	3,675.00	89.63	425.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,100.00	3,675.00	3,675.00	89.63	425.00
<u>3-CHARGES & SERVICES</u>						
405-308	DUES & MEMBERSHIPS	100.00	24.64	124.64	124.64	(24.64)
405-309	PUBLICATIONS	300.00	0.00	160.00	53.33	140.00
405-310	INSURANCE - GENERAL	1,700.00	0.00	198.49	11.68	1,501.51
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	805.00	53.67	695.00
405-314	TRAVEL	1,500.00	0.00	816.43	54.43	683.57
405-315	TELEPHONE	2,000.00	112.54	1,698.47	84.92	301.53
405-322	PROFESSIONAL SERVICES	6,000.00	801.00	4,286.00	71.43	1,714.00
405-323	LEGAL & ADVERTISING FEES	6,000.00	500.00	2,029.30	33.82	3,970.70
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		19,100.00	1,438.18	10,118.33	52.98	8,981.67

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
405-401	ELECTION EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,000.00	0.00	0.00	0.00	10,000.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		113,690.00	10,470.69	56,374.45	49.59	57,315.55
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
406-001	SALARIES SUPERVISION	97,400.00	7,491.72	48,696.18	50.00	48,703.82
406-002	SALARIES OPERATION	1,277,360.00	97,693.85	651,187.65	50.98	626,172.35
406-004	SOCIAL SECURITY	110,620.00	8,522.17	56,539.80	51.11	54,080.20
406-005	WORKMANS COMP.	62,900.00	0.00	24,694.12	39.26	38,205.88
406-006	TMRs REQUIREMENTS	239,020.00	(4,397.71)	103,846.80	43.45	135,173.20
406-007	INSURANCE EMPLOYEES	340,210.00	20,881.46	157,238.07	46.22	182,971.93
406-010	SALARIES-OVERTIME	40,000.00	9,084.83	56,454.45	141.14	(16,454.45)
406-011	SALARIES-PART TIME	25,000.00	0.00	0.00	0.00	25,000.00
406-012	CERTIFICATION PAY	31,200.00	3,461.49	22,245.86	71.30	8,954.14
406-013	CAR ALLOWANCE	4,800.00	369.24	2,400.06	50.00	2,399.94
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,228,510.00	143,107.05	1,123,302.99	50.41	1,105,207.01
<u>1-OPERATING SUPPLIES</u>						
406-111	OFFICE SUPPLIES	6,200.00	878.63	1,739.26	28.05	4,460.74
406-112	POSTAGE	1,600.00	0.00	28.83	1.80	1,571.17
406-115	JANITORIAL SUPPLIES	3,000.00	252.36	1,534.95	51.17	1,465.05
406-125	MATERIAL & SUPPLIES	5,000.00	238.00	2,657.28	53.15	2,342.72
406-128	UNIFORM EQUIPMENT	2,500.00	72.89	138.19	5.53	2,361.81
406-129	UNIFORMS	12,000.00	2,985.78	7,307.31	60.89	4,692.69
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		30,300.00	4,427.66	13,405.82	44.24	16,894.18
<u>2-MAINTENANCE / REPAIR</u>						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	18,000.00	0.00	0.00	0.00	18,000.00
406-226	MAINTENANCE EQUIPMENT	66,850.00	1,492.40	42,957.27	64.26	23,892.73
406-227	MAINTENANCE VEHICLES	20,000.00	2,160.32	7,893.06	39.47	12,106.94
406-228	GAS-OIL-TIRES	35,000.00	3,719.10	25,431.48	72.66	9,568.52
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		139,850.00	7,371.82	76,281.81	54.55	63,568.19

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
406-308	DUES & MEMBERSHIP	12,000.00	443.52	9,171.73	76.43	2,828.27
406-310	INSURANCE EXPENSE	35,000.00	0.00	33,992.64	97.12	1,007.36
406-312	MAINTENANCE BLDG.	10,000.00	0.00	459.93	4.60	9,540.07
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	711.75	1,376.75	9.18	13,623.25
406-314	TRAVEL	5,000.00	0.00	26.05	0.52	4,973.95
406-315	TELEPHONE	14,000.00	979.82	10,333.79	73.81	3,666.21
406-316	UTILITIES	30,000.00	1,529.24	12,724.87	42.42	17,275.13
406-328	PHYSICALS / TESTING	3,000.00	275.00	1,160.00	38.67	1,840.00
406-335	PRISONER EXPENSE	13,000.00	590.00	2,006.00	15.43	10,994.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	254.00	1,439.59	11.70	10,860.41
406-352	EQUIPMENT RENTALS	2,500.00	104.98	1,036.48	41.46	1,463.52
406-360	CAPITAL OUTLAY	0.00	0.00	82,235.46	0.00	(82,235.46)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		151,800.00	4,888.31	155,963.29	102.74	(4,163.29)
<u>4-OTHER</u>						
406-405	CONTRACT CLEANING	20,800.00	1,600.00	10,400.00	50.00	10,400.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	334.46	3,034.46	38.90	4,765.54
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	208.00	8.32	2,292.00
406-409	TRAINING SUPPLIES	1,500.00	0.00	64.84	4.32	1,435.16
406-411	SILVER SANTA	500.00	0.00	1,406.67	281.33	(906.67)
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	0.00	0.00	0.00	2,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		41,600.00	1,934.46	15,113.97	36.33	26,486.03
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,592,060.00	161,729.30	1,384,067.88	53.40	1,207,992.12
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
407-001	SALARIES SUPERVISION	29,390.00	2,260.20	14,691.30	49.99	14,698.70
407-002	SALARIES OPERATION	67,680.00	4,310.97	28,495.41	42.10	39,184.59
407-004	SOCIAL SECURITY	7,450.00	503.02	3,307.11	44.39	4,142.89
407-005	WORKMANS COMP.	440.00	0.00	368.59	83.77	71.41
407-006	TMRS REQUIREMENTS	11,240.00	19.06	3,903.68	34.73	7,336.32
407-007	INSURANCE EMPLOYEES	8,470.00	2,520.48	3,907.18	46.13	4,562.82
407-010	SALARIES - OVERTIME	300.00	0.00	11.26	3.75	288.74
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		124,970.00	9,613.73	54,684.53	43.76	70,285.47
<u>1-OPERATING SUPPLIES</u>						
407-111	OFFICE SUPPLIES	2,000.00	0.00	379.34	18.97	1,620.66
407-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		3,150.00	0.00	379.34	12.04	2,770.66
<u>2-MAINTENANCE / REPAIR</u>						
407-221	MAINTENANCE - SOFTWARE	2,500.00	0.00	217.50	8.70	2,282.50
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,500.00	0.00	217.50	8.70	2,282.50
<u>3-CHARGES & SERVICES</u>						
407-308	DUES & MEMBERSHIP	200.00	127.80	966.00	483.00	(766.00)
407-310	INSURANCE EXPENSE	1,000.00	0.00	733.60	73.36	266.40
407-313	PROFESSIONAL DEVELOPMENT	1,500.00	54.66	54.66	3.64	1,445.34
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	3,000.00	7.16	1,537.23	51.24	1,462.77
407-319	LEGAL EXPENSE	20,000.00	1,188.00	5,832.00	29.16	14,168.00
407-328	PHYSICALS / TESTING	120.00	0.00	90.00	75.00	30.00
407-337	JURY EXPENSE	400.00	0.00	0.00	0.00	400.00
407-339	FTA PROGRAM	1,500.00	0.00	503.84	33.59	996.16
407-340	FEES - STATE FINES	70,000.00	(12,710.82)	19,118.39	27.31	50,881.61
407-341	COLLECTION FEES	10,000.00	0.00	6,834.78	68.35	3,165.22
407-362	CREDIT CARD FEES	2,000.00	270.80	1,688.04	84.40	311.96
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		110,720.00	(11,062.40)	37,358.54	33.74	73,361.46

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		241,340.00	(1,448.67)	92,639.91	38.39	148,700.09
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
409-001	SALARIES SUPERVISION	67,840.00	5,218.40	33,919.60	50.00	33,920.40
409-002	SALARIES OPERATION	310,160.00	21,196.82	144,853.73	46.70	165,306.27
409-004	SOCIAL SECURITY	29,070.00	1,878.82	12,935.19	44.50	16,134.81
409-005	WORKMANS COMP.	34,050.00	0.00	14,102.90	41.42	19,947.10
409-006	TMRS REQUIREMENTS	62,810.00	(388.32)	25,101.12	39.96	37,708.88
409-007	INSURANCE EMPLOYEES	110,880.00	6,978.11	36,631.29	33.04	74,248.71
409-010	SALARIES-OVERTIME	2,000.00	32.68	2,582.13	129.11	(582.13)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		616,810.00	34,916.51	270,125.96	43.79	346,684.04

1-OPERATING SUPPLIES

409-111	OFFICE SUPPLIES	150.00	0.00	36.63	24.42	113.37
409-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
409-125	MATERIAL & SUPPLIES	4,000.00	66.00	1,093.75	27.34	2,906.25
409-129	UNIFORMS	4,000.00	1,248.12	1,721.87	43.05	2,278.13
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		8,200.00	1,314.12	2,852.25	34.78	5,347.75

2-MAINTENANCE / REPAIR

409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	226.42	3,616.89	18.08	16,383.11
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	983.79	1,105.27	11.05	8,894.73
409-228	GAS-OIL-TIRES	25,000.00	2,801.08	13,628.31	54.51	11,371.69
409-230	MAINTENANCE STREETS	80,000.00	1,206.50	18,004.27	22.51	61,995.73
409-231	MAINTENANCE DRAINAGE	20,000.00	0.00	1,100.34	5.50	18,899.66
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	0.00	0.00	5,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		164,500.00	5,217.79	37,455.08	22.77	127,044.92

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
409-308	DUES & MEMBERSHIP	400.00	280.52	280.52	70.13	119.48
409-310	INSURANCE - GENERAL	16,500.00	0.00	17,344.63	105.12	(844.63)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	36.44	256.44	25.64	743.56
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	114.06	1,821.83	52.05	1,678.17
409-316	UTILITIES - DRAINAGE	8,000.00	206.78	2,123.53	26.54	5,876.47
409-321	ENGINEERING & SURVEYS	0.00	(15,000.00)	(15,000.00)	0.00	15,000.00
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	90.00	180.00	72.00	70.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		42,150.00	(14,272.20)	7,006.95	16.62	35,143.05
<u>4-OTHER</u>						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		30,000.00	0.00	0.00	0.00	30,000.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		861,660.00	27,176.22	317,440.24	36.84	544,219.76
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
410-001	SALARIES SUPERVISION	64,870.00	4,989.86	32,434.09	50.00	32,435.91
410-002	SALARIES OPERATION	97,850.00	5,756.28	36,100.49	36.89	61,749.51
410-004	SOCIAL SECURITY	12,750.00	797.55	5,123.71	40.19	7,626.29
410-005	WORKMANS COMP.	6,670.00	0.00	970.06	14.54	5,699.94
410-006	TMRS REQUIREMENTS	22,400.00	(399.12)	9,595.37	42.84	12,804.63
410-007	INSURANCE EMPLOYEES	34,080.00	1,869.42	11,377.06	33.38	22,702.94
410-010	SALARIES-OVERTIME	4,000.00	180.08	1,699.51	42.49	2,300.49
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		254,620.00	13,194.07	97,300.29	38.21	157,319.71
<u>1-OPERATING SUPPLIES</u>						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	4,000.00	843.68	3,208.28	80.21	791.72
410-115	JANITORIAL SUPPLY	2,000.00	0.00	905.62	45.28	1,094.38
410-125	MATERIAL & SUPPLIES	2,000.00	116.23	834.68	41.73	1,165.32
410-129	UNIFORMS	2,000.00	207.72	929.40	46.47	1,070.60
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,100.00	1,167.63	5,877.98	58.20	4,222.02
<u>2-MAINTENANCE / REPAIR</u>						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	0.00	0.00	15,000.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	64.32	1,302.32	21.71	4,697.68
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	84.78	8.48	915.22
410-228	GAS-OIL-TIRES	5,000.00	324.25	2,444.19	48.88	2,555.81
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	0.00	0.00	2,500.00
410-230	MAINTENANCE - SPLASH PARK	2,000.00	0.00	9,080.93	454.05	(7,080.93)
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	0.00	315.92	21.06	1,184.08
410-232	WEED CONTROL	1,000.00	139.96	139.96	14.00	860.04
410-233	FLAG REPAIR	4,000.00	2,095.00	2,225.00	55.63	1,775.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	0.00	0.00	200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		49,700.00	2,623.53	15,593.10	31.37	34,106.90

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
410-310	INSURANCE - GENERAL	8,500.00	0.00	9,414.02	110.75	(914.02)
410-312	MAINTENANCE BLDG.	8,000.00	0.00	880.98	11.01	7,119.02
410-313	PROF. DEVELOPMENT	25.00	18.22	18.22	72.88	6.78
410-315	TELEPHONE	1,200.00	76.29	670.83	55.90	529.17
410-316	UTILITIES	25,000.00	3,286.97	13,622.02	54.49	11,377.98
410-328	PHYSICALS / TESTING	400.00	45.00	45.00	11.25	355.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		43,125.00	3,426.48	24,651.07	57.16	18,473.93
<u>4-OTHER</u>						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	4,148.64	26,558.64	41.02	38,181.36
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		64,740.00	4,148.64	26,558.64	41.02	38,181.36
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		422,285.00	24,560.35	169,981.08	40.25	252,303.92
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
411-002	SALARIES OPERATION	51,500.00	3,520.00	29,238.59	56.77	22,261.41
411-004	SOCIAL SECURITY	3,940.00	269.46	2,238.02	56.80	1,701.98
411-005	WORKMANS COMP.	2,420.00	0.00	1,183.93	48.92	1,236.07
411-006	TMRS REQUIREMENTS	8,510.00	(297.12)	4,225.88	49.66	4,284.12
411-007	INSURANCE EMPLOYEES	14,950.00	(7,599.65)	(905.19)	6.05-	15,855.19
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		82,320.00	(4,107.31)	35,981.23	43.71	46,338.77
<u>1-OPERATING SUPPLIES</u>						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	(1,938.37)	543.62	15.53	2,956.38
411-129	UNIFORMS	500.00	114.50	139.99	28.00	360.01
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,100.00	(1,823.87)	683.61	16.67	3,416.39
<u>2-MAINTENANCE / REPAIR</u>						
411-226	MAINTENANCE EQUIPMENT	250.00	17.60	17.60	7.04	232.40
411-227	MAINTENANCE MOTOR VEHICLE	300.00	7.50	7.50	2.50	292.50
411-228	GAS-OIL-TIRES	500.00	65.20	65.20	13.04	434.80
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,050.00	90.30	90.30	8.60	959.70
<u>3-CHARGES & SERVICES</u>						
411-310	INSURANCE - GENERAL	1,100.00	0.00	789.99	71.82	310.01
411-313	PROFESSIONAL DEVELOPMENT	0.00	18.22	18.22	0.00	(18.22)
411-315	TELEPHONE	1,650.00	100.40	1,274.91	77.27	375.09
411-316	UTILITIES	1,300.00	220.23	1,012.69	77.90	287.31
411-328	PHYSICALS / TESTING	0.00	0.00	90.00	0.00	(90.00)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,050.00	338.85	3,185.81	78.66	864.19

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		91,520.00	(5,502.03)	39,940.95	43.64	51,579.05
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
412-001	SALARIES SUPERVISION	100,100.00	7,699.68	50,047.92	50.00	50,052.08
412-002	SALARIES OPERATION	146,600.00	11,671.30	73,167.79	49.91	73,432.21
412-004	SOCIAL SECURITY	18,950.00	1,477.95	9,400.29	49.61	9,549.71
412-005	WORKMAN'S COMPENSATION	1,120.00	0.00	669.16	59.75	450.84
412-006	TMRS REQUIREMENTS	40,940.00	(116.08)	17,019.39	41.57	23,920.61
412-007	INSURANCE EMPLOYEES	48,400.00	3,471.27	23,325.90	48.19	25,074.10
412-010	SALARIES/OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
412-013	CAR ALLOWANCE	2,400.00	184.62	1,200.03	50.00	1,199.97
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		359,510.00	24,388.74	174,830.48	48.63	184,679.52
<u>1-OPERATING SUPPLIES</u>						
412-111	OFFICE SUPPLIES	3,000.00	0.00	554.82	18.49	2,445.18
412-112	POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,300.00	0.00	554.82	12.90	3,745.18
<u>2-MAINTENANCE / REPAIR</u>						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	0.00	0.00	1,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,000.00	0.00	0.00	0.00	1,000.00
<u>3-CHARGES & SERVICES</u>						
412-308	MEMBERSHIP DUES	1,100.00	334.48	1,522.68	138.43	(422.68)
412-310	INSURANCE- GENERAL	2,900.00	0.00	3,122.05	107.66	(222.05)
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	91.10	570.10	28.51	1,429.90
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	3,700.00	122.65	2,640.16	71.36	1,059.84
412-328	PHYSICALS / TESTING	100.00	0.00	90.00	90.00	10.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		11,300.00	548.23	7,944.99	70.31	3,355.01
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		376,110.00	24,936.97	183,330.29	48.74	192,779.71
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
413-003	SALARIES HUMANE OFFICER	69,200.00	5,477.10	36,410.07	52.62	32,789.93
413-004	SOCIAL SECURITY	5,410.00	424.99	2,873.44	53.11	2,536.56
413-005	WORKMANS COMPENSATION	4,420.00	0.00	2,625.68	59.40	1,794.32
413-006	TMRS REQUIREMENTS	11,690.00	(187.88)	5,243.49	44.85	6,446.51
413-007	INSURANCE EMPLOYEES	16,550.00	1,438.66	7,783.05	47.03	8,766.95
413-010	SALARIES OVERTIME	1,500.00	162.19	1,696.82	113.12	(196.82)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		108,770.00	7,315.06	56,632.55	52.07	52,137.45
<u>1-OPERATING SUPPLIES</u>						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	48.36	48.36	2.42	1,951.64
413-115	JANITORIAL SUPPLIES	5,000.00	67.60	216.85	4.34	4,783.15
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		9,800.00	115.96	265.21	2.71	9,534.79
<u>2-MAINTENANCE / REPAIR</u>						
413-212	MAINTENANCE BUILDING	5,000.00	244.82	309.82	6.20	4,690.18
413-226	MAINTENANCE EQUIPMENT	2,000.00	24.64	24.64	1.23	1,975.36
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	7.50	7.50	0.75	992.50
413-228	GAS-OIL-TIRES	3,400.00	309.20	1,294.82	38.08	2,105.18
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		11,400.00	586.16	1,636.78	14.36	9,763.22
<u>3-CHARGES & SERVICES</u>						
413-310	INSURANCE EXPENSE	1,800.00	0.00	1,263.20	70.18	536.80
413-313	PROFESSIONAL DEVELOPMENT	500.00	36.44	36.44	7.29	463.56
413-315	TELEPHONE	400.00	4.95	195.50	48.88	204.50
413-316	UTILITIES	7,000.00	546.64	3,722.53	53.18	3,277.47
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	310.00	620.00	20.67	2,380.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		12,900.00	898.03	5,837.67	45.25	7,062.33

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		142,870.00	8,915.21	64,372.21	45.06	78,497.79
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
414-003	SALARIES MAINTENANCE	25,260.00	0.00	0.00	0.00	25,260.00
414-004	SOCIAL SECURITY	1,970.00	0.00	0.00	0.00	1,970.00
414-005	WORKMANS COMPENSATION	1,420.00	0.00	801.63	56.45	618.37
414-006	TMRS REQUIREMENTS	4,260.00	0.00	0.00	0.00	4,260.00
414-007	INSURANCE EMPLOYEES	17,200.00	0.00	0.00	0.00	17,200.00
414-010	SALARIES OVERTIME	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		50,610.00	0.00	801.63	1.58	49,808.37
<u>1-OPERATING SUPPLIES</u>						
414-111	OFFICE SUPPLIES	100.00	10.87	68.37	68.37	31.63
414-115	JANITORIAL SUPPLIES	4,000.00	168.89	2,213.82	55.35	1,786.18
414-125	MATERIALS & SUPPLIES	2,100.00	111.94	595.30	28.35	1,504.70
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		6,200.00	291.70	2,877.49	46.41	3,322.51
<u>2-MAINTENANCE / REPAIR</u>						
414-212	MAINTENANCE BUILDING	5,000.00	0.00	770.00	15.40	4,230.00
414-226	MAINTENANCE EQUIPMENT	1,500.00	1,221.12	1,670.67	111.38	(170.67)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		6,500.00	1,221.12	2,440.67	37.55	4,059.33
<u>3-CHARGES & SERVICES</u>						
414-310	INSURANCE-GENERAL	6,000.00	0.00	6,254.80	104.25	(254.80)
414-315	TELEPHONE	8,000.00	722.38	5,323.96	66.55	2,676.04
414-316	UTILITIES	20,000.00	1,829.51	9,499.95	47.50	10,500.05
414-352	EQUIPMENT RENTALS	12,000.00	917.87	8,254.73	68.79	3,745.27
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		46,000.00	3,469.76	29,333.44	63.77	16,666.56

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
414-405	CONTRACT CLEANING	0.00	1,400.00	8,400.00	0.00	(8,400.00)
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,149.82	7,359.82	41.02	10,580.18
414-407	A/C MAINTENANCE CONTRACT	10,000.00	0.00	720.50	7.21	9,279.50
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	208.00	6.93	2,792.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	750.00	37.50	1,250.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		32,940.00	2,549.82	17,438.32	52.94	15,501.68
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		142,250.00	7,532.40	52,891.55	37.18	89,358.45
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

INSPECTION/CODE ENFORCEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
415-001	SALARIES-SUPERVISION	62,990.00	0.00	0.00	0.00	62,990.00
415-002	SALARIES-OPERATION	73,910.00	5,533.17	36,765.27	49.74	37,144.73
415-004	SOCIAL SECURITY	10,510.00	430.27	2,760.87	26.27	7,749.13
415-005	WORKMAN'S COMPENSATION	1,210.00	0.00	613.45	50.70	596.55
415-006	TMRS REQUIREMENTS	22,710.00	(26.26)	5,047.81	22.23	17,662.19
415-007	INSURANCE-EMPLOYEES	37,680.00	1,817.51	7,739.83	20.54	29,940.17
415-010	SALARIES - OVERTIME	500.00	300.12	300.12	60.02	199.88
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		209,510.00	8,054.81	53,227.35	25.41	156,282.65
<u>1-OPERATING SUPPLIES</u>						
415-111	OFFICE SUPPLIES	1,000.00	115.19	481.86	48.19	518.14
415-112	POSTAGE	1,400.00	0.00	0.00	0.00	1,400.00
415-125	MATERIALS & SUPPLIES	750.00	0.00	0.00	0.00	750.00
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		3,600.00	115.19	481.86	13.39	3,118.14
<u>2-MAINTENANCE / REPAIR</u>						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	7,000.00	7,000.00	73.38	2,540.00
415-226	MAINTENANCE-EQUIPMENT	100.00	0.00	0.00	0.00	100.00
415-227	MAINT.-MOTOR VEHICLES	400.00	0.00	5,492.65	373.16	(5,092.65)
415-228	GAS-OIL-TIRES	1,300.00	56.21	578.41	44.49	721.59
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		11,340.00	7,056.21	13,071.06	115.27	(1,731.06)
<u>3-CHARGES & SERVICES</u>						
415-308	DUES AND MEMBERSHIPS	750.00	97.20	237.04	31.61	512.96
415-309	PUBLICATIONS	1,000.00	0.00	150.00	15.00	850.00
415-310	INSURANCE-GENERAL	2,200.00	0.00	1,642.67	74.67	557.33
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	36.44	36.44	3.64	963.56
415-314	TRAVEL	2,000.00	0.00	462.24	23.11	1,537.76
415-315	TELEPHONE	3,150.00	124.07	2,103.36	66.77	1,046.64
415-319	LEGAL OR FILING FEES	500.00	0.00	0.00	0.00	500.00
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	312.31	2,523.47	123.10	(473.47)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		12,850.00	570.02	7,155.22	55.68	5,694.78

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

INSPECTION/CODE ENFORCEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	15,000.00	(6,439.40)	39,304.73	262.03	(24,304.73)
415-407	DEMOLITION SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		45,050.00	(6,439.40)	39,304.73	87.25	5,745.27
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		282,350.00	9,356.83	113,240.22	40.11	169,109.78
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
		-----	-----	-----	-----	-----
<u>2-MAINTENANCE / REPAIR</u>						
416-221	MAINTENANCE SOFTWARE	100,000.00	(2,302.02)	74,456.98	74.46	25,543.02
416-223	MAINTENANCE TOWER	30,000.00	0.00	29,455.00	98.18	545.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		130,000.00	(2,302.02)	103,911.98	79.93	26,088.02
<u>3-CHARGES & SERVICES</u>						
416-308	DUES & MEMBERSHIP	6,000.00	0.00	3,488.16	58.14	2,511.84
416-309	LEGAL & ADVERTISING	250.00	0.00	0.00	0.00	250.00
416-318	AUDIT SERVICES	70,000.00	33,100.00	77,100.00	110.14	(7,100.00)
416-319	LEGAL EXPENSE	80,000.00	9,523.36	46,330.86	57.91	33,669.14
416-320	TAX EXPENSE CONTRACT	112,290.00	0.00	57,596.42	51.29	54,693.58
416-322	PROFESSIONAL SERVICES	120,000.00	8,440.41	73,154.40	60.96	46,845.60
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	67.49	4.50	1,432.51
416-324	CITY WIDE FIREWORKS	12,000.00	0.00	0.00	0.00	12,000.00
416-329	BRAZOS TRANSIT AUTHORITY	5,250.00	0.00	2,756.26	52.50	2,493.74
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		407,290.00	51,063.77	260,493.59	63.96	146,796.41
<u>4-OTHER</u>						
416-404	CONTINGENCY	304,175.00	0.00	23,295.42	7.66	280,879.58
416-416	WEB SITE HOSTING	5,000.00	0.00	2,737.48	54.75	2,262.52
416-418	FITNESS & SAFETY PROGRAM	3,000.00	280.00	1,030.00	34.33	1,970.00
416-421	COVID-19	0.00	184.95	1,109.70	0.00	(1,109.70)
416-424	EMPLOYEE RELATED EXPENSES	50,000.00	192.50	19,227.62	38.46	30,772.38
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		362,175.00	657.45	47,400.22	13.09	314,774.78
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		899,465.00	49,419.20	411,805.79	45.78	487,659.21
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
417-001	SALARIES SUPERVISION	88,730.00	6,825.14	44,363.41	50.00	44,366.59
417-002	SALARIES OPERATIONS	39,920.00	3,070.20	19,956.36	49.99	19,963.64
417-004	SOCIAL SECURITY	9,840.00	749.90	4,874.35	49.54	4,965.65
417-005	WORKMANS COMPENSATION	580.00	0.00	245.73	42.37	334.27
417-006	TMRS REQUIREMENTS	21,270.00	(60.08)	9,113.13	42.84	12,156.87
417-007	INSURANCE EMPLOYEES	25,810.00	(550.84)	9,749.39	37.77	16,060.61
417-013	CAR ALLOWANCE	3,600.00	276.92	1,799.98	50.00	1,800.02
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		189,750.00	10,311.24	90,102.35	47.48	99,647.65
<u>1-OPERATING SUPPLIES</u>						
417-111	OFFICE SUPPLIES	750.00	0.00	20.46	2.73	729.54
417-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
417-115	JANITORIAL SUPPLIES	1,500.00	15.20	1,035.02	69.00	464.98
417-125	MATERIALS & SUPPLIES	200.00	0.00	0.00	0.00	200.00
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,750.00	15.20	1,055.48	38.38	1,694.52
<u>2-MAINTENANCE / REPAIR</u>						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	1,238.72	2,598.47	129.92	(598.47)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,500.00	1,238.72	2,598.47	103.94	(98.47)
<u>3-CHARGES & SERVICES</u>						
417-310	INSURANCE - GENERAL	5,250.00	0.00	5,312.31	101.19	(62.31)
417-312	MAINTENANCE BUILDING	4,000.00	188.63	3,452.92	86.32	547.08
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	36.44	36.44	1.21	2,963.56
417-314	TRAVEL	400.00	0.00	0.00	0.00	400.00
417-315	TELEPHONE	3,300.00	251.92	1,680.15	50.91	1,619.85
417-316	UTILITIES	24,500.00	2,511.98	11,390.09	46.49	13,109.91
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		40,450.00	2,988.97	21,871.91	54.07	18,578.09

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
417-405	CONTRACT CLEANING	12,500.00	800.00	5,100.00	40.80	7,400.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	326.62	2,090.62	40.99	3,009.38
417-407	A/C MAINTENANCE CONTRACT	3,000.00	0.00	424.10	14.14	2,575.90
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		21,100.00	1,126.62	7,614.72	36.09	13,485.28
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		256,550.00	15,680.75	123,242.93	48.04	133,307.07
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
419-002	SALARIES OPERATION	144,230.00	11,094.41	72,136.48	50.01	72,093.52
419-004	SOCIAL SECURITY	11,110.00	837.94	5,458.41	49.13	5,651.59
419-005	WORKERS COMPENSATION	660.00	0.00	368.59	55.85	291.41
419-006	TMRS REQUIREMENTS	24,020.00	(62.46)	9,921.02	41.30	14,098.98
419-007	INSURANCE EMPLOYEES	36,900.00	4,080.13	23,587.65	63.92	13,312.35
419-010	SALARIES OVERTIME-	1,000.00	0.00	35.67	3.57	964.33
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		217,920.00	15,950.02	111,507.82	51.17	106,412.18
<u>1-OPERATING SUPPLIES</u>						
419-111	OFFICE SUPPLIES	1,800.00	0.00	780.68	43.37	1,019.32
419-129	UNIFORMS	300.00	9.04	114.53	38.18	185.47
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,100.00	9.04	895.21	42.63	1,204.79
<u>2-MAINTENANCE / REPAIR</u>						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	5,721.25	22.89	19,278.75
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		25,000.00	0.00	5,721.25	22.89	19,278.75
<u>3-CHARGES & SERVICES</u>						
419-310	INSURANCE EXPENSE	2,000.00	0.00	3,715.47	185.77	(1,715.47)
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	72.88	72.88	4.86	1,427.12
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	4,000.00	163.63	2,137.93	53.45	1,862.07
419-316	UTILITIES	1,500.00	54.44	710.27	47.35	789.73
419-326	MAINTENANCE OFFICE EQUIPMENT	1,000.00	73.92	912.12	91.21	87.88
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	30,000.00	2,564.77	15,714.57	52.38	14,285.43
419-362	CREDIT CARD FEES PAYABLE	80,000.00	9,126.70	61,187.49	76.48	18,812.51
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		121,100.00	12,056.34	84,450.73	69.74	36,649.27

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		366,120.00	28,015.40	202,575.01	55.33	163,544.99
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		10,237,865.00	575,373.85	4,915,856.50	48.02	5,322,008.50
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(222,390.71)	272,677.24	0.00	(272,677.24)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	4,357,000.00	339,896.77	2,143,022.03	49.19	2,213,977.97
	*** FUND TOTAL REVENUE ***	4,357,000.00	339,896.77	2,143,022.03	49.19	2,213,977.97
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	WATER DEPARTMENT	2,108,438.00	127,723.05	584,672.94	27.73	1,523,765.06
	WASTEWATER	2,248,562.00	267,101.00	1,212,035.10	53.90	1,036,526.90
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	4,357,000.00	394,824.05	1,796,708.04	41.24	2,560,291.96
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(54,927.28)	346,313.99	0.00	(346,313.99)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
302-2001	WATER COLLECTIONS	2,300,000.00	169,434.73	1,060,981.52	46.13	1,239,018.48
302-2002	WATER CONNECTIONS & TAPS	10,000.00	565.35	4,872.30	48.72	5,127.70
302-2005	BULK WATER & FEES CHARGED	2,000.00	293.44	22,767.61	138.38	(20,767.61)
302-2007	INTEREST EARNED	15,000.00	4,713.64	22,017.98	146.79	(7,017.98)
302-5001	SEWER COLLECTIONS	1,960,000.00	159,879.09	985,064.36	50.26	974,935.64
302-5002	SEWER TAP FEES	5,000.00	400.00	2,583.33	51.67	2,416.67
302-5003	SEWER COLLECTION-LEACHATE	0.00	0.00	(2.99)	0.00	2.99
302-5006	REVENUE CITY OF AMES	30,000.00	1,918.08	22,294.44	74.31	7,705.56
302-5007	REVENUE CITY OF HARDIN	35,000.00	2,692.44	22,443.48	64.12	12,556.52
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	4,357,000.00	339,896.77	2,143,022.03	49.19	2,213,977.97
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
420-001	SALARIES SUPERVISION	40,190.00	3,183.68	20,693.92	51.49	19,496.08
420-002	SALARIES OPERATION	173,320.00	14,102.32	91,446.74	52.76	81,873.26
420-004	SOCIAL SECURITY	17,480.00	1,388.67	8,549.37	48.91	8,930.63
420-005	WORKMANS COMP.	11,630.00	0.00	5,057.27	43.48	6,572.73
420-006	TMRS REQUIREMENTS	37,770.00	131.66	16,167.96	42.81	21,602.04
420-007	INSURANCE EMPLOYEES	66,980.00	4,286.15	33,499.29	50.01	33,480.71
420-010	SALARIES-OVERTIME	15,000.00	2,125.95	7,121.60	47.48	7,878.40
420-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		363,570.00	25,218.43	182,536.15	50.21	181,033.85
<u>1-OPERATING SUPPLIES</u>						
420-111	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
420-112	POSTAGE	300.00	0.00	0.00	0.00	300.00
420-113	NON-CAPITAL ASSETS	14,800.00	0.00	5,236.01	35.38	9,563.99
420-125	MATERIALS & SUPPLIES	1,700.00	437.16	1,633.23	96.07	66.77
420-129	UNIFORMS	4,000.00	240.21	1,448.45	36.21	2,551.55
420-163	CHEMICALS - WATER TREATMENT	45,000.00	5,172.00	22,185.53	49.30	22,814.47
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		66,050.00	5,849.37	30,503.22	46.18	35,546.78
<u>2-MAINTENANCE / REPAIR</u>						
420-226	MAINTENANCE EQUIPMENT	28,000.00	360.93	24,689.83	88.18	3,310.17
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	993.84	1,091.11	31.17	2,408.89
420-228	GAS-OIL-TIRES	12,000.00	1,035.26	5,411.74	45.10	6,588.26
420-244	MAINTENANCE WATER LINES	125,000.00	90,509.23	106,545.74	85.24	18,454.26
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	118.30	1.69	6,881.70
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	118.30	0.55	21,381.70
420-248	MAINTENANCE WATER PLANT	50,000.00	0.00	18,106.63	36.21	31,893.37
420-249	MAINTENANCE METERS	50,000.00	0.00	2,539.02	5.08	47,460.98
420-250	ELEVATED STORAGE	6,500.00	0.00	0.00	0.00	6,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		303,500.00	92,899.26	158,620.67	52.26	144,879.33

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
420-308	DUES & MEMBERSHIP	300.00	119.28	957.48	319.16	(657.48)
420-310	INSURANCE EXPENSES	19,500.00	0.00	19,665.88	100.85	(165.88)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	515.66	1,087.66	33.99	2,112.34
420-314	TRAVEL	700.00	0.00	0.00	0.00	700.00
420-315	TELEPHONE	5,500.00	134.80	1,882.62	34.23	3,617.38
420-316	UTILITIES	90,000.00	1,234.97	54,141.24	60.16	35,858.76
420-320	LEGAL FEES	2,000.00	722.50	3,693.50	184.68	(1,693.50)
420-322	ENGINEERING SERVICES	12,500.00	0.00	17,090.00	136.72	(4,590.00)
420-328	PHYSICALS / TESTING	1,000.00	0.00	0.00	0.00	1,000.00
420-333	STATE FEES	8,500.00	0.00	7,778.75	91.51	721.25
420-365	LAB FEES	3,000.00	0.00	287.73	9.59	2,712.27
420-375	BAD DEBT	14,000.00	(470.92)	2,527.09	18.05	11,472.91
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		160,200.00	2,256.29	109,111.95	68.11	51,088.05
<u>4-OTHER</u>						
420-406	CONTRACTOR MOWING SERVICES	24,335.00	1,499.70	12,033.70	49.45	12,301.30
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	624.00	6.24	9,376.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	48,135.00	0.00	0.00	0.00	48,135.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		82,520.00	1,499.70	12,657.70	15.34	69,862.30
<u>6-DEBT SERVICE</u>						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	90,000.00	100.00	0.00
420-623	2016B DRINKING WATER INTEREST	2,440.00	0.00	1,243.25	50.95	1,196.75
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		92,440.00	0.00	91,243.25	98.71	1,196.75
<u>7-TRANSFERS</u>						
420-702	TRANSFER TO GENERAL FUND	580,000.00	0.00	0.00	0.00	580,000.00
420-705	TRANSFER TO UTILITY BILLING	460,158.00	0.00	0.00	0.00	460,158.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,040,158.00	0.00	0.00	0.00	1,040,158.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,108,438.00	127,723.05	584,672.94	27.73	1,523,765.06

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
450-001	SALARIES-SUPERVISION	40,190.00	3,183.72	20,694.18	51.49	19,495.82
450-002	SALARIES-OPERATION	204,860.00	15,980.52	97,325.03	47.51	107,534.97
450-004	SOCIAL SECURITY	19,510.00	1,457.83	8,969.34	45.97	10,540.66
450-005	WORKMAN'S COMPENSATION	13,060.00	0.00	5,629.70	43.11	7,430.30
450-006	TMRS REQUIREMENTS	42,160.00	(263.00)	16,341.30	38.76	25,818.70
450-007	INSURANCE-EMPLOYEES	56,400.00	4,064.45	23,150.24	41.05	33,249.76
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	574.44	2,597.87	0.00	(2,597.87)
450-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		387,380.00	24,997.96	174,707.66	45.10	212,672.34
<u>1-OPERATING SUPPLIES</u>						
450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	461.85	790.34	31.61	1,709.66
450-129	UNIFORMS	3,500.00	25.66	1,208.78	34.54	2,291.22
450-142	SLUDGE REMOVAL	35,000.00	0.00	0.00	0.00	35,000.00
450-165	CHEMICALS-SEWER TREATMENT	30,000.00	4,465.33	19,953.78	66.51	10,046.22
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		71,750.00	4,952.84	21,952.90	30.60	49,797.10
<u>2-MAINTENANCE / REPAIR</u>						
450-226	MAINTENANCE-EQUIPMENT	25,000.00	39.48	23,890.09	95.56	1,109.91
450-227	MAINT.-MOTOR VEHICLES	4,000.00	22.00	848.59	21.21	3,151.41
450-228	GAS-OIL-TIRES	9,000.00	1,467.41	6,129.86	68.11	2,870.14
450-243	NEW CONSTRUCTION	0.00	(2,255.77)	30,680.93	0.00	(30,680.93)
450-245	MAINTENANCE SEWER LINES	50,000.00	150.30	2,938.59	5.88	47,061.41
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	24,932.76	523,564.44	163.48	(478,564.44)
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	463.04	14,040.01	28.08	35,959.99
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		183,000.00	24,819.22	602,092.51	329.01	(419,092.51)

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
450-308	DUES & MEMBERSHIPS	350.00	38.72	876.92	250.55	(526.92)
450-310	INSURANCE-GENERAL	14,700.00	0.00	15,421.01	104.90	(721.01)
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	36.44	486.44	19.46	2,013.56
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	2,000.00	60.76	495.90	24.80	1,504.10
450-316	UTILITIES	170,000.00	14,994.93	73,265.91	43.10	96,734.09
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	187,448.81	187,448.81	374.90	(137,448.81)
450-320	LEGAL FEES	0.00	650.00	1,474.80	0.00	(1,474.80)
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	8,497.68	10,837.68	86.70	1,662.32
450-328	PHYSICALS / TESTING	300.00	0.00	90.00	30.00	210.00
450-333	STATE FEES	25,000.00	0.00	16,840.56	67.36	8,159.44
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	888.10	10,069.96	33.57	19,930.04
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		308,850.00	212,615.44	317,307.99	102.74	(8,457.99)

4-OTHER

450-406	CONTRACTOR MOWING SERVICES	17,420.00	(284.46)	2,655.54	15.24	14,764.46
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	2,018.00	33.63	3,982.00
450-410	PAYMENT TO FIXED ASSETS	47,200.00	0.00	0.00	0.00	47,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		70,620.00	(284.46)	4,673.54	6.62	65,946.46

6-DEBT SERVICE

450-622	2016A CLEAN WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
450-623	2016A CLEAN WATER INTEREST	2,540.00	0.00	1,300.50	51.20	1,239.50
450-624	BOND ISSUANCE COSTS A	0.00	0.00	90,000.00	0.00	(90,000.00)
450-625	BOND ESCROW AGENT FEES	1,500.00	0.00	0.00	0.00	1,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		94,040.00	0.00	91,300.50	97.09	2,739.50

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>7-TRANSFERS</u>						
450-704	TRANSFER TO PROJECT FUND	1,132,922.00	0.00	0.00	0.00	1,132,922.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,132,922.00	0.00	0.00	0.00	1,132,922.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,248,562.00	267,101.00	1,212,035.10	53.90	1,036,526.90
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		4,357,000.00	394,824.05	1,796,708.04	41.24	2,560,291.96
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(54,927.28)	346,313.99	0.00	(346,313.99)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	11,863,000.00	674,172.81	5,616,185.61	47.34	6,246,814.39
	*** FUND TOTAL REVENUE ***	11,863,000.00	674,172.81	5,616,185.61	47.34	6,246,814.39
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	ELECTRIC	11,863,000.00	573,354.61	3,449,202.54	29.08	8,413,797.46
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	11,863,000.00	573,354.61	3,449,202.54	29.08	8,413,797.46
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	100,818.20	2,166,983.07	0.00	(2,166,983.07)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
303-0701	TRANSFER IN FROM OTHER FUNDS	408,000.00	0.00	407,962.81	99.99	37.19
303-3001	ELECT. REVENUE BILLED	10,200,000.00	661,175.32	4,603,452.95	45.13	5,596,547.05
303-3006	FEES & FINES	60,000.00	4,624.52	34,644.48	57.74	25,355.52
303-3007	INTEREST EARNED	15,000.00	3,349.40	14,339.11	95.59	660.89
303-3010	RECYCLE	0.00	0.00	15.00	0.00	(15.00)
303-3011	NEW CONSTRUCTION REVENUE	0.00	0.00	21,460.56	0.00	(21,460.56)
303-3012	INSURANCE REIMBURSEMENT	0.00	0.00	17,806.00	0.00	(17,806.00)
303-3017	LATE PENALTY REVENUE	200,000.00	13,716.65	96,471.83	48.24	103,528.17
303-3018	ELECTRIC REVENUE PTC	980,000.00	(8,693.08)	420,032.87	42.86	559,967.13
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	11,863,000.00	674,172.81	5,616,185.61	47.34	6,246,814.39
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
430-002	SALARIES OPERATION	65,000.00	3,373.40	49,155.95	75.62	15,844.05
430-004	SOCIAL SECURITY	8,000.00	249.81	3,565.51	44.57	4,434.49
430-005	WORKMANS COMP.	4,300.00	0.00	4,251.17	98.86	48.83
430-006	TMRS REQUIREMENTS	10,100.00	(1,707.41)	7,534.49	74.60	2,565.51
430-007	INSURANCE EMPLOYEES	8,150.00	(2,640.18)	9,465.14	116.14	(1,315.14)
430-010	SALARIES-OVERTIME	2,000.00	31.63	478.46	23.92	1,521.54
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		97,550.00	(692.75)	74,450.72	76.32	23,099.28
<u>1-OPERATING SUPPLIES</u>						
430-129	UNIFORMS	1,250.00	(5.86)	271.07	21.69	978.93
430-156	OPERATING SUPPLIES	3,000.00	39.99	44.64	1.49	2,955.36
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,250.00	34.13	315.71	7.43	3,934.29
<u>2-MAINTENANCE / REPAIR</u>						
430-226	MAINTENANCE EQUIPMENT	30,000.00	25.00	23,856.56	79.52	6,143.44
430-227	MAINTENANCE MOTOR VEHICLE	15,000.00	61.59	61.59	0.41	14,938.41
430-228	GAS-OIL-TIRES	6,000.00	203.41	1,436.99	23.95	4,563.01
430-238	NEW CONSTRUCTION EXPENSE	20,000.00	12,995.00	27,970.44	139.85	(7,970.44)
430-239	MAINTENANCE STREET LIGHTS	15,000.00	1,163.20	7,796.32	51.98	7,203.68
430-249	MAINTENANCE METERS	50,000.00	5,352.60	19,032.35	38.06	30,967.65
430-257	MAINTENANCE LINES	30,000.00	3.32	347.03	1.16	29,652.97
430-258	MAINTENANCE TRANSFORMERS	10,000.00	0.00	4,107.00	41.07	5,893.00
430-259	MAINTENANCE SUBSTATION	50,000.00	0.00	13,156.23	26.31	36,843.77
430-261	CONTRACT SERVICES	650,000.00	12,222.84	429,790.84	66.12	220,209.16
430-262	CONTRACT TREE TRIMMING	90,000.00	5,062.50	9,562.50	10.63	80,437.50
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		966,000.00	37,089.46	537,117.85	55.60	428,882.15

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
430-308	DUES & MEMBERSHIP	0.00	24.64	24.64	0.00	(24.64)
430-310	INSURANCE EXPENSE	5,210.00	0.00	5,208.13	99.96	1.87
430-313	PROFESSIONAL DEVELOPEMENT	1,000.00	18.22	18.22	1.82	981.78
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	118.49	1,996.27	57.04	1,503.73
430-316	UTILITIES	6,000.00	497.07	2,738.98	45.65	3,261.02
430-317	DRAWER ADJUSTMENT	200.00	(24.00)	243.84	121.92	(43.84)
430-319	LEGAL FEES	45,000.00	(14,796.55)	32,897.60	73.11	12,102.40
430-320	DECORATIONS	150.00	0.00	82.89	55.26	67.11
430-321	ENGINEERING SERVICE	40,000.00	(10,725.85)	23,282.90	58.21	16,717.10
430-375	BAD DEBT	40,000.00	(1,322.55)	2,630.48	6.58	37,369.52
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		141,560.00	(26,210.53)	69,123.95	48.83	72,436.05
<u>4-OTHER</u>						
430-404	CONTINGENCY	1,133,283.00	0.00	0.00	0.00	1,133,283.00
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,133,483.00	0.00	0.00	0.00	1,133,483.00
<u>5-PURCHASE POWER</u>						
430-501	PURCHASED POWER	7,000,000.00	482,399.26	2,281,688.08	32.60	4,718,311.92
430-503	PURCHASE POWER / PTC	960,000.00	80,735.04	486,506.23	50.68	473,493.77
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		7,960,000.00	563,134.30	2,768,194.31	34.78	5,191,805.69
<u>7-TRANSFERS</u>						
430-705	TRANSFER TO UTILITY BILLING	460,157.00	0.00	0.00	0.00	460,157.00
430-714	TRSF.TO GENERAL FUND	1,100,000.00	0.00	0.00	0.00	1,100,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,560,157.00	0.00	0.00	0.00	1,560,157.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		11,863,000.00	573,354.61	3,449,202.54	29.08	8,413,797.46
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		11,863,000.00	573,354.61	3,449,202.54	29.08	8,413,797.46

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	100,818.20	2,166,983.07	0.00	(2,166,983.07)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

04 -SOLID WASTE FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	965,500.00	67,439.16	403,753.44	41.82	561,746.56
	*** FUND TOTAL REVENUE ***	965,500.00	67,439.16	403,753.44	41.82	561,746.56
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	SOLID WASTE	965,500.00	5,177.29	298,211.40	30.89	667,288.60
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	965,500.00	5,177.29	298,211.40	30.89	667,288.60
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	62,261.87	105,542.04	0.00	(105,542.04)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

04 -SOLID WASTE FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
304-4001	SOLID WASTE COLLECTIONS	760,000.00	67,141.94	402,750.83	52.99	357,249.17
304-4007	INTEREST EARNED	1,200.00	297.22	1,002.61	83.55	197.39
304-4020	TRANSFER IN FROM FUND BALANCE	204,300.00	0.00	0.00	0.00	204,300.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	965,500.00	67,439.16	403,753.44	41.82	561,746.56
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
		-----	-----	-----	-----	-----
<u>1-OPERATING SUPPLIES</u>						
440-160	RECYCLING	4,000.00	0.00	0.00	0.00	4,000.00
440-172	CONTRACT SERVICES	680,000.00	5,341.79	298,139.98	43.84	381,860.02
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		684,000.00	5,341.79	298,139.98	43.59	385,860.02
<u>2-MAINTENANCE / REPAIR</u>						
		-----	-----	-----	-----	-----
<u>3-CHARGES & SERVICES</u>						
440-354	BAD DEBTS & CHECKS	10,000.00	(164.50)	71.42	0.71	9,928.58
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,000.00	(164.50)	71.42	0.71	9,928.58
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
<u>5-PURCHASE POWER</u>						
		-----	-----	-----	-----	-----
<u>7-TRANSFERS</u>						
440-710	TRANSFER TO GENERAL FUND	271,500.00	0.00	0.00	0.00	271,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		271,500.00	0.00	0.00	0.00	271,500.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		965,500.00	5,177.29	298,211.40	30.89	667,288.60
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		965,500.00	5,177.29	298,211.40	30.89	667,288.60
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	62,261.87	105,542.04	0.00	(105,542.04)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2022

04 -SOLID WASTE FUND
SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

05 -ELECTRIC BUY DOWN FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	6,037,850.00	11,798.58	4,456,466.31	73.81	1,581,383.69
	*** FUND TOTAL REVENUE ***	6,037,850.00	11,798.58	4,456,466.31	73.81	1,581,383.69
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	ELECTRIC BUY DOWN	6,037,850.00	0.00	2,218,362.81	36.74	3,819,487.19
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	6,037,850.00	0.00	2,218,362.81	36.74	3,819,487.19
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	11,798.58	2,238,103.50	0.00	(2,238,103.50)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

05 -ELECTRIC BUY DOWN FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
305-0101	SRMPA REFUND	0.00	0.00	352,959.20	0.00	(352,959.20)
305-0102	REFUND OF SURPLUS FUNDS	0.00	0.00	1,024,088.30	0.00	(1,024,088.30)
305-0103	CAMBRIDGE FUNDS	3,000,000.00	0.00	3,000,000.00	100.00	0.00
305-0720	TRANSFER IN FROM FUND BALANCE	2,962,850.00	0.00	0.00	0.00	2,962,850.00
305-5007	INTEREST EARNED	75,000.00	11,798.58	79,418.81	105.89	(4,418.81)
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	6,037,850.00	11,798.58	4,456,466.31	73.81	1,581,383.69
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

05 -ELECTRIC BUY DOWN FUND

ELECTRIC BUY DOWN

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>2-MAINTENANCE / REPAIR</u>						
425-250	ELECTRIC BUY DOWN	0.00	0.00	407,962.81	0.00	(407,962.81)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		0.00	0.00	407,962.81	0.00	(407,962.81)
<u>5-PURCHASE POWER</u>						
		-----	-----	-----	-----	-----
<u>7-TRANSFERS</u>						
425-710	TRANSFER TO OTHER FUNDS	6,037,850.00	0.00	1,810,400.00	29.98	4,227,450.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		6,037,850.00	0.00	1,810,400.00	29.98	4,227,450.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		6,037,850.00	0.00	2,218,362.81	36.74	3,819,487.19
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		6,037,850.00	0.00	2,218,362.81	36.74	3,819,487.19
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	11,798.58	2,238,103.50	0.00	(2,238,103.50)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

35 -GOLF COURSE

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	594,300.00	600.00	201,200.00	33.85	393,100.00
	*** FUND TOTAL REVENUE ***	594,300.00	600.00	201,200.00	33.85	393,100.00
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	GOLF COURSE	594,300.00	28,949.74	211,852.74	35.65	382,447.26
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	594,300.00	28,949.74	211,852.74	35.65	382,447.26
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(28,349.74)	(10,652.74)	0.00	10,652.74
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

35 -GOLF COURSE

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
335-0101	DAILY GREEN FEES	118,000.00	0.00	0.00	0.00	118,000.00
335-0102	ANNUAL FEES	11,000.00	0.00	0.00	0.00	11,000.00
335-0103	CART RENTALS	57,000.00	0.00	0.00	0.00	57,000.00
335-0104	MERCHANDISE SALES	12,000.00	0.00	0.00	0.00	12,000.00
335-0107	TOURNAMENTS	6,000.00	0.00	0.00	0.00	6,000.00
335-0108	RANGE BALL	10,000.00	0.00	0.00	0.00	10,000.00
335-0109	RESTAURANT INCOME	3,600.00	600.00	1,200.00	33.33	2,400.00
335-0208	TRANSFER IN FROM LCDC	357,785.00	0.00	200,000.00	55.90	157,785.00
335-110	TRAIL FEE ANNUAL	18,915.00	0.00	0.00	0.00	18,915.00
		-----	-----	-----	-----	-----
*** FUND TOTAL REVENUE ***		594,300.00	600.00	201,200.00	33.85	393,100.00
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
435-002	SALARIES OPERATION	201,000.00	15,460.73	99,579.26	49.54	101,420.74
435-004	SOCIAL SECURITY	21,400.00	1,146.68	7,390.73	34.54	14,009.27
435-005	WORKMAN'S COMPENSATION	11,190.00	0.00	1,752.45	15.66	9,437.55
435-006	TMRS REQUIREMENTS	33,390.00	297.53	13,738.31	41.14	19,651.69
435-007	INSURANCE EMPLOYEES	63,220.00	4,212.28	19,760.63	31.26	43,459.37
435-010	SALARIES OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
435-011	SALARIES PART-TIME	75,400.00	0.00	0.00	0.00	75,400.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		406,600.00	21,117.22	142,221.38	34.98	264,378.62

1-OPERATING SUPPLIES

435-110	SUBSCRIPTIONS	100.00	0.00	0.00	0.00	100.00
435-111	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	1,000.00	0.00	0.00	0.00	1,000.00
435-115	JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,400.00	0.00	0.00	0.00	4,400.00

2-MAINTENANCE / REPAIR

435-225	MAINTENANCE COURSE	13,500.00	1,834.52	11,441.40	84.75	2,058.60
435-226	MAINTENANCE EQUIPMENT	17,500.00	575.76	2,802.47	16.01	14,697.53
435-228	GAS-OIL-TIRES	9,000.00	0.00	4,989.59	55.44	4,010.41
435-229	MAINTENANCE IRRIGATION SYSTEM	7,500.00	0.00	0.00	0.00	7,500.00
435-231	MAINTENANCE WEB-SITE	6,600.00	1,100.00	3,300.00	50.00	3,300.00
435-232	HERBICIDES	16,500.00	0.00	4,458.07	27.02	12,041.93
435-234	FERTILIZER	16,500.00	0.00	0.00	0.00	16,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		87,100.00	3,510.28	26,991.53	30.99	60,108.47

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
-------	--------------	------------------	-------------------	-----------------	----------------	-------------------

3-CHARGES & SERVICES

435-302	MERCHANDISE	9,000.00	0.00	0.00	0.00	9,000.00
435-308	DUES & MEMBERSHIP	800.00	435.20	701.17	87.65	98.83
435-310	INSURANCE EXPENSE	5,500.00	0.00	5,414.22	98.44	85.78
435-312	MAINTENANCE BUILDING	10,500.00	1,070.00	10,293.79	98.04	206.21
435-313	PROFESSIONAL DEVELOPMENT	500.00	36.44	36.44	7.29	463.56
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	187.81	1,092.90	36.43	1,907.10
435-316	UTILITIES	13,800.00	1,344.07	6,459.69	46.81	7,340.31
435-325	ADVERTISING	16,300.00	0.00	0.00	0.00	16,300.00
435-328	PHYSICALS/TESTING	400.00	0.00	0.00	0.00	400.00
435-362	CREDIT CARD FEES	2,500.00	77.80	427.89	17.12	2,072.11
		-----	-----	-----	-----	-----

** CATEGORY TOTAL **		62,800.00	3,151.32	24,426.10	38.90	38,373.90
----------------------	--	-----------	----------	-----------	-------	-----------

4-OTHER

435-404	LEASE	33,400.00	1,170.92	18,213.73	54.53	15,186.27
		-----	-----	-----	-----	-----

** CATEGORY TOTAL **		33,400.00	1,170.92	18,213.73	54.53	15,186.27
----------------------	--	-----------	----------	-----------	-------	-----------

7-TRANSFERS

		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----

** DEPARTMENT TOTAL **		594,300.00	28,949.74	211,852.74	35.65	382,447.26
		=====	=====	=====	=====	=====

*** FUND TOTAL EXPENDITURES ***		594,300.00	28,949.74	211,852.74	35.65	382,447.26
		=====	=====	=====	=====	=====

EXCESS REVENUES/EXPENDITURES		0.00	(28,349.74)	(10,652.74)	0.00	10,652.74
		=====	=====	=====	=====	=====

*** END OF REPORT ***

BALANCE SHEET

AS OF: MARCH 31ST, 2022

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
01-1-0101	CLAIM ON CASH	1,692,446.78	
01-1-0111	PETTY CASH	285.00	
01-1-0113	DUE FROM CREDIT CARD	6,107.83	
01-1-0131	TAXES REC-DELINQUENT	625,022.93	
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(266,545.32)	
01-1-0140	RETURNED CHECKS	4,931.83	
01-1-0144	INVENTORY	80,311.19	
01-1-0150	CASH PAYROLL	2,400.00	
01-1-0184	DUE FROM SRMPA	120.59	
01-1-0187	DUE FROM WCID #5	1,433.63	
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	514,600.36	
01-1-0190	DUE FROM U.S. DEPT.	1,250.00	
01-1-0197	DUE FROM OTHER FUNDS	<u>263,303.03</u>	
			<u>2,925,667.85</u>
TOTAL ASSETS			2,925,667.85
=====			
LIABILITIES & EQUITY			
=====			
01-2-0160	ACCOUNTS PAYABLE	37.50	
01-2-0162	COURT BOND ESCROW	479.73	
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10	
01-2-0164	AUDITORIUM DEPOSITS HELD	500.00	
01-2-0170	COURT COLLECTION AGENCY	14,049.95	
01-2-0171	RES. FOR DELINQUENT TAX	317,955.03	
01-2-0180	FUND BALANCE	2,159,991.28	
01-2-0196	DUE TO PAYROLL	(1,883.57)	
01-2-0198	DUE TO OTHER FUNDS	1,790.51	
01-2-0201	DUE TO DEBT SERVICE	43,536.85	
01-2-0220	AP PENDING	116,507.23	
01-2-1111	ENCUMBRANCE	(1,780,940.42)	
01-2-1112	RESERVE FOR ENCUMBRANCE	1,780,940.42	
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,299,577.77	
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>1,299,577.77</u>)	
TOTAL LIABILITIES & EQUITY			<u>2,652,990.61</u>
TOTAL REVENUE		5,188,533.74	
TOTAL EXPENSES		<u>4,915,856.50</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		272,677.24	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>272,677.24</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,925,667.85
=====			

BALANCE SHEET

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-1-0101	CLAIM ON CASH	2,471,331.34
02-1-0210	WATER/WW CAPITAL RESERVE	1,556,644.55
02-1-0213	TWDB PAD DEBT SERVICE	5,160.53
02-1-0230	ACCOUNTS RECEIVABLE-WATER	114,619.08
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	107,698.87
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)
02-1-0237	DUE FROM CITY OF AMES	992,986.76
02-1-0238	DUE FROM CITY OF HARDIN	981,270.75
02-1-0244	INVENTORY	156,972.70
02-1-0250	PROPERTY PLANT & EQUIP	28,002,001.65
02-1-0251	ALLOW.FOR DEPRECIATION	(12,205,181.56)
02-1-0272	BOND DISCOUNT A	16,348.00
02-1-0273	ACCUM AMORTIZATION 2016A	(8,174.00)
02-1-0274	BOND DISCOUNT B	20,134.00
02-1-0275	ACCUM AMORTIZATION 2016B	(10,067.00)
02-1-0280	DEFERRED OUTFLOWS TMRS	59,890.74
02-1-0281	DEFERRED OUTFLOWS PENSION	195,618.03
02-1-0282	ACCUMULATED AMORT DEFERRED	(144,759.88)
02-1-0297	DUE FROM OTHER FUNDS	<u>2,217,790.08</u>
		<u>24,524,754.91</u>
TOTAL ASSETS		24,524,754.91
		=====
LIABILITIES & EQUITY		
=====		
02-2-0198	DUE TO OTHER FUNDS	118,195.37
02-2-0220	AP PENDING	205,922.56
02-2-0262	DEFERRED REVENUE	1,615,035.85
02-2-0265	WATER SECURITY FEES	41,487.50
02-2-0269	ACCRUED INTEREST PAYABLE	408.90
02-2-0270	COMPENSATED ABSENCES PAYABLE	54,466.13
02-2-0275	BONDS PAYABLE	915,000.00
02-2-0277	NET PENSION LIABILITY	417,624.07
02-2-0280	RETAINED EARNINGS	15,002,237.23
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81
02-2-0289	DEVELOPERS	59,765.00
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)
02-2-0295	DUE TO OTHER FUNDS	5,000.00
02-2-0380	DEFERRED INFLOWS RELATED TO PE	196,878.98
02-2-0381	ACCUM AMORTIZATION DEFERRED IN	(128,625.78)
02-2-1111	ENCUMBRANCE	(2,173,966.60)
02-2-1112	RESERVE FOR ENCUMBRANCE	2,173,966.60
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,896,085.54
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,896,085.54)
TOTAL LIABILITIES & EQUITY		<u>24,178,440.92</u>

BALANCE SHEET

AS OF: MARCH 31ST, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
TOTAL REVENUE		2,143,022.03
TOTAL EXPENSES		<u>1,796,708.04</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		346,313.99
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>346,313.99</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		24,524,754.91
		=====

BALANCE SHEET

AS OF: MARCH 31ST, 2022

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-1-0101	CLAIM ON CASH	847,353.17	
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	2,582,609.42	
03-1-0330	ACCOUNTS RECEIVABLE	446,484.89	
03-1-0332	ACCOUNTS RECEIVABLE PTC	86,284.99	
03-1-0335	ACCTS. RECEIVABLE AMP	24,158.26	
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)	
03-1-0344	INVENTORY	293,343.95	
03-1-0350	PLANT PROPERTY & EQUIP	9,596,149.69	
03-1-0352	CONSTRUCTION IN PROGRESS	63,030.04	
03-1-0355	ALLOW.FOR DEPRECIATION	(4,775,459.47)	
03-1-0380	DEFERRED OUTFLOWS TMRS	25,643.06	
03-1-0381	DEFERRED OUTFLOWS PENSION	140,179.92	
03-1-0382	ACCUMULATED AMORT	(100,471.33)	
03-1-0390	DUE FROM SRMPA	<u>475.00</u>	
			<u>9,208,471.87</u>
TOTAL ASSETS			9,208,471.87
=====			
LIABILITIES & EQUITY			
=====			
03-2-0220	AP PENDING	24,135.68	
03-2-0361	SALES TAX PAYABLE	19,185.44	
03-2-0362	DUE TO OTHER FUNDS	219,543.90	
03-2-0363	UTILITY REFUND/CKS.PAY.	1,415.67	
03-2-0364	SERVICE DEPOSITS	536,150.50	
03-2-0370	COMPENSATED ABSENCES PAYABLE	17,643.00	
03-2-0375	DEFERRED INFLOWS PENSION	121,230.50	
03-2-0376	CAPITAL LEASE PAYABLE	(72,375.80)	
03-2-0377	NET PENTION LIABILITY	321,800.79	
03-2-0378	DEF. REV. AMP PLAN	24,158.26	
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96	
03-2-0380	RETAINED EARNINGS	4,734,590.45	
03-2-0381	CONTRIBUTED CAPITAL	100,000.00	
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00	
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00	
03-2-0393	CUSTOMER OVERPAYMENT	43,110.45	
03-2-1111	ENCUMBRANCE	(829,994.17)	
03-2-1112	RESERVE FOR ENCUMBRANCE	829,994.17	
03-2-1113	PRIOR YEAR ENCUMBRANCE	618,663.83	
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>618,663.83</u>)	
TOTAL LIABILITIES & EQUITY			<u>7,041,488.80</u>
TOTAL REVENUE		5,616,185.61	
TOTAL EXPENSES		<u>3,449,202.54</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		2,166,983.07	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>2,166,983.07</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			9,208,471.87
=====			

BALANCE SHEET

AS OF: MARCH 31ST, 2022

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-1-0101	CLAIM ON CASH	217,978.44	
04-1-0430	ACCOUNTS RECEIVABLE	52,442.15	
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	(<u>1,101.24</u>)	
			<u>269,319.35</u>
TOTAL ASSETS			269,319.35
			=====
LIABILITIES & EQUITY			
=====			
04-2-0220	AP PENDING	45,241.06	
04-2-0461	SALES TAX PAYABLE	5,459.84	
04-2-0465	SECURITY FEES	125.00	
04-2-0480	RETAINED EARNINGS	(319,097.91)	
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32	
04-2-1111	ENCUMBRANCE	(2,839.28)	
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28	
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28	
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>2,839.28</u>)	
TOTAL LIABILITIES & EQUITY			<u>163,777.31</u>
TOTAL REVENUE			403,753.44
TOTAL EXPENSES			<u>298,211.40</u>
TOTAL REVENUE OVER/ (UNDER) EXPENSES			105,542.04
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>105,542.04</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			269,319.35
			=====

BALANCE SHEET

AS OF: MARCH 31ST, 2022

05 -ELECTRIC BUY DOWN FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-1-0101	CLAIM ON CASH	8,652,948.49	
05-1-0511	CETERA INVESTMENTS	4,017,173.11	
05-1-0512	AMERIPRISE INVESTMENTS	<u>6,963,342.00</u>	
			<u>19,633,463.60</u>
TOTAL ASSETS			19,633,463.60
=====			
LIABILITIES & EQUITY			
=====			
05-2-0198	DUE TO OTHER FUNDS	(3,531,015.50)	
05-2-0580	RETAINED EARNINGS	<u>20,926,375.60</u>	
TOTAL LIABILITIES & EQUITY			<u>17,395,360.10</u>
TOTAL REVENUE		4,456,466.31	
TOTAL EXPENSES		<u>2,218,362.81</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,238,103.50	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>2,238,103.50</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			19,633,463.60
=====			

BALANCE SHEET

AS OF: MARCH 31ST, 2022

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
35-1-0101	CLAIM ON CASH	40,359.08	
35-1-0125	DUE FROM OTHERS	1,750.00	
35-1-3544	INVENTORY	<u>3,171.76</u>	
			<u>45,280.84</u>
TOTAL ASSETS			45,280.84
			=====
LIABILITIES & EQUITY			
=====			
35-2-0180	FUND BALANCE	52,869.49	
35-2-0220	AP PENDING	3,064.36	
35-2-0260	ACCOUNTS PAYABLE	0.58	
35-2-1111	ENCUMBRANCE	(93,468.01)	
35-2-1112	RESERVE FOR ENCUMBRANCE	93,468.01	
35-2-1113	PRIOR YEAR ENCUMBRANCE	70,477.85	
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(70,477.85)	
35-2-3596	DUE TO PAYROLL	(<u>0.85</u>)	
TOTAL LIABILITIES & EQUITY			<u>55,933.58</u>
TOTAL REVENUE		201,200.00	
TOTAL EXPENSES		<u>211,852.74</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(10,652.74)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>10,652.74</u>)	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			45,280.84
			=====

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

CODE ENFORCEMENT MONTHLY REPORT

APRIL 1, 2022 to APRIL 30, 2022

<u>Case #</u>	<u>Case OPEN Date</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Address</u>	<u>Violation Type</u>	<u>Contact/Notification</u>	<u>Re- Inspection Date</u>	<u>Status</u>
LITTER								
21-003	5/6/21	Atrian	Heidi	64 Navigation Street Liberty, TX 77575	LITTER	NOV - Reinspection	5/4/22	READY FOR ABATEMENT
21-069	6/25/21	Mitchell	Larry	100 Carter St. Liberty, TX 77575	LITTER	NOV- Reinspection	4/3/22	READY FOR ABATEMENT
21-158	10/18/21	Star Exec.	Group, Inc.	1900 Kipling Liberty, TX 77575	LITTER	NOV- Reinspection	4/3/22	CLOSED – Cleared by Owner
21-181	11/4/21	Semien	AW	Washington- ID#56959 Liberty, TX 77575	LITTER	NOV- Reinspection	5/4/22	READY FOR ABATEMENT
22-027	2/10/22	Lopez	Kendra	1801 Adams Liberty, TX 77575	DEMO	3rd NOV & POSTED	5/4/22	OPEN
22-035	3/8/22	Sermeno	Emiliano	3201 Beaumont Ave. Liberty, TX 77575	LITTER	VERBAL	4/18/22	OPEN
22-036	3/8/22	Thomas	Mary	Mizell Rd.- ID#16841 Liberty, TX 77575	LITTER	2nd NOV-Mail	5/20/22	OPEN
22-038	3/17/22	Mendoza	Maria	317 Tennessee Liberty, TX 77575	LITTER	1st NOV- HANGER	4/26/22	OPEN
22-043	4/1/22	Crawford	Karen	1827 N San Jacinto Liberty, TX 77575	LITTER	2nd NOV-Mail	4/26/22	OPEN
22-044	4/5/22	Garcia	Sergio	1909 Magnolia St. Liberty, TX 77575	LITTER	1st NOV- Mail	4/13/22	OPEN
22-051	4/28/22	Smith	Alfred	114 Dogwood Liberty, TX 77575	DEMO	1st NOV- Mail	5/31/22	OPEN

22-053	4/28/22	Martinez	Kathleen	2311 Centennial St. Liberty, TX 77575	LITTER	1st NOV- Mail	5/6/22	OPEN
--------	---------	----------	----------	--	--------	---------------	--------	------

HIGH GRASS

21-007	10/6/21	Miller & Jones	Jenni & Jeff	3002 Neyland Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/4/22	READY FOR ABATEMENT
21-023	9/22/21	Kong	Manith	ID# 56134 & 56143 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/4/22	READY FOR ABATEMENT
21-053	6/21/21	Sisco	Nancy	207 Ave. E Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/4/22	MOWED-CITY
21-066	6/23/21	Peak	Julie	1314 Kipling Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/5/22	MOWED-CITY
21-072	9/30/21	Harbour	Cathy	200 East St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/3/22	READY FOR ABATEMENT
21-078	7/21/21	Carter	Shirley	4108 N Main Liberty, TX 77575	HIGH GRASS	2nd NOV - Mail	3/14/22	OPEN
21-100	8/6/21	Turner	Joyce	1015 Lamar St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/7/22	MOWED-CITY
21-112	8/17/21	Mosley	Estina	Lamar-Property ID # 56428 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/7/22	READY FOR ABATEMENT
21-115	8/18/21	Qwest	Comm.	1011 MLK & 56271 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/7/22	READY FOR ABATEMENT
21-118	8/18/21	Davis, Jr.	Richard	901 MLK & 127680 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/7/22	READY FOR ABATEMENT
21-119	8/19/21	Moore	Juanita	209 Chesson Ln. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/7/22	MOWED-CITY
21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/3/22	READY FOR ABATEMENT
21-144	9/23/21	Jones	Gussie	630 Santa Anna & ID#57101 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/3/22	READY FOR ABATEMENT
21-151	9/30/21	Garza	Mark	221 Center St. Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/5/22	READY FOR ABATEMENT

21-186	11/5/21	Colony	Ridge LLC	517 Bowie Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/7/22	MOWED-CITY
21-188	11/8/21	Lazenby	Patricia	2232 Centennial Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/3/22	MOWED-CITY
21-209	12/21/21	Simmons	Lee	Trinity- ID# 56458 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/3/22	READY FOR ABATEMENT

HIGH GRASS & LITTER

21-032	5/21/21	Gonzales	Joe	28075 Property ID (West of Trinity River)	HIGH GRASS & LITTER	NOV- Reinspection	5/4/22	READY FOR ABATEMENT
21-049	6/17/21	Brannen	Larry	Hwy. 90 56300 & 56301 (Properties just East of Riverside)	HIGH GRASS & LITTER	NOV- Reinspection	5/3/22	READY FOR ABATEMENT
21-067	7/14/21	Margarito	Galvan	2755 Cornell St. Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/18/22	READY FOR ABATEMENT
21-068	6/24/21	Claus	Randolph	408 Independence Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/18/22	READY FOR ABATEMENT
21-088	7/26/21	Johnson	Elizabeth	1203 Lamar Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/26/22	READY FOR ABATEMENT
21-105	8/10/21	Jenkins	Laurice	507 Trinity Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/26/22	READY FOR ABATEMENT
21-109	8/11/21	Frazier	Robin	Glenn-Property ID# 16879	HIGH GRASS & LITTER	2nd NOV - Mail	4/1/22	OPEN
21-134	9/21/21	Hunt	Mildred	918 Lamar Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/17/22	READY FOR ABATEMENT
21-173	11/1/21	2704 North	Main LLC	2704 N Main Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	4/8/22	READY FOR ABATEMENT
21-185	11/5/21	Kong	Manith	Hwy. 90- ID# 56143 & 56134 Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	5/4/22	READY FOR ABATEMENT

STOP WORK ORDER

22-026	2/7/22	CEBALLOS	Aurturo	2614 Newman Liberty, TX 77575	STOP WORK	STOP WORK ORDERED	3/7/22	OPEN
22-037	3/10/22	Irwin	James	2506 Edgewood Liberty, TX 77575	STOP WORK	VERBAL	4/8/22	OPEN
22-042	3/31/22	Diaz	Uriel	129 McManus Liberty, TX 77575	NO PERMIT	1st NOV- HANGER	4/29/22	OPEN
22-050	4/11/22	Bean	Robert	160 Valley Dr. Liberty, TX 77575	NO PERMIT	VERBAL	4/15/22	OPEN

LIVING IN RV

21-195	11/10/21	Perez	Leonel	2902 Hwy. 146 Liberty, TX 77575	LIVING IN RV	2nd NOV-Mail	1/6/22	OPEN
21-206	11/22/21	Ortiz	Omar	500 Texas Liberty, TX 77575	LIVING IN RV	2nd NOV-Mail	1/6/22	OPEN
21-210	12/21/21	Hylton	Billy	1834 Kipling Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	12/29/21	OPEN
21-211	12/14/21	Percival	Kim	103 Ave. D Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	1/10/22	OPEN
21-212	12/14/21	Rodriguez	Roberto	703 Layl Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	1/7/22	OPEN
21-213	12/14/21	Palafox	Rafael	806 Layl Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	1/7/22	OPEN
22-038	3/17/22	Mendoza	Maria	317 Tennessee Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	3/25/22	OPEN

DILAPIDATED PROPERTY

22-007	1/21/22	Massey	Kevin	604 Confederate Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
22-008	1/21/22	Wilson	Thomas	1710 N San Jacinto Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	CLOSED – Cleared by Owner
22-020	1/26/22	Melonson	Lashunda	513 Palmer Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT

21-018	5/10/21	Rubit	Ronnie	609 Washington St. Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
22-024	2/1/22	Mitchell	Larry	100 Carter Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
22-025	2/1/22	Star Exec.	Group, Inc.	1900 Kipling Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	CLOSED – Permit Obtained
22-030	2/17/22	Wiggins	Randol	1707 Marshall Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	OPEN
21-068	6/24/21	Claus	Randolph	408 Independence Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
21-039	3/1/22	Baldwin	Francis	128 Carter Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
21-134	3/1/22	Hunt	Mildred	918 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Ordered demolished by City Council	READY FOR ABATEMENT
22-041	3/29/22	Blake	Shirley	2414 Edgewood Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	CLOSED – Permit Obtained

SIGN ORDINANCE VIOLATIONS

22-054	1/10/22	Perez	Olga	2902 Hwy. 1465 Liberty, TX 77575	SIGN VIOLATION	VERBAL	2/14/22	OPEN
22-014	1/25/22	Lionsingh	INC	2720 N. Main Liberty, TX 77575	SIGN VIOLATION	VERBAL	2/26/22	CLEARED- OWNER
22-022	1/27/22	Patel	Narendra	Hwy. 90 ID#56855 Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	4/4/22	OPEN
22-039	3/14/22	Goodwin	Paul	2201 Hwy. 90 Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	4/29/22	CLEARED- OWNER

22-040	3/29/22	Marco's	Pizza	2139 Hwy. 146 Bypass Ste.100 Liberty,TX 77575	SIGN VIOLATION	VERBAL	4/29/22	OPEN
22-045	4/6/22	Calvillo	Martin	124 Ohio Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	4/15/22	OPEN
22-046	4/6/22	Williamson	Deborah	818 MLK Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	5/3/22	OPEN
22-047	4/6/22	Zolfaghari	Ali	2801 Main St. Liberty,TX 77575	SIGN VIOLATION	1st NOV- Mail	4/15/22	OPEN
22-048	4/6/22	LMS Retail	LP	1314 Main St. Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	4/15/22	OPEN
22-049	4/6/22	Twin Oaks	Park INC.	3802 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	4/15/22	OPEN

JUNK MOTOR VEHICLE (JMV)

<u>JMV Case #</u>	<u>Case OPEN Date</u>	<u>Last reg.</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Vehicle Location</u>	<u>Owner's Address</u>	<u>License Plate #</u>	<u>Status</u>
21-056V	12/28/21	Sep-15	Dark	Sheri	End of Garrett Liberty, TX	3300 Rollingbrook #1213 Baytown, TX 77521	CF5R024	TAGGED- (72hrs.)
21-057V	12/28/21	Oct-13	Loften	James	End of Garrett Liberty, TX 77575	208 Johnson Liberty, TX 77575	BX6J948	TAGGED- (72hrs.)
21-058V	12/28/21	Jul-15	Randolph	James	End of Garrett Liberty, TX 77575	3615 Old Beaumont Liberty, TX 77575	CJB7720	TAGGED- (72hrs.)
21-059V	12/28/21	Feb-13	Braxton	Valerie	End of Garrett Liberty, TX 77575	511 Garrett Liberty, TX 77575	CK9K735	TAGGED- (72hrs.)

21-023V	12/21/21	Nov-19	Montanez	Maria	1846 San Jacinto Liberty, TX 77575	1846 San Jacinto Liberty, TX 77575	DD6W762	READY FOR JUDGE
21-045V	12/27/21	Mar-18	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	JMK2128	READY FOR JUDGE
21-046V	12/27/21	Aug-21	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	DSL5097	READY FOR JUDGE
21-047V	12/27/21	Oct-20	Espinosa	Jose	1106 Washington Liberty, TX 77575	4102 Lila St. Houston, TX 77026	MVN2088	READY FOR JUDGE
21-048V	12/27/21	Jun-15	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	BHN3717	READY FOR JUDGE
21-053V	12/28/21	Apr-18	Simon	Rose	128 Carter Liberty, TX 77575	422 Wickliff St. Liberty, TX 77575	JKV2566	READY FOR JUDGE
21-054V	12/28/21	Oct-18	Banks	Sharon	521 Garrett Liberty, TX 77575	707 Littlewood St. Baytown, TX 77521	CRK9569	READY FOR JUDGE
21-055V	12/28/21	Feb-13	Ornelas	Joy	519 Garrett Liberty, TX 77575	3403 Aldridge Missouri City, TX 77459	CL5H359	READY FOR JUDGE
21-062V	12/29/21	Mar-15	Young	Christopher	923 Sam Houston Liberty, TX 77575	922 Lamar St. Liberty, TX 77575	RZK268	TAGGED- (41d)
21-016V	12/7/21	Apr-18	Whittington	Genashae	623 Garrett Liberty, TX 77575	623 Garrett Liberty, TX 77575	KKD7570	READY FOR JUDGE

21-017V	12/8/21	Sep-19	Hernandez	Leticia	1203 Lamar Liberty, TX 77575	1908 Cedar Lane Dayton, TX 77535	JKV3399	READY FOR JUDGE
21-027V	12/14/21	Jul-02	Spivey	Daniel	507 Trinity Liberty, TX 77575	Rt. 1 Box 261 B Kilgore, TX 75662	GM1549	READY FOR JUDGE
21-035V	12/14/21	Mar-07	Universal	ENSCO, inc.	1205 Trinity Liberty, TX 77575	1811 Bering Dr. #400 Houston, TX 77057	2SRG74	READY FOR JUDGE
21-037V	12/15/21	Jul-18	Pietak	Mark	258 Meadow Lane Liberty, TX 77575	258 Meadow Lane Liberty, TX 77575	BX6K316	READY FOR JUDGE
21-042V	12/16/21	Feb-07	Thomas	Esther	1803 Reese Liberty, TX 77575	7633 Teasdale Houston, TX 77028	9LJT53	READY FOR JUDGE
22-001V	1/6/22	Oct-20	Montes	Jose	1004 Confederate Liberty, TX 77575	1004 Confederate Liberty, TX 77575	HFB8436	TAGGED-(30d)
22-005V	1/25/22	Nov-19	Smith	Laurie	614 Confederate Liberty, TX 77575	200 Cook Rd. #37 Liberty, TX 7575	DJJ0361	READY FOR JUDGE
22-007V	1/26/22	Nov-20	Saaverda	Juan	1609 Texas Liberty, TX 77575	1609 Texas Liberty, TX 77575	CMV5954	TAGGED- (41d)
22-011V	2/8/22	Apr-18	Gruver	Timothy	1812 Adams Liberty, TX 77575	1812 Adams Liberty, TX 77575	FVK5271	CLEARED- OWNER

22-012V	2/8/22	Sep-20	Castillio	Claudia	1207 Sam Houston Liberty, TX 77575	1409 N San Jacinto Liberty, TX 77575	KDF3238	TAGGED-(30d)
---------	--------	--------	-----------	---------	---	---	--------------------	--------------

Liberty Fire

April Monthly
Report



Monthly Calls

Fire Calls

In Town	52
Mutual Aid	1
TOTAL	53

EMS Calls

911	149
Mutual Aid	10
Out of Town Transfers	72
In town Transfers	16
Dialysis	54
TOTAL	292

Monthly Numbers

The background of the slide features a close-up, high-contrast image of flames. The fire is bright orange and yellow, with dark, swirling patterns of smoke and ash. The flames are concentrated in the lower half of the image, rising upwards, creating a sense of movement and intensity. The overall color palette is dominated by the warm tones of the fire, set against a dark, almost black background.

Inspection	25
Inspection Man Hours	8.12
Public Relations	2
Training Hours	37
CPR Certificates	0
Public Education	0

"A" Shift

Best Shift Award
Winner 2021

- Photo 1: Night Time rescue training
- Photo 2: Multiple Lines (apartment fire) training
- Photo 3: Flowing multiple large lines and pump training





"B" Shift

- Boat Training
- Using Ladder truck for possible person on roof of dollar general.
- Easter Egg Hunt and Family dinner



"C" Shift

- Annual JRAT Training
- MVA on Davidge
- Extrication Training

Fire Marshal



Car fire at MLK



MVA on Martin St.



Jubilee

Misty



Honoring a fallen officer



Easter Rodeo at TVE



Helping hand giving by PD during house fire

- EMS Payments for March: \$28,813.21
- Fiscal Year to Date: \$205,631.52
- Calendar Year to Date: \$117,137.83

Staff

Jonathon Bush
"B Shift"

Certifications:
FF/EMT

My name is Jonathon Bush, I'm 25 years old and grew up my entire life in the fire service. As a child, I would always go up to see my dad at the fire station while he was working and knew that's what I wanted to do with my career. I completed my EMT in 2014 and attended the fire academy in 2016. My fire certification expired requiring me to return to the fire academy to finish my goals. I started working with Liberty Fire Department in November 2019 as a part-timer and am currently filling a temporary full-time position. My future goals are to further my education by finishing my degree, completing my paramedic certification, and retiring with the City of Liberty. I love working with the fire department, the family atmosphere and the amount of support the city and citizens show the employees.



GOLF COURSE MONTHLY REPORT - APRIL 2022

Maintenance Activities

Maintaining entry road for cleanliness

Mowing seeded areas around course as possible

Sprayed weeds in CH lawn

Sprayed weeds in sodded areas

Put out fertilizer with barricade (pre-emegre) on CH lawn

Cleaned up behind stump grinder

Issued a purchase order to A-1 Telcom for internet improvements

Marketing Activities

Facebook: Golf Course Facebook Page has 396 “likes.” You can find the Facebook Page here → <https://www.facebook.com/LibertyMunicipalGolfCourse/>.

Website: You can find the golf course website here → <http://www.libertygolfcourse.com/>

Email: The golf course email database has 126 valid email addresses. Golf course renovation updates are sent out weekly on Wednesday’s.

Sales Report (April 1 – April 30)

MONTH	SALES ITEMS (UNITS)			
	Green Fees (Rounds Sold)	Golf Cart Fees	Range Fees	Merchandise & Equipment
January 2022	-----	-----	-----	-----
February 2022	-----	-----	-----	-----
March 2022	-----	-----	-----	-----
April 2022	-----	-----	-----	-----
May 2022				
June 2022				
July 2022				
August 2022				
September 2022				
October 2022				
November 2022				
December 2022				

Schedule & Turf

Timeline

- April 5, 2021 – Contract Start Date
- May 31, 2022 – Substantial Completion Date (via Change Order #1)

Temporary Turf

- Tees & Fairways – Rye Grass
- Greens - Bentgrass

Permanent Turf

- Tees – Celebration Bermuda
- Greens – Tiff Eagle Bermuda
- Fairways & Rough – Tifway Bermuda

Golf Course Renovation Photos

The range cart has been delivered





Contractor grinding stumps from trees that were recently cut down



Contractor installing barbed wire on the hog fence



Entergy has installed a new pole to move electrical lines off the building



Liberty Municipal Library April 2022 Narrative Report

April was a very good month at the Liberty Municipal Library. We had an Easter egg hunt, which was our first in-house children's program since the Covid pandemic began, and it was very well attended with approximately 35 children and a roughly equal number of adults present. Library Board and Friends of the Library member Gloria Stratton was our very special Easter bunny for the event. Rain from the previous night prevented our Easter egg hunt from being held outdoors, but that didn't appear to bother the children at all. Children's Librarian Katie Edgell read two spring stories while the library staff hid eggs in the children's area. When all 400+ eggs had been hidden, the children and their parents rushed to scoop up as many as they could find. Three special eggs were among the colorful candy-filled eggs, and three children went home with Easter baskets filled with toys and candy after finding the golden eggs. The last golden egg took a while to find, as it had rolled behind a book on the shelf. There was a mad scramble to find it, and the curly headed little boy who succeeded was all smiles.

A meeting was held with the contractor for the renovation and repairs of the Humphreys Cultural Center on March 13. There was general discussion about the roof repairs and replacement of the skylights. Attending from the City were City Manager Tom Warner, Assistant City Manager Chris Jarmon, Library Director Dana Abshier and Administrative Assistant Amber Ursprung.

We received word that our Competitive Community Advancement (CAP) Grant application was approved by the Texas State Library and Archives Commission. The grant will pay for a very nice electronic gaming system for teens, with eleven games, headphones, rocker seats, sound absorbing room divider panels, and a digital projector and screen. We will also purchase a multifunction printer/copier/scanner/fax machine and a Galaxy tablet for the staff, a barcode scanner and receipt printer for the information desk, and a cache of basic office supplies for patron use. The grant total value is \$9,829. Dana wrote the grant application and received very helpful technical advice in choosing the gaming equipment from Maggie Varela.

We received the funding notification for our FY 22-23 E-rate funding. E-Rate is the Federal program that provides financial support to libraries and drastically cuts Internet costs. Amber has done an outstanding job of keeping up with and filing all the forms required to receive the financial assistance. The City has saved many thousands of dollars thanks to the E-Rate program.

The Library Board met on April 21. Dana gave a slide show of library happenings since January. The Board voted to approve a condensed version of the children's book selection policy. The policy that had been approved at the January meeting was too lengthy.

Amber moved hundreds of books in the reference shelving to make room to move the young adult and teen book collections. Jill Daniel and Maggie then moved all the teen and YA books into their new homes. The teen collection continues to grow as more juvenile books are reclassified as teen, and additional teen books are purchased. The new game station will be located next to the teen shelving area.

The Lost Arts Club was featured in a news story in the local media. This group of ladies meets every Tuesday at the library to work on a variety of needle crafts. A photo of the group appeared with the story in the local paper and online on Bluebonnet News.

Children's Librarian Katie Edgell attended the Texas Library Association Annual Conference in Fort Worth during the last week of April. She enjoyed the conference and learned a great deal. A major topic of the conference was the numerous attempts by groups to ban books in school and public libraries.

Emily House and Gail Williamson have been very busy weeding adult fiction books that Gail had pulled from the shelves. Withdrawal of older or unused materials from the collection is painful but necessary.

Jill Daniel is planning a young adult summer reading program and has been extra busy processing new books that just keep arriving.

Maggie thoroughly enjoyed pranking the staff and patrons on April Fools Day. Among other pranks, a sign was put on our new patron printer stating that it was voice activated, and if it wasn't responding, the user was encouraged to enunciate more clearly, or talk nicely to it, or try speaking in a different accent. In other pranks we offered free chicken strips at the book return slot, and a cat was discovered peeking into a staff restroom stall. (Please see photos.)



Gloria Stratton



Amber's underwater summer reading program mural.



Several of Maggie's April Fools Day jokes.



A real hug from the Easter bunny.



Liberty Municipal Library Monthly Report November 2021 through April 2022						
Circulation	November	December	January	February	March	April
Spanish Materials Circulation	113	75	103	101	96	77
Total Adult, Teen & YA Circulation All Formats	1,379	1,252	1,605	1,442	1,376	1,236
Total Juvenile Circulation All Formats	1,332	878	981	1,039	1,142	1,033
Total Circulation All Formats	2,711	2,130	2,586	2,481	2,518	2,269
Reference Services						
In-house Reference	228	278	223	327	331	226
Telephone Reference	128	140	119	85	143	139
Public Computer Assistance	104	160	161	143	94	130
Collection Statistics						
Total Volumes in Collection	53,316	53,396	53,550	53,174	52,809	52,846
Total Titles in Collection	66,062	66,149	66,327	66,571	66,600	66,433
Cataloging						
Books Cataloged	125	82	132	132	123	124
DVD/ Blu-Rays Cataloged	7	21	0	3	23	4
Audiobooks & Music CDs Cataloged	0	0	0	0	0	0
Periodical Cataloged	63	58	55	45	45	52
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	5	4	4	4	6	5
Recorded Online Story Time/Craft Programs	0	0	0	0	0	0
Recorded Online Story Time/Craft Attnd.	0	0	0	0	0	0
Misc. Children's Programs/Tours	0	0	0	0	0	1
Misc. Children's Programs/Tours Attendance	0	0	0	0	0	70
Adult/YA Programs Attendance	41	25	23	30	38	30
Live Story Time/Craft Programs	1	0	0	0	0	0
Live Story Time/Craft Attendance	11	0	0	0	0	0
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	2,856	2,845	2,837	2,830	2,816	2,805
Total Active Accounts Out-of-City Patrons	4,505	4,481	4,462	4,455	4,433	4,395
Total Volunteers	3	7	0	0	6	1
Total Volunteer Hours	9	42.25	0.00	0.00	33.50	2.00
Patron Visits Count	1,465	1,345	1,315	1,320	1,300	1,647
Public Use Technology						
Wireless Users Estimate	35	28	33	23	23	14
Public Computers Users This Month	207	201	205	218	232	207
Hours of Patron Computer Use	153	158	128	148	166	133
Website Sessions: Ploud, Online Catalog	2,000	1,004	320	1,058	2,873	2,251
Social Media Sessions: FB, Instagram	1,991	2,200	426	3,171	8,556	8,531

						Liberty Municipal Library Volunteer Report for the Month of April 2022																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total						
Name of volunteer																																						
Cash, Terry																																0						
Davis, Beverly																																0						
Craig, Pat																																0						
Pickett, Sandy																																0						
Stratton, Gloria													2																			2						
Sundgren, Gary																																0						
Sundgren, Josh																																0						
Sundgren, Stacy																																0						
Stratton, Gloria																																0						
Damek, June																																						
Total for month																																2						

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2022

PLAN REVIEW

# of Plans Reviewed	20
---------------------	----

BUILDING PERMITS

Commercial Building Permits - New	0
Commercial Building Permits - Renovation/Remodel	2
Commercial Building Permits - Addition/Expansion	0
Residential Building Permits- New (Manufactured Homes)	0
Residential Building Permits - New (Single Family)	2
Residential Building Permits - New (Multi-Family)	0
All Other Permits Issued	42

CERTIFICATE OF OCCUPANCY

Commercial C of O's Issued	6
----------------------------	---

FEE REVENUE

Permit Fee Revenue	\$	5,927.23
Tap Fee Revenue	\$	4,282.40

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2022

APRIL 2022-COMMERCIAL

RABBIT AND VINE	1710 N MAIN STREET SUITE B	COMMERCIAL OCCUPANCY
MICHALADAS	725 DR MLK JR DRIVE	COMMERCIAL OCCUPANCY
TIGER HARRY'S RIVERSIDE FISH CAMP	439 HWY 90	FIRE CODE-FIRE SUPPRESSION
SLEEP INN	1023 N MAIN STREET	FIRE CODE-FIRE SPRINKLER UTILITY TAP
LIBERTY DAYTON REGIONAL MEDICAL CENTER	1353 N TRAVIS STREET	MECHANICAL
TACO BELL	1830 HWY 90	COMMERCIAL ADDITION/REMODEL ELECTRICAL PLUMBING MECHANICAL
PUEBLOS	906 MAIN STREET	MECHANICAL
BYRON WATSON TRUCKING INC	52 FM 2830 N	COMMERCIAL OCCUPANCY
EL CHAPO TAQUISAS	1711 HWY 90	PLUMBING
SELE PROPERTIES LLC	1811 GRAND AVENUE	FOUNDATION ONLY- NEW COMMERICAL BUILDING PLUMBING
ABUELITA'S CAFÉ	1400 N TRAVIS STREET	COMMERCIAL OCCUPANCY
FREGIA ENTERPRISES INC	1399 N MAIN	COMMERCIAL PARKING LOT
ALMA'S DESIGNS FLORITS & MORE	2206 N MAIN STREET	SIGN
FAMILY DOLLAR	1017 N MAIN STREET	MECHANICAL
ROBINSON'S CUSTOM & COLLISION	1212 MAIN STREET	FOUNDATION
KIM'S TOUCH OF ELEGANCE	1320 N MAIN STREET UNIT F	CERTIFICATE OF OCCUPANCY
VANS AU AND SMITH	715 MAIN STREET	ELECTRICAL

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2022

LESS WORKS CONSTRUCTION	929 N MAIN STREET SUITE A	COMMERCIAL OCCUPANCY
-------------------------	---------------------------	----------------------

LIBERTY POLICE DEPARTMENT

MONTHLY REPORT

April 2022



LIBERTY POLICE DEPARTMENT

CALLS FOR SERVICE	1593
OFFENSES REPORTED	59
OFFENSES CLEARED	27
TRAFFIC CITATIONS	92
WARNING TICKETS	113
TRAFFIC ACCIDENTS	29
ARRESTS	23
ANIMALS HANDLED	31
ALARM CALLS	60
AMOUNT RECOVERIES	\$887.04





As the procession for fallen Harris County Pct. 7 Deputy Constable Jennifer Chavis nears Johnson Cemetery in Liberty on Wednesday, the skies opened and the rains poured.



A funeral caisson provided by Vintage Carriage Company of Houston carries the casket of fallen Harris County Pct. 7 Deputy Constable Jennifer Chavis to Johnson Cemetery in Liberty.





Dozens of law enforcement officers attended the graveside service for Harris County Pct. 7 Deputy Constable Jennifer Chavis.



Law enforcement personnel, including an honor guard unit for the Liberty County Sheriff's Office and members of Liberty Police Department, salute as the casket of fallen Harris County A bugler plays Taps at the graveside service for fallen Harris County Pct. 7 Deputy Constable Jennifer Chavis.



TCIJUG Conference in Corpus Christi. Chad Blackburn survivor story.



Trooper Chad Blackburn telling his survivor story from being hit by a drunk driver and the long term effects.



Trooper Blackburn with wife Stacy and his patrol car.



Trooper Blackburn was sitting in his Patrol Unit when it was struck by a drunk driver.

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS

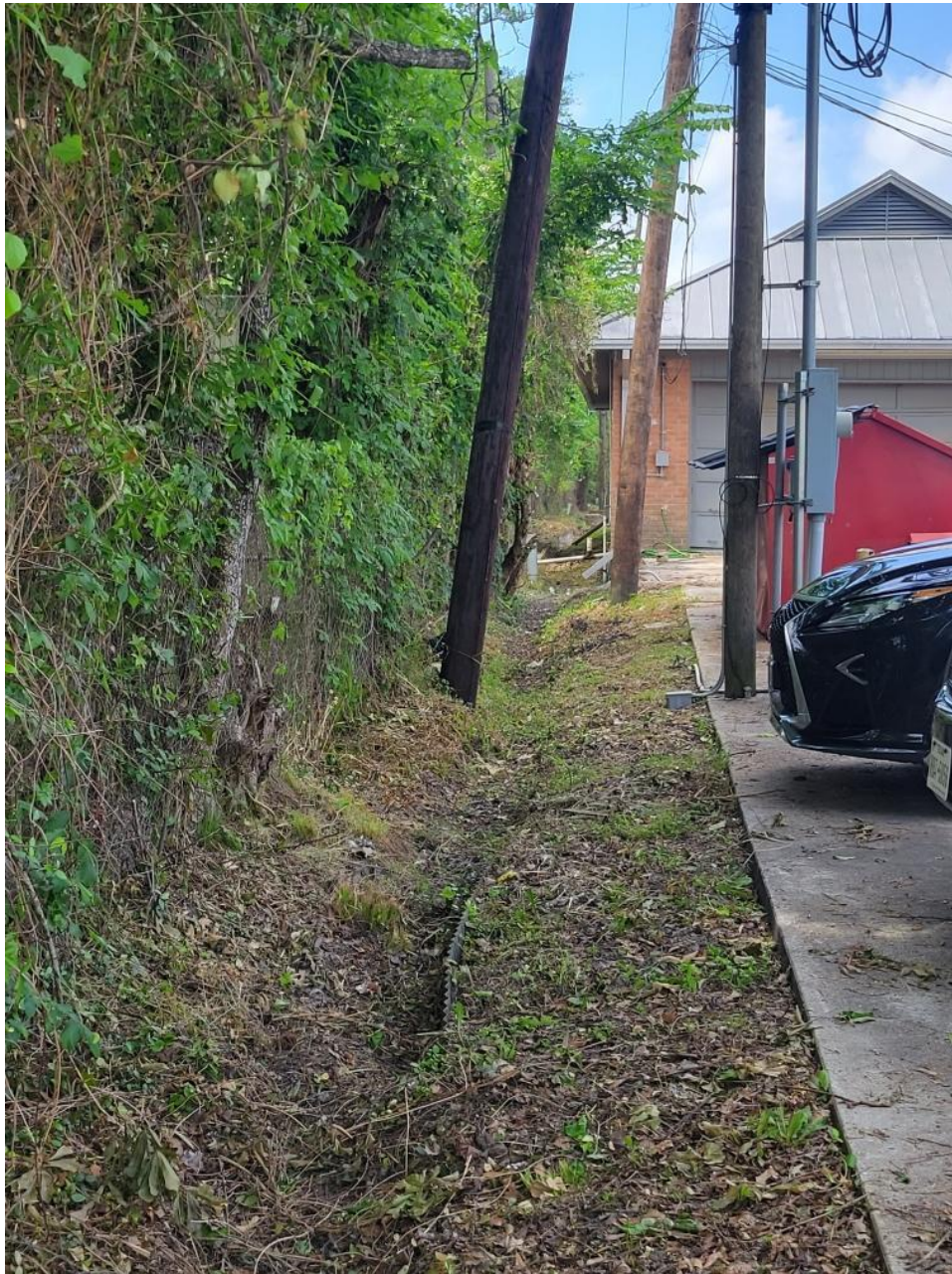
Notes:

- Patched around town
- Picked up trees at the park and golf course
- Swept streets
- Repaired concrete cut at Sam Houston and Cos
- Repaired street cut in Featherstone
- Completed street repair on MLK behind McDonalds
- Repaired concrete street cut on Cos
- Cleaned inlets
- Mowed Minglewood Rd. for funeral
- Repaired curb in Featherstone
- Investigated sinkhole by drain box In Ridgewood. Nothing found
- Tried to help Water Department find water leak on N Travis
- Set culvert pipe at sewer plant to access the east side of plant
- Completed asphalt street cuts
- Mowed on the route
- Cleaned ditch at end of fourth St. and replace culvert pipe

MANAGER



Streets and Water working on repair on N. Travis; Rick, David, Robert and Joel .



Cleared brush and silt from behind Oak Forest.

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:			25		Hours
	Street cut repairs:			5		Each
	Curb & Gutter Repair:			12		Feet
Drainage:						
	Ditch Cleaning:			775		Feet
	Culvert Installation:			40		Feet
	Catch Basin/inlets cleaned:			763		Each
	Levee Inspection:			Yes		
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:					Miles
Signs:						
	Installed					Each
	Repaired/ Replaced					Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

TOM TULLOCK – PARKS MANAGER

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 3 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: CLOSED UNTILL FURTHER NOTICE... Mowed and weedeated as needed.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout park
3. Cut up trees that had fell in the park.
4. Fixed hog ruts that were all over the park.
5. Had some work done on the splash pad, still waiting on parts to come in.
6. Tilled softball fields and baseball fields to get them ready for LYBA season.



Keeping the Ball Field Looking Nice!!!

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE
WATER MANAGER

MONTHLY WATER REPORT
MONTH – APRIL - 2022

REPAIRS COMPLETED

9	WATER REPAIRS
4	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

72 / 1064	HOURS OF OPERATION / TOTAL
6000	FEET OF SEWER LINE CLEARED / CLEANED
5	MANHOLES CLEANED

WORK COMPLETED**MISC:**

1	MANHOLE REPAIRS	
24	SEWER STOPAGES	HARDIN & AMES READINGS CHECKED DAILY
2	WATER TAPS	
0	SEWER TAPS	
3	CLEANOUTS REPLACED / INSTALLED	CLOSED 55 WORK ORDERS
39	METERS REPAIRED / REPROGRAMMED	
2	RADIO REPLACEMENTS	
20	CUSTOMER PROBLEMS / ISSUES	
2	METER BOXES REPLACED	
2	METER LIDS REPLACED	
34	CUSTOMER REQUEST TURN ON	
24	CUSTOMER REQUEST TURN OFF	
12	CUT OFF SERVICE NON PAYMENT	
153	RECHECKS	
12	PULLED / CHANGED METERS	
94	LOCATE LINES	
94	TEXAS 811 LINE LOCATES	

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FREQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING





Wastewater Treatment Plant Clarifier



ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received request this month and closed out 85 of them with 5 carrying overs to May 2022. The requests range from power restoration, blown fuses, sagging power lines, substation maintenance, pole replacements, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC and Eastex Line Clearing is the new tree trimming contractor to start February 28th, 2022.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	38
NO POWER	8
POWER LINE ISSUE	18
POLE ISSUE	3
SECURITY LIGHT	2
STREET LIGHT	2
TREE TRIMMING	3
POWER LINE INSPECTIONS	11
TOTAL INCIDENTS RESOLVED	85

POWER OUTAGES

April 2022

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
2	LIBERTY FEEDER #2	1:00 p.m.	3:00 p.m.	10	110	Animal tripped Feeder Breaker
5	1818 REESE	5:00 p.m.	6:30 p.m.	10	80	Blown line fuse
10	MCGUIRE RD	3:00 p.m.	4:30 p.m.	15	75	Blown Line fuse
13	2322 CENTENNIAL	6:30 p.m.	7:30 p.m.	35	25	Resident breaker tripped
19	109 LONE OAK	12:30 p.m.	1:30 p.m.	15	45	Blown line fuse by animal
20	BEAUMONT FEEDER #2	11:00 a.m.	12:00 p.m.	10	50	Pole mesh come loose was touching primary
20	121 LINDEN LANE	1:30 p.m.	2:30 p.m.	17	43	Resident breaker tripped generator stayed on
22	704 LAYL DR	1:00 p.m.	3:00 p.m.	15	150	Line and transformer fuse blown
Average				16	72	

16 Minutes 72 Minutes



KNIFE BLADE SWITCH – Main St. and Monta St.



Main B with the flap gates opened on July 23, 2021 and remain open 4/30/2022

LEVEE INSPECTIONS

PUMP INSPECTION

Main A

	4/4/2022	4/11/2022	4/18/2022	4/25/2022
ELEC. PUMP NORTH	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 7 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 1 minute	ran motor for 8 minutes, engaged pump for 20 seconds
ELEC. PUMP SOUTH	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 7 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 1 minute	ran motor for 8 minutes, engaged pump for 20 seconds
DIESEL PUMP NORTH	ran motor for 18 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 15 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 18 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 15 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps

Main B

	4/4/2022	4/11/2022	4/18/2022	4/25/2022
ELEC. PUMP EAST	ran motor for 7 minutes, engaged pump for 10 seconds	ran motor for 11 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 30 seconds	ran motor for 12 minutes, engaged pump for 30 seconds
ELEC. PUMP WEST	ran motor for 7 minutes, engaged pump for 7 seconds	ran motor for 11 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 30 seconds	ran motor for 12 minutes, engaged pump for 30 seconds

Main C

	4/4/2022	4/11/2022	4/18/2022	4/25/2022
ELEC. PUMP #1	ran motor for 8 minutes, did not engage pump	ran motor for 3 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump	ran motor for 6 minutes, did not engage pump
ELEC. PUMP #2	ran motor for 8 minutes, did not engage pump	ran motor for 3 minutes, did not engage pump	ran motor for 8 minutes, did not engage pump	ran motor for 6 minutes, did not engage pump

Note: Diesel pumps can not be engaged due to the elevation of the pumps. The diesel pumps are turned on when the water elevation in the channel is high only. The flap gates were opened on July 23, 2021 and remain open 4/30/2022, there is now free flow in Main A and B channels where there is very low water elevations.

PUMP SPECIFICATIONS

Main A

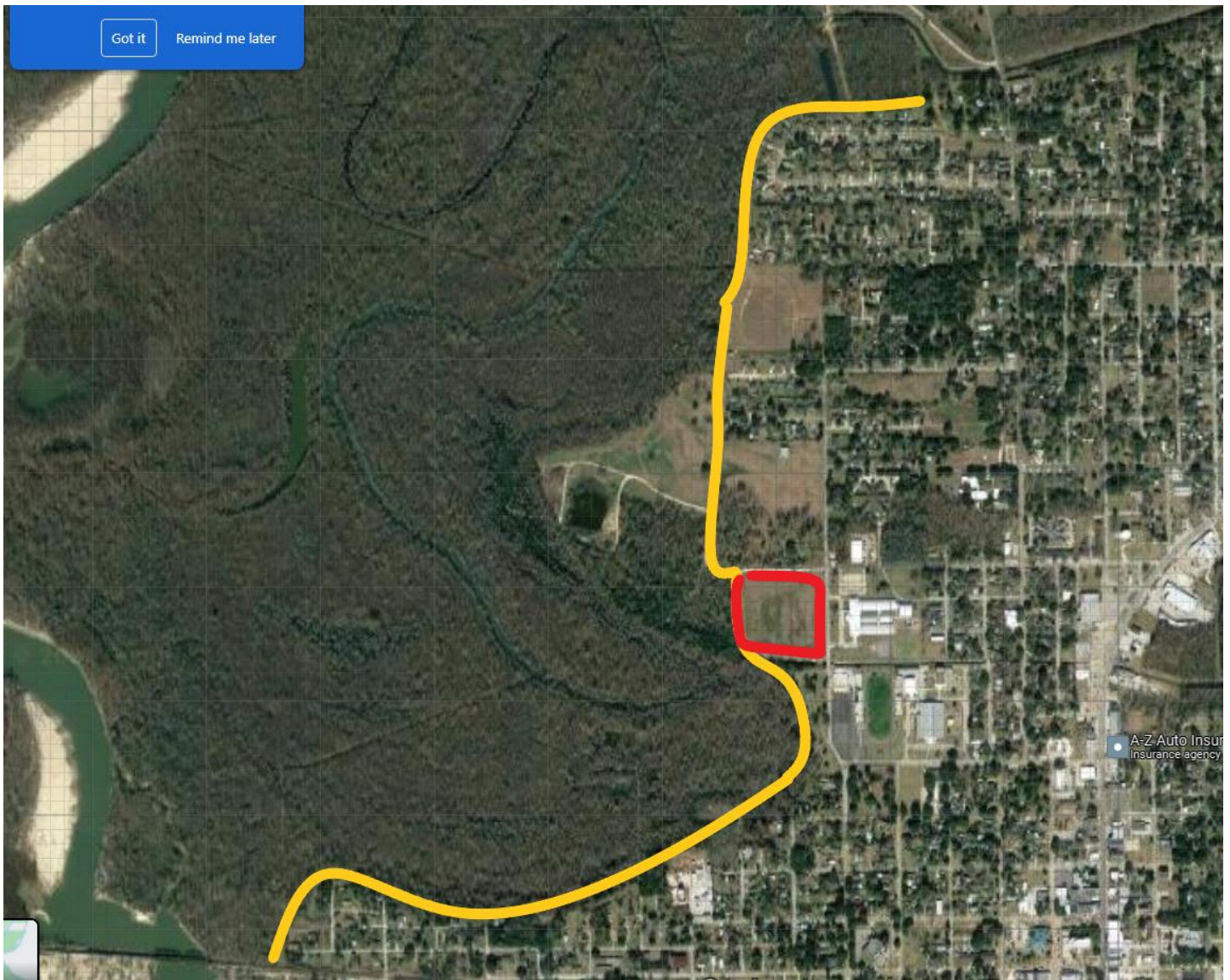
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



****THE LEVEE WAS MOWED THIS MONTH**

APRIL // 2022 //

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

SH 146 SANITARY SEWER LINE EXTENSION PHASE II

98.0% ESTIMATED COMPLETE

TEXAS PRIDE UTILITIES LLC

The City of Liberty, Texas SH 146 Sanitary Sewer Line Extension Phase II was bid on October 5, 2021. Texas Pride was awarded the contract for \$153,410.00. The Notice to Proceed was given on January 6th, 2022.

The project will include installing approximately 1400 LF of 12" PVC sanitary sewer pipe via open cut and directional bore. The contractor is 98% complete and has installed approximately 1400 LF of 12" pipe. The Sanitary Sewer Line Extension was substantially complete on April 21, 2022.



2022 CITY WIDE STREET REHABILITATION PROJECT

12.20% ESTIMATED COMPLETE

VULCAN MATERIALS ASPHALT AND CONSTRUCTION

The City of Liberty, Texas 2022 City Wide Street Rehabilitation Project was bid on February 15, 2022. Vulcan Materials Asphalt and Construction was awarded the contract for \$2,254,296.00. The Notice to Proceed was given on April 11th, 2022.

The project will include remixing existing asphalt streets with stabilization, replacing sanitary sewer manholes, water line extensions and asphalt overlays. The contract improve 30 streets within the city. The Contractor is 12.20% complete and has mixed and stabilized 11,422 LF of street and has paved approximately 700 tons of asphalt by the end of April 2022. All the Avenues on the contract has been completed. According to the submitted schedule the contractor anticipates completing all 30 streets by September 2022 weather permitting.



WESTWOOD PAVED ON MAY 4TH, 2022



AVENUE H (4% TO 6%) CEMENT SLURRY STABILIZATION



MIXING THE EXISTING PAVEMENT WITH THE CEMENT SLURRY ON AVENUE I

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Pickett

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, April 12, 2022

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on April 12, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:02 p.m. by Mayor Carl Pickett.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	X			
Mayor Pro Tem Diane Driggers	X			
Council Member Dennis Beasley	X			
Council Member Libby Simonson	X			
Council Member David Arnold	X			
Council Member Chipper Smith	X			
Council Member Neal Thornton	X			

II. INVOCATION

Invocation was given by Reverend Ted Smith, St. Stephen's Episcopal Church, Liberty, Texas.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Public Works Director Damon Jones and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Marsha Wars with the VFW Auxiliary spoke in regards to upcoming events at the VFW Hall.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics Include 2022 Jubilee, Citywide Power Outage, Liberty County Chamber of Commerce, Candlelight Vigil, Sales Tax and Electric Projects.

City Manager Tom Warner reported on the following updates:

- 2022 Liberty Jubilee
- Scheduled Citywide Power Outages
- Chamber of Commerce
- District Attorney's Candlelight Vigil
- March 2022 Sales and Use Tax
- Capital Improvement Program Electrical Projects

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of February 28, 2022.

C. Department Reports

Monthly reports are submitted by all departments and are attached to the agenda for the Council's review and any questions that they may have. No comments were made.

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, stated that the next meeting is scheduled for next Tuesday, April 19, 2022 in Livingston. The public is welcomed to attend this open meeting.

E. Mayor, Council and Staff Comments

Mayor Pickett mentioned the Liberty Youth Baseball Association opening day held on April 9th at the Liberty Municipal park and the FLNB Easter Egg Hunt held on April 9th at War Memorial Stadium. Both events were well attended by the City of Liberty citizens and surrounding area. Council Member Simonson gave a statement of appreciation for the work being done by Daryl Marek, Code Enforcement.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Simonson to approve all items on the consent agenda and seconded by Council Member Beasley. The motion passed 7 to 0 with all present voting yes.

A. Minutes Approval

1. 03.08.2022 Council Minutes

2. 03.22.2022 Council Minutes

- B. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) LIBERTY POLICE DEPARTMENT VEHICLE.**

VII. REGULAR AGENDA

A. Regular Session

1. Citizen Request - FLNB

Mr. Charles McGuire and Mr. Kelly Stretcher from First Liberty National Bank gave a presentation on 4B Economic Development and Beautification/Improvement for the City of Liberty. Discussion of downtown revitalization using the Liberty Community Development Corporation and a loan program offered by First Liberty National Bank to help businesses in the area.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ACCEPTING A PID PETITION AND SETTING A PUBLIC HEARING ON THE CREATION OF THE LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT.

The Von Schmidt Land and Cattle, LLC, acting through its President and Managing Member Charles Von Schmidt, has submitted a petition to the City Secretary and City Council to create the Liberty Ranch Public Improvement District (PID) and to levy an assessment within the PID to finance certain improvements. The assessment is only levied within the boundaries of the PID, which is a 51-acre tract of land located on Highway 146 North. The improvements are to finance various water, sewer, drainage, road, sidewalk and other infrastructure related to the creation of a proposed residential subdivision. State law requires the City Council to pass a resolution setting a public hearing date regarding creation of the PID. Staff is recommending that the public hearing be set for May 10, 2022 at 1829 Sam Houston, Liberty, Texas 77575. The public hearing will be included in the council meeting that begins at 6:00 pm. The land is owned solely by Von Schmidt Land and Cattle, LLC.

A motion was made by Council Member Simonson to approve the resolution accepting a PID Petition and setting up a Public Hearing on the creation of the Liberty Ranch Public Improvement District and seconded by Council Member Beasley. The motion passed 7 to 0.

3. Presentation of Proposed Capital Improvement Program for Fiscal Years 2022 to 2028 and the proposed Issuance of Certificates of Obligation for Water and Wastewater System Improvements.

City staff outlined the proposed Fiscal Years 2022 to 2028 Capital Improvement Program for Airport, Downtown, General, Streets, Electric and Water/Wastewater Improvements. Additionally, the City's Financial Advisor, Mr. Dusty Traylor of RBC Capital Markets, LLC., discussed the proposed issuance of water and wastewater certificates of obligation and the impact on the debt service for this fund.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, EXPRESSING OFFICIAL INTENT TO REIMBURSE WITH TAX-EXEMPT

OBLIGATION PROCEEDS COSTS ASSOCIATED WITH CERTAIN CAPITAL IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER SYSTEM.

The City is anticipating issuing approximately \$7,780,000 in proposed water and wastewater certificates of obligation in Fiscal Year 2022. These funds will be used for the following projects:

Water

1. North Plant Rehabilitation
2. San Jacinto Overflow/Painting
3. Hwy 146N New Development
4. Hwy 146 Bypass Water Plant (partial)

Wastewater

1. Minglewood
2. Hwy 146 Bypass
3. Hwy 146N New Development

The City expects that it will pay expenditures in connection with the projects prior to the issuance of certificates of obligations to finance the projects. Additionally, the City finds, considers and declares that the reimbursement of the City for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention to reimburse itself for such payments at the time the City issues Certificates of Obligation to finance the Projects.

A motion was made by Council Member Simonson to approve the resolution expressing the official intent to reimburse with tax-exempt obligation proceeds costs associated with certain capital improvements to the City's Water and Wastewater System and seconded by Council Member Thornton. The motion passed 7 to 0.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL ENGINEERING SERVICE AGREEMENT WITH HR GREEN FOR THE MINGLEWOOD SANITARY SEWER PROJECT.

The 2016 Preliminary Engineering Report (PER) for the Sanitary Sewer System included the elimination of the Glenn Street and Minglewood Lift Stations and replacing the lift stations with a gravity flow sewer line from Glenn Street to the Beaumont Avenue Lift Station. With the proposed development planned on Minglewood, the removal of the lift stations and installation of the gravity flow sewer line will be required to serve the new development. The estimated construction cost for this project is \$1,700,000. The engineering agreement with HR Green for this project is \$121,775 for design services, \$9,000 for bidding and \$44,375 for construction services for a total of \$175,150. Additional design services include survey services and geotechnical investigations in the amount of \$39,675 and \$17,250, respectively. Construction inspection is anticipated to cost \$49,700. The total cost for additional services is \$106,625 for a total engineering cost of \$281,775.

A motion was made by Council Member Thornton to approve the resolution authorizing the City Manager to execute a professional Engineering Service Agreement with HR Green for the Minglewood Sanitary Sewer Project and seconded by Council Member Simonson. The motion passed 7 to 0.

6. AN ORDINANCE ADOPTING THE ELECTRIC SERVICE REQUIREMENTS MANUAL, THE DISTRIBUTION LINE AND SERVICE LATERAL EXTENSION POLICY, AND SETTING AN EFFECTIVE DATE.

On August 18, 2018, City Council passed a resolution approving the Electric Operating Procedure Manuals. One of the sections in the manual included electric service requirements for residential, commercial and industrial customers. This section of the manual covered the following items:

1. Distribution Line and Service Lateral Extension Policy
2. Introduction
3. Objectives
4. Availability and Characteristics of Service
5. Protection of Equipment
6. Easements
7. Point of Delivery
8. Permits and Applications
9. Inspections
10. Temporary Service
11. Service Requirements
12. Meter Installation
13. Emergency Generators
14. Renewable Energy, Distributed Generation and Net Metering

The City of Liberty has developed the Electric Service Requirements Manual as a uniform plan that guides the development of future additions and modifications to the existing electric system. This manual describes the relationship between the developer/customer and the City of Liberty addressing single-phase and multi-phase electric service extensions. The Distribution Line and Service Lateral Extension Policy was recently updated to provide a procedure to calculate amounts due as contribution-in-aid of construction ("CIAC") from customers who require extensions of distribution facilities in order to receive electric service. The procedure shall be applied uniformly to residential, commercial, and industrial customers. The City shall be the sole judge as to whether a request for electric service requires that a line extension be constructed, as well as the type of construction that is used, including whether overhead or underground. The decision shall be based upon sound engineering practices and the best interest of the City. Although the Manual was approved by resolution, it needs to be approved by ordinance since it relates to a development standard that is enforceable by law.

A motion was made by Council Member Simonson to approve the Ordinance adopting the Electric Service Requirements Manual, the distribution line and service lateral extension policy and seconded by Council Member Smith. The motion passed 7 to 0.

7. AN ORDINANCE ADOPTING THE STREET AND DRAINAGE CONSTRUCTION AND DESIGN STANDARDS MANUAL, THE DRAINAGE CRITERIA MANUAL, AND THE WATER/WASTEWATER MANUAL, AND SETTING AN EFFECTIVE DATE.

The City of Liberty Code of Ordinances, Chapter 10 Subdivision Regulations, establishes the minimum right-of-way (ROW) and street surface width for all new subdivisions within the City and the City's Extra Territorial Jurisdiction (ETJ). Additionally, the Subdivision Regulations require the construction of all street and drainage facilities to conform to the City's Subdivision Construction Manual. The City Council has previously expressed concerns that the right-of-way and roadway widths for the various street classifications may not be sufficient for utilities and on street parking. The existing and proposed right-of-way and street widths are provided below:

	Street Classification	Minimum Right-of-Way Width		Minimum Street Width	
		Existing	Proposed	Existing	Proposed
Curb & Gutter Streets	Alleys	NA	NA	20	NA
	Minor Local	NA	50	NA	25/1 side parking
	Local	50	50	22	27/2 side parking
	Collector	60	65	26	37/2 side parking
	Major Collector	NA	65	NA	43/1 side parking
	Major Arterial	80	80	29	35/no parking
	Industrial	NA	NA	70	39/no parking
Streets with Open Ditches	Alleys	NA	NA	NA	NA
	Minor Local	NA	NA	NA	NA
	Local	60	NA	22	NA
	Collector	70	NA	26	NA
	Major Collector	NA	NA	NA	NA
	Major Arterial	100	NA	29	NA
	Industrial	NA	NA	NA	NA

The proposed street classification requires all streets to be concrete with concrete curbs and gutters. The Texas Department of Transportation Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges adopted November 1, 2014, will be used as the City's specifications for streets and drainage facilities. The City's Street & Design Standards, Drainage Criteria Manual and Water/Wastewater Manual provide the technical information required to construct infrastructure facilities for all new developments in the city. Each manual consists of standards and specifications and has previously been adopted by either resolution or ordinance by the City Council. The adoption of these manuals will be referenced as separate documents in the Code of Ordinances.

A motion was made by Council Member Simonson to approve the Ordinance adopting the Street and Drainage Construction and Design Standards Manual, the Drainage Criteria Manual, and the Water/Wastewater Manual and seconded by Council Member Driggers. The motion passed 7 to 0.

8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, EXTENDING THE TERM OF THE CONTRACT AND AMENDING THE PRICING WITH TEXAS ELITE UTILITY SERVICES, LLC.

In March 2019, the City Council awarded a contract for Electric System Operations and Maintenance Services to Texas Elite Electrical Services. In April, 2019, the contract was assigned to Texas Elite Utility Services. The agreement is for a base period of three years and can be renewed for a two (2) term provided both parties agree to all terms, conditions and specifications. The City may exercise another extension for an additional two (2) years.

Additionally, the contract includes a provision for a change in pricing for the renewal period. The change in pricing may be adjusted by an amount not to exceed the percentage increase in the Consumer Price Index for Urban Customers (CPIU) for the Liberty, Texas area for the latest twelve (12) month period for which the information has been completed. The increase in the CPIU for the Houston and Beaumont areas, during the last twelve months, has increased by 7.8% and 8.4%, respectively. Texas Elite Utility Services is requesting a 7% increase for both labor and equipment for this two (2) year renewal period.

A motion was made by council member Driggers to approve the Resolution extending the term of the contract and amending the pricing with Texas Elite Utility Services, LLC and seconded by Council Member Beasley. The motion passed 6 to 0 with Council Member Simonson abstaining due to conflict of interest.

9. City Council hold a public hearing on the condemnation of seven (7) hazardous and unsafe structures to determine if the structures should be repaired or demolished: 1900 Kipling, 408 Independence, 513 Palmer, 128 Carter (Unit D), 609 Washington, 918 Lamar and 1710 N San Jacinto (shed only).

At 8:19 p.m., Mayor Pickett opened the Public Hearing on the condemnation of seven (7) hazardous and unsafe structures to determine if the structures should be repaired or demolished. The Code of Ordinances requires the City Council to hold a public hearing to determine if a structure complies with the City's Hazardous Building Ordinance and, if not, to determine if the structure should be (1) repaired, (2) vacated and repaired or (3) demolished. The Code of Ordinances specifies that if a structure is fifty (50) percent damaged, decayed, or deteriorated, it shall be demolished or if the cost of repairs exceeds fifty (50) percent of the value of the structure, it shall be demolished. The public hearing will consider the following structures:

1. 1900 Kipling
2. 408 Independence
3. 513 Palmer
4. 128 Carter (Unit D)
5. 609 Washington
6. 918 Lamar
7. 1710 N San Jacinto (shed only)

City Attorney Brandon Davis questioned Code Enforcement Officer, Daryl Marek, regarding the condition of each structure. It was asked if the structures met building code requirements and whether or not the property posed a safety and health hazard to the public. Mr. Marek answered that the structures do not meet building code requirements and that each of the seven properties are a safety and health hazard to the public. The condition of each property was shown in photos attached to the agenda packet. Property representatives for 1710 N. San Jacinto, 128 Carter, 513 Palmer and 1900 Kipling spoke with the council about the future intentions of their properties. At 8:56 p.m., Mayor Pickett closed the Public Hearing.

10. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE MAYOR TO SIGN ORDERS OF ABATEMENT FOR THE DEMOLITION AND REMOVAL OF STRUCTURES SUBJECT TO THE APRIL 12, 2022 PUBLIC HEARING.**

The following structures have been inspected by City Staff and found to be unsafe structures as defined by the City of Liberty's Code of Ordinances, Article 3.05, Hazardous Structures and by the 2018 International Property Maintenance Code. Additionally, these structures have deteriorated to a condition that is no longer considered suitable for repair:

1. 513 Palmer
2. 128 Carter (Unit D)
3. 609 Washington
4. 918 Lamar
5. 1710 N San Jacinto (shed only)
6. 408 Independence

A motion was made by Council Member Simonson to approve the Resolution authorizing the mayor to sign orders of abatement for the demolition and removal of structures and seconded by Council Member Thornton. The motion passed 7 to 0.

11. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE MAYOR TO SIGN ORDERS OF ABATEMENT FOR THE REPAIR, OR DEMOLITION AND REMOVAL, OF STRUCTURES SUBJECT TO THE APRIL 12, 2022 PUBLIC HEARING.

The structure at 1900 Kipling was originally placed on the City Council's March 8th agenda. At the request of City Council, the hearing for 1900 Kipling was reset until the April 12th meeting. Since the March 8th meeting, the owner of 1900 Kipling has cleaned the property and submitted a scope of work to remodel the structure. Included in the scope of work is an engineered sealed plan to repair the foundation. Staff is recommending City Council order the structure to be repaired and allow the owner time to remodel the structure. If the structure is not repaired within the allocated time frame, staff recommends the structure be razed.

A motion was made by Council Member Simonson to approve the Resolution authorizing the mayor to sign orders of abatement for repair, or demolition and removal of structure and seconded by Council member Thornton. The motion passed 7 to 0.

B. Executive Session

At 8:58 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.074 - Personnel Matters.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - Municipal Court Judge

C. Reconvene into Regular Session

At 9:19 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and Take Action, if any, on Municipal Court Judge as discussed in Executive Session.

No action was taken.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 9:19 p.m.

ATTEST:

Carl Pickett, Mayor

April Gilliland, City Secretary



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, April 26, 2022

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on April 26, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor Carl Pickett.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	X			
Mayor Pro Tem Diane Driggers			X	6:06 PM
Council Member Dennis Beasley	X			
Council Member Libby Simonson	X			
Council Member David Arnold	X			
Council Member Chipper Smith	X			
Council Member Neal Thornton		X		

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. No comments were made.

III. PRESENTATIONS / REPORTS

There were no Presentation / Reports given.

IV. REGULAR AGENDA

A. Regular Session

1. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE

PRELIMINARY PLAT OF THE LIBERTY RANCH SUBDIVISION.

Baker & Lawson, on behalf of Von Schmidt Land and Cattle, LLC, has submitted a preliminary plat for a proposed 217 lot residential subdivision to be located on Highway 146 North. The subdivision will be divided into two phases, with Phase I consisting of 108 lots and Phase II consisting of 109 lots. The subdivision will include a 50' right-of-way, 28' wide concrete curb and gutter streets, sidewalks, underground electric utilities, on-site detention and a 0.636-acre park that will be privately maintained. The development will also have a homeowners association (HOA) and deed restrictions.

Due to the layout of the subdivision, the applicant is requesting the following variances:

1. Lot Size - Required: 6,000 sf | Proposed: 5,000 sf
2. Lot Width - Required: 60 feet | Proposed: 50 feet
3. Corner Lot Width - Required: 75 feet | Proposed: 55 feet
4. Setbacks - Required: 7.5 feet | Proposed: 5.0 feet

The Planning & Zoning Commission met on Wednesday, April 20 and voted 6-0 to approve the preliminary plat with variances, subject to the following conditions:

1. Provide a copy of the drainage easement prior to approval of the final plat
2. Provide a copy of the property owners or homeowners association bylaws prior to approval of the final plat

A motion was made by Council Member Simonson to approve the resolution approving the preliminary plat of the Liberty Ranch Subdivision with the requested variances. This motion was seconded by Council Member Smith. The Motion passed 6 to 0 with all present voting yes and Council Member Thornton being absent.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH THE LIBERTY COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #5 FOR THE REVIEW OF DRAINAGE PLANS.

The Water Control Improvement District #5 (WCID #5) and the City are responsible for regulating drainage within the City and the City's Extraterritorial Jurisdiction (ETJ). The owner of any project that adds impervious surfaces within the City or the ETJ is required to obtain approval from both entities prior to construction. Since the drainage regulations of WCID #5 and the City are almost identical, it was determined that it would be beneficial for a single entity to review all drainage plans. This would minimize the submittal of multiple applications and plans and the issuance of two permits, one from each entity. WCID #5 and the City have mutually agreed to allow the City to review drainage plans and issue permits for projects within the City with two exceptions. Those exceptions are a.) projects that drain directly or within 500 feet of a WCID #5 channel and b.) projects located within the City's ETJ and WCID #5 boundaries must be reviewed by WCID #5. Projects located within the City, and not meeting one of the two exceptions, would be required to conform to the City's Drainage Criteria Manual.

A motion was made by Council Member Simonson to approve the resolution approving an interlocal agreement with WCID #5. This motion was seconded by Council Member Driggers. The Motion passed 6 to 0 with all present voting yes and Council Member Thornton being absent.

3. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE CITY OF LIBERTY WEBSITE POLICY.

The City has recently been contacted by several groups wishing to use the City's main website to provide information that may or may not be related to the City. Currently, the City operates the main City of Liberty website, the Liberty Community Development Corporation website and other social media

sites. The purpose of the proposed website policy is as follows:

- Provide a convenient and informative resource for residents, visitors, businesses, non-profit organizations, other public agencies and schools to obtain and disseminate specific information related to city government.
- Provide information and resources that contribute to the health, safety and welfare of the public.
- To employ the latest technology designed to improve customer service and communication relating to issues of interest within the City.
- To contribute to the improvement of government services, foster economic development and enhance the sense of community within the City.
- Establish and strengthen long-term partnerships between the City and individuals and entities in the public and private sectors.
- Allow users to conduct City business transactions such as utility payments, licensing and permits.

The policy also includes guidelines regarding non-public forum status, external links, external advertisements, posting of events and service marks, trademarks and copyright. Additionally, the policy includes administrative guideline sections regarding the authority of the City Manager in implementing the policy, disclaimers, no warranty or representation, notice to the City, errors, omissions, warranty and damages and indemnification.

A motion was made by Council Member Simonson to approve the resolution adopting the website policy. This motion was seconded by Council Member Beasley. The Motion passed 6 to 0 with all present voting yes and Council Member Thornton being absent.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION FOR THE 2019 INFRASTRUCTURE COMPETITION WITH THE TEXAS GENERAL LAND OFFICE.

The Texas General Land Office (GLO) will begin accepting applications for the 2019 Infrastructure Competition. Eligible applicants, for the approximate \$61.43 million dollars in grant funds, are cities and counties within a ten (10) county area located in the Valley and Southeast Texas. The grant will provide disaster relief, long term recovery and restoration of infrastructure for local communities. The grant applications must have a total proposed cost between \$250,000 to \$1 million. The GLO recognizes that as a part of a comprehensive long-term recovery program, the repair and enhancement of local infrastructure are crucial components. If successful in receiving the grant, the City will use the grant proceeds to partially fund improvements to the water and sanitary sewer system in the Minglewood area. The water and sanitary sewer improvements in this area are anticipated to cost approximately \$2.2 million.

A motion was made by Council Member Simonson to approve the resolution authorizing the City Manager to submit a grant application for the 2019 infrastructure competition with the Texas General Land Office. This motion was seconded by Council Member Beasley. The Motion passed 6 to 0 with all present voting yes and Council Member Thornton being absent.

B. Work Session

1. Discussion of proposed City Council Agenda Presentation & Meeting Decorum Policy

The City Council does not currently have a policy regarding who and how an item may be placed on a City Council Agenda. Additionally, there are no guidelines or procedures dealing with public participation during the meeting, other than just signing up to speak during the Public Comment section of the agenda. A draft copy of a proposed City Council Agenda Preparation and Decorum Policy was sent to the Council as a starting point for City Council to begin discussions regarding the implementation of a policy. City Manager Tom Warner discussed the policy in detail and with Council's agreement, will bring the policy to them at the May 10, 2022 meeting for approval.

C. Executive Session

At 6:32 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. **Texas Government Code §551.072 - Deliberation Regarding Real Property**
Discussion regarding the possible purchase and/or sale of property.
2. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.
3. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.
4. **Texas Government Code §551.074 - Personnel Matters.**
Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public office or employee.
Municipal Court Judge
LCDRC Board Members

D. Reconvene into Regular Session

At 8:23 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and take action on real estate matters discussed in executive session
No action was taken.
2. Consider and take possible action on legal matters discussed in executive session.
No action was taken
3. Consider and take possible action on employment matters related to the Municipal Court Judge

A motion was made by Council Member Simonson to appoint Stephen Hebert as a substitute Municipal Court Judge. This motion was seconded by Council Member Arnold. The Motion passed 6 to 0 with all present voting yes and Council Member Thornton being absent.

V. ADJOURNMENT**A. Motion To: Adjourn**

With no further business to discuss, Mayor Pickett adjourned the meeting at 8:25 p.m.

ATTEST:

Carl Pickett, Mayor

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A ONE-YEAR AGREEMENT WITH DBT TRANSPORTATION SERVICES FOR MAINTENANCE OF THE AWOS AT THE LIBERTY MUNICIPAL AIRPORT.

Department: Airport

Subject: AWOS

Background: The City of Liberty, as part of its license to operate the AWOS with TxDOT and the FAA, is required to perform periodic maintenance on the equipment. DBT Transportation Services originally installed the AWOS and currently serves as the city's maintenance contractor. The cost of the one-year maintenance agreement is \$6,000.

Funding Source: Funds are available in the airport budget

Staff Recommendation: Staff recommends approval of the resolution of the one-year maintenance agreement for the AWOS.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Airport
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A ONE-YEAR AGREEMENT WITH DBT TRANSPORTATION SERVICES FOR MAINTENANCE OF THE AWOS AT THE LIBERTY MUNICIPAL AIRPORT.

WHEREAS, the City of Liberty, as part of its license to operate the AWOS with TxDOT and the FAA, is required to perform periodic maintenance on the equipment; and

WHEREAS, DBT Transportation Services originally installed the AWOS and currently serves as the city's maintenance contractor; and

WHEREAS, the cost of the one-year maintenance agreement is \$6,000.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves the one-year agreement with DBT Transportation Services for maintenance of the AWOS at the Liberty Municipal Airport.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas



AVIATION SUPPORT AND MAINTENANCE SERVICES Order Summary

Contracted Party: City of Liberty 1829 Sam Houston Liberty, TX 77575	Serviced Customer: (physical address) Liberty Municipal Airport (T78) 2265 FM 160 N Liberty, TX 77575
--	---

The Effective Date of this Agreement is June 14th, 2022.

The Term of this Agreement shall be for a period of 1 year(s) from the Effective Date.

Services (check as applicable)
☒ Periodic/Pre-Season Maintenance 3 Trips
☒ Equipment Restoration Unlimited
☒ NADIN DataLink Service
☐ Other Data Services Now Cast Lightning Data

Equipment	Manufacturer/Model	Equipment	Manufacturer/Model
☐ VOR		☐ RWIS Runway	
☐ DME		☐ ATIS	
☐ LOC		☐ NDB	
☐ GS		☐ Control Tower	
☒ AWOS	AWI-3000 IIPT	☐ Markers	
☐ RVR		☐ Other	Now Cast License Bundle

Fees		Contract Total: \$6,000.00
Annual Fee	\$ 6,000.00	Invoiced Annually
Unplanned Outage Fee	\$ 1,500.00	per day (ex. lightning strike, bird strike)
Facility Visit Fee	\$ 1,500.00	per day (ex. flight check)
Holiday Fee	\$ 500.00	Additional to Unplanned Outage Fee
Cancellation/Delay Fee	\$ 500.00	per day

*Definitions of Terms and Conditions

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE CITY COUNCIL AGENDA PREPARATION AND MEETING DECORUM POLICY.

Department: Council and Board

Subject: Agenda Preparation and Meeting Decorum Policy

Background: During the August 26, 2022, City Council Worksession, the Council discussed the proposed implementation of a City Council Agenda Preparation and Meeting Decorum Policy. Major items in the proposed policy include the Meeting Agenda, Notice & Preparation and Public Participation in Open Meetings/Public Hearings. In the meeting agenda, notice and preparation section of the policy, the placement of an item on the agenda may occur by the Mayor, any two city council members or the City Manager. If a member of the public wishes to have an item placed on the agenda, the request must be in writing to the Mayor or City Manager, and the Mayor or city Manager may at their discretion elect to have such item placed or not placed on an upcoming agenda. Additionally, the Public Participation section of the policy provides guidelines for public comment during city council meetings. All public comment is subject to the following rules:

1. In order to efficiently manage the time of the Council, each member of the public who requests to appear before the City Council for public comment shall be required to limit their presentation to a maximum of three minutes. Tracking the time utilized by each speaker for public comment shall be maintained by a staff person designated by the presiding officer. Public comment presenters may not designate their time to be used by other presenters.
2. Presenters in public comment shall be recognized in order of submission of the "public comment form" to the City Secretary, unless otherwise determined by the presiding officer.
3. The presiding officer, in his/her sole discretion, may either shorten or lengthen the time allocated for a particular member of the public, all members of the public and/or the amount of time allocated for all agenda items and/or a specific agenda item.
4. It is not the intention of the City Council to provide a public forum for the

embarrassment of any individual or group. Neither is it the intention of the City Council to allow a member of the public to slur or slander the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Additionally, any comments that are profane, insulting, threatening, racist or sexist will not be tolerated. Violations of these rules may result in the following sanctions:

1. Cancellation of a speaker's remaining time;
2. Removal from the City Council chambers;
3. A prohibition against the speaker from speaking in front of the City Council in the future;
4. A contempt citation; and/or
5. Such other civil and/or criminal sanctions as may be authorized under the constitution, statutes and codes of the State of Texas.

A copy of the proposed policy is enclosed.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution adopting the City Council Agenda Preparation and Meeting Decorum Policy.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Council and Board
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING THE CITY COUNCIL AGENDA PREPARATION AND MEETING DECORUM POLICY.

WHEREAS, during the April 26, 2022, City Council Work Session, the Council discussed the proposed implementation of a City Council Agenda Preparation and Meeting Decorum Policy; and

WHEREAS, major items in the proposed policy include placement of items on the Meeting Agenda, Notice & Preparation and Public Participation in Open Meetings/Public Hearings; and

WHEREAS, in the meeting agenda, notice and preparation section of the policy, the placement of an item on the agenda may occur by the Mayor, any two city council members or the City Manager; and

WHEREAS, if a member of the public wishes to have an item placed on the agenda, the request must be in writing to the Mayor or City Manager, and the Mayor or City Manager may at their discretion elect to have such item placed or not placed on an upcoming agenda; and

WHEREAS, additionally, the Public Participation section of the policy provides guidelines for public comment during city council meetings in order to help the meetings run efficiently; and

WHEREAS, a copy of the proposed City Council Agenda Preparation and Meeting Decorum Policy is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby adopts the City Council Agenda Preparation and Meeting Decorum Policy attached hereto as Exhibit "A".

PASSED AND APPROVED this ____ day of _____, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY COUNCIL AGENDA PREPARATION & MEETING DECORUM POLICY

1. OPEN GOVERNMENT

All meetings of the City Council (with the exception of confidential, executive sessions which are held in accordance with applicable State law), shall be open to the public and the minutes of all such proceedings shall be kept in accordance with the procedures established by State law and the procedures set forth in this policy.

- (1) All regular, special, workshop, emergency and executive session meetings of the City Council will be called and conducted in accordance with the provisions of the "Texas Open Meetings Act" as provided in the Government Code, Title 5, Chapter 551, Subchapter A, Section 551.001 et seq., and as amended in the future.
- (2) Regular, special, workshop and emergency meetings of the City are open to the public and to representatives of the press and media.
- (3) Executive sessions of the City Council are not open to the public, the press or the media and only individuals expressly requested or ordered to attend, and only as allowed by State law, may be present or allowed to attend executive sessions.
- (4) The City Secretary or designee shall be responsible for posting public notice of all meetings of the City Council, in compliance with all applicable State laws.

2. MEETINGS

As per Section 3.08, of the Liberty City Charter, the City Council shall hold at least one regular meeting each month and as many additional meetings as may be necessary for the transaction of City business at a time to be fixed by City Council. Accordingly, the City Council has chosen the second Tuesday of each month as a meeting date for regular council meetings. The Mayor, City Manager, or any two City Council Members may call special meetings when it is determined to be needed. Meetings shall be held at City Hall or at such other locations as may be designated by the City Council.

3. MEETING AGENDA, NOTICE AND PREPERATION

The following persons are authorized to request that a matter (or item) be placed on an agenda of an upcoming meeting:

- (1) The Mayor
- (2) Any two city council members
- (3) The City Manager

Additionally, should a member of the City staff, acting in that member's capacity as a City employee, determine/desire that a matter should be presented to the City Council, then, the staff member may request, through written communication addressed to the City Manager that

the item be placed on the agenda. In cases where the City staff has made a request, the City Manager shall be responsible for determining whether the requested item is placed upon the agenda, and the City Manager shall direct the City Secretary, accordingly. A member of the public desiring to have an item placed on the agenda may request same, in writing, to the Mayor or City Manager and the Mayor or City Manager may at their discretion elect to have such item placed or not placed on an upcoming agenda.

The City Secretary shall coordinate agenda requests with the City Manager and staff, in a timely manner, to ensure that necessary information is available on requested matters and to provide for sufficient time in preparing the agenda.

4. PUBLIC PARTICIPATION IN OPEN MEETINGS/PUBLIC HEARINGS

The business of the City is conducted by and between the members of the City Council and by those members of City staff, elected officials, department heads, consultants, experts and /or members of the public requested to be present and participate. While the public is invited to attend all meetings of the City Council (except executive sessions) the public's participation therein is limited to that of observers unless a member of the public is specifically requested to address the City Council on a particular issue or unless the member of the public completes a "public comment form" and submits the completed form to the City Secretary at the beginning of the applicable Council meeting. In accordance with Texas law members of the public shall be allowed to comment on any item posted on the agenda. However, all public comments are subject to the following rules:

- (1) In order to efficiently manage the time of the Council, each member of the public who requests to appear before the City Council for public comment shall be required to limit their presentation to a maximum of three minutes. Tracking the time utilized by each speaker for public comment shall be maintained by a staff person designated by the presiding officer. Public comment presenters may not designate their time to be used by other presenters.
- (2) Presenters in public comment shall be recognized in order of submission of the "public comment form" to the City Secretary, unless otherwise determined by the presiding officer.
- (3) The presiding officer, in his/her sole discretion, may either shorten or lengthen the time allocated for a particular member of the public, all members of the public and/or the amount of time allocated for all agenda items and/or a specific agenda item.
- (4) It is not the intention of the City Council to provide a public forum for the embarrassment of any individual or group. Neither is it the intention of the City Council to allow a member of the public to slur or slander the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Additionally, any comments that are profane, insulting, threatening, racist or sexist will not be tolerated. Violations of these rules may result in the following sanctions:
 - (a) Cancellation of a speaker's remaining time;
 - (b) Removal from the City Council chambers;
 - (c) A prohibition against the speaker from speaking in front of Council in the future;
 - (d) A contempt citation; and/or

- (e) Such other civil and/or criminal sanctions as may be authorized under the constitution, Statutes and codes of the State of Texas.

The Mayor or in the Mayor's absence the designated Mayor Pro Tem of the City Council, as presiding officer of the City Council, is responsible for conducting all meetings and members of the public who have properly completed a public comment form and submitted same to the City Secretary must wait to be recognized by the mayor or, in the Mayor's absence by the then presiding Council Member before they will be allowed to speak.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) VEHICLE FOR THE LIBERTY POLICE DEPARTMENT.

Department: Police

Subject: Police Department Vehicle

Background: Recently, during routine patrol, one of the Police Department vehicles had a catastrophic engine failure. The vehicle was a 2017 model scheduled for replacement next fiscal year. The estimated cost to repair the vehicle is over \$10,000. Since the vehicle was scheduled for replacement next year, it would not be prudent to spend money on a vehicle scheduled for replacement so soon. During the April 12, 2022, City Council Meeting, Council approved the purchase of a patrol vehicle for the Police Department. This vehicle has been ordered and delivery is anticipated within the next thirty days. A second vehicle may be ordered from the same dealer, Silsbee Ford, at the same cost of \$32,324.55.

Funding Source: Funds are available for the purchase of the second vehicle from the Fleet Replacement Fund. The Fiscal Year 2022-2023 Budget will include funds for the purchase of this vehicle to reimburse the Fleet Replacement Fund.

Staff Recommendation: Staff recommends approval of the resolution authorizing the purchase of a Police Department vehicle.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Police
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) VEHICLE FOR THE LIBERTY POLICE DEPARTMENT.

WHEREAS, recently, during routine patrol, one of the Liberty Police Department vehicles had a catastrophic engine failure; and

WHEREAS, the vehicle was a 2017 model scheduled for replacement next fiscal year; and

WHEREAS, the estimated cost to repair the vehicle is over \$10,000; and

WHEREAS, since the vehicle was scheduled for replacement next year, it would not be prudent to spend money on a vehicle scheduled for replacement so soon; and

WHEREAS, during the April 12, 2022, City Council Meeting, Council approved the purchase of a patrol vehicle for the Police Department; and

WHEREAS, this vehicle has been ordered and delivery is anticipated within the next thirty (30) days; and

WHEREAS, a second vehicle may be ordered from the same dealer, Silsbee Ford, at the same cost of \$32,324.55.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby authorizes the purchase of one (1) vehicle for the Liberty Police Department from Silsbee Ford.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE CITY OF LIBERTY POLICE DEPARTMENT TO SUPPORT A TEXAS TRAFFIC SAFETY EGRANT FOR STEP - OPERATION SLOWDOWN, IN THE AMOUNT OF \$10,496.00, THAT IS FULLY FUNDED/REIMBURSED BY STATE OF TEXAS DEPARTMENT OF TRANSPORTATION.

Department: Administration

Subject: Police Department STEP Grant

Background: The City of Liberty has a documented traffic safety issue with traffic-safety related issues. The Police Department's goal, is to increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education efforts. Currently, there are funds available from the State of Texas Department of Transportation (TxDOT) for Texas Traffic Safety Egrants, which would allot funds for the Liberty Police Department officers to work overtime during their off-duty hours in problem areas to conduct traffic enforcement in order to reduce traffic accidents and the injuries and fatalities associated with these accidents.

The City will support the Liberty Police Department in administering a Texas Traffic Safety eGrant with 100% grant funding for the project provided by the Texas Department of Transportation. The local match for the grant is 25%, of which employee benefits may be used as the City's share. The existing employee benefits should be sufficient to fund the entire local share. The effective dates for the STEP - Operation Slowdown grant are June 4, 2022 to June 24, 2022, which include pre-media and post-media campaign dates. The total amount of the grant is \$10,496.00.

Funding Source: The police officers, working under this grant, benefits will be used as the local match.

Staff Recommendation: Staff recommends approval of the resolution authorizing support of the grant.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE CITY OF LIBERTY POLICE DEPARTMENT TO SUPPORT A TEXAS TRAFFIC SAFETY EGRANT FOR STEP - OPERATION SLOWDOWN, IN THE AMOUNT OF \$10,496.00, THAT IS FULLY FUNDED/REIMBURSED BY STATE OF TEXAS DEPARTMENT OF TRANSPORTATION.

WHEREAS, the City of Liberty has a documented traffic safety problem with regard to Operation Slowdown. The City's mission is to increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education efforts during the enforcement period.

WHEREAS, the Liberty City Council and the Liberty Police Department are dedicated to maintaining the highest degree of safety for the motoring public in Liberty; and,

WHEREAS, there are funds available from the State of Texas Department of Transportation (TxDOT) for Texas Traffic Safety Egrants, which would allot funds for the Liberty Police Department officers to work overtime during their off-duty hours in problem areas to conduct traffic enforcement in order to reduce traffic accidents and the injuries and fatalities associated with these accidents.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1. - That the facts and opinions in the preamble are true and correct.

SECTION 2. - That the City Council of the City of Liberty will support the Liberty Police Department in administering a Texas Traffic Safety eGrant with 100% grant funding for the project provided by the Texas Department of Transportation.

SECTION 3. - The effective dates for the STEP - Operation Slowdown grant are June 4, 2022 to June 24, 2022, which include pre-media and post-media campaign dates.

SECTION 4. - That nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issues a specified or predetermined number of citations and/or arrests.

SECTION 5. - That a copy of the caption of this Resolution be spread upon the minutes of the City Council.

PASSED AND APPROVED on this, the 10th day of May, 2022 at a meeting of the City Council of the City of Liberty, Texas.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

Texas Traffic Safety eGrants

Fiscal Year 2022

Organization Name: City of Liberty Police Department

Legal Name: City of Liberty

Payee Identification Number: 17460016029006

Project Title:

ID: 2022-libertyPD-OpSlow-00052

Period: 06/04/2022 to 06/24/2022

GENERAL INFORMATION

Project Title : STEP - Operation Slowdown

Project Description : To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education effort during the Enforcement period.

Including this year, how many years has your organization received funding for this project?

This will be our first year.

PROPOSING AGENCY AUTHENTICATION

X The following person has authorized the submittal of this proposal.

Name	Philip Fairchild
Title	Lieutenant
Address	1906 Lakeland Dr.
City	Liberty
State	Texas
Zip Code	77575
Phone Number	936-336-5666 (xxx-xxx-xxxx)
Fax Number	(xxx-xxx-xxxx)
E-mail address	CFAIRCHILD@CITYOFLIBERTY.ORG

COMPLIANCE REQUIREMENTS

Unique Entity Identifier: All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI is a 12-character, alpha-numeric value. To obtain a UEI number, applicants should go to the SAM.gov website at <https://sam.gov/content/entity-registration> and provide a screen capture or print-as-pdf version of the SAM.gov webpage with the new UEI number.

Unique Entity
Identifier WPBEG7377EK1
(UEI) :

Please upload a
screen capture
or print-as-pdf
version of the https://www.dot.state.tx.us/apps/egrants/_Upload/1134107_341462-UEINUMBER.pdf
SAM.gov
webpage with
UEI number

2 C.F.R. Part 200 Compliance

Enter the Begin Date and End Date of your Agency's Fiscal Year 2022

Begin Date : 10/1/2021 End Date : 9/30/2022

Your entity is required to comply with federal (OMB A-133) and/or state (State of Texas Single Audit Circular) requirements.

If threshold expenditures of \$750,000 or more are met during your agency's fiscal year, please submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East Eleventh Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov

If expenditures are less than \$750,000 during your agency's fiscal year, please submit a statement to TxDOT's Audit Office as follows:

"We did not meet the \$750,000 expenditure threshold and therefore we are not required to have a single audit performed for FY ."

X I agree

STEP Operating Policies and Procedures

All STEP agencies must either have established written STEP operating policies and procedures, or will develop written policies and procedures before STEP grants can be executed. Please click here for [STEP Policies and Procedures requirements](#).

If your agency has approved STEP Operating Policies and Procedures, please upload here :
https://www.dot.state.tx.us/apps/egrants/_Upload/1134107_341463-STEPpolicy.pdf

City of Liberty Police Department
STEP - OpSlow- 2022

If your agency does not have approved STEP Operating Policies and Procedures, please certify the following:

I certify that our agency will develop STEP Operating Policies and Procedures before executing the grant.

GRANT AGREEMENT GENERAL TERMS AND CONDITIONS *(Revised:07/18/2019)*

Definitions: For purposes of these Terms and Conditions, the "Department" is also known as the "State" and the "prospective primary participant" and the "Subgrantee" is also known as the "Subrecipient" and "prospective lower tier participant"

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of compliance.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 2 CFR, Part 200; and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained in the application, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide any additional information that may be required.

B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.

C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.

D. Political activity (Hatch Act) (applies to subrecipients as well as States). The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.

F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.

H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.

I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulations, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any federal requirements that the federal government may now or in the future promulgate.

J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where that insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.

K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).

L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise that person. This prohibition shall not apply to the employment of a person described in Section 573.062 of the Texas Government Code.

M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.

N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

ARTICLE 3. COMPENSATION

A. The method of payment for this agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in a Project Budget category will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B of this Article. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

B. All payments will be made in accordance with the Project Budget.

1. The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

2. If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants), prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

3. Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

4. The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this agreement.

5. For Selective Traffic Enforcement Program (STEP) grants only: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the five (5) percent flexibility, with underrun funds from Budget Categories II or III.

C. To be eligible for reimbursement under this agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this agreement, and which has been completed in a manner satisfactory and acceptable to the Department.

D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.

E. Payment of costs incurred under this agreement is further governed by the cost principles outlined in 2 CFR Part 200.

F. The Subgrantee agrees to submit monthly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.

G. The Subgrantee agrees to submit the final Request for Reimbursement under this agreement within forty-five (45) days of the end of the grant period.

H. Payments are contingent upon the availability of appropriated funds.

I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial agreement period.

Preference for funding will be given to projects based on (1) proposed cost sharing and (2) demonstrated performance history.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred under this agreement is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall notify the Subgrantee, giving notice of intent to terminate this agreement, as specified in Article 11 of this agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

A. If the Subgrantee is of the opinion that any assigned work is beyond the scope of this agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants. If the Department finds that such work does constitute additional work, the Department shall advise the Subgrantee and a written amendment to this agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

B. If the Subgrantee has submitted work in accordance with the terms of this agreement but the Department requests changes to the completed work or parts of the work which involve changes to the original scope of services or character of work under this agreement, the Subgrantee shall make those revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

C. If the Subgrantee submits work that does not comply with the terms of this agreement, the Department shall instruct the Subgrantee to make any revisions that are necessary to bring the work into compliance with this agreement. No additional compensation shall be paid for this work.

D. The Subgrantee shall make revisions to the work authorized in this agreement that are necessary to correct errors or omissions, when required to do so by the Department. No additional compensation shall be paid for this work.

E. The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

A. Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. Reporting periods vary by project duration and are defined as follows:

1. For short term projects, the reporting period is the duration of the project. Subgrantee shall submit a performance report within 30 days of project completion.

2. For longer projects, the reporting period is monthly. Subgrantee shall submit a performance report within 30 days of the completion of each project month and within 30 days of project completion.

3. For Selective Traffic Enforcement Program (STEP) Wave projects, the reporting period is each billing cycle. Subgrantee shall submit a performance report within 30 days of the completion of each billing cycle.

B. The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

C. The Subgrantee shall promptly advise the Department in writing, through eGrants, of events that will have a significant impact upon this agreement, including:

1. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.

2. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

D. The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed under this agreement (called the "Records"), and shall make the Records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain the Records for four (4) years from the date of final payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the Records. This right of access is not limited to the four (4) year period but shall last as long as the Records are retained.

ARTICLE 9. INDEMNIFICATION

A. To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting claims or liabilities as a result of any activities of the Subgrantee, its agents, or employees.

B. To the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries to or death of any employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

C. If the Subgrantee is a government entity, both parties to this agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

ARTICLE 10. DISPUTES AND REMEDIES

This agreement supersedes any prior oral or written agreements. If a conflict arises between this agreement and the Traffic Safety Program Manual, this agreement shall govern. The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of work under this agreement. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

A. This agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described in this agreement and these have been accepted by the Department, unless:

1. This agreement is terminated in writing with the mutual consent of both parties; or
2. There is a written thirty (30) day notice by either party; or
3. The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

B. The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

A. The Department and, when federal funds are involved, the USDOT, or any of their authorized representatives, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises in which it is being performed.

B. If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.

ARTICLE 13. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of \$25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this agreement. No subcontract will relieve the Subgrantee of its responsibility under this agreement.

ARTICLE 15. GRATUITIES

A. Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

B. Any person doing business with or who reasonably speaking may do business with the Department under this agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

ARTICLE 18. SUBGRANTEE'S RESOURCES

A. The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this agreement, or will be able to obtain such personnel from sources other than the Department.

B. All employees of the Subgrantee shall have the knowledge and experience that will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

C. Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement in accordance with its own procurement and property management procedures, provided that the procedures are not in conflict with (1) the Department's procurement and property management standards and (2) the federal procurement and property management standards provided by 2 CFR §§ 200.310-.316, 200.318-.324.

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any databases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.

B. All rights to Department. The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.

C. All rights to Subgrantee. Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of the other party in respect to all covenants of this agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this agreement without written consent of the Department through eGrants.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation

City of Liberty Police Department
STEP - OpSlow- 2022

(USDOT): 49 CFR, Part 21; 23 CFR, Part 200; and 41 CFR, Parts 60-74, as they may be amended periodically (called the "Regulations"). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).

B. Nondiscrimination: (applies to subrecipients as well as States) The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance:

City of Liberty Police Department
STEP - OpSlow- 2022

- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees-

a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;

b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;

c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;

d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

D. Information and reports: The Subgrantee shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with the Regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall certify that to the Department or the USDOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.

E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this agreement, the Department shall impose such sanctions as it or the USDOT may determine to be appropriate.

F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through

E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take any action with respect to any subcontract or procurement that the Department may direct as a means of enforcing those provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

B. The Subgrantee shall adopt, in its totality, the Department's federally approved DBE program.

C. The Subgrantee shall set an appropriate DBE goal consistent with the Department's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Subgrantee shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

D. The Subgrantee shall follow all other parts of the Department's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity and attachments found at web address <http://www.txdot.gov/business/partnerships/dbe.html>

E. The Subgrantee shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subgrantee shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of USDOT-assisted contracts. The Department's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subgrantee of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

F. Each contract the Subgrantee signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

ARTICLE 24. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION (applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or

voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered

transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ARTICLE 25. CERTIFICATION REGARDING FEDERAL LOBBYING (applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation,

renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT CERTIFICATION

Under Section 231.006, Texas Family Code, the Subgrantee certifies that the individual or business entity named in this agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Subgrantee is liable to the state for attorney's fees and any other damages provided by law or the agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

ARTICLE 27. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT REQUIREMENTS

A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:

<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and
<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

B. The Subgrantee agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (48 CFR subpt. 4.11) if this award provides for more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM web-site at: <https://www.sam.gov>

2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>;

and

3. Report the total compensation and names of its top five (5) executives to the State if:

i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and

ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 28. SINGLE AUDIT REPORT

A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.

B. If threshold expenditures of \$750,000 or more are met during the Subgrantee's fiscal year, the Subgrantee must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov

C. If expenditures are less than \$750,000 during the Subgrantee's fiscal year, the Subgrantee must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY____."

D. For each year the project remains open for federal funding expenditures, the Subgrantee will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

ARTICLE 29. BUY AMERICA ACT (applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

ARTICLE 30. RESTRICTION ON STATE LOBBYING (applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

ARTICLE 31. NONGOVERNMENTAL ENTITY'S PUBLIC INFORMATION

(This article applies only to non-profit entities.)

The Subgrantee is required to make any information created or exchanged with the Department pursuant to this Grant Agreement and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Department. [SB-1368, 83rd Texas Legislature, Regular Session, Effective 9/1/13]

ARTICLE 32. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE
(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

ARTICLE 33. INTERNAL ETHICS AND COMPLIANCE PROGRAM

Subgrantee shall comply with Title 43 Texas Administrative Code §25.906(b). Subgrantee certifies it has adopted an internal ethics and compliance program that satisfies the requirements of Title 43 Texas Administrative Code §10.51 (relating to Internal Ethics and Compliance Program). Subgrantee shall enforce compliance with that program.

COUNTY SERVED

Select a County: Liberty County - Beaumont District

POLITICAL DISTRICT SERVED

Select a Political District Served ([View a map](#)):

U.S. Congress* Congressional District 18
Congressional District 36

Texas Senate* Texas Senate District 3

Texas House* Texas House of Representatives District 18

GOALS AND STRATEGIES

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes

Strategies: Increase enforcement of traffic safety-related laws.
Increase public education and information campaigns.

X I agree to the above goals and strategies.

Operational Plan

The purpose of this mobilization is to conduct high-visibility saturation patrols within the Enforcement Zones identified in the Operational Plan (Enforcement Zone) section of the grant for at least four days during the enforcement periods outlined in the sections below. Subgrantee must also perform pre-enforcement earned-media campaigns for each enforcement period.

Pre-Media Efforts Before Enforcement period

Conduct local media events immediately before the enforcement effort to maximize the visibility of enforcement to the public. These media events tell the public when, where, how and why the traffic laws are being enforced. These activities must occur prior to enforcement activities beginning.

June 04, 2022 -
June 06, 2022

Enforcement period

Officers working Operation: Slowdown must conduct high-visibility overtime enforcement activities focused on reducing the number of Fatal (K) and Suspected Serious Injury (A) crashes involving contributing factors commonly associated with speed. Officers should conduct grant enforcement efforts by moving at or slightly below the speed limit with traffic. While officers working STEP enforcement should focus on violations that contribute to speed-related crashes, any probable cause may be used to initiate a vehicle stop within the established enforcement zones. Officers working STEP-OpSlow should remain mobile when possible and work steadily throughout the shift to document stopping an average of 2.5 vehicles in each STEP enforcement hour.

June 07, 2022 -
June 21, 2022

Post-Media Efforts After Enforcement period

Conduct local media events informing the public about the importance and effectiveness of maintaining a safe speed and relative distance to other vehicles when driving. The Post-Media Campaign may begin immediately upon completion of the enforcement period.

June 22, 2022 -
June 24, 2022

Reporting Period

June 04, 2022

City of Liberty Police Department
STEP - OpSlow- 2022

Agencies will submit a performance report during this time period.

JUNE 04, 2022 -
June 24, 2022

Comments:

Please mark all of your proposed zones on a single heat map and upload that map here.
Click [here](#) to see an example. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
https://www.dot.state.tx.us/apps/egrants/_Upload/1134121_341670-NewHeatMapLPD.PNG

XAgency agrees to conduct the engagement activities associated with this project as described

LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE

STEP enforcement grants are focused on reducing crashes and Operation: Slowdown enforcement grants specifically focus on reducing Fatal (K) or Suspected-Serious-Injury (A) crashes involving contributing factors commonly associated with speed. The blanks on this page represent the baseline number of speed-involved KA crashes (Speed-KA), and the KA crash targets each agency hopes to achieve through enforcement efforts associated with this grant project. The data entered on this page is the basis for the grant's enforcement performance measures. The Baseline KA crash data is provided by TxDOT using a 3-year rolling average of Speed-KA crashes as reported to TxDOT's Crash Reporting Information System (CRIS) database. The Target number of KA crashes should be less than the number of Baseline KA crashes.

Baseline: KA Crashes involving Speed (Speed-KA) for subgrantee's jurisdiction	0
Target: Target: Reduce the number of Speed-related KA crashes to	0

Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota. In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

PI&E OBJECTIVE/PERFORMANCE MEASURE

XI agree to the below efforts with a public information and education (PI&E) program.

- a. Conduct a minimum of one (1) presentations
- b. Conduct a minimum of two (2) media exposures (e.g. news conferences, news releases, interviews, mobilization-appropriate social media posts)
- c. Conduct a minimum of one (1) community events (e.g. health fairs, booths)

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name	ZONE 1
Zone Description	U.S HWY 90 STARTING POINT @ CITY LIMITS NEAR SHAMMROCK VACCUM BUSINESS AND ENDING AT CITY LIMITS NEAR RICOCHET PIPE BUSINESS 1.01 MILES
Zone Hours	24/7
Zone Detail Map	https://www.dot.state.tx.us/apps/egrants/_Upload/1134199_341678-InkedLPDZONE11.01_L1.jpg
Additional Documentation	

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name ZONE 2

Zone Description STARTING AT THE INTERSECTION FM 2830 TRAVELING SOUTH TO FM
1011. TURNING NORTH ON FM 1011, STOPPING CITY LIMITS.
3.27 MILE LINEAR ZONE

Zone Hours 24/7

Zone Detail Map [https://www.dot.state.tx.us/apps/egrants/_Upload/1134205_341678-](https://www.dot.state.tx.us/apps/egrants/_Upload/1134205_341678-InkedLPDZone23.27_LL.jpg)
InkedLPDZone23.27_LL.jpg

Additional
Documentation

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name ZONE 3

Zone Description STARTING AT 4400 BLK OF U.S 146 TRAVELING SOUTH TO MIZELL RD, THEN TRAVELING SOUTHEAST MINGLEWOOD RD. ALSO CONTINUING TO BEAUMONT RD, TURN WEST TO U.S 146 BYPASS THEN TURNING SOUTH TO U.S HWY 90. TRAVEL EAST TO U.S HWY 90 TURNING N EAST ON MAIN ST. TO HILLSIDE DR TO VERA LANE , TO LEE ST TO STILL FOREST DR. BACK TO U.S 146N TURNING NORTH AND ENDING AT THE 4400 BLK.
3.27 MILE SQUARE ZONE, IT INCLUDES INNER / OUTER PERIMETER ROADWAYS.

Zone Hours 24/7

Zone Detail Map https://www.dot.state.tx.us/apps/egrants/_Upload/1134216_341678-InkedLPDZONE32.37SQ_LI.jpg

Additional Documentation

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name	ZONE 4
Zone Description	STARTING AT THE 1900 BLK OF U.S HWY 90 TRAVELING WEST TO THE CITY LIMITS. 3.46 MILE LINEAR ZONE
Zone Hours	24/7
Zone Detail Map	https://www.dot.state.tx.us/apps/egrants/_Upload/1134219_341678-InkedLPDZone43.461_LI.jpg
Additional Documentation	

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name ZONE 5

Zone Description STARTING AT CR 149 TRAVELING NORTH ON FM 563 TO U.S HWY90.
3.51 MILE LINEAR ZONE

Zone Hours 24/7

Zone Detail Map https://www.dot.state.tx.us/apps/egrants/_Upload/1134221_341678-InkedLPDZone53.101_LI.jpg

Additional
Documentation

OPERATIONAL PLAN(ENFORCEMENT ZONES)

Instructions :

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each and should bound high-crash locations. Each detail map must show the entire zone and a measurement of that zone, with one zone per uploaded detail map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and uploaded using the "Additional Documentation" upload button. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an *.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

Zone Name	ZONE 6
Zone Description	STARTING AT LAYL DR AT U.S HWY 90 E/B ENDING AT LEE TIMS RD. 4,191.93 FT LINEAR ZONE
Zone Hours	24/7
Zone Detail Map	https://www.dot.state.tx.us/apps/egrants/_Upload/1134223_341678-Zone6lesstahn11.PNG
Additional Documentation	

AGENCY INFORMATION

Agency Contacts

- | | |
|--|------------------|
| 1. Who is your department's Chief/Sheriff/Constable? | GARY
MARTIN |
| 2. How many years has that person held that position at this agency? | 3 |
| 3. Who is the person in charge of training at your department? | PHILIP FAIRCHILE |
| 4. Please provide their work email and telephone number. | CFAIRCHILD@CPI |
| 5. What is the name of the person in charge of your department's official social media accounts? | CHRISTOPHER W |
| 6. Please provide their work email and telephone number. | CWATSON@CITY |

Service Data

- | | |
|--|------|
| 1. What is the size in square miles of your department's service area? | 44.5 |
| 2. What is the latest estimated population of your service area? | 9485 |
| 3. How many sworn officer positions is your agency authorized? | 22 |
| 4. How many of those positions are currently filled? | 20 |
| 5. How many total calls for service did your agency log in the past 12 months? | 1734 |
| 6. How many total crashes did your agency respond to in the past 12 months? | 27 |

City of Liberty Police Department
STEP - OpSlow- 2022

1. How many total vehicle stops did your agency make in the past 12 months? 202

BTS Program Area

1. Does your agency participate in Fatal Crash Review (FCR) meetings with TxDOT? No
2. Does your department have a traffic unit? No
3. Does your department have a DWI unit? No
4. Does your department have at least one currently certified Drug Recognition Expert (DRE)? Yes
5. Does your department have at least one certified Child Passenger Safety (CPS) Technician or Instructor? Yes
6. Does your department have at least one data analyst? No
7. Does your department have at least one certified Commercial Vehicle Enforcement (CVE) officer? No
8. Does your agency have a Controlled Party Dispersal (CPD) program in place for underage individuals who are gaining social access to alcohol at parties? No
9. Are there any officially designated bicycle routes in your service area? No

City of Liberty Police Department
STEP - OpSlow- 2022

SALARIES AND FRINGE BENEFITS

Law Enforcement Hours: 319																										
Overtime X Regular Time																										
For sections B (PI&E) and C (Administrative Duties) on this page, check the Over Time and/or Regular Time below that apply to those duties. If there are no duties in B and C, leave both boxes unchecked																										
	TxDOT Hours	Match Hours	Wage Rate	TxDOT Salaries	Match Salaries	Total Salaries	Fringe %	Total Fringe																		
A. Enforcement																										
Officers/Deputies:	271		\$32.000	\$8,672.00		\$8,672.00	14.35%	\$1,244.43																		
Sergeants:	48		\$38.000	\$1,824.00		\$1,824.00	14.35%	\$261.74																		
Lieutenants/Other:			\$0				%	\$0																		
B. PI&E Activities																										
PI&E Activities:			\$0		\$0		%	\$0																		
C. Administrative Duties																										
Sgt. Reviewing grant paperwork and submitting PR and RFR. Scheduling Shifts and training officers for STEP		3	\$28.170		\$84.51	\$84.51	14.35%	\$12.13																		
			\$0				%	\$0																		
			\$0				%	\$0																		
			\$0				%	\$0																		
			\$0				%	\$0																		
			\$0				%	\$0																		
Total:				\$10,496.00	\$84.51	\$10,580.51		\$1,518.30																		
<table border="1"> <thead> <tr> <th>Category</th> <th>TxDOT</th> <th>%</th> <th>Match</th> <th>%</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries:</td> <td>\$10,496.00</td> <td>99.20%</td> <td>\$84.51</td> <td>0.80%</td> <td>\$10,580.51</td> </tr> <tr> <td>Fringe Benefits:</td> <td>\$0</td> <td>0.00%</td> <td>\$1,518.30</td> <td>100.00%</td> <td>\$1,518.30</td> </tr> </tbody> </table>									Category	TxDOT	%	Match	%	Total	Salaries:	\$10,496.00	99.20%	\$84.51	0.80%	\$10,580.51	Fringe Benefits:	\$0	0.00%	\$1,518.30	100.00%	\$1,518.30
Category	TxDOT	%	Match	%	Total																					
Salaries:	\$10,496.00	99.20%	\$84.51	0.80%	\$10,580.51																					
Fringe Benefits:	\$0	0.00%	\$1,518.30	100.00%	\$1,518.30																					
Breakdown of Fringe Percentages: OVERTIME FRINGE RATE FICA 5.96% RETIREMENT 7% MEDICARE 1.39%																										
Details of regular time, if included in any of the above hours : Sgt. Reviewing grant paperwork and submitting PR and RFR. Scheduling Shifts and training officers for STEP																										

INDIRECT COST - 800

Description USING 10% INDIRECT COST MATCH
File Upload
Proposed Percentage 10%
Apply the Indirect Cost
Rate to: X (100) Salaries - \$10,580.51
(200) Fringe Benefits - \$1,518.30
(300) Travel and Per Diem - Non-enforcement Travel - \$0 / STEP
Enforcement Mileage - \$0
(400) Equipment - \$0
(500) Supplies - \$0
(600) Contractual Services - \$0
(700) Other Miscellaneous - \$0
Total Selected Amount \$10,580.51
Exemption Amount \$84.51
Exemption Reason ADMIN DUTIES / ALREADY USE AS MATCH BY AGENCY.
Eligible Amount \$10,496.00
Total Cost \$1,049.60

Please enter allocation amount per items entered in the following fields.
Click the **Save** button to calculate the percentages.

	Amount	Percentages
TxDOT		0.00%
Match	\$1,049.60	100.00%
Total	\$1,049.60	

City of Liberty Police Department
STEP - OpSlow- 2022

Budget Summary

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries	\$10,496.00	\$84.51	\$10,580.51
(200)	Fringe Benefits	\$0	\$1,518.30	\$1,518.30
	Category I Sub-Total	\$10,496.00	\$1,602.81	
Category II - Other Direct Costs				
(300)	Travel	\$0	\$0	\$0
(400)	Equipment	\$0	\$0	\$0
(500)	Supplies	\$0	\$0	\$0
(600)	Contractual Services	\$0	\$0	\$0
(700)	Other Miscellaneous	\$0	\$0	\$0
	Category II Sub-Total	\$0	\$0	\$0
Total Direct Costs		\$10,496.00	\$1,602.81	\$12,098.81
Category III - Indirect Costs				
(800)	Indirect Cost Rate	\$0	\$1,049.60	\$1,049.60
Summary				
	Total Labor Costs	\$10,496.00	\$1,602.81	\$12,098.81
	Total Direct Costs	\$0	\$0	\$0
	Total Indirect Costs	\$0	\$1,049.60	\$1,049.60
	Grand Total	\$10,496.00	\$2,652.41	\$13,148.41
	Fund Sources (Percent Share)	79.83%	20.17%	

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AND RATIFYING THE EXPENDITURE OF FUNDS FOR AN EMERGENCY REPAIR TO THE WASTEWATER TREATMENT PLANT CLARIFIER.

Department: Water, Wastewater

Subject: Emergency Repairs Wastewater Treatment Plant Clarifier.

Background:

On April 11, 2022, one of the clarifiers at the Wastewater Treatment Plant (WWTP) was taken out of service. The clarifier was drained by one company, at a cost of approximately \$50,000, while a second company was requested to assess the condition of the equipment after the clarifier was drained. The company assessing the equipment determined that the bull drive needs to be refurbished/replaced and the rake arm needs to be repaired. The estimated cost of this work is \$142,000. Typically, a project of this size would require formal bids. However, there have been two exceedances of e coli and more could be experienced if the clarifier is not repaired immediately. Authorization has been given to the company to proceed with the repairs under emergency circumstances (health & safety). The total estimated cost to initially drain the clarifier, make the necessary repairs and potentially continue to drain the clarifier while repairs are being made is \$250,000.

Funding Source: Cambridge Funds with possible reimbursement from the Water/Wastewater Fund at the end of the fiscal year.

Staff Recommendation: Staff recommends approval of the resolution ratifying the expenditure of funds for emergency repairs to one of the WWTP clarifiers.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Water, Wastewater
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AND RATIFYING THE EXPENDITURE OF FUNDS FOR AN EMERGENCY REPAIR TO THE WASTEWATER TREATMENT PLANT CLARIFIER.

WHEREAS, on April 11, 2022, one of the clarifiers at the Wastewater Treatment Plant (WWTP) was taken out of service; and

WHEREAS, the clarifier was drained by one company, at a cost of approximately \$50,000, while a second company was requested to assess the condition of the equipment after the clarifier was drained; and

WHEREAS, the company assessing the equipment determined that the bull drive needed to be refurbished/replaced and the rake arm needed to be repaired; and

WHEREAS, the estimated cost of this work is \$142,000; and

WHEREAS, typically, a project of this size would require formal bids; and

WHEREAS, however, there have been two (2) exceedances of E. coli and more could be experienced if the clarifier is not repaired immediately; and

WHEREAS, authorization has been given to the company to proceed with the repairs under emergency circumstances (health & safety); and

WHEREAS, the total estimated cost to initially drain the clarifier, make the necessary repairs and potentially continue to drain the clarifier while repairs are being made is \$250,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves and ratifies the expenditure of funds for an emergency repair to the Wastewater Treatment Plant clarifier.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED THE BID FOR THE NEW WATER PLANT LAND CLEARING PROJECT TO PIPELINE INSPECTION & CONSTRUCTION COMPANY OF LIBERTY.

Department: Water, Wastewater

Subject: New Water Plant Land Clearing Project

Background: On May 5, 2022, two bids were received to clear the property where the new water plant on Hwy 146 Bypass will be constructed. The bids were received from Pipeline Inspection and Construction Company of Liberty and Soil Worx, LLC of Houston in the amounts of \$39,780.00 and \$88,739.00, respectively. The scope of work includes the clearing of all trees, brush and stumps from the designated areas, hauling off all cleared material to an approved site and filling in all removed stump locations and grading the cleared area. The project is to be completed within forty-five (45) days after the notice to proceed is issued.

Funding Source: Grant proceeds and Certificates of Obligation (CO's) will be used to fund the new water plant project with repayment of the CO's from water/wastewater revenue.

Staff Recommendation: Staff recommends approval of the resolution awarding the New Water Plant Land Clearing Project to Pipeline Inspection and Construction Company in the amount of \$39,780.00.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Water, Wastewater
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED THE BID FOR THE NEW WATER PLANT LAND CLEARING PROJECT TO PIPELINE INSPECTION & CONSTRUCTION COMPANY OF LIBERTY.

WHEREAS, on May 5, 2022, two (2) bids were received to clear the property where the new water plant on the Hwy 146 Bypass will be constructed; and

WHEREAS, the bids were received from Pipeline Inspection & Construction Company of Liberty and Soil Worx, LLC, of Houston in the amounts of \$39,780.00 and \$88,739.00, respectively; and

WHEREAS, the scope of work includes the clearing of all trees, brush and stumps from the designated areas, hauling off all cleared material to an approved site and filling in all removed stump locations and grading the cleared area; and

WHEREAS, the project is to be completed within forty-five (45) days after the notice to proceed is issued.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards the bid for the New Water Plant Land Clearing Project to Pipeline Inspection & Construction Company of Liberty in the amount of \$39,780.00.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 7, 2022; FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

Department: Administration

Subject: General Election

Background: The City of Liberty holds a General Election on the First Saturday of May each year. In even number years the election is held for Mayor and three Council Members and in odd number years the election is held for three Council Members. The election is held in the manner required by the Texas Election Code and the Charter of the City of Liberty.

Funding Source: General Fund

Staff Recommendation:



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Administration
Category: Ordinance

Ordinance

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 7, 2022; FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, there was held in the City of Liberty, Texas on the 7th day of May, 2022, a General Election duly ordered by the City Council for the purpose of electing a Mayor and three Council Members, as shown in the official returns heretofore; and

Whereas, public notice of the City's Municipal Election was duly given; that said election was held in the manner required by the Texas Election Code and the Charter of the City of Liberty, and that due returns of said election have been made by the proper office; and

Whereas, it is found that the persons named herein received the following votes for said election:

General Election

Name of Candidate

MAYOR

449

Carl Pickett

COUNCIL MEMBERS

Tommy Brents

358

Ed Seymour

335

David W. Arnold

276

J.L. "Chipper" Smith

307

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. It is found and determined that the results of the General Election as canvassed and tabulated reflect the expressed desires of those persons voting at said election.

Section 2. That the following named candidates were duly elected at said general election to the Liberty City Council:

Mayor	Carl Pickett
Council Member	Tommy Brents
Council Member	Ed Seymour
Council Member	J.L. "Chipper" Smith

Section 3. It is hereby declared the City of Liberty approves and accepts the results of the General Election for the Mayor and Council Members, as set forth in the Election Returns Sheet attached herein as “Exhibit A”.

Section 4. That if any section, subsection, sentence, clause, or phrase of this ordinance should for any reason be held to be unconstitutional or invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of this ordinance, and to such end the various portions and provisions of this ordinance are declared to be severable; and the City Council of the City of Liberty, Texas, declares it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of public business to be considered at such meeting was given.

Section 6. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas this the 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

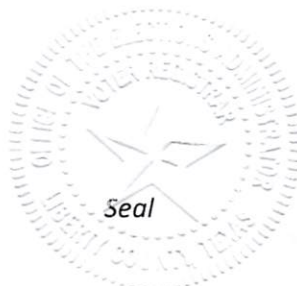


Certification of Official Election Results for Canvassing Authority

I, the undersigned, the elections officer for the County of Liberty hereby certify that the following is a total of all votes received by each candidate and votes received "for" and "against" each measure as shown by the precinct returns. I further certify that the following vote totals include early voting votes by precinct received under Section 87.1231 of the Texas Election Code. The election was held May 7, 2022 in Liberty County Texas

Klint D. Bush
Elections Administrator
Voter Registrar

5/9/22



Canvass Results Report

Run Time 12:34 PM
Run Date 05/10/2022

LIBERTY COUNTY, TEXAS

CONSTITUTIONAL AMENDMENT, GENERAL AND SPECIAL ELECTIONS

5/7/2022

Page 25

Official Results

Registered Voters

4469 of 49089 = 9.10%

Precincts Reporting

16 of 16 = 100.00%

CITY OF LIBERTY MAYOR - Vote for none or one

Precinct	Carl Pickett	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
BS9	430	430	206	0	39	430	167	636	4,449	14.30%
BS16	19	19	11	0	2	22	6	30	163	18.40%
Totals	449	449	217	0	41	452	173	666	4,612	14.44%

Canvass Results Report

Run Time 12:34 PM
Run Date 05/10/2022

LIBERTY COUNTY, TEXAS

CONSTITUTIONAL AMENDMENT, GENERAL AND SPECIAL ELECTIONS

5/7/2022

Page 26

Official Results

Registered Voters
4469 of 49089 = 9.10%

Precincts Reporting
16 of 16 = 100.00%

CITY OF LIBERTY COUNCIL MEMBERS - Vote for none, one, two or three

Precinct	TOMMY BRENTS	ED SEYMOUR	DAVID W. ARNOLD	J.L. "CHIPPER" SMITH	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
BS9	343	321	264	298	1,226	682	0	39	430	167	636	4,449	14.30%
BS16	15	14	12	9	50	40	0	2	22	6	30	163	18.40%
Totals	358	335	276	307	1,276	722	0	41	452	173	666	4,612	14.44%



**OFFICIAL CANVASS OF ELECTION RESULTS
CITY OF LIBERTY
GENERAL ELECTION**

May 7, 2022

MAYORAL CANDIDATES	EARLY VOTING TOTAL	ELECTION DAY TOTAL	GRAND TOTAL
Carl Pickett	329	120	449
COUNCILMEMBER CANDIDATES	EARLY VOTING TOTAL	ELECTION DAY TOTAL	GRAND TOTAL
Tommy Brents	261	97	358
Ed Seymour	253	82	335
David W. Arnold	219	57	276
J.L. "Chipper" Smith	228	79	307

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Oath of Office to be administered to Mayor and Council Members

Department: Administration

Subject: Oath of Office

Background: The Texas Constitution prescribes that an elected officer must sign a Statement of Elected Officer and take an oral oath prior to performing official duties.

After the completion of a canvass, the presiding officer of the local canvassing authority shall prepare a certificate of election for each candidate who is elected to an office for which the official result is determined by that authority's canvass Sec. 67.016, Election Code. This also means that a statement of elected officer (also referred to as the pre-oath statement) must be completed before the new officer can be sworn in. The statement should be maintained locally; it is no longer required to be filed with the Secretary of State's office.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Council to elect a Mayor Pro Tem

Department: Administration

Subject: Election of a Mayor Pro Tem

Background: The City of Liberty's Home Rule Charter Section 3.04 states "The City Council, at its first meeting after the election of councilmen, shall elect one (1) of its members mayor pro tem, and they shall perform all duties of the mayor in the absence or disability of the mayor."

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Texas Government Code §551.071 - Private Consultation with Attorney

Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: Texas Government Code §551.087 - Deliberation Regarding
Economic Development Negotiations.

Discussion regarding economic development negotiations.

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: PUBLIC HEARING REGARDING THE ADVISABILITY AND CREATION OF LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT.

Department: Community Development

Subject: Liberty Ranch Public Improvement District

Background: Section 372.009 of the Local Government Code states that “a public improvement district may be established and improvements provided by the district may be financed under this subchapter only after the governing body of the municipality or county holds a public hearing on the advisability of the improvement.”

On April 12, 2022, City Council approved a resolution to set the public hearing on the Liberty Ranch Public Improvement District for May 10, 2022.

Funding Source: N/A

Staff Recommendation: Staff recommends City Council hold the public hearing.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AUTHORIZING AND CREATING THE LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT IN ACCORDANCE WITH CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE

Department: Community Development

Subject: Liberty Ranch Public Improvement District

Background: Section 372.006 of the Local Government Code states that “if a petition that complies with this subchapter is filed, the governing body of the municipality or county may make findings by resolution as to the advisability of the proposed improvement, its estimated cost, the method of assessment, and the apportionment of cost between the proposed improvement district and the municipality or county as a whole.”

The staff is of the opinion that the facts in the petition submitted by Von Schmidt Land and Cattle, LLC are true and that the petition complies with state law and the proposed improvements will promote the interests of the City of Liberty. According to the resolution, the City is not obligated to provide any funds to finance the proposed improvements.

If approved, the resolution must be published in a local newspaper and filed with the County Clerk.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution authorizing and creating the Liberty Ranch Public Improvement District



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Community Development
Category: Resolution

Resolution

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AUTHORIZING AND CREATING THE LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT IN ACCORDANCE WITH CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Liberty, Texas (the City) is authorized under Chapter 372 of the Texas Local Government Code (as amended, the Act) to create a public improvement district within the City;

WHEREAS, on March 24, 2022, the owners of property (the Petitioners) submitted and filed with the City a Petition for the Creation of a Public Improvement District Within the City of Liberty, Texas (the Petition) requesting the establishment of a public improvement district, to be named Liberty Ranch Public Improvement District (the District) covering approximately 51.0 acres, the boundaries of the proposed District described in Exhibit A (the Property) attached hereto and incorporated herein for all purposes;

WHEREAS, the Petition estimated the total cost of the Authorized Improvements (as defined herein) for the proposed District to be \$10,500,000.00 (including issuance and other financing costs);

WHEREAS, the City Council of the City (the Council) has reviewed the Petition and determined that the Petition satisfies the requirements of the Act;

WHEREAS, the Council, by resolution, called a public hearing to be held on the creation of the proposed District and the advisability of the improvements and services for the District;

WHEREAS, after publishing notice of the public hearing in a newspaper of general circulation in the City, and mailing notice of the public hearing, all as required by and in conformity with the Act, at least 15 days before the date of the public hearing, the Council conducted such public hearing on the creation of the proposed District and the advisability of the improvements and services for the District;

WHEREAS, all owners of the property located within the proposed District and all other interest persons were given the opportunity at the public hearing to speak for or against the creation of the District and the advisability of the improvements and services for the District;

WHEREAS, the Council closed such public hearing on May 10, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1. The findings set forth in the recitals of this Resolution are hereby found to be true and correct.

SECTION 2. The Petition submitted to the City on March 24, 2022 was filed with the City and complies with Subchapter A of the Act.

SECTION 3. Pursuant to the requirements of the Act, including, without limitation, Sections 372.006, 372.009(a), and 372.009(b), the Council after considering the Petition and the evidence and testimony presented at the public hearing on May 10, 2022 hereby finds and declares:

(a) **Advisability of the Proposed Improvements.** It is advisable to create the District to provide the Authorized Improvements (as described below). The Authorized Improvements are advisable and desirable improvements for the District.

(b) **General Nature of the Authorized Improvements.** The general nature of the proposed public improvements (the Authorized Improvements) include: (i) landscaping; (ii) erection of fountains, distinctive lighting, and signs; (iii) acquiring, constructing, improving, widening, narrowing, closing, or rerouting of sidewalks or of streets, any other roadways, or their rights-of-way; (iv) construction of improvement of pedestrian malls; (v) acquisition and installation of pieces of art; (vi) acquisition, construction, or improvement of libraries; (vii) acquisition, construction, or improvement of off-street parking facilities; (viii) acquisition, construction, improvement, or rerouting of mass transportation facilities; (ix) acquisition, construction, or improvement of water, wastewater, or drainage facilities or improvements; (x) the establishment or improvement of parks; (xi) projects similar to those listed in (i)-(x); (xii) acquisition, by purchase or otherwise, of real property in connection with an authorized improvement; (xiii) special supplemental services for improvement and promotion of the district, including services relating to advertising, promotion, health and sanitation, water and wastewater, public safety, security, business recruitment, development, recreation, and cultural enhancement; (xiv) payment of expenses incurred in establishment, administration, and operation of the District, including the costs of financing the public improvements listed above; (xv) the development, rehabilitation, or expansion of affordable housing; and (xvi) payment of expenses associated with operating and maintaining the improvements listed above.

(c) **Estimated Costs of the Authorized Improvements and Apportionment of Costs.** The estimated total costs of the Authorized Improvements is \$10,500,000.00 including issuance and other financing fees, which costs shall be paid by assessments levied on the Property within the District. The City will not be obligated to provide any funds to finance the Authorized Improvements, other than from assessments levied on the Property. No City property in the District shall be assessed. The Petitioner or developer of the Property (the Developer) may also pay certain costs of the Authorized Improvements from other funds available to the Petition or the Developer, as

applicable.

(d) **Boundaries of the District.** The District is proposed to include approximately 51.0 acres of land located within the City and as more particularly described by the metes and bounds description attached hereto as Exhibit A.

(e) **Proposed Method of Assessment.** The City shall levy an assessment on each parcel of the Property within the District in a manner that results in imposing equal shares of the costs on property similarly benefitted. Any assessments may be paid in full at any time (including interest and principal), and if not paid in full, may be paid in annual installments (including interest and principal). If an assessment is allowed to be paid in installments, then the installments must be paid in amounts necessary to meet annual costs for those Authorized Improvements financed by the assessments, and must continue for a period necessary to retire the indebtedness for those Authorized Improvements (including interest).

(f) **Management of the District.** The District shall be managed by the City, who may incorporate the assistance of a consultant that will from time to time advise the City regarding certain operations of the District.

(g) **Advisory Board.** The District shall be managed without the creation of an advisory body.

SECTION 4. The Liberty Ranch Public Improvement District is hereby authorized and created as a public improvement district under the Act in accordance with the findings of the Council as to the advisability of the Authorized Improvements and services for the District contained in this Resolution. The Authorized Improvements are authorized to be made in accordance with the service and assessment plan for the Liberty Ranch Public Improvement District and other agreements between the City and the Petitioner to be approved by the Council at a future meeting.

SECTION 5. Not later than the seventh day after the date of this Resolution's adoption, the City Secretary shall file (or cause to be filed) a copy of this Resolution with the Liberty County Clerk. Effective upon such filing, the District shall be established.

SECTION 6. All actions necessary or incidental to the adoption of this Resolution by the Council, whether heretofore or hereafter taken, including authorization of the publication of notice of the Hearing, are hereby ratified and approved as the act and deed of the Council for all purposes. The Council hereby authorizes the Mayor, Mayor Pro Tem and City Secretary, respectively, of the City to execute this Resolution on behalf of the Council.

SECTION 7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 8. All ordinances and resolutions, or parts thereof, which are in conflict or

inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 9. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and this Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 12. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

Exhibit A



County: Liberty County
Project: 51.000 Acre
Job No.: 14951

FIELD NOTES FOR 51.000 ACRES

Being a tract of land containing 51.000 acres, located within the B.W. Hardin Survey, Abstract No. 47, Liberty County, Texas; Said 51.000 acre tract, being the same tract conveyed to Von Schmidt Land and Cattle LLC, as recorded in Liberty County Clerk's File No. (L.C.C.F.N.) 2021048312, said 51.000 acre tract being more particularly described by metes and bounds as follows (bearings are based on the Texas Coordinate System of 1983, (NAD83) Central Zone, per GPS observations):

BEGINNING at a point in the east right-of-way (R.O.W.) line of State Highway 146, for the southwest corner of a called 154.00 acre tract conveyed to Vernon F. Poole Jr., as recorded in L.C.C.F.N. 2011005631, for the most northerly northwest corner of the herein described tract;

THENCE North $88^{\circ}24'40''$ East, along the south line of said 154.00 acre tract and the north line of the herein described tract, a distance of 341.19 feet to an angle point;

THENCE North $88^{\circ}14'39''$ East, continuing along the south line of said 154.00 acre tract and the north line of the herein described tract, a distance of 3453.19 feet to a point in the northeasterly line of a called 123.02 acre tract conveyed to Liberty County Farming, LLC as recorded in L.C.C.F.N. 2020031225, for the northeast corner of the herein described tract;

THENCE South $17^{\circ}04'22''$ East, along the east line of the herein described tract, a distance of 575.28 feet to a point for an interior corner of said 123.02 acre tract and the southeast corner of the herein described tract;

THENCE South $87^{\circ}14'38''$ West, along the south line of the herein described tract, a distance of 4,027.79 feet to a point for an "ell" corner of said 123.02 acre tract the southwest corner of the herein described tract;

THENCE North $07^{\circ}16'38''$ East, along the west line of the herein described tract, a distance of 199.95 feet to a point in the south line of a called 2.8148 acre tract conveyed to Barbara N. Owens, as recorded in L.C.C.F.N. 2005017190, for corner;

THENCE North $81^{\circ}29'38''$ East, along the south line of said 2.8148 acre tract, a distance of 157.21 feet to a point for the southeast corner of said 2.8148 acre tract;

THENCE North $28^{\circ}03'36''$ East, along the east line of said 2.8148 acre tract, a distance of 411.27 feet to a point for the northeast corner of said 2.8148 acre tract and an interior corner of the herein described tract;

THENCE South $88^{\circ}50'50''$ West, along the north line of said 2.8148 acre tract, a distance of 340.45 feet to a point in the east R.O.W. line of said State Highway 146 for the most southerly northwest corner of the herein described tract;

THENCE North $28^{\circ}41'36''$ East, along the east R.O.W. line of said State Highway 146, a distance of 57.75 feet to the **POINT OF BEGINNING**, containing 51.000 acres (2,221,539 square feet) of land, more or less.

An exhibit drawing of the herein described tract has been prepared by Baker & Lawson Inc. and accompanies this metes and bounds description.

This document was prepared under 22 TAC §663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared.


3/7/22
Phil Hammons
Registered Professional Land Surveyor
Texas Registration No. 5840



CERTIFICATE OF CITY SECRETARY

THE STATE OF TEXAS §
 §
COUNTY OF LIBERTY §
 §
CITY OF LIBERTY §

THE UNDERSIGNED HEREBY CERTIFIES that:

1. On the 10th day of May, 2022, the City Council (the *Council*) of the City of Liberty, Texas (the *City*) convened in regular session at its regular meeting place in the City Hall of the City (the *Meeting*), the duly constituted members of the Council being as follows:

Carl Pickett	Mayor
Diane Driggers	Mayor Pro Tem
Dennis Beasley	Councilmember
David Arnold	Councilmember
Chipper Smith	Councilmember
Libby Simonson	Councilmember
Neal Thornton	Councilmember

and all of such persons were present at the Meeting, except the following: _____, thus constituting a quorum. Among other business considered at the Meeting, the attached Resolution (the *Resolution*) entitled:

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LIBERTY, TEXAS AUTHORIZING AND CREATING THE
LIBERTY RANCH PUBLIC IMPROVEMENT DISTRICT IN
ACCORDANCE WITH CHAPTER 372 OF THE TEXAS
LOCAL GOVERNMENT CODE; PROVIDING FOR
RELATED MATTERS; AND PROVIDING AN EFFECTIVE
DATE**

was introduced and submitted to the Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by Councilmember _____ that the Resolution be finally passed and adopted. The motion was seconded by Councilmember _____ and carried by the following vote:

____ voted “For” ____ voted “Against” ____ abstained

all as shown in the official Minutes of the Council for the Meeting.

2. The attached Resolution is a true and correct copy of the original on file in the official records of the City; the duly qualified and acting members of the Council on the date of the Meeting are those persons shown above, and, according to the records of my office, each member of the Council was given actual notice of the time, place, and purpose of the Meeting and had actual notice that the Resolution would be considered; and the Meeting and deliberation of the aforesaid public business, was open to the public and written notice of said meeting, including the subject of the Resolution, was posted and given in advance thereof in compliance with the provisions of Chapter 551, as amended, Texas Government Code.

IN WITNESS WHEREOF, I have signed my name officially and affixed the seal of the
City, this _____.

City Secretary
City of Liberty, Texas

(CITY SEAL)

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH WATERSTONE DEVELOPMENT GROUP, LLC

Department: Community Development

Subject: Liberty Ranch Public Improvement District

Background: Waterstone Development Group, LLC is the developer behind the proposed subdivision located within the Liberty Ranch Public Improvement District (PID). The creation and operation of the Liberty Ranch PID will require the city to hire various consultants to help with its administration. These consultants may include the City Attorney, Financial Advisors, Bond Council, a Bond Issuer, a PID Administrator and others. Because the PID is a benefit to the developer, the developer will be responsible for paying the fees of the consultants, although the consultants will be hired by and represent the City.

The Professional Services Agreement with Waterstone requires them to make an initial escrow deposit of \$35,000 to be used toward the payment of costs incurred for professional services of various consultants used for the Liberty Ranch PID. If the account falls below \$5,000, the developer will be required to raise the balance to \$15,000. The agreement anticipates that expenses for consultants will not exceed \$50,000. However, if expenses do exceed \$50,000, the agreement allows the City and the developer to negotiate additional funds to be deposited by the developer or the use of consultants will cease.

Funding Source: Waterstone Development Group, LLC

Staff Recommendation: Staff recommends approval of the resolution authorizing the negotiation and execution a Professional Services Agreement with Waterstone Development Group, LLC.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Community Development
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH WATERSTONE DEVELOPMENT GROUP, LLC

WHEREAS, Waterstone Development Group, LLC is the developer behind the proposed subdivision located within the Liberty Ranch Public Improvement District; and

WHEREAS, the creation and operation of the Liberty Ranch PID will require the city to hire various consultants to help with its administration and formation; and

WHEREAS, the Developer should be responsible for bearing the costs associated with creating said PID; and

WHEREAS, the Professional Services Agreement with Waterstone requires the Developer to make an initial escrow deposit of \$35,000 to be used toward the payment of costs incurred by the city for professional services of various consultants used for the Liberty Ranch PID creation; and

WHEREAS, Developer will deposit more money into the account if the balance in said account falls below \$5,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves the Professional Services Agreement with Waterstone Development Group, LLC attached hereto as Exhibit "A", and authorizes the City Manager to negotiate and make any additional changes to the agreement deemed necessary by the City Manager and execute same.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (this “Agreement”), effective as May 10, 2022, (the “Effective Date”), is made and entered into by and between the **City of Liberty, Texas**, a home-rule municipality organized and operating pursuant to its ordinances and the laws of the State of Texas (the “City”), and Waterstone Development Group, LLC, (the “Developer”).

RECITALS

WHEREAS, the Developer is purchasing the approximately 51.00 acres of land situated in Liberty County, which land is shown and more particularly described on **Exhibit “A”** attached hereto and incorporated herein (the “Property”); and

WHEREAS, the Property is located partially within the City limits and partially within the City’s Extraterritorial Jurisdiction (“ETJ”); and

WHEREAS, the City and Developer desire to negotiate the terms for the Property to be included in the boundaries of a public improvement district (“PID”), and

WHEREAS, the hereinafter defined Parties also desire to negotiate additional agreements necessary to provide that revenue generated by the PID may be used to reimburse Developer for certain public infrastructure to be built to improve the Property (the “PID Agreements”); and

WHEREAS, the creation of the PID and the negotiation of the PID Agreements will require the City to expend resources for various consultants to successfully assist with the negotiation and documentation process (the “Professional Services”); and

WHEREAS, the Developer hereby agrees to pay for the Professional Services provided by the consultants listed on **Exhibit “B”** and by any additional consultants hereinafter approved in writing by the Developer (collectively, “City Consultants”).

AGREEMENT

NOW THEREFORE, in consideration of the mutual benefits and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Developer (collectively “Parties” and each individually a “Party”) agree as follows:

1. Recitals. That the representations, covenants, and recitations set forth in the foregoing are material to this Agreement and are incorporated into and made a part of this Agreement.

2. Exhibits. All Exhibits referenced in this Agreement, and listed below, are incorporated herein for all purposes; specifically:

Exhibit “A” – Property Description

Exhibit “B” – City Consultants

3. Payment for Professional Services. The Developer shall be responsible for reimbursing the City for the payment of invoices for Professional Services relating to the creation of the PID and negotiation of the PID Agreements, (including any and all agreements, plans and other matters necessary to facilitate the creation and operation of the PID) subject to the terms of this Section 3.

(a) Deposits – Initial Payment and Replenishment. Within ten (10) business days after the execution of this Agreement, the Developer shall deliver to the City funds in the amount of THIRTY-FIVE THOUSAND AND NO/100 DOLLARS (\$35,000) to be used as a deposit towards the payment of total costs incurred for Professional Services for City Consultants (“Initial Payment”). Developer shall pay and subsequently replenish such Initial Payment to the full amount specified below by delivering the required funds to City within ten (10) business days of written notice from City that the balance in the deposit has decreased to less than \$5,000. If the balance falls below \$5,000, the Developer will deposit additional capital to raise the balance to \$15,000 (the “Replenishment Payment” and, together with the Initial Payment, the “Budgeted Amount”). If, after making the Replenishment Payment, it appears the work contemplated herein cannot be completed within the Budgeted Amount prior to the issuance of any PID bonds, then the Parties will re-examine and agree upon a revised Budgeted Amount before Developer deposits additional monies. The Parties understand and agree that if Developer fails to pay and/or make replenishment payment(s) in accordance with the requirements of this Section, all work by City Consultants shall cease until such time as Developer deposits funds sufficient to comply with its obligations under this Section. The Initial Payment and all other funds delivered to the City by the Developer pursuant to this Section shall be used by the City solely to pay for Professional Services as described in this Agreement.

(b) Accounting. The Initial Payment and all additional funds delivered to the City under subsection (a) above shall be accounted for in a line item account of the City. The City shall provide to the Developer, upon request, a monthly statement identifying all disbursements from the account.

(c) Invoice Frequency. The City Consultants will invoice the City approximately every thirty (30) days with a detailed billing statement of all Professional Services rendered in accordance with this Agreement, (including date services provided, person providing services, time spent on the task, and billing rate). Within ten (10) days after receipt of each invoice from a City Consultant (and before such invoice is paid), the City shall forward such invoice to the Developer. If Developer reasonably requests additional information in clarification or support for such invoice, the City shall cause the City Consultant to provide same. The City shall be entitled to redact any information covered by the attorney/client privilege. The Developer shall have ten (10) days during which to review each invoice and to make objections. If the Developer objects to any portion

of an invoice, the City, the Developer and the City Consultant shall attempt to resolve the dispute within a reasonable period of time; however, if notwithstanding their collective good faith efforts the dispute cannot be timely resolved, the City may pay such invoice, including any disputed amounts, within thirty (30) days from the date of the invoice using the funds delivered by the Developer to the City pursuant to this Agreement.

(d) In utilizing Professional Services, the City shall act in good faith and shall not incur unnecessary or unreasonable costs.

(e) In the event that the Developer determines that it will not proceed with the creation of the PID and negotiation and drafting of the PID Agreements, the Developer will so notify the City pursuant to Section 5 of this Agreement, and the City will terminate all Professional Services and incur no further fees or expenses for Professional Services under this Agreement.

4. No Obligation to Establish PID. The Developer acknowledges that this Agreement does not obligate the City to establish the PID or enter into the PID Agreements. The Developer's obligation to pay the City Expenses shall exist and continue independent of whether the PID is approved or the PID Agreements are entered into. This Agreement shall confer no vested rights or development rights on the Property or to the Developer.

5. Effect of Agreement. This Agreement shall not: (a) confer upon the Developer any vested rights or development rights with respect to the Property, and more specifically, this Agreement does not constitute a permit under Chapter 245 of the Texas Government Code; (b) bind or obligate the City to approve any documents or agreements related to the development of the Property including, but not limited to, any zoning rights; or (c) be considered an impact fee.

6. Releases and Indemnities.

(a) Nothing in this Agreement, the Agreement itself, and the dealing between the Parties shall be considered an impact fee. *The Developer and its related entities fully and forever release and discharge the City, its past and present employees, officers, council members, appointed officials, attorneys and other City representatives, including the City Consultants, from any and all claims, demands, controversies, and causes of action of every conceivable character, past and current, without limitation, including for breach of contract, claims under Local Government Code sections 271.151-271.160, claims for takings, exactions, negligence, claims under Local Government Code Chapter 43, claims under Local Government Code Chapter 212, Subchapter G, claims related to or challenging existing agreements filed in the county land records to which the City is a party, and claims under any local, state, or federal statute or code (including under Chapter 395, Texas Local Government Code and the Private Real Property Rights Preservation Act, and Chapter 2007, Texas Government Code, including that the City's execution or performance of this Agreement or any authorized amendment or supplements hereto may constitute, either now or in the past, a*

“Taking” of Developer’s “Private Real property,” as such terms are defined in the Private Real Property Rights Preservation Act) (collectively “Claims”). Any past or current Claims against the City, the Consultants and their respective employees and agents which are not specifically released above are hereby assigned in full to the City.

- (b) The City forever releases and discharges the Developer from and against any and all past and current Claims by the City. The City represents and warrants to the Developer that it has no knowledge of any claims, demands, controversies or causes of action against the Developer arising through the Effective Date. The Developer represents and warrants to the City that it has no knowledge of any claims, demands, controversies, or causes of action against the City, its past and present employees, officers, attorneys and other representatives, arising through the Effective Date. The Developer represents and warrants that no prior owners, developers, or entities have assigned, transferred or conveyed any claim or cause of action to the Developer involving the City.
- (c) **THE DEVELOPER AND ITS RELATED ENTITIES ASSUME THE ENTIRE RESPONSIBILITY AND LIABILITY FOR, AND AGREE TO RELEASE, DEFEND, INDEMNIFY AND HOLD HARMLESS THE CITY, ITS EMPLOYEES, OFFICERS, COUNCIL MEMBERS, APPOINTED OFFICIALS, ATTORNEYS, CONSULTANTS, AND OTHER CITY REPRESENTATIVES (ALL OF THE FOREGOING ARE COLLECTIVELY REFERRED TO AS THE "CITY PARTIES"), FROM ANY AND ALL “CLAIMS” (AS DEFINED IN SECTION 6(a) OF THIS AGREEMENT) ASSERTED BY THE DEVELOPER AGAINST ANY OF THE CITY PARTIES AND ARISING FROM OR IN CONNECTION WITH THIS AGREEMENT, AS AMENDED, INCLUDING ARISING FROM OR IN CONNECTION WITH THE PROFESSIONAL SERVICES, BUT EXCLUDING ONLY CLAIMS FOR, OR IN CONNECTION WITH, A DEFAULT BY THE CITY OR THE CITY PARTIES UNDER THIS AGREEMENT (THE "EXCLUDED CLAIMS"). THIS INDEMNITY WITH RESPECT TO “CLAIMS” IS TO BE CONSTRUED AS BROADLY AS POSSIBLE TO INCLUDE ANY AND ALL LIABILITIES, CLAIMS, COSTS, EXPENSES, JUDGMENTS, CAUSES OF ACTION, DEMANDS, LOSSES WHATSOEVER, INCLUDING BUT NOT LIMITED TO CAUSES OF ACTION OR DAMAGES SOUNDING IN TORT, PERSONAL INJURIES, CONTRACT DAMAGES, ECONOMIC DAMAGES, PUNITIVE DAMAGES, STRICT LIABILITY, COMMON LAW NEGLIGENCE AND GROSS NEGLIGENCE, INTENTIONAL TORTS, FEDERAL AND STATE STATUTORY AND COMMON LAW, CLAIMS UNDER THE TEXAS TORT CLAIMS ACT, EMPLOYMENT DISPUTES, FEDERAL AND STATE CIVIL RIGHTS, CLAIMS FOUNDED IN CONTRACT OR QUASI-CONTRACT, BREACH OF WARRANTY, CLAIMS UNDER THE TEXAS DECEPTIVE TRADE**

PRACTICES-CONSUMER PROTECTION ACT, AND ANY AND ALL CLAIMS CAUSES OF ACTION OR DEMANDS WHEREBY ANY LOSS IS SOUGHT AND/ OR INCURRED AND/ OR PAYABLE BY CITY, ITS AGENTS, EMPLOYEES, REPRESENTATIVES AND/ OR INSURERS OR RISK POOLS, BUT SHALL NOT APPLY TO OR INCLUDE ANY EXCLUDED CLAIMS. THIS PROVISION IS TO BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS, AND IT IS EXPRESSLY RECOGNIZED BY ALL PARTIES THAT IT COMPLIES WITH THE CONSPICUOUSNESS REQUIREMENT AND THE EXPRESS NEGLIGENCE TEST, AND IS VALID AND ENFORCEABLE AGAINST THE DEVELOPER. THE DEVELOPER HAS CAREFULLY READ, FULLY UNDERSTANDS, AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THIS PROVISION, AND THE INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF THE DEVELOPER HAS FULL AUTHORITY TO BIND THE DEVELOPER TO THIS AGREEMENT AND THIS INDEMNITY PROVISION. IT IS FURTHER RECOGNIZED AND AGREED, THAT SHOULD ANY PARTICULAR PORTION OR PROVISION OF THIS INDEMNITY PROVISION BE HELD INVALID, VOID AND/ OR UNENFORCEABLE, IT SHALL NOT AFFECT THE VALIDITY AND ENFORCEABILITY OF THE REMAINDER OF THIS PROVISION.

7. Termination. Either Party may terminate this Agreement for any reason or for no reason by providing at least five (5) business days' written notice of termination. Termination of this Agreement shall be the sole and exclusive remedy of the City or the Developer, as the case may be, for any claim by either Party of any breach of this Agreement by the other Party. The City shall be entitled to pay City Consultants for all Professional Services incurred through the date of termination from funds contributed by Developer pursuant to section 3(a); however, any excess funds remaining after such payments have been made shall be promptly refunded to the Developer. Notwithstanding any other provision of this Agreement to the contrary, the obligation to repay such excess funds to the Developer in the event of a termination shall survive any termination of this Agreement, and the Developer does not release or discharge its right to such excess funds.

6. Entire Agreement. This Agreement contains the entire agreement between the Parties with respect to the provision of Professional Services in connection with the negotiation and drafting of documents and necessary legislative actions to develop the Property in a manner that benefits the City and the Developer.

7. Amendment. This Agreement may only be amended by written instrument signed by the Developer and the City.

8. Successors and Assigns. Neither the City nor the Developer may assign or transfer their interest in the Agreement without prior written consent of the other Party.

9. Notice. Any notice and/or statement required and permitted to be delivered shall be deemed delivered by (i) telecopying such notice, or (ii) depositing same in the United States Mail, Certified, with Return Receipt Requested, postage prepaid, addressed to the appropriate Party at the following addresses, or at such other addresses provided by the Parties in writing.

DEVELOPER:

Waterstone Development Group, LLC
185 Cedar Point Dr.
Livingston, Texas 77351

CITY:

City of Liberty
Attn: City Manager
1829 Sam Houston Street
Liberty, Texas 77575

With a copy to:

City Attorney for the City of Liberty
ATTN: Brandon Davis
1517 Trinity Street
Liberty, Texas 77575

And:

McCall, Parkhurst and Horton L.L.P.
ATTN: Orlando "Jay" Juarez, Jr.
112 E. Pecan St., Suite 1310
San Antonio, Texas 78205

10. Non-Recordation. This Agreement shall not be recorded.

11. Interpretation. Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably and neither more strongly for or against either Party.

12. Applicable Law. This Agreement is made, and shall be construed in accordance with the laws of the State of Texas and venue shall lie in only Liberty County, Texas.

13. Severability. In the event any portion or provision of this Agreement is illegal, invalid, or unenforceable under present or future law, then and in that event, it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also

the intention of the Parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

14. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original, but all of which shall constitute one instrument.

15. Authority for Execution. The City hereby certifies, represents, and warrants that the execution of this Agreement is duly authorized and adopted in conformity with all applicable City ordinances and state law. The Developer hereby certifies, represents, and warrants that the individual executing this Agreement on behalf of the Developer is duly authorized and has full authority to execute this Agreement and bind the Developer to the same.

CITY OF LIBERTY, TEXAS

Tom Warner, City Manager

ATTEST:

April Gilliland, City Secretary

DEVELOPER

WATERSTONE DEVELOPMENT GROUP, LLC

By: _____
Name: _____
Its: _____

EXHIBIT "A" PROPERTY DESCRIPTION



County: Liberty County
Project: 51.000 Acre
Job No.: 14951

FIELD NOTES FOR 51.000 ACRES

Being a tract of land containing 51.000 acres, located within the B.W. Hardin Survey, Abstract No. 47, Liberty County, Texas; Said 51.000 acre tract, being the same tract conveyed to Von Schmidt Land and Cattle LLC, as recorded in Liberty County Clerk's File No. (L.C.C.F.N.) 2021048312, said 51.000 acre tract being more particularly described by metes and bounds as follows (bearings are based on the Texas Coordinate System of 1983, (NAD83) Central Zone, per GPS observations):

BEGINNING at a point in the east right-of-way (R.O.W.) line of State Highway 146, for the southwest corner of a called 154.00 acre tract conveyed to Vernon F. Poole Jr., as recorded in L.C.C.F.N. 2011005631, for the most northerly northwest corner of the herein described tract;

THENCE North 88°24'40" East, along the south line of said 154.00 acre tract and the north line of the herein described tract, a distance of 341.19 feet to an angle point;

THENCE North 88°14'39" East, continuing along the south line of said 154.00 acre tract and the north line of the herein described tract, a distance of 3453.19 feet to a point in the northeasterly line of a called 123.02 acre tract conveyed to Liberty County Farming, LLC as recorded in L.C.C.F.N. 2020031225, for the northeast corner of the herein described tract;

THENCE South 17°04'22" East, along the east line of the herein described tract, a distance of 575.28 feet to a point for an interior corner of said 123.02 acre tract and the southeast corner of the herein described tract;

THENCE South 87°14'38" West, along the south line of the herein described tract, a distance of 4,027.79 feet to a point for an "el" corner of said 123.02 acre tract the southwest corner of the herein described tract;

THENCE North 07°16'38" East, along the west line of the herein described tract, a distance of 199.95 feet to a point in the south line of a called 2.8148 acre tract conveyed to Barbara N. Owens, as recorded in L.C.C.F.N. 2005017190, for corner;

THENCE North 81°29'38" East, along the south line of said 2.8148 acre tract, a distance of 157.21 feet to a point for the southeast corner of said 2.8148 acre tract;

THENCE North 28°03'36" East, along the east line of said 2.8148 acre tract, a distance of 411.27 feet to a point for the northeast corner of said 2.8148 acre tract and an interior corner of the herein described tract;

THENCE South 88°50'50" West, along the north line of said 2.8148 acre tract, a distance of 340.45 feet to a point in the east R.O.W. line of said State Highway 146 for the most southerly northwest corner of the herein described tract;

THENCE North 28°41'36" East, along the east R.O.W. line of said State Highway 146, a distance of 57.75 feet to the **POINT OF BEGINNING**, containing 51.000 acres (2,221,539 square feet) of land, more or less.

An exhibit drawing of the herein described tract has been prepared by Baker & Lawson Inc. and accompanies this metes and bounds description.

This document was prepared under 22 TAC §663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared.

A handwritten signature in blue ink, appearing to read 'Phil Hammons', is written over a horizontal line.

3/7/22

Phil Hammons
Registered Professional Land Surveyor
Texas Registration No. 5840



4005 Technology Drive, Suite 1530, Angleton, Texas 77515 • Phone: (979) 849-6681
Texas Firm Registration No. 10052500

EXHIBIT “B”
APPROVED CONSULTANTS AND RATES

City’s Attorney: Billing Rate \$180 per hour for principal or associate.

City Engineer: As reasonably determined by City.

City’s Bond Counsel: As City’s Bond Counsel, McCall, Parkhurst & Horton L.L.P. (“Bond Counsel”) shall charge a flat PID creation fee of \$5,000, which fee shall be due and payable within 10 days after the City’s formal action creating the PID, and a flat development agreement structure and review fee of \$15,000, which fee shall be due and payable prior to the City’s approval and execution of a development agreement. Upon closing for each series of PID bonds, Bond Counsel shall be paid a fee equal to 2.5% of the principal amount thereof, and reimbursed for the statutory Attorney General fee (which is 1/10th of 1% of the principal amount of bonds issued—subject to a maximum of \$9,500) and additional out of pocket expenses expected to be no more than \$4,000, which fee and expenses shall only be payable out of the proceeds of said PID bonds.

Financial Advisor: As reasonably determined by City.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH P3WORKS, LLC TO SERVE AS THE PUBLIC IMPROVEMENT DISTRICT ADMINISTRATOR FOR LIBERTY RANCH PID.

Department: Community Development

Subject: Liberty Ranch Public Improvement District

Background: A PID Administrator is responsible for overseeing and administering the daily operation of a PID by making sure the city complies with Chapter 372 of the Local Government Code and Chapter 311 of the Tax Code. The PID Administrator will also prepare a Service and Assessment Plan (SAP) for the PID, assist with bond issuance, attend City Council meetings as needed, and provide other services related to the daily operation of the PID.

The city proposes to hire a 3rd party to serve as PID Administrator of the Liberty Ranch PID. P3 Works, LLC is a highly regarded PID Administration firm and has successfully performed this type of work throughout the State. The initial costs for P3 will be paid out of the developer's deposit account and the ongoing costs will be paid by the PID assessment.

Funding Source: Waterstone Development Group, LLC and PID Assessment

Staff Recommendation: Staff recommends approval of the resolution authorizing the negotiation and execution of an agreement with P3Works, LLC., to serve as the Public Improvement District (PID) Administrator for the Liberty Ranch PID.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Community Development
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH P3WORKS, LLC TO SERVE AS THE PUBLIC IMPROVEMENT DISTRICT ADMINISTRATOR FOR LIBERTY RANCH PID.

WHEREAS, Waterstone Development Group, LLC is the developer behind the proposed subdivision located within the Liberty Ranch Public Improvement District; and

WHEREAS, the City Council has voted to create the Liberty Ranch Public Improvement District in order to promote new develop within the city of Liberty; and

WHEREAS, a PID Administrator is responsible for overseeing and administering the daily operation of a PID by making sure the city complies with Chapter 372 of the Local Government Code and Chapter 311 of the Tax Code; and

WHEREAS, the PID administrator will also prepare a Service and Assessment Plan (SAP) for the PID, assist with bond issuance, attend City Council meetings as needed, and provide other services related to the daily operation of the PID; and

WHEREAS, the City Council finds that it would be beneficial to hire P3Works, LLC to serve as the PID Administrator for the Liberty Ranch Public Improvement District.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves the hiring of P3Works, LLC to serve as the PID Administrator for the Liberty Ranch PID and approves the agreement with P3Works, LLC attached hereto as Exhibit "A." Additionally, the City Council authorizes the City Manager to negotiate and make any additional changes to the agreement deemed necessary by the City Manager and execute same.

PASSED AND APPROVED this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary

City of Liberty, Texas

AGREEMENT FOR PUBLIC IMPROVEMENT DISTRICT ADMINISTRATION SERVICES

This Agreement for Public Improvement District Administration Services ("Agreement") is entered into this _____ day of _____, 2022, by and between P3Works, LLC ("P3Works"), and the City of Liberty, Texas ("City").

RECITALS

WHEREAS, the City Council is contemplating the creation of the Liberty Ranch Public Improvement District No. _ ("PID No. _" or "District") to finance the costs of certain public improvements for the benefit of property within the District; and

WHEREAS, the City may consider issuing bonds to fund certain improvements in the PID as authorized by the Public Improvement District Assessment Act, Texas Local Government Code, Chapter 372, as amended; and

WHEREAS, the City requires specialized services related to the revision and updating of the Service and Assessment Plan ("Service and Assessment Plan"), bond issuance, and the administration of the District, as more fully set forth in this Agreement; and

WHEREAS, P3Works has the expertise to properly establish and administer the District and ensure compliance with Texas Local Government Code Chapter 372; and

WHEREAS, the City desires to retain P3Works to provide District administration services;

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, and for good and valuable consideration, P3Works and the City agree as follows:

ARTICLE I

TERM OF AGREEMENT

1.0 The Agreement shall be effective as of its approval by all parties and shall be for a period of three (3) years and shall automatically continue on a year to year basis until terminated pursuant to Article IV of this Agreement.

ARTICLE II

SERVICES TO BE PROVIDED BY P3WORKS

2.0 The scope and timing of services to be performed by P3Works are set forth in Exhibit A, which is attached hereto and incorporated into this Agreement by this reference.



2.1 P3Works agrees that its services pursuant to this Agreement shall at all times be subject to the control and supervision of the City and that nothing in this Agreement shall constitute an assignment of any right or obligation of the City under any applicable contract, agreement, or law. P3Works shall not represent to any property owner or any other person that it or any of its employees are acting as the City or employees of the City.

2.2 No substantial changes in the scope of services shall be made without the prior written approval of P3Works and the City.

2.3 P3Works shall supply all tools and means necessary to perform the services and production of the work product described in Exhibit A.

ARTICLE III

PAYMENT TERMS AND CONDITIONS

3.0 In consideration for the services to be performed by P3Works, the City agrees to pay P3Works the fees for all services and related costs and expenses set forth in Exhibit A, beginning the first day of the month following the execution of this Agreement. Beginning on the February 1 following the levy of the Assessment and each February 1 thereafter, the fees shall increase by 2%.

3.1 Monthly invoices shall be submitted to the City for work completed. City agrees to pay the amount due to P3Works upon receipt of each invoice.

3.2 Copies of all invoices to P3Works for expenses, materials, or services provided to P3Works will accompany the invoice to the City. P3Works will pass any third-party cost through to the City without markup and will not incur any expense in excess of \$200 without written consent of the City.

3.3 The only source of payment for P3Works' fees and services shall be the District or funds advanced by the developer. The City general fund shall never be used to pay for any expenses relating to P3Works' administration of the District. In the event there is insufficient District funds in a given year to pay P3Works' fees and expenses, P3Works agrees to defer the fees and expenses until such time as there are sufficient District funds or funds advanced by the developer.

ARTICLE IV

TERMINATION OF THIS AGREEMENT

4.0 Notwithstanding any other provisions of this Agreement, either party may terminate this Agreement at any time by giving sixty (60) days written notice to the other party without penalty and without limitation of its right to seek damages. City shall pay P3Works, within 30 days of such termination, all of P3Works' fees and expenses actually accrued or incurred to and including the date of termination, including any amount incurred or accrued in connection with work in progress.

ARTICLE V

GENERAL PROVISIONS



5.0 This Agreement supersedes any and all agreements, including any Original PID Administration Agreement, either oral or written, between the parties hereto with respect to rendering of services by P3Works for the City and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party of this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party which are not embodied herein and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding.

5.1 This Agreement shall be administered and interpreted under the laws of the State of Texas. This Agreement shall not be construed for or against any party by reason of who drafted the provisions set forth herein. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall remain in full force and effect.

5.2 Neither this Agreement or any duties or obligations under this Agreement may be assigned by P3Works without the prior written consent of the City.

5.3 P3Works is a PID Administration firm, does not provide financial advice, and is not an Independent Registered Municipal Advisor under the SEC and MSRB Rules, therefore, P3Works will request an IRMA Exemption Letter if not already provided on the City's website, and then will provide to the City an IRMA Exemption Acceptance Letter in the general form attached as Exhibit B upon execution of the Agreement.

5.4 The waiver by either party of a breach or violation of any provision of this Agreement will not operate as or be construed to be a waiver of any subsequent breach thereof.

5.5 Upon acceptance or approval by City, all deliverables prepared or assembled by P3Works under this Agreement, and any other related documents or items shall be delivered to City, in hard copy and digital format for City use only. All digital data which contains algorithms, formulas, methodologies and related content provided to the City by the P3Works shall remain the property of the P3Works, and is provided as backup documentation to the deliverables, but shall not be released in digital format to any third-parties due to the proprietary nature of the intellectual data.

5.6 The City acknowledges P3Works' ownership of its software, programs, inventions, know-how, trade secrets, confidential knowledge, source code, or other proprietary information relating to products, processes, services, software, formulas, developmental or experimental work, business plans, financial information, or other subject matter ("Confidential Information") pertaining to the business of P3Works. This Agreement shall not in any way give rise to any requirement or obligation for P3Works to disclose or release any Confidential Information.

5.7 The headings and article titles of this Agreement are not a part of this Agreement and shall have no effect upon the construction or interpretation of any part hereof.

5.8 Should either party commence any legal action or proceeding against the other based upon this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs.

5.9 All notices, requests, demands, and other communications which are required to be given



under this agreement shall be in writing and shall be deemed to have been duly given upon the delivery by registered or certified mail, return receipt requested, postage prepaid thereon, as follows:

To P3Works:

Mary V. Petty
Managing Partner
P3Works, LLC
9284 Huntington Square, Ste. 100
North Richland Hills, Texas 76182

To City:

Tom Warner
City Manager
City of Liberty
1829 Sam Houston St.
Liberty, Texas 77575

5.10 The parties hereby warrant that the persons executing this Agreement are authorized to execute this Agreement and are authorized to obligate the respective parties to perform this Agreement. A facsimile signature on this Agreement shall be treated for all purposes as an original signature.

Executed on this _____ day of _____, 2022:

P3Works, LLC

BY: _____
Mary V. Petty
Managing Partner

City of Liberty

BY: _____
Tom Warner
City Manager



EXHIBIT A
SERVICES TO BE PROVIDED

PID FORMATION, SERVICE AND ASSESSMENT PLAN PREPARATION, AND BOND ISSUANCE SUPPORT SERVICES

Billed at P3Works' prevailing hourly rates, which are currently as follows:

<i>Title</i>	<i>Hourly Rate</i>
<i>Managing Partner</i>	<i>\$250</i>
<i>Vice President</i>	<i>\$185</i>
<i>Senior Associate</i>	<i>\$160</i>
<i>Associate</i>	<i>\$135</i>
<i>Administrative</i>	<i>\$100</i>

**P3Works' hourly rates may be adjusted from time to time to reflect increased costs of labor and/or adding/reclassifying titles. Travel times will be billed at hourly rates.*

District Due Diligence and Preparation of PID Plan of Finance

1. P3Works will review project information and in conjunction with the City's Financial Advisor review a plan of finance for the proposed transaction, including
 - a) Assessed value schedules, value to lien analysis, and overall structuring to achieve City goals and objectives
 - b) Identify areas of risk with the City's Financial Advisor, and solutions to mitigate the risks,
 - c) Bond sizing and bond phasing by improvement area,
 - d) Sources and uses of funds by improvement area,
 - e) Debt service schedules, and;
 - f) Assessment allocation and associated estimated annual installment by lot type for each improvement area.

Preparation of Service and Assessment Plan

1. P3Works will prepare a complete and final Service and Assessment Plan to be adopted by City Council and included in the Official Statement for the Bonds based on the Plan of Finance.
2. P3Works will present the Service and Assessment Plan to City Council and request approval of Assessment Roll.

Bond Issuance Support

1. P3Works will ensure bond documents, including the PID financing agreement, bond indenture, and official statement are all consistent with the Service and Assessment Plan.
2. P3Works will provide ad-hoc analysis as requested by the underwriter in preparation of the preliminary official statement.

Participation in Presentations to City Council or other Public Forums

1. P3Works will prepare and present information as requested to the City Council or any other public forum.



BASIC DISTRICT ADMINISTRATION SERVICES

If no bonds are sold:

Monthly Fee = \$1,500 beginning the first of the month following execution of this Agreement for the first improvement area; and \$1,000 per month for each improvement area thereafter. (Proration will occur for any partial month if not begun on the 1st day of the month.)

If bonds are sold:

Monthly Fee amounts will be \$2,500 for the first improvement area beginning the first month following the issuance of bonds; and \$1,250 per month for each improvement area thereafter.

For PIDs that P3Works did not create: Monthly Collection Fees will not begin until the first Annual SAP Update is drafted by P3Works and approved by Council, therefore all work completed to that point will be billed hourly.

See Section below related to “Consulting Services Relating to Future Improvement Areas and related Bond Issuance” for hourly fees if bonds are contemplated.

Prepare Annual Service and Assessment Plan Update

1. If possible, obtain updated construction cost estimates (or actual costs for completed facilities) for District improvements, and update service and assessment plan text and tables.
2. Update service and assessment plan text and tables as necessary to account for any changes in development plan or land uses.
3. Update annual District assessment roll.
4. Identify parcel subdivisions, conveyance to owners' associations, changes in land use, and any other information relevant to the levy of special assessments.
5. Review maps of tax parcels to compile/audit list of parcels that are within the District for the upcoming bond year. Classify each parcel pursuant to the approved service and assessment plan.
6. Identify any parcels dedicated to any property types classified as exempt by the service and assessment plan.
7. Update District database with newly subdivided parcels and property type classifications.
8. Calculate annual special assessment for each parcel. Verify the sum of annual installments for all parcels in the District is sufficient to meet the annual debt service requirement, administration expenses, and any provisions for delinquency or prepayment reserves.
9. Calculate other funds available, such as reserve fund income, capitalized interest, and interest income. Reduce annual assessment based on findings according to approved service and assessment plan.
10. Present preliminary annual assessment roll to City. Upon approval by City, submit final annual assessment roll to County Tax Collector.

Administration of Bond Funds (if bonds are sold)

1. Review and summarize the account statements for the funds maintained by the trustee. Ensure annual special assessment calculation is compliant with Indenture as it relates to each fund.
2. Provide annual summary of all District accounts maintained by Trustee at the time the annual service and assessment plan update is performed.

Provide Public Information Request Support

1. If requested, P3Works will respond to any calls and or emails relating to the District. P3Works will only provide technical answers relating to the annual assessments or the District generally. P3Works will not provide any commentary on City policy relating to PIDs.
2. If the City receives a notice from a property owner alleging an error in the calculation of any matters related to the annual assessment roll for the District, P3Works will review and provide a written response to the City. If a calculation error occurred, P3Works will take corrective action as required to correct the error.

Delinquency Management

1. After the end of the annual assessment installment collection period, P3Works will prepare a delinquent special assessment report, which details which parcels are delinquent and the amount of delinquency.
2. P3Works will notify the City what action must be taken relating to delinquent parcels, if any, to remain in compliance with the District bond documents.

Website Setup

1. Prepare for the P3Works website database searchable by property tax ID for use by property owners, title companies, mortgage companies, or other interested parties. The search results will provide assessment information, including outstanding principal, annual installment amount, payment information, and a breakdown of the assessment installment by use (principal, interest, reserve fund accounts, administrations, etc.)
2. Prepare “District Information” page for website. Information will include a background of the District formation and bond issuance process, District boundary map, and description of improvements. In additions, P3Works will provide a link to District documents.

DISTRICT ADMINISTRATION SETUP SERVICES (Required for any existing PID not created by P3Works.)

\$7,500 One Time Lump Sum Fee

1. P3Works will review the full bond transcript and identify all requirements of the City relating to District administration and/or disclosure requirements.
2. Prepare written summary of all City administration and disclosure requirements.
3. Prepare calendar of all relevant dates and deadlines for District administration and disclosure requirements.
4. Meet with County Assessor’s office to establish procedure for obtaining parcel information for assessment roll.
5. Meet with County Tax Office to establish procedure to include District assessment roll on property tax bill.
6. Meet with City representatives to finalize policies and procedures relating to District Administration.



ADDITIONAL DISTRICT ADMINISTRATION SERVICES

Billed at P3Works' prevailing hourly rates, which are currently as follows:

<i>Title</i>	<i>Hourly Rate</i>
<i>Managing Partner</i>	<i>\$250</i>
<i>Vice President</i>	<i>\$185</i>
<i>Senior Associate</i>	<i>\$160</i>
<i>Associate</i>	<i>\$135</i>
<i>Administrative</i>	<i>\$100</i>

**P3Works' hourly rates may be adjusted from time to time to reflect increased costs of labor and/or adding/reclassifying titles. Travel will be billed at the hourly rates.*

Continuing Disclosure Services

1. P3Works will prepare the form of the annual report as required by the continuing disclosure agreements and work with the City and the Developer to complete.
2. P3Works will request from developer the reports due pursuant to the developer disclosure agreement and disseminate these reports pursuant to the disclosure agreement; including Seller's Disclosures.
3. Upon notification by any responsible party or if P3Works independently becomes aware of such knowledge, P3Works will prepare notices of material events covering the events enumerated in the disclosure agreements.
4. P3Works will coordinate with the Trustee to disseminate the annual reports, quarterly reports from the developer, and notice of significant events to the Municipal Securities Rulemaking Board (MSRB) and any other parties required in the continuing disclosure agreement.

Developer Payment Request Administration

1. P3Works will review all developer payment requests to ensure the request complies with the PID Financing Agreement, the District service and assessment plan, and any other relevant provisions contained in the District documents.
2. P3Works will audit the developer payment request to ensure there is proper backup documentation and that the accounting is accurate.
3. P3Works will coordinate with the City's designated representative to ensure the improvements were built to the standards of the accepting governing body.
4. P3Works will ensure improvements to be dedicated are free and clear of all liens and encumbrances.

Consulting Services Relating to Future Improvement Areas and related Bond Issuance (to be paid from Developer funds advanced to City)

1. P3Works will update the Service and Assessment Plan to comply with Bond documents.
2. P3Works will prepare an updated Assessment Roll including the future Improvement Area
3. P3Works will coordinate with City's bond counsel, financial advisor, and the bond underwriter to ensure the Bonds and all related documents are in compliance with State Law.
4. P3Works will prepare any additional reports or analyses as needed to successfully issue the Bonds.

EXHIBIT B
IRMA EXEMPTION LETTER



P3Works, LLC.
9284 Huntington Sq.
Suite 100
North Richland Hills,
Texas 76182

Mary V. Petty
Managing Partner
+1.817.393-0353 Phone
Admin@P3-Works.com

March 30, 2022

Tom Warner
City Manager
City of Liberty
1829 Sam Houston St.
Liberty, Texas 77575

RE: IRMA Exemption/Acceptance Letter

To Whom It May Concern:

We have received your written representation, dated _____, 20__, that the City of Liberty (the "City") has engaged and is represented by _____, an independent registered Municipal Advisor ("IRMA"). In accordance with Section 15Ba1-1(d)(3)(vi) of the Securities Exchange Act of 1934 ("Securities Exchange Act"), we understand and intend for the City to rely on IRMA's advice in evaluating recommendations brought forward by P3Works, LLC that constitute "advice" as defined in the Securities Exchange Act ("IRMA Exemption").

Furthermore, P3Works, LLC has conducted reasonable due diligence and is confirming that to the best of our knowledge, the IRMA is independent from P3Works, LLC, that P3Works, LLC is not a municipal advisor and is not subject to the fiduciary duty to municipal entities that the Security and Exchange Act imposes on municipal advisors, and that P3Works, LLC has a reasonable basis for relying on the IRMA Exemption. We will advise you, in writing, if we become aware of any changes.

P3Works, LLC provides PID Administration as consult services to Cities and Counties.



As required by the relevant sections of the Securities Exchange Act regarding Municipal Advisors, we are informing your identified IRMA of these facts.

Mary V. Petty
Managing Partner
P3Works, LLC

Jon Snyder
Managing Partner
P3Works, LLC

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: DISCUSS AND TAKE ACTION ON A RESOLUTION
AUTHORIZING PUBLICATION AND POSTING OF NOTICE OF INTENTION TO
ISSUE CERTIFICATES OF OBLIGATION TO FINANCE WATERWORKS AND
SEWER SYSTEM IMPROVEMENTS.

Department: Finance

Subject: 2022 Certificates of Obligation

Background: During the April 12, 2022, City Council meeting, staff and the City's Financial Advisor, Mr. Dusty Traylor, presented information on the City's Capital Improvement Plan (CIP) and the proposed method of financing, annual bond issuance amounts and annual payments associated with the proposed water/wastewater system improvements. The estimated amount of the issuance over a seven year period is approximately \$26 million. After reviewing the information presented, the City Council was in mutual agreement with staff and the financial advisor to issue Certificates of Obligation (CO's) to finance the proposed improvements. The first step in the issuance of CO's is authorizing the Publication and Notice of Intention to issue Certificates of Obligation. A copy of the proposed CIP and Overview of Existing Debt and Preliminary Plan of Finance are enclosed.

Funding Source: The annual debt service payment for these CO's will be from water/wastewater revenues.

Staff Recommendation: Staff recommend approval of the resolution authorizing the publication and posting of Notice of Intention to issue Certificates of Obligation.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Finance
Category: Resolution

Resolution

**DISCUSS AND TAKE ACTION ON A RESOLUTION AUTHORIZING
PUBLICATION AND POSTING OF NOTICE OF INTENTION TO ISSUE
CERTIFICATES OF OBLIGATION TO FINANCE WATERWORKS AND
SEWER SYSTEM IMPROVEMENTS.**

THE STATE OF TEXAS

§

COUNTY OF LIBERTY

§

CITY OF LIBERTY

§

WHEREAS, the City Council of the CITY OF LIBERTY, TEXAS (the "City") has determined that it is necessary and desirable to finance all or a portion of the following project (the "Project"):

- (i) construct, acquire, and equip improvements to the City's combined waterworks and sewer system; and

WHEREAS, the City Council of the City intends to finance the Project from proceeds derived from the sale of one or more series of Combination Tax and Revenue Certificates of Obligation issued by the City pursuant to Sections 271.041 - 271.064, Texas Local Government Code, as amended; and

WHEREAS, pursuant to Section 271.049, Texas Local Government Code, the City Council deems it advisable to give notice of intention to issue certificates of obligation in an amount not to exceed an aggregate of \$10,000,000 for the purpose of paying, in whole or in part, the Project, to pay all or a portion of the legal, fiscal and engineering fees in connection with the Project, and to pay the costs of issuance related to the certificates of obligation; and

WHEREAS, the City Council hereby determines that the Project to be financed with proceeds of Certificates of Obligation contemplated in this Resolution are included within the term "debt" as defined in Section 26.012(7) of the Texas Tax Code and constitute "designated infrastructure" as defined in Section 26.012(9) of the Texas Tax Code (specifically within clause (D) thereof); therefore, such Certificates of Obligation shall constitute "Debt" within the meaning of Section 26.012(7) of the Texas Tax Code; and

WHEREAS, it is hereby officially found and determined that the meeting at which this resolution was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1. APPROVAL OF NOTICE OF INTENTION. Attached hereto as Exhibit A is a form of the Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation (the "Notice"), the form and substance of which is hereby adopted and approved. The City Manager, the Assistant City Manager/Chief Financial Officer, and the City Secretary of the City are each authorized to make changes to the Notice as necessary prior to its publication and posting as described in Sections 2 and 3 below.

SECTION 2. PUBLICATION OF NOTICE OF INTENTION IN NEWSPAPER. The City Secretary shall cause the Notice to be published in substantially the form attached hereto in a newspaper, as defined by Subchapter C, Chapter 2051, Government Code, that is of general circulation in the area of the City, on the same day in each of two consecutive weeks, the date of the first publication thereof to be at least 46 days before the date tentatively set for the passage of the ordinance authorizing the issuance of such certificates of obligation as shown in the Notice.

SECTION 3. POSTING OF NOTICE OF INTENTION ON CITY'S WEBSITE. The City Secretary shall further cause the Notice to be posted on the City's internet website beginning at least 45 days before, and continuing through, the date tentatively set for the passage of the ordinance authorizing the issuance of such certificates of obligation as shown in the Notice.

SECTION 4. INCORPORATION OF RECITALS. The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City Council hereby incorporates such recitals as a part of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall become effective immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AT A REGULAR MEETING HELD ON THE 10TH DAY OF MAY, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

EXHIBIT A

CITY OF LIBERTY, TEXAS NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

The City Council of the City of Liberty, Texas (the "City") does hereby give notice of intention to issue one or more series of *City of Liberty, Texas Combination Tax and Revenue Certificates of Obligation* (the "Certificates") in the maximum aggregate principal amount not to exceed \$10,000,000 for the purpose of paying, in whole or in part, contractual obligations to: (i) construct, acquire, and equip improvements to the City's combined waterworks and sewer system (the "Project"), and for paying all or a portion of the legal, fiscal and engineering fees in connection with the Project and the costs of issuance related to the Certificates. The City proposes to provide for the payment of the Certificates from the levy and collection of ad valorem taxes in the City as provided by law and from a lien on and pledge of "Surplus Revenues," if any, received by the City from the ownership and operation of the City's combined waterworks and sewer system. The current principal of all currently outstanding debt obligations of the City is \$12,315,000, the combined principal and interest required to pay all currently outstanding debt obligations of the City on time and in full is \$14,072,700, the estimated combined principal and interest required to pay the proposed Certificates on time and in full is \$13,890,333, the estimated interest rate for the proposed Certificates is 4.50% per annum, and the maximum maturity date of the proposed Certificates is March 1, 2044. The City Council proposes to authorize the issuance of the Certificates at 6:00 p.m. on Tuesday, July 12,, 2022, at a Regular Meeting to be held at the City Hall, located at 1829 Sam Houston St., Liberty, Texas 77575.

/s/ Carl Pickett
Mayor, City of Liberty, Texas

CERTIFICATE FOR RESOLUTION

**THE STATE OF TEXAS
COUNTY OF LIBERTY
CITY OF LIBERTY**

§
§
§

I, the undersigned City Secretary of the **CITY OF LIBERTY, TEXAS** (the "*City*"), hereby certify as follows:

1. The City Council of the City (the "*City Council*") convened in Regular Meeting on May 10, 2022 at the designated meeting place (the "*Meeting*"), and the roll was called of the duly constituted officers and members of the City Council, to wit:

Carl Pickett, Mayor
Diane Driggers, Mayor Pro Tem
Dennis Beasley, Council Member
David Arnold, Council Member
Chipper Smith, Council Member
Libby Simonson, Council Member
Neal Thornton, Council Member

and all of said officers and members of the City Council were present, except the following absentees: _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written Resolution No. _____ (the "*Resolution*") entitled

**RESOLUTION AUTHORIZING PUBLICATION AND POSTING OF NOTICE OF
INTENTION TO ISSUE CERTIFICATES OF OBLIGATION TO FINANCE
WATERWORKS AND SEWER SYSTEM IMPROVEMENTS**

was duly introduced for the consideration of the City Council. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, said motion carrying with it the adoption of the Resolution, prevailed and carried by the following vote:

AYES: _____ NOES: _____ ABSTENTIONS: _____

2. A true, full and correct copy of the Resolution adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; the Resolution will be duly recorded in the City Council's minutes of the Meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the City Council as indicated therein; each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the Meeting, and that the Resolution would be introduced and considered for passage at the Meeting, and each of said officers and members consented, in advance, to the holding of the Meeting for such purpose; and the Meeting was open to the public and public notice of the time, place and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED the 10th day of May, 2022.

(SEAL)

City Secretary, City of Liberty, Texas

2022-2028 CAPITAL IMPROVEMENT PROGRAM

April 12, 2022

EXPENSES:

Project Type	Description	Fiscal Year													
		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		2026-2027		2027-2028	
		Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's
Airport	1 ten unit T-hangar			\$2,500,000.00											
	Wildlife Fence			\$600,000.00											
	*Subtotal Airport			\$3,100,000.00											
Downtown	Sidewalk Improvements	\$250,000.00		\$2,250,000.00											
	*Subtotal	\$250,000.00		\$2,250,000.00											
General	Repairs to Main Fire Station	\$250,000.00													
	**Fire Station 2 Buildout	\$6,315,733.28													
	Dispatch Console	\$124,800.00													
	Police Portable Radios	\$80,400.00													
	Park Sewer System	\$250,000.00													
	Park Concession Stand/Restrooms	\$200,000.00		\$200,000.00											
	Golf Course - Replace Cart Barn	\$36,800.00													
	Golf Course - Aerobic System	\$20,000.00													
	T-Hangar Roofs	\$185,000.00													
	Document Scanning System	\$150,000.00													
	Bell Tower														
	Animal Shelter			\$1,500,000.00											
	Golf Course Pavilion			\$300,000.00											
	**Library Renovations	\$1,403,300.00													
	Golf Course - Club House Addition							\$1,500,000.00							
	*Subtotal	\$9,016,033.28		\$2,000,000.00		\$2,250,000.00									
Streets	FY 2021-2022 Street Rehab.	\$2,312,105.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00	
	*Subtotal	\$2,312,105.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00		\$2,500,000.00	
Electric	UG System	\$250,000.00		\$250,000.00		\$250,000.00		\$250,000.00							
	Street Light Conversion	\$150,000.00		\$150,000.00		\$100,000.00									
	Liberty Feeders	\$215,000.00		\$345,000.00											
	Liberty County Courthouse	\$100,000.00													
	System Mapping Implementation	\$100,000.00													
	SCADA	\$150,000.00													
	Emergency/System Switching	\$75,000.00													
	Three Pase Regulator	\$75,000.00													
	Abandoned Pole Removal	\$75,000.00		\$75,000.00				\$75,000.00							
	Outage Management System	\$150,000.00													
	OH Service Replacement/Upgrade	\$100,000.00						\$100,000.00							
	Wildlife Protection	\$50,000.00													
	Downtown Lighting	\$100,000.00													
	Engineering Voltage Stability	\$50,000.00													
	Engring Automated Transfer Scheme	\$15,000.00													
	Automated Transfer Scheme - Hospital			\$75,000.00											
	City Park - Ballfields	\$75,000.00						\$75,000.00							
	Electronic System Protection & Coord.			\$100,000.00				\$5,000.00							
	Pre Paid Metering														
	Beaumont Feeder #2 & #3 Tie			\$300,000.00											
	Beaumont Feeder #2 & #6 Tie					\$1,000,000.00		\$1,000,000.00							
	Demand Side Management					\$125,000.00		\$125,000.00							
	Beaumont Feeder #2 & #5 Tie							\$600,000.00							
	Fiber Optic Infrastructure							\$200,000.00							
	Pine Place	\$820,000.00													
	System Upgrade SE Quadrant of City	\$750,000.00		\$750,000.00											
	System Upgrade Hwy 146			\$800,000.00											
	Substations			\$660,000.00		\$75,000.00									
	*Subtotal Electric	\$3,300,000.00		\$3,630,000.00		\$1,550,000.00		\$2,505,000.00							

EXPENSES (cont):

		Fiscal Year													
Project Type	Description	2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		2026-2027		2027-2028	
		Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's	Other Funding	Potential CO's
Water	***New Water Well		\$1,747,900.00												
	***New Elevated Storage Tank		\$1,375,000.00												
	***New Ground Storage Tanks		\$600,000.00												
	***New Booster Pump Station		\$1,900,000.00												
	Rehab North Water Plant		\$375,000.00		\$1,260,000.00										
	San Jacinto Tank overflow/Painting		\$182,810.00				\$475,000.00								
	Monta Tank Interior Painting				\$350,000.00		\$435,000.00								
	Palmer Tank				\$475,000.00										
	New Development - Hwy 146 North		\$110,000.00												
	Phase 1 Waterline Improvements								\$2,343,330.00		\$1,485,000.00		\$909,250.00		\$1,259,250.00
	Valving								\$75,000.00						
	Subtotal		\$6,290,710.00		\$2,085,000.00		\$910,000.00		\$2,343,330.00		\$1,485,000.00		\$909,250.00		\$1,259,250.00
Wastewater	Minglewood		\$1,700,000.00												
	Hwy 146 Bypass		\$4,660,000.00												
	New Development - Hwy 146 North		\$130,000.00												
	Sewer Collection Lines						\$1,182,500.00		\$1,182,500.00		\$1,182,500.00		\$1,182,500.00		\$1,182,500.00
	Lift Stations										\$819,700.00		\$819,700.00		\$819,700.00
	Manhole Improvements						\$984,000.00								
	Subtotal		\$6,490,000.00				\$2,166,500.00		\$1,182,500.00		\$2,002,200.00		\$2,002,200.00		\$2,002,200.00
Total Expenses		\$14,878,138.28	\$12,780,710.00	\$13,480,000.00	\$2,085,000.00	\$6,300,000.00	\$3,076,500.00	\$5,005,000.00	\$3,525,830.00	\$2,500,000.00	\$3,487,200.00	\$2,500,000.00	\$2,911,450.00	\$2,500,000.00	\$3,261,450.00

REVENUE:

* Projects funded by Other Sources

** Fire Station 2 Buildout - TDHCA Grant - \$5,000,000

** Library Renovations - Lawsuit Settlement/Cambridge - \$1,403,300

*** Grant Funds allocated to Water Plant

American Rescue Plan \$2,307,878.00

HGAC CDBG-Mitigation (proposed) \$2,684,331.00

Total Grants \$4,992,209.00

CO Funds Required \$24,955,240.00

City of Liberty, Texas

Overview of Existing Debt and Preliminary Plan of
Finance Discussion

April 12, 2022

STRICTLY PRIVATE AND CONFIDENTIAL



Capital
Markets

Overview of Outstanding Debt

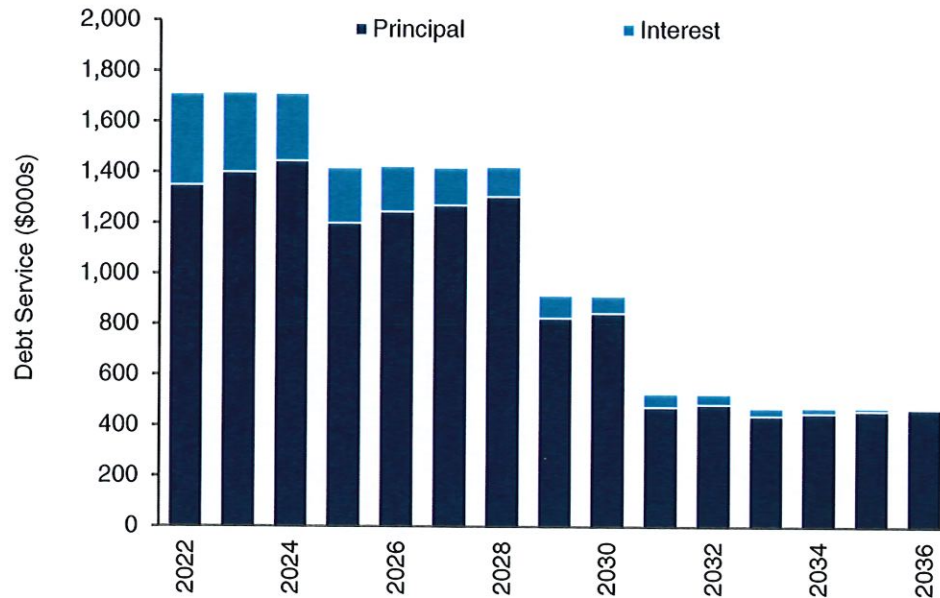
City of Liberty General Obligation Debt Profile

Issue	Issued Par Amount	Outstanding Par Amount	Coupon Range of Callable Bonds	First Call Date	Final Maturity	Structure	Use of Proceeds
GO Ref Bds Ser 2012	\$2,695,000	\$570,000	2.500%	03/01/2022	03/01/2024	Fixed Rate	Refunding
Comb Tax & Rev C/O Ser 2016	7,655,000	5,740,000	2.000% - 2.100%	03/01/2025	03/01/2036	Fixed Rate	Public Improvements
GO Ref Bds Ser 2020	6,740,000	6,005,000	3.000%	03/01/2030	03/01/2032	Fixed Rate	Refunding
Total	\$17,090,000	\$12,315,000					

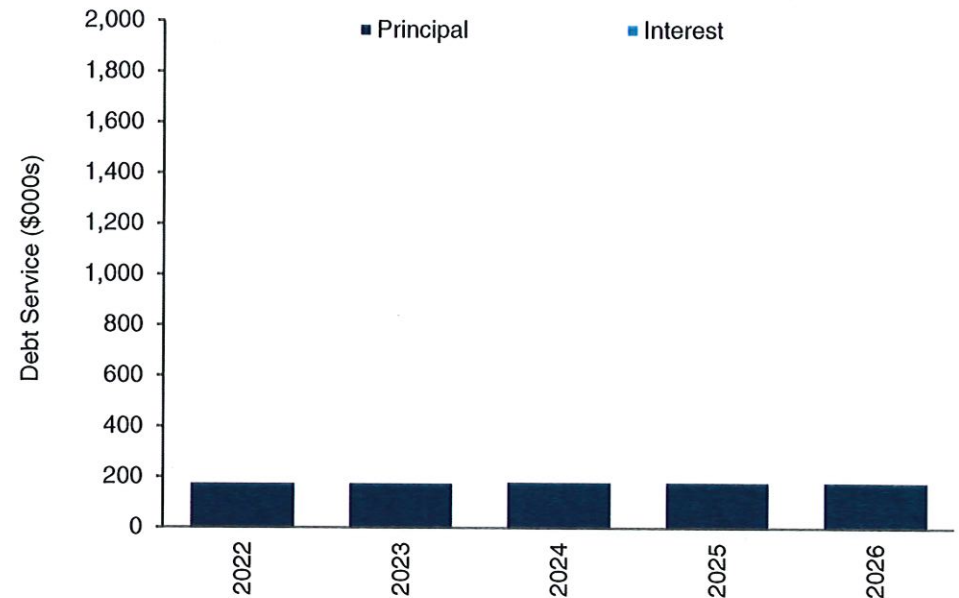
City of Liberty Utility System Debt Profile

Issue	Issued Par Amount	Outstanding Par Amount	Coupon Range of Callable Bonds	First Call Date	Final Maturity	Structure	Use of Proceeds
Util Sys Rev Bds Ser 2016A	\$900,000	\$360,000	N/A	N/A	03/01/2026	Fixed Rate	Wastewater
Util Sys Rev Bds Ser 2016B	915,000	375,000	N/A	N/A	03/01/2026	Fixed Rate	Wastewater
Total	\$1,815,000	\$735,000					

Outstanding General Obligation Debt by Principal & Interest



Outstanding Utility System Debt by Principal & Interest



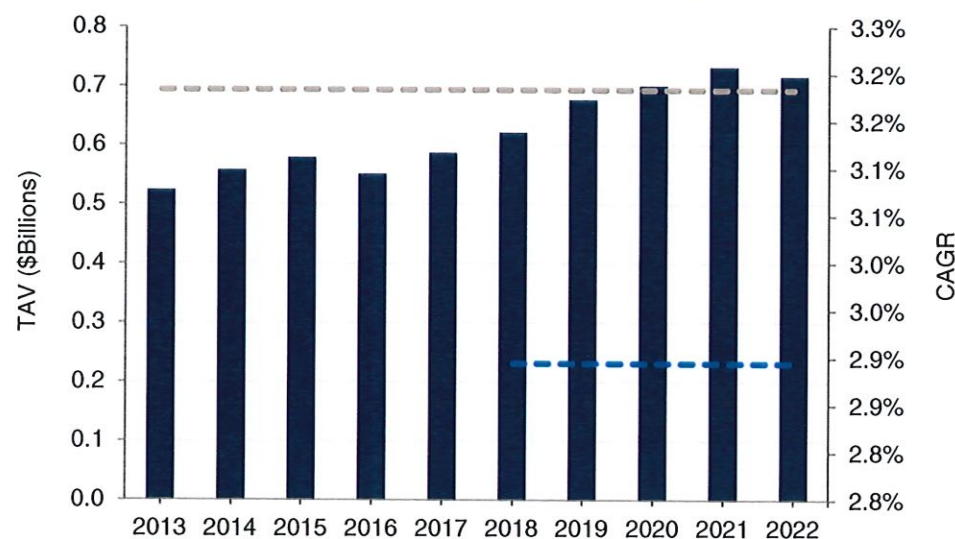
Historical TAV and Tax Rates

Historical TAV and Tax Rate Data

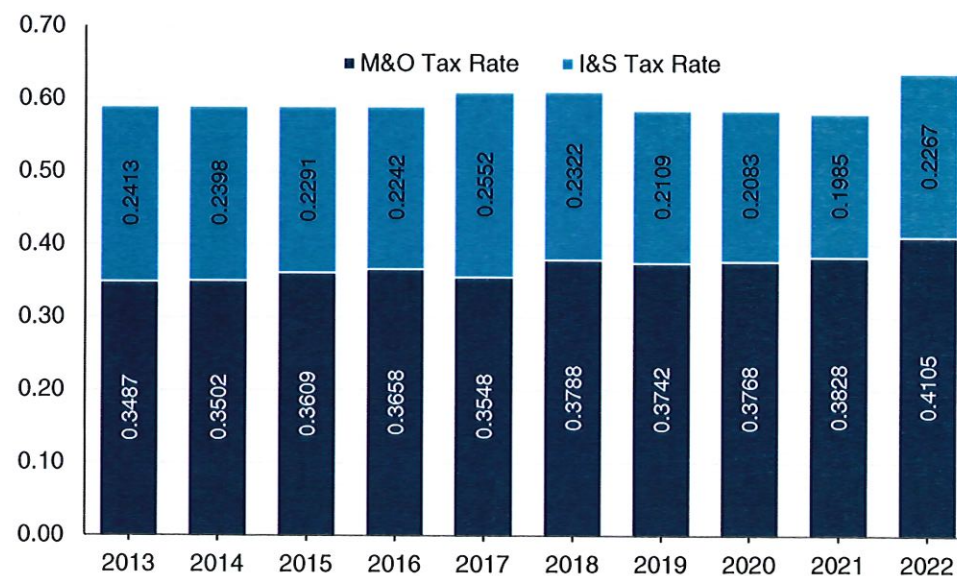
Fiscal Year	Net TAV	TAV Growth	M&O Tax Rate	I&S Tax Rate	Total Tax Rate
2013	\$523,999,255	7.71%	\$0.3487	\$0.2413	\$0.5900
2014	557,812,467	6.45%	0.3502	0.2398	0.5900
2015	579,147,941	3.82%	0.3609	0.2291	0.5900
2016	551,071,528	-4.85%	0.3658	0.2242	0.5900
2017	587,306,311	6.58%	0.3548	0.2552	0.6100
2018	621,544,721	5.83%	0.3788	0.2322	0.6110
2019	677,187,476	8.95%	0.3742	0.2109	0.5851
2020	701,138,421	3.54%	0.3768	0.2083	0.5851
2021	732,467,412	4.47%	0.3828	0.1985	0.5813
2022	716,858,189	-2.13%	0.4105	0.2267	0.6372
5-Yr CAGR*		2.89%			
10-Year CAGR*		3.18%			

* Compound Annual Growth Rate ("CAGR")

TAV History



Tax Rate History



Source: City of Liberty annual filings

Potential Utility System Financings from 2022-2028

- The City of Liberty has identified approximately \$80.791MM of capital improvements to potentially funded between 2022-2028.
- Approximately \$31.054MM is identified to be financed. Of that amount, the City plans to use \$5MM of grant proceeds to offset financing needs. Thus the City would actually expect to borrow approximately \$26.054MM in the form of Certificates of Obligation (C/O's) over the course of the next 7 years as follows:
 - 2022 C/Os: \$7.780MM
 - 2023 C/Os: \$2.085MM
 - 2024 C/Os: \$3.080MM
 - 2025 C/Os: \$3.525MM
 - 2026 C/Os: \$3.487MM
 - 2027 C/O's: \$2.911MM
 - 2028 C/O's: \$3.261MM
- Currently the City's utility system pays the debt service on the Series 2016A and Series 2016B issues. The annual debt service on these totals approximately \$185K.
- On the page that follows, we provide a pro-forma analysis for the issuance of C/Os for these possible financings in 2022-2026.
 - Assumes the City sells C/Os in July in each year 2022-2026
 - Assumes the C/Os are amortized over 20 year period
 - Assumes the debt service for each series of C/Os is paid from utility system revenues.

Potential Utility System Financings

City of Liberty - Utility System Improvements Capital Improvements 2022-2028

1	2	3	4	5	6	7	8	9	10
FYE (9/30)	Existing Utility System Debt Service	Estimated \$7,780,000 2022	Estimated \$2,085,000 2023	Estimated \$3,080,000 2024	Estimated \$3,525,000 2025	Estimated \$3,487,200 2026	Estimated \$2,911,450 2027	Estimated \$3,261,450 2028	Projected Utility System Debt Service
2022	\$ 184,975								\$ 184,975
2023	184,543	\$ 539,325							723,868
2024	188,674	541,725	\$ 156,233						886,632
2025	187,408	539,225	153,450	\$ 232,583					1,112,666
2026	185,846	538,875	150,650	231,925	\$ 201,321				1,308,617
2027	-	542,900	152,725	232,600	285,125	270,942			1,484,292
2028	-	543,525	153,850	231,975	281,938	272,988	233,085		1,717,360
2029	-	543,400	154,725	235,975	279,925	271,525	234,206	266,423	1,986,179
2030	-	542,525	155,350	234,600	277,638	274,650	233,600	268,450	1,986,813
2031	-	540,900	150,850	232,975	279,938	272,363	232,706	266,981	1,976,713
2032	-	540,300	151,700	231,800	282,463	270,500	232,075	270,706	1,979,544
2033	-	540,800	152,800	231,100	280,375	273,975	231,731	269,650	1,980,431
2034	-	540,700	153,700	235,100	278,063	272,113	236,031	268,356	1,984,063
2035	-	540,000	154,400	233,800	280,413	270,025	234,975	266,825	1,980,438
2036	-	538,700	154,900	232,300	277,425	272,600	233,681	269,938	1,979,544
2037	-	541,700	155,200	235,500	279,100	274,725	232,150	267,694	1,986,069
2038	-	539,000	155,300	233,400	280,325	271,513	235,263	270,094	1,984,894
2039	-	540,600	150,300	231,100	281,100	272,963	233,019	267,138	1,976,219
2040	-	541,400	155,100	233,500	281,425	273,963	235,419	268,825	1,989,631
2041	-	541,400	154,600	235,500	281,300	274,513	232,463	270,038	1,989,813
2042	-	540,600	153,900	232,200	280,725	269,725	234,150	265,894	1,977,194
2043	-	-	153,000	233,600	279,700	269,600	235,363	266,394	1,437,656
2044	-	-	-	234,600	278,225	273,913	236,100	266,419	1,289,256
2045	-	-	-	-	281,188	272,663	236,363	265,969	1,056,181
2046	-	-	-	-	-	270,963	236,150	269,925	777,038
2047	-	-	-	-	-	-	235,463	268,288	503,750
2048	-	-	-	-	-	-	-	266,175	266,175
Total	\$ 931,445	\$ 10,817,600	\$ 3,072,733	\$ 4,666,133	\$ 5,527,709	\$ 5,446,217	\$ 4,683,992	\$ 5,360,179	\$ 40,506,008

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: May 10, 2022

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE RELATED TO UTILITY TAP FEES, AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Community Development

Subject: Utility Tap Fees

Background: The Master Fee Schedule is not clear to the customer about what is covered by water and sewer tap fees. Currently, the Master Fee Schedule only lists the cost of the water tap but does not include the actual cost of the water meter. The fee schedule also does not clearly identify when a tap, depending on the size of the line, is required by the customer's contractor. The proposed changes to the Master Fee Schedule will clarify these issues and provide more detail so the customer has a better understanding of the tap fees. Additionally, there is an increase in the cost to perform the actual tap. The cost for taps on 2" water lines in size or less now includes the cost of the meter. The current and proposed fees are provided below:

Type of Tap	Tap Size	Current Fee	Tap Assembly Material Cost	Labor & Equipment	Subtotal Material, Labor & Equipment	Cost of Meter	Current Total Cost	Proposed Tap & Meter Fee
Water	3/4"	\$375.00	\$391.35	\$340.35	\$731.70	\$293.24	\$1,024.94	\$850.00
	1"	\$575.00	\$597.04	\$453.80	\$1,050.84	\$369.21	\$1,420.05	\$1,150.00
	1-1/2"	\$875.00	\$582.57	\$567.25	\$1,149.82	\$972.79	\$2,122.61	\$1,700.00
	2"	\$950.00	\$766.59	\$567.25	\$1,333.84	\$1,124.92	\$2,458.76	\$2,000.00
	Greater than 2"	Contractor	-	-		-	-	Private contractor cost + meter cost
Sewer	4"	\$400.00	\$112.45	\$453.00		-	\$565.45	\$550.00

	6"	\$450.00	-	-		-	-	6" or larger - Private contractor cost
	8"	\$500.00	-	-		-	-	Private contractor cost

- The selection and cost associated with a private contractor is the responsibility of the applicant or property owner.
- Inspection fee for taps installed by a private contractor is \$75.00.
- Street cuts are charged at actual cost.
- Taps greater than five (5) feet must be performed by a private contractor, at no cost to the City.
- All bores must be performed by a private contractor, at no cost to the City.
- All work must be installed to city specifications.
- All taps made outside the legal boundary of the City shall be assessed a charge of \$50.00 in addition to the tap fee.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the ordinance amending the Master Fee Schedule regarding utility tap fees.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/10/2022 6:00 PM

Department: Community Development
Category: Ordinance

Ordinance

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE RELATED TO UTILITY TAP FEES, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one ordinance, which can be amended as necessary by ordinance; and

WHEREAS, the City wishes to amend its Master Fee Schedule as it relates to utility tap fees.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: That the City Council hereby adopts this ordinance amending the City's Master Fee Schedule related to utility tap fees. The new utility tap fees are set out below:

Type of Tap	Tap Size	Tap & Meter Fee
Water	¾"	\$850.00
	1"	\$1,150.00
	1 ½"	\$1,700.00
	2"	\$2,000.00
	Greater than 2"	To be performed by private contractor, plus meter cost (at no cost to the City)
Sewer	4"	\$550.00
	6" or larger	To be performed by private contractor, plus meter cost (at no cost to the City)

- The selection and cost associated with a private contractor is the responsibility of the applicant or property owner (at no cost to the City).
- Inspection fee for taps installed by a private contractor is \$75.00.
- Street cuts are charged at actual cost.
- Taps greater than five (5) feet deep must be performed by a private contractor, at no cost

to the City.

- All bores must be performed by a private contractor, at no cost to the City.
- All work must be installed to City specifications.
- All taps made outside the legal boundary of the City shall be assessed a charge of \$50.00 in addition to the tap fee.

Section 2: That all fees which are in conflict herewith are, to the extent of such conflict only, expressly amended, changed and repealed.

Section 3: That the proposed fees set forth herein amend the previous Master Fee Schedule to include the fees as set forth herein.

Section 4: That this ordinance shall take effect immediately from and after its passage as indicated below.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this 10th day of May, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas