The City of Liberty

Liberty Community Development Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Annual / Regular Meeting

~ Minutes ~

Tuesday, June 21, 2022 | **6:00 PM** | **City Council Chambers**

I. CALL TO ORDER

This meeting was called to order on June 21, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Vice President Barbara Norwood.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
President Dennis Beasley		X		
Vice-President Barbara Norwood	X			
Secretary Kathrine McCarty	X			
Board Member Mark Campbell		X		
Board Member Dan VanDeventer	X			
Board Member Julie Hebert		X		
Board Member Michael Dorsett Jr.	X			
Board Member Marsha LaFour	X			
Board Member Betty Runkle	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Vice President Norwood welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. General Manager's Report -Topics include Facade Grant Program, Projects

General Manager Tom Warner reviewed the various projects:

- LCDC Budget
- Completed Projects
- Projects under construction
- Upcoming Projects
- Newly issued Certificate of Occupancy
- Golf Course

B. Finance Report

Assistant City Manager and CFO Naomi Herrington reported on the corporation's financials through April 30, 2022.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Secretary McCarty to approve all items on the consent agenda. The motion was seconded by Board Member Dorsett. The motion passed 4 to 0.

A. Minutes Approval

1. 05.17.2022 LCDC Minutes

V. REGULAR AGENDA

A. Regular Session

1. Oath of Office to be administered to appointed Board Members.

City Secretary April Gilliland issued the Oath of Office to re-appointed members of the LCDC Board of Directors: Barbara Norwood and Michael Dorsett and newly appointed members of the LCDC Board of Directors: Marsha LaFour and Betty Runkle.

2. Board of Directors to elect a President of the Liberty Community Development Corporation.

A motion was made by Board Member VanDeventer that Board Member Barbara Norwood be appointed to fill the position of LCDC President. The motion was seconded by Board Member McCarty. The motion passed 6 to 0.

3. Board of Directors to elect a Vice-President of the Liberty Community Development Corporation.

A motion was made by Board Member Runkle that Board Member Michael Dorsett be appointed to fill the position of LCDC Vice President. The motion was seconded by Board Member VanDeventer. The motion passed 6 to 0.

4. Board of Directors to elect a Secretary of the Liberty Community Development Corporation.

A motion was made by President Norwood that Board Member Kathrine McCarty be re-appointed to fill the position of LCDC Secretary. The motion was seconded by Vice President Dorsett. The motion passed 6 to 0.

5. Consider awarding a facade grant to Milton Fregia in the amount of $1,350 related to the Business Façade Improvement Grant Program.

Mr. Fregia owns the building located at 1399 N. Main and operates Fregia Insurance Services at that location. Mr. Fregia is requesting reimbursement for façade improvements pursuant to the Business Façade Grant Program. The Grant Program reimburses 50% of the cost of façade projects. Applicants are not reimbursed until after completion of the project. All permits must be pulled and approved by the City. Mr. Fregia is proposing to paint the remainder of his building and has received two bids for his proposed project:

Painting

- Cherry Meekins = $2,700.00
- HHI Construction = $4,975.00

Mr. Fregia has received three previous façade grants:

- March 15, 2022 - $4,635.82 (Parking Lot Improvements & Exterior Lighting)
- April 19, 2022 - $476.50 (Increase in Parking Lot Grant)
- May 17, 2022 - $3,725.00 (Signage and Mural)

LCDC's proposed reimbursement is based on the lowest bid for each project. If approved, this would bring Mr. Fregia's total grant to $10,187.32.

A motion was made by Vice President Dorsett to approve the Business Facade Grant in the amount of $1,350 to Mr. Fregia. The motion was seconded by Secretary McCarty. The motion passed 6 to 0.

B. Executive Session

At 6:20 p.m., President Norwood closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

- To discuss or deliberate regarding commercial or financial information received from a business prospect.

C. Reconvene into Regular Session

At 7:11 p.m., President Norwood closed the Executive Session and reconvened the open meeting.

1. Consider and take action, if any, on the item(s) as discussed in the Executive Session.

No action was taken.

VI. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Norwood adjourned the meeting at 7:12 p.m.

ATTEST:

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Barbara Norwood, President

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Kathrine McCarty, Secretary