The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, November 8, 2022 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett				
Mayor Pro Tem Diane Driggers				
Council Member Dennis Beasley				
Council Member Libby Simonson				
Council Member Chipper Smith				
Council Member Tommy Brents				
Council Member Ed Seymour				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include Shred-It, fire hydrants, Country Christmas, November holidays, street rehabilitation program and electrical projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

C. Department Reports

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. October 11, 2022

2. October 25, 2022

VII. REGULAR AGENDA

A. Regular Session

1. AN ORDINANCE APPROVING AN AMENDMENT TO THE CITY OF LIBERTY'S FISCAL YEAR 2022 – 2023 POLICE DEPARTMENT AND FIRE DEPARTMENT BUDGETS AND PROVIDING FOR AN EFFECTIVE DATE.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING CHANGE ORDER NUMBER 3 IN THE AMOUNT OF $28,329.00 FOR THE LIBRARY/CULTURAL CENTER RENOVATION PROJECT.

3. City Council conduct a public hearing on an Application for a Drilling Permit from Fort Apache Energy, Inc.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ISSUING A DRILLING PERMIT TO FORT APACHE ENERGY, INC TO DRILL THE UNCLE JERRY DAVIS #1 OIL WELL IN THE SOUTH LIBERTY OIL FIELD.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

6. FAIR HOUSING MONTH PROCLAMATION

7. CITY OF LIBERTY, TEXAS, CHAPTER 3, BUILDING REGULATIONS, ARTICLE 3.01, GENERAL PROVISIONS, BY ADDING SECTION 3.01.009, PROVIDING FOR GENERAL CONTRACTOR REGISTRATION REQUIREMENTS WITHIN THE CITY.

8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING A BID IN THE AMOUNT OF $194,450.00 TO MYRON MCDOWELL CONSTRUCTION FOR THE LIBERTY MUNICIPAL AIRPORT T-

HANGAR ROOF REPLACEMENT PROJECT.

B. Work Session

1. Discussion of Proposed Amendments to Recreational Vehicle Ordinance

C. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.

2. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

3. **Texas Government Code §551.074 - Personnel Matters.**
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

D. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in executive session.

2. Consider and take possible action on economic development matters discussed in executive session.

3. Consider and take possible action on personnel matters discussed in the executive session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 4th day of November, 2022 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________, _____.

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics include Shred-It, fire hydrants, Country Christmas, November holidays, street rehabilitation program and electrical projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and public on current and future City projects and activities.

1. On October 29th, a Shred-It Day was held in the parking lot of City Hall. Citizens took the opportunity to drop off papers for shredding and electronic devices for recycling.
2. The Water Department has put together a tentative list of twelve fire hydrants to be repaired or replaced at an estimated cost of $249,000.00. There was $250,000 included in the Fiscal Year 2022-2023 Capital Improvement Fund Budget for fire hydrant repairs. The locations are as follows:
    a. Kay & Centennial
    b. Webster & Kentucky
    c. 1804 Industrial
    d. Grand & San Jacinto
    e. 4500 North Main
    f. North Main & Sandune
    g. 230 Webster
    h. Webster & Crockett
    i. North Main & ML King
    j. 400 Block of FM 563
    k. Main & Grand
    l. Bowie & Trinity
3. The Annual Country Christmas festivities were a collaboration between the Liberty-Dayton Chamber of Commerce and the City. The Chamber was responsible for activities not associated with the parade, i.e Santa, food & merchandise vendors, games, etc., while the City handled the parade, tree lighting ceremony and installation of decorations. Since the Chamber has closed, the City will handle the parade, tree lighting and decorations and have a Santa for the kids. The parade is scheduled for December 6, 2022.

4. The following holidays will be observed by the city during the month of November:
    - Veterans Day - November 11th
    - Thanksgiving Day - November 24th
    - Day After Thanksgiving - November 25th

Regularly scheduled Police and Fire Department personnel will be on duty on these dates. The Golf Course will be closed on these holidays.

5. The Street Rehabilitation Program contractor began work on April 18, 2022. The contractor has divided the city into ten areas and anticipates the work will be substantially complete by December, 2022. The tentative schedule is provided below:

Area No.	Street Name	Tentative Start Date	Tentative Completion Date
1	Avenue D Avenue E Avenue F Avenue G Avenue H Avenue I Avenue J		Completed 5/3/2022
2	Westwood		Completed 5/4/2022
3	Independence Lincoln		Completed 5/17/2022
4	Beaumont Pleasant Hill Melonson		Completed 5/10/2022 Completed 5/31/2022 Completed 5/31/2022
5	Minglewood Chesson Tanner		Completed 6/1/2022
6	County Road 1660	6/03/2022	Completed 6/22/2022
7	Still Meadow Black Oak	6/22/2022	Completed 6/24/2022 Completed 6/23/2022

8	Hough McManus Sandune	7/11/2022	Completed 7/11/2022 Completed 7/11/2022 Completed 7/11/2022
9	Fort Worth Confederate Tennessee Carter Santa Anna	7/19/2022	Completed 7/12/2022 Completed 7/12/2022 Completed 7/12/2022 Completed 7/12/2022
10	N. Travis Heights Monta	5/31/2022 Paving to begin in Area #10 on 8/4/2022. (Received manholes and began working on August 22, 2022.)	December 2022

6. The following is the current status of the Capital Improvement Program (CIP) Electrical Projects:

Project	Complete	Estimate	Expenditure to Date
a. Street Light Conversion	16%	$150,000	$23,663
b. Liberty Feeders	26%	$345,000	$89,328
c. Liberty County Courthouse		$100,000	
d. System Mapping Implementation		$100,000	
e. SCADA		$150,000	
f. Emergency/System Switching		$75,000	
g.Three Phase Regulator		$75,000	
h. Abandoned Pole Removal	36%	$73,800	$27,135
i.Beaumont Feeder #2		$300,000	

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j. Electronic Syst. Protection & Coord.		$100,000	
k. Downtown Lighting		$100,000	
l. Engineering Voltage Stability		$50,000	
m. Engineering Automated Transfer Scheme		$15,000	
n. Pre Paid Metering		$125,000	
o.UG System	1%	$236,000	$2,355
p. City Park Ballfields		$45,000	
Total	**7%**	**$2,039,800**	**$142,481**

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: Finance Report - Assistant City Manager / CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager / CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	10,237,865.00	1,343,810.27	9,675,647.77	94.51	562,217.23
*** FUND TOTAL REVENUE ***	10,237,865.00	1,343,810.27	9,675,647.77	94.51	562,217.23
EXPENDITURE SUMMARY					
CITY MANAGER	384,830.00	30,082.40	380,615.62	98.90	4,214.38
CITY COUNCIL	6,200.00	1,104.14	9,260.53	149.36	(3,060.53)
FIRE/EMS	2,539,930.00	168,768.11	2,443,070.20	96.19	96,859.80
LIBRARY	518,635.00	23,849.24	463,077.42	89.29	55,557.58
CITY SECRETARY	113,690.00	4,051.60	107,630.39	94.67	6,059.61
POLICE	2,592,060.00	183,964.27	2,709,329.67	104.52	(117,269.67)
MUNICIPAL COURT	241,340.00	8,295.36	178,748.50	74.07	62,591.50
STREET	861,660.00	43,416.95	706,581.98	82.00	155,078.02
PARKS & RECREATION	422,285.00	29,844.76	381,566.66	90.36	40,718.34
MAINTENACE DEPARTMENT	91,520.00	5,414.40	75,807.00	82.83	15,713.00
FINANCE	376,110.00	25,181.59	349,666.76	92.97	26,443.24
ANIMAL CONTROL	142,870.00	7,471.46	123,271.92	86.28	19,598.08
CITY HALL	142,250.00	5,166.30	99,070.30	69.65	43,179.70
INSPECTION/CODE ENFORECEM	282,350.00	7,698.41	223,915.92	79.30	58,434.08
NON DEPARTMENTAL	899,465.00	67,948.31	681,178.23	75.73	218,286.77
PUBLIC WORKS	256,550.00	18,624.05	249,845.33	97.39	6,704.67
UTILITY BILLING	366,120.00	30,404.00	397,916.17	108.68	(31,796.17)
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	661,285.35	9,580,552.60	93.58	657,312.40
EXCESS REVENUES/EXPENDITURES	0.00	682,524.92	95,095.17	0.00	(95,095.17)

01 -GENERAL FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
301-0101	AUDITORIUM RENT	5,000.00	800.00	3,700.00	74.00	1,300.00
301-0102	DISMISSAL FEE COURT	1,000.00	80.00	1,000.00	100.00	0.00
301-0103	BUILDING PERMITS	50,000.00	4,691.99	101,556.53	203.11	(51,556.53)
301-0104	CORPORATION COURT	160,000.00	9,099.62	140,367.04	87.73	19,632.96
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	24,999.96	100.00	0.04
301-0106	DELINQUENT TAXES	350,000.00	0.00	212,106.04	60.60	137,893.96
301-0107	INTEREST & PENALTY	30,000.00	0.00	84,207.62	280.69	(54,207.62)
301-0108	FRANCHISE FEE	210,000.00	15,339.88	211,076.19	100.51	(1,076.19)
301-0110	LICENSE FEES	7,500.00	385.00	8,510.00	113.47	(1,010.00)
301-0111	PARKS & RECREATION	15,000.00	270.00	11,665.00	77.77	3,335.00
301-0112	INTEREST INCOME	15,000.00	4,319.41	23,137.74	154.25	(8,137.74)
301-0114	DOG LICENSE/FEES	100.00	0.00	150.00	150.00	(50.00)
301-0115	MISCELLANEOUS INCOME	25,000.00	4,434.06	52,194.35	208.78	(27,194.35)
301-0116	SALE OF ASSETS	50,000.00	0.00	104,535.95	209.07	(54,535.95)
301-0117	IN LIEU OF TAXES	400,000.00	0.00	503,742.16	125.94	(103,742.16)
301-0118	1% SALES TAX	2,150,000.00	190,642.93	2,257,417.34	105.00	(107,417.34)
301-0121	TAX COLLECTION-CURRENT	2,557,000.00	33,080.91	2,746,414.18	107.41	(189,414.18)
301-0122	EMERGENCY MEDICAL SERVICE	960,000.00	106,091.88	788,061.34	82.09	171,938.66
301-0123	FIRE/EMS GRANT REV.	30,000.00	0.00	30,727.20	102.42	(727.20)
301-0126	TRANSFER FOR UTILITY BILLING	920,315.00	383,465.00	920,315.00	100.00	0.00
301-0127	TRSF. FROM UTILITY FUNDS	1,951,500.00	380,000.00	876,708.00	44.92	1,074,792.00
301-0131	DONATIONS-ANIMAL CONTROL	1,000.00	625.00	1,300.00	130.00	(300.00)
301-0132	TRANSFER FROM LCDC	171,100.00	171,100.00	171,100.00	100.00	0.00
301-0137	LEOSE - FIRE	800.00	0.00	683.23	85.40	116.77
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	1,500.00	500.00	(1,400.00)
301-0144	TEL-COMM. R O W ACCESS FEES	10,000.00	53.67	2,969.59	29.70	7,030.41
301-0145	ROW MANAGEMENT	0.00	(29.05)	0.00	0.00	0.00
301-0146	LIBRARY GRANT REV.	350.00	269.37	269.37	76.96	80.63
301-0148	INSURANCE REIMBURSEMENT	0.00	0.00	20,760.37	0.00	(20,760.37)
301-0157	COURT REVENUE STATE FINES	55,000.00	4,463.74	73,552.34	133.73	(18,552.34)
301-0158	OMNI BASE FTA REVENUES	1,500.00	56.88	1,126.74	75.12	373.26
301-0177	INDIGENT DEFENSE FEE	1,000.00	19.11	387.13	38.71	612.87
301-0182	DUE FROM LISD / SRO	80,000.00	5,000.00	60,000.00	75.00	20,000.00
301-0183	ALARM FEES	1,000.00	100.00	600.00	60.00	400.00
301-0188	TX FOREST SERVICE GRANT REV	0.00	0.00	455.00	0.00	(455.00)
301-0192	LIBRARY FINES & FEES	3,000.00	460.54	5,960.36	198.68	(2,960.36)
301-0193	PD SILVER SANTA DONATIONS	0.00	0.00	700.00	0.00	(700.00)
301-0195	SUBDIVISION PLAT FEE	350.00	300.00	775.00	221.43	(425.00)
301-0205	ANIMAL ADOPTION FEE	250.00	0.00	75.00	30.00	175.00
301-0208	TRANSFER IN FROM OTHER FUNDS	0.00	26,607.00	230,842.00	0.00	(230,842.00)
*** FUND TOTAL REVENUE ***		10,237,865.00	1,343,810.27	9,675,647.77	94.51	562,217.23

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
401-001	SALARIES SUPERVISION	237,700.00	18,284.28	237,880.26	100.08	(180.26)
401-002	SALARIES OPERATION	34,600.00	2,624.00	22,226.50	64.24	12,373.50
401-004	SOCIAL SECURITY	20,870.00	1,646.19	19,922.44	95.46	947.56
401-005	WORKMANS COMP	1,230.00	0.00	402.89	32.76	827.11
401-006	TMRS REQUIREMENTS	28,550.00	3,338.29	43,254.54	151.50	(14,704.54)
401-007	INSURANCE EMPLOYEES	34,630.00	2,901.54	32,675.37	94.36	1,954.63
401-010	SALARIES-OVERTIME	500.00	18.45	111.06	22.21	388.94
401-013	CAR ALLOWANCE	10,200.00	784.62	10,015.44	98.19	184.56
** CATEGORY TOTAL **		368,280.00	29,597.37	366,488.50	99.51	1,791.50
1-OPERATING SUPPLIES						
401-111	OFFICE SUPPLIES	2,000.00	0.00	889.40	44.47	1,110.60
401-112	POSTAGE	100.00	13.08	172.82	172.82	(72.82)
401-113	NON CAPITAL ASSETS	0.00	0.00	2,300.00	0.00	(2,300.00)
401-114	FOOD EXPENSE	300.00	37.00	604.95	201.65	(304.95)
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,550.00	50.08	3,967.17	155.58	(1,417.17)
2-MAINTENANCE / REPAIR						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
401-228	GAS-OIL-TIRES	0.00	0.00	61.74	0.00	(61.74)
** CATEGORY TOTAL **		1,500.00	0.00	61.74	4.12	1,438.26
3-CHARGES & SERVICES						
401-308	DUES & MEMBERSHIP	3,000.00	0.00	3,536.83	117.89	(536.83)
401-310	INSURANCE EXPENSE	2,000.00	0.00	1,728.43	86.42	271.57
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	345.00	734.32	36.72	1,265.68
401-314	TRAVEL	2,000.00	0.00	25.00	1.25	1,975.00
401-315	TELEPHONE	3,500.00	89.95	4,049.02	115.69	(549.02)
401-328	PHYSICALS / TESTING	0.00	0.00	45.00	0.00	(45.00)
401-375	BAD DEBT	0.00	0.00	(20.39)	0.00	20.39
** CATEGORY TOTAL **		12,500.00	434.95	10,098.21	80.79	2,401.79

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
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** DEPARTMENT TOTAL **		384,830.00	30,082.40	380,615.62	98.90	4,214.38
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
402-005	WORKMAN'S COMPENSATION	100.00	0.00	50.87	50.87	49.13
** CATEGORY TOTAL **		100.00	0.00	50.87	50.87	49.13
1-OPERATING SUPPLIES						
402-112	POSTAGE	0.00	0.00	0.53	0.00	(0.53)
402-114	FOOD EXPENSE - MEALS	2,000.00	414.14	6,268.77	313.44	(4,268.77)
402-125	MATERIALS & SUPPLIES	500.00	0.00	127.72	25.54	372.28
** CATEGORY TOTAL **		2,500.00	414.14	6,397.02	255.88	(3,897.02)
3-CHARGES & SERVICES						
402-310	INSURANCE EXPENSE	1,100.00	0.00	1,389.42	126.31	(289.42)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	690.00	1,423.22	142.32	(423.22)
402-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
** CATEGORY TOTAL **		3,600.00	690.00	2,812.64	78.13	787.36
4-OTHER						
** DEPARTMENT TOTAL **		6,200.00	1,104.14	9,260.53	149.36	(3,060.53)

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
403-001	SALARIES SUPERVISION	89,560.00	6,890.20	89,560.60	100.00	(0.60)
403-002	SALARIES OPERATION	1,030,370.00	76,990.08	1,065,105.98	103.37	(34,735.98)
403-004	SOCIAL SECURITY	107,070.00	7,762.52	106,477.31	99.45	592.69
403-005	WORKMANS COMP	65,640.00	0.00	35,772.03	54.50	29,867.97
403-006	TMRS REQUIREMENTS	206,550.00	16,344.38	195,104.98	94.46	11,445.02
403-007	INSURANCE EMPLOYEES	243,630.00	16,177.55	211,368.35	86.76	32,261.65
403-009	INCENTIVE PAY	22,000.00	0.00	8,766.00	39.85	13,234.00
403-010	SALARIES-OVERTIME	60,000.00	5,045.75	81,720.33	136.20	(21,720.33)
403-011	PART-TIME SALARIES	150,000.00	8,524.50	107,052.94	71.37	42,947.06
403-012	CERTIFICATION PAY	81,600.00	6,553.92	87,301.03	106.99	(5,701.03)
** CATEGORY TOTAL **		2,056,420.00	144,288.90	1,988,229.55	96.68	68,190.45
1-OPERATING SUPPLIES						
403-111	OFFICE SUPPLIES	2,000.00	56.24	1,953.14	97.66	46.86
403-112	POSTAGE	1,200.00	184.42	3,090.69	257.56	(1,890.69)
403-113	NON CAPITAL ASSETS	10,845.00	0.00	8,184.00	75.46	2,661.00
403-115	JANITORIAL SUPPLIES	2,500.00	319.50	2,206.70	88.27	293.30
403-125	MATERIAL & SUPPLIES	22,000.00	1,531.37	17,427.57	79.22	4,572.43
403-127	BILLABLE EMS SUPPLIES	70,000.00	1,313.95	55,400.11	79.14	14,599.89
403-129	UNIFORMS	7,000.00	1,404.17	6,852.92	97.90	147.08
** CATEGORY TOTAL **		115,545.00	4,809.65	95,115.13	82.32	20,429.87
2-MAINTENANCE / REPAIR						
403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
403-226	MAINTENANCE EQUIPMENT	44,500.00	274.31	46,374.80	104.21	(1,874.80)
403-227	MAINT MOTOR VEHICLES	35,000.00	4,636.73	40,327.62	115.22	(5,327.62)
403-228	GAS-OIL-TIRES	38,000.00	6,048.16	66,872.12	175.98	(28,872.12)
403-229	BUNKER GEAR MAINTENANCE	5,500.00	0.00	4,792.80	87.14	707.20
** CATEGORY TOTAL **		124,500.00	10,959.20	158,367.34	127.20	(33,867.34)

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
403-306	MEDICAL CONTROL FEE	18,000.00	0.00	18,000.00	100.00	0.00
403-308	DUES & MEMBERSHIPS	500.00	0.00	1,776.61	355.32	(1,276.61)
403-309	PUBLICATION	0.00	0.00	175.00	0.00	(175.00)
403-310	INSURANCE EXPENSE	37,000.00	0.00	32,849.82	88.78	4,150.18
403-312	MAINTENANCE BUILDING	10,000.00	0.00	5,525.10	55.25	4,474.90
403-313	PROF. DEVELOPMENT	22,000.00	(2,187.62)	18,347.12	83.40	3,652.88
403-314	TRAVEL	7,000.00	0.00	5,301.37	75.73	1,698.63
403-315	TELEPHONE	16,880.00	558.43	14,705.41	87.12	2,174.59
403-316	UTILITIES	29,000.00	0.00	23,875.83	82.33	5,124.17
403-318	FIRE PREVENTION	500.00	0.00	0.00	0.00	500.00
403-319	LEOSE ACCOUNT	790.00	0.00	1,000.00	126.58	(210.00)
403-320	HAZ-MAT EXPENSE	1,500.00	0.00	344.18	22.95	1,155.82
403-325	EMS COLLECTION FEE	72,000.00	8,832.68	56,249.94	78.12	15,750.06
403-328	PHYSICALS / TESTING	1,400.00	0.00	2,138.00	152.71	(738.00)
403-333	STATE FEES	6,000.00	0.00	4,570.86	76.18	1,429.14
403-352	EQUIPMENT RENTALS	2,000.00	18.87	2,374.34	118.72	(374.34)
** CATEGORY TOTAL **		224,570.00	7,222.36	187,233.58	83.37	37,336.42
4-OTHER						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	1,488.00	11,904.00	92.31	991.00
403-407	A/C CONTRACT	3,000.00	0.00	890.60	29.69	2,109.40
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	624.00	26.55	1,726.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	706.00	108.62	(56.00)
** CATEGORY TOTAL **		18,895.00	1,488.00	14,124.60	74.75	4,770.40
** DEPARTMENT TOTAL **		2,539,930.00	168,768.11	2,443,070.20	96.19	96,859.80

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
404-001	SALARIES SUPERVISION	67,080.00	5,159.54	67,074.02	99.99	5.98
404-002	SALARIES OPERATION	77,130.00	5,523.63	77,498.27	100.48	(368.27)
404-003	SALARIES MAINTENANCE	30,750.00	0.00	1,381.80	4.49	29,368.20
404-004	SOCIAL SECURITY	19,230.00	1,141.77	16,323.13	84.88	2,906.87
404-005	WORKMANS COMP.	2,910.00	0.00	1,414.59	48.61	1,495.41
404-006	TMRS REQUIREMENTS	29,100.00	1,584.55	21,624.33	74.31	7,475.67
404-007	INSURANCE EMPLOYEES	33,300.00	1,354.04	21,090.65	63.34	12,209.35
404-010	SALARIES-OVERTIME	1,000.00	0.00	41.51	4.15	958.49
404-011	SALARIES-PART TIME	75,400.00	4,196.93	69,353.45	91.98	6,046.55
** CATEGORY TOTAL **		335,900.00	18,960.46	275,801.75	82.11	60,098.25
1-OPERATING SUPPLIES						
404-111	OFFICE SUPPLIES	2,000.00	0.00	4,778.20	238.91	(2,778.20)
404-112	POSTAGE	1,000.00	40.14	537.56	53.76	462.44
404-115	JANITORIAL SUPPLIES	4,500.00	0.00	1,466.39	32.59	3,033.61
404-125	MATERIAL & SUPPLIES	3,000.00	0.00	8,266.06	275.54	(5,266.06)
404-129	UNIFORMS	500.00	0.00	71.19	14.24	428.81
404-131	AUDIO VISUAL	4,000.00	8.53	2,261.98	56.55	1,738.02
404-168	NEW BOOKS	10,500.00	393.71	10,243.26	97.55	256.74
** CATEGORY TOTAL **		25,500.00	442.38	27,624.64	108.33	(2,124.64)
2-MAINTENANCE / REPAIR						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	5,970.00	0.00	3,315.65	55.54	2,654.35
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	926.53	19.18	3,903.47
** CATEGORY TOTAL **		10,800.00	0.00	4,242.18	39.28	6,557.82
3-CHARGES & SERVICES						
404-308	DUES & MEMBERSHIP	680.00	0.00	1,765.93	259.70	(1,085.93)
404-310	INSURANCE EXPENSE	19,400.00	0.00	19,724.42	101.67	(324.42)
404-312	MAINTENANCE BUILDING	25,000.00	2,000.00	41,288.19	165.15	(16,288.19)
404-313	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	562.54	46.88	637.46
404-314	TRAVEL	1,000.00	0.00	788.43	78.84	211.57
404-315	TELEPHONE	10,500.00	529.62	13,294.52	126.61	(2,794.52)
404-316	UTILITIES	55,000.00	0.00	50,702.25	92.19	4,297.75

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
404-319	LEGAL EXPENSES	0.00	0.00	585.40	0.00	(585.40)
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	0.00	2,715.91	84.87	484.09
404-352	EQUIPMENT RENTALS	3,500.00	50.78	1,514.04	43.26	1,985.96
** CATEGORY TOTAL **		122,090.00	2,580.40	132,941.63	108.89	(10,851.63)
4-OTHER						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	1,866.00	9,183.22	90.08	1,011.78
404-407	A/C MAINT. CONTRACT	12,650.00	0.00	12,624.00	99.79	26.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,500.00	0.00	660.00	44.00	840.00
** CATEGORY TOTAL **		24,345.00	1,866.00	22,467.22	92.29	1,877.78
** DEPARTMENT TOTAL **		518,635.00	23,849.24	463,077.42	89.29	55,557.58

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
405-001	SALARIES SUPERVISION	54,050.00	4,157.68	54,049.84	100.00	0.16
405-004	SOCIAL SECURITY	4,140.00	304.00	3,959.32	95.64	180.68
405-005	WORKMANS COMP.	240.00	0.00	122.86	51.19	117.14
405-006	TMRS REQUIREMENTS	8,940.00	644.76	7,890.21	88.26	1,049.79
405-007	INSURANCE EMPLOYEES	12,120.00	(2,696.59)	11,696.86	96.51	423.14
** CATEGORY TOTAL **		79,490.00	2,409.85	77,719.09	97.77	1,770.91
1-OPERATING SUPPLIES						
405-111	OFFICE SUPPLIES	850.00	0.00	496.91	58.46	353.09
405-112	POSTAGE	150.00	0.00	12.79	8.53	137.21
** CATEGORY TOTAL **		1,000.00	0.00	509.70	50.97	490.30
2-MAINTENANCE / REPAIR						
405-221	MAINTENANCE - SOFTWARE	4,100.00	0.00	4,070.00	99.27	30.00
** CATEGORY TOTAL **		4,100.00	0.00	4,070.00	99.27	30.00
3-CHARGES & SERVICES						
405-308	DUES & MEMBERSHIPS	100.00	0.00	318.84	318.84	(218.84)
405-309	PUBLICATIONS	300.00	0.00	292.00	97.33	8.00
405-310	INSURANCE - GENERAL	1,700.00	0.00	215.47	12.67	1,484.53
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	75.00	880.00	58.67	620.00
405-314	TRAVEL	1,500.00	88.75	905.18	60.35	594.82
405-315	TELEPHONE	2,000.00	0.00	2,961.56	148.08	(961.56)
405-322	PROFESSIONAL SERVICES	6,000.00	1,180.00	5,914.50	98.58	85.50
405-323	LEGAL & ADVERTISING FEES	6,000.00	298.00	7,255.05	120.92	(1,255.05)
** CATEGORY TOTAL **		19,100.00	1,641.75	18,742.60	98.13	357.40

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY SECRETARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
405-401 ELECTION EXPENSE	10,000.00	0.00	6,589.00	65.89	3,411.00
** CATEGORY TOTAL **	10,000.00	0.00	6,589.00	65.89	3,411.00
** DEPARTMENT TOTAL **	113,690.00	4,051.60	107,630.39	94.67	6,059.61

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
406-001	SALARIES SUPERVISION	97,400.00	7,491.72	97,392.36	99.99	7.64
406-002	SALARIES OPERATION	1,277,360.00	105,185.46	1,301,618.76	101.90	(24,258.76)
406-004	SOCIAL SECURITY	110,620.00	8,531.64	112,029.82	101.27	(1,409.82)
406-005	WORKMANS COMP.	62,900.00	0.00	24,694.12	39.26	38,205.88
406-006	TMRS REQUIREMENTS	239,020.00	17,838.04	223,155.20	93.36	15,864.80
406-007	INSURANCE EMPLOYEES	340,210.00	27,229.97	311,984.89	91.70	28,225.11
406-010	SALARIES-OVERTIME	40,000.00	2,590.61	98,453.00	246.13	(58,453.00)
406-011	SALARIES-PART TIME	25,000.00	0.00	0.00	0.00	25,000.00
406-012	CERTIFICATION PAY	31,200.00	3,138.44	42,507.16	136.24	(11,307.16)
406-013	CAR ALLOWANCE	4,800.00	369.24	4,800.12	100.00	(0.12)
** CATEGORY TOTAL **		2,228,510.00	172,375.12	2,216,635.43	99.47	11,874.57
1-OPERATING SUPPLIES						
406-111	OFFICE SUPPLIES	6,200.00	0.00	3,726.25	60.10	2,473.75
406-112	POSTAGE	1,600.00	36.62	1,757.98	109.87	(157.98)
406-115	JANITORIAL SUPPLIES	3,000.00	0.00	2,962.16	98.74	37.84
406-125	MATERIAL & SUPPLIES	5,000.00	1,736.00	5,447.71	108.95	(447.71)
406-128	UNIFORM EQUIPMENT	2,500.00	238.34	986.08	39.44	1,513.92
406-129	UNIFORMS	12,000.00	249.96	11,836.91	98.64	163.09
** CATEGORY TOTAL **		30,300.00	2,260.92	26,717.09	88.18	3,582.91
2-MAINTENANCE / REPAIR						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	18,000.00	0.00	479.00	2.66	17,521.00
406-226	MAINTENANCE EQUIPMENT	66,850.00	459.70	45,356.33	67.85	21,493.67
406-227	MAINTENANCE VEHICLES	20,000.00	48.50	14,116.03	70.58	5,883.97
406-228	GAS-OIL-TIRES	35,000.00	4,199.26	54,668.61	156.20	(19,668.61)
** CATEGORY TOTAL **		139,850.00	4,707.46	114,619.97	81.96	25,230.03

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
406-308	DUES & MEMBERSHIP	12,000.00	0.00	13,224.37	110.20	(1,224.37)
406-310	INSURANCE EXPENSE	35,000.00	0.00	34,430.08	98.37	569.92
406-312	MAINTENANCE BLDG.	10,000.00	0.00	3,473.16	34.73	6,526.84
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	25.00	4,913.53	32.76	10,086.47
406-314	TRAVEL	5,000.00	0.00	1,150.95	23.02	3,849.05
406-315	TELEPHONE	14,000.00	808.43	19,205.84	137.18	(5,205.84)
406-316	UTILITIES	30,000.00	0.00	23,852.64	79.51	6,147.36
406-328	PHYSICALS / TESTING	3,000.00	130.00	1,825.00	60.83	1,175.00
406-335	PRISONER EXPENSE	13,000.00	767.00	4,779.00	36.76	8,221.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	303.05	5,810.29	47.24	6,489.71
406-352	EQUIPMENT RENTALS	2,500.00	87.29	1,953.13	78.13	546.87
406-360	CAPITAL OUTLAY	0.00	0.00	206,070.46	0.00	(206,070.46)
** CATEGORY TOTAL **		151,800.00	2,120.77	320,688.45	211.26	(168,888.45)
4-OTHER						
406-405	CONTRACT CLEANING	20,800.00	1,600.00	21,800.00	104.81	(1,000.00)
406-406	CONTRACTOR MOWING SERVICES	7,800.00	900.00	6,634.46	85.06	1,165.54
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	624.00	24.96	1,876.00
406-409	TRAINING SUPPLIES	1,500.00	0.00	203.60	13.57	1,296.40
406-411	SILVER SANTA	500.00	0.00	1,406.67	281.33	(906.67)
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		41,600.00	2,500.00	30,668.73	73.72	10,931.27
** DEPARTMENT TOTAL **		2,592,060.00	183,964.27	2,709,329.67	104.52	(117,269.67)

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
407-001	SALARIES SUPERVISION	29,390.00	0.00	18,957.40	64.50	10,432.60
407-002	SALARIES OPERATION	67,680.00	3,200.00	49,310.41	72.86	18,369.59
407-004	SOCIAL SECURITY	7,450.00	245.02	5,245.37	70.41	2,204.63
407-005	WORKMANS COMP.	440.00	0.00	368.59	83.77	71.41
407-006	TMRS REQUIREMENTS	11,240.00	495.78	7,385.52	65.71	3,854.48
407-007	INSURANCE EMPLOYEES	8,470.00	12.45	6,381.45	75.34	2,088.55
407-010	SALARIES - OVERTIME	300.00	0.00	11.26	3.75	288.74
** CATEGORY TOTAL **		124,970.00	3,953.25	87,660.00	70.14	37,310.00
1-OPERATING SUPPLIES						
407-111	OFFICE SUPPLIES	2,000.00	9.63	507.17	25.36	1,492.83
407-112	POSTAGE	1,000.00	125.25	600.51	60.05	399.49
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		3,150.00	134.88	1,107.68	35.16	2,042.32
2-MAINTENANCE / REPAIR						
407-221	MAINTENANCE - SOFTWARE	2,500.00	0.00	683.75	27.35	1,816.25
** CATEGORY TOTAL **		2,500.00	0.00	683.75	27.35	1,816.25
3-CHARGES & SERVICES						
407-308	DUES & MEMBERSHIP	200.00	0.00	1,142.00	571.00	(942.00)
407-310	INSURANCE EXPENSE	1,000.00	0.00	756.90	75.69	243.10
407-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	129.66	8.64	1,370.34
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	3,000.00	0.00	2,800.35	93.35	199.65
407-319	LEGAL EXPENSE	20,000.00	2,430.00	12,726.00	63.63	7,274.00
407-328	PHYSICALS / TESTING	120.00	0.00	90.00	75.00	30.00
407-337	JURY EXPENSE	400.00	0.00	(144.00)	36.00-	544.00
407-339	FTA PROGRAM	1,500.00	0.00	808.82	53.92	691.18
407-340	FEES - STATE FINES	70,000.00	0.00	50,446.95	72.07	19,553.05
407-341	COLLECTION FEES	10,000.00	1,240.90	16,703.08	167.03	(6,703.08)
407-362	CREDIT CARD FEES	2,000.00	536.33	3,837.31	191.87	(1,837.31)
** CATEGORY TOTAL **		110,720.00	4,207.23	89,297.07	80.65	21,422.93

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

MUNICIPAL COURT

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
** DEPARTMENT TOTAL **	241,340.00	8,295.36	178,748.50	74.07	62,591.50

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
409-001	SALARIES SUPERVISION	67,840.00	5,218.40	67,839.20	100.00	0.80
409-002	SALARIES OPERATION	310,160.00	20,100.89	285,646.43	92.10	24,513.57
409-004	SOCIAL SECURITY	29,070.00	1,809.10	25,722.67	88.49	3,347.33
409-005	WORKMANS COMP.	34,050.00	0.00	14,102.90	41.42	19,947.10
409-006	TMRS REQUIREMENTS	62,810.00	3,911.02	53,060.57	84.48	9,749.43
409-007	INSURANCE EMPLOYEES	110,880.00	8,196.42	83,318.35	75.14	27,561.65
409-010	SALARIES-OVERTIME	2,000.00	49.44	3,906.25	195.31	(1,906.25)
** CATEGORY TOTAL **		616,810.00	39,285.27	533,596.37	86.51	83,213.63
1-OPERATING SUPPLIES						
409-111	OFFICE SUPPLIES	150.00	0.00	77.28	51.52	72.72
409-112	POSTAGE	50.00	0.00	1.16	2.32	48.84
409-125	MATERIAL & SUPPLIES	4,000.00	0.00	1,941.72	48.54	2,058.28
409-129	UNIFORMS	4,000.00	0.00	2,282.69	57.07	1,717.31
** CATEGORY TOTAL **		8,200.00	0.00	4,302.85	52.47	3,897.15
2-MAINTENANCE / REPAIR						
409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	0.00	9,896.79	49.48	10,103.21
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	43.23	4,536.63	45.37	5,463.37
409-228	GAS-OIL-TIRES	25,000.00	3,610.06	36,945.19	147.78	(11,945.19)
409-230	MAINTENANCE STREETS	80,000.00	21.37	53,751.98	67.19	26,248.02
409-231	MAINTENANCE DRAINAGE	20,000.00	0.00	9,795.35	48.98	10,204.65
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	4,250.00	85.00	750.00
** CATEGORY TOTAL **		164,500.00	3,674.66	119,175.94	72.45	45,324.06

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
409-308	DUES & MEMBERSHIP	400.00	0.00	403.72	100.93	(3.72)
409-310	INSURANCE - GENERAL	16,500.00	0.00	17,461.69	105.83	(961.69)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	350.00	3,006.83	300.68	(2,006.83)
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	107.02	3,510.15	100.29	(10.15)
409-316	UTILITIES - DRAINAGE	8,000.00	0.00	4,279.03	53.49	3,720.97
409-321	ENGINEERING & SURVEYS	0.00	0.00	(15,000.00)	0.00	15,000.00
409-325	MAINTENANCE LEVEE	10,000.00	0.00	4,500.00	45.00	5,500.00
409-328	PHYSICALS / TESTING	250.00	0.00	215.00	86.00	35.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
** CATEGORY TOTAL **		42,150.00	457.02	18,376.42	43.60	23,773.58
4-OTHER						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	31,130.40	103.77	(1,130.40)
** CATEGORY TOTAL **		30,000.00	0.00	31,130.40	103.77	(1,130.40)
** DEPARTMENT TOTAL **		861,660.00	43,416.95	706,581.98	82.00	155,078.02

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
410-001	SALARIES SUPERVISION	64,870.00	4,989.86	64,868.18	100.00	1.82
410-002	SALARIES OPERATION	97,850.00	5,483.02	84,542.26	86.40	13,307.74
410-004	SOCIAL SECURITY	12,750.00	746.82	11,199.71	87.84	1,550.29
410-005	WORKMANS COMP.	6,670.00	0.00	970.06	14.54	5,699.94
410-006	TMRS REQUIREMENTS	22,400.00	1,995.95	22,718.12	101.42	(318.12)
410-007	INSURANCE EMPLOYEES	34,080.00	3,639.18	29,881.27	87.68	4,198.73
410-010	SALARIES-OVERTIME	4,000.00	247.60	4,014.51	100.36	(14.51)
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		254,620.00	17,102.43	218,194.11	85.69	36,425.89
1-OPERATING SUPPLIES						
410-111	OFFICE SUPPLIES	100.00	0.00	35.18	35.18	64.82
410-113	NON CAPITAL ASSETS	4,000.00	0.00	3,208.28	80.21	791.72
410-115	JANITORIAL SUPPLY	2,000.00	0.00	2,256.51	112.83	(256.51)
410-125	MATERIAL & SUPPLIES	2,000.00	0.00	1,470.54	73.53	529.46
410-129	UNIFORMS	2,000.00	0.00	1,222.55	61.13	777.45
** CATEGORY TOTAL **		10,100.00	0.00	8,193.06	81.12	1,906.94
2-MAINTENANCE / REPAIR						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	1,199.96	8.00	13,800.04
410-226	MAINTENANCE EQUIPMENT	6,000.00	459.22	4,366.27	72.77	1,633.73
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	(62.75)	6.28-	1,062.75
410-228	GAS-OIL-TIRES	5,000.00	504.38	9,189.01	183.78	(4,189.01)
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	35.20	1.41	2,464.80
410-230	MAINTENANCE - SPLASH PARK	2,000.00	2,473.51	25,227.08	261.35	(23,227.08)
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	870.46	1,790.53	119.37	(290.53)
410-232	WEED CONTROL	1,000.00	0.00	804.89	80.49	195.11
410-233	FLAG REPAIR	4,000.00	0.00	2,225.00	55.63	1,775.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		49,700.00	4,307.57	44,775.19	90.09	4,924.81

01 -GENERAL FUND
PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
410-310	INSURANCE - GENERAL	8,500.00	0.00	9,473.96	111.46	(973.96)
410-312	MAINTENANCE BLDG.	8,000.00	0.00	2,716.64	33.96	5,283.36
410-313	PROF. DEVELOPMENT	25.00	0.00	18.22	72.88	6.78
410-315	TELEPHONE	1,200.00	960.36	2,225.74	185.48	(1,025.74)
410-316	UTILITIES	25,000.00	4.40	36,996.10	147.98	(11,996.10)
410-328	PHYSICALS / TESTING	400.00	0.00	45.00	11.25	355.00
** CATEGORY TOTAL **		43,125.00	964.76	51,475.66	119.36	(8,350.66)
4-OTHER						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	7,470.00	58,928.64	91.02	5,811.36
** CATEGORY TOTAL **		64,740.00	7,470.00	58,928.64	91.02	5,811.36
** DEPARTMENT TOTAL **		422,285.00	29,844.76	381,566.66	90.36	40,718.34

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
411-002	SALARIES OPERATION	51,500.00	3,520.00	52,096.59	101.16	(596.59)
411-004	SOCIAL SECURITY	3,940.00	269.46	4,049.68	102.78	(109.68)
411-005	WORKMANS COMP.	2,420.00	0.00	1,183.93	48.92	1,236.07
411-006	TMRS REQUIREMENTS	8,510.00	545.24	7,891.70	92.73	618.30
411-007	INSURANCE EMPLOYEES	14,950.00	691.12	2,550.41	17.06	12,399.59
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		82,320.00	5,025.82	67,772.31	82.33	14,547.69
1-OPERATING SUPPLIES						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	278.36	3,091.56	88.33	408.44
411-129	UNIFORMS	500.00	0.00	188.92	37.78	311.08
** CATEGORY TOTAL **		4,100.00	278.36	3,280.48	80.01	819.52
2-MAINTENANCE / REPAIR						
411-226	MAINTENANCE EQUIPMENT	250.00	0.00	105.60	42.24	144.40
411-227	MAINTENANCE MOTOR VEHICLE	300.00	0.00	7.50	2.50	292.50
411-228	GAS-OIL-TIRES	500.00	110.22	395.65	79.13	104.35
** CATEGORY TOTAL **		1,050.00	110.22	508.75	48.45	541.25
3-CHARGES & SERVICES						
411-310	INSURANCE - GENERAL	1,100.00	0.00	801.65	72.88	298.35
411-313	PROFESSIONAL DEVELOPMENT	0.00	0.00	18.22	0.00	(18.22)
411-315	TELEPHONE	1,650.00	0.00	2,322.90	140.78	(672.90)
411-316	UTILITIES	1,300.00	0.00	1,012.69	77.90	287.31
411-328	PHYSICALS / TESTING	0.00	0.00	90.00	0.00	(90.00)
** CATEGORY TOTAL **		4,050.00	0.00	4,245.46	104.83	(195.46)

FINANCIAL STATEMENT

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01 -GENERAL FUND

MAINTENACE DEPARTMENT

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	91,520.00	5,414.40	75,807.00	82.83	15,713.00

01 -GENERAL FUND
FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
412-001	SALARIES SUPERVISION	100,100.00	7,699.68	100,095.84	100.00	4.16
412-002	SALARIES OPERATION	146,600.00	9,063.79	127,557.66	87.01	19,042.34
412-004	SOCIAL SECURITY	18,950.00	1,243.31	17,364.90	91.64	1,585.10
412-005	WORKMAN'S COMPENSATION	1,120.00	0.00	669.16	59.75	450.84
412-006	TMRS REQUIREMENTS	40,940.00	2,624.52	34,019.08	83.09	6,920.92
412-007	INSURANCE EMPLOYEES	48,400.00	4,167.91	42,004.03	86.79	6,395.97
412-010	SALARIES/OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
412-013	CAR ALLOWANCE	2,400.00	184.62	2,400.06	100.00	(0.06)
** CATEGORY TOTAL **		359,510.00	24,983.83	324,110.73	90.15	35,399.27
1-OPERATING SUPPLIES						
412-111	OFFICE SUPPLIES	3,000.00	0.00	2,381.28	79.38	618.72
412-112	POSTAGE	1,000.00	151.62	1,262.18	126.22	(262.18)
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		4,300.00	151.62	3,643.46	84.73	656.54
2-MAINTENANCE / REPAIR						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	11,850.00	185.00	(10,850.00)
** CATEGORY TOTAL **		1,000.00	0.00	11,850.00	185.00	(10,850.00)
3-CHARGES & SERVICES						
412-308	MEMBERSHIP DUES	1,100.00	0.00	1,909.88	173.63	(809.88)
412-310	INSURANCE- GENERAL	2,900.00	0.00	3,186.02	109.86	(286.02)
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	570.10	28.51	1,429.90
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	3,700.00	46.14	4,216.57	113.96	(516.57)
412-328	PHYSICALS / TESTING	100.00	0.00	180.00	180.00	(80.00)
** CATEGORY TOTAL **		11,300.00	46.14	10,062.57	89.05	1,237.43
** DEPARTMENT TOTAL **		376,110.00	25,181.59	349,666.76	92.97	26,443.24

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
413-003	SALARIES HUMANE OFFICER	69,200.00	4,241.88	65,847.58	95.16	3,352.42
413-004	SOCIAL SECURITY	5,410.00	408.18	5,599.83	103.51	(189.83)
413-005	WORKMANS COMPENSATION	4,420.00	0.00	2,625.68	59.40	1,794.32
413-006	TMRS REQUIREMENTS	11,690.00	724.40	10,863.93	92.93	826.07
413-007	INSURANCE EMPLOYEES	16,550.00	687.27	14,611.44	88.29	1,938.56
413-010	SALARIES OVERTIME	1,500.00	1,123.92	7,766.06	517.74	(6,266.06)
** CATEGORY TOTAL **		108,770.00	7,185.65	107,314.52	98.66	1,455.48
1-OPERATING SUPPLIES						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	48.36	2.42	1,951.64
413-115	JANITORIAL SUPPLIES	5,000.00	0.00	1,693.37	33.87	3,306.63
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	479.88	34.28	920.12
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		9,800.00	0.00	2,221.61	22.67	7,578.39
2-MAINTENANCE / REPAIR						
413-212	MAINTENANCE BUILDING	5,000.00	0.00	549.65	10.99	4,450.35
413-226	MAINTENANCE EQUIPMENT	2,000.00	0.00	147.84	7.39	1,852.16
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	7.50	0.75	992.50
413-228	GAS-OIL-TIRES	3,400.00	157.70	2,722.51	80.07	677.49
** CATEGORY TOTAL **		11,400.00	157.70	3,427.50	30.07	7,972.50
3-CHARGES & SERVICES						
413-310	INSURANCE EXPENSE	1,800.00	0.00	1,283.86	71.33	516.14
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	36.44	7.29	463.56
413-315	TELEPHONE	400.00	38.11	386.05	96.51	13.95
413-316	UTILITIES	7,000.00	0.00	7,741.94	110.60	(741.94)
413-328	PHYSICALS / TESTING	200.00	90.00	90.00	45.00	110.00
413-354	VETERINARY SERVICES	3,000.00	0.00	770.00	25.67	2,230.00
** CATEGORY TOTAL **		12,900.00	128.11	10,308.29	79.91	2,591.71

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
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** DEPARTMENT TOTAL **		142,870.00	7,471.46	123,271.92	86.28	19,598.08
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01 -GENERAL FUND
CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
414-003	SALARIES MAINTENANCE	25,260.00	0.00	0.00	0.00	25,260.00
414-004	SOCIAL SECURITY	1,970.00	0.00	0.00	0.00	1,970.00
414-005	WORKMANS COMPENSATION	1,420.00	0.00	801.63	56.45	618.37
414-006	TMRS REQUIREMENTS	4,260.00	0.00	0.00	0.00	4,260.00
414-007	INSURANCE EMPLOYEES	17,200.00	0.00	0.00	0.00	17,200.00
414-010	SALARIES OVERTIME	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		50,610.00	0.00	801.63	1.58	49,808.37
1-OPERATING SUPPLIES						
414-111	OFFICE SUPPLIES	100.00	0.00	308.18	308.18	(208.18)
414-115	JANITORIAL SUPPLIES	4,000.00	126.54	3,518.68	87.97	481.32
414-125	MATERIALS & SUPPLIES	2,100.00	0.00	1,304.80	62.13	795.20
** CATEGORY TOTAL **		6,200.00	126.54	5,131.66	82.77	1,068.34
2-MAINTENANCE / REPAIR						
414-212	MAINTENANCE BUILDING	5,000.00	64.91	2,222.91	44.46	2,777.09
414-226	MAINTENANCE EQUIPMENT	1,500.00	0.00	12,561.27	837.42	(11,061.27)
** CATEGORY TOTAL **		6,500.00	64.91	14,784.18	227.45	(8,284.18)
3-CHARGES & SERVICES						
414-310	INSURANCE-GENERAL	6,000.00	0.00	6,254.80	104.25	(254.80)
414-315	TELEPHONE	8,000.00	521.71	10,158.82	126.99	(2,158.82)
414-316	UTILITIES	20,000.00	0.00	19,079.86	95.40	920.14
414-352	EQUIPMENT RENTALS	12,000.00	1,498.14	6,762.53	56.35	5,237.47
** CATEGORY TOTAL **		46,000.00	2,019.85	42,256.01	91.86	3,743.99

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
414-405	CONTRACT CLEANING	0.00	1,575.00	16,975.00	0.00	(16,975.00)
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,380.00	16,031.82	89.36	1,908.18
414-407	A/C MAINTENANCE CONTRACT	10,000.00	0.00	1,441.00	14.41	8,559.00
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	624.00	20.80	2,376.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	1,025.00	51.25	975.00
** CATEGORY TOTAL **		32,940.00	2,955.00	36,096.82	109.58	(3,156.82)
** DEPARTMENT TOTAL **		142,250.00	5,166.30	99,070.30	69.65	43,179.70

01 -GENERAL FUND
INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
415-001	SALARIES-SUPERVISION	62,990.00	0.00	0.00	0.00	62,990.00
415-002	SALARIES-OPERATION	73,910.00	4,920.80	70,386.06	95.23	3,523.94
415-004	SOCIAL SECURITY	10,510.00	362.45	5,315.13	50.57	5,194.87
415-005	WORKMAN'S COMPENSATION	1,210.00	0.00	613.45	50.70	596.55
415-006	TMRS REQUIREMENTS	22,710.00	919.14	10,555.07	46.48	12,154.93
415-007	INSURANCE-EMPLOYEES	37,680.00	556.80	12,237.17	32.48	25,442.83
415-010	SALARIES - OVERTIME	500.00	0.00	400.16	80.03	99.84
** CATEGORY TOTAL **		209,510.00	6,759.19	99,507.04	47.50	110,002.96
1-OPERATING SUPPLIES						
415-111	OFFICE SUPPLIES	1,000.00	0.00	560.94	56.09	439.06
415-112	POSTAGE	1,400.00	492.13	2,730.00	195.00	(1,330.00)
415-125	MATERIALS & SUPPLIES	750.00	0.00	0.00	0.00	750.00
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
** CATEGORY TOTAL **		3,600.00	492.13	3,290.94	91.42	309.06
2-MAINTENANCE / REPAIR						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	7,000.00	73.38	2,540.00
415-226	MAINTENANCE-EQUIPMENT	100.00	0.00	0.00	0.00	100.00
415-227	MAINT.-MOTOR VEHICLES	400.00	0.00	5,492.65	373.16	(5,092.65)
415-228	GAS-OIL-TIRES	1,300.00	32.55	892.52	68.66	407.48
** CATEGORY TOTAL **		11,340.00	32.55	13,385.17	118.04	(2,045.17)
3-CHARGES & SERVICES						
415-308	DUES AND MEMBERSHIPS	750.00	23.00	709.92	94.66	40.08
415-309	PUBLICATIONS	1,000.00	0.00	3,635.30	363.53	(2,635.30)
415-310	INSURANCE-GENERAL	2,200.00	0.00	1,663.33	75.61	536.67
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	99.59	380.54	38.05	619.46
415-314	TRAVEL	2,000.00	0.00	462.24	23.11	1,537.76
415-315	TELEPHONE	3,150.00	89.95	3,861.17	122.58	(711.17)
415-319	LEGAL OR FILING FEES	500.00	202.00	946.00	189.20	(446.00)
415-328	PHYSICALS / TESTING	200.00	0.00	90.00	45.00	110.00
415-352	EQUIPMENT RENTALS	2,050.00	0.00	2,166.19	105.67	(116.19)
** CATEGORY TOTAL **		12,850.00	414.54	13,914.69	108.29	(1,064.69)

01 -GENERAL FUND

INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	15,000.00	0.00	73,715.33	491.44	(58,715.33)
415-407	DEMOLITION SERVICES	30,000.00	0.00	20,102.75	67.01	9,897.25
** CATEGORY TOTAL **		45,050.00	0.00	93,818.08	208.25	(48,768.08)
** DEPARTMENT TOTAL **		282,350.00	7,698.41	223,915.92	79.30	58,434.08

FINANCIAL STATEMENT
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01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
2-MAINTENANCE / REPAIR						
416-221	MAINTENANCE SOFTWARE	100,000.00	0.00	74,548.98	74.55	25,451.02
416-223	MAINTENANCE TOWER	30,000.00	0.00	29,455.00	98.18	545.00
** CATEGORY TOTAL **		130,000.00	0.00	104,003.98	80.00	25,996.02
3-CHARGES & SERVICES						
416-308	DUES & MEMBERSHIP	6,000.00	0.00	5,312.47	88.54	687.53
416-309	LEGAL & ADVERTISING	250.00	0.00	169.00	67.60	81.00
416-318	AUDIT SERVICES	70,000.00	1,500.00	78,600.00	112.29	(8,600.00)
416-319	LEGAL EXPENSE	80,000.00	29,459.68	119,464.77	149.33	(39,464.77)
416-320	TAX EXPENSE CONTRACT	112,290.00	0.00	109,025.65	97.09	3,264.35
416-322	PROFESSIONAL SERVICES	120,000.00	8,618.00	131,772.40	109.81	(11,772.40)
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	67.49	4.50	1,432.51
416-324	CITY WIDE FIREWORKS	12,000.00	0.00	14,300.00	119.17	(2,300.00)
416-329	BRAZOS TRANSIT AUTHORITY	5,250.00	1,378.13	5,512.52	105.00	(262.52)
416-360	CAPITAL OUTLAY	0.00	0.00	25,014.73	0.00	(25,014.73)
** CATEGORY TOTAL **		407,290.00	40,955.81	489,239.03	120.12	(81,949.03)
4-OTHER						
416-403	TRANSFER OUT TO OTHER FUNDS	0.00	26,500.00	26,500.00	0.00	(26,500.00)
416-404	CONTINGENCY	304,175.00	0.00	30,493.44	10.02	273,681.56
416-416	WEB SITE HOSTING	5,000.00	0.00	5,284.26	105.69	(284.26)
416-418	FITNESS & SAFETY PROGRAM	3,000.00	320.00	2,600.00	86.67	400.00
416-421	COVID-19	0.00	0.00	1,294.65	0.00	(1,294.65)
416-424	EMPLOYEE RELATED EXPENSES	50,000.00	172.50	21,762.87	43.53	28,237.13
** CATEGORY TOTAL **		362,175.00	26,992.50	87,935.22	24.28	274,239.78
** DEPARTMENT TOTAL **		899,465.00	67,948.31	681,178.23	75.73	218,286.77

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
417-001	SALARIES SUPERVISION	88,730.00	6,825.14	88,726.82	100.00	3.18
417-002	SALARIES OPERATIONS	39,920.00	3,070.21	39,975.41	100.14	(55.41)
417-004	SOCIAL SECURITY	9,840.00	749.90	9,748.69	99.07	91.31
417-005	WORKMANS COMPENSATION	580.00	0.00	245.73	42.37	334.27
417-006	TMRS REQUIREMENTS	21,270.00	1,588.38	19,437.59	91.39	1,832.41
417-007	INSURANCE EMPLOYEES	25,810.00	2,179.41	20,005.33	77.51	5,804.67
417-013	CAR ALLOWANCE	3,600.00	276.92	3,599.96	100.00	0.04
** CATEGORY TOTAL **		189,750.00	14,689.96	181,739.53	95.78	8,010.47
1-OPERATING SUPPLIES						
417-111	OFFICE SUPPLIES	750.00	0.00	107.46	14.33	642.54
417-112	POSTAGE	150.00	49.68	162.33	108.22	(12.33)
417-115	JANITORIAL SUPPLIES	1,500.00	108.87	1,393.03	92.87	106.97
417-125	MATERIALS & SUPPLIES	200.00	0.00	16.84	8.42	183.16
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,750.00	158.55	1,679.66	61.08	1,070.34
2-MAINTENANCE / REPAIR						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	0.00	3,113.50	155.68	(1,113.50)
** CATEGORY TOTAL **		2,500.00	0.00	3,113.50	124.54	(613.50)
3-CHARGES & SERVICES						
417-310	INSURANCE - GENERAL	5,250.00	0.00	5,340.95	101.73	(90.95)
417-312	MAINTENANCE BUILDING	4,000.00	323.63	19,094.95	477.37	(15,094.95)
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	36.44	1.21	2,963.56
417-314	TRAVEL	400.00	0.00	0.00	0.00	400.00
417-315	TELEPHONE	3,300.00	46.14	3,072.35	93.10	227.65
417-316	UTILITIES	24,500.00	2,113.77	20,077.13	81.95	4,422.87
** CATEGORY TOTAL **		40,450.00	2,483.54	47,621.82	117.73	(7,171.82)

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
417-405	CONTRACT CLEANING	12,500.00	900.00	10,400.00	83.20	2,100.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	4,442.62	87.11	657.38
417-407	A/C MAINTENANCE CONTRACT	3,000.00	0.00	848.20	28.27	2,151.80
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		21,100.00	1,292.00	15,690.82	74.36	5,409.18
** DEPARTMENT TOTAL **		256,550.00	18,624.05	249,845.33	97.39	6,704.67

01 -GENERAL FUND
UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
419-002	SALARIES OPERATION	144,230.00	8,432.80	129,683.00	89.91	14,547.00
419-004	SOCIAL SECURITY	11,110.00	619.66	9,889.77	89.02	1,220.23
419-005	WORKERS COMPENSATION	660.00	0.00	368.59	55.85	291.41
419-006	TMRS REQUIREMENTS	24,020.00	1,308.20	19,560.27	81.43	4,459.73
419-007	INSURANCE EMPLOYEES	36,900.00	2,651.35	41,073.68	111.31	(4,173.68)
419-010	SALARIES OVERTIME-	1,000.00	0.00	42.87	4.29	957.13
** CATEGORY TOTAL **		217,920.00	13,012.01	200,618.18	92.06	17,301.82
1-OPERATING SUPPLIES						
419-111	OFFICE SUPPLIES	1,800.00	72.20	1,330.47	73.92	469.53
419-112	POSTAGE	0.00	0.00	263.58	0.00	(263.58)
419-129	UNIFORMS	300.00	0.00	114.53	38.18	185.47
** CATEGORY TOTAL **		2,100.00	72.20	1,708.58	81.36	391.42
2-MAINTENANCE / REPAIR						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	17,276.25	69.11	7,723.75
** CATEGORY TOTAL **		25,000.00	0.00	17,276.25	69.11	7,723.75
3-CHARGES & SERVICES						
419-310	INSURANCE EXPENSE	2,000.00	0.00	3,761.24	188.06	(1,761.24)
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	72.88	4.86	1,427.12
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	4,000.00	76.64	3,827.09	95.68	172.91
419-316	UTILITIES	1,500.00	(2,113.77)	1,354.28	90.29	145.72
419-326	MAINTENANCE OFFICE EQUIPMENT	1,000.00	0.00	1,302.84	130.28	(302.84)
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	30,000.00	3,045.09	33,349.79	111.17	(3,349.79)
419-362	CREDIT CARD FEES PAYABLE	80,000.00	16,311.83	134,645.04	168.31	(54,645.04)
** CATEGORY TOTAL **		121,100.00	17,319.79	178,313.16	147.24	(57,213.16)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

UTILITY BILLING

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	366,120.00	30,404.00	397,916.17	108.68	(31,796.17)
*** FUND TOTAL EXPENDITURES ***	10,237,865.00	661,285.35	9,580,552.60	93.58	657,312.40
EXCESS REVENUES/EXPENDITURES	0.00	682,524.92	95,095.17	0.00	(95,095.17)

*** END OF REPORT ***

02 -WATER & WASTEWATER FUND
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	4,357,000.00	416,484.86	4,797,152.47	110.10	(440,152.47)
*** FUND TOTAL REVENUE ***	4,357,000.00	416,484.86	4,797,152.47	110.10	(440,152.47)
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EXPENDITURE SUMMARY					
WATER DEPARTMENT	2,108,438.00	402,680.68	1,929,763.08	91.53	178,674.92
WASTEWATER	2,248,562.00	182,121.38	2,192,664.39	97.51	55,897.61
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*** FUND TOTAL EXPENDITURES ***	4,357,000.00	584,802.06	4,122,427.47	94.62	234,572.53
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EXCESS REVENUES/EXPENDITURES	0.00	(168,317.20)	674,725.00	0.00	(674,725.00)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
302-2001	WATER COLLECTIONS	2,300,000.00	200,265.96	2,287,637.47	99.46	12,362.53
302-2002	WATER CONNECTIONS & TAPS	10,000.00	1,270.00	17,851.28	178.51	(7,851.28)
302-2005	BULK WATER & FEES CHARGED	2,000.00	70.00	23,625.09	181.25	(21,625.09)
302-2007	INTEREST EARNED	15,000.00	9,051.50	51,886.66	345.91	(36,886.66)
302-2012	INSURANCE REIMBURSEMENT	0.00	0.00	21,821.90	0.00	(21,821.90)
302-5001	SEWER COLLECTIONS	1,960,000.00	196,890.45	2,068,248.48	105.52	(108,248.48)
302-5002	SEWER TAP FEES	5,000.00	1,100.00	6,783.33	135.67	(1,783.33)
302-5003	SEWER COLLECTION-LEACHATE	0.00	2.99	0.00	0.00	0.00
302-5005	PERMITS/INSPECTION FEES	0.00	450.00	450.00	0.00	(450.00)
302-5006	REVENUE CITY OF AMES	30,000.00	2,049.30	35,400.24	118.00	(5,400.24)
302-5007	REVENUE CITY OF HARDIN	35,000.00	5,334.66	40,361.49	115.32	(5,361.49)
302-5010	TRANSFER FROM OTHER FUNDS	0.00	0.00	243,086.53	0.00	(243,086.53)
*** FUND TOTAL REVENUE ***		4,357,000.00	416,484.86	4,797,152.47	110.10	(440,152.47)

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
420-001	SALARIES SUPERVISION	40,190.00	1,983.68	40,187.84	99.99	2.16
420-002	SALARIES OPERATION	173,320.00	(7,723.61)	173,320.00	100.00	0.00
420-004	SOCIAL SECURITY	17,480.00	517.06	17,480.00	100.00	0.00
420-005	WORKMANS COMP.	11,630.00	0.00	5,057.27	43.48	6,572.73
420-006	TMRS REQUIREMENTS	37,770.00	3,282.30	37,456.78	99.17	313.22
420-007	INSURANCE EMPLOYEES	66,980.00	(961.15)	65,752.03	98.17	1,227.97
420-010	SALARIES-OVERTIME	15,000.00	669.02	15,007.90	100.05	(7.90)
420-013	CAR ALLOWANCE	1,200.00	1,200.00	1,200.00	100.00	0.00
** CATEGORY TOTAL **		363,570.00	(1,032.70)	355,461.82	97.77	8,108.18
1-OPERATING SUPPLIES						
420-111	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
420-112	POSTAGE	300.00	26.76	131.57	43.86	168.43
420-113	NON-CAPITAL ASSETS	14,800.00	0.00	12,803.19	86.51	1,996.81
420-125	MATERIALS & SUPPLIES	1,700.00	(41.66)	1,700.00	100.00	0.00
420-129	UNIFORMS	4,000.00	0.00	1,879.52	46.99	2,120.48
420-163	CHEMICALS - WATER TREATMENT	45,000.00	3,974.42	39,147.32	86.99	5,852.68
** CATEGORY TOTAL **		66,050.00	3,959.52	55,661.60	84.27	10,388.40
2-MAINTENANCE / REPAIR						
420-226	MAINTENANCE EQUIPMENT	28,000.00	380.06	27,065.18	96.66	934.82
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	107.84	2,187.17	62.49	1,312.83
420-228	GAS-OIL-TIRES	12,000.00	1,569.76	13,130.76	109.42	(1,130.76)
420-244	MAINTENANCE WATER LINES	125,000.00	4,947.90	139,064.38	111.25	(14,064.38)
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	118.30	1.69	6,881.70
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	118.30	0.55	21,381.70
420-248	MAINTENANCE WATER PLANT	50,000.00	9,010.00	34,231.76	68.46	15,768.24
420-249	MAINTENANCE METERS	50,000.00	812.90	37,595.47	75.19	12,404.53
420-250	ELEVATED STORAGE	6,500.00	0.00	0.00	0.00	6,500.00
** CATEGORY TOTAL **		303,500.00	16,828.46	253,511.32	83.53	49,988.68

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
420-308	DUES & MEMBERSHIP	300.00	0.00	1,315.72	438.57	(1,015.72)
420-310	INSURANCE EXPENSES	19,500.00	(43.12)	19,713.85	101.10	(213.85)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	0.00	1,087.66	33.99	2,112.34
420-314	TRAVEL	700.00	0.00	0.00	0.00	700.00
420-315	TELEPHONE	5,500.00	159.01	3,870.57	70.37	1,629.43
420-316	UTILITIES	90,000.00	35.00	88,065.64	97.85	1,934.36
420-320	LEGAL FEES	2,000.00	271.00	5,900.50	295.03	(3,900.50)
420-322	ENGINEERING SERVICES	12,500.00	0.00	19,019.25	152.15	(6,519.25)
420-328	PHYSICALS / TESTING	1,000.00	0.00	35.00	3.50	965.00
420-333	STATE FEES	8,500.00	0.00	7,778.75	91.51	721.25
420-365	LAB FEES	3,000.00	0.00	978.40	32.61	2,021.60
420-375	BAD DEBT	14,000.00	(172.49)	9,792.80	69.95	4,207.20
** CATEGORY TOTAL **		160,200.00	249.40	157,558.14	98.35	2,641.86
4-OTHER						
420-406	CONTRACTOR MOWING SERVICES	24,335.00	2,808.00	24,201.70	99.45	133.30
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	2,751.00	27.51	7,249.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	48,135.00	48,135.00	48,135.00	100.00	0.00
** CATEGORY TOTAL **		82,520.00	50,943.00	75,087.70	90.99	7,432.30
6-DEBT SERVICE						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	90,000.00	100.00	0.00
420-623	2016B DRINKING WATER INTEREST	2,440.00	0.00	2,441.50	100.06	(1.50)
420-625	BOND ESCROW AGENT FEES	0.00	0.00	1,550.00	0.00	(1,550.00)
** CATEGORY TOTAL **		92,440.00	0.00	93,991.50	101.68	(1,551.50)
7-TRANSFERS						
420-702	TRANSFER TO GENERAL FUND	580,000.00	140,000.00	478,333.00	82.47	101,667.00
420-705	TRANSFER TO UTILITY BILLING	460,158.00	191,733.00	460,158.00	100.00	0.00
** CATEGORY TOTAL **		1,040,158.00	331,733.00	938,491.00	90.23	101,667.00
** DEPARTMENT TOTAL **		2,108,438.00	402,680.68	1,929,763.08	91.53	178,674.92

FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
450-001	SALARIES-SUPERVISION	40,190.00	1,983.72	40,188.36	100.00	1.64
450-002	SALARIES-OPERATION	204,860.00	40,130.63	201,137.89	98.18	3,722.11
450-004	SOCIAL SECURITY	19,510.00	2,400.64	17,653.95	90.49	1,856.05
450-005	WORKMAN'S COMPENSATION	13,060.00	0.00	5,629.70	43.11	7,430.30
450-006	TMRS REQUIREMENTS	42,160.00	2,788.89	32,593.01	77.31	9,566.99
450-007	INSURANCE-EMPLOYEES	56,400.00	10,116.43	49,766.56	88.24	6,633.44
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	561.36	4,668.29	0.00	(4,668.29)
450-013	CAR ALLOWANCE	1,200.00	1,200.00	1,200.00	100.00	0.00
** CATEGORY TOTAL **		387,380.00	59,181.67	352,837.76	91.08	34,542.24
1-OPERATING SUPPLIES						
450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	41.66	1,589.59	63.58	910.41
450-129	UNIFORMS	3,500.00	0.00	1,851.65	52.90	1,648.35
450-142	SLUDGE REMOVAL	35,000.00	13,471.17	13,471.17	38.49	21,528.83
450-165	CHEMICALS-SEWER TREATMENT	30,000.00	5,413.80	45,703.83	152.35	(15,703.83)
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		71,750.00	18,926.63	62,616.24	87.27	9,133.76
2-MAINTENANCE / REPAIR						
450-226	MAINTENANCE-EQUIPMENT	25,000.00	0.00	30,439.47	121.76	(5,439.47)
450-227	MAINT.-MOTOR VEHICLES	4,000.00	490.02	1,252.02	31.30	2,747.98
450-228	GAS-OIL-TIRES	9,000.00	1,020.66	13,599.63	151.11	(4,599.63)
450-243	NEW CONSTRUCTION	0.00	0.00	190,472.53	0.00	(190,472.53)
450-245	MAINTENANCE SEWER LINES	50,000.00	128.55	17,506.38	35.01	32,493.62
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	1,707.00	773,296.60	718.44	(728,296.60)
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	0.00	14,756.13	29.51	35,243.87
** CATEGORY TOTAL **		183,000.00	3,346.23	1,041,322.76	569.03	(858,322.76)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
450-308	DUES & MEMBERSHIPS	350.00	0.00	1,140.52	325.86	(790.52)
450-310	INSURANCE-GENERAL	14,700.00	0.00	15,476.65	105.28	(776.65)
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	7,386.44	295.46	(4,886.44)
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	2,000.00	744.15	1,675.33	83.77	324.67
450-316	UTILITIES	170,000.00	12,214.51	167,402.29	98.47	2,597.71
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	34,350.19	327,169.54	654.34	(277,169.54)
450-320	LEGAL FEES	0.00	0.00	1,474.80	0.00	(1,474.80)
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	0.00	10,837.68	86.70	1,662.32
450-328	PHYSICALS / TESTING	300.00	90.00	270.00	90.00	30.00
450-333	STATE FEES	25,000.00	0.00	16,840.56	67.36	8,159.44
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	4,058.00	28,888.78	96.30	1,111.22
** CATEGORY TOTAL **		308,850.00	51,456.85	578,562.59	187.33	(269,712.59)
4-OTHER						
450-406	CONTRACTOR MOWING SERVICES	17,420.00	2,010.00	10,695.54	61.40	6,724.46
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	5,346.00	89.10	654.00
450-410	PAYMENT TO FIXED ASSETS	47,200.00	47,200.00	47,200.00	100.00	0.00
** CATEGORY TOTAL **		70,620.00	49,210.00	63,241.54	89.55	7,378.46
6-DEBT SERVICE						
450-622	2016A CLEAN WATER PRINCIPAL	90,000.00	0.00	90,000.00	100.00	0.00
450-623	2016A CLEAN WATER INTEREST	2,540.00	0.00	2,533.50	99.74	6.50
450-625	BOND ESCROW AGENT FEES	1,500.00	0.00	1,550.00	103.33	(50.00)
** CATEGORY TOTAL **		94,040.00	0.00	94,083.50	100.05	(43.50)
7-TRANSFERS						
450-704	TRANSFER TO PROJECT FUND	1,132,922.00	0.00	0.00	0.00	1,132,922.00
** CATEGORY TOTAL **		1,132,922.00	0.00	0.00	0.00	1,132,922.00
** DEPARTMENT TOTAL **		2,248,562.00	182,121.38	2,192,664.39	97.51	55,897.61

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	==============	==============	==============	======	==============
*** FUND TOTAL EXPENDITURES ***	4,357,000.00	584,802.06	4,122,427.47	94.62	234,572.53
	==============	==============	==============	======	==============
EXCESS REVENUES/EXPENDITURES	0.00	(168,317.20)	674,725.00	0.00	(674,725.00)
	==============	==============	==============	======	==============

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	11,863,000.00	4,576,170.44	15,625,069.60	131.71	(3,762,069.60)
*** FUND TOTAL REVENUE ***	11,863,000.00	4,576,170.44	15,625,069.60	131.71	(3,762,069.60)
EXPENDITURE SUMMARY					
ELECTRIC	11,863,000.00	2,810,831.32	11,121,301.96	93.75	741,698.04
*** FUND TOTAL EXPENDITURES ***	11,863,000.00	2,810,831.32	11,121,301.96	93.75	741,698.04
EXCESS REVENUES/EXPENDITURES	0.00	1,765,339.12	4,503,767.64	0.00	(4,503,767.64)

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
303-0701	TRANSFER IN FROM OTHER FUNDS	408,000.00	0.00	407,962.81	99.99	37.19
303-3001	ELECT. REVENUE BILLED	10,200,000.00	1,332,624.88	10,567,701.34	103.60	(367,701.34)
303-3006	FEES & FINES	60,000.00	13,966.29	89,853.37	149.76	(29,853.37)
303-3007	INTEREST EARNED	15,000.00	6,859.14	38,500.27	256.67	(23,500.27)
303-3008	OTHER SOURCE OF FUNDS	0.00	3,000,000.00	3,000,000.00	0.00	(3,000,000.00)
303-3010	RECYCLE	0.00	2,359.80	2,374.80	0.00	(2,374.80)
303-3011	NEW CONSTRUCTION REVENUE	0.00	9,040.30	50,791.16	0.00	(50,791.16)
303-3012	INSURANCE REIMBURSEMENT	0.00	0.00	18,306.00	0.00	(18,306.00)
303-3017	LATE PENALTY REVENUE	200,000.00	22,475.26	201,263.21	100.63	(1,263.21)
303-3018	ELECTRIC REVENUE PTC	980,000.00	188,844.77	1,248,316.64	127.38	(268,316.64)
*** FUND TOTAL REVENUE ***		11,863,000.00	4,576,170.44	15,625,069.60	131.71	(3,762,069.60)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
430-002	SALARIES OPERATION	65,000.00	3,373.40	71,272.83	109.65	(6,272.83)
430-004	SOCIAL SECURITY	8,000.00	247.40	5,240.14	65.50	2,759.86
430-005	WORKMANS COMP.	4,300.00	0.00	4,251.17	98.86	48.83
430-006	TMRS REQUIREMENTS	10,100.00	539.04	11,082.34	109.73	(982.34)
430-007	INSURANCE EMPLOYEES	8,150.00	690.42	13,523.74	165.94	(5,373.74)
430-010	SALARIES-OVERTIME	2,000.00	0.00	699.84	34.99	1,300.16
** CATEGORY TOTAL **		97,550.00	4,850.26	106,070.06	108.73	(8,520.06)
1-OPERATING SUPPLIES						
430-129	UNIFORMS	1,250.00	0.00	387.07	30.97	862.93
430-156	OPERATING SUPPLIES	3,000.00	0.00	681.90	22.73	2,318.10
** CATEGORY TOTAL **		4,250.00	0.00	1,068.97	25.15	3,181.03
2-MAINTENANCE / REPAIR						
430-226	MAINTENANCE EQUIPMENT	30,000.00	0.00	24,185.58	80.62	5,814.42
430-227	MAINTENANCE MOTOR VEHICLE	15,000.00	0.00	494.48	3.30	14,505.52
430-228	GAS-OIL-TIRES	6,000.00	411.00	3,407.14	56.79	2,592.86
430-238	NEW CONSTRUCTION EXPENSE	20,000.00	0.00	47,959.03	239.80	(27,959.03)
430-239	MAINTENANCE STREET LIGHTS	15,000.00	2,183.38	15,730.14	104.87	(730.14)
430-249	MAINTENANCE METERS	50,000.00	0.00	19,375.28	38.75	30,624.72
430-257	MAINTENANCE LINES	30,000.00	21.38	694.78	2.32	29,305.22
430-258	MAINTENANCE TRANSFORMERS	10,000.00	0.00	12,626.00	126.26	(2,626.00)
430-259	MAINTENANCE SUBSTATION	50,000.00	0.00	57,864.59	115.73	(7,864.59)
430-261	CONTRACT SERVICES	650,000.00	68,437.37	792,452.21	121.92	(142,452.21)
430-262	CONTRACT TREE TRIMMING	90,000.00	16,412.00	72,414.50	80.46	17,585.50
** CATEGORY TOTAL **		966,000.00	87,465.13	1,047,203.73	108.41	(81,203.73)

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
430-308	DUES & MEMBERSHIP	0.00	3,251.00	3,377.72	0.00	(3,377.72)
430-310	INSURANCE EXPENSE	5,210.00	0.00	5,225.64	100.30	(15.64)
430-313	PROFESSIONAL DEVELOPEMENT	1,000.00	0.00	18.22	1.82	981.78
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	140.98	3,905.49	111.59	(405.49)
430-316	UTILITIES	6,000.00	329.66	4,740.37	79.01	1,259.63
430-317	DRAWER ADJUSTMENT	200.00	(2.00)	225.59	112.80	(25.59)
430-319	LEGAL FEES	45,000.00	1,708.86	36,706.58	81.57	8,293.42
430-320	DECORATIONS	150.00	0.00	82.89	55.26	67.11
430-321	ENGINEERING SERVICE	40,000.00	4,710.00	34,856.65	87.14	5,143.35
430-375	BAD DEBT	40,000.00	(1,195.44)	10,955.80	27.39	29,044.20
** CATEGORY TOTAL **		141,560.00	8,943.06	100,094.95	70.71	41,465.05
4-OTHER						
430-404	CONTINGENCY	1,133,283.00	0.00	0.00	0.00	1,133,283.00
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		1,133,483.00	0.00	0.00	0.00	1,133,483.00
5-PURCHASE POWER						
430-501	PURCHASED POWER	7,000,000.00	2,022,665.93	7,817,710.17	111.68	(817,710.17)
430-503	PURCHASE POWER / PTC	960,000.00	355,174.94	1,448,997.08	150.94	(488,997.08)
** CATEGORY TOTAL **		7,960,000.00	2,377,840.87	9,266,707.25	116.42	(1,306,707.25)
7-TRANSFERS						
430-705	TRANSFER TO UTILITY BILLING	460,157.00	191,732.00	460,157.00	100.00	0.00
430-714	TRSF.TO GENERAL FUND	1,100,000.00	140,000.00	140,000.00	12.73	960,000.00
** CATEGORY TOTAL **		1,560,157.00	331,732.00	600,157.00	38.47	960,000.00
** DEPARTMENT TOTAL **		11,863,000.00	2,810,831.32	11,121,301.96	93.75	741,698.04
*** FUND TOTAL EXPENDITURES ***		11,863,000.00	2,810,831.32	11,121,301.96	93.75	741,698.04

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============
	EXCESS REVENUES/EXPENDITURES	0.00	1,765,339.12	4,503,767.64	0.00	(4,503,767.64)
		==============	==============	==============	======	==============

*** END OF REPORT ***

04 -SOLID WASTE FUND
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	965,500.00	67,155.99	807,059.64	83.59	158,440.36
*** FUND TOTAL REVENUE ***	965,500.00	67,155.99	807,059.64	83.59	158,440.36
EXPENDITURE SUMMARY					
SOLID WASTE	965,500.00	105,155.35	822,889.61	85.23	142,610.39
*** FUND TOTAL EXPENDITURES ***	965,500.00	105,155.35	822,889.61	85.23	142,610.39
EXCESS REVENUES/EXPENDITURES	0.00	(37,999.36)	(15,829.97)	0.00	15,829.97

04 -SOLID WASTE FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
304-4001	SOLID WASTE COLLECTIONS	760,000.00	67,000.80	805,251.20	105.95	(45,251.20)
304-4007	INTEREST EARNED	1,200.00	155.19	1,808.44	150.70	(608.44)
304-4020	TRANSFER IN FROM FUND BALANCE	204,300.00	0.00	0.00	0.00	204,300.00
	*** FUND TOTAL REVENUE ***	965,500.00	67,155.99	807,059.64	83.59	158,440.36

04 -SOLID WASTE FUND
SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	0-OPERATING SERVICES					
	1-OPERATING SUPPLIES					
440-160	RECYCLING	4,000.00	0.00	288.96	7.22	3,711.04
440-172	CONTRACT SERVICES	680,000.00	5,310.05	561,766.07	82.61	118,233.93
	** CATEGORY TOTAL **	684,000.00	5,310.05	562,055.03	82.17	121,944.97
	2-MAINTENANCE / REPAIR					
	3-CHARGES & SERVICES					
440-354	BAD DEBTS & CHECKS	10,000.00	(154.70)	2,459.58	24.60	7,540.42
	** CATEGORY TOTAL **	10,000.00	(154.70)	2,459.58	24.60	7,540.42
	4-OTHER					
	5-PURCHASE POWER					
	7-TRANSFERS					
440-710	TRANSFER TO GENERAL FUND	271,500.00	100,000.00	258,375.00	95.17	13,125.00
	** CATEGORY TOTAL **	271,500.00	100,000.00	258,375.00	95.17	13,125.00
	** DEPARTMENT TOTAL **	965,500.00	105,155.35	822,889.61	85.23	142,610.39
	*** FUND TOTAL EXPENDITURES ***	965,500.00	105,155.35	822,889.61	85.23	142,610.39
	EXCESS REVENUES/EXPENDITURES	0.00	(37,999.36)	(15,829.97)	0.00	15,829.97

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

*** END OF REPORT ***

05 -CAMBRIDGE FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	6,037,850.00	16,298.30	4,572,715.47	75.73	1,465,134.53
*** FUND TOTAL REVENUE ***	6,037,850.00	16,298.30	4,572,715.47	75.73	1,465,134.53
EXPENDITURE SUMMARY					
ELECTRIC BUY DOWN	6,037,850.00	26,607.00	5,483,464.70	90.82	554,385.30
*** FUND TOTAL EXPENDITURES ***	6,037,850.00	26,607.00	5,483,464.70	90.82	554,385.30
EXCESS REVENUES/EXPENDITURES	0.00	(10,308.70)	(910,749.23)	0.00	910,749.23

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

05 -CAMBRIDGE FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
305-0101	SRMPA REFUND	0.00	0.00	352,959.20	0.00	(352,959.20)
305-0102	REFUND OF SURPLUS FUNDS	0.00	0.00	1,024,088.30	0.00	(1,024,088.30)
305-0103	CAMBRIDGE FUNDS	3,000,000.00	0.00	3,000,000.00	100.00	0.00
305-0701	TRANSFER IN FROM OTHER FUNDS	0.00	0.00	55,000.00	0.00	(55,000.00)
305-0720	TRANSFER IN FROM FUND BALANCE	2,962,850.00	0.00	0.00	0.00	2,962,850.00
305-5007	INTEREST EARNED	75,000.00	16,298.30	140,667.97	187.56	(65,667.97)
*** FUND TOTAL REVENUE ***		6,037,850.00	16,298.30	4,572,715.47	75.73	1,465,134.53

05 -CAMBRIDGE FUND
ELECTRIC BUY DOWN

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
2-MAINTENANCE / REPAIR					
425-250 ELECTRIC BUY DOWN	0.00	0.00	407,962.81	0.00	(407,962.81)
** CATEGORY TOTAL **	0.00	0.00	407,962.81	0.00	(407,962.81)
5-PURCHASE POWER					
7-TRANSFERS					
425-710 TRANSFER TO OTHER FUNDS	6,037,850.00	26,607.00	5,075,501.89	84.06	962,348.11
** CATEGORY TOTAL **	6,037,850.00	26,607.00	5,075,501.89	84.06	962,348.11
** DEPARTMENT TOTAL **	6,037,850.00	26,607.00	5,483,464.70	90.82	554,385.30
*** FUND TOTAL EXPENDITURES ***	6,037,850.00	26,607.00	5,483,464.70	90.82	554,385.30
EXCESS REVENUES/EXPENDITURES	0.00	(10,308.70)	(910,749.23)	0.00	910,749.23

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

35 -GOLF COURSE

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	594,300.00	26,500.00	386,385.00	65.02	207,915.00
*** FUND TOTAL REVENUE ***	594,300.00	26,500.00	386,385.00	65.02	207,915.00
EXPENDITURE SUMMARY					
GOLF COURSE	594,300.00	(4,630.72)	436,034.65	73.37	158,265.35
*** FUND TOTAL EXPENDITURES ***	594,300.00	(4,630.72)	436,034.65	73.37	158,265.35
EXCESS REVENUES/EXPENDITURES	0.00	31,130.72	(49,649.65)	0.00	49,649.65

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

35 -GOLF COURSE

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
335-0101	DAILY GREEN FEES	118,000.00	0.00	0.00	0.00	118,000.00
335-0102	ANNUAL FEES	11,000.00	0.00	0.00	0.00	11,000.00
335-0103	CART RENTALS	57,000.00	0.00	0.00	0.00	57,000.00
335-0104	MERCHANDISE SALES	12,000.00	0.00	0.00	0.00	12,000.00
335-0107	TOURNAMENTS	6,000.00	0.00	0.00	0.00	6,000.00
335-0108	RANGE BALL	10,000.00	0.00	0.00	0.00	10,000.00
335-0109	RESTAURANT INCOME	3,600.00	0.00	2,100.00	58.33	1,500.00
335-0208	TRANSFER IN FROM LCDC	357,785.00	0.00	357,785.00	100.00	0.00
335-0209	TRANSFER IN FROM OTHER FUNDS	0.00	26,500.00	26,500.00	0.00	(26,500.00)
335-110	TRAIL FEE ANNUAL	18,915.00	0.00	0.00	0.00	18,915.00
*** FUND TOTAL REVENUE ***		594,300.00	26,500.00	386,385.00	65.02	207,915.00

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
435-002	SALARIES OPERATION	201,000.00	15,460.75	200,170.05	99.59	829.95
435-004	SOCIAL SECURITY	21,400.00	1,146.68	14,851.49	69.40	6,548.51
435-005	WORKMAN'S COMPENSATION	11,190.00	0.00	1,752.45	15.66	9,437.55
435-006	TMRS REQUIREMENTS	33,390.00	2,420.90	29,489.05	88.32	3,900.95
435-007	INSURANCE EMPLOYEES	63,220.00	8,276.77	50,239.01	79.47	12,980.99
435-010	SALARIES OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
435-011	SALARIES PART-TIME	75,400.00	0.00	0.00	0.00	75,400.00
** CATEGORY TOTAL **		406,600.00	27,305.10	296,502.05	72.92	110,097.95
1-OPERATING SUPPLIES						
435-110	SUBSCRIPTIONS	100.00	0.00	0.00	0.00	100.00
435-111	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	1,000.00	0.00	749.99	75.00	250.01
435-115	JANITORIAL SUPPLIES	1,000.00	0.00	412.74	41.27	587.26
435-125	MATERIALS & SUPPLIES	0.00	105.00	105.00	0.00	(105.00)
435-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		4,400.00	105.00	1,267.73	28.81	3,132.27
2-MAINTENANCE / REPAIR						
435-225	MAINTENANCE COURSE	13,500.00	(8,674.17)	7,619.25	56.44	5,880.75
435-226	MAINTENANCE EQUIPMENT	17,500.00	(3,894.28)	8,269.79	47.26	9,230.21
435-228	GAS-OIL-TIRES	9,000.00	1,780.70	13,640.03	151.56	(4,640.03)
435-229	MAINTENANCE IRRIGATION SYSTEM	7,500.00	(9,443.60)	(8,080.56)	107.74-	15,580.56
435-231	MAINTENANCE WEB-SITE	6,600.00	550.00	6,869.89	104.09	(269.89)
435-232	HERBICIDES	16,500.00	(7,703.56)	10,144.62	61.48	6,355.38
435-234	FERTILIZER	16,500.00	(6,734.84)	8,208.80	49.75	8,291.20
** CATEGORY TOTAL **		87,100.00	(34,119.75)	46,671.82	53.58	40,428.18

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
435-302	MERCHANDISE	9,000.00	0.00	3,403.10	37.81	5,596.90
435-303	TOURNAMENTS	0.00	(105.00)	0.00	0.00	0.00
435-308	DUES & MEMBERSHIP	800.00	0.00	1,312.15	164.02	(512.15)
435-310	INSURANCE EXPENSE	5,500.00	0.00	5,483.16	99.69	16.84
435-312	MAINTENANCE BUILDING	10,500.00	0.00	21,692.07	206.59	(11,192.07)
435-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	36.44	7.29	463.56
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	40.93	2,529.39	84.31	470.61
435-316	UTILITIES	13,800.00	1,728.90	25,354.94	183.73	(11,554.94)
435-325	ADVERTISING	16,300.00	0.00	382.88	2.35	15,917.12
435-328	PHYSICALS/TESTING	400.00	45.00	45.00	11.25	355.00
435-362	CREDIT CARD FEES	2,500.00	177.75	1,056.54	42.26	1,443.46
** CATEGORY TOTAL **		62,800.00	1,887.58	61,295.67	97.60	1,504.33
4-OTHER						
435-404	LEASE	33,400.00	191.35	30,297.38	90.71	3,102.62
** CATEGORY TOTAL **		33,400.00	191.35	30,297.38	90.71	3,102.62
7-TRANSFERS						
** DEPARTMENT TOTAL **		594,300.00	(4,630.72)	436,034.65	73.37	158,265.35
*** FUND TOTAL EXPENDITURES ***		594,300.00	(4,630.72)	436,034.65	73.37	158,265.35
EXCESS REVENUES/EXPENDITURES		0.00	31,130.72	(49,649.65)	0.00	49,649.65

*** END OF REPORT ***

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-1-0101	CLAIM ON CASH	1,502,040.77		
01-1-0108	DUE FROM CO 2010A	0.34		
01-1-0111	PETTY CASH	285.00		
01-1-0113	DUE FROM CREDIT CARD	(9,195.05)		
01-1-0131	TAXES REC-DELINQUENT	625,022.93		
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(266,545.32)		
01-1-0140	RETURNED CHECKS	4,057.83		
01-1-0144	INVENTORY	80,311.19		
01-1-0150	CASH PAYROLL	2,400.00		
01-1-0184	DUE FROM SRMPA	120.59		
01-1-0187	DUE FROM WCID #5	1,433.63		
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	514,600.36		
01-1-0190	DUE FROM U.S. DEPT.	1,250.00		
01-1-0197	DUE FROM OTHER FUNDS	269,336.22		
01-1-0204	DUE FROM GARBAGE	3,181.09		
			2,728,299.58	
	TOTAL ASSETS			2,728,299.58
				==============
LIABILITIES & EQUITY				
====================				
01-2-0160	ACCOUNTS PAYABLE	37.50		
01-2-0162	COURT BOND ESCROW	479.73		
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10		
01-2-0164	AUDITORIUM DEPOSITS HELD	3,000.00		
01-2-0170	COURT COLLECTION AGENCY	22,312.00		
01-2-0171	RES. FOR DELINQUENT TAX	317,955.03		
01-2-0180	FUND BALANCE	2,159,991.28		
01-2-0198	DUE TO OTHER FUNDS	93,098.42		
01-2-0201	DUE TO DEBT SERVICE	13,452.65		
01-2-0220	AP PENDING	22,851.70		
01-2-1111	ENCUMBRANCE	(1,577,064.89)		
01-2-1112	RESERVE FOR ENCUMBRANCE	1,577,064.89		
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,299,577.77		
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,299,577.77)		
	TOTAL LIABILITIES & EQUITY		2,633,204.41	
	TOTAL REVENUE	9,675,647.77		
	TOTAL EXPENSES	9,580,552.60		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	95,095.17		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		95,095.17	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,728,299.58
				==============

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
02-1-0101	CLAIM ON CASH	2,092,080.98		
02-1-0210	WATER/WW CAPITAL RESERVE	1,907,859.39		
02-1-0213	TWDB PAD DEBT SERVICE	105,768.26		
02-1-0230	ACCOUNTS RECEIVABLE-WATER	145,363.78		
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	129,449.46		
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)		
02-1-0237	DUE FROM CITY OF AMES	992,986.76		
02-1-0238	DUE FROM CITY OF HARDIN	981,270.75		
02-1-0244	INVENTORY	156,972.70		
02-1-0250	PROPERTY PLANT & EQUIP	28,002,001.65		
02-1-0251	ALLOW.FOR DEPRECIATION	(12,205,181.56)		
02-1-0272	BOND DISCOUNT A	16,348.00		
02-1-0273	ACCUM AMORTIZATION 2016A	(8,174.00)		
02-1-0274	BOND DISCOUNT B	20,134.00		
02-1-0275	ACCUM AMORTIZATION 2016B	(10,067.00)		
02-1-0280	DEFERRED OUTFLOWS TMRS	59,890.74		
02-1-0281	DEFERRED OUTFLOWS PENSION	195,618.03		
02-1-0282	ACCUMULATED AMORT DEFERRED	(144,759.88)		
02-1-0297	DUE FROM OTHER FUNDS	2,217,790.08		
			24,649,822.41	
	TOTAL ASSETS			24,649,822.41
				==============
LIABILITIES & EQUITY				
====================				
02-2-0198	DUE TO OTHER FUNDS	118,195.37		
02-2-0220	AP PENDING	64.05		
02-2-0262	DEFERRED REVENUE	1,615,035.85		
02-2-0265	WATER SECURITY FEES	44,002.50		
02-2-0269	ACCRUED INTEREST PAYABLE	408.90		
02-2-0270	COMPENSATED ABSENCES PAYABLE	54,466.13		
02-2-0275	BONDS PAYABLE	915,000.00		
02-2-0277	NET PENSION LIABILITY	417,624.07		
02-2-0280	RETAINED EARNINGS	15,002,237.23		
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95		
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50		
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21		
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04		
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81		
02-2-0289	DEVELOPERS	59,765.00		
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)		
02-2-0295	DUE TO OTHER FUNDS	5,000.00		
02-2-0380	DEFERRED INFLOWS RELATED TO PE	196,878.98		
02-2-0381	ACCUM AMORTIZATION DEFERRED IN	(128,625.78)		
02-2-1111	ENCUMBRANCE	(2,078,631.40)		
02-2-1112	RESERVE FOR ENCUMBRANCE	2,078,631.40		
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,896,085.54		
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,896,085.54)		
	TOTAL LIABILITIES & EQUITY		23,975,097.41	

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
	TOTAL REVENUE	4,797,152.47		
	TOTAL EXPENSES	4,122,427.47		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	674,725.00		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		674,725.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			24,649,822.41

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-1-0101	CLAIM ON CASH	593,611.67		
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	5,628,537.64		
03-1-0330	ACCOUNTS RECEIVABLE	1,008,493.31		
03-1-0332	ACCOUNTS RECEIVABLE PTC	188,837.90		
03-1-0335	ACCTS. RECEIVABLE AMP	5,448.26		
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)		
03-1-0344	INVENTORY	293,343.95		
03-1-0350	PLANT PROPERTY & EQUIP	9,596,149.69		
03-1-0352	CONSTRUCTION IN PROGRESS	63,030.04		
03-1-0355	ALLOW.FOR DEPRECIATION	(4,775,459.47)		
03-1-0380	DEFERRED OUTFLOWS TMRS	25,643.06		
03-1-0381	DEFERRED OUTFLOWS PENSION	140,179.92		
03-1-0382	ACCUMULATED AMORT	(100,471.33)		
03-1-0390	DUE FROM SRMPA	855.00		
			12,646,889.92	
	TOTAL ASSETS			12,646,889.92
				==============
LIABILITIES & EQUITY				
====================				
03-2-0360	ACCOUNTS PAYABLE	1,112,042.13		
03-2-0361	SALES TAX PAYABLE	38,239.93		
03-2-0362	DUE TO OTHER FUNDS	219,543.90		
03-2-0363	UTILITY REFUND/CKS.PAY.	3,855.26		
03-2-0364	SERVICE DEPOSITS	558,990.50		
03-2-0370	COMPENSATED ABSENCES PAYABLE	17,643.00		
03-2-0375	DEFERRED INFLOWS PENSION	121,230.50		
03-2-0376	CAPITAL LEASE PAYABLE	(72,375.80)		
03-2-0377	NET PENTION LIABILITY	321,800.79		
03-2-0378	DEF. REV. AMP PLAN	5,448.26		
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96		
03-2-0380	RETAINED EARNINGS	4,734,590.45		
03-2-0381	CONTRIBUTED CAPITAL	100,000.00		
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00		
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00		
03-2-0393	CUSTOMER OVERPAYMENT	29,869.56		
03-2-0398	DUE TO GENERAL	1,343.84		
03-2-1111	ENCUMBRANCE	(834,673.30)		
03-2-1112	RESERVE FOR ENCUMBRANCE	834,673.30		
03-2-1113	PRIOR YEAR ENCUMBRANCE	675,365.83		
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(675,365.83)		
	TOTAL LIABILITIES & EQUITY		8,143,122.28	
	TOTAL REVENUE	15,625,069.60		
	TOTAL EXPENSES	11,121,301.96		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	4,503,767.64		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,503,767.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			12,646,889.92
				==============

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-1-0101	CLAIM ON CASH	52,407.75		
04-1-0430	ACCOUNTS RECEIVABLE	56,869.12		
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	(1,101.24)		
			108,175.63	
	TOTAL ASSETS			108,175.63
LIABILITIES & EQUITY				
04-2-0461	SALES TAX PAYABLE	5,454.54		
04-2-0465	SECURITY FEES	155.00		
04-2-0480	RETAINED EARNINGS	(319,097.91)		
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32		
04-2-0493	DUE TO LCDC	2,263.55		
04-2-0498	DUE TO GENERAL	3,181.10		
04-2-1111	ENCUMBRANCE	(2,839.28)		
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28		
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28		
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(2,839.28)		
	TOTAL LIABILITIES & EQUITY		124,005.60	
	TOTAL REVENUE	807,059.64		
	TOTAL EXPENSES	822,889.61		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(15,829.97)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(15,829.97)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			108,175.63

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

05 -CAMBRIDGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-1-0101	CLAIM ON CASH	5,504,095.76		
05-1-0511	CETERA INVESTMENTS	4,017,173.11		
05-1-0512	AMERIPRISE INVESTMENTS	6,963,342.00		
			16,484,610.87	
	TOTAL ASSETS			16,484,610.87
LIABILITIES & EQUITY				
05-2-0198	DUE TO OTHER FUNDS	(3,531,015.50)		
05-2-0580	RETAINED EARNINGS	20,926,375.60		
	TOTAL LIABILITIES & EQUITY		17,395,360.10	
	TOTAL REVENUE	4,572,715.47		
	TOTAL EXPENSES	5,483,464.70		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(910,749.23)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(910,749.23)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			16,484,610.87

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2022

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
35-1-0101	CLAIM ON CASH	351.12		
35-1-3544	INVENTORY	3,171.76		
			3,522.88	
	TOTAL ASSETS			3,522.88
				==============
LIABILITIES & EQUITY				
====================				
35-2-0180	FUND BALANCE	52,869.49		
35-2-0220	AP PENDING	303.31		
35-2-0260	ACCOUNTS PAYABLE	0.58		
35-2-1111	ENCUMBRANCE	(74,032.87)		
35-2-1112	RESERVE FOR ENCUMBRANCE	74,032.87		
35-2-1113	PRIOR YEAR ENCUMBRANCE	70,477.85		
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(70,477.85)		
35-2-3596	DUE TO PAYROLL	(0.85)		
	TOTAL LIABILITIES & EQUITY		53,172.53	
	TOTAL REVENUE	386,385.00		
	TOTAL EXPENSES	436,034.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(49,649.65)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(49,649.65)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,522.88
				==============

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

CODE ENFORCEMENT MONTHLY REPORT
OCTOBER 1, 2022 to OCTOBER 31, 2022

Case #	Case OPEN Date	Owner (Last name)	Owner (First name)	Address	Violation Type	Contact/Notification	Re-Inspection Date	Status
LITTER								
21-003	5/6/21	Atrian	Heidi	64 Navigation Street Liberty, TX 77575	LITTER	NOV - Reinspection	9/3/22	READY FOR ABATEMENT
21-069	6/25/21	Mitchell	Larry	100 Carter St. Liberty, TX 77575	LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-181	11/4/21	Semien	AW	Washington- ID#56959 Liberty, TX 77575	LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
22-036	3/8/22	Thomas	Mary	Minglewood Rd.- ID#16841 Liberty, TX 77575	LITTER	3rd NOV & POSTED	9/29/22	READY FOR ABATEMENT
22-053	4/28/22	Martinez	Kathleen	2311 Centennial St. Liberty, TX 77575	LITTER	2nd NOV-Mail	9/28/22	CLOSED – Cleared by Owner
22-070	8/22/22	Bishop	Travis	2752 Beaumont Liberty, TX 77575	LITTER	2nd NOV-Mail	10/14/22	OPEN
HIGH GRASS								
21-007	10/6/21	Miller & Jones	Jenni & Jeff	3002 Neyland Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-072	9/30/21	Harbour	Cathy	200 East St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-112	8/17/21	Mosley	Estina	Lamar-Property ID # 56428 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/22/22	READY FOR ABATEMENT
21-115	8/18/21	Qwest	Comm.	1011 MLK & 56271 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT

21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-144	9/23/21	Jones	Gussie	630 Santa Anna & ID#57101 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-209	12/21/21	Simmons	Lee	Trinity- ID# 56458 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
22-079	9/14/22	Lazenby	Patricia	2232 Centennial Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/11/22	READY FOR ABATEMENT
22-080	9/14/22	Davis	Gary	1007 Lamar Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/11/22	READY FOR ABATEMENT
22-081	9/14/22	Wheat	Holdings	1003 Lamar Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	9/30/22	CLOSED – Mowed by Owner
22-082	9/14/22	Turner	Joyce	1015 Lamar Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/11/22	READY FOR ABATEMENT
22-083	9/14/22	Aurelia	Trust	609 Trinity Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/18/22	CLOSED – Mowed by Owner
22-084	9/14/22	Williams	Charles	501 Trinity Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/11/22	READY FOR ABATEMENT
22-086	9/16/22	Woods	WG	Woods Dr.- ID# 75782	HIGH GRASS	3rd NOV & POSTED	10/13/22	READY FOR ABATEMENT
22-087	9/16/22	Spivey	Ethel	1110 Woods Dr Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	10/7/22	CLOSED – Mowed by Owner
22-091	9/20/22	MDC	Coast 18	1821 Hwy. 90 Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	9/28/22	CLOSED – Mowed by Owner
22-092	9/20/22	DL Foster	Holdings	1818 MLK & ID# 56111 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/18/02	CLOSED – Mowed by Owner

22-093	9/20/22	Jennings	Billy & Mary	607 Texas St. Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	9/28/22	CLOSED – Mowed by Owner
22-094	9/20/22	Davis	Phelix	2629 Beaumont Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/26/22	READY FOR ABATEMENT
22-098	9/21/22	Semien	AW	1021 Washington Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/26/22	READY FOR ABATEMENT
22-104	9/22/22	Sweet	Casa LLC	1504 N Travis Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	OPEN
22-105	9/23/22	713 Re	LLC	1102 Woods Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/21/22	READY FOR ABATEMENT
22-108	9/27/22	Mosley	Mary	611 Palmer Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	OPEN
22-109	9/27/22	Colony Ridge	Land LLC	517 Bowie Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	OPEN
22-110	9/27/22			Hwy 90- ID#48184 Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	10/4/22	CLOSED – Mowed by Owner
22-116	10/5/22	Rangel	Jose	Washington- ID# 57100 Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	10/13/22	CLOSED – Mowed by Owner
22-123	10/13/22	Partlow	Ross	1905 Holly Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	10/21/22	CLOSED – Mowed by Owner
22-124	10/13/22	Harris	Matt	Holly- ID# 63305 Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	11/3/22	OPEN

HIGH GRASS & LITTER

21-049	6/17/21	Brannen	Larry	Hwy. 90 56300 & 56301 (Properties just East of Riverside)	HIGH GRASS & LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-068	6/24/21	Claus	Randolph	408 Independence Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT

21-088	7/26/21	Johnson	Elizabeth	1203 Lamar Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	9/22/22	READY FOR ABATEMENT
21-173	11/1/21	2704 North	Main LLC	2704 N Main Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
STOP WORK ORDER								
22-026	2/7/22	CEBALLOS	Aurturo	2614 Newman Liberty, TX 77575	NO PERMIT	STOP WORk ORDERED	9/26/22	OPEN
22-037	3/10/22	Irwin	James	2506 Edgewood Liberty, TX 77575	NO PERMIT	VERBAL	9/26/22	OPEN
22-061	7/29/22	Goulder	Steven	1313 Cos Street	NO PERMIT	1st NOV- HANGER	8/9/22	OPEN
22-090	9/16/22	Butcher	Sharanda	3437 Beaumont Liberty, TX 77575	NO PERMIT	STOP WORk ORDERED	10/21/22	OPEN
22-111	9/28/22	Ellison	Rebecca	916 Woods Drive Liberty, TX 77575	NO PERMIT	STOP WORk ORDERED	10/4/22	OPEN
22-121	10/10/22	Smart E Pants	Learning Center	2606 Holly Liberty, TX 77575	NO PERMIT	STOP WORk ORDERED	10/18/22	CLOSED – Permit Obtained
22-122	10/10/22	Nutall	Beverly	811 N Travis Liberty, TX 77575	NO PERMIT	TAGGED	10/18/22	CLOSED – Permit Obtained
22-133	10/31/22	Smith	Donald	658 FM 1011 Liberty, TX 77575	STOP WORK	1st NOV- HANGER	11/1/22	OPEN
LIVING IN RV								
21-210	12/21/21	Hylton	Billy	1834 Kipling Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	12/29/21	OPEN
DILAPIDATED PROPERTY								
22-030	2/17/22	Wiggins	Randol	1707 Marshall Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	10/11/22	READY FOR ABATEMENT
22-062	7/18/22	Pratt	William	411 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	10/11/22	CLEARED- OWNER
22-063	7/18/22	Henley	Patsy	618 San Jancinto Liberty, TX 77575 (shed ONLY)	DILAPIDATED PROPERTY	TAGGED	10/11/22	READY FOR ABATEMENT

22-064	7/18/22	Passmore	Jimmy	4017 Beaumont Liberty, TX 77575 (shed ONLY)	DILAPIDATED PROPERTY	TAGGED	10/11/22	CLEARED-OWNER
22-065	7/18/22	Baldwin	Francis	128 Carter Liberty, TX 77575 (Unit A)	DILAPIDATED PROPERTY	TAGGED	10/11/22	READY FOR ABATEMENT
22-066	7/18/22	Bellard	Gwendolyn	601 Tennessee Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	10/11/22	CLEARED-OWNER
SIGN ORDINANCE VIOLATIONS								
22-047	4/6/22	Zolfaghari	Ali	2801 Main St. Liberty,TX 77575	SIGN VIOLATION	3rd NOV & POSTED	10/13/22	CLOSED – Cleared by Owner
22-068	8/17/22	Milam, Jr.	David	Hwy 90- ID#48185 Liberty, TX 77575	SIGN VIOLATION	3rd NOV & POSTED	10/11/22	CLOSED – Cleared by Owner
22-071	8/25/22	Oldham	Joe	3570 HWY 90 Liberty, TX 77575	SIGN VIOLATION	3rd NOV & POSTED	10/11/22	CLOSED – Cleared by Owner
22-096	8/16/22	Tire	Lab	2201 Hwy. 90 Liberty, TX 77575	SIGN VIOLATION	3rd NOV & POSTED	10/11/22	CLOSED – Cleared by Owner
22-097	9/21/22	Liberty Retail	Partners	2000 Hwy. 90 Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	11/3/22	OPEN
22-099	9/21/22	CAC2	Enterprises	1312 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	9/29/22	CLOSED – Cleared by Owner
22-100	9/21/22	Funderburk	Jerry	1320 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	9/29/22	CLOSED – Cleared by Owner
22-101	9/21/22	Williams	Tracy	1710 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	10/21/22	CLOSED – Cleared by Owner

22-102	9/21/22	Tidwell	Greg	3004 N Main Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	9/29/22	CLOSED – Cleared by Owner
22-103	9/21/22	Garcia	Sandro	2212 N Main Liberty, TX 77575	SIGN VIOLATION	3rd NOV & POSTED	10/7/22	CLOSED – Cleared by Owner
22-106	9/23/22	AZK	LL\C	2770 Hwy. 90 @ 563 Liberty, TX 77575	SIGN VIOLATION	2nd NOV-Mail	11/2/22	OPEN
22-107	9/23/22	Varnon	#REF!	820 Main St. Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	10/24/22	CLOSED – Cleared by Owner
22-112	10/5/22	Perez	Olga	2902 Hwy 146 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/7/22	OPEN
22-113	10/5/22	Potetz	Home	2516 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/7/22	OPEN
22-114	10/5/22	Venegas	Juan	MLK- ID# 57117 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/7/22	OPEN
22-115	10/5/22	Driven	Brands	3008 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/7/22	OPEN
22-117	10/7/22	Liberty	ISD	2525 Grand Avenue Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/7/22	OPEN
22-118	10/7/22	D&J	Property Man.	1902-1906 N Main Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/17/22	OPEN
22-119	10/7/22	Bogia	LP	2403 Magnolia Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/17/22	OPEN
22-120	10/7/22	HROS	Investment s LLC	923 Main St. Liberty, TX 77575	SIGN VIOLATION	VERBAL	11/17/22	OPEN
22-125	10/24/22	MMN	Properties	334 Main St. Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/24/22	OPEN
22-126	10/24/22	Miller	Richard	904 Main St. Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/24/22	OPEN

22-127	10/26/22	AZK	LL\C	Hwy. 90 ID#56882 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/14/22	OPEN
22-128	10/26/22	Varnon	Tina	820 Main St. Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/26/22	OPEN
22-129	10/28/22	Durgapersa d	Rukmin	605 Hwy. 90 A & B Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/28/22	OPEN
22-130	10/28/22	Du-Good	Eq.Rental	520 Hwy. 90 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/28/22	OPEN
22-131	10/28/22	Jefferson	Lliberty Partners	Jefferson- ID# 143337 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/28/22	OPEN
22-132	10/28/22	Venegas	Juan	MLK- ID# 57117 Liberty, TX 77575	SIGN VIOLATION	1st NOV- Mail	11/28/22	OPEN

JUNK MOTOR VEHICLE (JMV)

JMV Case #	Case OPEN Date	Last reg.	Owner (Last name)	Owner (First name)	Vehicle Location	Owner's Address	License Plate #	**Status**	F/U
21-056V	12/28/21	Sep-15	Dark	Sheri	End of Garrett Liberty, TX	3300 Rollingbrook #1213 Baytown,	CF5R024	TAGGED-(72hrs.)	4-Feb
21-057V	12/28/21	Oct-13	Loften	James	End of Garrett Liberty, TX 77575	208 Johnson Liberty, TX 77575	BX6J948	TAGGED-(72hrs.)	4-Feb
21-058V	12/28/21	Jul-15	Randolph	James	End of Garrett Liberty, TX 77575	3615 Old Beaumont Liberty, TX 77575	CJB7720	TAGGED-(72hrs.)	4-Feb
21-059V	12/28/21	Feb-13	Braxton	Valerie	End of Garrett Liberty, TX 77575	511 Garrett Liberty, TX 77575	CK9K735	TAGGED-(72hrs.)	4-Feb

21-023V	12/21/21	Nov-19	Montanez	Maria	1846 San Jacinto Liberty, TX 77575	1846 San Jacinto Liberty, TX 77575	DD6W762	READY FOR JUDGE	3-May
21-045V	12/27/21	Mar-18	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	JMK2128	READY FOR JUDGE	3-May
21-046V	12/27/21	Aug-21	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	DSL5097	READY FOR JUDGE	3-May
21-047V	12/27/21	Oct-20	Espinosa	Jose	1106 Washington Liberty, TX	4102 Lila St. Houston, TX 77026	MVN2088	READY FOR JUDGE	3-May
21-048V	12/27/21	Jun-15	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	BHN3717	READY FOR JUDGE	3-May
21-053V	12/28/21	Apr-18	Simon	Rose	128 Carter Liberty, TX 77575	422 Wickliff St. Liberty, TX 77575	JKV2566	READY FOR JUDGE	3-May
21-054V	12/28/21	Oct-18	Banks	Sharon	521 Garrett Liberty, TX 77575	707 Littlewood St. Baytown, TX 77521	CRK9569	READY FOR JUDGE	3-May
21-055V	12/28/21	Feb-13	Ornelas	Joy	519 Garrett Liberty, TX 77575	3403 Aldridge Missouri City, TX 77459	CL5H359	READY FOR JUDGE	3-Apr
21-062V	12/29/21	Mar-15	Young	Christopher	923 Sam Houston Liberty, TX 77575	922 Lamar St. Liberty, TX 77575	RZK268	TAGGED- (41d)	ON HOLD
21-016V	12/7/21	Apr-18	Whittington	Genashae	623 Garrett Liberty, TX 77575	623 Garrett Liberty, TX 77575	KKD7570	READY FOR JUDGE	3-May

21-017V	12/8/21	Sep-19	Hernandez	Leticia	1203 Lamar Liberty, TX 77575	1908 Cedar Lane Dayton, TX 77535	JKV3399	READY FOR JUDGE	3-May
21-027V	12/14/21	Jul-02	Spivey	Daniel	507 Trinity Liberty, TX 77575	Rt. 1 Box 261 B Kilgore, TX 75662	GM1549	READY FOR JUDGE	3-May
21-035V	12/14/21	Mar-07	Universal	ENSCO, inc.	1205 Trinity Liberty, TX 77575	1811 Bering Dr. #400 Houston, TX 77057	2SRG74	CLEARED-OWNER	3-May
21-037V	12/15/21	Jul-18	Pietak	Mark	258 Meadow Lane Liberty, TX 77575	258 Meadow Lane Liberty, TX 77575	BX6K316	READY FOR JUDGE	3-Apr
21-042V	12/16/21	Feb-07	Thomas	Esther	1803 Reese Liberty, TX 77575	7633 Teasdale Houston, TX 77028	9LJT53	READY FOR JUDGE	3-May
22-001V	1/6/22	Oct-20	Montes	Jose	1004 Confederate Liberty, TX 77575	1004 Confederate Liberty, TX 77575	HFB8436	TAGGED-(30d)	ON HOLD
22-005V	1/25/22	Nov-19	Smith	Laurie	614 Confederate Liberty, TX 77575	200 Cook Rd. #37 Liberty, TX 7575	DJJ0361	READY FOR JUDGE	
22-007V	1/26/22	Nov-20	Saaverda	Juan	1609 Texas Liberty, TX 77575	1609 Texas Liberty, TX 77575	CMV5954	TAGGED- (41d)	11-Apr
22-012V	2/8/22	Sep-20	Castillio	Claudia	1207 Sam Houston Liberty, TX 77575	1409 N San Jacinto Liberty, TX 77575	KDF3238	TAGGED-(30d)	ON HOLD

Liberty Fire

October Monthly Report

Monthly Calls

Fire Calls

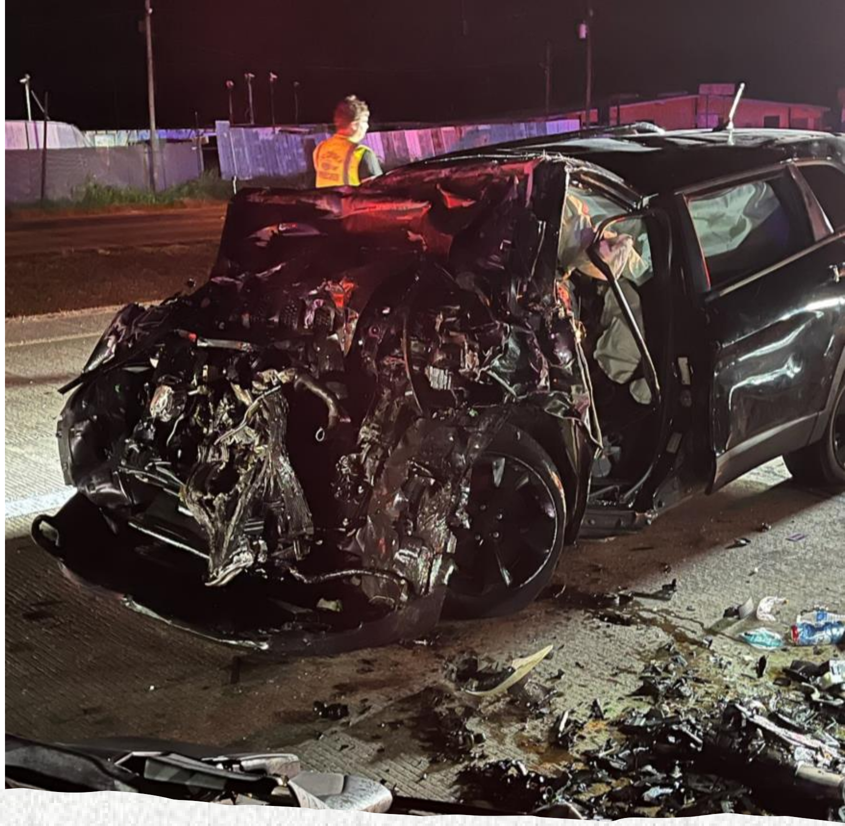
In Town	55
Mutual Aid	2
TOTAL	**57**

EMS Calls

911	108
Mutual Aid	0
Out of Town Transfers	60
In town Transfers	11
Dialysis	0
Refusals	27
TOTAL	**206**

Monthly Numbers

Inspection	18
Inspection Man Hours	7.19
Public Relations	4
Training Hours	25
CPR Certificates	13
Public Education	1
Burn Permits	6



“A” Shift

- Pumper Races
- Cleaning building and parking lot
- MVA

“B” Shift

- **Single Vehicle accident on Oilfield Rd**

- **Commercial Fire at Popeyes on Hwy 90**

- **Commercial Fire at Boot Barn on Main St**

"C" Shift

- Fire Prevention
- 3-fire grass fire (oil field)
- LHS Homecoming stand by

Misty

- October Payments: $47,474.41
- Fiscal Year to Date: $47,474.41
- Calendar Year to Date: $424,741.30

Fire Marshal

- Fire Inspection
- Investigation
- Popeyes Fire

Daniel Elsner
"C Shift"

Certifications:
FF/EMT-P

- My name is Daniel Elsner I have several nicknames that I go by depending on who you ask. I started with City of Liberty Fire Department in September of 2021. I always wanted to be a firefighter beginning at the age of 2.
- I began volunteering with my local fire department in Caldwell, Texas in 2008 as a Junior. I went through
- EMT basic training in high school my senior year. I took advanced courses (AEMT/Paramedic) at San Jacinto College District in Pasadena in 2013 and 2014 where I officially received my Paramedic certification in 2015. I recently received my Texas Commission on Fire Protection in April of this year getting to realize my dream.
- In my spare time I like to read, play some video games, and cook a little. I also volunteer with the Washington County Sheriff as a citizen on patrol since 2018 assisting with many special events and traffic control at accident scenes as needed. I still currently live up near College Station TX still volunteer with my first FD now as a Lieutenant and training Coordinator. I am still pursuing as many certifications as I can and try to learn new things all the time and expand my knowledge and toolbox .

GOLF COURSE MONTHLY REPORT - OCTOBER 2022

Maintenance Activities

Maintaining entry road for cleanliness.

Continuing to mow Greens, Tees, and Fairways.

Fertilize thin areas on select fairways.

Driving range and practice areas re-opened on October 4.

Installation of new restroom is complete. Water and electric have been connected.

Front ditch has been mowed.

Marketing Activities

Facebook: Golf Course Facebook Page has 494 “likes.” You can find the Facebook Page here → https://www.facebook.com/LibertyMunicipalGolfCourse/.

Website: You can find the golf course website here → http://www.libertygolfcourse.com/

Email: The golf course email database has 126 valid email addresses. Golf course renovation updates are sent out weekly on Wednesday’s.

Sales Report (October 1 – October 31)

MONTH	SALES ITEMS (UNITS/QUANTITY)			
	Green Fees (Rounds Sold)	Golf Cart Fees	Range Fees	Merchandise & Equipment
January 2022	-----	-----	-----	-----
February 2022	-----	-----	-----	-----
March 2022	-----	-----	-----	-----
April 2022	-----	-----	-----	-----
May 2022	-----	-----	-----	-----
June 2022	-----	-----	-----	-----
July 2022	-----	-----	-----	-----
August 2022	-----	-----	-----	-----
September 2022	-----	-----	-----	-----
October 2022	-----	-----	169	20
November 2022				
December 2022				

Schedule & Turf

Timeline

- April 5, 2021 – Contract Start Date
- May 31, 2022 – Substantial Completion Date (via Change Order #1)
- June 24, 2022 – All sprigging complete
- September 15, 2022 – Re-sprigging of select fairways
- October 4, 2022 – Reopen driving range and practice areas

Permanent Turf

- Greens – Tiff Eagle Bermuda
- Rough, Fairways & Tees – Latitude 36 Bermuda

Golf Course Renovation Photos

Dumpster enclosure is complete

#4 fairway – front half (5 weeks after re-sprigging)

#4 fairway – back half (5 weeks after re-sprigging)

#5 fairway – (5 weeks after re-sprigging)

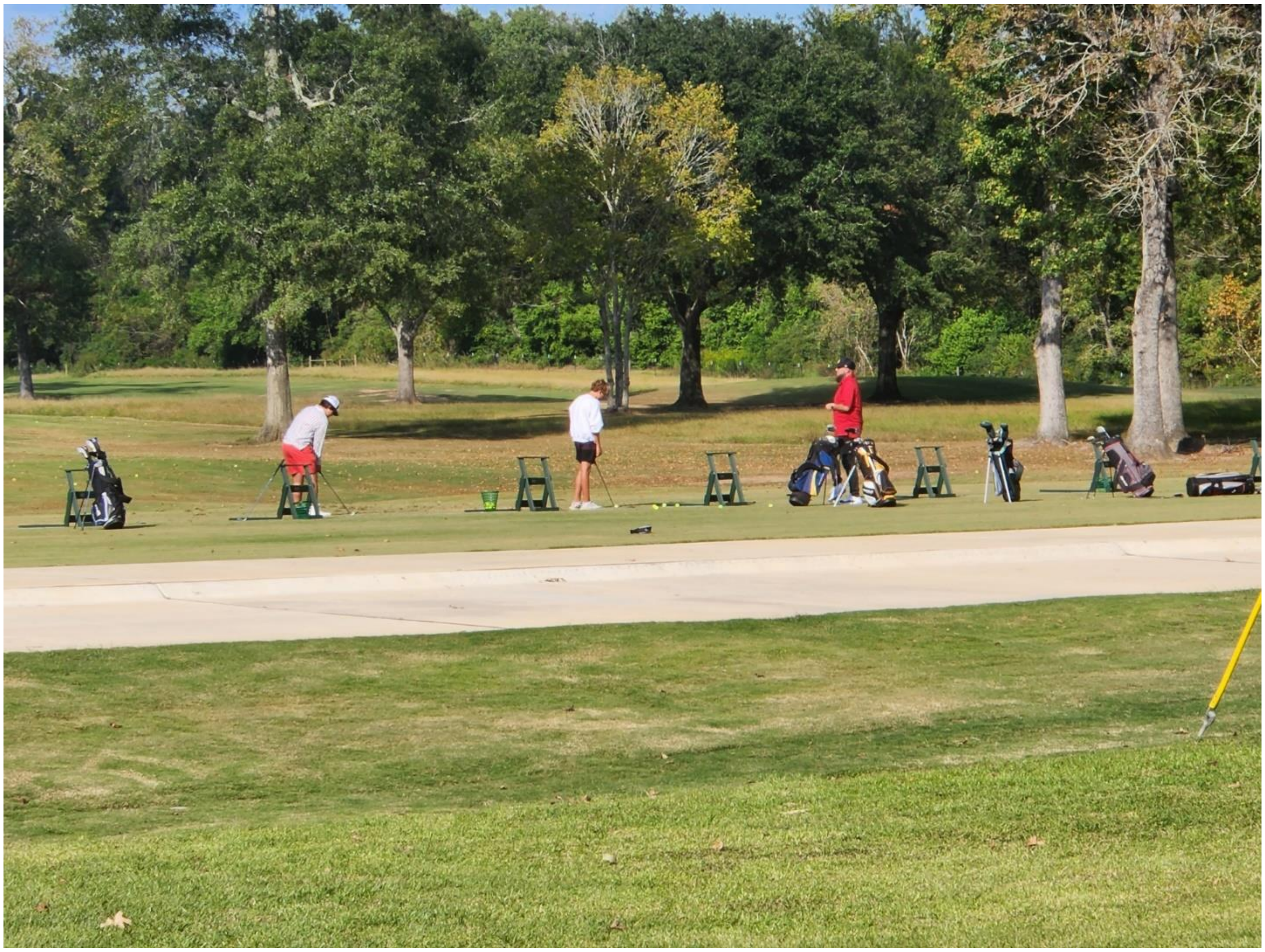
#7 fairway – front half (5 weeks after re-sprigging)

#7 fairway – back half (5 weeks after re-sprigging)

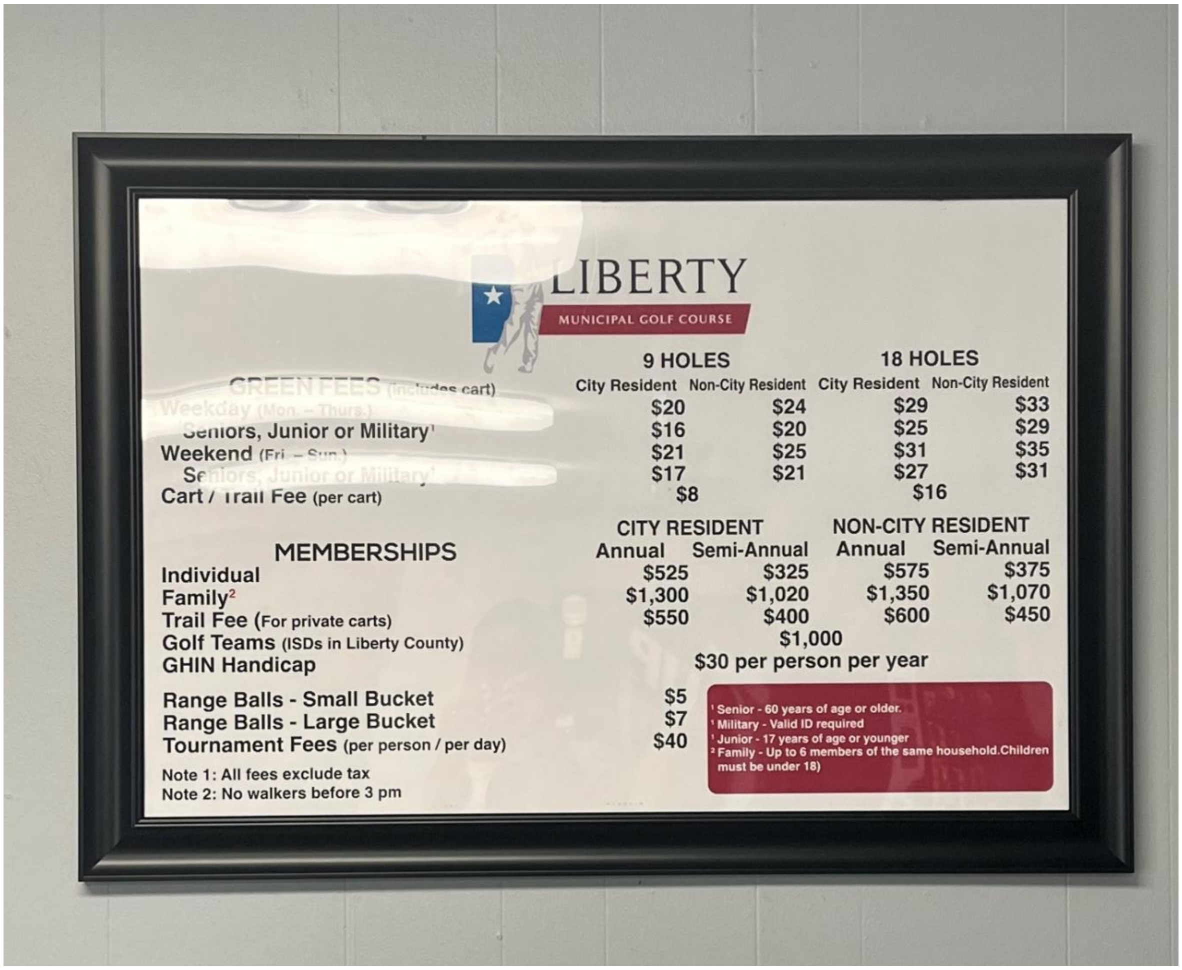
Putting green flags

Putting green setup

Liberty ISD golf team practicing (10-11-22)



New Fee Poster



New fairway mower is in

Water and electric installed and backfill complete around new restroom

New ball washer assembled

Liberty Municipal Library October 2022 Narrative Report

We had our first Halloween party since COVID hit in 2020, and it was enjoyed by children, parents, and staff. New employee Thierry Langford Hammer came dressed in a black cat costume and the children were enchanted, especially the youngest. Thierry didn't speak, but meowed, purred and danced to seasonal music with the children. Crafts were set up and the kids had fun making macaroni skeletons, monsters, ghosts, Lego stamp paintings, and the ever-popular spin art machine was brought out again. The balloon stomping event was held inside the foyer because of the construction outside, and once the children figured out the fine art of popping balloons with their feet, the party turned raucous. Each balloon held a Starburst candy inside, and the candy went flying as balloons were popped. The kids loved it.

Story Time, under the direction of Children's Librarian Gail Williamson, is growing, with attendance of 48 children and parents at three October gatherings. The Liberty Fire Department visited with their big red fire truck and taught the children the stop, drop and roll procedure on October 12. Several children sat in the driver's seat of the fire truck and others put on a fire helmet and checked out other firefighting gear. We thank firefighters Terry and Sean for introducing the children to fire safety.

Thierry Langford Hammer joined the staff in October, and we are very happy to have her. Thierry keeps everyone laughing and is a quick learner. She is weeding books from the automation system, laminating paperback books, keeping up with the library scrap book, working at the circulation desk, shelving books, taking photographs, and has many other tasks.

The Friends of the Library and library staff held a book sale on Friday, October 28 in the upstairs library storage area. 98 people attended and $902 was raised for the library. Friends members Pat Craig, Beverly Davis, Cathy Harbour, Gloria Stratton, and Stacy Sundgren provided assistance. Library staff members Thierry, Amber Ursprung, and Gail also helped while Maggie Varela and Emily House took care of the library.

Administrative Assistant Amber Ursprung is one of the City of Liberty's two participants in the Leadership East Texas training program, which prepares class members to take on leadership roles in the community. The six-month program meets monthly in Cleveland and Amber said she is learning from the experience and is enjoying it.

The Library Board met on October 20 and discussed an acceptable use policy for the new game equipment. Newly appointed member Sharon Brown was welcomed to the group. Sandy Pickett, Stacy Sundgren, Gloria Stratton, and June Damek were reappointed in September.

The library construction project continued in October. Choosing replacement flooring for the areas in the library where carpet had to be removed due to past leaks has proven to be a time-consuming task. Wood-look Vinyl plank flooring was selected for the mezzanine area in the foyer, which was damaged by Hurricane Harvey. The stairs will be carpeted. At the October construction meeting it was suggested that carpet from the conference room or a hallway be pulled up and used for the area between the old and new parts of the library where carpet had been damaged by water. The original carpet is no longer available, and we wanted the recarpeted area to look good next to the original carpet. Library Director Dana Abshier traveled to Redco Distribution in Houston one Saturday to look at samples of new carpet to replace what may be pulled up.

On October 25, Zelda Earwin, a benefits counselor from the Houston Galveston Area Council, gave a presentation on how to sign up for Medicare and the various health insurance options for people getting on Medicare. Zelda will be at the library every first Thursday for the next few months to meet one-on-one with the public. She will help steer seniors through the Medicare insurance maze.

The Liberty County Historical Commission put up display panels in the foyer featuring events from Liberty County history. Featured were the Civilian Conservation Corps (CCC) camp in Cleveland, the German POW camp in Liberty, and Mexican Hill in Liberty, where 30 Mexican prisoners of the Battle of San Jacinto were kept at the home of William Hardin.

Amber Ursprung as a fairy and Gail Williamson as Dr. Booker

Thierry L. Hammer and admirer

Doing the balloon stomp

Gail Williamson and Thierry L. Hammer

Halloween party.

Amber Ursprung investigating a huge fallen limb. It was hit by lightning several years ago and finally broke off.

Liberty Municipal Library Monthly Report May 2022 through October 2022

Circulation	May	June	July	August	September	October
Spanish Materials Circulation	80	58	53	62	112	173
Total Adult, Teen & YA Circulation All Formats	1,496	1,752	1,778	1,713	1,469	1,543
Total Juvenile Circulation All Formats	1,222	3,502	2,699	1,635	1,398	1,191
Total Circulation All Formats	2,718	5,254	4,477	3,348	2,867	2,734
Reference Services						
In-house Reference	243	360	264	147	185	275
Telephone Reference	132	156	281	117	144	201
Public Computer Assistance	105	105	77	126	140	138
Collection Statistics						
Total Volumes in Collection	52,528	52,658	52,751	52,864	52,977	52,944
Total Titles in Collection	66,037	65,525	66,591	66,622	67,081	67,051
Cataloging						
Books Cataloged	121	79	101	156	71	93
DVD/ Blu-Rays Cataloged	0	3	0	3	11	0
Audiobooks & Music CDs Cataloged	0	0	0	0	0	0
Periodical Cataloged	42	51	30	54	41	41
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	18	6	9	6	8	10
Story Time Programs	4	0	0	1	3	3
Story Time Attendance	33	0	0	19	30	48
Misc. Children's Programs/Tours	10	3	4	0	0	1
Msc. Children's Programs/Tours Attendance	357	477	285	0	0	60
Adult/YA/Teen Programs Attendance	41	32	55	24	23	34
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	2,812	2,828	2,815	2,823	2,797	2,792
Total Active Accounts Out-of-City Patrons	4,419	4,382	4,349	4,342	4,330	4,333
Total Volunteers	7	10	6	0	0	6
Total Volunteer Hours	17.00	79.00	25.50	0.00	0.00	30.00
Patron Visits Count	1,782	3,352	2,528	2,698	2,108	2,224
Public Use Technology						
Wireless Users Estimate	31	40	25	67	33	64
Public Computers Users This Month	239	294	262	337	287	286
Hours of Patron Computer Use	172	189	197	226	209	228
Website Sessions: Ploud, Online Catalog	2,245	2,497	1,440	2,458	2,352	1,183
Social Media Sessions Facebook, Instagram	7,103	14,386	4,917	2,319	1,439	1,207

Liberty Municipal Library Volunteer Report for the Month of October 2022																																
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**	**16**	**17**	**18**	**19**	**20**	**21**	**22**	**23**	**24**	**25**	**26**	**27**	**28**	**29**	**30**	**31**	**Total**
Name of volunteer																																
Craig, Pat																									3.5							3.5
Davis, Beverly																									5.5							5.5
Harbour, Cathy																									5.5						1.5	7
Pickett, Sandy																																0
Rogers, Ann																																0
Sundgren, Gary																															1.5	1.5
Sundgren, Josh																																0
Sundgren, Stacy																									5.5						1.5	7
Stratton, Gloria																									5.5							5.5
Total for month																																30

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER **2022**

PLAN REVIEW		
# of Plans Reviewed		16
BUILDING PERMITS		
Commercial Building Permits - New		1
Commercial Building Permits - Renovation/Remodel		1
Commercial Building Permits - Addition/Expansion		2
Residential Building Permits- New (Manufactured Homes)		0
Residential Building Permits - New (Single Family)		0
Residential Building Permits - New (Multi-Family)		0
All Other Permits Issued		50
CERTIFICATE OF OCCUPANCY		
Commercial C of O's Issued		3
FEE REVENUE		
Permit Fee Revenue	$	4,712.34
Tap Fee Revenue	$	850.00

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER **2022**

OCTOBER 2022-COMMERCIAL

SELE PROPERTIES	1809 GRAND	ELECTRICAL
SMART E PANTS DAYCARE	2606 HOLLY	REMODEL REROOF
MAXX STORAGE	1021 N MAIN	FIRE CODE-FIRE ALARMS FIRE CODE-FIRE SPRINKLER
TIMBERLINE PRODUCTS	3020 BEAUMONT	COMMERCIAL OCCUPANCY
LIBERTY HEALTH CARE CENTER	1206 N TRAVIS	PLUMBING
PIZZA HUT	2350 N MAIN	ELECTRICAL
BAIL AMERICA BAIL BONDS (WILSON LEE)	2317 BEAUMONT	BUILDING PLUMBING
WALMART	2121 HWY 146	PLUMBING
TDK: BOOT BARN	1001 N MAIN	ELECTRICAL
TDK: WORLD FINANCE	1007 N MAIN	ELECTRICAL
TDK: FREEDOM CHURCH	1011 N MAIN	ELECTRICAL
SAM HOUSTON REGIONAL LIBRARY	650 FM 1011	ELECTRICAL
STATE FARM (TRACY & TIMOTHY WILLIAMS)	1710 N MAIN	ELECTRICAL
CITY OF LIBERTY (GOLF COURSE)	100 MAGNOLIA RIDGE	ELECTRICAL
LIBERTY COUNTY	1801 TRINITY	COMMERCIAL OCCUPANCY
BURMONT NURSING HOME	1620 MAGNOLIA	PLUMBING (GAS TEST)
FRIENDLY AUTO MALL	3560 HWY 90	COMMERCIAL OCCUPANCY

LIBERTY POLICE DEPARTMENT

MONTHLY REPORT

October 2022

LIBERTY POLICE DEPARTMENT

CALLS FOR SERVICE	1323
OFFENSES REPORTED	39
OFFENSES CLEARED	9
TRAFFIC CITATIONS	27
WARNING TICKETS	40
TRAFFIC ACCIDENTS	30
ARRESTS	8
ANIMALS HANDLED	23
ALARM CALLS	62
AMOUNT RECOVERIES	$1052.00

Liberty Police Department Officers visiting a local preschool.

- Officers were dispatched to a local Church for Burglary of a Building. Several rooms were out of order and had damages to a wall.
- Patrol division and CID assisted in the investigation and processed the scene for prints. The on-call detective advised no known suspects at this time.

- Officers were dispatched to a Traffic Accident at 318 Wallisville Road. Patients were transported to Liberty Dayton ER.

- Officers were dispatched to a Traffic Accident on Oilfield Road. Female had a medical emergency and hit the guardrail.

Liberty Police Department participating in a Gumbo Judging at a local Nursing Home.

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS

Notes:
- Mowed on route
- Picked up limbs around town to help out contractor
- Sprayed fences at the park
- Swept streets
- Formed and poured sidwalk on Valley
- Patched around town
- Sprayed Woodsprings Dr.
- Picked up brush at golf course
- Repaired street cuts
- Spread a load of rock at the Lazy H to repair parking lot
- Cleaned inlets
- Moved dirt to golf course to put around new restrooms
- repaired sidewalk on Forest Dr. and Lynnwood
- Repaired section on street with concrete on Sam Houston
- Mowed 2 ditches at golf courrse
- Repaired cioncrete driveway on Hill
- Cleaned up at Main A after the rain
- Formed up cor concrete repair on Cos
- Removed tree that fell on the levee

STREETS REPAIR A BAD BUMP ON SAM HOUSTON AND MAIN

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				40	Hours
	Street cut repairs:				4	Each
	Curb & Gutter Repair:					Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:				0	Feet
	Catch Basin/inlets cleaned:				773	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:				320	Gallons
	Mosquito:					Miles
Signs:						
	Installed					Each
	Repaired/ Replaced				1	Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

TOM TULLUCK – PARKS MANAGER

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 5 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: Pressure washed splash pad and inside the tank, cleaned filters and backwashed every week.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout park
3. Cut up trees that had fell in the park.
4. Fixed hog ruts throughout the park.
5. Filled in ruts that were made by vandals through the park.
6. Cut down old nets that was on the old batting cage at girl's complex.
7. Cleaned leaves and limbs off the roof of the gazebo.
8. Painted all safety poles white throughout the park.
9. Pressure washed all buildings in the park.
10. Prepared the soccer fields.
11. Shut down splash pad for routine maintenance.

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE WATER MANAGER

MONTHLY WATER REPORT
MONTH – OCTOBER - 2022

REPAIRS COMPLETED

32	WATER REPAIRS
17	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

65 / 1259	HOURS OF OPERATION / TOTAL
1000	FEET OF SEWER LINE CLEARED / CLEANED
2	MANHOLES CLEANED

WORK COMPLETED

1	MANHOLE REPAIRS
17	SEWER STOPAGES
1	WATER TAPS
0	SEWER TAPS
0	CLEANOUTS REPLACED / INSTALLED
59	METERS REPAIRED / REPROGRAMMED
6	RADIO REPLACEMENTS
24	CUSTOMER PROBLEMS / ISSUES
5	METER BOXES REPLACED
4	METER LIDS REPLACED
27	CUSTOMER REQUEST TURN ON
25	CUSTOMER REQUEST TURN OFF
12	CUT OFF SERVICE NON PAYMENT
120	RECHECKS
19	PULLED / CHANGED METERS
93	LOCATE LINES
93	TEXAS 811 LINE LOCATES

MISC:

HARDIN & AMES READINGS CHECKED DAILY

CLOSED 49 WORK ORDERS

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

TEXAS ELITE ON US 90

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 134 request this month and closed out 128 of them with 6 carrying overs to November 2022. The requests range from power restoration, blown fuses, saging power lines, substation maintenance, pole replacements, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	31
NO POWER	26
POWER LINE ISSUE	20
POLE ISSUE	15
SECURITY LIGHT	2
STREET LIGHT	3
TREE TRIMMING	9
POWER LINE INSPECTIONS	22
TOTAL INCIDENTS RESOLVED	**128**

POWER OUTAGES

October 2022

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
1	BEAUMONT FEEDER #2	7:30 am	9:30 am	15	120	Tripped breaker due to vegetation
5	1610 TEXAS	7:36 pm	8:22 pm	9	46	Meter opened due to meter high temperature
7	117 FOREST DR	4:41 pm	5:30 pm	9	39	Blown fuse due to vegetation
7	1610 TEXAS	6:45 pm		5		Meter opened due to Owner issue
8	201 HILLSIDE	2:18 am	2:46 am	10	28	Outage due to customer wire size too small
9	4624 MCQUIRE	7:55 am	8:50 am	15	55	Blown line fuses
12	2627 WEBSTER	6:20 pm	8:00 pm	20	100	Blown transformer fuse due to vegetation
14	2222 1/2 WEBSTER	7:51 am	11:00 am	9	190	Tree fell on service
14	2139 NORTH MAIN	1:22 pm	3:30 pm	8	128	Check and all voltages good could not find any flickering
15	2204 COS	12:05 pm	2:20 pm	10	115	Tripped breaker customer side
17	EDGEWOOD @ BOWIE	9:00 am	10:00 am	10	60	Blown line fuse to underground
18	134 WALLISVILLE	7:41 pm	10:36 pm	9	175	Bad Service Connection
18	EDGEWOOD @ BOWIE	12:00 am	1:30 pm	8	90	Blown line fuse
20	BOOT BARN	5:00 pm		5		Electrical Fire cut service in the clear
21	1710 US 90 (Popeye's)	9:00 pm		15		Fire cut in the clear
24	113 MARYVILLE	1:30 am	2:20 am	10	50	Blown line fuse
24	1613 NORTH SAN JACINTO	1:30 am	3:30 am	30	120	Tree fell on service
24	1339 EDGEWOOD	1:30 am	3:00am	10	90	Blown line fuse due to underground
24	1502 FORT WORTH	5:00 am	6:00 am	15	60	Blown line fuse
24	BOWIE LIFT STATION	2:30 pm	4:30 pm	5	120	Bad connection
25	4505 SANDUNE	1:34 pm	2:22 pm	10		House fire cut service in the clear
25	214 HILL DR	5:30 pm	6:40 pm	20	70	Blown transformer fuse due to vegetation
28	5005 NORTH TRAVIS	10:00 pm	11:00 pm	25	60	Blown Line fuse to underground
29	7006 ATASCOCITA	7:40 am	11:30 am	20	230	Bad transformer
30	1347 NORTH MAIN	8:00 am	9:00 am	20	60	Blown transformer fuse
30	4600 MCGUIRE	11:00am	12:00 pm	20	60	Blown line fuses
Average				**13**	**94**	
				13 Minutes	**94 Minutes**	

Main B with the flap gates opened on July 23, 2021 and remain open 10/31/2022

LEVEE INSPECTIONS

DRAINAGE MONTHLY REPORT

PUMP INSPECTION

Main A

	10/3/2022	10/10/2022	10/17/2022	10/24/2022	10/31/2022
ELEC. PUMP NORTH	ran motor for 6 minutes, engaged pump for 15 seconds	ran motor for 3 minutes, engaged pump for 15 seconds	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 2 minutes, engaged pump for 15 seconds	ran motor for 6 minutes, engaged pump for 15 seconds
ELEC. PUMP SOUTH	ran motor for 6 minutes, engaged pump for 15 seconds	ran motor for 3 minutes, engaged pump for 15 seconds	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 2 minutes, engaged pump for 15 seconds	ran motor for 6 minutes, engaged pump for 15 seconds
DIESEL PUMP NORTH	ran motor for 18 minutes, Did not engage pumps	ran motor for 8 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 18 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 18 minutes, Did not engage pumps	ran motor for 8 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 18 minutes, Did not engage pumps

Main B

	10/3/2022	10/10/2022	10/17/2022	10/24/2022	10/31/2022
ELEC. PUMP EAST	ran motor for 8 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 9 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 30 seconds
ELEC. PUMP WEST	ran motor for 8 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 9 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 30 seconds	ran motor for 10 minutes, engaged pump for 30 seconds

Main C

	10/3/2022	10/10/2022	10/17/2022	10/24/2022	10/31/2022
ELEC. PUMP #1	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 5 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds
ELEC. PUMP #2	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 5 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds

Note: Diesel pumps can not be engaged due to the elevation of the pumps. The diesel pumps are turned on when the water elevation in the channel is high only. The flap gates were opened on July 23, 2021 and remain open 10/31/2022, there is now free flow in Main A and B channels where there is very low water elevations.

PUMP SPECIFICATIONS

Main A

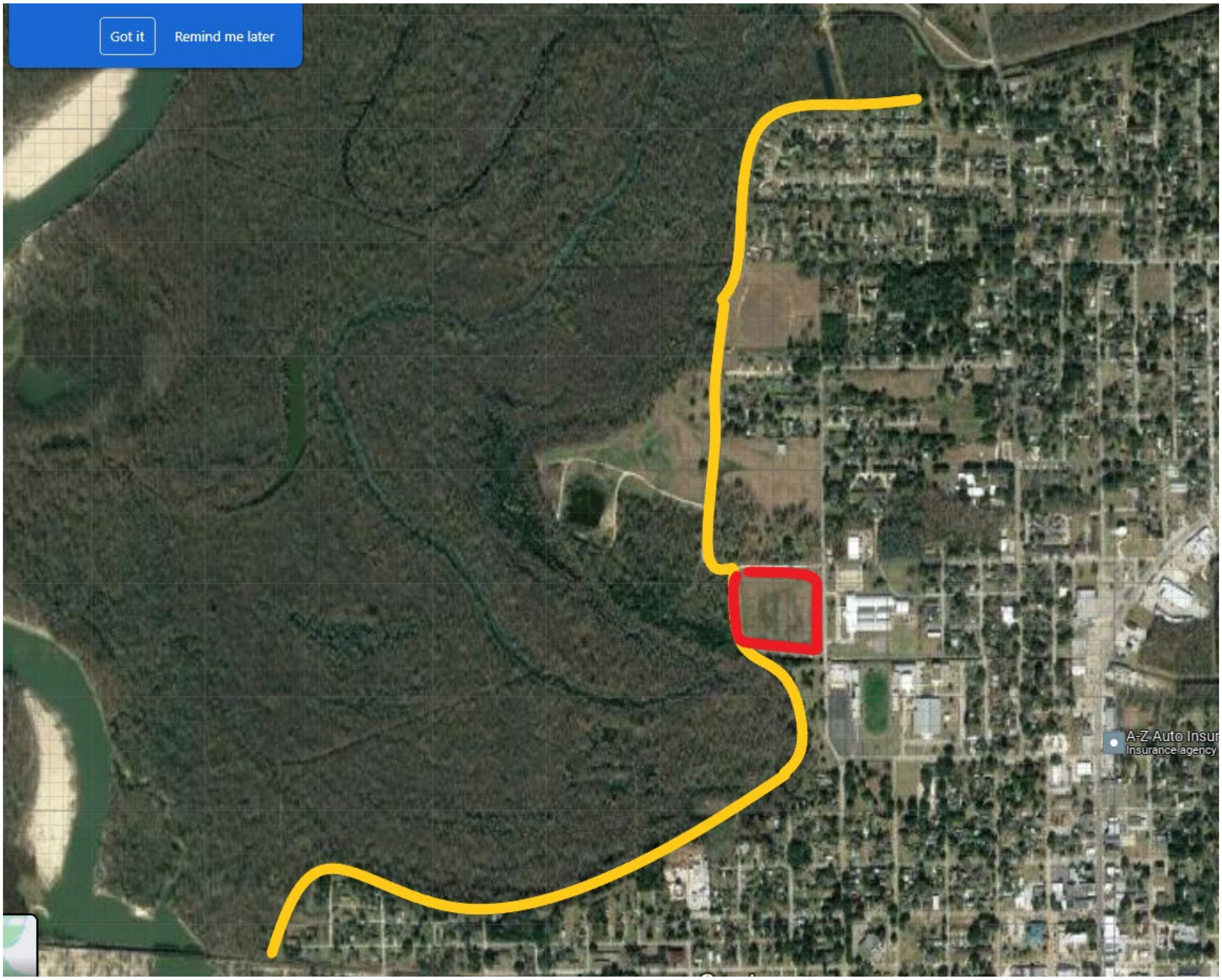
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



**THE LEVEE WAS MOWED THIS MONTH

OCTOBER / / 2022 / / ISSUE NUMBER

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

2022 CITY WIDE STREET REHABILITATION PROJECT

64.80% ESTIMATED COMPLETE

VULCAN MATERIALS ASPHALT AND CONSTRUCTION

The City of Liberty, Texas 2022 City Wide Street Rehabilitation Project was bid on February 15, 2022. Vulcan Materials Asphalt and Construction was awarded the contract for $2,254,296.00. The Notice to Proceed was given on April 11th, 2022.

The project will include remixing existing asphalt streets with stabilization, replacing sanitary sewer manholes, water line extensions and asphalt overlays. The contract improves 30 streets within the city. The Contractor is 64.80% complete and has mixed and stabilized 43,000 SY of street and has paved approximately 5100 tons of asphalt by the end of July 2022. Twenty-six (26) streets on the contract have been completed for a total length of 21,910 LF or 4.15 miles. In October, the contractor has installed 16 sanitary sewer manholes, 205 SY of full-depth concrete pavement repairs and installed 2 water valves on North Travis. The contractor anticipates completion in December 2022. The contractor is performing full depth concrete repairs on North Travis.

MONTHLY REPORT

WATERLINE TAP AND VALVE ON MAPLE ST.

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Pickett

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that are scheduled to be attended by City officials or employees; inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:

The City of Liberty
City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, October 11, 2022 | **6:00 PM** | **City Council Chambers**

I. CALL TO ORDER

This meeting was called to order on October 11, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:02 p.m. by Mayor Carl Pickett.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	x			
Mayor Pro Tem Diane Driggers	x			
Council Member Dennis Beasley	x			
Council Member Libby Simonson	x			
Council Member Chipper Smith	x			
Council Member Tommy Brents	x			
Council Member Ed Seymour	x			

II. INVOCATION

No invocation was given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Public Works Director Damon Jones and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. No comments were made.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include economic development, golf course, airport, Shred-It, Sam Rayburn Municipal Power Agency,

street rehabilitation program and electrical projects.

City Manager Tom Warner reported on the following updates:

- Projects under construction
- Liberty Municipal Golf Course
- Airport Pavement Rehabilitation Project
- Shred-It and E-Cycle Day - October 29, 2022
- SRMPA transfer of Assets
- Street Rehabilitation Program
- Capital Improvement Program Electrical Projects

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of August 31, 2022.

C. Department Reports

Monthly reports are submitted by departments and are attached to the agenda for the council to review and to comment on or ask questions that they may have.

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, stated that the meeting for SRMPA is held on the third Tuesday of each month in Livingston and will not take place for the month of October. The transfer of assets from the agency to the three cities has been completed and the conveyance deeds have been recorded.

E. Mayor, Council and Staff Comments

Attorney Brandon Davis thanked the Fire Department for their help supporting Mrs Gradee Davis's LHS Class with showing the students how to extinguish fires. Mayor Carl Pickett reminded everyone about the following events: TVE and the Fire Department Turkey Fundraiser. Mayor Pickett also introduced Rob Schneider, Texas Department of Emergency Management Liberty County Liaison.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Simonson. The motion passed 7 to 0 with all present voting yes.

A. Minutes Approval

1. September 13, 2022

2. September 27, 2022

VII. REGULAR AGENDA

A. Regular Session

1. City Council hold a public hearing on the condemnation of six (6) hazardous and unsafe structures to determine if the structures should be repaired or demolished: 128 Carter (Unit A), 411 Lamar, 601 Tennessee, 618 San Jacinto (shed only), 1707 Marshall and 4017 Beaumont (shed only)

At 6:39 p.m., Mayor Pickett opened the Public Hearing on the condemnation of six (6) hazardous and unsafe structures to determine if the structures should be repaired or demolished. The Code of Ordinances requires the City Council to hold a public hearing to determine if a structure complies with the City's Hazardous Building Ordinance and, if not, to determine if the structure should be (1) repaired, (2) vacated and repaired or (3) demolished. The Code of Ordinances specifies that if a structure is fifty (50) percent damaged, decayed, or deteriorated, it shall be demolished or if the cost of repairs exceeds fifty (50) percent of the value of the structure, it shall be demolished. The public hearing will consider the following structures:

1. 128 Carter (Unit A)
2. 601 Tennessee
3. 618 San Jacinto (Shed Only)
4. 1707 Marshall
5. 4017 Beaumont (Shed Only)
6. 411 Lamar

City Attorney Brandon Davis questioned Code Enforcement Officer, Daryl Marek, regarding the condition of each structure. It was asked if the structures met building code requirements and whether or not the property posed a safety and health hazard to the public. Mr. Marek answered that the structures do not meet building code requirements and that each of the six (6) properties are a safety and health hazard to the public. The condition of each property was shown in photos attached to the agenda packet. Property representatives for 128 Carter, 601 Tennessee and 411 Lamar spoke with the council about the future intentions regarding their respected properties. At 7:40 p.m., Mayor Pickett closed the Public Hearing.

2. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE MAYOR TO SIGN ORDERS OF ABATEMENT FOR SUBSTANDARD STRUCTURES SUBJECT TO THE OCTOBER 11, 2022 PUBLIC HEARINGS.**

A motion was made by Council Member Brents to give the owners of 411 Lamar 120 days to repair or remove the roof over the trailer and seconded by Council Member Simonson. The motion passed 7 to 0 with all present voting yes.

A motion was made by Council Member Driggers to give the owners at 128 Carter 90 days to demolish the home and seconded by Council Member Beasley. The Motion passed 7 to 0 with all present voting yes.

A motion was made by Council Member Smith to give the owners at 618 San Jacinto and 1707 Marshall 30 days to demolish the structures and was seconded by Council Member Simonson. The Motion passed 7 to 0 with all present voting yes.

No action was taken on 601 Tennessee and 4017 Beaumont as the structures have been demolished.

3. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING FINAL PAYMENT FOR THE GOLF COURSE PARKING LOT EXPANSION PROJECT.

The FY 2022 Capital Improvement Budget includes several paving projects at the Liberty Municipal Golf Course. The paving projects included the expansion of the existing parking lot, the cart staging area on the south side of the pro shop and the cart storage area. The firm of Whitely & Oliver Engineering, LLC prepared the plans and specifications for the proposed improvements. The total amount budgeted for the project was $96,800.00. Four bids were received for the project, ranging from the apparent low bid of $179,862.94 to the high bid of $407,108.44. The apparent low bid was submitted by American Parking Control of Houston. The difference in the budget amount and the low bid is primarily due to the added area to be paved, the increase in cost of labor and materials, and the cost of handwork. On June 28, 2022, City Council awarded the bid to American Parking Control in the amount of $179,862.94. The engineer's estimate of probable cost for this project was $248,928.00.

Two Change Orders were issued during the construction of the project. Change Order No.1 was to repair 8 metal pipe supports that had significant rust issues, including several of the pipes completely rusted through and providing no structural support. The cost for the contractor to repair the posts was $2,800.00. Change Order No. 2 was an increase in the quantity for the removal of additional stabilized base and an increase in the quantities for lime treatment and flexible base. The cost of this additional work totaled $18,060.02. The total of both change orders is $20,860.42.

The engineer has certified that the project was completed on September 26, 2022, and was completed in accordance with the plans and specifications, all addenda, change orders and supplemental conditions. The final payment is for the retainage and is in the amount of $20,072.34.

A motion was made by Council Member Simonson to authorize final payment for the Golf Course Parking Lot Expansion Project in the amount of $20,072.34 and seconded by Council Member Seymour. The motion passed 7 to 0.

4. AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS, DENYING ENTERGY TEXAS, INC.'S STATEMENT OF INTENT AND APPLICATION FOR AUTHORITY TO CHANGE RATES FILED ON JULY 1, 2022; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

On or about July 1, 2022, Entergy Texas, Inc. (“ETI” or “Company”) filed a Statement of Intent and Application for Authority to Change Rates (Application”). ETI's Application was filed with the municipal regulatory authorities that have original ratemaking jurisdiction over the Company's electricity rates. The Company also concurrently filed an Application with the Public Utility Commission of Texas (“PUCT” or “Commission”) for areas outside the city's original jurisdiction.

ETI's rate increase proposal included an effective date of August 5, 2022, for the proposed rate increase for customers. Each of the cities on the Steering Committee took action to suspend the Company's proposed effective date for an additional 90 days until November 3, 2022. Now, the cities must take final rate action prior to November 3, 2022.

During the suspension period, the Lawton Law Firm hired four regulatory consultant firms, each with a different area of expertise to review a specific part of ETI's request and to provide recommendations regarding the reasonableness of ETI's rate request. These rate consultants provided a summary of their findings, resulting in an overall finding and conclusion that the Company's Application is unreasonable and should be denied.

A motion was made by Council Member Simonson denying Entergy Texas, Inc.'s Statement of intent and application for authority to change rates filed on July 1, 2022 and seconded by Council Member Beasley. The motion passed 7 to 0.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH RICOH FOR DOCUMENT MANAGEMENT SERVICES.

The Fiscal Year 2022 -2023 Capital Improvement Program included funds for a document management system. The document management system will convert all of our current and future documents from paper to electronic files. The files to be scanned into an electronic format include financial, personnel, municipal court, permits, code enforcement, construction files (including plan sheets) and other departmental documents that have retention requirements. Future documents will require submittal in a digital format or be scanned in by city staff using copiers on site in the various departments. The number of documents to be scanned is estimated to be 305,000, ranging in size from 8-1/2"x11" to 24" x 36". The "DocuWare" software used by Ricoh is a cloud solution for document management and workflow automation. All documents are encrypted in accordance with the Advanced Encryption Standard (AES), which is the U.S. government's standard for top secret documents. In addition, all communications between the user and the cloud hosting facility are encrypted. The cost for the service includes one-time costs of $9,944.55 for setup, $142,870.30, based on the estimated number of documents to be scanned, and reoccurring costs of $729.30 per month. The estimated budget amount included in the CIP is $150,000. The costs quoted by Ricoh are based on the State of Texas Department of Information Resources Contract CPO-4435.

A motion was made by Council Member Simonson to authorize the city manager to execute an agreement with RICOH for document management services and seconded by Council Member Beasley. The motion passed 7 to 0.

B. Executive Session

At 8:10 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.071 - Private Consultation with Attorney

Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.

2. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

Discussion regarding economic development negotiations.

3. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

C. Reconvene into Regular Session

At 9:17 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on economic development matters discussed in executive session.

No action was taken.

2. Consider and take possible action regarding contemplated/pending litigation and/or matters protected by attorney/client privilege.

Council Member Simonson made the motion to approve the term sheet with the City of Hardin as presented in the executive session and seconded by Council Member Brents. The motion passed 7 to 0.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 9:18 p.m.

____
Carl Pickett, Mayor

ATTEST:

____
April Gilliland, City Secretary

The City of Liberty

City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, October 25, 2022 **6:00 PM** **City Council Chambers**

I. CALL TO ORDER

This meeting was called to order on October 25, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor Carl Pickett.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	X			
Mayor Pro Tem Diane Driggers	X			
Council Member Dennis Beasley	X			
Council Member Libby Simonson	X			
Council Member Chipper Smith	X			
Council Member Tommy Brents	X			
Council Member Ed Seymour	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. No comments were made.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.

A. Consider the dates of March 24 & 25, 2023 for the 2023 Jubilee.

IV. REGULAR AGENDA

A. Regular Session

1. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO RELEASE THE FINAL PAYMENT, INCLUDING RETAINAGE, TO NBG CONSTRUCTORS, INC., FOR THE WASTEWATER TREATMENT PLANT FLOOD MITIGATION IMPROVEMENTS AND OUTFALL REPLACEMENT PROJECT.

The Wastewater Treatment Plant (WWTP) was out of service for approximately two weeks as a result of flooding from Hurricane Harvey in 2017. The flood waters around the WWTP were approximately ten (10) feet above natural ground level. As a result of the flood damage from Hurricane Harvey and previous floods in 2015, 2016 and 2017, the City submitted and received a grant through the States Hazard Mitigation Grant Program (HMGP) to construct a Floodwall and Levee around the plant. The first phase of the project was completed and the Texas Department of Emergency Management (TDEM) authorized the City to begin Phase II, which includes the construction of the improvements. On September 10, 2020, the City received six bids to construct the improvements. The bids ranged from the apparent low bid, submitted by NBG Constructors, Inc., in the amount of $5,586,810.00 to $7,541,198.00. HR Green, the City's Engineer on the Project, determined the bid submitted by NBG Constructors, Inc., was the lowest and most responsive bid. With an estimated cost of $5,586,810.00, the federal and local share will be $4,190,107.50 (75%) and $1,396,702.50 (25%), respectively. City Council awarded the project to NBG Constructors during the September 22, 2020 City Council Meeting. NBG Constructors has completed the project and submitted their final pay application in the amount of $110,431.07. This amount represents the retainage on the project. There was one change order on the project that resulted in a decrease of $15,054.27 in the contract amount. The City's engineer on the project, HR Green, has certified the project has been completed in accordance with the plans and specifications. The total cost, based on quantities installed, is $5,521,533.73 or $50,202.00 under the original bid cost, less the change order. City Council previously authorized the use of $1,300,000.00 in 2016 bond proceeds and $263,600 in Cambridge Funds for the local match. The total matching funds required for Phase I and Phase II is $1,554,622.03 or $8,377.97 under the anticipated local match.

A motion was made by Council Member Simonson to approve the resolution authorizing the City Manager to release the final payment, including retainage, to NBG Constructors, Inc., for the Wastewater Treatment Plant Flood Mitigation Improvements and Outfall Replacement Project and seconded by Council Member Seymour. The motion passed 7 to 0 with all present voting yes.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO MAKE THE FINAL PAYMENT TO HR GREEN FOR ENGINEERING RELATED SERVICES FOR THE WASTEWATER TREATMENT PLANT FLOOD MITIGATION IMPROVEMENTS AND OUTFALL REPLACEMENT PROJECT.

HR Green provided engineering services associated with the Wastewater Treatment Plant (WWTP) Flood Mitigation Improvements and Outfall Replacement. Their services included the design of the floodwall and outfall improvements, preparation of the plans and specifications, bidding, construction management, environmental review and permitting, and construction observation. With construction of the project being recently completed, the engineering services of HR Green are no longer required. The final payment to HR Green is in the amount of $4,297.10. All engineering services associated with this project are eligible for funding under the grant on a 75% Federal and 25% local basis. The total amount paid to HR Green, including this payment, is $669,858.44 with $245,430.69 for construction observation. City Council previously authorized the use of $1,300,000.00 in 2016 bond proceeds and $263,600 in Cambridge Funds for the local match. The total matching funds required for Phase I and Phase II is $1,554,673.33 or $8,429.97 under the anticipated local match.

A motion was made by Council Member Simonson to approve the resolution authorizing the City Manager to release the final payment to HR Green for Engineering Related Services for the Wastewater Treatment Plant Flood Mitigation Improvements and Outfall Replacement Project and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.

3. A RESOLUTION OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) REGIONAL METHOD OF DISTRIBUTION (MOD) PROGRAMS THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

On September 6, 2022, the Texas General Land Office (GLO) approved the Houston-Galveston Area Council's (HGAC) Method of Distribution (MOD) for the allocation of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG-MIT) Regional Mitigation Program funds to counties and local for risk management projects related to flooding, hurricanes and other natural disasters. The approved MOD includes the amount of funding available for eligible jurisdictions for risk mitigation projects. The City of Liberty has been allocated $2,684,331.00 in funds to finance, in part, the new water well, elevated storage tank, ground storage tank, and booster pump station. The remaining funding for this project will include $2,307,878.00 in American Rescue Plan funding and $630,690.00 in local funding. The local funding is from Certificates of Obligation that were issued in July of 2022. To assist the City in the administration of the CDBG-MIT funds, Requests for Proposals (RFP's) were solicited from companies providing these types of services. The two firms that responded to the RFP were Traylor and Associates and Public Management. The firms were evaluated by four staff members on experience, work performance, capacity to perform and proposed cost. The firm with the highest score was Public Management, with a bid in the amount of $148,000.00. The cost for administration management is included as a part of the CDBG-MIT funding.

A motion was made by Council Member Brents to approve the resolution authorizing Professional Service Provider Selection for Community Development Block Grant-Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Programs through the Texas General Land Office (GLO) and seconded by Council Member Beasley. The motion passed 7 to 0 with all present voting yes.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE TRANSFER OF FUNDS FROM THE CAMBRIDGE FUND TO THE CAPITAL IMPROVEMENT PROGRAM FOR RENOVATIONS TO FIRE STATION 1 AND THE CONSTRUCTION OF FIRE STATION 2.

During the September 27, 2022, City Council Work Session, staff reported the architect had completed the schematic design phase and prepared cost estimates for the renovations to Station No.1 and the construction of Fire Station No. 2. The estimated probable cost for Fire Station 1 is $1,697,396 and Fire Station 2 is $7,017,975. The City Council had previously allocated in the Capital Improvement Program $250,000 for Station 1 and $1,315,730 as the local match for the construction of Fire Station 2. The City has received a $5,000,000 grant from the Texas Department of Housing and Community Affairs (TDHCA) for the construction of Station 2. When reviewing Fire Station 1, the architect identified major issues with the station. The areas of the building needing immediate attention included the roof, sealing of potential water intrusion areas, insulation, HVAC, ceiling, restrooms, sleeping quarters, day room and building code related items. In order to repair these items and bring the building into code compliance, another $1,447,396.00 in funding will be required. When the City submitted the grant application to TDHCA in December 2021, the estimated cost of construction for Station 2 was $5,243,790. Although the price of materials is decreasing, the estimated cost to construct Station 2 is now $5,888,052. With architectural and administrative costs added, the estimated cost for Station 2 is $7,017,975. This increase in construction costs will increase the local match to $2,017,975 or $702,245 more than originally budgeted.

A motion was made by Council Member Simonson to approve the resolution authorizing the transfer of funds from the Cambridge Fund to the Capital Improvement Program for renovations to Fire Station 1 and the construction of Fire Station 2 and seconded by Council Member Smith. The motion passed 7 to 0 with all present voting yes.

B. Executive Session

At 6:31 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
   Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.

2. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
   Discussion regarding economic development negotiations.

3. **Texas Government Code §551.074 - Personnel Matters.**
   To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

C. Reconvene into Regular Session

At 7:29 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action regarding contemplated/pending litigation and/or matters protected by attorney/client privilege.

A motion was made by Council Member Simonson to approve the proposed agreement with Tyler Technologies as presented in executive session and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.

2. Consider and take possible action on economic development matters discussed in executive session.

No action was taken.

V. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 7:31 p.m.

____
Carl Pickett, Mayor

ATTEST:

____
April Gilliland, City Secretary

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: AN ORDINANCE APPROVING AN AMENDMENT TO THE CITY OF LIBERTY'S FISCAL YEAR 2022 – 2023 POLICE DEPARTMENT AND FIRE DEPARTMENT BUDGETS AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Finance

Subject: Fiscal Year 2022-2023 Police and Fire Department Budget Amendments

Background:
The Police and Fire Departments are experiencing difficulties in retaining and hiring dispatchers, licensed peace officers, firefighters/emergency medical technicians and firefighters/paramedics. The main reason for employees leaving the city and the lack of applicants is the salaries currently offered by the City. The City primarily competes for police personnel with Liberty County and the City of Dayton. The starting salary for a Liberty County Sheriff's Deputy and a City of Dayton Police Officer is $58,561/year and $62,768/year, respectively. The starting salary for a City of Liberty Police Officer is $52,374. Although the City of Liberty Fire Department primarily competes for firefighters/emts and firefighter/paramedics with larger paid fire department cities to the west (Dayton has an all-volunteer Fire Department), the issue with salaries is also an issue. The starting salary for a City of Liberty firefighter/emt is $44,132 and $56,810 for a firefighter/paramedic. Baytown, for example, is offering paramedic applicants a $10,000 signing bonus, an annual salary of $72,000 and a salary of $80,000 after one year of service.

The City of Liberty's cost to send an individual to the Police Academy, furnish uniforms and equipment and conduct thirteen weeks of training is approximately $28,000. The cost of sending an individual to paramedic school and furnishing bunker gear is $10,500.

To provide adequately staffed and trained Police and Fire Departments, the following Fiscal Year 2022-2023 Budget Line Items Increases are proposed:

Line Item	Police	Fire
Salaries	$119,000	$93,000
Social Security	$ 9,104	$ 7,115
TMRS	$ 17,303	$13,522
Workmans Comp.	$ 5,073	$ 4,877

Total	$150,480	$118,514

Funding Source: The proposed Fiscal Year 2022-2023 Budget amendments will be funded by a $153,000 refund check from the City's previous insurance provider and Cambridge Fund investment interest revenue.

Staff Recommendation: Staff recommends approval of the ordinance increasing the Police and Fire Department Fiscal Year 2022-2023 budgets in the amounts of $150,480 and $118,514, respectively.

Ordinance

AN ORDINANCE APPROVING AN AMENDMENT TO THE CITY OF LIBERTY'S FISCAL YEAR 2022 – 2023 POLICE DEPARTMENT AND FIRE DEPARTMENT BUDGETS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Liberty Police and Fire Departments are experiencing difficulties in retaining and hiring dispatchers, licensed peace officers, firefighters/emergency medical technicians and firefighters/paramedics; and
WHEREAS, in order to remain competitive with other police and fire departments and to ensure that the City of Liberty Police and Fire Departments are adequately staffed and trained, the following Fiscal Year 2022-2023 Budget Line-Item Increases are proposed:

Line Item	Police	Fire
Salaries	$119,000	$93,000
Social Security	$9,104	$7,115
TMRS	$17,303	$13,522
Workman's Comp	$5,073	$4,877
Total	$150,480	$118,514

; and
WHEREAS, the proposed Fiscal Year 2022 – 2023 Budget amendments will be funded by a $153,000 refund check from the City's previous insurance provider and investment interest revenue from the Cambridge Fund.
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:
Section 1: The City Council approves an amendment to the City's Fiscal Year 2022 – 2023 budget increasing the City of Liberty Police Department budget by ONE HUNDRED FIFTY THOUSAND FOUR HUNDRED EIGHTY DOLLARS ($150,480.00) and increasing the City of Liberty Fire Department budget by ONE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED FOURTEEN DOLLARS ($118,514.00) as set forth below.

Line Item	Police	Fire
Salaries	$119,000	$93,000
Social Security	$9,104	$7,115
TMRS	$17,303	$13,522
Workman's Comp	$5,073	$4,877
Total	$150,480	$118,514

Section 2: This Ordinance shall be in full force and effect immediately after its passage.
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this ____ day of November, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING CHANGE ORDER NUMBER 3 IN THE AMOUNT OF $28,329.00 FOR THE LIBRARY/CULTURAL CENTER RENOVATION PROJECT.

Department: Library

Subject: Library Renovations Change Order No. 3

Background: On March 8, 2022, City Council awarded a bid to Brazos Commercial Roofing for the Library/Cultural Center Renovation Project in the amount of $1,153,379.00. Change orders No.1 and No. 2 were approved on June 28, 2022, in the amount of $19,427.50. The architect/ engineer for the project, WJE, is recommending four additions to the original scope of work. The following work is proposed in Change Order No. 3:

Install through-wall flashing at small low roof area	$4,500.00
Prime and paint existing edge metal to match new edge metal	$6,770.00
Saw cut and repair two joints in exterior pavers and fill with sealant	$3,269.00
Replace existing flooring in two meeting rooms with new vinyl	$13,790.00
Total	$28,329.00

If approved, this change order will bring the total contract price to $1,201,135.50.

Funding Source: The $1,403,300 funding for this project is from the settlement and the Cambridge Fund. The budget included $1,153,379.79 for construction, $78,300 for engineering/architectural fees and a contingency of $171,620.21. Change Orders No 1 through 3 will reduce the contingency to $123,864.21.

Staff Recommendation: Staff recommends approval of the resolution for work associated with Change Order No.3 on the Library Renovation Project.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING CHANGE ORDER NUMBER 3 IN THE AMOUNT OF $28,329.00 FOR THE LIBRARY/CULTURAL CENTER RENOVATION PROJECT.

WHEREAS, on March 8, 2022, City Council awarded a bid to Brazos Commercial Roofing for the Library/Cultural Center Renovation Project in the amount of $1,153,379.00; and
WHEREAS, Change Orders No.1 and No. 2 were approved on June 28, 2022, in the amount of $19,427.50; and
WHEREAS, the architect/engineer for the project, WJE, is recommending Change Order No. 3 which includes four (4) additions to the original scope of work including the following:

Install through-wall flashing at small low roof area	$4,500.00
Prime and paint existing edge metal to match new edge metal	$6,770.00
Saw cut and repair two joints in exterior pavers and fill with sealant	$3,269.00
Replace existing flooring in two meeting rooms with new vinyl	$13,790.00
Total	$28,329.00

; and
WHEREAS, if approved, this change order will bring the total contract price to $1,201,135.50; and
WHEREAS, the $1,403,300 funding for this project is from the settlement and the Cambridge Fund; and
WHEREAS, the budget included $1,153,379.79 for construction, $78,300 for engineering/architectural fees and a contingency of $171,620.21; and
WHEREAS, Change Orders No 1 through 3 will reduce the contingency to $123,864.21.
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves Change Order Number 3 in the amount of $28,329.00 for the Library/Cultural Center Renovation Project.
PASSED AND APPROVED this ____ day of ____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Geradine Humphreys Cultural Center
Liberty Texas

CONTRACT INFORMATION:
Contract For: Renovations
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 003
Date: 10/28/2022

OWNER: *(Name and address)*
City of Liberty
1829 Sam Houston Ave.
Liberty, TX 77575

ARCHITECT: *(Name and address)*
Wiss, Janney, Elstner Associates, Inc.
4321 W. Sam Houston Parkway N., Suite 190
Houston, TX 77043

CONTRACTOR: *(Name and address)*
Brazos Commercial Roofing LLC
113 E Main Street
Clute, Texas 77531

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Item 1) Throughwall Flashing at low roof area $4,500.00
Item 2)Priming and painting of existing edge metal $6.770.00
Item 3)Expansion joints at 2 sections of exterior pavers $3,269.00
Item 4) Additional upstairs flooring replacment and
providing Lyndon Plus Provintial Oak Charleston
in lieu of Armstron VCT $13,790.00

The original Contract Sum was	$	1,153,379.00
The net change by previously authorized Change Orders	$	19,427.50
The Contract Sum prior to this Change Order was	$	1,172,806.50
The Contract Sum will be increased by this Change Order in the amount of	$	28,329.00
The new Contract Sum including this Change Order will be	$	1,201,135.50

The Contract Time will be increased by Zero (30) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wiss, Janney, Elstner Associates, Inc.	Brazos Commercial Roofing LLC	City of Liberty
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**	**SIGNATURE**
Brandon Boaz, Senior Associate		
PRINTED NAME AND TITLE	**PRINTED NAME AND TITLE**	**PRINTED NAME AND TITLE**
10/31/2022		
DATE	**DATE**	**DATE**

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: City Council conduct a public hearing on an Application for a Drilling Permit from Fort Apache Energy, Inc.

Department: Community Development

Subject: Drilling Permit

Background: Fort Apache Energy, Inc has applied for a drilling permit to drill an oil well in the South Liberty Oil Field. However, section 4.07.033 of the Code of Ordinances requires the City Council to hold a public hearing prior to approving a drilling permit.

Funding Source: N/A

Staff Recommendation: Staff recommends conducting the public hearing.

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ISSUING A DRILLING PERMIT TO FORT APACHE ENERGY, INC TO DRILL THE UNCLE JERRY DAVIS #1 OIL WELL IN THE SOUTH LIBERTY OIL FIELD.

Department: Community Development

Subject: Drilling Permit

Background: Fort Apache Energy, Inc has applied for a drilling permit to drill an oil or gas well in the South Liberty Oil Field. The well is proposed to be called the Uncle Jerry Davis #1 and will be drilled on a 2.2-acre parcel in the South Liberty Oil Field. The well will be located 1.2 miles from the end of Port Drive on a 640 acre lease. An application has also been submitted and approved by the Railroad Commission of Texas and the Texas Department of Environmental Quality.

Submittal requirements, including a property survey and the location of the well, are attached for your review.

Funding Source: N/A

Staff Recommendation: The submittal requirements for the drilling of an oil and/or gas well in the City have been received and are in compliance with City Ordinances.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ISSUING A DRILLING PERMIT TO FORT APACHE ENERGY, INC TO DRILL THE UNCLE JERRY DAVIS #1 OIL WELL IN THE SOUTH LIBERTY OIL FIELD.

WHEREAS, Fort Apache Energy, Inc. ("Fort Apache"), has applied for a drilling permit to drill an oil well in the South Liberty Oil Field; and

WHEREAS, section 4.07.033 of the City of Liberty's Code of Ordinances requires the City Council to hold a public hearing prior to approving a drilling permit; and

WHEREAS, a public hearing on Fort Apache's application for a drilling permit was held on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves the issuance of a drilling permit to Fort Apache Energy, Inc., to drill the Uncle Jerry Davis #1 oil well in the South Liberty Oil Field.

PASSED AND APPROVED this ____ day of ____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

City of Liberty, Texas

Application for a Drilling Permit

Date: 10|24|2022

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

The undersigned, in accordance with Section 4.07 of the City of Liberty, Code of Ordinances, regarding the drilling, completion and operation of oil and gas wells within the Corporation Limits of the City of Liberty, Texas, hereby applies for a permit to drill a gas and/or oil well at the following described location:

Liberty Town South League Survey, Abstract 358. This well is located +2 miles in a south westerly direction from Liberty, Texas.

The following additional information is requested:

1. Proposed well name: Uncle Jerry Davis #1
2. Surface owner name(s) and address(es) of the lease property: Rayonier Texas Timberlands c/o property tax coordinator, 1 Rayonier Way, Wildlight, FL 32097
3. Mineral lessee name and address: Odum Oil & Gas Co., P.O. Box 100, Harper, TX 78631
4. Applicant/operator name and address, and if the operator is a corporation, the state of incorporation, address, officer's names and addresses, registered agent and address and articles of incorporation; and if the operator is a partnership, the names and addresses of the general and limited partners. Copies of any "Doing

Business As" filings: Fort Apache Energy, Inc., a Texas Corporation. Allan P. Bloxsom (III) is President.
Address for President & Corporation: 1161 Ranch Dr. Boerne, Tx 78015

5. Name and address of individual designated to receive notice: Same as above

6. Name of operator representative with supervisory authority over all gas operation site activities and a 24-hour phone number: Scott Jones 409-781-0043

7. The name, address, and 24-hour phone number of the person to be notified in case of an emergency: Scott Jones 409.781.0043

8. The exact acreage of the drill site and number of wells included in the oil and gas well permit application: 1 Well - 2.2 acres

9. This application shall be accompanied with a notarized statement signed by the operator, or designated representative that the information submitted with the application is, to the best knowledge and belief of the operator or designated representative, true and correct.

Allan P. Bloxsom III

Signature of Applicant

Notarized Statement

I, Allan P. Bloxsom (M), being the duly authorized operator or designated representative of Fort Apache Energy, Inc swear and affirm that the information submitted with this application is, to the best of my knowledge and belief true and correct.

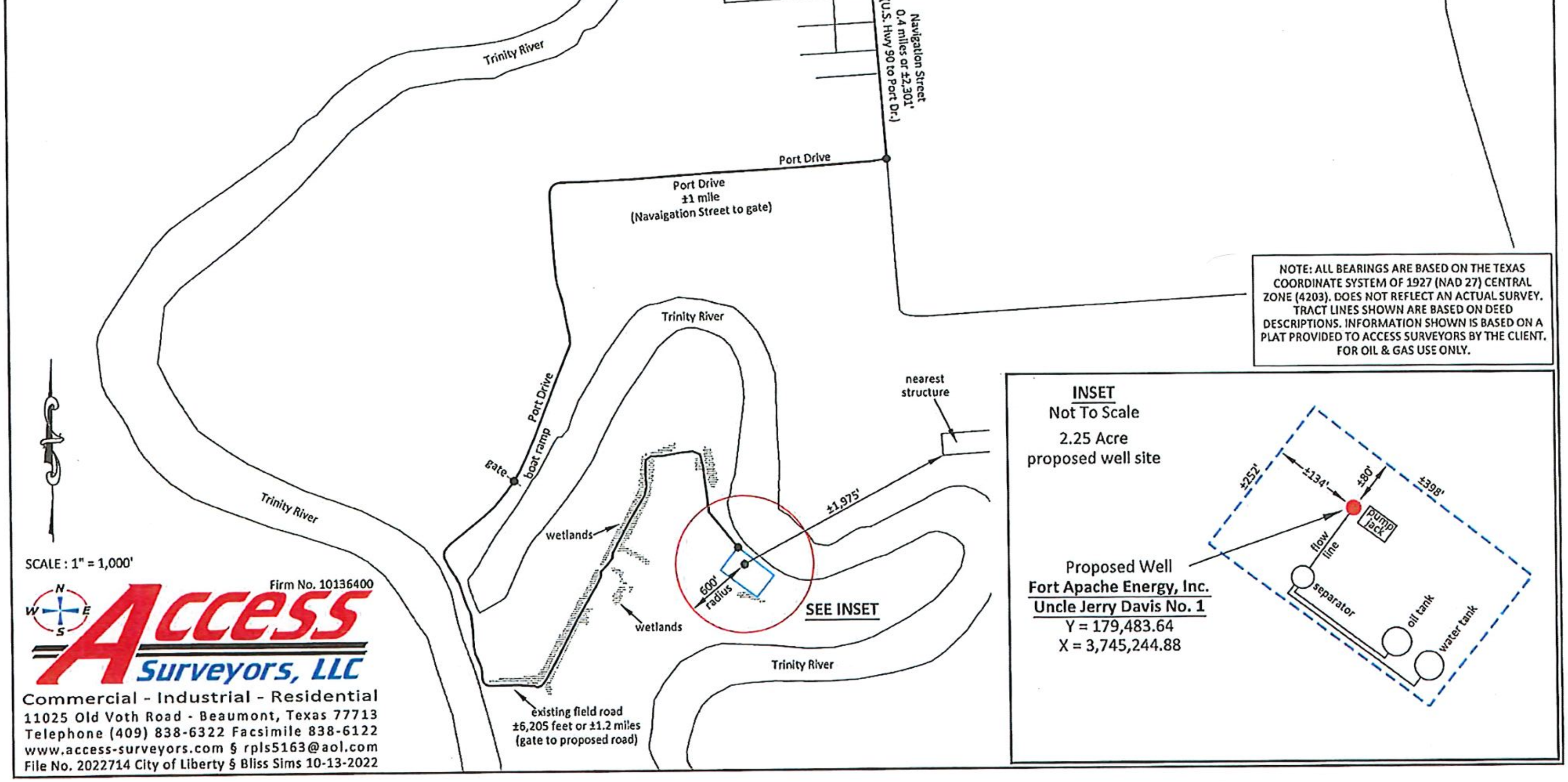
Allan P. Bloxsom

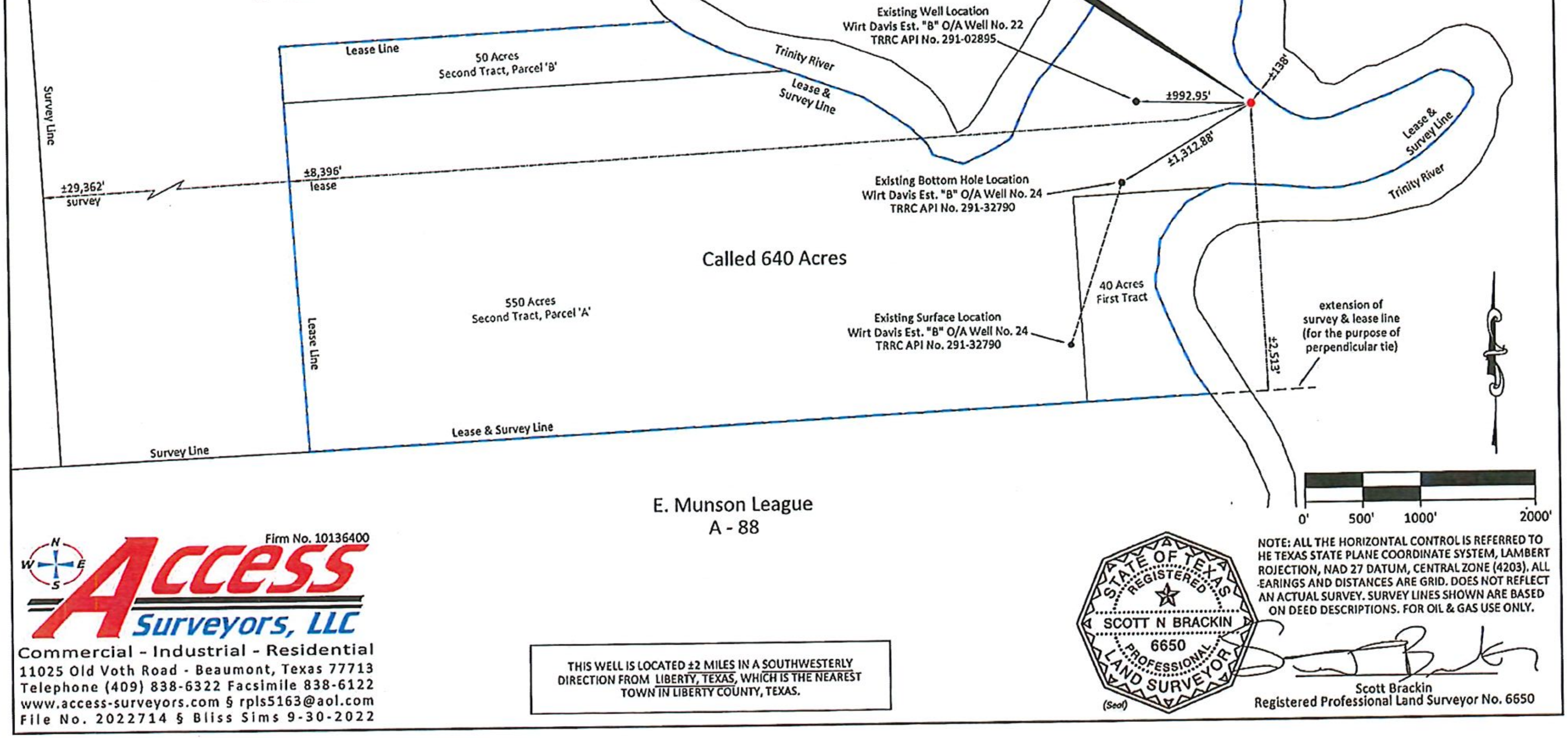
Operator or Designated Representative

SIGNED under oath before me by Allan P. Bloxsom (M), on the 24 day of October, 2022.

AMBER SKYE MYERS
Notary Public, State of Texas
Comm. Expires 11-18-2023
Notary ID 130444223

Notary Public, State of Texas


Trinity River
Navigation Street
0.4 miles or ±2,301'
(U.S. Hwy 90 to Port Dr.)
Port Drive
Port Drive
±1 mile
(Navaigation Street to gate)
NOTE: ALL BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1927 (NAD 27) CENTRAL ZONE (4203). DOES NOT REFLECT AN ACTUAL SURVEY. TRACT LINES SHOWN ARE BASED ON DEED DESCRIPTIONS. INFORMATION SHOWN IS BASED ON A PLAT PROVIDED TO ACCESS SURVEYORS BY THE CLIENT. FOR OIL & GAS USE ONLY.
Trinity River
nearest structure
Port Drive
boat ramp
gate
Trinity River
±1,975'
wetlands
600' radius
wetlands
SEE INSET
Trinity River
existing field road
±6,205 feet or ±1.2 miles
(gate to proposed road)
INSET
Not To Scale
2.25 Acre
proposed well site
±252'
±134'
±80'
±398'
pump jack
flow line
separator
oil tank
water tank
Proposed Well
Fort Apache Energy, Inc.
Uncle Jerry Davis No. 1
Y = 179,483.64
X = 3,745,244.88
SCALE : 1" = 1,000'
N
W
E
S
Firm No. 10136400
Access
Surveyors, LLC
Commercial - Industrial - Residential
11025 Old Voth Road - Beaumont, Texas 77713
Telephone (409) 838-6322 Facsimile 838-6122
www.access-surveyors.com § rpls5163@aol.com
File No. 2022714 City of Liberty § Bliss Sims 10-13-2022


Existing Well Location
Wirt Davis Est. "B" O/A Well No. 22
TRRC API No. 291-02895
Lease Line
50 Acres
Second Tract, Parcel 'B'
Trinity River
Lease &
Survey Line
±992.95'
±138'
Survey Line
±29,362'
survey
±8,396'
lease
±1,312.88'
Existing Bottom Hole Location
Wirt Davis Est. "B" O/A Well No. 24
TRRC API No. 291-32790
Lease &
Survey Line
Trinity River
Called 640 Acres
40 Acres
First Tract
550 Acres
Second Tract, Parcel 'A'
Lease Line
Existing Surface Location
Wirt Davis Est. "B" O/A Well No. 24
TRRC API No. 291-32790
±2,513'
extension of
survey & lease line
(for the purpose of
perpendicular tie)
Lease & Survey Line
Survey Line
E. Munson League
A - 88
0'
500'
1000'
2000'
Firm No. 10136400
Access
Surveyors, LLC
Commercial - Industrial - Residential
11025 Old Voth Road - Beaumont, Texas 77713
Telephone (409) 838-6322 Facsimile 838-6122
www.access-surveyors.com § rpls5163@aol.com
File No. 2022714 § Bliss Sims 9-30-2022
THIS WELL IS LOCATED ±2 MILES IN A SOUTHWESTERLY
DIRECTION FROM LIBERTY, TEXAS, WHICH IS THE NEAREST
TOWN IN LIBERTY COUNTY, TEXAS.
STATE OF TEXAS
REGISTERED
SCOTT N BRACKIN
6650
PROFESSIONAL
LAND SURVEYOR
(Seal)
NOTE: ALL THE HORIZONTAL CONTROL IS REFERRED TO
HE TEXAS STATE PLANE COORDINATE SYSTEM, LAMBERT
ROJECTION, NAD 27 DATUM, CENTRAL ZONE (4203). ALL
EARINGS AND DISTANCES ARE GRID. DOES NOT REFLECT
AN ACTUAL SURVEY. SURVEY LINES SHOWN ARE BASED
ON DEED DESCRIPTIONS. FOR OIL & GAS USE ONLY.
Scott Brackin
Registered Professional Land Surveyor No. 6650

City of Liberty

Drilling Permit Application Checklist

The Drilling Permit Application shall include the following:

1. All application fees and other fees required by this article.

2. Completed and signed application form.

3. A detailed site plan including the following information:
    a. Location and description of all buildings within six hundred (600) feet of the well.

    b. Map showing proposed transportation routes and roads for equipment, water, chemicals or waste products used or produced by the gas operation. The map shall include a list of the length of all public roads that will be used to access the site. The map shall also show the location of any areas to be used for truck staging or storage related to the drill site.

    c. A site plan of the proposed drill site and operation site showing the location of all improvements and equipment, including the location of the proposed well(s) and other facilities, including, but not limited to, fire hydrants proposed to supply water to the site, tanks, pipelines, lights, floodways, compressors, separators and storage sheds.

    d. A detailed site plan that includes specific details to the projected location of the major components of the drilling site, impacted vegetation, creeks and other topographic features, adjacent building and other structures and the measured distance from the well site to these buildings and structures, temporary and permanent fencing and landscaping.

4. A description of public utilities required during drilling and operation.

5. A description of the water source to be used during drilling, an estimate of the total volume of water needed, and the approximate dates the water supply will be needed at the site. If the water source will be the city municipal water supply, provide the maximum withdrawal rate in gallons per minute from each point of withdrawal.

6. A copy of the approved railroad commission permit to drill together with attachments and survey plats which are applicable to the drill and operation sites.

7. A copy of any storm water pollution prevention plan required by the Environmental Protection Agency. A copy of the notice of intent shall be submitted to the city department of public works and transportation and environmental services department three (3) days prior to the commencement of any on-site activity

8. An accurate legal description of the lease property to be used for the oil and/or gas operation, the parcel and the production unit and name of the geologic formation as used by the railroad commission. Property recorded by plat should reference subdivision, block and lot numbers.

9. A copy of the determination by the state commission on environmental quality of the depth of useable quality ground water.

10. The insurance and security requirement documents outlined in Chapter 4.07 of the Liberty Code of Ordinances.

11. An emergency action response plan establishing written procedures to minimize any hazard resulting from drilling, completion or producing of gas wells. Said plan shall use existing guidelines established by the railroad commission, state commission on environmental quality, department of transportation, and/or the environmental protection agency. The plan should include drive-to-maps from public rights-of-way to drill site.

12. A hazardous materials management plan shall be submitted and be on file with the fire department and the inspector.

13. A copy of the pre-drilling ambient noise level report.

14. A copy of the signed Indemnity Agreement upon receipt of the Permit.

15. Final plans or other documents that will be archived must be submitted in an electronic format specified by the director of the permitting department as a condition to issuance of any type of permit, approval, or other action related to the final plans or documents. The city may provide an electronic conversion service for a fee in the amount as established by city council. The permitting director shall provide a schedule indicating which documents must be provided electronically, at which point during the approval process, and other information as necessary to implement an electronic archiving program.

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Department: Administration

Subject: Community Development Block Grant Policies

Background: The City received a grant from the Texas Department of Housing and Community Affairs (TDHCA) in the amount of $5,000,000 for the reconstruction of Fire Station 2. In order to receive the grant proceeds, the City is required to adopt or reaffirm policies associated with Community Development Block Grant (CDBG) Projects. These polices include:

- Citizen Participation Plan and Grievance Procedures;
- Excessive Force Policy;
- Fair Housing Policy;
- Section 504 Policy and Grievance Procedures; and
- Code of Conduct Policy.

Additionally, the City must confirm its commitment to conduct project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

- Section 3 Economic Opportunity
- Limited English Proficiency; and
- Activity to affirmatively Further Fair Housing choice.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution adopting/reaffirming the policies for CDBG Projects.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Whereas, the City of Liberty, Texas, (hereinafter referred to as "City of Liberty" has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Liberty, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Liberty, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Liberty, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Liberty, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Liberty, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Liberty, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Liberty, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the City of Liberty agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, that:

The City of Liberty ADOPTS/REAFFIRMS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City of Liberty affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively further Fair Housing choice.

Passed and approved this _____ day of ________________, 20___.

____

Mayor
City of Liberty, Texas

ATTEST:

____

City Secretary
City of Liberty, Texas

THE CITY OF LIBERTY
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

> In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Liberty, 1829 Sam Houston St., Liberty, Tx 77575, 936-336-7361 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Secretary at 1829 Sam Houston St. Liberty, Tx 77575 or may call 936-336-7361.

2. A copy of the complaint or grievance shall be transmitted by the City Secretary to the entity that is the subject of the complaint or grievance and to the City/County Attorney within five (5) working days after the date of the complaint or grievance was received.

3. The City of Liberty shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.

4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.

2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.

3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.

5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.

2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.

4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.

2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.

3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.

4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

______________________________ Date ______________________________

Carl Pickett, Mayor

MUESTRAS

LA CIUDAD DE LIBERTY
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG . Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de intérpretacion en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Liberty, 1829 Sam Houston St. Liberty, Tx 77575, 936-336-7361) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la secretaria de la cuidad a 1829 Sam Houston St. Liberty, Tx 77575 o puede llamar 936-336-7361.

2. Una copia de la queja o reclamación se transmitirá por el ciudad de Liberty a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.

3. El Ciudad de Liberty deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.

4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.

5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.

6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.

2. Cuando se tenga un número significativo de residentes que no hablan inglés seran una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan ingles.

3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audencia será publica.

4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.

5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.

2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.

4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación

2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.

3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.

4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de.

Carl Pickett, Alcalde de la ciudad Fecha

A1003

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Liberty hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Liberty to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;

2. It is also the policy of the City of Liberty to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

3. The City of Liberty will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Liberty, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

______________________________ ______________________________

Signature Title

____

Date

09/01/2020

Fair Housing Policy

In accordance with Fair Housing Act, the *City of Liberty* hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. *City of Liberty agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. *City of Liberty agrees to* plan at least one activity during the contract term to affirmatively further fair housing.

3. *City of Liberty* will introduce and pass a resolution adopting this policy.

As officers and representatives of the *City of Liberty,* we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

____________________________	____________________________
Signature	Title

____

Date

A1004

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Liberty hereby adopts the following policy and grievance procedures:

1. <u>Discrimination prohibited.</u> No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).

2. The City of Liberty does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.

3. The City of Liberty's recruitment materials or publications shall include a statement of this policy in 1. above.

4. The City of Liberty shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.

5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, The City of Liberty shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.

6. <u>Grievances and Complaints</u>

    a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Liberty to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

    b. Complaints should be addressed to: City Secretary, 1829 Sam Houston St., Liberty, TX 77575, 936-336-3684, who has been designated to coordinate Section 504 compliance efforts.

c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.

e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the City. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the City, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.

g. The Section 504 coordinator shall maintain the files and records of the City of Liberty relating to the complaints files.

h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Liberty within ten working days after the receipt of the written determination/resolution.

i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Liberty complies with Section 504 and HUD regulations.

____ __________________

Signature/Title Date

CODE OF CONDUCT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318.

CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, City of Liberty shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Liberty shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Liberty shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict-of-interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

A1002

Any alleged violations of these standards of conduct shall be referred to the City of Liberty Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this _____ day of _______________, 2022

____

Carl Pickett
City of Liberty

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: FAIR HOUSING MONTH PROCLAMATION

Department: Administration

Subject: Fair Housing Month Proclamation

Background: The Fair Housing Act, prohibits discrimination in the financing, rent, or sale of any dwelling based on race, color, religion, sex, national origin, or disability. This proclamation reflects the City's support of the Fair Housing Law. The Fair Housing Month Proclamation is one of the requirements to receive Community Development Block Grant funds.

Funding Source: N/A

Staff Recommendation: Staff recommends City Council designate April as Fair Housing Month.

A1007

Fair Housing Month Proclamation
Proclamation of April as Fair Housing Month

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of [Month], provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City of Liberty do proclaim April as Fair Housing Month in the City of Liberty and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the _____day of November 2022.

Witness:

____

Title: ______________________________

Witness:

____

Title: ______________________________

09/01/2020

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: CITY OF LIBERTY, TEXAS, CHAPTER 3, BUILDING REGULATIONS, ARTICLE 3.01, GENERAL PROVISIONS, BY ADDING SECTION 3.01.009, PROVIDING FOR GENERAL CONTRACTOR REGISTRATION REQUIREMENTS WITHIN THE CITY.

Department: Community Development

Subject: Contractor Registration

Background: State law typically requires trade contractors to carry insurance as a condition of receiving a license or receiving a construction permit. However, general or building contractors are not required to be licensed by the state and are therefore not required to carry insurance.

The proposed ordinance would amend the city's contractor registration process by requiring general or building contractors to provide a certificate of insurance or a bond from a surety company in order to register with the city and receive building permits. All individuals would be allowed to perform work on their homesteaded property without registering with the city.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the ordinance requiring general or building contractors to furnish proof of insurance to receive a construction permit from the City.

CITY OF LIBERTY, TEXAS, CHAPTER 3, BUILDING REGULATIONS, ARTICLE 3.01, GENERAL PROVISIONS, BY ADDING SECTION 3.01.009, PROVIDING FOR GENERAL CONTRACTOR REGISTRATION REQUIREMENTS WITHIN THE CITY.

WHEREAS, the City of Liberty currently provides for building regulations within the City's limits; and
WHEREAS, Texas state law typically requires trade contractors to carry insurance as a condition of receiving a license or receiving a construction permit; and
WHEREAS, however, general or building contractors are not required to be licensed by the State and are therefore not required to carry insurance; and
WHEREAS, this ordinance would amend the City's contractor registration process by requiring general or building contractors to provide a certificate of insurance or a bond from a surety company in order to register with the City and receive building permits; and
WHEREAS, individuals would be allowed to perform work on their residential property which is owned and occupied as their homestead, as well as on rental residential property owned by them or on business property owned and occupied by them, without registering with the City; and
WHEREAS, the City Council of the City of Liberty, Texas, finds it to be in the public interest to amend the City's Code of Ordinances regarding general contractor registration requirements within the City.
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:
Section 1: Article 3.01 of the Code of Ordinances of the City of Liberty is hereby amended to add section 3.01.009, as follows:

Chapter 3 Building Regulations

Article 3.01 General Provisions

§ 3.01.009 General/Building Contractor Registration Requirements.
(a) No person, firm or corporation acting as a general/building contractor may perform construction work or be issued a building permit without first having registered with the City as a General/Building Contractor. To become registered with the City the General/Building Contractor must first present either proof of insurance or a bond to the city as set forth herein. Nothing in this code shall be construed to require a person to obtain a bond or insurance to do any work himself on his own residence which is owned and occupied as his homestead. However, building permits are still required on homestead properties.
(b) Insurance Requirements.
a. Any person, firm or corporation presenting proof of insurance in order to obtain their

General/Building Contractor registration shall be required to have in force a comprehensive general liability insurance policy in a minimum amount of one hundred thousand dollars ($100,000.00) per occurrence, and including coverage for bodily injury and property damage with products liability and completed operations coverage.

(c) Bond Requirements.

a. Any person, firm or corporation presenting a bond to the city in order to obtain their General/Building Contractor registration shall file with the building official a good and sufficient bond in the amount of fifteen thousand dollars ($15,000.00) issued by a surety company authorized to do business in Texas.

(d) Exceptions.

a. No General/Building Contractor registration shall be required for a building owner seeking a permit to perform authorized work on a rental residential property owned by him, or on business property owned and occupied by him, provided that he personally performs the work and does not hold himself out as performing contracting services for the public. However, building permits must still be obtained for said construction.

Section 2: This Ordinance shall be in full force and effect immediately after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this ____ day of November, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING A BID IN THE AMOUNT OF $194,450.00 TO MYRON MCDOWELL CONSTRUCTION FOR THE LIBERTY MUNICIPAL AIRPORT T-HANGAR ROOF REPLACEMENT PROJECT.

Department: Community Development

Subject: T-Hangar Roof Replacement Project

Background: The City of Liberty received bids to replace the roofs on both sets of t-hangars at Liberty Municipal Airport on November 1, 2022. Staff have received numerous complaints from t-hangar tenants regarding roof leaks during rain events and loose hanging roof insulation. The City received four (4) bids for the project ranging from a low bid of $194,450 to a high bid of $231,515. Myron McDowell Construction of Dayton is the apparent low bidder with a bid of $194,450. With a contingency of $15,550, the total project cost comes out to $210,000.

This project was included in the FY 22 Capital Improvement Program (CIP) at an estimated cost of $185,000.

Funding Source: Funds were allocated in the amount of $210,000 from the Cambridge Fund.

Staff Recommendation: Staff recommend approval of the resolution awarding the T-Hangar roof Replacement Project to Myron McDowell Construction.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 11/8/20226:00 PM

Department: Community Development
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING A BID IN THE AMOUNT OF $194,450.00 TO MYRON MCDOWELL CONSTRUCTION FOR THE LIBERTY MUNICIPAL AIRPORT T-HANGAR ROOF REPLACEMENT PROJECT.

WHEREAS, the City of Liberty received bids to replace the roofs on both sets of t-hangars at the Liberty Municipal Airport on November 1, 2022; and
WHEREAS, City staff have received numerous complaints from t-hangar tenants regarding roof leaks during rain events and loose hanging roof insulation; and
WHEREAS, the City received four (4) bids for the project ranging from a low bid of $194,450 to a high bid of $231,515; and
WHEREAS, Myron McDowell Construction of Dayton is the apparent low bidder with a bid of $194,450; and
WHEREAS, with a contingency of $15,550, the total project cost comes out to $210,000; and
WHEREAS, this project was included in the FY 22 Capital Improvement Program (CIP) at an estimated cost of $185,000; and
WHEREAS, funds were allocated in the amount of $210,000 from the Cambridge Fund.
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards a bid in the amount of $194,450.00 to Myron McDowell Construction for the Liberty Municipal Airport T-Hangar Roof Replacement Project.
PASSED AND APPROVED this ____ day of _____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

STRAND
ASSOCIATES®
Excellence in Engineering
Since 1946

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937
www.strand.com

November 3, 2022

Mr. Chris Jarmon, Assistant City Manager
City of Liberty
1829 Sam Houston Street
Liberty, TX 77575

Re: 2022 Hangar Roof Replacement
Contract 1-2022
City of Liberty, Texas

Dear Chris,

Bids for the above-referenced Project were opened on November 1, 2022. Four Bids were received with the resulting Bid tabulation enclosed. The low Bid of $194,450 was less than ENGINEER's opinion of probable construction cost.

Myron McDowell Construction, Inc. of Dayton, Texas, was the apparent low Bidder at $194,450. The Bid included a Bid Bond for 5 percent and Addendum No. 1 was acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has not had previous experience with Myron McDowell Construction, Inc.

If you determine that Myron McDowell Construction, Inc. is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

Molly Goff

Molly K. Goff

Enclosure

TBPE No. F-8405
TBPLS No. 10030000

3941.040\MKG:nmn\R:\BRE\Documents\Specifications\Archive\2022\Liberty, City of\3941.040.1-2022.MKG\(16) Specification Letters\(a) Resulting Bid Tabulation\110322.docx

Bids Received: 2 P.M.
November 1, 2022

STRAND ASSOCIATES, INC.®
TBPE No. F-8405
TBPLS No. 10030000
1906 Niebuhr Street
Brenham, TX 77833

CITY OF LIBERTY
LIBERTY, TEXAS
2022 HANGAR ROOF REPLACEMENT
CONTRACT 1-2022

BID TABULATION SUMMARY

Bidder and Address	**Bid Bond or Guarantee**	**Addenda Acknowledged**	**Computed Total Bid**
Myron McDowell Construction, Inc. 212 Bryan Street Dayton, TX 77535	5%	Yes	$194,450.00
Prestique Inc. dba Ranger Roofing & Construction 9335B FM 1960 Dayton, TX 77535	5%	Yes	$221,643.00 *$220,643.00
Mason Construction, LLC 6285 Walden Road Beaumont, TX 77707	5%	Yes	$225,285.00
Centurion Industries, Inc. A-Lert Roof Systems Division 2065 FM 1102 New Braunfels, TX 78132	5%	Yes	$231,515.00

* CONTRACTOR'S COMPUTED TOTAL

Reviewed by: Molly Goff

STATE OF TEXAS
KEITH BEHREND
127578
LICENSED
PROFESSIONAL ENGINEER

Keith Behrend
11/3/2022

3941.040\MKG:nnm\R:\BRE\Documents\Specifications\Archive\2022\Liberty, City of\3941.040.1-2022.MKG\(14) Bid Tabs\Liberty.1-2022.bt1.docx

Bids Received: 2 P.M., November 1, 2022

STRAND ASSOCIATES, INC.®
TBPE No. F-8405
TBPLS No. 10030000
1906 Niebuhr Street
Brenham, TX 77833

CITY OF LIBERTY
LIBERTY, TEXAS
2022 HANGAR ROOF REPLACEMENT
CONTRACT 1-2022

BID TABULATION BREAKDOWN

				Myron McDowell Construction,Inc 212 Bryan Street Dayton, TX 77535		Presitque Inc. dba Ranger Roofing & Construction 9335B FM 1960 Dayton, TX 77535		Mason Construction, LLC 6285 Walden Road Beaumont, TX 77707		Centurion Industries, Inc. A-Lert Roof Systems Division 2065 FM 1102 New Braunfels, TX 78132	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	Remove and Replace Existing Hangar Roof	1	LS	$ 192,450.00	$ 192,450.00	$ 220,643.00	$ 220,643.00	$ 224,985.00	$ 224,985.00	$ 229,475.00	$ 229,475.00
2.	Pre-Engineered Building Insulation	50	SF	$ 40.00	$ 2,000.00	$ 20.00	$ 1,000.00	$ 6.00	$ 300.00	$ 40.80	$ 2,040.00
							*$20.00				
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 2					$ 194,450.00		$ 221,643.00		$ 225,285.00		$ 231,515.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 2					$ 194,450.00		*$220,643.00		$ 225,285.00		$ 231,515.00

* CONTRACTOR'S COMPUTED TOTAL

Reviewed by Molly Goff

STATE OF TEXAS
KEITH BEHREND
127578
LICENSED
PROFESSIONAL ENGINEER

Keith Behrend
11/3/2022

CITY OF LIBERTY

City Council
Agenda Item Form

Council Meeting Date: November 8, 2022

Agenda Wording: Discussion of Proposed Amendments to Recreational Vehicle Ordinance

Department: Community Development

Subject: Recreation Vehicle Ordinance

Background:

Funding Source:

Staff Recommendation:

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 3, DIVISIONS THREE (3), REGULATING RECREATIONAL VEHICLES WITHIN THE CITY.

WHEREAS, the City of Liberty currently regulates the placement of recreational vehicles within the city's limits; and

WHEREAS, the City Council recognizes the importance of protecting property values within the city; and

WHEREAS, the City Council of the City of Liberty, Texas, finds it to be in the public interest to amend the City's Code of Ordinances regarding recreational vehicles so as to better regulate their placement and usage.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Division Three (3) of Article 3.08 of the Code of Ordinances of the City of Liberty is hereby amended to read as follows:

Division 3
Recreational Vehicles ~~Parks~~

§ 3.08.101 **Purpose.**

(a) The city council finds that properly planned and operated recreational vehicle communities (i.e., recreational vehicle (RV) parks):

(1) Promote the safety and health of the residents of such communities and of other nearby communities;

(2) Encourage economical and orderly development of such communities and of other nearby communities.

(b) It is therefore declared to be the policy of the city to eliminate and prevent health and safety hazards and to promote the economical and orderly development and utilization of land by providing for planned and supervised recreational vehicle communities by providing for the standards and regulations necessary to accomplish these purposes. This division is enacted in order to achieve orderly development of recreational vehicle parks (RV parks) and to regulate recreational vehicles located within the city that are not located in RV parks, to promote and develop the use of land to minimize possible impacts, and to promote the health, safety and general welfare of the public.

~~(Ordinance 2009-4, sec. 1, adopted 3/10/09)~~

§ 3.08.102 **Applicability.**

This division shall apply to any recreational vehicle and/or recreational vehicle park ~~to be located~~ within the city limits.

~~(Ordinance 2009-4, sec. 1.1, adopted 3/10/09)~~

§ 3.08.103 **Definitions.**

Accessory structure. Any structural addition to the recreational vehicle or site, including awnings, cabanas, carports, garages, porches, storage cabinets, storage sheds, and similar appurtenant structures.

Biodegradable. Capable of being decomposed by biological agents, especially bacteria.

Building official. The official of the city responsible for the inspection of electrical, mechanical and plumbing associated with a property.

Code official. The official of the city or his/her designee charged with the enforcement of the provisions of this division.

Controlling interest. A person or developer who controls at least fifty-one percent (51%) of ownership.

Dry hydrant. An unpressurized, permanently installed pipe that has one end below the water level of a lake, pond or container.

Full-time employee. A person who is responsible for maintenance of an~~the~~ RV park seven (7) days per week. This person may or may not be the owner of the RV park.

Licensee or agent. A person who may or may not own the RV park but is the person responsible for the day-to-day operations including records and license of the park.

Opaque fence. A fence made of solid materials designed to shield from public view the RV park, i.e., is difficult to see through or perceive.

~~*Public use phone.* A phone used by registrants of the RV park for emergency purposes.~~

Recreational vehicle or RV. Any licensed camp trailer, travel trailer, van, motor home or fifth wheel designed to provide temporary living quarters for recreational camping or travel use, constructed with integral wheels to make it mobile and/or towable by motor vehicle.

Recreational vehicle park or RV park. Any lot, tract, or parcel of land upon which accommodation is provided for two or more recreational vehicles used as living or sleeping quarters by the day, week, or month, whether a charge is or is not made. A recreational vehicle park is a unified development of recreational vehicle spaces provided for recreational vehicle use with or without community facilities and permitted permanent buildings.

Recreational vehicle site or RV site. That part of a lot or area in a recreational vehicle park or RV park that has been reserved for the placement of one recreational vehicle or RV.

Sample well site. A connection at the property line where the customer's line and city line connect [at which] shall be installed a vertical riser of four (4) inches in circumference, [and] shall extend four (4) to six (6) inches above grade, for the detection of non-biodegradable materials.

~~(Ordinance 2009-4, sec. 2, adopted 3/10/09)~~

§ 3.08.104 **Recreational Vehicle Park License.**

(a) *Required; application.* It shall be unlawful for any person to operate any RV park within the city limits unless he/she holds a valid license issued annually by the city in the name of such person for the specific park. The applicant shall make all applications for the licenses on forms furnished by the city, which shall issue a license upon compliance with the provisions of this section. The building official shall make the initial determination as to whether a license shall be granted or denied.

(b) *Hearing on denial.* Any person whose application for an RV park license under this section has been denied by the building official may request, and shall be granted, an appeal of the decision to the City Manager. ~~a hearing on this matter before the planning and zoning commission with a recommendation forwarded to the city council for approval or disapproval.~~

(c) *Renewal.* Application for renewal of a license shall be made in writing by the licensee on forms furnished by the city on or before December 31st of each year. Such application shall contain any changes in the information occurring after the original license was issued or the latest renewal granted.

(d) *Payment of fee.* All applications shall be accompanied by a fee as provided for in the city's master fee schedule~~ found in section **3.08.105**~~.

(e) *Approval of transfer.* Every person holding a license shall give notice in writing to the city within ten (10) days after having sold, transferred, given away, or otherwise disposed of interest in or control of any RV park. Application for transfer of a license shall be made within ten (10) calendar days after notification of change covered in this section. Within thirty (30) calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the RV park is in compliance with the provisions of this section.

(f) *Transfer fee.* All applications for license transfer shall be accompanied by a fee as provided for in the city's master fee schedule~~ found in section **3.08.105**~~.

(g) *Suspension.*

(1) Whenever, upon inspection of any RV park, the city finds that conditions or practices exist which are in violation of any provisions of this division applicable to such park, the city shall give notice in writing to the owner and/or manager of the park, and if such conditions or practices have not been corrected in the time frame set forth in the notice, the city will suspend the license and give notice of such suspension. Upon suspension of the license, the licensee shall cease operation of such park. Additionally, the City may issue citations for violations of this ordinance.

(2) The suspension of the license may be appealed to the City Manager~~ city council~~.~~ as set forth in section **3.08.107(b)**.~~

~~(Ordinance 2009-4, sec. 3, adopted 3/10/09)~~

§ 3.08.105 **Fees.**
Recreational vehicle park fees shall be as established by city council from time to time.

~~(Ordinance adopting Code)~~

§ 3.08.106 **Inspections.**

(a) *Authorized.* The building official and code official are hereby authorized to make such inspections of RV Parks as are necessary to determine compliance with this division.

(b) *Entry on premises.* The building official and code official shall have the power to enter RV Parks at reasonable times upon any private or public property with~~hin~~ the purpose of inspecting and investigating conditions relating to the enforcement of this division.

~~(Ordinance 2009-4, sec. 3.1, adopted 3/10/09)~~

§ 3.08.107 **Notice of violation; hearings and orders.**

(a) *Contents and service of notice.*

(1) Whenever it is determined that there are grounds to believe that there has been a violation of any provision of this division related to RV Parks, the city shall give notice of such alleged violation to the licensee or agent, as hereinafter provided. Such notice shall:

(A) Be in writing.

(B) Include a statement of the reasons for its issuance.

(C) Allow ten (10) days for compliance.

(D) Be served upon the licensee or his agent; provided that such notice or order shall be deemed to have been properly served upon such licensee or agent when a copy thereof has been served in person or sent by certified mail to his/her last known address.

(E) Contain an outline of remedial action that, if taken, will effect compliance with the provisions of this division.

(2) After all procedures outlined above are exhausted, citations may be issued and the RV Park license may be suspended.

(3) If a municipality mails a notice to a property owner in accordance with this subsection and the United States Postal Service returns the notice as "refused" or

"unclaimed," the validity of the notice is not affected, and the notice is considered as delivered.

(b) *Appeal from notice.* Any person affected by any notice that has been issued in connection with the enforcement of any provision of this division applicable to such RV P~~p~~ark may request a hearing before the City Manager~~planning and zoning commission~~; provided that such person shall file, within ten (10) days after the day the notice was served, in the city secretary's office, with a copy to the office of the code official, a written petition requesting such hearing and setting forth a brief statement of the grounds thereof. ~~The decision of the planning and zoning commission may be appealed to the city council.~~ The filing request for a hearing shall operate as a stay of the notice and of the suspension, except in the case of an order issued under subsection **(d)** of this section.

(c) *Issuance of order.* After such hearing, the City Manager~~planning and zoning commission~~ shall issue an order in writing sustaining, modifying, or withdrawing the notice of violation, which order shall be served by certified mail upon the petitioner. Any failure to comply with an order sustaining or modifying the finding of a violation shall constitute grounds for immediate revocation of the license of the park affected by the order.

(d) *Order without notice.* Whenever the city finds that an emergency exists which requires immediate action to protect the public health or safety, the designated official may, without notice or hearing, issue an order reciting the existence of such an emergency and requiring the action to be taken as deemed necessary to meet the emergency. Notwithstanding any other provisions of this section, such order shall be effective immediately, but upon written petition to the city shall be afforded a hearing as soon as possible. The provisions of subsection **(c)** of this section shall be applicable to such hearing and the order issued thereafter.

~~(Ordinance 2009-4, sec. 3.2, adopted 3/10/09)~~

§ 3.08.108 **Violations declared nuisance; abatement; penalty.**

Any noncompliance with this division related to RV Parks and/or recreational vehicles in general is ~~is~~ hereby deemed a nuisance. The city may abate and remove the nuisance and punish the person(s) responsible for causing or allowing the nuisance condition to exist. Any person(s) violating this division shall be subject to a fine not to exceed five hundred dollars ($500.00) for each provision violated, and each day that there is a failure to comply with the terms of any provision of this division is declared to be a separate offense. For violations of the provisions of this division that govern fire safety, zoning, or public health and sanitation, including dumping of refuse, the fine may not exceed two thousand dollars ($2000.00) per day, per violation. The code official shall be the authority of the jurisdiction responsible for the issuance of citations and any action deemed necessary for the enforcement of this division.

~~(Ordinance 2009-4, sec. 3.3, adopted 3/10/09)~~

§ 3.08.109 **RV Park ~~S~~site development plan.**

A site development plan must be prepared and submitted to staff for RV Parks and must include the requirements for site plans contained herein.

~~(Ordinance 2009-4, sec. 4, adopted 3/10/09)~~

§ 3.08.110 **Location; fencing.**

(a) RV parks shall only be located in an area regulated and approved by section ~~**3.08.111**~~ ~~[~~3.08.117~~]~~ of this division.

(b) An opaque fence at least eight (8) feet in height must be placed on the property line to buffer the RV park from view. The fence shall be installed on both sides and at the rear of the property. Wood fences are not allowed~~The fence must be of metal or galvanized materials. No wood fences are allowed~~.

~~(Ordinance 2009-4, sec. 4.1, adopted 3/10/09)~~

§ 3.08.111 **Size of park; density.**

Each RV park must have a minimum size of two (2) acres, with a maximum of five (5) acres.

The maximum site density for RV parks shall be twenty (20) sites per acre. Only one (1) recreational vehicle is permitted per recreational vehicle site.

~~(Ordinance 2009-4, sec. 4.2, adopted 3/10/09)~~

§ 3.08.112 **RV Parks: Size of individual sites and~~;~~ pad requirements.**

(a) Each recreational vehicle site within the RV park shall have a minimum area of one thousand nine hundred fifty (1,950) square feet and shall be at least thirty (30) feet wide and sixty-five (65) feet in depth. The sites shall be designed as pull-through for ease of entering and leaving the site. A roadway is therefore required to the front and rear. In addition, the space shall be clearly marked, identifying the space number.

(b) The left 1/3 (10 x 65) of the site or driver's side must be planted with grass and other landscaping, the middle (10 x 65) must be paved with cement, and the remaining 1/3 or passenger side can be paved with either cement, asphalt, crushed rock or similar material. The middle portion is to be used for the parking of the recreational vehicle with the paved area on the right used as a parking or patio area.

~~(Ordinance 2009-4, sec. 4.3, adopted 3/10/09)~~

§ 3.08.113 **RV Parks: Internal roadways and~~;~~ street lighting.**

(a) Each recreational vehicle site within the RV park shall have access to an internal private roadway, which shall have access to a public street. The entrance of the internal roadway shall have a pavement width of at least thirty (30) feet with an adequate curb radius. The major thoroughfare shall have a pavement width (concrete or asphalt) of twenty-four (24) feet and shall be constructed in accordance with city standards. The roadway may be fifteen (15) feet if the RV park is designed for one-way roads. Each emergency access lane shall have a clear unobstructed width of twenty-four (24) feet, fifteen (15) feet if one-way, and shall have a turning area and radii with a minimum of sixty (60) feet to permit free movement of emergency vehicles. Dead-end streets are not allowed. The internal streets off the major thoroughfare may be constructed with crushed rock materials or similar material with the objective to prohibit dust.

(b) Metal signs shall be placed along the emergency access lane by the owner or agent of the RV park stating that parking is prohibited. The sign type, size, height and location shall be approved by the city.

(c) Adequate street lighting for the RV park shall be approved by the city.

~~(Ordinance 2009-4, sec. 4.4, adopted 3/10/09)~~

§ 3.08.114 **RV Parks: Office, restrooms and other facilities; recreation area.**

(a) Each RV park must have an office for the manager of the RV park, ~~and a~~ bathroom and shower facilities, as well as laundry facilities. All facilities used by residents must be well lit inside and out during the night hours. All facilities must meet applicable codes adopted by the city.

(b) All RV parks shall have at least one (1) recreation area, located as to be free of traffic hazards, easily accessible to all park residents and centrally located where topography permits. Not less than eight (8) percent of the gross park area shall be devoted to recreational facilities. Recreation areas include space for community buildings and community use facilities such as restroom and shower facilities, adult recreation (basketball court or tennis court) and playgrounds for children, and swimming pools, but not including vehicle parking, maintenance and utility areas.

~~(Ordinance 2009-4, sec. 4.5, adopted 3/10/09)~~

§ 3.08.115 **RV Parks: Soil and ground cover.**

Exposed ground surfaces in all parts of the RV parks shall be paved, covered with stone, rock, or other similar solid material, or protected with vegetative cover that is capable of preventing soil erosion and eliminating dust. Note: All pavement shall be kept in good repair.

~~(Ordinance 2009-4, sec. 4.6, adopted 3/10/09)~~

§ 3.08.116 **Fire safety standards; fire hydrants.**

(a) Open fires shall be allowed only in a manner and within a container approved by the fire chief.

(b) A fire hydrant(s) must be placed such that each recreational vehicle site is at least six hundred (600) feet from one.

(c) If a RV park is to be placed in an area where city water is not available, the RV park owner must have a pond located on the property filled at all times with a minimum capacity of twenty thousand (20,000) gallons with a dry hydrant installed. A container capable of holding a minimum of twenty thousand (20,000) gallons with a dry hydrant installed shall also be allowed and/or substituted for a pond. The dry hydrant outlet shall be of standard size or four (4) inches. The City's Fire Marshall must sign off on the approval of any dry hydrant outlet. ~~**Occupancy of recreational vehicle outside of park.**~~

~~The placement of a recreational vehicle for occupancy longer than fourteen (14) days shall not be permitted except in an approved recreational vehicle park. A recreational vehicle may be placed at an owner's residence as long as the RV is placed in the side or rear yard area and not used for occupancy longer than fourteen (14) days in a twelve (12) month period.~~

~~(Ordinance 2009-4, sec. 4.7, adopted 3/10/09)~~

§ 3.08.117 **RV Parks: Designated area of city.**

The area designated for the placement of recreational vehicle parks shall be established on the RV Park Location map~~-~~ currently adopted and in use as of November 1, 2022~~in appendix B of Ordinance 2009-4~~, with a copy of such RV Park map in the office of the building official and office of the code official.

~~(Ordinance 2009-4, sec. 4.8, adopted 3/10/09)~~

§ 3.08.118 **RV Parks: Drainage.**

The ground surface in all parts of the RV park shall be graded and designed to drain all stormwater and surface water in a safe, efficient manner. Drainage analysis shall be performed by a licensed professional engineer and easements for the conveyance of surface water off-site shall be obtained if necessary.

~~(Ordinance 2009-4, sec. 5, adopted 3/10/09)~~

§ 3.08.119 **RV Parks: Water supply.**

Each site within an RV park shall be provided with a connection to the city water supply if available. If connection to the city's water supply is not ~~available~~available, then a permit from the state commission on environmental quality (TCEQ) shall be obtained to install a well. The city must approve all proposed water facility plans prior to construction. The water distribution system shall be installed as follows:

(1) The water supply system, fixtures and other equipment must be installed in accordance with applicable codes adopted by the city.

(2) A master water meter shall be installed to serve the RV park. Sub-metering or re-metering of RV sites is not permitted.

(3) A reduced pressure principle backflow preventer will be required to be placed at the property line on the discharge side of the master meter. In addition, one (1) must be placed at each of the connections for each RV site and located on the left side of the site.

(4) Water riser service branch lines shall extend at least four (4) inches above ground elevation. The branch line shall be at least 3/4 inch.

(5) Adequate provisions shall be made to prevent freezing of service lines, valves and riser pipes. Surface drainage shall be diverted from the location of utility connections at each site.

(6) A shut-off valve below the frost line shall be provided near each water riser pipe.

(7) The owner/operator shall have complete maintenance responsibility for the water system within the RV park.

(8) The city has no maintenance responsibility for service lines within the RV park. The responsibility of the city stops at the property line.

~~(Ordinance 2009-4, sec. 6, adopted 3/10/09)~~

§ 3.08.120 **RV Parks: Wastewater facilities.**

(a) Each site within the RV park shall be provided with a connection for wastewater if available. If city wastewater is not available, then a permit from the state commission on environmental quality (TCEQ) shall be obtained prior to placement of an on-site sewage facility. All proposed wastewater service lines shall be connected to the city wastewater system if available.

(b) On-site sewage facilities are permitted if city utilities are not available. The city must approve all proposed wastewater facility plans prior to construction. The wastewater distribution system shall be installed as follows:

(1) The wastewater system and materials must be installed in accordance with applicable codes adopted by the city.

(2) Each site shall be provided with a four-inch diameter wastewater riser and shall extend above grade four (4) to six (6) inches. The wastewater riser pipe shall be so located on each stand so that the wastewater connection to the RV drain outlet will approximate a vertical position. Each inlet shall be provided with a gastight seal when connected to a recreational vehicle or have a gastight seal plug when not in service. The plug shall be that of a spring-loaded device.

(3) The wastewater connection to each site shall consist of a single four-inch service line without any branch lines, fittings, or connections. All joints shall be watertight.

(4) Surface drainage shall be diverted away from the riser. The rim of the riser pipe shall extend at least four (4) to six (6) inches above the ground elevation.

(5) Each collection wastewater line shall provide a vent extending a minimum of ten (10) feet in height.

(6) The owner/operator shall have complete maintenance responsibility for the wastewater system within the RV park. The responsibility of the city stops at the property line.

(7) Each RV park shall be required to install at the property line, where connection to the city sewer is made, a sample well site as defined herein. The sample well site shall be installed according to city code.

(8) All chemicals entering the city sewer shall be biodegradable.

~~(Ordinance 2009-4, sec. 7, adopted 3/10/09)~~

§ 3.08.121 **RV Parks: Electrical service.**

Each site within the RV park shall be provided with electrical service. All electrical service shall be underground and installed in accordance with the National Electrical Code. The electrical service shall be installed as follows:

(1) A master electric meter shall be installed to serve the RV park. Sub-metering or re-metering of RV sites is not permitted.

(2) The city has no maintenance responsibility for service lines within the RV park. The responsibility of the city stops at the property line.

(3) The location of all underground lines shall be clearly marked by surface signs at

approved intervals.

(4) Power supply to each site shall be a minimum of one 20-amp and one 50-amp power supply.

(5) Outlets (receptacles or pressure connectors) shall be housed in an Underwriters' Laboratories, Inc., approved weatherproof outlet box.

(6) A watertight seal shall be provided for underground conduit in floodplain installations and a riser extending a minimum of two (2) feet above the floodplain elevation shall be provided.

~~(Ordinance 2009-4, sec. 8, adopted 3/10/09)~~

§ 3.08.122 RV Parks: **Sanitary facilities.**

(a) Each RV park shall provide the following sanitary facilities as listed below:

(1) One (1) toilet or stool for the female sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.

(2) One (1) toilet or stool and one (1) urinal stall for the male sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.

(3) One (1) washbasin shall be provided within the toilet room for every two (2) toilets or fraction thereof (a minimum of one (1) is required).

(4) One (1) shower shall be provided for each sex for each twenty (20) sites or fraction thereof (minimum of one (1) is required for each sex) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.

(5) All toilets and shower facilities shall be placed in properly constructed buildings and located not more than two hundred (200) feet from any recreational vehicle site.

(6) Buildings shall be well lit at all times, day or night, well ventilated with screened openings, and constructed of moisture-proof material to permit rapid and satisfactory cleaning, scouring and washing.

(7) The floors shall be of concrete or other impervious material, elevated not less than four (4) inches above grade, and each room shall be provided with floor drains.

(8) A slop sink or basin with water supply shall be in each restroom (male and female) and at least one (1) in the laundry facility, and shall be constructed in accordance with design, size and materials approved by the building official.

(b) Toilet and bathing facilities shall be in separate rooms or partitioned apart in any manner as to provide privacy and promote cleanliness. Each toilet provided in a community toilet house shall be partitioned apart from any other toilet in the same room. The floor surface around the commode shall not drain into the shower floor.

(c) Toilet floors and walls shall be of impervious material, painted white or a light color, and kept clean at all times. Shower stalls shall be of tile, plaster, cement or some other impervious material and shall be kept clean at all times. If a shower stall is of some impervious material other than tile, cement or plaster, it shall be white or some light color and kept clean at all times. The floor of any bathroom, other than the shower stall, shall be of some impervious material, and the walls of the bathroom, other than the shower stall, shall be papered with canvas and wallpaper, or an equivalent washable surface kept clean at all times.

~~(Ordinance 2009-4, sec. 9, adopted 3/10/09)~~

§ 3.08.123 RV Parks: **Storage, collection and disposal of refuse and garbage.**

Each RV park shall be provided with safe and adequate facilities for the collection and removal of waste and garbage. Storage, collection, and handling shall be conducted so as to create no health hazards, rodent harborage, insect breeding areas, or fire hazards. Every site shall be located within two hundred (200) feet of a refuse facility measured along the RV park internal roadway. Trash dumpsters shall be screened on three (3) sides.

~~(Ordinance 2009-4, sec. 10, adopted 3/10/09)~~

~~§ 3.08.124 **Telephone.**~~
~~A minimum of one (1) land line telephone shall be provided in an easily accessible location twenty-four (24) hours a day, seven (7) days a week, for emergency use.~~

~~(Ordinance 2009-4, sec. 10.1, adopted 3/10/09)~~

§ 3.08.124~~5~~ **RV Parks: Accessory structures.**
The individual sites within the RV park are not allowed to have accessory structures as defined herein.

~~(Ordinance 2009-4, sec. 10.2, adopted 3/10/09)~~

§ 3.08.125~~6~~ **RV Parks: Registration of guests.**
Each person renting a site within a RV park shall provide the following information to the owner, manager, operator or person in charge of the RV park:

(1) Name;

(2) Full address of permanent residence;

(3) Automobile and recreational vehicle license plate number and the state in which each is registered;

(4) Driver's license number of the owner;

(5) The number or letter of the site being rented;

(6) Date of arrival and departure.

~~(Ordinance 2009-4, sec. 10.3, adopted 3/10/09)~~

§ 3.08.126~~7~~ **RV Parks: Control of insects, rodents and other pests.**

(a) Grounds, buildings and structures in the RV park shall be maintained free of the accumulation of high grass and weeds and debris so as to prevent rodent and snake harborage or the breeding of flies, mosquitoes or other pests.

(b) The RV park owner or manager shall be responsible for maintaining the entire area of the park free of dry brush, leaves, limbs and weeds.

~~(Ordinance 2009-4, sec. 10.4, adopted 3/10/09)~~

~~§ 3.08.128 **Fire safety standards; fire hydrants.**~~

~~(a) Open fires shall be allowed only in a manner and within a container approved by the fire chief.~~

~~(b) A fire hydrant(s) must be placed such that each recreational vehicle site is at least six hundred (600) feet from one.~~

~~(c) If a RV park is to be placed in an area where city water is not available, the RV park owner must have a pond located on the property filled at all times with a minimum capacity of twenty thousand (20,000) gallons with a dry hydrant installed. A container capable of holding a minimum of twenty thousand (20,000) gallons with a dry hydrant installed shall also be allowed and/or substituted for a pond. The dry hydrant outlet shall be of standard size or four (4) inches. Note: Please see diagram of a dry hydrant below:~~

~~[Image]~~

~~[Image]~~

~~(Ordinance 2009-4, sec. 10.5, adopted 3/10/09) O~~§3.08.127 **RV Parks: Permanent occupancy prohibited.~~ccupancy of recreational vehicle outside of park.~~**

~~The placement of a recreational vehicle for occupancy longer than fourteen (14) days shall not be permitted except in an approved recreational vehicle park. A recreational vehicle may be placed at an owner's residence as long as the RV is placed in the side or rear yard area and not used for occupancy longer than fourteen (14) days in a twelve (12) month period.~~

(a) No RV park or recreational vehicle therein shall be used as a permanent residence for any period of time, except for permanent full-time employees of the RV park. No more than one (1) space shall be allowed for use as a permanent residence for full-time employees. Occupancy or parking of a recreational vehicle within the RV park extending beyond six (6) consecutive months in any twelve (12) month period shall be presumed permanent occupancy and is hereby prohibited.

(b) A recreational vehicle may not return for a period of sixty (60) days following six (6) months consecutively.

(c) Note: The city reserves the right to modify or change this section for the purpose of a natural disaster or related incidents, including the requirement of removal of all recreational vehicles that may be subject to dangerous or inclement weather. However, the final decision for the removal of all recreational vehicles, as defined herein, shall be at the sole discretion of the owner/operator of the RV park. The city assumes no liability.

§ 3.08.128~~9~~ **Occupancy of recreational vehicles outside of RV Parks.~~Permanent occupancy prohibited.~~**

(a) The placement of a recreational vehicle for occupancy shall not be permitted except in an approved recreational vehicle park. However, a recreational vehicle may be placed at an owner's residence, for storage purposes only, as long as the RV is placed in the side or rear yard area. Recreational Vehicles may not be stored on vacant lots.

(b) Recreational Vehicles shall not be stored or located on properties inside the city limits that are used for commercial, business, or industrial purposes. An exception to this rule shall exist if the property on which the recreational vehicle is stored is in the business of selling or repairing recreational vehicles.

(c) Recreational vehicles located within the City shall not be connected to water or sewer utilities. Additionally, recreational vehicles may not be connected to electric utilities unless said utilities are running from a structure or accessory structure via overhead or underground connections. This regulation regarding utilities does not apply to recreational vehicles located in licensed RV Parks.

~~(a) No RV park or recreational vehicle therein shall be used as a permanent residence for any period of time, notwithstanding section **3.08.116**, except for permanent full-time employees of the RV park. No more than one (1) space shall be allowed for use as a permanent residence for full-time employees. Occupancy or parking of a recreational vehicle within the RV park extending beyond six (6) consecutive months in any twelve (12) month period shall be presumed permanent occupancy and is hereby prohibited.~~

~~(b) A recreational vehicle may not return for a period of sixty (60) days following six (6) months consecutively.~~

~~(c) Note: The city reserves the right to modify or change this section for the purpose of a natural disaster or related incidents, including the requirement of removal of all recreational vehicles that may be subject to dangerous or inclement weather. However, the final decision for the removal of all recreational vehicles, as defined herein, shall be at the sole discretion of the owner/operator of the RV park. The city assumes no liability.~~

~~(Ordinance 2009-4, sec. 11, adopted 3/10/09)~~

§ 3.08.129~~30~~ N~~Change of ownership of~~ on-conforming RV~~grandfathered~~ ~~p~~Parks.

(a) Upon change of controlling interest of a ~~grandfathered~~ non-conforming RV P~~RV p~~ark, the new owner shall immediately bring the existing RV park to meet the requirements of this division.

(b) RV Parks that currently exist within the area of the city where RV Parks are not allowed shall not be allowed to add new additional RV spaces to the RV Park.

~~(Ordinance 2009-4, sec. 12, adopted 3/10/09)~~

§ 3.08.130~~1~~ **Recreational vehicles in mobile home parks; mobile homes in recreational vehicle parks.**

Existing manufactured/~~-~~mobile home parks that have spaces for recreational vehicles existing prior to the adoption of this division shall be permitted to occupy the space with a recreational vehicle. However, in no instance shall a new manufactured home park located within the city limits be allowed recreational vehicles or spaces for recreational vehicles. Furthermore, ~~Same shall apply to a recreational vehicle to be located within the city limits. On~~only recreational vehicles shall be allowed in a recreational vehicle park. No manufactured/~~-~~mobile homes shall be permitted or allowed in a recreational vehicle park after adoption of this ordinance.

§ 3.08.131 **Accessory Structures outside of RV Parks.**

Accessory structures shall not be attached to recreational vehicles located within the City. Said prohibited accessory structures include, but are not limited to, awnings, porches, and carports.

~~Section 2: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.~~

Section 2~~3~~: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _________ day of ______________________, 2022~~18~~.

____
Carl Pickett, Mayor

ATTEST:

____
~~Dianne Tidwell,~~ City Secretary