



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, December 13, 2022

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett				
Mayor Pro Tem Diane Driggers				
Council Member Dennis Beasley				
Council Member Libby Simonson				
Council Member Chipper Smith				
Council Member Tommy Brents				
Council Member Ed Seymour				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include Employee Christmas Dinner, CenterPoint, Cambridge Fund, 1100 Block N. Main, airport, dilapidated structures, 408 Independence, City Park, street rehabilitation program and electrical projects.

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

- C. Department Reports
- D. Sam Rayburn Municipal Power Agency - Mayor Pickett
- E. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. November 8, 2022

VII. REGULAR AGENDA

A. Regular Session

1. City Council consider and take action on the appointment of the Municipal Court Judge.
2. **AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 3, DIVISIONS THREE (3), REGULATING RECREATIONAL VEHICLES WITHIN THE CITY.**
3. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED THE BID FOR THE INSTALLATION OF THE FIBER OPTIC NETWORK TO FUTURE INFRASTRUCTURE AND APPROVING THE PURCHASE OF THE FIBER OPTIC CABLE AND ASSOCIATED EQUIPMENT.**
4. **A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD); AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD).**

B. Work Session

1. Discussion of Proposed Amendments to Permits for Processions and Parades
2. Discussion Regarding Implementation of Fire Mitigation Rates.

C. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.
2. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

3. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

D. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in executive session.
2. Consider and take possible action on economic development matters discussed in executive session.
3. Consider and take possible action on personnel matters discussed in the executive session.

VIII. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 9th day of December, 2022 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics include Employee Christmas Dinner, CenterPoint, Cambridge Fund, 1100 Block N. Main, airport, dilapidated structures, 408 Independence, City Park, street rehabilitation program and electrical projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and public on current and future City projects and activities.

1. The Employee Christmas Dinner is scheduled for 6:00 p.m. on December 15, 2022, at the Liberty Municipal Golf Course Clubhouse.
2. On November 11, 2022, CenterPoint Energy notified the City it was updating their Schedule of Rates on file with the City for customers in an incorporated area excluding a city that has ceded jurisdiction to the Public Utility Commission. The base rate for these customers will increase from \$18.00 to \$21.95 per month. The rates became effective for bills rendered on or after November 2, 2022. The rates will be observed by CenterPoint until changed as provided by the Gas Utility Regulatory Act.
3. Provided below is an overview of the Cambridge Fund distributions, expenditures and allocations. A detailed copy of each distribution, expenditure and allocation is attached to this report.

Total Distributions	\$41,779,162.14
Completed Electric Projects	(\$6,530,119.68)
Electric Project Allocations	(\$3,970,000.00)
Other Completed Projects	(\$8,998,072.70)
Other Project Allocations	(\$14,894,533.39)
Electric Buydown	(\$545,828.82)
Reimbursements	\$1,021,147.66
Interest	\$800,275.30
Fund Balance	\$8,662,030.51

4. The three businesses in the 1100 block of Main Street that had the electricity disconnected due to an electrical fire have all reopened. The electrical repairs were made by a licensed electrician and passed all necessary city inspections.

5. The pavement rehabilitation project at Liberty Municipal airport is expected to commence in mid-December. The total project time is for 150 days and includes a maximum of forty-five (45) days for runway closure during the rehabilitation.
6. A bid has been awarded to Straight Line Services for the demolition of 1707 Marshall and 618 San Jacinto. The demolition of the structure at 408 Independence is currently out for bid. The bid opening date for this structure is January 9, 2023.
7. The installation of the mulch for the playground at the City Park was completed on November 30, 2020.
8. The Street Rehabilitation Program contractor began work on April 18, 2022. The contractor has divided the city into ten areas and anticipates the work will be substantially complete by December, 2022. The tentative schedule is provided below:

Area No.	Street Name	Tentative Start Date	Tentative Completion Date
1	Avenue D Avenue E Avenue F Avenue G Avenue H Avenue I Avenue J		Completed 5/3/2022
2	Westwood		Completed 5/4/2022
3	Independence Lincoln		Completed 5/17/2022
4	Beaumont Pleasant Hill Melonson		Completed 5/10/2022 Completed 5/31/2022 Completed 5/31/2022
5	Minglewood Chesson Tanner		Completed 6/1/2022
6	County Road 1660	6/03/2022	Completed 6/22/2022
7	Still Meadow Black Oak	6/22/2022	Completed 6/24/2022

			Completed 6/23/2022
8	Hough McManus Sandune	7/11/2022	Completed 7/11/2022 Completed 7/11/2022 Completed 7/11/2022
9	Fort Worth Confederate Tennessee Carter Santa Anna	7/19/2022	Completed 7/12/2022 Completed 7/12/2022 Completed 7/12/2022 Completed 7/12/2022
10	N. Travis Heights Monta	December 5 to 6 - Pave Heights & Monta December 6 to 9 - Mill & Crack Seal North Travis December 12 to 16 - Pave North Travis	January 2023

9. The following is the current status of the Capital Improvement Program (CIP) Electrical Projects:

Project	Complete	Estimate	Expenditure to Date
a. Street Light Conversion	19%	\$150,000	\$28,473
b. Liberty Feeders	55%	\$345,000	\$190,626
c. Liberty County Courthouse		\$100,000	
d. System Mapping Implementation		\$100,000	
e. SCADA		\$150,000	
f. Emergency/System Switching		\$75,000	

g. Three Phase Regulator		\$75,000	
h. Abandoned Pole Removal	64%	\$73,800	\$47,947
i. Beaumont Feeder #2 & #3 Tie	7%	\$300,000	\$22,058
j. Electronic Syst. Protection & Coord.		\$100,000	
k. Downtown Lighting		\$100,000	
l. Engineering Voltage Stability		\$50,000	
m. Engineering Automated Transfer Scheme		\$15,000	
n. Pre Paid Metering		\$125,000	
o. UG System	5%	\$236,000	\$13,252
p. City Park Ballfields		\$45,000	
Total	17%	\$2,039,800	\$302,356

Funding Source: n/a

Staff Recommendation: n/a

CAMBRIDGE FUND

November 15, 2022

Distributions	Amount
October 2013	\$352,200.00 (1)
November 2013	\$193,628.82 (1)
July 2014	\$1,500,000.00
May 2015	\$4,000,000.00
October 2015	\$4,000,000.00
April 2016	\$2,500,000.00
November 2016	\$2,000,000.00
May 2017	\$1,566,666.66
September 2017	\$1,000,000.00
February 2018	\$2,666,666.66
December 2018	\$3,000,000.00
September 2019	\$4,000,000.00
December 2019	\$1,000,000.00
August 2020	\$5,000,000.00
August 2021	\$6,000,000.00
December 2021	\$3,000,000.00
Total Distribution	\$41,779,162.14

(1) Distribution was used to buydown electric rates

Grand Total Distributions

\$41,779,162.14

Completed Electric Projects	Expenditures
Forest Hills	\$147,462.61
Ridgewood	\$109,609.52
Tree Top Terrace	\$114,201.37
Beaumont Feeder 3	\$220,719.57
Layl Drive	\$120,635.55
Knife Blade Replacement	\$147,851.40
Beaumont Feeder 2	\$206,967.39
Transformers	\$91,793.90
Double Circuit	\$170,620.53
Beaumont Feeder 4	\$380,077.93
Beaumont Feeder 5	\$316,356.65
Beaumont Feeder 6	\$541,304.45
Regency Place	\$208,062.80
Travis Park	\$326,051.58
Pine Place	\$29,705.70
Whittington	\$170,415.46
Featherstone	\$62,782.56
Other Electric Projects	\$71,500.00
Live Front Transformer	\$299,306.37
Beaumont 3 Laterals	\$485,324.84
UG Primary	\$146,623.53
OH Platform Racks	\$42,281.18
Beaumont Lateral 2	\$786,435.68
Beaumont Lateral 4	\$457,301.70
Beaumont Lateral 5	\$481,486.79
Liberty Lateral 1	\$78,243.80
Liberty Lateral 3	\$72,949.68
Street Lighting Replacement	\$202,173.91
Area Lighting	\$41,873.23
Total Completed Electric Projects	\$6,530,119.68

Ongoing Electric Projects	Estimated Expenditure
FY 2022 Electric System Improvements	\$1,730,000.00
FY 2023 Electric System Improvements	\$2,240,000.00
Total Ongoing Electric Projects	\$3,970,000.00

Grand Total Electric Projects

\$10,500,119.68

Other Projects Completed	Expenditures
Library	\$400,000.00
Playground	\$83,363.55
Sanitary Sewer	\$1,301,293.00
Hurricane	\$1,213,236.26
Backhoe	\$89,504.00
Gradall	\$291,000.00
Brush Truck	\$40,183.57
Sensus Analytics	\$58,235.16
Library Load Centers	\$36,500.00
Fleet Fund Transfer	\$900,000.00
HVAC/Lighting	\$225,000.00
City Hall Generator	\$90,490.00
City Hall Upgrades	\$100,000.00
Street Sweeper	\$259,820.07
Travis St./Main A Repairs	\$37,850.00
Holly Street Improvements	\$502,490.00
Layl Drive CBDG Project	\$121,000.00
Bowie Street Sewer Repairs	\$324,426.00
2019 Pierce Fire Truck	\$665,565.00
2019 Vacuum Truck	\$349,383.00
Pro Shop Repairs	\$25,129.56
Golf Course Bridge	\$68,934.40
Quarantine Unit	\$12,700.00
Golf Course Equipment	\$124,723.55
CBDG Mitigation Applications	\$29,400.00
Fire Department Generator	\$65,445.00
Two Ambulance Stretchers	\$127,700.00
Hurricane Ike Repayment	\$217,866.26
Water Line Repair – Main Street	\$45,905.00
AWOS	\$203,343.40
Golf Course Master Plan	\$200,000.00
Electric Rate Study	\$48,000.00
Golf Course Water Well	\$49,035.03
Dispatch Console	\$124,800.00
25 APX 700/800 Radio Units	\$80,400.00
WWTP Clarifier Repairs	\$243,086.53
Golf Course Parking Lot Expansion	\$200,723.36
Golf Course Hog Fencing	\$41,541.00
Total Other Projects Completed	\$8,998,072.70

Ongoing Other Projects	Estimated Expenditure
Main B Levee Repairs	\$754,814.20
Harvey GLO CBDG Wastewater	\$42,091.20
Unified Development Ordinance	\$179,948.00
WWTP HMGP Match (partial)	\$263,600.00
Computers, Fiber Network, Phone System, PD Body Camera & Vests	\$722,960.00
Golf Course Renovations	\$2,886,348.10
TDA CDBG Match	\$60,375.00
Chambers County TWDB FIF Match	\$189,630.00
FY 2022 Street Rehabilitation Program	\$2,420,850.00
Golf Course Restrooms	\$177,695.89
Repairs to Main Fire Station	\$1,697,396.00
Fire Station 2 Buildout	\$2,017,975.00
Park Sewer System	\$250,000.00
FY 2022 Park Restroom/Concession Stand	\$280,000.00
Airport T-Hangar Roof Repairs	\$230,000.00
FY 2023 Street Rehabilitation Program	\$2,420,850.00
FY 2023 Park Restroom/Concession Stand	\$300,000.00
Total Ongoing Other Projects	\$14,894,533.39

Total Allocations

Grand Total Other Projects

\$23,892,606.09

Cambridge Fund Summary	
Distributions	\$41,779,162.14
Electric Buydown	-\$545,828.82
Electric Allocations/Expenditures	-\$10,500,119.68
Other Allocations/Expenditures	-\$23,892,606.09
Hurricane Reimbursement	\$817,804.26
AWOS Reimbursement	\$203,343.40
Interest	\$800,275.30
Fund Balance	\$8,662,030.51

Ending Fund Balance

\$8,662,030.51

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Finance Report - Assistant City Manager / CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager / CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
01-1-0101	CLAIM ON CASH	896,847.99	
01-1-0108	DUE FROM CO 2010A	0.34	
01-1-0111	PETTY CASH	285.00	
01-1-0113	DUE FROM CREDIT CARD	(9,651.97)	
01-1-0131	TAXES REC-DELINQUENT	625,022.93	
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(266,545.32)	
01-1-0140	RETURNED CHECKS	4,057.83	
01-1-0144	INVENTORY	80,311.19	
01-1-0150	CASH PAYROLL	2,400.00	
01-1-0184	DUE FROM SRMPA	120.59	
01-1-0187	DUE FROM WCID #5	1,433.63	
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	514,600.36	
01-1-0190	DUE FROM U.S. DEPT.	1,250.00	
01-1-0197	DUE FROM OTHER FUNDS	272,001.91	
01-1-0204	DUE FROM GARBAGE	<u>6,816.43</u>	
		<u>2,128,950.91</u>	
TOTAL ASSETS			2,128,950.91
=====			
LIABILITIES & EQUITY			
=====			
01-2-0160	ACCOUNTS PAYABLE	37.50	
01-2-0162	COURT BOND ESCROW	479.73	
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10	
01-2-0164	AUDITORIUM DEPOSITS HELD	4,000.00	
01-2-0170	COURT COLLECTION AGENCY	24,219.45	
01-2-0171	RES. FOR DELINQUENT TAX	317,955.03	
01-2-0180	FUND BALANCE	2,255,086.45	
01-2-0196	DUE TO PAYROLL	(208,264.50)	
01-2-0198	DUE TO OTHER FUNDS	93,098.42	
01-2-0201	DUE TO DEBT SERVICE	34,141.58	
01-2-0220	AP PENDING	185,665.82	
01-2-1111	ENCUMBRANCE	(1,825,134.71)	
01-2-1112	RESERVE FOR ENCUMBRANCE	1,825,134.71	
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,326,184.77	
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>1,326,184.77</u>)	
TOTAL LIABILITIES & EQUITY			<u>2,706,445.58</u>
TOTAL REVENUE		561,096.21	
TOTAL EXPENSES		<u>1,138,590.88</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(577,494.67)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			(<u>577,494.67</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,128,950.91
=====			

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-1-0101	CLAIM ON CASH	2,328,966.27
02-1-0210	WATER/WW CAPITAL RESERVE	1,911,645.84
02-1-0213	TWDB PAD DEBT SERVICE	105,978.17
02-1-0230	ACCOUNTS RECEIVABLE-WATER	170,803.06
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	146,846.77
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)
02-1-0237	DUE FROM CITY OF AMES	992,986.76
02-1-0238	DUE FROM CITY OF HARDIN	981,270.75
02-1-0244	INVENTORY	156,972.70
02-1-0250	PROPERTY PLANT & EQUIP	28,002,001.65
02-1-0251	ALLOW.FOR DEPRECIATION	(12,205,181.56)
02-1-0272	BOND DISCOUNT A	16,348.00
02-1-0273	ACCUM AMORTIZATION 2016A	(8,174.00)
02-1-0274	BOND DISCOUNT B	20,134.00
02-1-0275	ACCUM AMORTIZATION 2016B	(10,067.00)
02-1-0280	DEFERRED OUTFLOWS TMRS	59,890.74
02-1-0281	DEFERRED OUTFLOWS PENSION	195,618.03
02-1-0282	ACCUMULATED AMORT DEFERRED	(144,759.88)
02-1-0297	DUE FROM OTHER FUNDS	<u>2,217,790.08</u>
		<u>24,933,540.65</u>
TOTAL ASSETS		24,933,540.65
		=====
LIABILITIES & EQUITY		
=====		
02-2-0198	DUE TO OTHER FUNDS	118,195.37
02-2-0220	AP PENDING	111,169.88
02-2-0262	DEFERRED REVENUE	1,615,035.85
02-2-0265	WATER SECURITY FEES	44,452.50
02-2-0269	ACCRUED INTEREST PAYABLE	408.90
02-2-0270	COMPENSATED ABSENCES PAYABLE	54,466.13
02-2-0275	BONDS PAYABLE	915,000.00
02-2-0277	NET PENSION LIABILITY	417,624.07
02-2-0280	RETAINED EARNINGS	15,676,962.23
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81
02-2-0289	DEVELOPERS	59,765.00
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)
02-2-0295	DUE TO OTHER FUNDS	5,000.00
02-2-0296	DUE TO PAYROLL	(21,453.86)
02-2-0380	DEFERRED INFLOWS RELATED TO PE	196,878.98
02-2-0381	ACCUM AMORTIZATION DEFERRED IN	(128,625.78)
02-2-1111	ENCUMBRANCE	(2,199,140.69)
02-2-1112	RESERVE FOR ENCUMBRANCE	2,199,140.69
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,896,085.54
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>1,896,085.54</u>)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
	TOTAL LIABILITIES & EQUITY	<u>24,739,924.38</u>
	TOTAL REVENUE	450,821.94
	TOTAL EXPENSES	<u>257,205.67</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	193,616.27
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>193,616.27</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	24,933,540.65
		=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-1-0101	CLAIM ON CASH	954,698.10	
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	5,645,286.62	
03-1-0330	ACCOUNTS RECEIVABLE	883,405.93	
03-1-0332	ACCOUNTS RECEIVABLE PTC	179,907.54	
03-1-0335	ACCTS. RECEIVABLE AMP	(1,834.21)	
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)	
03-1-0344	INVENTORY	293,343.95	
03-1-0350	PLANT PROPERTY & EQUIP	9,596,149.69	
03-1-0352	CONSTRUCTION IN PROGRESS	63,030.04	
03-1-0355	ALLOW.FOR DEPRECIATION	(4,775,459.47)	
03-1-0380	DEFERRED OUTFLOWS TMRS	25,643.06	
03-1-0381	DEFERRED OUTFLOWS PENSION	140,179.92	
03-1-0382	ACCUMULATED AMORT	(100,471.33)	
03-1-0390	DUE FROM SRMPA	<u>855.00</u>	
		<u>12,883,425.12</u>	
TOTAL ASSETS			12,883,425.12
			=====
LIABILITIES & EQUITY			
=====			
03-2-0220	AP PENDING	47,080.59	
03-2-0361	SALES TAX PAYABLE	35,338.15	
03-2-0362	DUE TO OTHER FUNDS	219,543.90	
03-2-0363	UTILITY REFUND/CKS.PAY.	1,733.12	
03-2-0364	SERVICE DEPOSITS	573,470.50	
03-2-0370	COMPENSATED ABSENCES PAYABLE	17,643.00	
03-2-0375	DEFERRED INFLOWS PENSION	121,230.50	
03-2-0376	CAPITAL LEASE PAYABLE	(72,375.80)	
03-2-0377	NET PENTION LIABILITY	321,800.79	
03-2-0378	DEF. REV. AMP PLAN	(1,834.21)	
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96	
03-2-0380	RETAINED EARNINGS	9,238,358.09	
03-2-0381	CONTRIBUTED CAPITAL	100,000.00	
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00	
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00	
03-2-0393	CUSTOMER OVERPAYMENT	27,164.83	
03-2-0396	DUE TO PAYROLL	(1,864.98)	
03-2-0398	DUE TO GENERAL	3,831.92	
03-2-1111	ENCUMBRANCE	(848,413.16)	
03-2-1112	RESERVE FOR ENCUMBRANCE	848,413.16	
03-2-1113	PRIOR YEAR ENCUMBRANCE	675,365.83	
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	<u>(675,365.83)</u>	
TOTAL LIABILITIES & EQUITY		<u>11,582,020.36</u>	
TOTAL REVENUE		1,386,245.43	
TOTAL EXPENSES		<u>84,840.67</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,301,404.76	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,301,404.76</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			12,883,425.12
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-1-0101	CLAIM ON CASH	73,669.67	
04-1-0430	ACCOUNTS RECEIVABLE	59,094.56	
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	(1,101.24)	
			<u>131,662.99</u>
TOTAL ASSETS			131,662.99
=====			
LIABILITIES & EQUITY			
=====			
04-2-0220	AP PENDING	45,849.64	
04-2-0461	SALES TAX PAYABLE	5,568.20	
04-2-0465	SECURITY FEES	155.00	
04-2-0480	RETAINED EARNINGS	(334,927.88)	
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32	
04-2-0493	DUE TO LCDC	4,081.21	
04-2-0498	DUE TO GENERAL	6,816.44	
04-2-1111	ENCUMBRANCE	(2,839.28)	
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28	
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28	
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(2,839.28)	
TOTAL LIABILITIES & EQUITY			<u>159,591.93</u>
TOTAL REVENUE		68,846.00	
TOTAL EXPENSES		<u>96,774.94</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(27,928.94)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(27,928.94)	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			131,662.99
=====			

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

05 -CAMBRIDGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-1-0101	CLAIM ON CASH	2,051,086.45	
05-1-0511	CETERA INVESTMENTS	4,017,173.11	
05-1-0512	AMERIPRISE INVESTMENTS	<u>6,963,342.00</u>	
		<u>13,031,601.56</u>	
TOTAL ASSETS			13,031,601.56
			=====
LIABILITIES & EQUITY			
=====			
05-2-0198	DUE TO OTHER FUNDS	(3,531,015.50)	
05-2-0580	RETAINED EARNINGS	<u>20,015,626.37</u>	
	TOTAL LIABILITIES & EQUITY	<u>16,484,610.87</u>	
TOTAL REVENUE		12,361.69	
TOTAL EXPENSES		<u>3,465,371.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(3,453,009.31)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>3,453,009.31</u>)	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			13,031,601.56
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
35-1-0101	CLAIM ON CASH	(59,126.63)
35-1-0111	PETTY CASH	150.00
35-1-3544	INVENTORY	<u>3,171.76</u>
		(<u>55,804.87</u>)
TOTAL ASSETS		(55,804.87)
		=====
LIABILITIES & EQUITY		
=====		
35-2-0180	FUND BALANCE	3,219.84
35-2-0220	AP PENDING	10,735.73
35-2-0260	ACCOUNTS PAYABLE	0.58
35-2-1111	ENCUMBRANCE	(103,713.62)
35-2-1112	RESERVE FOR ENCUMBRANCE	103,713.62
35-2-1113	PRIOR YEAR ENCUMBRANCE	76,577.85
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(76,577.85)
35-2-3561	SALES TAX	96.71
35-2-3596	DUE TO PAYROLL	(<u>11,319.13</u>)
TOTAL LIABILITIES & EQUITY		<u>2,733.73</u>
TOTAL REVENUE		2,157.31
TOTAL EXPENSES		<u>60,695.91</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(58,538.60)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>58,538.60</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(55,804.87)
		=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	10,825,575.00	561,096.21	561,096.21	5.18	10,264,478.79
	*** FUND TOTAL REVENUE ***	10,825,575.00	561,096.21	561,096.21	5.18	10,264,478.79
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	CITY MANAGER	403,980.00	32,830.83	32,830.83	8.13	371,149.17
	CITY COUNCIL	10,500.00	1,849.42	1,849.42	17.61	8,650.58
	FIRE/EMS	2,895,575.00	276,727.94	276,727.94	9.56	2,618,847.06
	LIBRARY	542,640.00	69,212.90	69,212.90	12.75	473,427.10
	CITY SECRETARY	115,674.00	19,275.40	19,275.40	16.66	96,398.60
	POLICE	2,734,936.00	345,747.56	345,747.56	12.64	2,389,188.44
	MUNICIPAL COURT	209,862.00	24,169.29	24,169.29	11.52	185,692.71
	STREET	1,101,599.00	79,657.33	79,657.33	7.23	1,021,941.67
	PARKS & RECREATION	543,912.00	44,316.71	44,316.71	8.15	499,595.29
	MAINTENACE DEPARTMENT	87,262.00	8,091.77	8,091.77	9.27	79,170.23
	FINANCE	345,775.00	29,049.65	29,049.65	8.40	316,725.35
	ANIMAL CONTROL	154,460.00	13,466.91	13,466.91	8.72	140,993.09
	CITY HALL	153,873.00	19,552.14	19,552.14	12.71	134,320.86
	INSPECTION/CODE ENFORCECEM	310,972.00	35,205.87	35,205.87	11.32	275,766.13
	NON DEPARTMENTAL	606,534.00	65,471.59	65,471.59	10.79	541,062.41
	PUBLIC WORKS	234,220.00	28,817.25	28,817.25	12.30	205,402.75
	UTILITY BILLING	373,801.00	45,148.32	45,148.32	12.08	328,652.68
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	10,825,575.00	1,138,590.88	1,138,590.88	10.52	9,686,984.12
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(577,494.67)	(577,494.67)	0.00	577,494.67
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
301-0101	AUDITORIUM RENT	5,000.00	1,000.00	1,000.00	20.00	4,000.00
301-0102	DISMISSAL FEE COURT	1,000.00	50.00	50.00	5.00	950.00
301-0103	BUILDING PERMITS	130,000.00	5,297.34	5,297.34	4.07	124,702.66
301-0104	CORPORATION COURT	160,000.00	8,237.77	8,237.77	5.15	151,762.23
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	2,083.33	8.33	22,916.67
301-0106	DELINQUENT TAXES	320,000.00	27,859.91	27,859.91	8.71	292,140.09
301-0107	INTEREST & PENALTY	30,000.00	7,833.69	7,833.69	26.11	22,166.31
301-0108	FRANCHISE FEE	210,000.00	2,892.75	2,892.75	1.38	207,107.25
301-0110	LICENSE FEES	7,500.00	253.75	253.75	3.38	7,246.25
301-0111	PARKS & RECREATION	15,000.00	175.00	175.00	1.17	14,825.00
301-0112	INTEREST INCOME	16,500.00	11,404.45	11,404.45	69.12	5,095.55
301-0114	DOG LICENSE/FEES	100.00	0.00	0.00	0.00	100.00
301-0115	MISCELLANEOUS INCOME	45,000.00	156,358.31	156,358.31	347.46	(111,358.31)
301-0116	SALE OF ASSETS	80,000.00	0.00	0.00	0.00	80,000.00
301-0117	IN LIEU OF TAXES	450,000.00	0.00	0.00	0.00	450,000.00
301-0118	1% SALES TAX	2,200,000.00	200,442.28	200,442.28	9.11	1,999,557.72
301-0121	TAX COLLECTION-CURRENT	2,540,000.00	(31,490.35)	(31,490.35)	1.24-	2,571,490.35
301-0122	EMERGENCY MEDICAL SERVICE	900,000.00	77,850.85	77,850.85	8.65	822,149.15
301-0123	FIRE/EMS GRANT REV.	22,475.00	0.00	0.00	0.00	22,475.00
301-0126	TRANSFER FOR UTILITY BILLING	1,260,000.00	0.00	0.00	0.00	1,260,000.00
301-0127	TRSF. FROM UTILITY FUNDS	1,940,000.00	0.00	0.00	0.00	1,940,000.00
301-0131	DONATIONS-ANIMAL CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
301-0132	TRANSFER FROM LCDC	200,000.00	0.00	0.00	0.00	200,000.00
301-0137	LEOSE - FIRE	800.00	0.00	0.00	0.00	800.00
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	0.00	0.00	100.00
301-0144	TEL-COMM. R O W ACCESS FEES	3,000.00	108.82	108.82	3.63	2,891.18
301-0146	LIBRARY GRANT REV.	350.00	9,826.37	9,826.37	807.53	(9,476.37)
301-0148	INSURANCE REIMBURSEMENT	0.00	15,928.06	15,928.06	0.00	(15,928.06)
301-0157	COURT REVENUE STATE FINES	65,000.00	3,825.01	3,825.01	5.88	61,174.99
301-0158	OMNI BASE FTA REVENUES	1,500.00	86.75	86.75	5.78	1,413.25
301-0177	INDIGENT DEFENSE FEE	1,000.00	16.92	16.92	1.69	983.08
301-0182	DUE FROM LISD / SRO	60,000.00	5,000.00	5,000.00	8.33	55,000.00
301-0183	ALARM FEES	1,000.00	0.00	0.00	0.00	1,000.00
301-0188	TX FOREST SERVICE GRANT REV	500.00	1,596.00	1,596.00	319.20	(1,096.00)
301-0192	LIBRARY FINES & FEES	3,200.00	269.82	269.82	8.43	2,930.18
301-0193	PD SILVER SANTA DONATIONS	100.00	0.00	0.00	0.00	100.00
301-0195	SUBDIVISION PLAT FEE	350.00	0.00	0.00	0.00	350.00
301-0201	POLICE DEPARTMENT GRANT REV	0.00	1,992.57	1,992.57	0.00	(1,992.57)
301-0205	ANIMAL ADOPTION FEE	100.00	0.00	0.00	0.00	100.00
301-0210	COVID RELIEF	0.00	40,574.61	40,574.61	0.00	(40,574.61)
301-0211	CC PROCESSING FEES CHARGED	130,000.00	11,622.20	11,622.20	8.94	118,377.80
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*** FUND TOTAL REVENUE ***		10,825,575.00	561,096.21	561,096.21	5.18	10,264,478.79

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
401-001	SALARIES SUPERVISION	244,812.00	18,558.55	18,558.55	7.58	226,253.45
401-002	SALARIES OPERATION	35,135.00	2,663.40	2,663.40	7.58	32,471.60
401-004	SOCIAL SECURITY	21,416.00	1,723.53	1,723.53	8.05	19,692.47
401-005	WORKMANS COMP	1,148.00	288.98	288.98	25.17	859.02
401-006	TMRS REQUIREMENTS	40,704.00	3,402.08	3,402.08	8.36	37,301.92
401-007	INSURANCE EMPLOYEES	33,765.00	3,168.10	3,168.10	9.38	30,596.90
401-010	SALARIES-OVERTIME	500.00	30.75	30.75	6.15	469.25
401-011	SALARIES-PARTTIME	0.00	725.00	725.00	0.00	(725.00)
401-013	CAR ALLOWANCE	10,200.00	784.62	784.62	7.69	9,415.38
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		387,680.00	31,345.01	31,345.01	8.09	356,334.99
<u>1-OPERATING SUPPLIES</u>						
401-111	OFFICE SUPPLIES	1,500.00	21.17	21.17	1.41	1,478.83
401-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
401-114	FOOD EXPENSE	500.00	30.00	30.00	6.00	470.00
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,300.00	51.17	51.17	2.22	2,248.83
<u>2-MAINTENANCE / REPAIR</u>						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,500.00	0.00	0.00	0.00	1,500.00
<u>3-CHARGES & SERVICES</u>						
401-308	DUES & MEMBERSHIP	3,500.00	126.72	126.72	3.62	3,373.28
401-310	INSURANCE EXPENSE	2,000.00	678.02	678.02	33.90	1,321.98
401-313	PROFESSIONAL DEVELOPMENT	1,500.00	25.00	25.00	1.67	1,475.00
401-314	TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
401-315	TELEPHONE	3,500.00	604.91	604.91	17.28	2,895.09
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		12,500.00	1,434.65	1,434.65	11.48	11,065.35

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	<u>4-OTHER</u>	-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		403,980.00	32,830.83	32,830.83	8.13	371,149.17
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
402-005	WORKMAN'S COMPENSATION	100.00	54.10	54.10	54.10	45.90
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		100.00	54.10	54.10	54.10	45.90
<u>1-OPERATING SUPPLIES</u>						
402-114	FOOD EXPENSE - MEALS	6,000.00	294.70	294.70	4.91	5,705.30
402-125	MATERIALS & SUPPLIES	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		6,500.00	294.70	294.70	4.53	6,205.30
<u>3-CHARGES & SERVICES</u>						
402-310	INSURANCE EXPENSE	1,400.00	1,451.92	1,451.92	103.71	(51.92)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	123.56	123.56	12.36	876.44
402-314	TRAVEL	1,500.00	(74.86)	(74.86)	4.99-	1,574.86
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		3,900.00	1,500.62	1,500.62	38.48	2,399.38
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		10,500.00	1,849.42	1,849.42	17.61	8,650.58
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
403-001	SALARIES SUPERVISION	92,252.00	12,465.73	12,465.73	13.51	79,786.27
403-002	SALARIES OPERATION	1,156,315.00	77,830.84	77,830.84	6.73	1,078,484.16
403-004	SOCIAL SECURITY	107,332.00	8,621.38	8,621.38	8.03	98,710.62
403-005	WORKMANS COMP	68,342.00	45,515.85	45,515.85	66.60	22,826.15
403-006	TMRs REQUIREMENTS	173,280.00	14,797.31	14,797.31	8.54	158,482.69
403-007	INSURANCE EMPLOYEES	228,704.00	17,616.91	17,616.91	7.70	211,087.09
403-009	INCENTIVE PAY	10,000.00	0.00	0.00	0.00	10,000.00
403-010	SALARIES-OVERTIME	60,000.00	9,806.36	9,806.36	16.34	50,193.64
403-011	PART-TIME SALARIES	154,470.00	8,973.62	8,973.62	5.81	145,496.38
403-012	CERTIFICATION PAY	78,000.00	7,107.78	7,107.78	9.11	70,892.22
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,128,695.00	202,735.78	202,735.78	9.52	1,925,959.22
<u>1-OPERATING SUPPLIES</u>						
403-111	OFFICE SUPPLIES	2,000.00	154.78	154.78	7.74	1,845.22
403-112	POSTAGE	1,200.00	111.54	111.54	9.30	1,088.46
403-113	NON CAPITAL ASSETS	46,000.00	4,539.80	4,539.80	9.87	41,460.20
403-115	JANITORIAL SUPPLIES	2,500.00	252.30	252.30	10.09	2,247.70
403-125	MATERIAL & SUPPLIES	22,000.00	1,767.07	1,767.07	8.03	20,232.93
403-127	BILLABLE EMS SUPPLIES	70,000.00	3,939.10	3,939.10	5.63	66,060.90
403-129	UNIFORMS	10,000.00	1,059.00	1,059.00	10.59	8,941.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		153,700.00	11,823.59	11,823.59	7.69	141,876.41
<u>2-MAINTENANCE / REPAIR</u>						
403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	0.00	0.00	1,500.00
403-226	MAINTENANCE EQUIPMENT	50,000.00	5,453.58	5,453.58	10.91	44,546.42
403-227	MAINT MOTOR VEHICLES	30,000.00	1,001.40	1,001.40	3.34	28,998.60
403-228	GAS-OIL-TIRES	64,600.00	5,522.36	5,522.36	8.55	59,077.64
403-229	BUNKER GEAR MAINTENANCE	5,500.00	1,015.30	1,015.30	18.46	4,484.70
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		151,600.00	12,992.64	12,992.64	8.57	138,607.36

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
403-306	MEDICAL CONTROL FEE	18,000.00	3,000.00	3,000.00	16.67	15,000.00
403-308	DUES & MEMBERSHIPS	475.00	534.16	534.16	112.45	(59.16)
403-310	INSURANCE EXPENSE	37,000.00	31,107.65	31,107.65	84.07	5,892.35
403-312	MAINTENANCE BUILDING	10,000.00	311.38	311.38	3.11	9,688.62
403-313	PROF. DEVELOPMENT	39,500.00	(200.00)	(200.00)	0.51-	39,700.00
403-314	TRAVEL	7,000.00	0.00	0.00	0.00	7,000.00
403-315	TELEPHONE	16,880.00	2,131.44	2,131.44	12.63	14,748.56
403-316	UTILITIES	29,000.00	4,567.45	4,567.45	15.75	24,432.55
403-318	FIRE PREVENTION	1,000.00	0.00	0.00	0.00	1,000.00
403-319	LEOSE ACCOUNT	790.00	0.00	0.00	0.00	790.00
403-320	HAZ-MAT EXPENSE	1,500.00	52.80	52.80	3.52	1,447.20
403-325	EMS COLLECTION FEE	50,750.00	6,267.68	6,267.68	12.35	44,482.32
403-328	PHYSICALS / TESTING	2,000.00	0.00	0.00	0.00	2,000.00
403-333	STATE FEES	6,000.00	0.00	0.00	0.00	6,000.00
403-352	EQUIPMENT RENTALS	2,000.00	411.37	411.37	20.57	1,588.63
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		221,895.00	48,183.93	48,183.93	21.71	173,711.07
<u>4-OTHER</u>						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	992.00	992.00	7.69	11,903.00
403-407	A/C CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	0.00	0.00	2,350.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	0.00	0.00	650.00
403-410	PAYMENT DUE TO FIXED ASSET	220,790.00	0.00	0.00	0.00	220,790.00
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** CATEGORY TOTAL **		239,685.00	992.00	992.00	0.41	238,693.00
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** DEPARTMENT TOTAL **		2,895,575.00	276,727.94	276,727.94	9.56	2,618,847.06
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
404-001	SALARIES SUPERVISION	69,092.00	5,236.93	5,236.93	7.58	63,855.07
404-002	SALARIES OPERATION	79,440.00	5,606.56	5,606.56	7.06	73,833.44
404-003	SALARIES MAINTENANCE	26,000.00	0.00	0.00	0.00	26,000.00
404-004	SOCIAL SECURITY	19,293.00	1,145.91	1,145.91	5.94	18,147.09
404-005	WORKMANS COMP.	2,679.00	1,268.55	1,268.55	47.35	1,410.45
404-006	TMRs REQUIREMENTS	25,377.00	1,668.26	1,668.26	6.57	23,708.74
404-007	INSURANCE EMPLOYEES	46,182.00	1,964.94	1,964.94	4.25	44,217.06
404-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
404-011	SALARIES-PART TIME	77,662.00	4,090.68	4,090.68	5.27	73,571.32
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** CATEGORY TOTAL **		346,725.00	20,981.83	20,981.83	6.05	325,743.17
<u>1-OPERATING SUPPLIES</u>						
404-111	OFFICE SUPPLIES	2,000.00	148.34	148.34	7.42	1,851.66
404-112	POSTAGE	1,000.00	59.98	59.98	6.00	940.02
404-113	NON CAPITAL ASSETS	3,150.00	0.00	0.00	0.00	3,150.00
404-115	JANITORIAL SUPPLIES	4,500.00	64.16	64.16	1.43	4,435.84
404-125	MATERIAL & SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
404-129	UNIFORMS	500.00	0.00	0.00	0.00	500.00
404-131	AUDIO VISUAL	4,000.00	8.09	8.09	0.20	3,991.91
404-168	NEW BOOKS	10,500.00	500.41	500.41	4.77	9,999.59
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** CATEGORY TOTAL **		28,650.00	780.98	780.98	2.73	27,869.02
<u>2-MAINTENANCE / REPAIR</u>						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	6,000.00	0.00	0.00	0.00	6,000.00
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	0.00	0.00	4,830.00
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** CATEGORY TOTAL **		10,830.00	0.00	0.00	0.00	10,830.00

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
404-308	DUES & MEMBERSHIP	680.00	500.44	500.44	73.59	179.56
404-310	INSURANCE EXPENSE	19,400.00	23,433.64	23,433.64	120.79	(4,033.64)
404-312	MAINTENANCE BUILDING	25,000.00	6,002.00	6,002.00	24.01	18,998.00
404-313	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	0.00	1,200.00
404-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
404-315	TELEPHONE	10,500.00	1,622.93	1,622.93	15.46	8,877.07
404-316	UTILITIES	55,000.00	14,531.66	14,531.66	26.42	40,468.34
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	142.80	142.80	4.46	3,057.20
404-352	EQUIPMENT RENTALS	3,500.00	432.62	432.62	12.36	3,067.38
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** CATEGORY TOTAL **		122,090.00	46,666.09	46,666.09	38.22	75,423.91
<u>4-OTHER</u>						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	784.00	784.00	7.69	9,411.00
404-407	A/C MAINT. CONTRACT	12,650.00	0.00	0.00	0.00	12,650.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,500.00	0.00	0.00	0.00	1,500.00
404-415	CONTRACT CLEANING	10,000.00	0.00	0.00	0.00	10,000.00
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** CATEGORY TOTAL **		34,345.00	784.00	784.00	2.28	33,561.00
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** DEPARTMENT TOTAL **		542,640.00	69,212.90	69,212.90	12.75	473,427.10
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
405-001	SALARIES SUPERVISION	55,660.00	4,220.04	4,220.04	7.58	51,439.96
405-004	SOCIAL SECURITY	4,258.00	307.50	307.50	7.22	3,950.50
405-005	WORKMANS COMP.	228.00	84.89	84.89	37.23	143.11
405-006	TMRs REQUIREMENTS	8,093.00	644.76	644.76	7.97	7,448.24
405-007	INSURANCE EMPLOYEES	8,405.00	2,408.29	2,408.29	28.65	5,996.71
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** CATEGORY TOTAL **		76,644.00	7,665.48	7,665.48	10.00	68,978.52
<u>1-OPERATING SUPPLIES</u>						
405-111	OFFICE SUPPLIES	850.00	12.18	12.18	1.43	837.82
405-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
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** CATEGORY TOTAL **		1,000.00	12.18	12.18	1.22	987.82
<u>2-MAINTENANCE / REPAIR</u>						
405-221	MAINTENANCE - SOFTWARE	4,100.00	8,954.75	8,954.75	218.41	(4,854.75)
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** CATEGORY TOTAL **		4,100.00	8,954.75	8,954.75	218.41	(4,854.75)
<u>3-CHARGES & SERVICES</u>						
405-308	DUES & MEMBERSHIPS	400.00	149.28	149.28	37.32	250.72
405-309	PUBLICATIONS	330.00	40.00	40.00	12.12	290.00
405-310	INSURANCE - GENERAL	1,700.00	207.42	207.42	12.20	1,492.58
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
405-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
405-315	TELEPHONE	2,000.00	515.04	515.04	25.75	1,484.96
405-322	PROFESSIONAL SERVICES	6,500.00	180.00	180.00	2.77	6,320.00
405-323	LEGAL & ADVERTISING FEES	10,000.00	1,551.25	1,551.25	15.51	8,448.75
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** CATEGORY TOTAL **		23,930.00	2,642.99	2,642.99	11.04	21,287.01

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
405-401	ELECTION EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
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** CATEGORY TOTAL **		10,000.00	0.00	0.00	0.00	10,000.00
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** DEPARTMENT TOTAL **		115,674.00	19,275.40	19,275.40	16.66	96,398.60
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
406-001	SALARIES SUPERVISION	100,307.00	7,604.10	7,604.10	7.58	92,702.90
406-002	SALARIES OPERATION	1,309,631.00	100,433.18	100,433.18	7.67	1,209,197.82
406-004	SOCIAL SECURITY	107,100.00	8,617.47	8,617.47	8.05	98,482.53
406-005	WORKMANS COMP.	49,591.00	33,663.56	33,663.56	67.88	15,927.44
406-006	TMRS REQUIREMENTS	205,005.00	18,437.59	18,437.59	8.99	186,567.41
406-007	INSURANCE EMPLOYEES	350,163.00	29,969.14	29,969.14	8.56	320,193.86
406-010	SALARIES-OVERTIME	40,000.00	6,864.19	6,864.19	17.16	33,135.81
406-011	SALARIES-PART TIME	25,750.00	0.00	0.00	0.00	25,750.00
406-012	CERTIFICATION PAY	40,800.00	3,323.06	3,323.06	8.14	37,476.94
406-013	CAR ALLOWANCE	4,800.00	369.24	369.24	7.69	4,430.76
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** CATEGORY TOTAL **		2,233,147.00	209,281.53	209,281.53	9.37	2,023,865.47
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1-OPERATING SUPPLIES

406-111	OFFICE SUPPLIES	6,200.00	10.83	10.83	0.17	6,189.17
406-112	POSTAGE	1,600.00	0.00	0.00	0.00	1,600.00
406-113	NON CAPITAL ASSETS	450.00	0.00	0.00	0.00	450.00
406-115	JANITORIAL SUPPLIES	3,000.00	20.74	20.74	0.69	2,979.26
406-125	MATERIAL & SUPPLIES	5,000.00	481.83	481.83	9.64	4,518.17
406-128	UNIFORM EQUIPMENT	2,500.00	23.57	23.57	0.94	2,476.43
406-129	UNIFORMS	12,000.00	604.90	604.90	5.04	11,395.10
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** CATEGORY TOTAL **		30,750.00	1,141.87	1,141.87	3.71	29,608.13
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2-MAINTENANCE / REPAIR

406-221	MAINTENANCE SOFTWARE/COMPUTERS	18,000.00	25,568.71	25,568.71	142.05	(7,568.71)
406-226	MAINTENANCE EQUIPMENT	66,850.00	20,236.06	20,236.06	30.27	46,613.94
406-227	MAINTENANCE VEHICLES	20,000.00	496.97	496.97	2.48	19,503.03
406-228	GAS-OIL-TIRES	59,500.00	2,913.90	2,913.90	4.90	56,586.10
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** CATEGORY TOTAL **		164,350.00	49,215.64	49,215.64	29.95	115,134.36
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
406-308	DUES & MEMBERSHIP	12,000.00	9,697.36	9,697.36	80.81	2,302.64
406-310	INSURANCE EXPENSE	35,000.00	37,323.63	37,323.63	106.64	(2,323.63)
406-312	MAINTENANCE BLDG.	10,000.00	85.00	85.00	0.85	9,915.00
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	250.00	250.00	1.67	14,750.00
406-314	TRAVEL	5,000.00	0.00	0.00	0.00	5,000.00
406-315	TELEPHONE	2,370.00	2,943.00	2,943.00	124.18	(573.00)
406-316	UTILITIES	30,000.00	5,337.53	5,337.53	17.79	24,662.47
406-328	PHYSICALS / TESTING	3,000.00	405.00	405.00	13.50	2,595.00
406-335	PRISONER EXPENSE	13,000.00	295.00	295.00	2.27	12,705.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	305.83	305.83	2.49	11,994.17
406-352	EQUIPMENT RENTALS	2,500.00	411.45	411.45	16.46	2,088.55
406-360	CAPITAL OUTLAY	0.00	26,607.00	26,607.00	0.00	(26,607.00)
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** CATEGORY TOTAL **		140,170.00	83,660.80	83,660.80	59.69	56,509.20
<u>4-OTHER</u>						
406-405	CONTRACT CLEANING	20,800.00	1,800.00	1,800.00	8.65	19,000.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	600.00	600.00	7.69	7,200.00
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	0.00	0.00	2,500.00
406-409	TRAINING SUPPLIES	1,500.00	47.72	47.72	3.18	1,452.28
406-410	PAYMENT TO FIXED ASSET	125,419.00	0.00	0.00	0.00	125,419.00
406-411	SILVER SANTA	500.00	0.00	0.00	0.00	500.00
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	1,500.00	0.00	0.00	0.00	1,500.00
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** CATEGORY TOTAL **		166,519.00	2,447.72	2,447.72	1.47	164,071.28
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** DEPARTMENT TOTAL **		2,734,936.00	345,747.56	345,747.56	12.64	2,389,188.44
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
407-001	SALARIES SUPERVISION	29,390.00	0.00	0.00	0.00	29,390.00
407-002	SALARIES OPERATION	42,848.00	3,248.00	3,248.00	7.58	39,600.00
407-004	SOCIAL SECURITY	3,278.00	251.55	251.55	7.67	3,026.45
407-005	WORKMANS COMP.	176.00	254.68	254.68	144.70	(78.68)
407-006	TMRS REQUIREMENTS	6,230.00	495.78	495.78	7.96	5,734.22
407-007	INSURANCE EMPLOYEES	8,470.00	12.45	12.45	0.15	8,457.55
407-010	SALARIES - OVERTIME	300.00	37.50	37.50	12.50	262.50
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** CATEGORY TOTAL **		90,692.00	4,299.96	4,299.96	4.74	86,392.04
<u>1-OPERATING SUPPLIES</u>						
407-111	OFFICE SUPPLIES	2,000.00	240.95	240.95	12.05	1,759.05
407-112	POSTAGE	1,500.00	0.00	0.00	0.00	1,500.00
407-113	NON CAPITAL ASSETS	1,500.00	0.00	0.00	0.00	1,500.00
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
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** CATEGORY TOTAL **		5,150.00	240.95	240.95	4.68	4,909.05
<u>2-MAINTENANCE / REPAIR</u>						
407-221	MAINTENANCE - SOFTWARE	2,500.00	1,200.00	1,200.00	48.00	1,300.00
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** CATEGORY TOTAL **		2,500.00	1,200.00	1,200.00	48.00	1,300.00
<u>3-CHARGES & SERVICES</u>						
407-308	DUES & MEMBERSHIP	1,000.00	70.40	70.40	7.04	929.60
407-310	INSURANCE EXPENSE	1,000.00	622.25	622.25	62.23	377.75
407-313	PROFESSIONAL DEVELOPMENT	1,500.00	350.00	350.00	23.33	1,150.00
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	2,000.00	515.04	515.04	25.75	1,484.96
407-319	LEGAL EXPENSE	20,000.00	0.00	0.00	0.00	20,000.00
407-328	PHYSICALS / TESTING	120.00	0.00	0.00	0.00	120.00
407-337	JURY EXPENSE	400.00	0.00	0.00	0.00	400.00
407-339	FTA PROGRAM	1,500.00	206.24	206.24	13.75	1,293.76
407-340	FEES - STATE FINES	70,000.00	14,972.82	14,972.82	21.39	55,027.18
407-341	COLLECTION FEES	10,000.00	1,232.05	1,232.05	12.32	8,767.95
407-362	CREDIT CARD FEES	3,000.00	459.58	459.58	15.32	2,540.42
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** CATEGORY TOTAL **		111,520.00	18,428.38	18,428.38	16.52	93,091.62

C I T Y O F L I B E R T Y
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND
 MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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** DEPARTMENT TOTAL **		209,862.00	24,169.29	24,169.29	11.52	185,692.71
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
409-001	SALARIES SUPERVISION	69,971.00	5,296.67	5,296.67	7.57	64,674.33
409-002	SALARIES OPERATION	352,286.00	21,664.36	21,664.36	6.15	330,621.64
409-004	SOCIAL SECURITY	29,303.00	1,908.54	1,908.54	6.51	27,394.46
409-005	WORKMANS COMP.	34,579.00	14,236.14	14,236.14	41.17	20,342.86
409-006	TMRS REQUIREMENTS	55,694.00	3,937.64	3,937.64	7.07	51,756.36
409-007	INSURANCE EMPLOYEES	129,084.00	9,690.31	9,690.31	7.51	119,393.69
409-010	SALARIES-OVERTIME	2,000.00	25.72	25.72	1.29	1,974.28
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** CATEGORY TOTAL **		672,917.00	56,759.38	56,759.38	8.43	616,157.62
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1-OPERATING SUPPLIES

409-111	OFFICE SUPPLIES	150.00	0.00	0.00	0.00	150.00
409-112	POSTAGE	50.00	0.00	0.00	0.00	50.00
409-113	NON CAPITAL ASSETS	11,300.00	0.00	0.00	0.00	11,300.00
409-125	MATERIAL & SUPPLIES	5,000.00	40.88	40.88	0.82	4,959.12
409-129	UNIFORMS	4,000.00	306.00	306.00	7.65	3,694.00
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** CATEGORY TOTAL **		20,500.00	346.88	346.88	1.69	20,153.12
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2-MAINTENANCE / REPAIR

409-221	MAINTENANCE SOFTWARE/COMPUTERS	2,000.00	0.00	0.00	0.00	2,000.00
409-226	MAINTENANCE EQUIPMENT	15,000.00	430.28	430.28	2.87	14,569.72
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	489.81	489.81	4.90	9,510.19
409-228	GAS-OIL-TIRES	42,500.00	2,875.02	2,875.02	6.76	39,624.98
409-230	MAINTENANCE STREETS	80,000.00	477.11	477.11	0.60	79,522.89
409-231	MAINTENANCE DRAINAGE	20,000.00	0.00	0.00	0.00	20,000.00
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	6,000.00	0.00	0.00	0.00	6,000.00
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** CATEGORY TOTAL **		179,500.00	4,272.22	4,272.22	2.38	175,227.78
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
409-308	DUES & MEMBERSHIP	600.00	49.28	49.28	8.21	550.72
409-310	INSURANCE - GENERAL	16,500.00	16,926.06	16,926.06	102.58	(426.06)
409-313	PROFESSIONAL DEVELOPMENT	6,000.00	0.00	0.00	0.00	6,000.00
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	534.06	534.06	15.26	2,965.94
409-316	UTILITIES - DRAINAGE	8,000.00	769.45	769.45	9.62	7,230.55
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	0.00	0.00	0.00	250.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
409-360	CAPITAL OUTLAY	10,000.00	0.00	0.00	0.00	10,000.00
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** CATEGORY TOTAL **		57,350.00	18,278.85	18,278.85	31.87	39,071.15
<u>4-OTHER</u>						
409-406	CONTRACTOR SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
409-410	FIXED ASSETS PAYMENT	166,332.00	0.00	0.00	0.00	166,332.00
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** CATEGORY TOTAL **		171,332.00	0.00	0.00	0.00	171,332.00
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** DEPARTMENT TOTAL **		1,101,599.00	79,657.33	79,657.33	7.23	1,021,941.67
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
410-001	SALARIES SUPERVISION	66,800.00	5,064.71	5,064.71	7.58	61,735.29
410-002	SALARIES OPERATION	98,936.00	5,109.28	5,109.28	5.16	93,826.72
410-004	SOCIAL SECURITY	12,679.00	766.05	766.05	6.04	11,912.95
410-005	WORKMANS COMP.	5,967.00	1,334.09	1,334.09	22.36	4,632.91
410-006	TMRS REQUIREMENTS	38,324.00	1,660.95	1,660.95	4.33	36,663.05
410-007	INSURANCE EMPLOYEES	58,331.00	4,911.44	4,911.44	8.42	53,419.56
410-010	SALARIES-OVERTIME	4,000.00	379.88	379.88	9.50	3,620.12
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
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** CATEGORY TOTAL **		297,037.00	19,226.40	19,226.40	6.47	277,810.60
<u>1-OPERATING SUPPLIES</u>						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	5,000.00	0.00	0.00	0.00	5,000.00
410-115	JANITORIAL SUPPLY	2,200.00	0.00	0.00	0.00	2,200.00
410-125	MATERIAL & SUPPLIES	2,000.00	43.50	43.50	2.18	1,956.50
410-129	UNIFORMS	2,000.00	234.76	234.76	11.74	1,765.24
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** CATEGORY TOTAL **		11,300.00	278.26	278.26	2.46	11,021.74
<u>2-MAINTENANCE / REPAIR</u>						
410-224	MAINTENANCE FENCES	18,000.00	0.00	0.00	0.00	18,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	0.00	0.00	15,000.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	112.41	112.41	1.87	5,887.59
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	0.00	0.00	1,000.00
410-228	GAS-OIL-TIRES	8,500.00	2,033.20	2,033.20	23.92	6,466.80
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	0.00	0.00	2,500.00
410-230	MAINTENANCE - SPLASH PARK	10,000.00	925.35	925.35	9.25	9,074.65
410-231	MAINTENANCE PLAYGROUNDS	36,500.00	0.00	0.00	0.00	36,500.00
410-232	WEED CONTROL	1,000.00	0.00	0.00	0.00	1,000.00
410-233	FLAG REPAIR	4,000.00	0.00	0.00	0.00	4,000.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	0.00	0.00	200.00
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** CATEGORY TOTAL **		106,200.00	3,070.96	3,070.96	2.89	103,129.04

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
410-310	INSURANCE - GENERAL	8,500.00	10,457.60	10,457.60	123.03	(1,957.60)
410-312	MAINTENANCE BLDG.	8,000.00	227.50	227.50	2.84	7,772.50
410-313	PROF. DEVELOPMENT	25.00	0.00	0.00	0.00	25.00
410-315	TELEPHONE	1,200.00	290.97	290.97	24.25	909.03
410-316	UTILITIES	25,000.00	5,785.02	5,785.02	23.14	19,214.98
410-328	PHYSICALS / TESTING	400.00	0.00	0.00	0.00	400.00
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** CATEGORY TOTAL **		43,125.00	16,761.09	16,761.09	38.87	26,363.91
<u>4-OTHER</u>						
410-406	CONTRACTOR MOWING SERVICES	64,000.00	4,980.00	4,980.00	7.78	59,020.00
410-410	FIXED ASSETS PAYMENT	22,250.00	0.00	0.00	0.00	22,250.00
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** CATEGORY TOTAL **		86,250.00	4,980.00	4,980.00	5.77	81,270.00
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** DEPARTMENT TOTAL **		543,912.00	44,316.71	44,316.71	8.15	499,595.29
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

MAINTENANCE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
411-002	SALARIES OPERATION	47,133.00	3,572.80	3,572.80	7.58	43,560.20
411-004	SOCIAL SECURITY	3,606.00	273.49	273.49	7.58	3,332.51
411-005	WORKMANS COMP.	1,970.00	1,298.49	1,298.49	65.91	671.51
411-006	TMRS REQUIREMENTS	6,853.00	545.24	545.24	7.96	6,307.76
411-007	INSURANCE EMPLOYEES	8,405.00	659.06	659.06	7.84	7,745.94
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
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** CATEGORY TOTAL **		68,967.00	6,349.08	6,349.08	9.21	62,617.92
<u>1-OPERATING SUPPLIES</u>						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	375.13	375.13	10.72	3,124.87
411-129	UNIFORMS	500.00	52.70	52.70	10.54	447.30
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** CATEGORY TOTAL **		4,100.00	427.83	427.83	10.43	3,672.17
<u>2-MAINTENANCE / REPAIR</u>						
411-226	MAINTENANCE EQUIPMENT	250.00	35.20	35.20	14.08	214.80
411-227	MAINTENANCE MOTOR VEHICLE	500.00	0.00	0.00	0.00	500.00
411-228	GAS-OIL-TIRES	850.00	77.49	77.49	9.12	772.51
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** CATEGORY TOTAL **		1,600.00	112.69	112.69	7.04	1,487.31
<u>3-CHARGES & SERVICES</u>						
411-310	INSURANCE - GENERAL	1,100.00	774.84	774.84	70.44	325.16
411-313	PROFESSIONAL DEVELOPMENT	50.00	0.00	0.00	0.00	50.00
411-315	TELEPHONE	1,650.00	427.33	427.33	25.90	1,222.67
411-316	UTILITIES	1,300.00	0.00	0.00	0.00	1,300.00
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** CATEGORY TOTAL **		4,100.00	1,202.17	1,202.17	29.32	2,897.83

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 202201 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
411-410	PAYMENT TO FIXED ASSET	8,495.00	0.00	0.00	0.00	8,495.00
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** CATEGORY TOTAL **		8,495.00	0.00	0.00	0.00	8,495.00
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** DEPARTMENT TOTAL **		87,262.00	8,091.77	8,091.77	9.27	79,170.23
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
412-001	SALARIES SUPERVISION	103,092.00	7,815.18	7,815.18	7.58	95,276.82
412-002	SALARIES OPERATION	121,838.00	9,002.15	9,002.15	7.39	112,835.85
412-004	SOCIAL SECURITY	17,207.00	1,242.18	1,242.18	7.22	15,964.82
412-005	WORKMAN'S COMPENSATION	922.00	1,613.00	1,613.00	174.95	(691.00)
412-006	TMRS REQUIREMENTS	32,705.00	2,638.76	2,638.76	8.07	30,066.24
412-007	INSURANCE EMPLOYEES	48,411.00	4,675.31	4,675.31	9.66	43,735.69
412-010	SALARIES/OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
412-013	CAR ALLOWANCE	2,400.00	184.62	184.62	7.69	2,215.38
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** CATEGORY TOTAL **		327,575.00	27,171.20	27,171.20	8.29	300,403.80
<u>1-OPERATING SUPPLIES</u>						
412-111	OFFICE SUPPLIES	3,000.00	39.44	39.44	1.31	2,960.56
412-112	POSTAGE	1,500.00	0.00	0.00	0.00	1,500.00
412-113	NON CAPITAL ASSETS	3,500.00	0.00	0.00	0.00	3,500.00
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
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** CATEGORY TOTAL **		8,300.00	39.44	39.44	0.48	8,260.56
<u>2-MAINTENANCE / REPAIR</u>						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	0.00	0.00	1,000.00
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** CATEGORY TOTAL **		1,000.00	0.00	0.00	0.00	1,000.00
<u>3-CHARGES & SERVICES</u>						
412-308	MEMBERSHIP DUES	1,500.00	234.88	234.88	15.66	1,265.12
412-310	INSURANCE- GENERAL	3,200.00	1,042.97	1,042.97	32.59	2,157.03
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	0.00	2,000.00
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	600.00	561.16	561.16	93.53	38.84
412-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
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** CATEGORY TOTAL **		8,900.00	1,839.01	1,839.01	20.66	7,060.99
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** DEPARTMENT TOTAL **		345,775.00	29,049.65	29,049.65	8.40	316,725.35

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND
FINANCE

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
413-003	SALARIES HUMANE OFFICER	71,299.00	5,466.32	5,466.32	7.67	65,832.68
413-004	SOCIAL SECURITY	5,454.00	432.41	432.41	7.93	5,021.59
413-005	WORKMANS COMPENSATION	4,549.00	2,496.66	2,496.66	54.88	2,052.34
413-006	TMRS REQUIREMENTS	10,367.00	830.83	830.83	8.01	9,536.17
413-007	INSURANCE EMPLOYEES	16,811.00	655.21	655.21	3.90	16,155.79
413-010	SALARIES OVERTIME	1,500.00	216.13	216.13	14.41	1,283.87
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** CATEGORY TOTAL **		109,980.00	10,097.56	10,097.56	9.18	99,882.44
<u>1-OPERATING SUPPLIES</u>						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	0.00	0.00	2,000.00
413-115	JANITORIAL SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
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** CATEGORY TOTAL **		9,800.00	0.00	0.00	0.00	9,800.00
<u>2-MAINTENANCE / REPAIR</u>						
413-212	MAINTENANCE BUILDING	5,000.00	65.00	65.00	1.30	4,935.00
413-226	MAINTENANCE EQUIPMENT	2,000.00	49.28	49.28	2.46	1,950.72
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	0.00	0.00	1,000.00
413-228	GAS-OIL-TIRES	5,780.00	76.74	76.74	1.33	5,703.26
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** CATEGORY TOTAL **		13,780.00	191.02	191.02	1.39	13,588.98
<u>3-CHARGES & SERVICES</u>						
413-310	INSURANCE EXPENSE	1,800.00	1,386.45	1,386.45	77.03	413.55
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	0.00	500.00
413-315	TELEPHONE	400.00	38.11	38.11	9.53	361.89
413-316	UTILITIES	7,000.00	1,753.77	1,753.77	25.05	5,246.23
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	0.00	0.00	0.00	3,000.00
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** CATEGORY TOTAL **		12,900.00	3,178.33	3,178.33	24.64	9,721.67

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
413-410	PAYMENT TO FIXED ASSETS	8,000.00	0.00	0.00	0.00	8,000.00
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** CATEGORY TOTAL **		8,000.00	0.00	0.00	0.00	8,000.00
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** DEPARTMENT TOTAL **		154,460.00	13,466.91	13,466.91	8.72	140,993.09
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
414-003	SALARIES MAINTENANCE	26,000.00	0.00	0.00	0.00	26,000.00
414-004	SOCIAL SECURITY	1,989.00	0.00	0.00	0.00	1,989.00
414-005	WORKMANS COMPENSATION	1,435.00	600.92	600.92	41.88	834.08
414-006	TMRS REQUIREMENTS	3,780.00	0.00	0.00	0.00	3,780.00
414-007	INSURANCE EMPLOYEES	21,029.00	0.00	0.00	0.00	21,029.00
414-010	SALARIES OVERTIME	500.00	0.00	0.00	0.00	500.00
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** CATEGORY TOTAL **		54,733.00	600.92	600.92	1.10	54,132.08
<u>1-OPERATING SUPPLIES</u>						
414-111	OFFICE SUPPLIES	100.00	115.26	115.26	115.26	(15.26)
414-115	JANITORIAL SUPPLIES	4,000.00	691.13	691.13	17.28	3,308.87
414-125	MATERIALS & SUPPLIES	2,100.00	24.29	24.29	1.16	2,075.71
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** CATEGORY TOTAL **		6,200.00	830.68	830.68	13.40	5,369.32
<u>2-MAINTENANCE / REPAIR</u>						
414-212	MAINTENANCE BUILDING	5,000.00	150.00	150.00	3.00	4,850.00
414-226	MAINTENANCE EQUIPMENT	5,000.00	42.24	42.24	0.84	4,957.76
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** CATEGORY TOTAL **		10,000.00	192.24	192.24	1.92	9,807.76
<u>3-CHARGES & SERVICES</u>						
414-310	INSURANCE-GENERAL	6,000.00	7,478.05	7,478.05	124.63	(1,478.05)
414-315	TELEPHONE	8,000.00	1,408.57	1,408.57	17.61	6,591.43
414-316	UTILITIES	20,000.00	5,156.45	5,156.45	25.78	14,843.55
414-352	EQUIPMENT RENTALS	12,000.00	569.98	569.98	4.75	11,430.02
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** CATEGORY TOTAL **		46,000.00	14,613.05	14,613.05	31.77	31,386.95

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
414-405	CONTRACT CLEANING	10,000.00	1,575.00	1,575.00	15.75	8,425.00
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,380.00	1,380.00	7.69	16,560.00
414-407	A/C MAINTENANCE CONTRACT	4,000.00	360.25	360.25	9.01	3,639.75
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	0.00	0.00	2,000.00
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** CATEGORY TOTAL **		36,940.00	3,315.25	3,315.25	8.97	33,624.75
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** DEPARTMENT TOTAL **		153,873.00	19,552.14	19,552.14	12.71	134,320.86
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

INSPECTION/CODE ENFORCEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
415-001	SALARIES-SUPERVISION	62,982.00	0.00	0.00	0.00	62,982.00
415-002	SALARIES-OPERATION	75,091.00	6,017.79	6,017.79	8.01	69,073.21
415-004	SOCIAL SECURITY	10,563.00	453.49	453.49	4.29	10,109.51
415-005	WORKMAN'S COMPENSATION	1,044.00	527.38	527.38	50.52	516.62
415-006	TMRS REQUIREMENTS	20,076.00	763.09	763.09	3.80	19,312.91
415-007	INSURANCE-EMPLOYEES	50,464.00	15.25	15.25	0.03	50,448.75
415-010	SALARIES - OVERTIME	500.00	95.68	95.68	19.14	404.32
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** CATEGORY TOTAL **		220,720.00	7,872.68	7,872.68	3.57	212,847.32
<u>1-OPERATING SUPPLIES</u>						
415-111	OFFICE SUPPLIES	1,000.00	44.12	44.12	4.41	955.88
415-112	POSTAGE	2,000.00	0.00	0.00	0.00	2,000.00
415-125	MATERIALS & SUPPLIES	750.00	0.00	0.00	0.00	750.00
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
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** CATEGORY TOTAL **		4,200.00	44.12	44.12	1.05	4,155.88
<u>2-MAINTENANCE / REPAIR</u>						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	0.00	0.00	9,540.00
415-226	MAINTENANCE-EQUIPMENT	100.00	0.00	0.00	0.00	100.00
415-227	MAINT.-MOTOR VEHICLES	400.00	29.00	29.00	7.25	371.00
415-228	GAS-OIL-TIRES	1,300.00	44.74	44.74	3.44	1,255.26
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** CATEGORY TOTAL **		11,340.00	73.74	73.74	0.65	11,266.26
<u>3-CHARGES & SERVICES</u>						
415-308	DUES AND MEMBERSHIPS	750.00	157.24	157.24	20.97	592.76
415-309	PUBLICATIONS	5,000.00	2,178.50	2,178.50	43.57	2,821.50
415-310	INSURANCE-GENERAL	2,200.00	1,523.19	1,523.19	69.24	676.81
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	0.00	1,000.00
415-314	TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
415-315	TELEPHONE	1,200.00	604.86	604.86	50.41	595.14
415-319	LEGAL OR FILING FEES	800.00	0.00	0.00	0.00	800.00
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	624.62	624.62	30.47	1,425.38
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** CATEGORY TOTAL **		15,200.00	5,088.41	5,088.41	33.48	10,111.59

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

INSPECTION/CODE ENFORCEMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	15,000.00	22,126.92	22,126.92	147.51	(7,126.92)
415-407	DEMOLITION SERVICES	35,000.00	0.00	0.00	0.00	35,000.00
415-410	PAYMENT TO FIXED ASSET	9,462.00	0.00	0.00	0.00	9,462.00
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** CATEGORY TOTAL **		59,512.00	22,126.92	22,126.92	37.18	37,385.08
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** DEPARTMENT TOTAL **		310,972.00	35,205.87	35,205.87	11.32	275,766.13
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
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<u>2-MAINTENANCE / REPAIR</u>						
416-221	MAINTENANCE SOFTWARE	100,000.00	24,578.00	24,578.00	24.58	75,422.00
416-223	MAINTENANCE TOWER	30,000.00	0.00	0.00	0.00	30,000.00
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** CATEGORY TOTAL **		130,000.00	24,578.00	24,578.00	18.91	105,422.00
<u>3-CHARGES & SERVICES</u>						
416-308	DUES & MEMBERSHIP	6,000.00	2,309.00	2,309.00	38.48	3,691.00
416-309	LEGAL & ADVERTISING	250.00	245.20	245.20	98.08	4.80
416-310	INSURANCE GENERAL	0.00	52.00	52.00	0.00	(52.00)
416-318	AUDIT SERVICES	55,000.00	8,500.00	8,500.00	15.45	46,500.00
416-319	LEGAL EXPENSE	80,000.00	8,710.06	8,710.06	10.89	71,289.94
416-320	TAX EXPENSE CONTRACT	130,000.00	0.00	0.00	0.00	130,000.00
416-322	PROFESSIONAL SERVICES	120,000.00	20,000.00	20,000.00	16.67	100,000.00
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	0.00	0.00	1,500.00
416-324	CITY WIDE FIREWORKS	12,000.00	0.00	0.00	0.00	12,000.00
416-329	BRAZOS TRANSIT AUTHORITY	5,250.00	0.00	0.00	0.00	5,250.00
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** CATEGORY TOTAL **		410,000.00	39,816.26	39,816.26	9.71	370,183.74
<u>4-OTHER</u>						
416-416	WEB SITE HOSTING	5,000.00	0.00	0.00	0.00	5,000.00
416-418	FITNESS & SAFETY PROGRAM	3,000.00	0.00	0.00	0.00	3,000.00
416-424	EMPLOYEE RELATED EXPENSES	53,584.00	1,077.33	1,077.33	2.01	52,506.67
416-425	380 AGREEMENT	4,950.00	0.00	0.00	0.00	4,950.00
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** CATEGORY TOTAL **		66,534.00	1,077.33	1,077.33	1.62	65,456.67
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** DEPARTMENT TOTAL **		606,534.00	65,471.59	65,471.59	10.79	541,062.41
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
417-001	SALARIES SUPERVISION	91,395.00	6,927.51	6,927.51	7.58	84,467.49
417-002	SALARIES OPERATIONS	41,113.00	3,116.30	3,116.30	7.58	37,996.70
417-004	SOCIAL SECURITY	10,137.00	758.20	758.20	7.48	9,378.80
417-005	WORKMANS COMPENSATION	543.00	169.79	169.79	31.27	373.21
417-006	TMRS REQUIREMENTS	5,978.00	1,588.38	1,588.38	26.57	4,389.62
417-007	INSURANCE EMPLOYEES	16,954.00	2,478.03	2,478.03	14.62	14,475.97
417-013	CAR ALLOWANCE	4,000.00	276.92	276.92	6.92	3,723.08
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		170,120.00	15,315.13	15,315.13	9.00	154,804.87
<u>1-OPERATING SUPPLIES</u>						
417-111	OFFICE SUPPLIES	750.00	0.00	0.00	0.00	750.00
417-112	POSTAGE	150.00	0.00	0.00	0.00	150.00
417-115	JANITORIAL SUPPLIES	1,500.00	45.50	45.50	3.03	1,454.50
417-125	MATERIALS & SUPPLIES	200.00	0.00	0.00	0.00	200.00
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
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** CATEGORY TOTAL **		2,750.00	45.50	45.50	1.65	2,704.50
<u>2-MAINTENANCE / REPAIR</u>						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	77.44	77.44	3.87	1,922.56
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** CATEGORY TOTAL **		2,500.00	77.44	77.44	3.10	2,422.56
<u>3-CHARGES & SERVICES</u>						
417-310	INSURANCE - GENERAL	5,250.00	6,315.71	6,315.71	120.30	(1,065.71)
417-312	MAINTENANCE BUILDING	4,000.00	1,145.73	1,145.73	28.64	2,854.27
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	0.00	0.00	3,000.00
417-314	TRAVEL	400.00	0.00	0.00	0.00	400.00
417-315	TELEPHONE	600.00	473.45	473.45	78.91	126.55
417-316	UTILITIES	24,500.00	4,252.29	4,252.29	17.36	20,247.71
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** CATEGORY TOTAL **		37,750.00	12,187.18	12,187.18	32.28	25,562.82

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
417-405	CONTRACT CLEANING	12,500.00	800.00	800.00	6.40	11,700.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	392.00	7.69	4,708.00
417-407	A/C MAINTENANCE CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		21,100.00	1,192.00	1,192.00	5.65	19,908.00
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** DEPARTMENT TOTAL **		234,220.00	28,817.25	28,817.25	12.30	205,402.75
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
419-002	SALARIES OPERATION	112,926.00	8,559.41	8,559.41	7.58	104,366.59
419-004	SOCIAL SECURITY	8,639.00	639.49	639.49	7.40	7,999.51
419-005	WORKERS COMPENSATION	463.00	254.68	254.68	55.01	208.32
419-006	TMRs REQUIREMENTS	16,419.00	1,308.20	1,308.20	7.97	15,110.80
419-007	INSURANCE EMPLOYEES	31,457.00	2,859.28	2,859.28	9.09	28,597.72
419-010	SALARIES OVERTIME-	1,000.00	0.00	0.00	0.00	1,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		170,904.00	13,621.06	13,621.06	7.97	157,282.94
<u>1-OPERATING SUPPLIES</u>						
419-111	OFFICE SUPPLIES	2,000.00	110.45	110.45	5.52	1,889.55
419-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
419-113	NON CAPITAL ASSETS	1,500.00	0.00	0.00	0.00	1,500.00
419-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
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** CATEGORY TOTAL **		3,900.00	110.45	110.45	2.83	3,789.55
<u>2-MAINTENANCE / REPAIR</u>						
419-221	MAINTENANCE SOFTWARE	25,000.00	4,320.00	4,320.00	17.28	20,680.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		25,000.00	4,320.00	4,320.00	17.28	20,680.00
<u>3-CHARGES & SERVICES</u>						
419-310	INSURANCE EXPENSE	4,397.00	622.25	622.25	14.15	3,774.75
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	0.00	1,500.00
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	4,000.00	644.69	644.69	16.12	3,355.31
419-316	UTILITIES	1,500.00	194.98	194.98	13.00	1,305.02
419-326	MAINTENANCE OFFICE EQUIPMENT	1,500.00	161.92	161.92	10.79	1,338.08
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	30,000.00	4,015.19	4,015.19	13.38	25,984.81
419-362	CREDIT CARD FEES PAYABLE	130,000.00	21,457.78	21,457.78	16.51	108,542.22
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** CATEGORY TOTAL **		173,997.00	27,096.81	27,096.81	15.57	146,900.19

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
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		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		373,801.00	45,148.32	45,148.32	12.08	328,652.68
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		10,825,575.00	1,138,590.88	1,138,590.88	10.52	9,686,984.12
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(577,494.67)	(577,494.67)	0.00	577,494.67
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	4,697,800.00	450,821.94	450,821.94	9.60	4,246,978.06
	*** FUND TOTAL REVENUE ***	4,697,800.00	450,821.94	450,821.94	9.60	4,246,978.06
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	WATER DEPARTMENT	2,514,765.00	167,318.40	167,318.40	6.65	2,347,446.60
	WASTEWATER	2,183,035.00	89,887.27	89,887.27	4.12	2,093,147.73
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	*** FUND TOTAL EXPENDITURES ***	4,697,800.00	257,205.67	257,205.67	5.48	4,440,594.33
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	193,616.27	193,616.27	0.00	(193,616.27)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
302-2001	WATER COLLECTIONS	2,484,000.00	225,074.43	225,074.43	9.06	2,258,925.57
302-2002	WATER CONNECTIONS & TAPS	10,000.00	850.00	850.00	8.50	9,150.00
302-2005	BULK WATER & FEES CHARGED	2,000.00	200.00	200.00	10.00	1,800.00
302-2007	INTEREST EARNED	15,000.00	18,032.81	18,032.81	120.22	(3,032.81)
302-5001	SEWER COLLECTIONS	2,116,800.00	203,051.42	203,051.42	9.59	1,913,748.58
302-5002	SEWER TAP FEES	5,000.00	0.00	0.00	0.00	5,000.00
302-5006	REVENUE CITY OF AMES	30,000.00	1,349.04	1,349.04	4.50	28,650.96
302-5007	REVENUE CITY OF HARDIN	35,000.00	2,264.24	2,264.24	6.47	32,735.76
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***	FUND TOTAL REVENUE ***	4,697,800.00	450,821.94	450,821.94	9.60	4,246,978.06
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
420-001	SALARIES SUPERVISION	41,392.00	3,230.05	3,230.05	7.80	38,161.95
420-002	SALARIES OPERATION	257,100.00	16,997.48	16,997.48	6.61	240,102.52
420-004	SOCIAL SECURITY	28,440.00	1,494.78	1,494.78	5.26	26,945.22
420-005	WORKMANS COMP.	12,381.00	7,082.35	7,082.35	57.20	5,298.65
420-006	TMRS REQUIREMENTS	35,711.00	3,202.08	3,202.08	8.97	32,508.92
420-007	INSURANCE EMPLOYEES	66,531.00	8,068.76	8,068.76	12.13	58,462.24
420-010	SALARIES-OVERTIME	15,000.00	870.70	870.70	5.80	14,129.30
420-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		457,755.00	40,946.20	40,946.20	8.95	416,808.80
<u>1-OPERATING SUPPLIES</u>						
420-111	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	250.00
420-112	POSTAGE	300.00	0.00	0.00	0.00	300.00
420-113	NON-CAPITAL ASSETS	14,800.00	0.00	0.00	0.00	14,800.00
420-125	MATERIALS & SUPPLIES	1,700.00	0.00	0.00	0.00	1,700.00
420-129	UNIFORMS	4,000.00	213.50	213.50	5.34	3,786.50
420-163	CHEMICALS - WATER TREATMENT	45,000.00	6,834.59	6,834.59	15.19	38,165.41
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** CATEGORY TOTAL **		66,050.00	7,048.09	7,048.09	10.67	59,001.91
<u>2-MAINTENANCE / REPAIR</u>						
420-226	MAINTENANCE EQUIPMENT	28,000.00	138.46	138.46	0.49	27,861.54
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	36.80	36.80	1.05	3,463.20
420-228	GAS-OIL-TIRES	20,400.00	1,178.42	1,178.42	5.78	19,221.58
420-244	MAINTENANCE WATER LINES	125,000.00	1,716.08	1,716.08	1.37	123,283.92
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	0.00	0.00	7,000.00
420-247	MAINTENANCE FIRE HYDRANTS	20,000.00	0.00	0.00	0.00	20,000.00
420-248	MAINTENANCE WATER PLANT	50,000.00	0.00	0.00	0.00	50,000.00
420-249	MAINTENANCE METERS	50,000.00	0.00	0.00	0.00	50,000.00
420-250	ELEVATED STORAGE	6,500.00	0.00	0.00	0.00	6,500.00
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** CATEGORY TOTAL **		310,400.00	3,069.76	3,069.76	0.99	307,330.24

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
420-308	DUES & MEMBERSHIP	300.00	84.48	84.48	28.16	215.52
420-310	INSURANCE EXPENSES	19,500.00	22,927.51	22,927.51	117.58	(3,427.51)
420-313	PROFESSIONAL DEVELOPMENT	8,200.00	111.00	111.00	1.35	8,089.00
420-314	TRAVEL	700.00	0.00	0.00	0.00	700.00
420-315	TELEPHONE	900.00	585.91	585.91	65.10	314.09
420-316	UTILITIES	90,000.00	14,670.11	14,670.11	16.30	75,329.89
420-320	LEGAL FEES	2,000.00	76,507.50	76,507.50	825.38	(74,507.50)
420-322	ENGINEERING SERVICES	12,500.00	0.00	0.00	0.00	12,500.00
420-328	PHYSICALS / TESTING	1,000.00	0.00	0.00	0.00	1,000.00
420-333	STATE FEES	8,500.00	0.00	0.00	0.00	8,500.00
420-365	LAB FEES	3,000.00	0.00	0.00	0.00	3,000.00
420-375	BAD DEBT	14,000.00	(504.16)	(504.16)	3.60-	14,504.16
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** CATEGORY TOTAL **		160,600.00	114,382.35	114,382.35	71.22	46,217.65
<u>4-OTHER</u>						
420-406	CONTRACTOR MOWING SERVICES	24,335.00	1,872.00	1,872.00	7.69	22,463.00
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	0.00	0.00	10,000.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	48,135.00	0.00	0.00	0.00	48,135.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		82,520.00	1,872.00	1,872.00	2.27	80,648.00
<u>6-DEBT SERVICE</u>						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
420-623	2016B DRINKING WATER INTEREST	2,440.00	0.00	0.00	0.00	2,440.00
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** CATEGORY TOTAL **		92,440.00	0.00	0.00	0.00	92,440.00
<u>7-TRANSFERS</u>						
420-702	TRANSFER TO GENERAL FUND	715,000.00	0.00	0.00	0.00	715,000.00
420-705	TRANSFER TO UTILITY BILLING	630,000.00	0.00	0.00	0.00	630,000.00
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** CATEGORY TOTAL **		1,345,000.00	0.00	0.00	0.00	1,345,000.00
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** DEPARTMENT TOTAL **		2,514,765.00	167,318.40	167,318.40	6.65	2,347,446.60

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
450-001	SALARIES-SUPERVISION	41,391.00	3,230.09	3,230.09	7.80	38,160.91
450-002	SALARIES-OPERATION	134,671.00	13,428.59	13,428.59	9.97	121,242.41
450-004	SOCIAL SECURITY	10,302.00	1,234.89	1,234.89	11.99	9,067.11
450-005	WORKMAN'S COMPENSATION	6,060.00	5,110.45	5,110.45	84.33	949.55
450-006	TMRS REQUIREMENTS	32,720.00	3,017.01	3,017.01	9.22	29,702.99
450-007	INSURANCE-EMPLOYEES	55,735.00	2,838.93	2,838.93	5.09	52,896.07
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	286.13	286.13	0.00	(286.13)
450-013	CAR ALLOWANCE	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----

** CATEGORY TOTAL **		292,079.00	29,146.09	29,146.09	9.98	262,932.91
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1-OPERATING SUPPLIES

450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
450-129	UNIFORMS	3,500.00	256.00	256.00	7.31	3,244.00
450-142	SLUDGE REMOVAL	35,000.00	0.00	0.00	0.00	35,000.00
450-165	CHEMICALS-SEWER TREATMENT	40,000.00	1,037.17	1,037.17	2.59	38,962.83
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----

** CATEGORY TOTAL **		81,750.00	1,293.17	1,293.17	1.58	80,456.83
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2-MAINTENANCE / REPAIR

450-226	MAINTENANCE-EQUIPMENT	25,000.00	1,250.00	1,250.00	5.00	23,750.00
450-227	MAINT.-MOTOR VEHICLES	4,000.00	(39.99)	(39.99)	1.00-	4,039.99
450-228	GAS-OIL-TIRES	15,300.00	926.18	926.18	6.05	14,373.82
450-243	NEW CONSTRUCTION	0.00	943.00	943.00	0.00	(943.00)
450-245	MAINTENANCE SEWER LINES	30,000.00	221.38	221.38	0.74	29,778.62
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	1,020.42	1,020.42	2.27	43,979.58
450-251	MAINTENANCE-LIFT STATIONS	25,000.00	0.00	0.00	0.00	25,000.00
		-----	-----	-----	-----	-----

** CATEGORY TOTAL **		144,300.00	4,320.99	4,320.99	2.99	139,979.01
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
450-308	DUES & MEMBERSHIPS	350.00	77.44	77.44	22.13	272.56
450-310	INSURANCE-GENERAL	14,700.00	17,903.79	17,903.79	121.79	(3,203.79)
450-313	PROFESSIONAL DEVELOPMENT	7,500.00	111.00	111.00	1.48	7,389.00
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	300.00	84.75	84.75	28.25	215.25
450-316	UTILITIES	170,000.00	24,238.68	24,238.68	14.26	145,761.32
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	7,029.00	7,029.00	14.06	42,971.00
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	0.00	0.00	0.00	12,500.00
450-328	PHYSICALS / TESTING	300.00	0.00	0.00	0.00	300.00
450-333	STATE FEES	25,000.00	0.00	0.00	0.00	25,000.00
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	4,342.36	4,342.36	14.47	25,657.64
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		312,150.00	53,787.02	53,787.02	17.23	258,362.98
<u>4-OTHER</u>						
450-406	CONTRACTOR MOWING SERVICES	17,420.00	1,340.00	1,340.00	7.69	16,080.00
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	0.00	0.00	6,000.00
450-410	PAYMENT TO FIXED ASSETS	47,200.00	0.00	0.00	0.00	47,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		70,620.00	1,340.00	1,340.00	1.90	69,280.00
<u>6-DEBT SERVICE</u>						
450-622	2016A CLEAN WATER PRINCIPAL	90,000.00	0.00	0.00	0.00	90,000.00
450-623	2016A CLEAN WATER INTEREST	2,295.00	0.00	0.00	0.00	2,295.00
450-625	BOND ESCROW AGENT FEES	1,500.00	0.00	0.00	0.00	1,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		93,795.00	0.00	0.00	0.00	93,795.00
<u>7-TRANSFERS</u>						
450-704	TRANSFER TO PROJECT FUND	1,132,922.00	0.00	0.00	0.00	1,132,922.00
450-710	CONTINGENCY	55,419.00	0.00	0.00	0.00	55,419.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,188,341.00	0.00	0.00	0.00	1,188,341.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,183,035.00	89,887.27	89,887.27	4.12	2,093,147.73

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		=====	=====	=====	=====	=====
***	FUND TOTAL EXPENDITURES ***	4,697,800.00	257,205.67	257,205.67	5.48	4,440,594.33
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	193,616.27	193,616.27	0.00	(193,616.27)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	12,830,000.00	1,386,245.43	1,386,245.43	10.80	11,443,754.57
	*** FUND TOTAL REVENUE ***	12,830,000.00	1,386,245.43	1,386,245.43	10.80	11,443,754.57
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	ELECTRIC	12,830,000.00	84,840.67	84,840.67	0.66	12,745,159.33
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	12,830,000.00	84,840.67	84,840.67	0.66	12,745,159.33
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	1,301,404.76	1,301,404.76	0.00	(1,301,404.76)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
303-3001	ELECT. REVENUE BILLED	11,000,000.00	1,159,556.05	1,159,556.05	10.54	9,840,443.95
303-3006	FEES & FINES	60,000.00	4,648.76	4,648.76	7.75	55,351.24
303-3007	INTEREST EARNED	10,000.00	16,930.59	16,930.59	169.31	(6,930.59)
303-3017	LATE PENALTY REVENUE	200,000.00	25,195.62	25,195.62	12.60	174,804.38
303-3018	ELECTRIC REVENUE PTC	1,560,000.00	179,914.41	179,914.41	11.53	1,380,085.59
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	12,830,000.00	1,386,245.43	1,386,245.43	10.80	11,443,754.57
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
430-002	SALARIES OPERATION	45,162.00	3,424.10	3,424.10	7.58	41,737.90
430-004	SOCIAL SECURITY	3,455.00	251.28	251.28	7.27	3,203.72
430-005	WORKMANS COMP.	1,843.00	4,442.29	4,442.29	241.04	(2,599.29)
430-006	TMRS REQUIREMENTS	6,567.00	524.36	524.36	7.98	6,042.64
430-007	INSURANCE EMPLOYEES	8,405.00	658.36	658.36	7.83	7,746.64
430-010	SALARIES-OVERTIME	2,000.00	0.00	0.00	0.00	2,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		67,432.00	9,300.39	9,300.39	13.79	58,131.61
<u>1-OPERATING SUPPLIES</u>						
430-112	POSTAGE	10.00	0.00	0.00	0.00	10.00
430-129	UNIFORMS	788.00	69.90	69.90	8.87	718.10
430-156	OPERATING SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,798.00	69.90	69.90	3.89	1,728.10
<u>2-MAINTENANCE / REPAIR</u>						
430-226	MAINTENANCE EQUIPMENT	30,000.00	0.00	0.00	0.00	30,000.00
430-227	MAINTENANCE MOTOR VEHICLE	8,000.00	0.00	0.00	0.00	8,000.00
430-228	GAS-OIL-TIRES	5,000.00	243.95	243.95	4.88	4,756.05
430-238	NEW CONSTRUCTION EXPENSE	20,000.00	0.00	0.00	0.00	20,000.00
430-239	MAINTENANCE STREET LIGHTS	15,000.00	357.01	357.01	2.38	14,642.99
430-249	MAINTENANCE METERS	35,000.00	0.00	0.00	0.00	35,000.00
430-257	MAINTENANCE LINES	30,000.00	4,932.73	4,932.73	16.44	25,067.27
430-258	MAINTENANCE TRANSFORMERS	10,000.00	0.00	0.00	0.00	10,000.00
430-259	MAINTENANCE SUBSTATION	50,000.00	0.00	0.00	0.00	50,000.00
430-261	CONTRACT SERVICES	650,000.00	58,608.19	58,608.19	9.02	591,391.81
430-262	CONTRACT TREE TRIMMING	90,000.00	5,528.90	5,528.90	6.14	84,471.10
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		943,000.00	69,670.78	69,670.78	7.39	873,329.22

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
430-308	DUES & MEMBERSHIP	0.00	35.20	35.20	0.00	(35.20)
430-310	INSURANCE EXPENSE	5,210.00	5,609.66	5,609.66	107.67	(399.66)
430-313	PROFESSIONAL DEVELOPEMENT	1,000.00	0.00	0.00	0.00	1,000.00
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	568.02	568.02	16.23	2,931.98
430-316	UTILITIES	6,000.00	338.56	338.56	5.64	5,661.44
430-317	DRAWER ADJUSTMENT	200.00	(13.95)	(13.95)	6.98-	213.95
430-319	LEGAL FEES	45,000.00	0.00	0.00	0.00	45,000.00
430-320	DECORATIONS	150.00	0.00	0.00	0.00	150.00
430-321	ENGINEERING SERVICE	40,000.00	686.25	686.25	1.72	39,313.75
430-375	BAD DEBT	40,000.00	(1,424.14)	(1,424.14)	3.56-	41,424.14
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		141,560.00	5,799.60	5,799.60	4.10	135,760.40
<u>4-OTHER</u>						
430-404	CONTINGENCY	121,010.00	0.00	0.00	0.00	121,010.00
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		121,210.00	0.00	0.00	0.00	121,210.00
<u>5-PURCHASE POWER</u>						
430-501	PURCHASED POWER	8,325,000.00	0.00	0.00	0.00	8,325,000.00
430-503	PURCHASE POWER / PTC	1,500,000.00	0.00	0.00	0.00	1,500,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		9,825,000.00	0.00	0.00	0.00	9,825,000.00
<u>7-TRANSFERS</u>						
430-705	TRANSFER TO UTILITY BILLING	630,000.00	0.00	0.00	0.00	630,000.00
430-714	TRSF.TO GENERAL FUND	1,100,000.00	0.00	0.00	0.00	1,100,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,730,000.00	0.00	0.00	0.00	1,730,000.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		12,830,000.00	84,840.67	84,840.67	0.66	12,745,159.33
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		12,830,000.00	84,840.67	84,840.67	0.66	12,745,159.33

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 202203 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	1,301,404.76	1,301,404.76	0.00	(1,301,404.76)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

04 -SOLID WASTE FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	841,200.00	68,846.00	68,846.00	8.18	772,354.00
	*** FUND TOTAL REVENUE ***	841,200.00	68,846.00	68,846.00	8.18	772,354.00
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	SOLID WASTE	841,200.00	96,774.94	96,774.94	11.50	744,425.06
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	841,200.00	96,774.94	96,774.94	11.50	744,425.06
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(27,928.94)	(27,928.94)	0.00	27,928.94
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

04 -SOLID WASTE FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
304-4001	SOLID WASTE COLLECTIONS	840,000.00	68,402.00	68,402.00	8.14	771,598.00
304-4007	INTEREST EARNED	1,200.00	444.00	444.00	37.00	756.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	841,200.00	68,846.00	68,846.00	8.18	772,354.00
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
		-----	-----	-----	-----	-----
<u>1-OPERATING SUPPLIES</u>						
440-160	RECYCLING	6,200.00	0.00	0.00	0.00	6,200.00
440-172	CONTRACT SERVICES	700,000.00	97,016.80	97,016.80	13.86	602,983.20
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		706,200.00	97,016.80	97,016.80	13.74	609,183.20
<u>2-MAINTENANCE / REPAIR</u>						
		-----	-----	-----	-----	-----
<u>3-CHARGES & SERVICES</u>						
440-354	BAD DEBTS & CHECKS	10,000.00	(241.86)	(241.86)	2.42-	10,241.86
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,000.00	(241.86)	(241.86)	2.42-	10,241.86
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
<u>5-PURCHASE POWER</u>						
		-----	-----	-----	-----	-----
<u>7-TRANSFERS</u>						
440-710	TRANSFER TO GENERAL FUND	125,000.00	0.00	0.00	0.00	125,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		125,000.00	0.00	0.00	0.00	125,000.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		841,200.00	96,774.94	96,774.94	11.50	744,425.06
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		841,200.00	96,774.94	96,774.94	11.50	744,425.06
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(27,928.94)	(27,928.94)	0.00	27,928.94

C I T Y O F L I B E R T Y
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2022

04 -SOLID WASTE FUND
 SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

05 -CAMBRIDGE FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	4,905,000.00	12,361.69	12,361.69	0.25	4,892,638.31
	*** FUND TOTAL REVENUE ***	4,905,000.00	12,361.69	12,361.69	0.25	4,892,638.31
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	ELECTRIC BUY DOWN	4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(3,453,009.31)	(3,453,009.31)	0.00	3,453,009.31
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 202205 -CAMBRIDGE FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
305-0720	TRANSFER IN FROM FUND BALANCE	4,905,000.00	0.00	0.00	0.00	4,905,000.00
305-5007	INTEREST EARNED	0.00	12,361.69	12,361.69	0.00	(12,361.69)
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	4,905,000.00	12,361.69	12,361.69	0.25	4,892,638.31
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

05 -CAMBRIDGE FUND

ELECTRIC BUY DOWN

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	<u>2-MAINTENANCE / REPAIR</u>	-----	-----	-----	-----	-----
	<u>5-PURCHASE POWER</u>	-----	-----	-----	-----	-----
	<u>7-TRANSFERS</u>					
425-710	TRANSFER TO OTHER FUNDS	4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		4,905,000.00	3,465,371.00	3,465,371.00	70.65	1,439,629.00
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(3,453,009.31)	(3,453,009.31)	0.00	3,453,009.31
		=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

35 -GOLF COURSE

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	649,087.00	2,157.31	2,157.31	0.33	646,929.69
	*** FUND TOTAL REVENUE ***	649,087.00	2,157.31	2,157.31	0.33	646,929.69
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	GOLF COURSE	649,087.00	60,695.91	60,695.91	9.35	588,391.09
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	649,087.00	60,695.91	60,695.91	9.35	588,391.09
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(58,538.60)	(58,538.60)	0.00	58,538.60
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

35 -GOLF COURSE

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
335-0101	DAILY GREEN FEES	142,000.00	0.00	0.00	0.00	142,000.00
335-0102	ANNUAL FEES	11,000.00	0.00	0.00	0.00	11,000.00
335-0103	CART RENTALS	57,000.00	0.00	0.00	0.00	57,000.00
335-0104	MERCHANDISE SALES	12,000.00	124.51	124.51	1.04	11,875.49
335-0107	TOURNAMENTS	6,000.00	1,000.00	1,000.00	16.67	5,000.00
335-0108	RANGE BALL	10,000.00	1,022.82	1,022.82	10.23	8,977.18
335-0109	RESTAURANT INCOME	3,600.00	0.00	0.00	0.00	3,600.00
335-0110	2 % CONVENIENCE FEE	0.00	9.98	9.98	0.00	(9.98)
335-0208	TRANSFER IN FROM LCDC	388,560.00	0.00	0.00	0.00	388,560.00
335-110	TRAIL FEE ANNUAL	18,927.00	0.00	0.00	0.00	18,927.00
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*** FUND TOTAL REVENUE ***		649,087.00	2,157.31	2,157.31	0.33	646,929.69
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
435-001	SALARIES SUPERVISION	104,228.00	0.00	0.00	0.00	104,228.00
435-002	SALARIES OPERATION	102,814.00	15,692.66	15,692.66	15.26	87,121.34
435-004	SOCIAL SECURITY	21,780.00	1,336.99	1,336.99	6.14	20,443.01
435-005	WORKMAN'S COMPENSATION	10,249.00	6,225.74	6,225.74	60.74	4,023.26
435-006	TMRs REQUIREMENTS	20,569.00	2,420.91	2,420.91	11.77	18,148.09
435-007	INSURANCE EMPLOYEES	60,110.00	4,895.13	4,895.13	8.14	55,214.87
435-010	SALARIES OVERTIME	5,000.00	362.23	362.23	7.24	4,637.77
435-011	SALARIES PART-TIME	77,662.00	1,950.00	1,950.00	2.51	75,712.00
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** CATEGORY TOTAL **		402,412.00	32,883.66	32,883.66	8.17	369,528.34
<u>1-OPERATING SUPPLIES</u>						
435-110	SUBSCRIPTIONS	100.00	0.00	0.00	0.00	100.00
435-111	OFFICE SUPPLIES	1,000.00	55.00	55.00	5.50	945.00
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	22,765.00	0.00	0.00	0.00	22,765.00
435-115	JANITORIAL SUPPLIES	2,000.00	189.42	189.42	9.47	1,810.58
435-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		27,165.00	244.42	244.42	0.90	26,920.58
<u>2-MAINTENANCE / REPAIR</u>						
435-225	MAINTENANCE COURSE	20,000.00	109.44	109.44	0.55	19,890.56
435-226	MAINTENANCE EQUIPMENT	17,500.00	0.00	0.00	0.00	17,500.00
435-228	GAS-OIL-TIRES	15,300.00	161.25	161.25	1.05	15,138.75
435-229	MAINTENANCE IRRIGATION SYSTEM	6,500.00	0.00	0.00	0.00	6,500.00
435-230	MAINTENANCE GROUNDS	0.00	6,100.00	6,100.00	0.00	(6,100.00)
435-231	MAINTENANCE WEB-SITE	6,500.00	550.00	550.00	8.46	5,950.00
435-232	HERBICIDES	15,000.00	1,651.18	1,651.18	11.01	13,348.82
435-234	FERTILIZER	15,000.00	1,380.00	1,380.00	9.20	13,620.00
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** CATEGORY TOTAL **		95,800.00	9,951.87	9,951.87	10.39	85,848.13

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2022

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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3-CHARGES & SERVICES

435-302	MERCHANDISE	12,000.00	0.00	0.00	0.00	12,000.00
435-308	DUES & MEMBERSHIP	800.00	70.40	70.40	8.80	729.60
435-310	INSURANCE EXPENSE	6,000.00	5,682.06	5,682.06	94.70	317.94
435-312	MAINTENANCE BUILDING	15,000.00	4,463.43	4,463.43	29.76	10,536.57
435-313	PROFESSIONAL DEVELOPMENT	500.00	349.00	349.00	69.80	151.00
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	461.34	461.34	15.38	2,538.66
435-316	UTILITIES	17,000.00	1,887.82	1,887.82	11.10	15,112.18
435-325	ADVERTISING	13,000.00	0.00	0.00	0.00	13,000.00
435-328	PHYSICALS/TESTING	400.00	135.00	135.00	33.75	265.00
435-362	CREDIT CARD FEES	8,000.00	38.80	38.80	0.49	7,961.20
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** CATEGORY TOTAL **		76,200.00	13,087.85	13,087.85	17.18	63,112.15
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4-OTHER

435-404	LEASE	33,400.00	4,528.11	4,528.11	13.56	28,871.89
435-410	PAYMENT DUE TO FIXED ASSET	14,110.00	0.00	0.00	0.00	14,110.00
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** CATEGORY TOTAL **		47,510.00	4,528.11	4,528.11	9.53	42,981.89
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7-TRANSFERS

** DEPARTMENT TOTAL **		649,087.00	60,695.91	60,695.91	9.35	588,391.09
		=====	=====	=====	=====	=====

*** FUND TOTAL EXPENDITURES ***		649,087.00	60,695.91	60,695.91	9.35	588,391.09
		=====	=====	=====	=====	=====

EXCESS REVENUES/EXPENDITURES		0.00	(58,538.60)	(58,538.60)	0.00	58,538.60
		=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

CODE ENFORCEMENT MONTHLY REPORT
NOVEMBER 1, 2022 to NOVEMBER 30, 2022

<u>Case #</u>	<u>Case OPEN Date</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Address</u>	<u>Violation Type</u>	<u>Contact/Notificatio n</u>	<u>Re- Inspection Date</u>	<u>Status</u>
LITTER								
21-003	5/6/21	Atrian	Heidi	64 Navigation Street Liberty, TX 77575	LITTER	NOV - Reinspection	11/14/22	READY FOR ABATEMENT
21-069	6/25/21	Mitchell	Larry	100 Carter St. Liberty, TX 77575	LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT
21-181	11/4/21	Semien	AW	Washington- ID#56959 Liberty, TX 77575	LITTER	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
22-036	3/8/22	Thomas	Mary	Minglewood Rd.- ID#16841 Liberty, TX 77575	LITTER	3rd NOV & POSTED	9/29/22	READY FOR ABATEMENT
22-070	8/22/22	Bishop	Travis	2752 Beaumont Liberty, TX 77575	LITTER	2nd NOV-Mail	11/21/22	OPEN
22-043	4/1/22	Crawford	Karen	1827 N San Jacinto Liberty, TX 77575	LITTER	NOV- Reinspection	11/16/22	READY FOR ABATEMENT
22-134	11/2/22	Starr Executive	Group	1900 Kipling Liberty, TX 77575	LITTER	1st NOV- Mail	11/18/22	OPEN
22-140	11/17/22	Waliany	A. Malik	1710 Hwy. 90 Liberty, TX 77575	LITTER	1st NOV- Mail	12/16/22	OPEN
22-141	11/17/22	Randolph	James	3615 Beaumont Liberty, TX 77575	LITTER	1st NOV- Mail	11/28/2022	OPEN
22-143	11/30/22	Wilson	Thomas	1708 & 1710 N San Jacinto Liberty, TX 77575	LITTER	1st NOV- Mail	12/8/22	OPEN
22-144	11/30/22	Semien	A W	1021 Washington Liberty, TX 77575	LITTER	1st NOV- Mail	12/8/22	OPEN
HIGH GRASS								

21-007	10/6/21	Miller & Jones	Jenni & Jeff	3002 Neyland Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/4/22	CLOSED- CLEARED BY OWNER
21-072	9/30/21	Harbour	Cathy	200 East St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/4/22	CLOSED- CLEARED BY OWNER
21-112	8/17/21	Mosley	Estina	Lamar-Property ID # 56428 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/4/22	OUT FOR BIDS
21-115	8/18/21	Qwest	Comm.	1011 MLK & 56271 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
21-144	9/23/21	Jones	Gussie	630 Santa Anna & ID#57101 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
21-209	12/21/21	Simmons	Lee	Trinity- ID# 56458 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
22-079	9/14/22	Lazenby	Patricia	2232 Centennial Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	10/11/22	OUT FOR BIDS
22-080	9/14/22	Davis	Gary	1007 Lamar Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/4/22	CLOSED- CLEARED BY OWNER
22-082	9/14/22	Turner	Joyce	1015 Lamar Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/4/22	CLOSED- CLEARED BY OWNER
22-084	9/14/22	Williams	Charles	501 Trinity Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/14/22	OUT FOR BIDS
22-086	9/16/22	Woods	WG	Woods Dr.- ID# 75782	HIGH GRASS	3rd NOV & POSTED	10/13/22	READY FOR ABATEMENT
22-094	9/20/22	Davis	Phelix	2629 Beaumont Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/26/22	READY FOR ABATEMENT

22-098	9/21/22	Semien	AW	1021 Washington Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/4/22	OUT FOR BIDS
22-104	9/22/22	Sweet	Casa LLC	1504 N Travis Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	CLOSED- CLEARED BY OWNER
22-105	9/23/22	713 Re	LLC	1102 Woods Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/21/22	READY FOR ABATEMENT
22-108	9/27/22	Mosley	Mary	611 Palmer Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	READY FOR ABATEMENT
22-109	9/27/22	Colony Ridge	Land LLC	517 Bowie Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/3/22	READY FOR ABATEMENT
22-124	10/13/22	Harris	Matt	Holly- ID# 63305 Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	11/18/22	CLOSED- CLEARED BY OWNER

HIGH GRASS & LITTER

21-049	6/17/21	Brannen	Larry	Hwy. 90 56300 & 56301 (Properties just East of Riverside)	HIGH GRASS & LITTER	NOV- Reinspection	11/14/22	OUT FOR BIDS
21-068	6/24/21	Claus	Randolph	408 Independence Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	11/4/22	CLOSED- CLEARED BY OWNER
21-088	7/26/21	Johnson	Elizabeth	1203 Lamar Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	11/14/22	READY FOR ABATEMENT
21-173	11/1/21	2704 North	Main LLC	2704 N Main Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	9/3/22	READY FOR ABATEMENT

STOP WORK ORDER

22-026	2/7/22	CEBALLOS	Aurturo	2614 Newman Liberty, TX 77575	NO PERMIT	TAGGED	12/1/22	OPEN
22-037	3/10/22	Irwin	James	2506 Edgewood Liberty, TX 77575	NO PERMIT	VERBAL	9/26/22	OPEN
22-061	7/29/22	Goulder	Steven	1313 Cos Street	NO PERMIT	TAGGED	12/1/22	OPEN

22-090	9/16/22	Butcher	Sharanda	3437 Beaumont Liberty, TX 77575	NO PERMIT	TAGGED	12/1/22	OPEN
22-111	9/28/22	Ellison	Rebecca	916 Woods Drive Liberty, TX 77575	NO PERMIT	TAGGED	12/1/22	OPEN
22-133	10/31/22	Smith	Donald	340 FM 1011 Liberty, TX 77575	STOP WORK	1st NOV- HANGER	11/1/22	CLOSED – Permit Obtained
22-135	11/4/22	Arceneaux	Colleen	1003 Washington Liberty, TX 77575	STOP WORK	1st NOV- HANGER	11/16/22	OPEN
22-137	11/8/22	Methner	Chris	1400 Westwood Liberty, TX 77575	STOP WORK	1st NOV- Mail	11/21/22	OPEN
22-139	11/16/22	Fowler	Johnnie	519 Garrett Liberty, TX 77575	STOP WORK	1st NOV- HANGER	12/12/22	OPEN
LIVING IN RV								
21-210	12/21/21	Hylton	Billy	1834 Kipling Liberty, TX 77575	LIVING IN RV	1st NOV- HANGER	12/29/21	OPEN
DILAPIDATED PROPERTY								
21-068	6/24/21	Claus	Dorothy	408 Independence Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	11/15/22	OUT FOR BIDS
22-007	6/25/21			604 Confederate Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	2/1/22	OUT FOR BIDS
22-030	2/17/22	Wiggins	Randol	1707 Marshall Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	10/11/22	CONTRACT AWARDED
22-062	7/18/22	Pratt	William	411 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	10/11/22	CLOSED – Cleared by Owner
22-063	7/18/22	Henley	Patsy	618 San Jancinto Liberty, TX 77575 (shed ONLY)	DILAPIDATED PROPERTY	TAGGED	10/11/22	CONTRACT AWARDED
22-064	7/18/22	Passmore	Jimmy	4017 Beaumont Liberty, TX 77575 (shed ONLY)	LITTER	1st NOV- Mail	11/28/22	CLOSED- CLEARED BY OWNER

22-065	7/18/22	Baldwin	Francis	128 Carter Liberty, TX 77575 (Unit A)	DILAPIDATED PROPERTY	TAGGED	10/11/22	OUT FOR BIDS
22-066	7/18/22	Bellard	Gwendolyn	601 Tennessee Liberty, TX 77575	LITTER	1st NOV- Mail	11/28/22	CLOSED- CLEARED BY OWNER
	6/25/21	Mitchell	Larry	100 Carter St. Liberty, TX 77575	DILAPIDATED PROPERTY	TAGGED	9/3/22	OUT FOR BIDS
22-142	11/17/22	Boudreaux	Henry	1410 Lakeland Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	11/28/2022	CLOSED- CLEARED BY OWNER

SIGN ORDINANCE VIOLATIONS

22-097	9/21/22	Liberty Retail	Partners	2000 Hwy. 90 Liberty, TX 77575	TEMP SIGN VIOLATION- FLAG	2nd NOV-Mail	11/3/22	CLOSED- CLEARED BY OWNER
22-106	9/23/22	AZK	LL\C	2770 Hwy. 90 @ 563 Liberty, TX 77575	TEMP SIGN VIOLATION- FLAG	2nd NOV-Mail	11/2/22	CLOSED- CLEARED BY OWNER
22-112	10/5/22	Perez	Olga	2902 Hwy 146 Liberty, TX 77575	TEMP SIGN VIOLATION- FLAG	1st NOV- Mail	11/7/22	CLOSED- CLEARED BY OWNER
22-113	10/5/22	Potetz	Home	2516 N Main Liberty, TX 77575	TEMP SIGN VIOLATION- BANNER	1st NOV- Mail	11/7/22	CLOSED- CLEARED BY OWNER
22-114	10/5/22	Venegas	Juan	MLK- ID# 57117 Liberty, TX 77575	TEMP SIGN VIOLATION- FLAG	1st NOV- Mail	11/7/22	CLOSED- CLEARED BY OWNER
22-115	10/5/22	Driven	Brands	3008 N Main Liberty, TX 77575	TEMP SIGN VIOLATION- OTHER	1st NOV- Mail	11/7/22	CLOSED- CLEARED BY OWNER
22-117	10/7/22	Liberty	ISD	2525 Grand Avenue Liberty, TX 77575	TEMP SIGN VIOLATION- BANNER	1st NOV- Mail	11/7/22	OPEN

22-118	10/7/22	D&J	Property Man.	1902-1906 N Main Liberty, TX 77575	TEMP SIGN VIOLATION-BANNER	1st NOV- Mail	12/6/22	OPEN
22-119	10/7/22	Bogia	LP	2403 Magnolia Liberty, TX 77575	TEMP SIGN VIOLATION-BANNER SIGN	1st NOV- Mail	12/6/22	OPEN
22-120	10/7/22	HROS	Investment s LLC	923 Main St. Liberty, TX 77575	VIOLATION-OTHER	VERBAL	12/6/22	OPEN
22-125	10/24/22	MMN	Properties	334 Main St. Liberty, TX 77575	TEMP SIGN VIOLATION-FLAG	1st NOV- Mail	11/24/22	CLOSED-CLEARED BY OWNER
22-126	10/24/22	Miller	Richard	904 Main St. Liberty, TX 77575	TEMP SIGN VIOLATION-FLAG SIGN	1st NOV- Mail	11/24/22	CLOSED-CLEARED BY OWNER
22-127	10/26/22	AZK	LL\C	Hwy. 90 ID#56882 Liberty, TX 77575	VIOLATION-OTHER	1st NOV- Mail	11/24/22	CLOSED-CLEARED BY OWNER
22-128	10/26/22	Varnon	Tina	820 Main St. Liberty, TX 77575	TEMP SIGN VIOLATION-BANNER	1st NOV- Mail	11/26/22	CLOSED-CLEARED BY OWNER
22-129	10/28/22	Durgapersad	Rukmin	605 Hwy. 90 A & B Liberty, TX 77575	TEMP SIGN VIOLATION-BANNER	1st NOV- Mail	11/28/22	CLOSED-CLEARED BY OWNER
22-130	10/28/22	Du-Good	Eq.Rental	520 Hwy. 90 Liberty, TX 77575	VIOLATION-BANNER	1st NOV- Mail	12/6/22	OPEN
22-131	10/28/22	Jefferson	Lliberty Partners	Jefferson- ID# 143337 Liberty, TX 77575	TEMP SIGN VIOLATION-BANNER	1st NOV- Mail	12/6/22	OPEN
22-132	10/28/22	Venegas	Juan	MLK- ID# 57117 Liberty, TX 77575	TEMP SIGN VIOLATION-FLAG	1st NOV- Mail	11/28/22	CLOSED-CLEARED BY OWNER

22-136	11/7/22	Brackin	Bill	320 Hwy, 146 Liberty, TX 77575	TEMP SIGN VIOLATION- BANNER TEMP SIGN	1st NOV- HANGER	12/8/22	OPEN
22-138	11/9/22	Sun Pipe	Line Co.	N Main- ID#56556 Liberty, TX 77575	VIOLATION- BANNER	1st NOV- Mail	12/12/22	OPEN

JUNK MOTOR VEHICLE (JMV) - ON THE STREET OR PUBLIC RIGHT-OF-WAY

<u>JMV Case #</u>	<u>Case OPEN Date</u>	<u>Last reg.</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Vehicle Location</u>	<u>Owner's Address</u>	<u>License Plate #</u>	<u>Status</u>
22-006V	12/6/22	Mar-22	Benjamin	Ray	2721 Cos Liberty, TX 77575	2721 Cos Liberty, TX 77575	PKD5580	TAGGED-72 HRS.
22-007V	2/18/22	Jan-18	Pollard	Crystal	2724 Newman Liberty, TX 77575	675 CR 2069 Liberty, TX 77575	GSI4086	TAGGED-72 HRS.

JUNK MOTOR VEHICLE (JMV)

<u>JMV Case #</u>	<u>Case OPEN Date</u>	<u>Last reg.</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Vehicle Location</u>	<u>Owner's Address</u>	<u>License Plate #</u>	<u>Status</u>
21-016V	12/7/21	Apr-18	Whittington	Genashae	623 Garrett Liberty, TX 77575	623 Garrett Liberty, TX 77575	KKD7570	TAGGED-41 DAYS/READY FOR JUDGE
21-023V	12/21/21	Nov-19	Montanez	Maria	1846 San Jacinto Liberty, TX	1846 San Jacinto Liberty, TX 77575	DD6W762	TAGGED-41 DAYS/READY FOR JUDGE

21-027V	12/14/21	Jul-02	Spivey	Daniel	507 Trinity Liberty, TX 77575	Rt. 1 Box 261 B Kilgore, TX 75662	GM1549	TAGGED-41 DAYS/READY FOR JUDGE
21-037V	12/15/21	Jul-18	Pietak	Mark	258 Meadow Lane Liberty, TX 77575	258 Meadow Lane Liberty, TX 77575	BX6K316	TAGGED-41 DAYS/READY FOR JUDGE
21-042V	12/16/21	Feb-07	Thomas	Esther	1803 Reese Liberty, TX 77575	7633 Teasdale Houston, TX 77028	9LJT53	TAGGED-41 DAYS/READY FOR JUDGE
21-045V	12/27/21	Mar-18	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	JMK2128	TAGGED-41 DAYS/READY FOR JUDGE
21-046V	12/27/21	Aug-21	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	DSL5097	TAGGED-41 DAYS/READY FOR JUDGE
21-048V	12/27/21	Jun-15	Olvera	Tereso	2660 Grand Liberty, TX 77575	2660 Grand Liberty, TX 77575	BHN3717	TAGGED-41 DAYS/READY FOR JUDGE
21-053V	12/28/21	Apr-18	Simon	Rose	128 Carter Liberty, TX 77575	422 Wickliff St. Liberty, TX 77575	JKV2566	TAGGED-41 DAYS/READY FOR JUDGE
21-054V	12/28/21	Oct-18	Banks	Sharon	521 Garrett Liberty, TX 77575	707 Littlewood St. Baytown, TX 77521	CRK9569	TAGGED-41 DAYS/READY FOR JUDGE
21-062V	12/29/21	Mar-15	Young	Christopher	923 Sam Houston Liberty, TX 77575	922 Lamar St. Liberty, TX 77575	RZK268	OPEN

22-001V	1/6/22	Oct-20	Montes	Jose	1004 Confederate Liberty, TX 77575	1004 Confederate Liberty, TX 77575	HFB8436	TAGGED-(30d)
22-005V	1/25/22	Nov-19	Smith	Laurie	614 Confederate Liberty, TX 77575	200 Cook Rd. #37 Liberty, TX 7575	DJJ0361	TAGGED-41 DAYS/READY FOR JUDGE
22-012V	2/8/22	Sep-20	Castillio	Claudia	1207 Sam Houston Liberty, TX 77575	1409 N San Jacinto Liberty, TX 77575	KDF3238	CLOSED – Cleared by Owner



Liberty Fire

- November Monthly
- Report

Monthly Calls

Fire Calls

In Town	48
Mutual Aid	6
TOTAL	54

EMS Calls

911	100
Mutual Aid	0
Out of Town Transfers	61
In town Transfers	12
Refusals	24
TOTAL	197



Monthly Numbers

Inspection

15

Inspection Man Hours

7.23

Public Relations

1

Training Hours

4.5

CPR Certificates

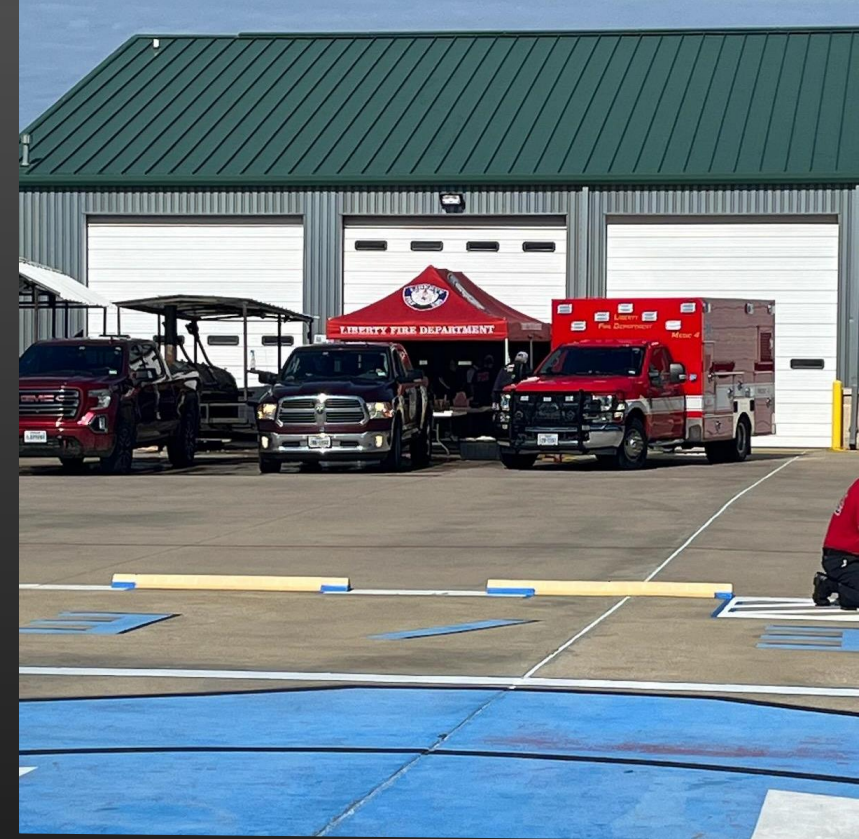
4

Public Education

0

Burn Permits

7



"A" Shift

- Repainting Heli-Pad
- MVA – Auto vs Tree
- Cooking Thanksgiving Turkeys

"B" Shift

- Furniture Fire at Park Place Apartments
- MVA on North Main
- Hwy 90 Car vs Train





"C" Shift

- Turkey Fundraiser
- Reloading 5 inch
- Meet a firefight at the library



Misty



Police Academy
Graduation



Turkey Fundraiser



Family Night

- November Payments: \$67,878.07
- Fiscal Year to Date: \$115,352.48
- Calendar Year to Date: \$492,619.37

Fire Marshal

- Fire Investigation at Popeyes
- Smoking Turkeys for Fundraiser
- Inspection of Liberty Lumber Jaxe





Walter Kain
"B Shift"

Certifications:
FF/EMT-P

-
- Hi, my name is Walter Kain. I am 30 years old. I am recently married. I have been with Liberty Fire Department since September of 2021. I have recently received my Paramedic certificate through TEEX. I lived in New Jersey, until I moved to Texas in October of 2017 to begin my career as a first responder. I have a cat named Dexter that thinks he runs the house. In my free time, I enjoy playing video games and reading.

GOLF COURSE MONTHLY REPORT - NOVEMBER 2022

Maintenance Activities

Maintaining entry road for cleanliness.

Continuing to mow Greens, Tees, and Fairways.

Fertilizing areas that were re-sprigged to promote growth

Spraying greens weekly with foliar fertilizers

Cleaned, edged, raked and mowed around all bunkers

Benches and sign have been removed by Bench Craft.

Prepping areas for sod that have not grown in

Cleared area around both bridges

New tractor has arrived

Marketing Activities

Facebook: Golf Course Facebook Page has 496 “likes.” You can find the Facebook Page here → <https://www.facebook.com/LibertyMunicipalGolfCourse/>.

Website: You can find the golf course website here → <http://www.libertygolfcourse.com/>

Email: The golf course email database has 126 valid email addresses. Golf course renovation updates are sent out weekly on Wednesday’s.

Sales Report (November 1 – November 30)

MONTH	SALES REPORT (UNITS/QUANTITY)			
	Green Fees (Rounds Sold)	Golf Cart Fees	Range Fees	Merchandise & Equipment
January 2022	-----	-----	-----	-----
February 2022	-----	-----	-----	-----
March 2022	-----	-----	-----	-----
April 2022	-----	-----	-----	-----
May 2022	-----	-----	-----	-----
June 2022	-----	-----	-----	-----
July 2022	-----	-----	-----	-----
August 2022	-----	-----	-----	-----
September 2022	-----	-----	-----	-----
October 2022	-----	-----	169	20
November 2022	-----	-----	112	17
December 2022				

Schedule & Turf

Timeline

- April 5, 2021 – Contract start date
- May 31, 2022 – Substantial completion date (via Change Order #1)
- June 24, 2022 – All sprigging complete
- September 15, 2022 – Re-sprigging of select fairways complete
- October 4, 2022 – Reopen driving range and practice areas

Permanent Turf

- Greens – Tiff Eagle Bermuda
- Rough, Fairways & Tees – Latitude 36 Bermuda

Golf Course Renovation Photos

Spigot for pro shop is installed



All contractor equipment has been removed and the tennis court has been swept



Front ditch has been mowed



Back ditch has been mowed







Liberty Municipal Library November 2022 Narrative Report

The Cultural Center is in the final stages of the repair project. The library carpet damaged from old leaks has been replaced or repaired. The flooring crew removed carpet tiles from an undamaged area and used them to fill in a large area which had been bare for five years. New carpet with a different pattern was installed around the perimeter of the addition because the original carpet is no longer available. All the perimeter carpet had been pulled up due to leaks; some of the areas were damaged in Harvey, others were damaged as early as 2011. The color of the new carpet closely matches the existing carpet.

Gray carpet was installed on the foyer stairs. New wood-look vinyl plank flooring was installed in the upstairs foyer mezzanine area and in the meeting room, skylight rooms, and small office rooms. A few areas are not finished, but when materials are available crews will return to complete the flooring job.

We hired our new custodian/maintenance man, Danny Ramis, on Tuesday November 29. We had been searching for the right applicant for over a year and we finally found someone well-qualified to handle the job. We welcome Danny and look forward to working with him.

The Friends of the Library held an autograph party for local author Myra Smith on November 18. Her latest book is entitled *Help! I've Fallen Into Old Age and I Can't Get Up!* The event was well-attended.

We received our Trust income check and this year's total was \$6,321.45, which was larger than last year's income.

Our locked gate to the boiler room area was pried open during the month, but none of the construction materials stored there appeared to have been taken. There has been a lot of theft of tools and materials on the construction site.

Our wireless was out because construction crews damaged the equipment. Patrons miss the access.

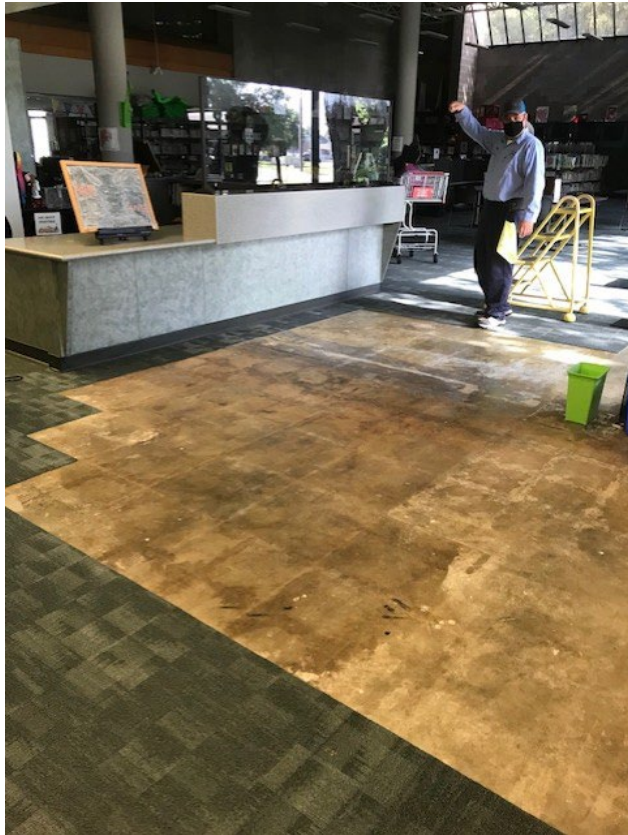


Before: Leaks damaged the teen area carpet. After: New carpet in the teen game area.



Above: New perimeter carpet in the adult section.
Below: New perimeter carpet in the teen section.

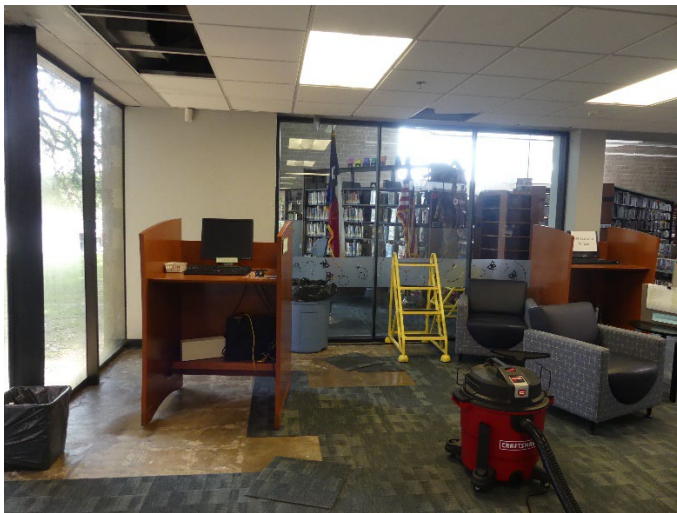




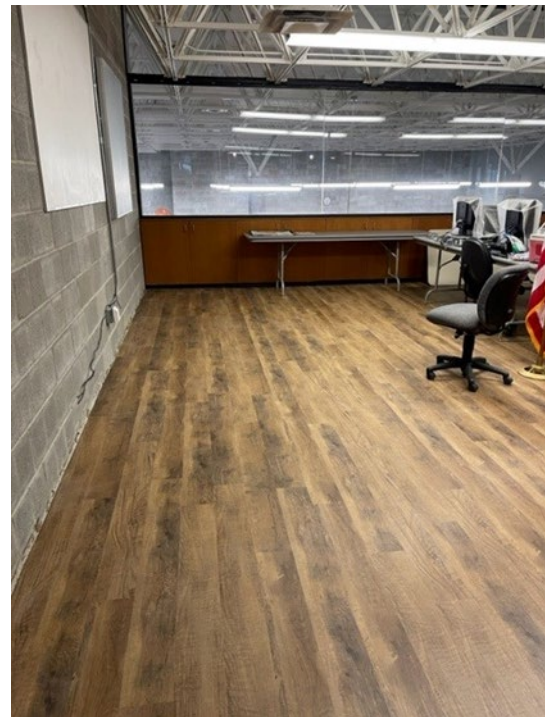
Before: between the old and new sections of the library.



After



More water damage from the same area as above.



New vinyl plank flooring in the meeting room.

Liberty Municipal Library Monthly Report June 2022 through November 2022						
Circulation	June	July	August	September	October	November
Spanish Materials Circulation	58	53	62	112	173	91
Total Adult, Teen & YA Circulation All Formats	1,752	1,778	1,713	1,469	1,543	1,372
Total Juvenile Circulation All Formats	3,502	2,699	1,635	1,398	1,191	1,165
Total Circulation All Formats	5,254	4,477	3,348	2,867	2,734	2,537
Reference Services						
In-house Reference	360	264	147	185	275	191
Telephone Reference	156	281	117	144	201	65
Public Computer Assistance	105	77	126	140	138	96
Collection Statistics						
Total Volumes in Collection	52,658	52,751	52,864	52,977	52,944	53,081
Total Titles in Collection	65,525	66,591	66,622	67,081	67,051	67,161
Cataloging						
Books Cataloged	79	101	156	71	93	103
DVD/ Blu-Rays Cataloged	3	0	3	11	0	28
Audiobooks & Music CDs Cataloged	0	0	0	0	0	0
Periodical Cataloged	51	30	54	41	41	36
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	6	9	6	8	10	11
Story Time Programs	0	0	1	3	3	4
Story Time Attendance	0	0	19	30	48	65
Misc. Children's Programs/Tours	3	4	0	0	1	1
Misc. Children's Programs/Tours Attendance	477	285	0	0	60	12
Adult/YA/Teen Programs Attendance	32	55	24	23	34	34
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	2,828	2,815	2,823	2,797	2,792	2,795
Total Active Accounts Out-of-City Patrons	4,382	4,349	4,342	4,330	4,333	4,323
Total Volunteers	10	6	0	0	6	3
Total Volunteer Hours	79.00	25.50	0.00	0.00	30.00	7.50
Patron Visits Count	3,352	2,528	2,698	2,108	2,224	1,810
Public Use Technology						
Wireless Users Estimate	40	25	67	33	64	0
Public Computers Users This Month	294	262	337	287	286	254
Hours of Patron Computer Use	189	197	226	209	228	181
Website Sessions: Ploud, Online Catalog	2,497	1,440	2,458	2,352	1,183	1,872
Social Media Sessions Facebook, Instagram	14,386	4,917	2,319	1,439	1,207	262

[illegible]

CITY OF LIBERTY

INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT

NOVEMBER 2022

PLAN REVIEW

of Plans Reviewed 24

BUILDING PERMITS

Commercial Building Permits - New	0
Commercial Building Permits - Renovation/Rem	2
Commercial Building Permits - Addition/Expansi	2
Residential Building Permits- New (Manufactured h	0
Residential Building Permits - New (Single Famil	0
Residential Building Permits - New (Multi-Famil)	0
All Other Permits Issued	48

CERTIFICATE OF OCCUPANCY

Commercial C of O's Issued 1

FEE REVENUE

Permit Fee Revenue	\$	6,592.48
Tap Fee Revenue	\$	4,647.62

NOVEMBER 2022-COMMERCIAL

HERITAGE MARKET	2218 N MAIN	ELECTRICAL
BAHAMA MAMA	2139 HWY 146	SIGN
DREAM FURNITURE	820 MAIN	DRIVEWAY
FORT APACHE ENERGY	1.2 MILES FROM PORT DR	DRILLING
SAM HOUSTON REGIONAL LIBRARY	650 FM 1011	PLUMBING
TRACY WILLIAMS-ALLSTATE	1710 N MAIN	REMODEL
KJ CHEMICAL	4300 BEAUMONT	REMODEL
KJ CHEMICAL	4300 BEAUMONT	UTILITY TAP
FRIENDLY AUTO MALL	LEE TIM @ HWY 90	FIRE CODE
TRINITY VALLEY PORTABLE BUILDINGS	3570 HWY 90 #1	COM ACCS STRUCTURE
TRINITY VALLEY PORTABLE BUILDINGS	3570 HWY 90 #2	COM ACCS STRUCTURE
TRINITY VALLEY PORTABLE BUILDINGS	3570 HWY 90 #3	COM ACCS STRUCTURE
TRINITY VALLEY PORTABLE BUILDINGS	3570 HWY 90 #4	COM ACCS STRUCTURE

LIBERTY POLICE DEPARTMENT

MONTHLY REPORT

November 2022



LIBERTY POLICE DEPARTMENT

CALLS FOR SERVICE	1164
OFFENSES REPORTED	58
OFFENSES CLEARED	17
TRAFFIC CITATIONS	20
WARNING TICKETS	45
TRAFFIC ACCIDENTS	24
ARRESTS	26
ANIMALS HANDLED	42
ALARM CALLS	45
AMOUNT RECOVERIES	\$15,168.00



Trailride at TVE



TVE after the trail ride on Sunday



Detective and Officers working the shooting scene at TVE



Shooting scene at TVE



Victim's vehicle



Stolen Bumper pull trailer recovered





Man shot in
the leg while
laying in bed
by a stray
bullet

Bullet exited the leg



PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS

Notes:

- Cleaned inlets around town
- Repaired stop sing at Ave E
- Swept streets
- Patched around town
- Repaired concrete street cuts on Cos, Grand , Forest Dr. Webster and Grand
- Picked tree up on Lamar
- Repaired asphalt street cuts
- Repaired curbs on Webster and Cos
- Put GS100 along side of MLK
- Picked up Tree on Ave A
- Cleaned grates on Main A and cleaned in front of culverts on Travis at Main A
- Greased all equipment and dump trucks, cleaned trucks up



STREETS REPAIRED A UTILITY STREET CUT ON BEAUMONT ST

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				39	Hours
	Street cut repairs:				5	Each
	Curb & Gutter Repair:				54	Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				776	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:					Miles
Signs:						
	Installed					Each
	Repaired/ Replaced				1	Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 2 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: Pressure washed splash pad and inside the tank, cleaned filters and backwashed every week. Closed for the season

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Re-mulched the big playground with rubber mulch

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks. .

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout park
3. Cut up trees that had fell in the park.
4. Fixed hog ruts throughout the park.
5. Filled in ruts that were made by vandals through the park.
6. Cleaned leaves and limbs off the roof of the gazebo.
7. Replaced mulch in main playground with rubber mulch.
8. Raised swings to new height because of the amount of rubber mulch that was added.
9. Replaced basketball nets at main park and all pocket parks.
10. Called in Deep South Trapping to trap hogs destroying the landscaping in the municipal park.



HOGS REMOVED FROM THE CITY PARK

CITY PARK PLAYGROUND RUBBER MULCH REPLACEMENT











AMERICA RUNS ON GOOD CLEAN WATER!**MARK REED – WATER / WASTE
WATER MANAGER****MONTHLY WATER REPORT
MONTH – NOVEMBER - 2022****REPAIRS COMPLETED**

27	WATER REPAIRS
3	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

24 / 1283	HOURS OF OPERATION / TOTAL
	FEET OF SEWER LINE CLEARED / CLEANED
	MANHOLES CLEANED

WORK COMPLETED

1	MANHOLE REPAIRS
18	SEWER STOPAGES
0	WATER TAPS
1	SEWER TAPS
0	CLEANOUTS REPLACED / INSTALLED
63	METERS REPAIRED / REPROGRAMMED
5	RADIO REPLACEMENTS
14	CUSTOMER PROBLEMS / ISSUES
0	METER BOXES REPLACED
5	METER LIDS REPLACED
26	CUSTOMER REQUEST TURN ON
36	CUSTOMER REQUEST TURN OFF
12	CUT OFF SERVICE NON PAYMENT
103	RECHECKS
10	PULLED / CHANGED METERS
43	LOCATE LINES
43	TEXAS 811 LINE LOCATES

MISC:

HARDIN & AMES READINGS CHECKED DAILY

CLOSED 52 WORK ORDERS**MONTHLY OPERATIONS**

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

+



WATER LEAK ON NORTH MAIN ACROSS FROM RIDGEWOOD



WATER LEAK ON NORTH MAIN ACROSS FROM RIDGEWOOD



TEXAS ELITE ON US 90

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 117 request this month and closed out 111 of them with 6 carrying overs to December 2022. The requests range from power restoration, blown fuses, saging power lines, substation maintenance, pole replacements, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	45
NO POWER	10
POWER LINE ISSUE	18
POLE ISSUE	7
SECURITY LIGHT	1
STREET LIGHT	7
TREE TRIMMING	7
POWER LINE INSPECTIONS	16
TOTAL INCIDENTS RESOLVED	111

POWER OUTAGES**November 2022**

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
5	LIBERTY FORGE & PORT RD	6:30 am	2:03 pm	30	453	Bad load bank, primary and line fuses
7	1630 HOLLY ST	5:46 pm	8:12 pm	14	146	Lights flickering due to customer wire size too small
13	704 LAYL	5:11 pm	7:30 pm	19	139	Blown transformer and line fuse due
14	110 WALKER ST	4:45 pm		15		Partial power due to customer side
15	110 TIMBER RIDGE	4:18 am	6:46 am	12	148	Rotten underground neutral connection
19	1812 SAN JACINTO	1:35 am	3:50 am	25	135	Bad connection on secondary
19	104 AVENUE G	5:20 pm	7:28 pm	10	128	Shed fire, house main breaker off
24	1603 CYPRESS	4:51 pm		9		Customer meter loop pole broke
25	602 MAIN ST	12:22 pm	2:30 pm	8	128	Blown line fuse
27	109 JESSICA	5:05 pm	7:20 pm	15	135	Blown line fuse
Average				16	177	

16 Minutes 177 Minutes



Main B with the flap gates opened on July 23, 2021 and remain open 11/30/2022

LEVEE INSPECTIONS

PUMP INSPECTION

Main A

	11/7/2022	11/14/2022	11/21/2022	11/28/2022
ELEC. PUMP NORTH	ran motor for 6 minutes, engaged pump for 15 seconds	ran motor for 3 minutes, engaged pump for 15 seconds	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 6 minutes, engaged pump for 15 seconds
ELEC. PUMP SOUTH	ran motor for 6 minutes, engaged pump for 15 seconds	ran motor for 3 minutes, engaged pump for 15 seconds	ran motor for 5 minutes, engaged pump for 30 seconds	ran motor for 6 minutes, engaged pump for 15 seconds
DIESEL PUMP NORTH	ran motor for 12 minutes, Did not engage pumps	ran motor for 8 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 18 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 12 minutes, Did not engage pumps	ran motor for 8 minutes, Did not engage pumps	ran motor for 20 minutes, Did not engage pumps	ran motor for 18 minutes, Did not engage pumps

Main B

	11/7/2022	11/14/2022	11/21/2022	11/28/2022
ELEC. PUMP EAST	ran motor for 6 minutes, engaged pump for 20 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 9 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 30 seconds
ELEC. PUMP WEST	ran motor for 6 minutes, engaged pump for 20 seconds	ran motor for 10 minutes, engaged pump for 10 seconds	ran motor for 9 minutes, engaged pump for 10 seconds	ran motor for 10 minutes, engaged pump for 30 seconds

Main C

	11/7/2022	11/14/2022	11/21/2022	11/28/2022
ELEC. PUMP #1	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 5 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds
ELEC. PUMP #2	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds	ran motor for 5 minutes, engaged pump for 5 seconds	ran motor for 7 minutes, engaged pump for 5 seconds

Note: Diesel pumps can not be engaged due to the elevation of the pumps. The diesel pumps are turned on when the water elevation in the channel is high only. The flap gates were opened on July 23, 2021 and remain open 11/30/2022, there is now free flow in Main A and B channels where there is very low water elevations.

PUMP SPECIFICATIONS

Main A

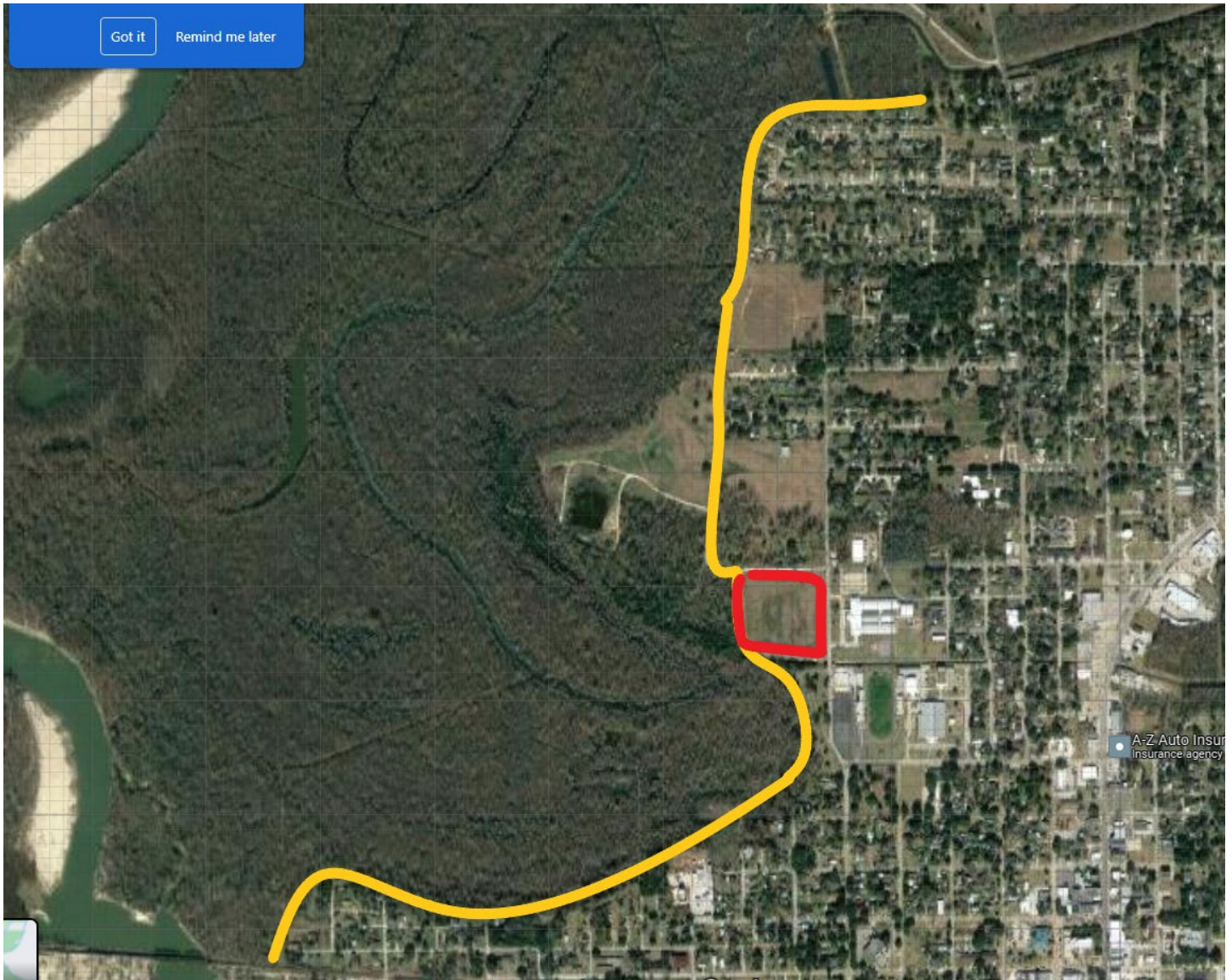
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



****THE LEVEE WAS NOT MOWED THIS MONTH**

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

2022 CITY WIDE STREET REHABILITATION PROJECT

67.70% ESTIMATED COMPLETE

VULCAN MATERIALS ASPHALT AND CONSTRUCTION

The City of Liberty, Texas 2022 City Wide Street Rehabilitation Project was bid on February 15, 2022. Vulcan Materials Asphalt and Construction was awarded the contract for \$2,254,296.00. The Notice to Proceed was given on April 11th, 2022.

The project will include remixing existing asphalt streets with stabilization, replacing sanitary sewer manholes, water line extensions and asphalt overlays. The contract improves 30 streets within the city. The Contractor is 67.70% complete and has mixed and stabilized 47,000 SY of street and has paved approximately 5100 tons of asphalt by the end of July 2022. Twenty-six (26) streets on the contract have been completed for a total length of 21,910 LF or 4.15 miles. In October, the contractor has installed 16 sanitary sewer manholes, 205 SY of full-depth concrete pavement repairs and installed 2 water valves on North Travis. The contractor anticipates completion has changed to the end of January 2023. The contractor is performing milling and crack sealing on North Travis and paving Heights and Monta.



HEIGHTS STREET WAS FRESHLY PAVED ON DECEMBER 5TH



MONTA STREET WAS FRESHLY PAVED ON DECEMBER 5TH

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Pickett

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that are scheduled to be attended by City officials or employees; inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, November 8, 2022

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on November 8, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor Carl Pickett.

A.	Attendee Name	Present	Absent	Late	Arrived
	Mayor Carl Pickett	X			
	Mayor Pro Tem Diane Driggers	X			
	Council Member Dennis Beasley	X			
	Council Member Libby Simonson	X			
	Council Member Chipper Smith		X		
	Council Member Tommy Brents	X			
	Council Member Ed Seymour	X			

II. INVOCATION

No invocation was given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Damon Jones, Public Works Director, and the pledge to the Texas Flag was led by Brian Hurst, Fire Chief.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Deborah Pickett requested to speak about Valley Players and the current construction happening at the Cultural Center.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include Shred-It, fire

hydrants, Country Christmas, November holidays, street rehabilitation program and electrical projects.

City Manager Tom Warner reported on the following items:

- Shred-It Day
- Fire Hydrant repair/replacement project
- Annual Christmas Parade
- Upcoming Holidays
- Street Rehabilitation Program
- Capital Improvement Program Electrical Projects

B. Finance Report - Assistant City Manager / CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of September 30, 2022.

C. Department Reports

Monthly reports are submitted by departments and are attached to the agenda for the City Council to review and to comment on or ask questions that they may have. Questions were asked about the Code Enforcement report and Golf Course reports.

D. Sam Rayburn Municipal Power Agency - Mayor Pickett

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, stated that the meeting for SRMPA is held on the third Tuesday of each month in Livingston. The next meeting will be held on Tuesday, November 15th in Livingston at 3:30 pm in the afternoon instead of the standard time of 9:30 am due to scheduling conflicts. The asset transfers to the 3 cities have been completed.

E. Mayor, Council and Staff Comments

City Manager Tom Warner mentioned the Christmas Dinner has been scheduled for Thursday, December 15th at 6:00 pm tentatively at the Golf Course restaurant. There will not be a special called meeting this month.

Mayor Pickett read a letter from LISD Superintendent Cody Abshier thanking the City for postponing the release of the Tax Statements until after the election. Mayor Pickett also reminded everyone about the Veterans' Day Program being held at LHS on Thursday, November 10th at 8:00am.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Seymour. The motion passed 6 to 0 with all present voting yes.

A. Minutes Approval

1. October 11, 2022
2. October 25, 2022

VII. REGULAR AGENDA

A. Regular Session

1. **AN ORDINANCE APPROVING AN AMENDMENT TO THE CITY OF LIBERTY'S FISCAL YEAR 2022 – 2023 POLICE DEPARTMENT AND FIRE DEPARTMENT BUDGETS AND PROVIDING FOR AN EFFECTIVE DATE.**

The Police and Fire Departments are experiencing difficulties in retaining and hiring dispatchers, licensed peace officers, firefighters/emergency medical technicians and firefighters/paramedics. The main reason for employees leaving the city and the lack of applicants is the salaries currently offered by the City. The City primarily competes for police personnel with Liberty County and the City of Dayton. The starting salary for a Liberty County Sheriff's Deputy and a City of Dayton Police Officer is \$58,561/year and \$62,768/year, respectively. The starting salary for a City of Liberty Police Officer is \$52,374. Although the City of Liberty Fire Department primarily competes for firefighters/EMTs and firefighter/paramedics with larger paid fire department cities to the west (Dayton has an all-volunteer Fire Department), the issue with salaries is also an issue. The starting salary for a City of Liberty firefighter/EMT is \$44,132 and \$56,810 for a firefighter/paramedic. Baytown, for example, is offering paramedic applicants a \$10,000 signing bonus, an annual salary of \$72,000 and a salary of \$80,000 after one year of service. The City of Liberty's cost to send an individual to the Police Academy, furnish uniforms and equipment and conduct thirteen weeks of training is approximately \$28,000. The cost of sending an individual to paramedic school and furnishing bunker gear is \$10,500. To provide adequately staffed and trained Police and Fire Departments, the following Fiscal Year 2022-2023 Budget Line Items Increases are proposed:

<u>Line Item</u>	<u>Police</u>	<u>Fire</u>
Salaries	\$119,000	\$93,000
Social Security	\$9,104	\$7,115
TMRS	\$17,303	\$13,522
<u>Workman's Comp</u>	<u>\$5,073</u>	<u>\$4,877</u>
Total	\$150,480	\$118,514

The proposed Fiscal Year 2022-2023 Budget amendments will be funded by a \$153,000 refund check from the City's previous insurance provider and Cambridge Fund investment interest revenue.

A motion was made by Council Member Simonson to approve the ordinance amending the fiscal year 2022-2023 Police Department and Fire Department Budgets and seconded by Council Member Beasley. The motion passed 6 to 0 with all present voting yes.

2. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING CHANGE ORDER NUMBER 3 IN THE AMOUNT OF \$28,329.00 FOR THE LIBRARY/CULTURAL CENTER RENOVATION PROJECT.**

On March 8, 2022, City Council awarded a bid to Brazos Commercial Roofing for the Library/Cultural Center Renovation Project in the amount of \$1,153,379.00. Change orders No.1 and No. 2 were approved on June 28, 2022, in the amount of \$19,427.50. The architect/engineer for the project, WJE, is recommending four additions to the original scope of work. The following work is proposed in Change Order No. 3:

Install through-wall flashing as small low roof area	\$4,500
Prime and paint existing edge metal to match new edge metal	\$6,770
Saw cut and repair two joints in exterior pavers and fill with sealant	\$3,269
Replace existing flooring in two meeting rooms with new vinyl	\$13,790
Total	\$28,329

If approved, this change order will bring the total contract price to \$1,201,135.50. The \$1,403,300 funding for this project is from the lawsuit settlement and the Cambridge Fund. The budget included \$1,153,379.79 for construction, \$78,300 for engineering/architectural fees and a contingency of \$171,620.21. Change Orders No 1 through 3 will reduce the contingency to \$123,864.21.

A motion was made by Council Member Driggers to approve the resolution approving change order number 3 in the amount of \$28,329.00 for the Library/Cultural center renovation project and seconded by Council Member Brents. The motion passed 6 to 0 with all present voting yes.

3. City Council conduct a public hearing on an Application for a Drilling Permit from Fort Apache Energy, Inc.

At 6:55 p.m., Mayor Pickett opened the public hearing on an application for a drilling permit from Fort Apache Energy, Inc. City Manager Tom Warner explained that Fort Apache Energy, Inc has applied for a drilling permit to drill an oil well in the South Liberty Oil Field. However, section 4.07.033 of the Code of Ordinances requires the City Council to hold a public hearing prior to approving a drilling permit. The well is proposed to be called the Uncle Jerry Davis #1 and will be drilled on a 2.2-acre parcel in the South Liberty Oil Field. The well will be located 1.2 miles from the end of Port Drive on a 640 acre lease. An application has also been submitted and approved by the Railroad Commission of Texas and the Texas Department of Environmental Quality. Submittal requirements, including a property survey and the location of the well have all been received and are in compliance with City Ordinances. No public comments were made. Mayor Pickett closed the public hearing at 6:56 p.m.

4. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ISSUING A DRILLING PERMIT TO FORT APACHE ENERGY, INC TO DRILL THE UNCLE JERRY DAVIS #1 OIL WELL IN THE SOUTH LIBERTY OIL FIELD.**

A motion was made by Council Member Brents to approve the resolution issuing a drilling permit to Fort Apache Energy, Inc to drill the Uncle Jerry Davis #1 oil well in the South Liberty Oil Field and seconded by Council Member Seymour. The motion passed 6 to 0 with all present voting yes.

5. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, ADOPTING POLICIES IN CONNECTION WITH THE CITY OF LIBERTY, TEXAS PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.**

The City received a grant from the Texas Department of Housing and Community Affairs (TDHCA) in the amount of \$5,000,000 for the reconstruction of Fire Station 2. In order to receive the grant proceeds, the City is required to adopt or reaffirm policies associated with Community Development Block Grant (CDBG) Projects. These policies include:

- Citizen Participation Plan and Grievance Procedures;
- Excessive Force Policy;
- Fair Housing Policy;
- Section 504 Policy and Grievance Procedures; and
- Code of Conduct Policy.

Additionally, the City must confirm its commitment to conduct project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

- Section 3 Economic Opportunity;
- Limited English Proficiency; and
- Activity to affirmatively Further Fair Housing choice.

A motion was made by Council Member Simonson to approve the resolution adopting the policies in connection with the City of Liberty's participation in federally funded community development block grant (CDBG) Projects and adherence to the regulations described therein and seconded by Council Member Driggers. The motion passed 6 to 0 with all present voting yes.

6. FAIR HOUSING MONTH PROCLAMATION

Mayor Pickett read the Fair Housing Proclamation in its entirety and is one of the requirements to receive Community Development Block Grant Funds.

7. CITY OF LIBERTY, TEXAS, CHAPTER 3, BUILDING REGULATIONS, ARTICLE 3.01, GENERAL PROVISIONS, BY ADDING SECTION 3.01.009, PROVIDING FOR GENERAL CONTRACTOR REGISTRATION REQUIREMENTS WITHIN THE CITY.

State law typically requires trade contractors to carry insurance as a condition of receiving a license or receiving a construction permit. However, general or building contractors are not required to be licensed by the state and are therefore not required to carry insurance. The proposed ordinance would amend the city's contractor registration process by requiring general or building contractors to provide a certificate of insurance or a bond from a surety company in order to register with the city and receive building permits. All individuals would be allowed to perform work on their homesteaded property without registering with the city. A motion was made by Council Member Driggers to adopt the Ordinance adding Section 3.01.009 providing for General Contractor registration requirements. This item failed due to lack of a second.

8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDED A BID IN THE AMOUNT OF \$194,450.00 TO MYRON MCDOWELL CONSTRUCTION FOR THE LIBERTY MUNICIPAL AIRPORT T-HANGAR ROOF REPLACEMENT PROJECT.

The City of Liberty received bids to replace the roofs on both sets of T-hangars at Liberty Municipal Airport on November 1, 2022. Staff have received numerous complaints from t-hangar tenants regarding roof leaks during rain events and loose hanging roof insulation. The City received four (4) bids for the project ranging from a low bid of \$194,450 to a high bid of \$231,515. Myron McDowell Construction of Dayton is the apparent low bidder with a bid of \$194,450. With a contingency of \$15,550, the total project cost comes out to \$210,000. This project was included in the FY 22 Capital Improvement Program (CIP) at an estimated cost of \$185,000. Funds were allocated in the amount of \$210,000 from the Cambridge Fund. A motion was made by Council Member Beasley to approve the resolution awarding a bid in the amount of \$194,450 to Myron McDowell Construction for the T-hangar Roof Replacement Project and seconded by Council Member Driggers. The motion passed 6 to 0 with all present voting yes.

B. Work Session**1. Discussion of Proposed Amendments to Recreational Vehicle Ordinance**

City Manager Tom Warner started the work session by reminding council of the work session held on September 27, 2022. The issues discussed in the September 27th work session helped with the changes to the ordinance that were discussed in the current work session to make sure the changes were what they wanted to see. Changes to the ordinance include the following:

- Recreational Vehicles in RV Parks vs. non-RV Park locations
- RV Park License
- Appeals from a Code Enforcement Notice to the City Manager rather than the Planning and Zoning Commission
- Changes to RV Park requirements, plans, and standards
- Occupancy of recreational vehicles outside of RV Parks
- Accessory Structures outside of RV parks

Mr. Doug Alford requested to speak with Council regarding the proposed revisions to the ordinance. Mr. Alford was concerned about the parking requirements in the ordinance as he does not have the ability to park his RV on the side or back of his property. Mr. Alford feels that if the RV is kept up and is not in disrepair or deplorable conditions, citizens should be able to park RV's in their driveways as long as they still have room to park vehicles and do not block right of way. It is hard for families that own RVs to prepare for travel if the RV's are parked at a storage location. Mr. Alford suggested the registration of recreational vehicles parked in the city. Council Member Simonson recommends that Mr. Alford to work with City staff and attorneys to complete the recommended changes to the ordinance to bring back to the Council for approval.

C. Executive Session

At 8:00 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.071 - Private Consultation with Attorney

Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by the attorney/client privilege.

2. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

Discussion regarding economic development negotiations.

3. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

D. Reconvene into Regular Session

At 8:45 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on legal matters discussed in executive session.

A motion was made by Council Member Simonson to approve the two settlement agreements discussed in executive session and seconded by Council Member Seymour. The motion passed 6 to 0 with all present voting yes.

2. Consider and take possible action on economic development matters discussed in

executive session.

No action was taken.

3. Consider and take possible action on personnel matters discussed in the executive session.

No action was taken.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Pickett adjourned the meeting at 8:48 p.m.

Carl Pickett, Mayor

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: City Council consider and take action on the appointment of the Municipal Court Judge.

Department: Council and Board

Subject:

Background:

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 3, DIVISIONS THREE (3), REGULATING RECREATIONAL VEHICLES WITHIN THE CITY.

Department: Community Development

Subject: Recreational Vehicle Ordinance Amendment.

Background: During the November 8, 2022, City Council Work Session, staff presented proposed amendments to the recreational vehicle (RV) ordinance. Currently, the regulations dealing with RV's located in and outside of recreational vehicle parks are intermingled and difficult to interpret. The proposed amendments with separate RV parks regulations and RV's at residences. Proposed amendments to the RV ordinance include:

- RV Parks
 - Removal of public phone use requirements;
 - Appeal process (RV license approved by the Building Official and if denied, would be appealed to the City Manager instead of the Planning & Zoning Commission);
 - Issuance of citations if the RV park continues to operate upon suspension of the license;
 - Allow the installation of wood fences for screening;
 - Permanent Occupancy prohibited.
- Outside of RV Parks
 - Placed at owner's residence for storage purposes only (no part or full time occupancy allowed);
 - Allowed on side and rear yard area
 - If placed in front of a residence, the RV must be placed in the driveway on an improved surface, the driveway shall be of sufficient size to allow for the parking of two (2) additional four wheeled vehicles simultaneously and the RV must display both a valid state registration and license plate.
 - RVs may not be stored on vacant lots.
 - RVs shall not be stored or located on properties used by a commercial business, or industrial purposes;
 - RVs shall not be connected to water and sewer utilities;
 - RVs may be connected to electric utilities if they run underground from an

- approved permanent structure or accessory structure;
- Accessory structures shall not be attached to RVs (for example, awnings, porches and carports).

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the ordinance amending the recreational vehicle ordinance.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/2022 6:00 PM

Department: Community Development
Category: Ordinance

Ordinance

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 3, DIVISIONS THREE (3), REGULATING RECREATIONAL VEHICLES WITHIN THE CITY.

WHEREAS, the City of Liberty currently regulates the placement of recreational vehicles within the city's limits; and

WHEREAS, the City Council recognizes the importance of protecting property values within the city; and

WHEREAS, the City Council of the City of Liberty, Texas, finds it to be in the public interest to amend the City's Code of Ordinances regarding recreational vehicles so as to better regulate their placement and usage.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Division Three (3) of Article 3.08 of the Code of Ordinances of the City of Liberty is hereby amended to read as follows:

Division 3 Recreational Vehicles

§ 3.08.101 Purpose.

- (a) The city council finds that properly planned and operated recreational vehicle communities (i.e., recreational vehicle (RV) parks):
 - (1) Promote the safety and health of the residents of such communities and of other nearby communities;
 - (2) Encourage economical and orderly development of such communities and of other nearby communities.
- (b) It is therefore declared to be the policy of the city to eliminate and prevent health and safety hazards and to promote the economical and orderly development and utilization of land by providing for planned and supervised recreational vehicle communities by providing for the standards and regulations necessary to accomplish these purposes. This division is enacted in order to achieve orderly development of recreational vehicle parks (RV Parks) and to regulate recreational vehicles located within the city that are not located in RV Parks, to promote and develop the use of land to minimize possible impacts, and to promote the health, safety and general welfare of the public.

§ 3.08.102 Applicability.

This division shall apply to any recreational vehicle and/or recreational vehicle park within the city limits.

§ 3.08.103 **Definitions.**

Accessory structure. Any structural addition to the recreational vehicle or site, including awnings, cabanas, carports, garages, porches, storage cabinets, storage sheds, and similar appurtenant structures.

Biodegradable. Capable of being decomposed by biological agents, especially bacteria.

Building official. The official of the city responsible for the inspection of electrical, mechanical and plumbing associated with a property.

Code official. The official of the city or his/her designee charged with the enforcement of the provisions of this division.

Controlling interest. A person or developer who controls at least fifty-one percent (51%) of ownership.

Dry hydrant. An unpressurized, permanently installed pipe that has one end below the water level of a lake, pond, or container.

Full-time employee. A person who is responsible for maintenance of an RV Park seven (7) days per week. This person may or may not be the owner of the RV Park.

Licensee or agent. A person who may or may not own the RV Park but is the person responsible for the day-to-day operations including records and license of the park.

Opaque fence. A fence made of solid materials designed to shield from public view the RV Park, i.e., is difficult to see through or perceive.

Recreational vehicle or RV. Any licensed camp trailer, travel trailer, van, motor home or fifth wheel designed to provide temporary living quarters for recreational camping or travel use, constructed with integral wheels to make it mobile and/or towable by motor vehicle.

Recreational vehicle park or RV Park. Any lot, tract, or parcel of land upon which accommodation is provided for two or more recreational vehicles used as living or sleeping quarters by the day, week, or month, whether a charge is or is not made. A recreational vehicle park is a unified development of recreational vehicle spaces provided for recreational vehicle use with or without community facilities and permitted permanent buildings.

Recreational vehicle site or RV site. That part of a lot or area in a recreational vehicle park or RV Park that has been reserved for the placement of one recreational vehicle or RV.

Sample well site. A connection at the property line where the customer's line and city line connect shall be installed a vertical riser of four (4) inches in circumference, shall extend four (4)

to six (6) inches above grade, for the detection of non-biodegradable materials.

§ 3.08.104 Recreational Vehicle Park License.

- (a) Required; application. It shall be unlawful for any person to operate any RV Park within the city limits unless he/she holds a valid license issued annually by the city in the name of such person for the specific park. The applicant shall make all applications for the licenses on forms furnished by the city, which shall issue a license upon compliance with the provisions of this section. The building official shall make the initial determination as to whether a license shall be granted or denied.
- (b) Hearing on denial. Any person whose application for an RV Park license under this section has been denied by the building official may request, and shall be granted, an appeal of the decision to the City Manager.
- (c) Renewal. Application for renewal of a license shall be made in writing by the licensee on forms furnished by the city on or before December 31st of each year. Such application shall contain any changes in the information occurring after the original license was issued or the latest renewal granted.
- (d) Payment of fee. All applications shall be accompanied by a fee as provided for in the city's master fee schedule.
- (e) Approval of transfer. Every person holding a license shall give notice in writing to the city within ten (10) days after having sold, transferred, given away, or otherwise disposed of interest in or control of any RV Park. Application for transfer of a license shall be made within ten (10) calendar days after notification of change covered in this section. Within thirty (30) calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the RV Park is in compliance with the provisions of this section.
- (f) Transfer fee. All applications for license transfer shall be accompanied by a fee as provided for in the city's master fee schedule.
- (g) Suspension.
 - (1) Whenever, upon inspection of any RV Park, the city finds that conditions or practices exist which are in violation of any provisions of this division applicable to such park, the city shall give notice in writing to the owner and/or manager of the park, and if such conditions or practices have not been corrected in the time frame set forth in the notice, the city will suspend the license and give notice of such suspension. Upon suspension of the license, the licensee shall cease operation of such park. Additionally, the City may issue citations for violations of this ordinance.
 - (2) The suspension of the license may be appealed to the City Manager.

§ 3.08.105 Fees.

Recreational vehicle park fees shall be as established by city council from time to time.

§ 3.08.106 **Inspections.**

- (a) Authorized. The building official and code official are hereby authorized to make such inspections of RV Parks as are necessary to determine compliance with this division.
- (b) Entry on premises. The building official and code official shall have the power to enter RV Parks at reasonable times upon any private or public property with the purpose of inspecting and investigating conditions relating to the enforcement of this division.

§ 3.08.107 **Notice of violation; hearings and orders.**

- (a) Contents and service of notice.

(1) Whenever it is determined that there are grounds to believe that there has been a violation of any provision of this division related to RV Parks, the city shall give notice of such alleged violation to the licensee or agent, as hereinafter provided. Such notice shall:

(A) Be in writing.

(B) Include a statement of the reasons for its issuance.

(C) Allow ten (10) days for compliance.

(D) Be served upon the licensee or his agent; provided that such notice or order shall be deemed to have been properly served upon such licensee or agent when a copy thereof has been served in person or sent by certified mail to his/her last known address.

(E) Contain an outline of remedial action that, if taken, will effect compliance with the provisions of this division.

(2) After all procedures outlined above are exhausted, citations may be issued and the RV Park license may be suspended.

(3) If a municipality mails a notice to a property owner in accordance with this subsection and the United States Postal Service returns the notice as “refused” or “unclaimed,” the validity of the notice is not affected, and the notice is considered as delivered.

- (b) Appeal from notice. Any person affected by any notice that has been issued in connection with the enforcement of any provision of this division applicable to such RV Park may request a hearing before the City Manager; provided that such person shall file, within ten (10) days after the day the notice was served, in the city secretary’s office, with a copy to the office of the code official, a written petition requesting such hearing and setting forth a brief statement of the grounds thereof. The filing request for a hearing shall operate as a stay of the notice and of the suspension, except in the case of an order issued under subsection (d) of this section.
- (c) Issuance of order. After such hearing, the City Manager shall issue an order in writing sustaining, modifying, or withdrawing the notice of violation, which order shall be served

by certified mail upon the petitioner. Any failure to comply with an order sustaining or modifying the finding of a violation shall constitute grounds for immediate revocation of the license of the park affected by the order.

- (d) *Order without notice.* Whenever the city finds that an emergency exists which requires immediate action to protect the public health or safety, the designated official may, without notice or hearing, issue an order reciting the existence of such an emergency and requiring the action to be taken as deemed necessary to meet the emergency. Notwithstanding any other provisions of this section, such order shall be effective immediately, but upon written petition to the city shall be afforded a hearing as soon as possible. The provisions of subsection (c) of this section shall be applicable to such hearing and the order issued thereafter.

§ 3.08.108 Violations declared nuisance; abatement; penalty.

Any noncompliance with this division related to RV Parks and/or recreational vehicles in general is hereby deemed a nuisance. The city may abate and remove the nuisance and punish the person(s) responsible for causing or allowing the nuisance condition to exist. Any person(s) violating this division shall be subject to a fine not to exceed five hundred dollars (\$500.00) for each provision violated, and each day that there is a failure to comply with the terms of any provision of this division is declared to be a separate offense. For violations of the provisions of this division that govern fire safety, zoning, or public health and sanitation, including dumping of refuse, the fine may not exceed two thousand dollars (\$2000.00) per day, per violation. The code official shall be the authority of the jurisdiction responsible for the issuance of citations and any action deemed necessary for the enforcement of this division.

§ 3.08.109 RV Park site development plan.

A site development plan must be prepared and submitted to staff for RV Parks and must include the requirements for site plans contained herein.

§ 3.08.110 Location; fencing.

- (a) RV Parks shall only be located in an area regulated and approved by section 3.08.117 of this division.
- (b) An opaque fence at least eight (8) feet in height must be placed on the property line to buffer the RV Park from view. The fence shall be installed on both sides and at the rear of the property.

§ 3.08.111 Size of park; density.

Each RV Park must have a minimum size of two (2) acres, with a maximum of five (5) acres. The maximum site density for RV Parks shall be twenty (20) sites per acre. Only one (1) recreational vehicle is permitted per recreational vehicle site.

§ 3.08.112 RV Parks: Size of individual sites and pad requirements.

- (a) Each recreational vehicle site within the RV Park shall have a minimum area of one thousand nine hundred fifty (1,950) square feet and shall be at least thirty (30) feet wide and sixty-five (65) feet in depth. The sites shall be designed as pull-through for ease of entering and leaving the site. A roadway is therefore required to the front and rear. In addition, the

space shall be clearly marked, identifying the space number.

- (b) The left 1/3 (10 x 65) of the site or driver's side must be planted with grass and other landscaping, the middle (10 x 65) must be paved with cement, and the remaining 1/3 or passenger side can be paved with either cement, asphalt, crushed rock or similar material. The middle portion is to be used for the parking of the recreational vehicle with the paved area on the right used as a parking or patio area.

§ 3.08.113 RV Parks: Internal roadways and street lighting.

- (a) Each recreational vehicle site within the RV Park shall have access to an internal private roadway, which shall have access to a public street. The entrance of the internal roadway shall have a pavement width of at least thirty (30) feet with an adequate curb radius. The major thoroughfare shall have a pavement width (concrete or asphalt) of twenty-four (24) feet and shall be constructed in accordance with city standards. The roadway may be fifteen (15) feet if the RV Park is designed for one-way roads. Each emergency access lane shall have a clear unobstructed width of twenty-four (24) feet, fifteen (15) feet if one-way, and shall have a turning area and radii with a minimum of sixty (60) feet to permit free movement of emergency vehicles. Dead-end streets are not allowed. The internal streets off the major thoroughfare may be constructed with crushed rock materials or similar material with the objective to prohibit dust.
- (b) Metal signs shall be placed along the emergency access lane by the owner or agent of the RV Park stating that parking is prohibited. The sign type, size, height and location shall be approved by the city.
- (c) Adequate street lighting for the RV Park shall be approved by the city.

§ 3.08.114 RV Parks: Office, restrooms and other facilities; recreation area.

- (a) Each RV Park must have an office for the manager of the RV Park, bathroom and shower facilities, as well as laundry facilities. All facilities used by residents must be well lit inside and out during the night hours. All facilities must meet applicable codes adopted by the city.
- (b) All RV Parks shall have at least one (1) recreation area, located as to be free of traffic hazards, easily accessible to all park residents and centrally located where topography permits. Not less than eight (8) percent of the gross park area shall be devoted to recreational facilities. Recreation areas include space for community buildings and community use facilities such as restroom and shower facilities, adult recreation (basketball court or tennis court) and playgrounds for children, and swimming pools, but not including vehicle parking, maintenance and utility areas.

§ 3.08.115 RV Parks: Soil and ground cover.

Exposed ground surfaces in all parts of the RV Parks shall be paved, covered with stone, rock, or other similar solid material, or protected with vegetative cover that is capable of preventing soil erosion and eliminating dust. Note: All pavement shall be kept in good repair.

§ 3.08.116 Fire safety standards; fire hydrants.

- (a) Open fires shall be allowed only in a manner and within a container approved by the fire chief.
- (b) A fire hydrant(s) must be placed such that each recreational vehicle site is at least six hundred (600) feet from one.
- (c) If a RV Park is to be placed in an area where city water is not available, the RV Park owner must have a pond located on the property filled at all times with a minimum capacity of twenty thousand (20,000) gallons with a dry hydrant installed. A container capable of holding a minimum of twenty thousand (20,000) gallons with a dry hydrant installed shall also be allowed and/or substituted for a pond. The dry hydrant outlet shall be of standard size or four (4) inches. The City's Fire Marshall must sign off on the approval of any dry hydrant outlet.

§ 3.08.117 RV Parks: Designated area of city.

The area designated for the placement of recreational vehicle parks shall be established on the RV Park Location map currently adopted and in use as of November 1, 2022, with a copy of such RV Park map in the office of the building official and office of the code official.

§ 3.08.118 RV Parks: Drainage.

The ground surface in all parts of the RV Park shall be graded and designed to drain all stormwater and surface water in a safe, efficient manner. Drainage analysis shall be performed by a licensed professional engineer and easements for the conveyance of surface water off-site shall be obtained if necessary.

§ 3.08.119 RV Parks: Water supply.

Each site within an RV Park shall be provided with a connection to the city water supply if available. If connection to the city's water supply is not available, then a permit from the state commission on environmental quality (TCEQ) shall be obtained to install a well. The city must approve all proposed water facility plans prior to construction. The water distribution system shall be installed as follows:

- (1) The water supply system, fixtures and other equipment must be installed in accordance with applicable codes adopted by the city.
- (2) A master water meter shall be installed to serve the RV Park. Sub-metering or re-metering of RV sites is not permitted.
- (3) A reduced pressure principle backflow preventer will be required to be placed at the property line on the discharge side of the master meter. In addition, one (1) must be placed at each of the connections for each RV site and located on the left side of the site.
- (4) Water riser service branch lines shall extend at least four (4) inches above ground elevation. The branch line shall be at least 3/4 inch.
- (5) Adequate provisions shall be made to prevent freezing of service lines, valves and riser pipes. Surface drainage shall be diverted from the location of utility connections at

each site.

(6) A shut-off valve below the frost line shall be provided near each water riser pipe.

(7) The owner/operator shall have complete maintenance responsibility for the water system within the RV Park.

(8) The city has no maintenance responsibility for service lines within the RV Park. The responsibility of the city stops at the property line.

§ 3.08.120 RV Parks: Wastewater facilities.

(a) Each site within the RV Park shall be provided with a connection for wastewater if available. If city wastewater is not available, then a permit from the state commission on environmental quality (TCEQ) shall be obtained prior to placement of an on-site sewage facility. All proposed wastewater service lines shall be connected to the city wastewater system if available.

(b) On-site sewage facilities are permitted if city utilities are not available. The city must approve all proposed wastewater facility plans prior to construction. The wastewater distribution system shall be installed as follows:

(1) The wastewater system and materials must be installed in accordance with applicable codes adopted by the city.

(2) Each site shall be provided with a four-inch diameter wastewater riser and shall extend above grade four (4) to six (6) inches. The wastewater riser pipe shall be so located on each stand so that the wastewater connection to the RV drain outlet will approximate a vertical position. Each inlet shall be provided with a gas tight seal when connected to a recreational vehicle or have a gas tight seal plug when not in service. The plug shall be that of a spring-loaded device.

(3) The wastewater connection to each site shall consist of a single four-inch service line without any branch lines, fittings, or connections. All joints shall be watertight.

(4) Surface drainage shall be diverted away from the riser. The rim of the riser pipe shall extend at least four (4) to six (6) inches above the ground elevation.

(5) Each collection wastewater line shall provide a vent extending a minimum of ten (10) feet in height.

(6) The owner/operator shall have complete maintenance responsibility for the wastewater system within the RV Park. The responsibility of the city stops at the property line.

(7) Each RV Park shall be required to install at the property line, where connection to the city sewer is made, a sample well site as defined herein. The sample well site shall be

installed according to city code.

- (8) All chemicals entering the city sewer shall be biodegradable.

§ 3.08.121 RV Parks: Electrical service.

Each site within the RV Park shall be provided with electrical service. All electrical service shall be underground and installed in accordance with the National Electrical Code. The electrical service shall be installed as follows:

- (1) A master electric meter shall be installed to serve the RV Park. Sub-metering or re-metering of RV sites is not permitted.
- (2) The city has no maintenance responsibility for service lines within the RV Park. The responsibility of the city stops at the property line.
- (3) The location of all underground lines shall be clearly marked by surface signs at approved intervals.
- (4) Power supply to each site shall be a minimum of one 20-amp and one 50-amp power supply.
- (5) Outlets (receptacles or pressure connectors) shall be housed in an Underwriters' Laboratories, Inc., approved weatherproof outlet box.
- (6) A watertight seal shall be provided for underground conduit in floodplain installations and a riser extending a minimum of two (2) feet above the floodplain elevation shall be provided.

§ 3.08.122 RV Parks: Sanitary facilities.

- (a) Each RV Park shall provide the following sanitary facilities as listed below:

- (1) One (1) toilet or stool for the female sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (2) One (1) toilet or stool and one (1) urinal stall for the male sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (3) One (1) washbasin shall be provided within the toilet room for every two (2) toilets or fraction thereof (a minimum of one (1) is required).
- (4) One (1) shower shall be provided for each sex for each twenty (20) sites or fraction thereof (minimum of one (1) is required for each sex) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (5) All toilets and shower facilities shall be placed in properly constructed buildings

and located not more than two hundred (200) feet from any recreational vehicle site.

(6) Buildings shall be well lit at all times, day or night, well ventilated with screened openings, and constructed of moisture-proof material to permit rapid and satisfactory cleaning, scouring and washing.

(7) The floors shall be of concrete or other impervious material, elevated not less than four (4) inches above grade, and each room shall be provided with floor drains.

(8) A slop sink or basin with water supply shall be in each restroom (male and female) and at least one (1) in the laundry facility, and shall be constructed in accordance with design, size and materials approved by the building official.

(b) Toilet and bathing facilities shall be in separate rooms or partitioned apart in any manner as to provide privacy and promote cleanliness. Each toilet provided in a community toilet house shall be partitioned apart from any other toilet in the same room. The floor surface around the commode shall not drain into the shower floor.

(c) Toilet floors and walls shall be of impervious material, painted white or a light color, and kept clean at all times. Shower stalls shall be of tile, plaster, cement or some other impervious material and shall be kept clean at all times. If a shower stall is of some impervious material other than tile, cement or plaster, it shall be white or some light color and kept clean at all times. The floor of any bathroom, other than the shower stall, shall be of some impervious material, and the walls of the bathroom, other than the shower stall, shall be papered with canvas and wallpaper, or an equivalent washable surface kept clean at all times.

§ 3.08.123 RV Parks: Storage, collection and disposal of refuse and garbage.

Each RV Park shall be provided with safe and adequate facilities for the collection and removal of waste and garbage. Storage, collection, and handling shall be conducted so as to create no health hazards, rodent harborage, insect breeding areas, or fire hazards. Every site shall be located within two hundred (200) feet of a refuse facility measured along the RV Park internal roadway. Trash dumpsters shall be screened on three (3) sides.

§ 3.08.124 RV Parks: Accessory structures.

The individual sites within the RV Park are not allowed to have accessory structures as defined herein.

§ 3.08.125 RV Parks: Registration of guests.

Each person renting a site within a RV Park shall provide the following information to the owner, manager, operator, or person in charge of the RV Park:

- (1) Name;
- (2) Full address of permanent residence;
- (3) Automobile and recreational vehicle license plate number and the state in which

each is registered;

- (4) Driver's license number of the owner;
- (5) The number or letter of the site being rented;
- (6) Date of arrival and departure.

§ 3.08.126 RV Parks: Control of insects, rodents and other pests.

- (a) Grounds, buildings and structures in the RV Park shall be maintained free of the accumulation of high grass and weeds and debris so as to prevent rodent and snake harborage or the breeding of flies, mosquitoes or other pests.
- (b) The RV Park owner or manager shall be responsible for maintaining the entire area of the park free of dry brush, leaves, limbs and weeds.

§3.08.127 RV Parks: Permanent occupancy prohibited.

- (a) No RV Park or recreational vehicle therein shall be used as a permanent residence for any period of time, except for permanent full-time employees of the RV Park. No more than one (1) space shall be allowed for use as a permanent residence for full-time employees. Occupancy or parking of a recreational vehicle within the RV Park extending beyond six (6) consecutive months in any twelve (12) month period shall be presumed permanent occupancy and is hereby prohibited.
- (b) A recreational vehicle may not return for a period of sixty (60) days following six (6) months consecutively.
- (c) Note: The city reserves the right to modify or change this section for the purpose of a natural disaster or related incidents, including the requirement of removal of all recreational vehicles that may be subject to dangerous or inclement weather. However, the final decision for the removal of all recreational vehicles, as defined herein, shall be at the sole discretion of the owner/operator of the RV Park. The city assumes no liability.

§ 3.08.128 Occupancy and Storage of recreational vehicles outside of RV Parks.

- (a) The placement of a recreational vehicle for occupancy shall not be permitted except in an approved recreational vehicle park.
- (b) Recreational vehicles may be placed at an owner's residence, for storage purposes only, provided that the RV is placed in an approved driveway, side yard area, or rear yard area. In order to qualify as an approved residential driveway, the driveway must have an improved surface that is constructed of either asphalt, concrete, limestone, or similar materials and be sufficiently large to accommodate two (2) additional four-wheeled motor vehicles simultaneously. Lastly, recreational vehicles stored in a residential driveway must display both a valid state registration sticker and a valid license plate. Recreational Vehicles may not be stored on vacant lots.
- (c) Recreational Vehicles shall not be stored or located on properties inside the city limits that are used for commercial, business, or industrial purposes. An exception to this rule shall

exist if the property on which the recreational vehicle is stored is in the business of selling or repairing recreational vehicles.

(d) Recreational vehicles located within the City shall not be connected to water or sewer utilities. Additionally, recreational vehicles may not be connected to electric utilities unless said utilities are running from a structure or accessory structure via overhead or underground connections. This regulation regarding utilities does not apply to recreational vehicles located in licensed RV Parks.

§ 3.08.129 Non-conforming RV Parks.

(a) Upon change of controlling interest of a non-conforming RV Park, the new owner shall immediately bring the existing RV Park to meet the requirements of this division.

(b) RV Parks that currently exist within the area of the city where RV Parks are not allowed shall not be allowed to add new additional RV spaces to the RV Park.

§ 3.08.130 Recreational vehicles in mobile home parks; mobile homes in recreational vehicle parks.

Existing manufactured/mobile home parks that have spaces for recreational vehicles existing prior to the adoption of this division shall be permitted to occupy the space with a recreational vehicle. However, in no instance shall a new manufactured home park located within the city limits be allowed recreational vehicles or spaces for recreational vehicles. Furthermore, only recreational vehicles shall be allowed in a recreational vehicle park. No manufactured/mobile homes shall be permitted or allowed in a recreational vehicle park after adoption of this ordinance.

§ 3.08.131 Accessory Structures outside of RV Parks.

Accessory structures shall not be attached to recreational vehicles located within the City. Said prohibited accessory structures include, but are not limited to, awnings, porches, and carports.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _____ day of _____, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDDING THE BID FOR THE INSTALLATION OF THE FIBER OPTIC NETWORK TO FUTURE INFRASTRUCTURE AND APPROVING THE PURCHASE OF THE FIBER OPTIC CABLE AND ASSOCIATED EQUIPMENT.

Department: Finance

Subject: Fiber Optic Network.

Background: The Fiscal Year 2021 Capital Improvement Program included a line item for the installation of a fiber optic network between city facilities, the purchase of computers, a new city phone system, body cameras, protective vests and a voice recorder for the Police Departments. The only items left to be completed are the fiber optic network and the phone system. The estimated total cost for all of these items was \$722,960.00. The phone system is estimated to cost approximately \$35,000.00, leaving an estimated \$555,000.00 available for the installation of the fiber network. The initial estimated cost for each item is summarized below:

- Fiber Optic Network \$500,000.00
- Phone System \$ 90,000.00
- Computers \$ 68,900.00
- Body Cameras \$ 38,700.00
- Vests \$ 13,600.00
- Voice Recorder \$ 12,200.00

Three bids were received for the installation of the fiber optic network and were in the amounts of \$752,550.21, from the apparent low bidder, \$872,556.00 and from the apparent high bidder, \$2,336,805.00. It should be noted that the proposed conduit to the new Fire Station No. 2 was not included in the original estimate and added approximately \$100,000.00 to the apparent low bidders price.

The purchase of the fiber optic cable and associated equipment is estimated to cost \$212,117.89. This material will be purchased by the City from Graybar through a purchasing cooperative and installed by the contractor. The total estimated cost of the fiber optic network is \$964,668.10.

Upon completion of the fiber optic network installation, the City's cost for internet service is anticipated to be reduced by \$72,000.00 per year. Additionally, with the purchase of a new server, the meter reading software, SCADA and financial software can be moved to one server instead of three. This is estimated to save the city approximately \$50,000 every five years in replacement server costs. Although the estimated payback period is approximately 12 years based on current dollars, anticipated increases in the costs for internet service and replacement servers will most likely reduce the payback period over the life of the fiber network.

Funding Source: Approximately \$555,000.00 of the original Cambridge Fund allocation is available, requiring an additional \$409,668.10 of Cambridge Funds to complete the project.

Staff Recommendation: Staff recommends approval of the resolution awarding the bid for the installation of the fiber optic network and purchase of the fiber optic cable and associated equipment.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/2022 6:00 PM

Department: Finance
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE BID FOR THE INSTALLATION OF THE FIBER OPTIC NETWORK TO FUTURE INFRASTRUCTURE AND APPROVING THE PURCHASE OF THE FIBER OPTIC CABLE AND ASSOCIATED EQUIPMENT.

WHEREAS, the Fiscal Year 2021 Capital Improvement Program included a line item for the installation of a fiber optic network between City facilities, the purchase of computers, a new City phone system, body cameras, protective vests, and a voice recorder for the Police Department; and
WHEREAS, the only items left to be completed are the fiber optic network and the phone system; and

WHEREAS, three (3) bids were received for the installation of the fiber optic network and were in the amounts of \$752,550.21 from the apparent low bidder, Future Infrastructure, \$872,556.00 from Stover, Inc., and \$2,336,805.00 from the apparent high bidder, Kramer Service Group; and

WHEREAS, it should be noted that the proposed conduit to the new Fire Station No. 2 was not included in the original estimate and added approximately \$100,000.00 to the apparent low bidder's price; and

WHEREAS, the purchase of the fiber optic cable and associated equipment is estimated to cost \$212,117.89; and

WHEREAS, this material will be purchased by the City from Graybar through a purchasing cooperative and installed by the contractor.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards the bid for the installation of the fiber optic network to Future Infrastructure and approves the purchase of the fiber optic cable and associated equipment.

PASSED AND APPROVED this ____ day of _____, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY FIBER OPTIC INSTALLATION PROJECT BID TABS

FUTURE INFRASTRUCTURE						STOVER, INC.		KRAMER SERVICE GROUP	
BID ITEM DESCRIPTION	ITEM NO.	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MOBILIZATION/DE-MOBILIZATION (NOT TO EXCEEDS%)	1	1	LS	\$3,041.37	\$3,041.37	\$30,000.00	\$30,000.00	\$75,000.00	\$75,000.00
COMPLETE DIRECTIONAL BORE INSTALLATION : 1.25" SDR 11, HDPE Orange T10 Smooth (Min. 8' deep)	2	62,000	LF	\$7.57	\$469,340.00	\$11.00	\$682,000.00	\$29.05	\$1,801,100.00
COMPLETE INSTALLATION: 48-COUNT SINGLE-MODE FIBER G.652.D, DRY LOOSE-TUBE, SINGLE JACKET/SINGLE ARMOR, ATTENUATION 0.35/0.25 1310/1550 nm	3	10,300	LF	\$1.99	\$20,497.00	\$1.00	\$10,300.00	\$1.85	\$19,055.00
COMPLETE INSTALLATION: 288-COUNT SINGLE-MODE FIBER G.652.D, DRY LOOSE-TUBE, SINGLE JACKET/SINGLE ARMOR, ATTENUATION 0.35/0.25 1310/1550 nm	4	26,000	LF	\$2.19	\$56,940.00	\$1.00	\$26,000.00	\$2.25	\$58,500.00
COMPLETE INSTALLATION: SPLIT LID, POLYMER CONCRETE ANSI / SCTE 77 TIER 15, 15,000lbs.	5	49	EA	\$297.95	\$14,599.55	\$500.00	\$24,500.00	\$5,000.00	\$245,000.00
COMPLETE INSTALLATION: TRIVIEW MARKER 72", ISOLATION TEST STATION LEVER	6	48	EA	\$43.17	\$2,072.16	\$35.00	\$1,680.00	\$150.00	\$7,200.00
COMPLETE INSTALLATION: (48) FOSC 450 C6 FIBER OPTIC SPLICE CLOSURE, GEL SEAL, NO TRAYS WITH TEST VALVE	7	3	EA	\$3,732.97	\$11,198.91	\$1,700.00	\$5,100.00	\$3,750.00	\$11,250.00
COMPLETE INSTALLATION: (288)FOSC 450 C6& D6 FIBER OPTIC SPLICE CLOSURE, GEL SEAL NO TRAYS WITH TEST VALVE	8	5	EA	\$22,261.46	\$111,307.30	\$7,200.00	\$36,000.00	\$7,700.00	\$38,500.00
COMPLETE INSTALLATION : COPPER CLAD 5/8" X 8' GROUND ROD	9	48	EA	\$49.79	\$2,389.92	\$57.00	\$2,736.00	\$25.00	\$1,200.00
BARRICADES, SIGNS & TRAFFIC HANDLING (NOT TO EXCEED \$5,000 PER MONTH)	10	6	MON	\$500.00	\$3,000.00	\$1,890.00	\$11,340.00	\$5,000.00	\$30,000.00
COMPLETE INSTALLATION BORE 4" STEEL CASING (8' - 10')	11	600	LF	\$96.94	\$58,164.00	\$71.50	\$42,900.00	\$83.33	\$50,000.00
TOTALS					\$752,550.21		\$872,556.00		\$2,336,805.00



4601 CAMBRIDGE RD
FORT WORTH TX 76155-2233
Phone: 817-213-1493
Fax: 817-213-1509

To: CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575-4742
Attn: Damon Jones
Phone: 9363363684
Fax: 9363340949
Email: Eddie.Shamp@Graybar.com

Date: 11/18/2022
Proj Name: CITY OF LIBERTY TX MUNI FIBER
GB Quote #: 0241983066
Release Nbr:
Purchase Order Nbr:
Additional Ref#
Valid From: 11/01/2022
Valid To: 11/28/2022
Contact: Eddie Shamp
Email: eddie.shamp@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Notes: All orders under the OMNIA purchasing co-operative, contract # EV2370
+ Please reference Graybar Quote # in all correspondence.
+ If an order needs to be tax exempt, please include that in your email and attach tax exempt form.
+ Graybar Quote number must be on all Purchase Orders to obtain this pricing.
+ Our Customer Service Team contact numbers are 817-213-1500 (phone) and 817-213-1509 (fax) to assist you with your order.
+ Non-cancel, Non-returnable.
+ For prepaid and add orders. Customer may receive an additional freight charge after invoice has been sent due to market conditions.
+ Due to Force Majeure and other market conditions, pricing and availability can change at any given notice, regardless of quote date.

Item	Item/Type	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		12,000 EA	PRYSMIAN CABLES	S-OP-48-LA-A-3E-BK-PRZ-CUT REEL	F-EDH1A1J-12-CE-048-E3	\$0.62	1	\$7,440.00
GB Part #: 26382482 UPC #:								
200		14,993 EA	PRYSMIAN CABLES	S-OP-288-LA-A-3E-BK-PRZ-CUT REEL	F-EDH1A1J-12-CE-288-E3	\$2.50	1	\$37,482.50
GB Part #: 26409386 UPC #:								
300		15,000 EA	PRYSMIAN CABLES	S-OP-288-LA-A-3E-BK-PRZ-CUT REEL	F-EDH1A1J-12-CE-288-E3	\$2.50	1	\$37,500.00

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

This Graybar quote is based on the terms of sale in the EV2370 Master Agreement which can be found by clicking the link found at https://www.omniapartners.com/hubfs/PUBLIC%20SECTOR/Supplier%20Information/Graybar/EV2370_Graybar_MAD_2017_12_20.pdf

To: CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575-4742
Attn: Damon Jones

Date:
Proj Name:
GB Quote #:

11/18/2022
CITY OF LIBERTY TX MUNI FIBER
0241983066

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

GB Part #: 26409386 UPC #:

400	39 EA	HUBBELL INC	PG3048BA36-PUB	30X48X36 PG STKABLE BX WO BASE-TIER 22	\$898.00	1	\$35,022.00
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GB Part #: 25464658 UPC #:

500	39 EA	HUBBELL INC	PG3048HS0021-PUB	CASY BD 30X48X3 HD/FIBER OPTICS	\$614.00	1	\$23,946.00
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GB Part #: 25835254 UPC #:

600	40 EA	ERICO PROD	615855	GROUND ROD 5/8X5 CU BONDED 5MIL	\$19.00	1	\$760.00
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GB Part #: 26429256 UPC #: 78285671492

700	40 EA	ERICO PROD	CP58	GRD ROD CLAMPSIL BRZSTD DUTY1/2IN-5/8	\$2.80	1	\$112.00
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GB Part #: 96083214 UPC #: 78285630703

800	3 EA	COMMScope	FOSC450-C6-6-NT-0-C6V	FOSC450-C6-6-NT-0-C6V JI945R-000	\$314.71	1	\$944.13
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GB Part #: 25237103 UPC #:

900	18 EA	COMMScope	FOSC-ACC-C-TRAY-24	FOSC-ACC-C-TRAY-24 RH0202-000	\$21.85	1	\$393.30
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GB Part #: 25194322 UPC #:

1000	5 EA	COMMScope	FOSC450-D6-6-NT-0-D6V	FOSC450-D6-6-NT-0-D6V 931866-000	\$445.92	1	\$2,229.60
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GB Part #: 22110916 UPC #:

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To: CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575-4742
Attn: Damon Jones

Date:
Proj Name:
GB Quote #:

11/18/2022
CITY OF LIBERTY TX MUNI FIBER
0241983066

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

1100	30 EA	COMMSCOPE	FOSC-ACC-D- TRAY-72-KIT	FOSC-ACC-D- TRAY-72-KIT 915167-000	\$33.96	1	\$1,018.80
GB Part #: 97107631 UPC #:							
1200	1,000 EA	AFL TELECOMMUNI CATIO	S015915	FP-60 SPLICE PROTECTION SLEEVE 60MM	\$0.30	1	\$300.00
GB Part #: 25691610 UPC #:							
1300	4 EA	CORNING OPTICAL	CCH-04U	CLOSET CONN HSG 4U F/12 PNLS	\$366.06	1	\$1,464.24
GB Part #: 25415408 UPC #: 405641816943							
1400	4 EA	CORNING OPTICAL	CCH-01U	CLOSET CONN HSG 1U F/2 PNLS	\$241.61	1	\$966.44
GB Part #: 25415405 UPC #: 405641816949							
1500	2 EA	CORNING OPTICAL	SPH-01P	WALL MOUNT CROSS CONNECT/SPLICE	\$67.08	1	\$134.16
GB Part #: 25671435 UPC #: 405641814273							
1600	28 EA	CORNING OPTICAL	CCH-CS12-D9- P00RE	CCH SPLICE CASSETTE 12F SM SC APC	\$486.24	1	\$13,614.72
GB Part #: 25437722 UPC #:							
1700	59,500 EA	ELITE POLYMER	EPS12511O0S- 1130N		\$82.00	100	\$48,790.00

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24-Hour Emergency Phone#: 1-800-GRAYBAR

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To: CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575-4742
Attn: Damon Jones

Date: 11/18/2022
Proj Name: CITY OF LIBERTY TX MUNI FIBER
GB Quote #: 0241983066

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Total in USD (Tax not included): \$212,117.89

F O B: Ground freight charged via prepaid and add at time of shipping

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

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24-Hour Emergency Phone#: 1-800-GRAYBAR

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To: CITY OF LIBERTY
1829 SAM HOUSTON
LIBERTY TX 77575-4742
Attn: Damon Jones

Date: 11/18/2022
Proj Name: CITY OF LIBERTY TX MUNI FIBER
GB Quote #: 0241983066

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Signed: _____

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24-Hour Emergency Phone#: 1-800-GRAYBAR

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CITY FIBER

November 17, 2022

Costs:

Item No.	Description	Estimated Cost
1	Fiber/Equipment	\$206,718.39
2	Conduit Installation	\$752,550.21
3	New Server (1 every 5 yrs.)	\$5,000.00
Total		\$964,268.60

Savings:

Item No.	Description	Estimated Cost
1	Fiber Service (yr)	\$72,000.00
2	Reduce from three to two servers	\$10,000.00
Total		\$82,000.00

Payback Years: 11.8

CITY FIBER

November 17, 2022

Costs:

Item No.	Description	Estimated Cost
1	Fiber/Equipment	\$206,718.39
2	Conduit Installation	\$752,550.21
3	New Server (1 every 5 yrs.)	\$5,000.00
Total		\$964,268.60

Savings:

Item No.	Description	Estimated Cost
1	Fiber Service (yr)	\$72,000.00
2	Reduce from three to two servers	\$10,000.00
Total		\$82,000.00

Payback Years: 12

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD); AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD).

Department: Administration

Subject: Texas General Land Office Application

Background: On September 6, 2022, the Texas General Land Office (GLO) approved the Houston-Galveston Area council's (HGAC) Method of distribution (MOD) for the allocation of U.S. Department of Housing and Urban Development Block Grant (CDBG-MIT) Regional Mitigation Program funds to counties and local for risk management projects related to flooding, hurricanes and other natural disasters. The approved MOD includes the amount of funding available for eligible jurisdictions for mitigation projects. The City of Liberty has been allocated \$2,684,331.00 in funds to finance, in part, the new water well, elevated storage tank, ground storage tank and booster pump station. The remaining funding for this project will include \$2,307,878.00 in American Rescue Plan funding and \$4,205,909.00 in local funding. The local funding is from Certificates of Obligation that were issued in July 2022.

Although the funds have been allocated to the City, an application is required to be submitted with the GLO prior to receiving the funding. The resolution will authorize the submittal of the application and authorize the Mayor and/or City Manager to act as the City's Executive Officer(s) and authorized representative in all all matters pertaining to the City's participation in the Community Development Block Grant - Mitigation (CDBG-MIT) Program Method of Distribution (MOD).

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution authorizing the

submission of the application and authorizing the Mayor and/or City Manager to act as the City's Executive Officer(s).



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/2022 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD); AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD).

WHEREAS, Hurricane Harvey (DR-4332) severely impacted the City of Liberty; and
WHEREAS, The City of Liberty desires to increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters; and
WHEREAS, The City of Liberty desires a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and
WHEREAS, The City of Liberty aims to Affirmatively Further Fair Housing by identifying projects that overcome or do not increase patterns of residential segregation based on race, color, religion, national origin, sex, disability, or family status;
WHEREAS, it is necessary and in the best interests of the City of Liberty to apply for funding under the Community Development Block Grant – Mitigation (CDBG-MIT) Program Method of Distribution (MOD);
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY TEXAS:

1. That a Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Fund application is hereby authorized to be filed by the City of Liberty with the General Land Office for the mitigation efforts under Hurricane Harvey State Competition.
2. That the projects detailed within the application will address water improvements within the City of Liberty which were identified as a risk due to Hurricanes/Tropical Storms/Tropical Depressions and Riverine Flooding, thereby placing undue and certain health and safety risks on residents.
3. That the CDBG-MIT MOD Application request amount be filed for **\$ 2,684,300.00**
4. That the total project cost is **\$ 10,148,000.00** to include construction, engineering, acquisition, and administration services.
5. That the City Council directs and designates the Mayor and/or City Manager as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with this application and the City's participation in the Community Development Block Grant - Mitigation (CDBG-MIT) Program Method of Distribution

(MOD).

6. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, and civil rights requirements.

Passed and approved this ____ day of _____, 2022.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas



December 8, 2022

Mayor and City Council
City of Liberty
1829 Sam Houston St.
Liberty, Texas 77575

RE: CITY OF LIBERTY CDBG-MIT MOD APPLICATION

Dear Mayor and City Council:

Please allow this letter, and the detail contained within, to serve as the basis for discussion for the City's application in the upcoming Community Development Block Grant – Mitigation (CDBG-MIT) Program's Method of Distribution (MOD). The project consists of a new water plant located in the eastern portion of the City along Hwy 146. The enclosed documents detail the project area, project scope, and project budget. The final application budget is presented below:

Activity	Grant	Match	Total
Construction	\$2,536,300.00	\$5,713,700.00	\$8,250,000.00
Engineering	\$0.00	\$1,750,000.00	\$1,750,000.00
Administration	\$138,000.00	\$0.00	\$138,000.00
Environmental	\$10,000.00	\$0.00	\$10,000.00
Total	\$2,684,300.00	\$7,463,700.00	\$10,148,000.00

In addition, the following items are included for final approval and authorization to submit this application to the Texas General Land Office (GLO) on or before January 9, 2023:

- Application Resolution
- SF-424 Form (requires signature)
- Local Certification (requires signature)

The approved application resolution and the forms requiring signatures will need to be completed and sent back to me for inclusion with the official application material.

Respectfully,

John C. Reed
Project Manager

November 28, 2022

Mr. Tom Warner, P.E.
City of Liberty
1829 Sam Houston Street
Liberty, TX 77575

Re: Engineering Letter of Support
General Land Office (GLO)–Mitigation Method of Distribution (MIT-MOD)
City of Liberty, Texas (City)

Dear Tom,

Strand Associates, Inc.® (Strand) is recommending the application of the GLO MIT-MOD funding to be used for the construction of a new water plant. The project will include a new water well, ground storage tank, booster pumping station, emergency generator, and elevated storage tank that will be constructed on City property on Highway 146.

The construction of the new water plant will allow the City to create a water system on two separate pressure planes in order to maintain adequate pressure. The current system is on a single pressure plane and the older water mains, located in the southwestern part of the City, develop significant leaks when pressure is too high. Unfortunately, the northeastern portion of the City's system is higher in elevation and must rely on higher overall system pressure in order to provide these areas with minimum pressures. By creating two separate pressure planes, the City can provide additional pressure to the northeast portion of the system while avoiding damage to the southwestern portion of the system.

During periods of flooding, severe storms, freezes, and hurricanes, the need for emergency power and redundancy of the City's water production is critical. Providing the additional water plant, along with its own emergency generator, will help the City provide water during emergency situations.

If you have any questions or need any additional information, please do not hesitate to call 979-836-7937.

Sincerely,

STRAND ASSOCIATES, INC.®

William J. Huebner, P.E.

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

01/09/2023

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

CITY OF LIBERTY

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

74-6001602

*** c. UEI:**

WPBEG7377EK1

d. Address:

*** Street1:**

1829 Sam Houston St.

Street2:

*** City:**

Liberty

County/Parish:

Liberty

*** State:**

TX: Texas

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

77575-4742

e. Organizational Unit:

Department Name:

City of Liberty

Division Name:

ADMINISTRATION

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

Carl

Middle Name:

*** Last Name:**

Pickett

Suffix:

Title:

Mayor

Organizational Affiliation:

Administration

*** Telephone Number:**

(936) 336-3684

Fax Number:

*** Email:**

Mayor@cityofliberty.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

United States Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.228

CFDA Title:

Community Development Block Grant - Mitigation (CDBG-MIT)

* 12. Funding Opportunity Number:

FR-6109-N-02

* Title:

Community Development Block Grant - Mitigation (CDBG-MIT)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Water Improvements. City-Wide Benefit

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

36

* b. Program/Project

CDBG

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

06/01/2023

* b. End Date:

12/31/2028

18. Estimated Funding (\$):

* a. Federal

2,684,300.00

* b. Applicant

7,463,700.00

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

10,148,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Carl

Middle Name:

* Last Name:

Pickett

Suffix:

* Title:

Mayor

* Telephone Number:

(936) 336-3684

Fax Number:

* Email:

Mayor@cityofliberty.org

* Signature of Authorized Representative:

* Date Signed:

12/13/2022



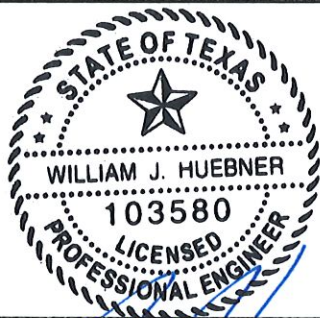
CDBG-MIT: Budget Justification of Retail Costs (Former Table 2)

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

Applicant/Subrecipient:	City of Liberty					
Site/Activity Title:	Water Improvements					
Eligible Activity:	Infrastructure Improvements - Water Facilities					
Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Acquisition	Total
Public Water Well (Approx. 1750gpm)	\$ 1,750,000.00	LS	1	\$ 1,750,000.00	\$ -	\$ 1,750,000.00
300,000 gallon elevated storage tank	\$ 2,250,000.00	LS	1	\$ 2,250,000.00	\$ -	\$ 2,250,000.00
300,000 gallon ground storage tank	\$ 1,000,000.00	LS	1	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
Booster Pump Station (approx. 4,500gpm)	\$ 3,250,000.00	LS	1	\$ 3,250,000.00	\$ -	\$ 3,250,000.00
	\$ -		0	\$ -	\$ -	\$ -
TOTAL				\$ 8,250,000.00	\$ -	\$ 8,250,000.00

1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.

2. Identify and explain any special engineering activities.

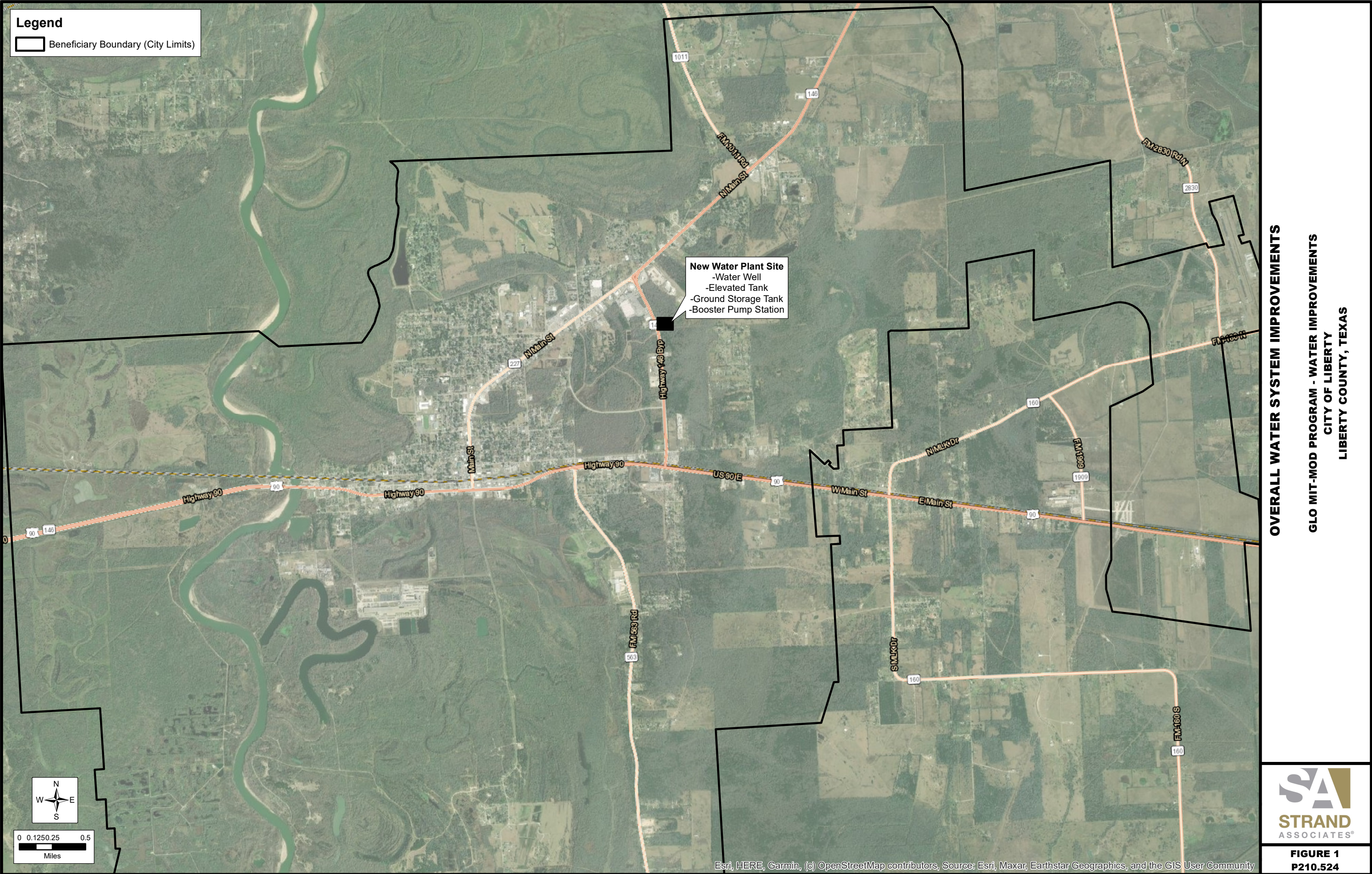


Seal

Date: 11/28/22
Phone Number: 979-836-7931

Signature of Registered Engineer/Architect
Responsible For Budget Justification:

11/28/22



Legend

Beneficiary Boundary (City Limits)

New Water Plant Site
-Water Well
-Elevated Tank
-Ground Storage Tank
-Booster Pump Station

OVERALL WATER SYSTEM IMPROVEMENTS

GLO MIT-MOD PROGRAM - WATER IMPROVEMENTS
CITY OF LIBERTY
LIBERTY COUNTY, TEXAS



FIGURE 1
P210.524

Esri, HERE, Garmin, (c) OpenStreetMap contributors, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



**Texas General Land Office
Community Development and Revitalization Division
Mitigation – Local Certifications**

Each Applicant for Community Development Block Grant Mitigation ("CDBG-MIT") funding must complete Federal Assistance Standard Form 424 (SF-424) and certify that local certifications included in this application guide were followed in the preparation of any CDBG-MIT program application. Additionally, Applicant must certify that it will continue to follow local certifications in the event that funding is awarded and Applicant is reclassified as a Subrecipient.

Each Applicant/Subrecipient must comply with the provisions of the National Environmental Policy Act ("NEPA"), the Council on Environmental Quality ("CEQ") regulations, the requirements set forth in Title 24 of the Code of Federal Regulations ("CFR") part 58, and applicable Texas General Land Office policy directives.

Each Applicant/Subrecipient must comply with all applicable federal and state laws, including environmental, labor (Davis-Bacon Act), the procurement procedures and contract requirements found at 2 C.F.R. §200.318 – §200.326, and all civil rights requirements.

Each Applicant/Subrecipient certifies, as outlined in 84 FR 45838 (August 30, 2019), the following:

- A. The Applicant/Subrecipient certifies that it has in effect and is following a residential anti-displacement and relocation assistance plan in connection with any activity assisted with CDBG-MIT funds.
- B. The Applicant/Subrecipient certifies its compliance with restrictions on lobbying as required by 24 C.F.R. part 87, together with disclosure forms, if required by part 87.
- C. Any entity or entities designated by the subrecipient, and any contractor, subrecipient, or designated public agency carrying out an activity with CDBG-MIT funds, possess(es) the legal authority to carry out the program for which it is seeking funding, in accordance with applicable HUD regulations and the federal register notice. The subrecipient certifies that activities to be undertaken with CDBG-MIT funds are consistent with the Action Plan.
- D. The Applicant/Subrecipient certifies that it will comply with the acquisition and relocation requirements of the Uniform Relocation Act ("URA"), as amended, and implementing regulations at 49 CFR part 24, except where waivers or alternative requirements are provided for CDBG-MIT funds.
- E. The Applicant/Subrecipient certifies that it will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. §1701u) and implementing regulations at 24 C.F.R. part 135.

F. The Applicant/Subrecipient certifies that it is following a detailed citizen participation plan that satisfies the requirements of 24 CFR §91.115 or §91.105 (except as provided for in notices providing waivers and alternative requirements for this grant). Also, each local government receiving assistance from a state grantee must follow a detailed citizen participation plan that satisfies the requirements of 24 CFR §570.486 (except as provided for in notices providing waivers and alternative requirements for this grant).

G. The Applicant/Subrecipient certifies that it is complying with each of the following criteria:

1) Funds will be used solely for necessary expenses related to mitigation activities, as applicable, in the most impacted and distressed areas for which the President declared a major disaster in 2015, 2016, or 2017 pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1974 (42 U.S.C. §5121 et seq.).

2) With respect to activities expected to be assisted with CDBG-MIT funds, the relevant action plan has been developed to give priority to activities that will benefit low- and moderate-income families.

3) The aggregate use of CDBG-MIT funds shall principally benefit low- and moderate-income families in a manner that ensures that at least 50 percent (or another percentage permitted by HUD in a waiver published in an applicable Federal Register notice) of the CDBG-MIT grant amount is expended for activities that benefit such persons.

4) The Applicant/Subrecipient will not attempt to recover any capital costs of public improvements assisted with CDBG-MIT funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless:

i. CDBG-MIT funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under this title; or

ii. For purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary that it lacks sufficient CDBG funds (in any form) to comply with the requirements of clause (a).

H. The Applicant/Subrecipient certifies that the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d), the Fair Housing Act (42 U.S.C. §3601-§3619), and implementing regulations, and that it will affirmatively further fair housing.

I. The Applicant/Subrecipient certifies that it has adopted and is enforcing the following policies, and, in addition, must certify that they will require local governments that receive grant funds to certify that they have adopted and are enforcing:

1) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations;

2) A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

J. The Applicant/Subrecipient certifies that it (and any administering entity) currently has or will develop and maintain the capacity to carry out mitigation activities, as applicable, in a timely manner and that the subrecipient has reviewed the respective requirements of this notice.

K. The Applicant/Subrecipient certifies that it will not use CDBG-MIT funds for any activity in an area identified as flood prone for land use or hazard mitigation planning purposes by the state, local, or tribal government or delineated as a Special Flood Hazard Area (or 100-year floodplain) in FEMA's most current flood advisory maps, unless it also ensures that the action is designed or modified to minimize harm to or within the floodplain, in accordance with Executive Order 11988 and 24 C.F.R. part 55. The relevant data source for this provision is the state, local, and tribal government land use regulations and hazard mitigation plans and the latest-issued FEMA data or guidance, which includes advisory data (such as Advisory Base Flood Elevations) or preliminary and final Flood Insurance Rate Maps.

L. The Applicant/Subrecipient certifies that its activities concerning lead-based paint will comply with the requirements of 24 CFR part 35, subparts A, B, I, K, and R.

M. The Applicant/Subrecipient certifies that it will comply with environmental requirements at 24 CFR part 58.

N. The Applicant/Subrecipient certifies that it will comply with applicable laws.

WARNING: ANY PERSON WHO KNOWINGLY MAKES A FALSE CLAIM OR STATEMENT TO HUD MAY BE SUBJECT TO CIVIL OR CRIMINAL PENALTIES UNDER 18 U.S.C. §287; 18 U.S.C. §1001, AND 31 U.S.C. § 3729.

Except as otherwise provided under federal law, any person who knowingly and willfully falsifies, conceals, or covers up a material fact by any trick, scheme or device or who makes any materially false, fictitious, or fraudulent statement or representation or who makes or uses any false writing or document knowing the writing or document to contain materially false, fictitious, or fraudulent statement or entry shall be prosecuted under Title 18, United States Code, §1001.

CARL PICKETT, MAYOR

Printed Name of Authorized Signatory

Date

Signature of Authorized Signatory

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Discussion of Proposed Amendments to Permits for Processions and Parades

Department: Administration

Subject:

Background:

Funding Source:

Staff Recommendation:

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF LIBERTY, TEXAS, CHAPTER 12, TRAFFIC AND VEHICLES,
ARTICLE 12.01, GENERAL PROVISIONS, REGULATING PARADES.**

WHEREAS, the City of Liberty currently regulates traffic and vehicles within the city;
and

WHEREAS, the City Council finds it in the best interest of the citizens of Liberty to
regulate parades in order to promote safety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LIBERTY, TEXAS:

Section 1: Article 12.01 of the Code of Ordinances of the City of Liberty is hereby amended to
read as follows:

Chapter 12 Traffic and Vehicles
Article 12.01 General Provisions and Parades

§ 12.01.001 Definitions.

The following words, terms, and phrases, when used in this chapter shall have the meanings
ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant. A person who has filed a written application for a parade permit.

Authorized emergency vehicle. Vehicles of the fire department, police vehicles, and such
ambulances and emergency vehicles of municipal departments or public service corporations as
are designated or authorized by the chief of police.

Bicycle. Every device propelled by human power upon which any person may ride, having two
(2) tandem wheels.

Business District. The territory contiguous to and including a highway, when within any six
hundred (600) feet along such highway there are buildings in use for business or industrial
purposes, including but not limited to hotels, banks or office buildings, railroad stations and
public buildings, which occupy at least three hundred (300) feet of frontage on one (1) side or
three hundred (300) feet collectively on both sides of the highway.

Central business (downtown) district. The area of downtown beginning at the intersection of Dr.
Martin Luther King, Jr. Blvd. and Milam heading north on Milam to the intersection of Milam
and Grand, thence continue heading east on Grand to the intersection of Grand and San Jacinto,

thence continue heading south on San Jacinto to the intersection of San Jacinto and Dr. Martin Luther King, Jr. Blvd., thence heading west on Dr. Martin Luther King, Jr. Blvd. to the intersection of Dr. Martin Luther King, Jr. Blvd. and Milam.

Commercial parade. A parade sponsored other than by a nonprofit organization, the purpose of which is to advertise a product, whether tangible or intangible, to advertise or promote an exhibition or theatrical performance, or otherwise operate to the pecuniary benefit of the sponsor.

Commercial vehicle. Every vehicle designed, maintained, or used primarily for the transportation of property.

Controlled-access highway. Every highway, street, or roadway in respect to which owners or occupants of abutting property or lands and other persons have no legal right of access to or from the same, except at such points only and in such manner as may be determined by the public authority having jurisdiction over such highway, street, or roadway.

Crosswalk. That part of a roadway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs, or in the absence of curbs from the edges of the traversable roadway. The word “crosswalk” also includes any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or other markings on the surfaces.

Curb loading zone. A space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers or material.

Driver. Every person who drives or is in the actual physical control of a vehicle.

Freight curb loading zone. A space adjacent to a curb for the exclusive use of vehicles during the loading or unloading of freight or passengers.

Intersection. The area embraced within the prolongation or connection of the lateral curblines, or, if none, then the lateral boundary lines, of the roadways of two (2) highways which join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different highways joining at any other angle may come in conflict. Where a highway includes two (2) roadways thirty (30) feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection. If such intersecting highway also includes two (2) roadways thirty (30) feet or more apart, then every crossing of two (2) roadways of such highways shall be regarded as a separate intersection. The junction of an alley with a street or highway shall not constitute an intersection.

Laned roadway. A roadway which is divided into two (2) or more clearly marked lanes for vehicular traffic.

Motor vehicle. Every vehicle which is self-propelled.

Motorcycle. Every motor vehicle having a saddle for the use of the rider and designed to travel

on not more than three (3) wheels in contact with the ground, but excluding a tractor.

Official traffic-control devices. All signs, signals, markings, and devices not inconsistent with this chapter placed or erected by authority of a public body or official having jurisdiction for the purpose of regulating, warning, or guiding traffic.

Parade. An assembly of three (3) or more persons gathering for the common design of moving in or upon any public street from one location to any other location, whether on foot, on horseback, by mechanical conveyance, or otherwise, as part of a procession, march, pageant, ceremony, or like event.

Parade permit. A written consent or permit to conduct a parade or street or block closure issued pursuant to written application and approval hereunder.

Park or parking. The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while engaged in loading or unloading merchandise or passengers.

Passenger curb loading zone. A place adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers.

Pedestrian. Any person afoot.

Permittee. A person to whom a parade permit has been granted under this article.

Police Officer. Every officer of the municipal police department or any officer authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.

Railroad. A carrier of persons or property upon cars operated upon stationary rails.

Railroad train. A steam engine, electric or other motor, with or without cars coupled thereto, operated upon rails.

Right-of-way. The right of one (1) vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under such circumstances of direction, speed, and proximity as to give rise to danger of collision unless one (1) grants precedence to the other.

Roadway. That portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the berm or shoulder. If a highway includes two (2) or more separate roadways, the term "roadway" shall refer to any such roadway separately but not to all such roadways collectively.

Safety zone. The area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is so marked or indicated by adequate signs as to be always

plainly visible while set apart as a safety zone.

Sidewalk. That portion of a street between the curblines, or the lateral lines of a roadway, and the adjacent property lines, intended for the use of pedestrians.

Stand or standing. The halting of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while engaged in receiving or discharging passengers.

Stop. When required, means complete cessation from movement.

Stop or stopping. When prohibited, means any halting, even momentarily, of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control sign or signal.

Street. The entire width between the boundary lines of every road or way publicly maintained when any part thereof is open to the use of the public for vehicular traffic.

Through street or highway. Every street or highway or portion thereof on which vehicular traffic is given preferential right-of-way, and at the entrances to which vehicular traffic from intersecting streets or highways is required by law to yield the right-of-way to vehicles on such through street or highway in obedience to a stop sign, yield sign or other official traffic-control device, when such signs or devices are erected as provided in this chapter or by law.

Traffic. Pedestrians, ridden or herded animals, vehicles, and other conveyances, either singly or together, while using any street or highway for purposes of travel.

Traffic-control signal. Any device, whether manually, electrically, or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

Vehicle. Every device in, upon or by which any person or property is or may be transported or drawn upon a street or highway, except devices used exclusively upon stationary rails or tracks.

§12.01.002 Parades. Enforcement.

- (a) Any person conducting, commencing, aiding, or engaging in a parade without a parade permit, or otherwise violating any provision of this article, is guilty of a misdemeanor and, upon conviction, shall be punished by a fine of not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00)
- (b) The chief of police, his authorized designee, any officer of the city police department, and the fire chief or his authorized designee are hereby authorized to issue summons and citations, as applicable, for violations of this article.
- (c) Anyone involved in or participating in a parade without first receiving a permit as outlined herein or after being directed to cease and desist participating in said parade shall individually be in violation of this article, shall be guilty of a misdemeanor and,

upon conviction, shall be fined not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00).

- (d) This section shall not apply to members of the police, fire, or public works department in processing any parade permit application.

§12.01.003. Interference with parade; driving through parade; parking on parade route.

- (a) It shall be unlawful for any person to obstruct, impede, or interfere in any form or manner with the progress of any parade or the persons, vehicles or animals comprising the parade from the point of commencement to the point of disassembly.
- (b) It shall be unlawful for any person to drive through or between the persons, vehicles, or animals comprising a parade from the point of commencement to the point of disassembly.
- (c) It shall be unlawful to park any vehicle along a public street constituting a portion of the parade route and conspicuously marked as such; in this connection, the chief of police and the public works director are authorized to prohibit or restrict the parking of vehicles as needed along the parade route and to cause the route to be conspicuously marked as such.
- (d) It shall be a defense to prosecution under the preceding subsection that the place where the vehicle was parked was not conspicuously designated as a parade route at the time of parking.
- (e) This section shall not apply to any member of the city police or fire department acting in the course and scope of their duties in monitoring, regulating, and policing parade activity or otherwise.

§12.01.004 through 12.01.030. (Reserved)

§12.01.031. Parade Permit Required; exceptions.

- (a) It shall be unlawful to commence, conduct, aid, or engage in a parade upon any public street without having first secured a parade permit from the chief of police.
- (b) The following activities shall be exempt from the requirement of a permit hereunder.
 - a. Funeral processions supervised by a licensed mortuary proceeding by a reasonable route from a funeral home, church, or residence of a deceased to a memorial service or place of interment;
 - b. Picketing or other peaceful demonstrations at a fixed location that is not a street
 - c. Sidewalk processions conducted in accordance with all traffic regulations and other applicable laws and ordinances;
 - d. Processions, convoys, marches, or similar activities conducted by members of the

- armed forces of the United States or the state while acting in the regular course and scope of their duties;
- e. Processions, convoys, or the like conducted by members of the city fire or police department while acting in the regular course and scope of their duties;
- f. Wedding processions proceeding by a reasonable route between the residence of a member of the matrimonial party, the place of performance of the matrimonial service, and/or the place of reception or matrimonial celebration;
- g. Motorcades escorted by members of the city police department as part of their assigned duties.

§12.01.032. Application.

- (a) Applications for a parade permit must be filed with the chief of police no less than thirty (30) days prior to the date and time for commencement of such parade.
- (b) Each application for a parade permit must be made on a form provided for this purpose by the chief of police.
- (c) Each application for a parade permit shall be signed by the applicant and contain the following information:
 - a. The name, address, and telephone number of the applicant;
 - b. The name, address, and telephone number of any organization, firm, association, corporation, or other entity on whose behalf application is made;
 - c. A designation of the type of parade (commercial or non-commercial);
 - d. Date and time proposed for commencement of the parade;
 - e. A statement of the anticipated duration of the parade;
 - f. A description of the specific parade route listing all streets to be utilized and the direction of flow from the point of commencement to termination;
 - g. The estimated number of persons to participate in the parade;
 - h. The estimated number of vehicles, floats, animals, motorized displays and the like to be utilized in the parade;
 - i. The estimated number of marching units, bands, color guards, drill teams and the like to participate in the parade;
 - j. A description of any sound amplification to be used for the parade (both on and off the floats);
 - k. A description of the provisions being made to clean up after the parade is over.
- (d) If the applicant is acting on behalf of a corporation, association, firm or other organization sponsoring the parade, the application must be accompanied by a letter indicating the organization's sponsorship of such parade and authorizing the applicant to act in its behalf in securing a permit therefor;
- (e) Upon receipt of an application for a parade permit, the chief of police shall forward a true copy of same to the fire chief and public works director with a request for comments

thereon.

§12.01.033. Fees; reimbursement of costs.

- (f) An application for a permit to conduct a commercial parade shall be accompanied by a nonrefundable permit fee of two hundred fifty dollars (\$250) to reimburse the city for administrative costs incurred as a result of the conduct of such parade. The applicant for a commercial parade permit will also be responsible for police costs, cleanup expenses, and other service costs identified by the city. An estimate of these costs will be provided when the permit is secured. Payment of the extra expenses shall be made prior to issuance of the permit. Failure to make payment will result in denial of the permit.
- (g) An application for a permit to conduct a noncommercial parade shall be accompanied by a nonrefundable permit fee of fifty dollars (\$50.00) to reimburse the city for administrative costs incurred as a result of the conduct of such parade. The applicant for a noncommercial parade permit will also be responsible for police costs, cleanup expenses, and other service costs identified by the city. An estimate of these costs will be provided when the permit is secured. Payment of the extra expenses shall be made prior to issuance of the permit. Failure to make payment will result in denial of the permit.
- (h) Parades sponsored or co-sponsored by the city, as determined by the city manager, will not be subject to permit fees or the reimbursement of costs as stated above. Examples of city-sponsored or co-sponsored parades presently include the Christmas Parade, TVE baby parade, and the TVE parade.
- (i) The City shall not be responsible for providing cones or barricades for parades.

§12.01.034. Standards for issuance; action on application.

- (a) The chief of police may, in consultation with the public works director and fire chief, approve an application for a parade permit subject to reasonable terms and conditions relating to the time, place or manner for conduct of the parade, including, but not limited to:
 - a. The establishment of an alternate time for conduct of the parade;
 - b. The establishment of an alternate route for conduct of the parade;
 - c. Reasonable regulations regarding the width and length of the parade.
- (b) The chief of police, or his designee, may, in consultation with the public works director and fire chief, approve an application for a street or block closure subject to reasonable terms and conditions relating to the time, place, or manner for the proposed closure. Approval of street or block closures shall be limited to noncommercial and/or civic events. No approval shall be granted for any requested parade or closure of a public residential street where the access or egress to or from privately owned residential property would be adversely affected.
- (c) A parade permit shall either be issued or denied within ten (10) business days after the

application is filed with the chief of police.

- (d) Upon issuance of a parade permit by the city, all appropriate departments shall be notified. A copy of said permit shall be maintained on file for review.

§12.01.035. Denial or Revocation of Permit.

- (a) It is the policy of the city that the constitutional rights of citizens be fully considered in determining the granting or denying of parade or street closure permits. Therefore, the chief of police shall consider the following, in denying, revoking, or modifying permits:
- a. If the information contained in the application for a permit is found to be false or incomplete in any material aspect;
 - b. The applicant fails to pay the permit fee and/or the estimated expenses;
 - c. If the public peace, health, safety, or welfare will be endangered by the conduct of the parade or street closure;
 - d. The permittee has conducted or is conducting a parade or street closure in violation of this article or other applicable laws and ordinances affecting such activity;
 - e. Consider the history of the event or similar events conducted by the same individuals or entities;
 - f. If the permittee fails to obey any lawful order of the chief of police, fire chief, or their respective designees respecting the conduct of the parade or street closure, or any term or condition to which the approval of the parade permit is made subject;
 - g. If the parade or street closure fails to commence within thirty (30) minutes of the appointed time for commencement;
 - h. If the conduct of the parade or street closure at the time and place or in the manner proposed will substantially disrupt the safe and orderly movement of traffic contiguous to the parade route or area of the street closure;
 - i. The parade or street closure will require diversion of so great a number of police officers that the provision of adequate police service to the remainder of the city will be rendered difficult;
 - j. If the concentration of persons, animals, and vehicles at points of assembly and disassembly is reasonably likely to interfere with the provision of adequate fire, police, and other emergency services to other parts of the city;
 - k. Conduct of the parade or street closure is reasonably likely to result in harm to persons or property;
 - l. Conduct of the parade or street closure is reasonably likely to result in trespass to property;
 - m. The parade participants are using sound equipment to a degree that said noise violates the city's noise ordinance or contains language that is profane or vulgar and that can be heard by the general public;
 - n. If emergency conditions or other exigent circumstances then existing within the city require that the public streets remain open to the free and unencumbered

transportation of emergency crews, equipment, and materials.

- (b) In the event of denial or revocation hereunder, the chief of police shall provide, at the time of denial or revocation, such oral or written notice of denial or revocation that is feasible under the circumstances then existing and, in addition, within three days thereafter, shall provide written notice to the permittee or applicant setting forth the specific reasons forming the basis for denial or revocation. Such written notice shall be mailed to the permittee or applicant.

§12.01.036. Appeal procedure; final decision.

- (a) Any applicant may appeal the decision of the chief of police to the City Manager by filing a written appeal request with the city secretary within five (5) days of receiving the denial from the chief of police. The decision hereby rendered by the City Manager shall be final. In the absence of a timely appeal the decision of the chief of police shall be final.

§12.01.037. Parade etiquette.

- (a) Individuals participating in parades shall abide by the following rules and regulations while participating in said parade.
- a. Parade participants shall not trespass on private property and shall remain in the public right-of-way designated as the parade route;
 - b. Parade participants shall not use sound equipment to a degree that said noise violates the city's noise ordinance or contains language that is profane or vulgar and that can be heard by the general public;
 - c. Parade participants shall not litter or leave behind any trash, garbage, or refuse;
 - d. Parade participants with animals shall clean up after their animals;
 - e. Parade participants shall not violate any other section of this article related to parades.

Section 2: This Ordinance shall be in full force and effect immediately after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty,
this ____ day of December 2022

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: December 13, 2022

Agenda Wording: Discussion Regarding Implementation of Fire Mitigation Rates.

Department: Fire

Subject:

Background:

Funding Source:

Staff Recommendation:

MITIGATION RATES BASED ON PER HOUR

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

MOTOR VEHICLE INCIDENTS

Level 1 - \$516.00

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2 - \$588.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - \$718.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,550.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - \$474.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

HAZMAT

Level 1 - \$832.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - \$2,971.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 – \$7,012.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$336.00 per HAZMAT team.

FIRE INVESTIGATION

Fire Investigation Team - \$327.00 per hour.

Includes:

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

FIRES

Assignment - \$475.00 per hour, per engine / \$594.00 per hour, per truck

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES

Assignment - \$475.00 per hour, per engine / \$594.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Billed at \$475 plus \$59 per hour, per rescue person.

Level 2

Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We

will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Billed at \$950 plus \$59 per hour, per rescue person.

Level 3

Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Billed at \$2,350 plus \$59 per hour per rescue person, plus \$119 per hour per HAZMAT team member.

Level 4

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

BACK COUNTRY OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed \$475 for the first response vehicle plus \$59 per rescue person. Additional rates of \$475 per hour per response vehicle and \$59 per hour per rescue person.

MITIGATION RATE NOTES

The mitigation rates above are average "billing levels" for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.