



The City of Liberty

Planning & Zoning Commission

Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Wednesday, February 22, 2023

12:00 PM

City Council Chambers

The Planning and Zoning Commission of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Tyler Jackson				
Commission Member Ryan Daniel				
Commission Member Rick Jenner				
Commission Member Emily Cook				
Commission Member Lindsay Lawrence				
Commission Member Cody Abshier				
Commission Member Janet Pavlock				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

The Citizen's Forum is reserved for members of the public who would like to address the Planning and Zoning Commission Members regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commissioners may not deliberate or take any action during citizens' comments about items not on the agenda. In some situations, City Staff may be able to respond to the public's comments with a factual statement or clarification. The Commissioners may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. October 12, 2022

IV. REGULAR AGENDA

A. Regular Session

1. Consider approving a replat of Lot 2 and the West ½ of Lot 1 of the Baillio Subdivision.

V. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 17th day of February, 2023 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.



The City of Liberty Planning & Zoning Commission

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting ~ Minutes ~

April Gilliland
City Secretary
936-336-3684

Wednesday, October 12, 2022

12:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on October 12, 2022 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 12:04 p.m. by President Tyler Jackson.

A.

Attendee Name	Present	Absent	Late	Arrived
President Tyler Jackson	X			
Commission Member Ryan Daniel		X		
Commission Member Rick Jenner	X			
Commission Member Emily Cook		X		
Commission Member Lindsay Lawrence	X			
Commission Member Cody Abshier		X		
Commission Member Janet Pavlock		X		

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

The Citizen's Forum is reserved for members of the public who would like to address the Planning and Zoning Commission Members regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commissioners may not deliberate or take any action during citizens' comments about items not on the agenda. In some situations, City Staff may be able to respond to the public's comments with a factual statement or clarification. The Commissioners may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Jackson welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Commission Member Lawrence to approve all items on the consent agenda. The motion was seconded by Commission Member Jenner. The motion passed 3 to 0 with all present members voting yes.

A. Minutes Approval

1. August 24, 2022

IV. REGULAR AGENDA

A. Regular Session

1. Consider approving a variance request for the lot located at 716 Lamar.

A motion was made by Commission Member Jenner to approve the variance request for the lot located at 716 Lamar. The motion was seconded by Commission Member Lawrence. The motion passed 3 to 0 with all present members voting yes.

V. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Jackson adjourned the meeting at 12:15 p.m.

Tyler Jackson, President

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

Planning & Zoning Commission Agenda Item Form

Council Meeting Date: February 22, 2023

Agenda Wording: Consider approving a replat of Lot 2 and the West ½ of Lot 1 of the Baillio Subdivision.

Department: Community Development

Subject: Minor Plat

Background: Isaac Basha has applied to replat his lot at 3014 Grand. The replat is necessary to incorporate a small tract of land into the existing property. With the replat, the size of the lot will increase by .1355 acres.

Funding Source: n/a

Staff Recommendation: Approve the replat



PLAT APPLICATION

City of Liberty Community Development Department
1829 Sam Houston, Liberty, Texas 77575

Phone: 936-336-3684 | Fax: 936-336-9846 | Email: permits@cityofliberty.org

APPLICATION FOR

☒ *Minor Plat (2 or fewer lots) - \$300.00

☐ Preliminary Plat - \$100.00

☐ *Short Form Final Plat (4 or fewer lots) - \$300.00

☐ *Final Plat - \$300.00

PROPERTY INFORMATION

Subdivision Name: Amended Plat of Lot 2 & W 1/2 Lot 1 Ba. 1110 SID

Address/Location: East Grand Ave.

Lot(s): 1

Block(s): 1

of Acres: 0.1738

of Lots: 1

of Units: 1

APPLICANT INFORMATION

Name: Joey Minor

Company: Chambers Surveying

Mailing Address: P.O. Box 1272

City: Mt. Belvieu State: TX Zip: 77580

Email Address: ChambersSurveying@aol.com Phone: (281) 576-6788

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

Name: Isaac Basha

Company: _____

Mailing Address: 2926 Grand Ave.

City: Liberty State: TX Zip: 77575

Email Address: Rerejustice@aol.com Phone: (713) 969-8578

SIGNATURE

Owner's Signature

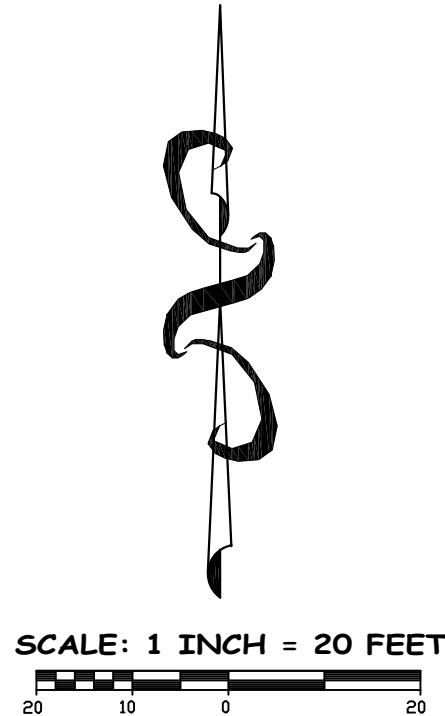
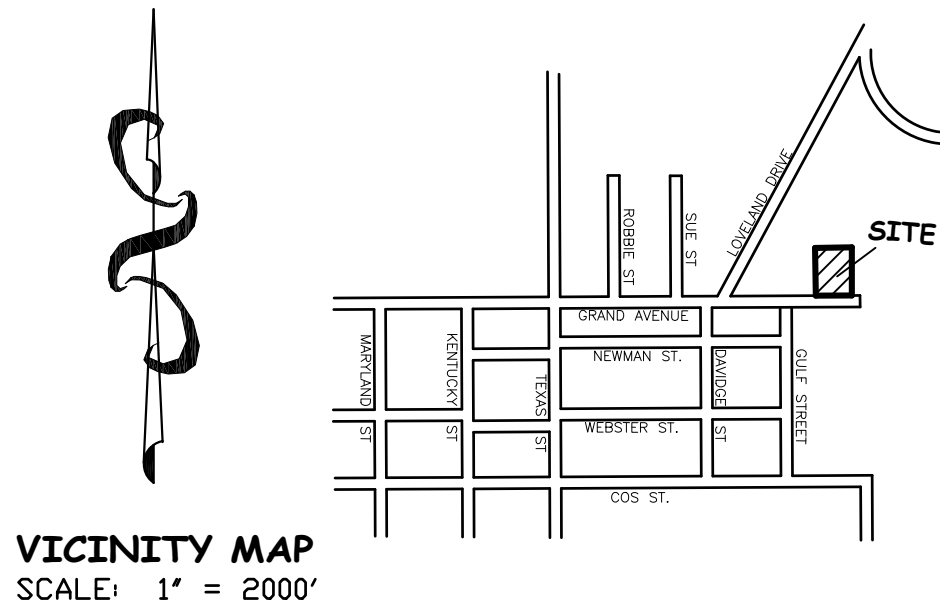
Date

[Signature]
Applicant Signature

2-8-2023
Date

PRELIMINARY
AMENDED PLAT OF
LOT 2 AND THE WEST 1/2 OF LOT 1
OF THE REPLAT OF BAILLIO SUBDIVISION

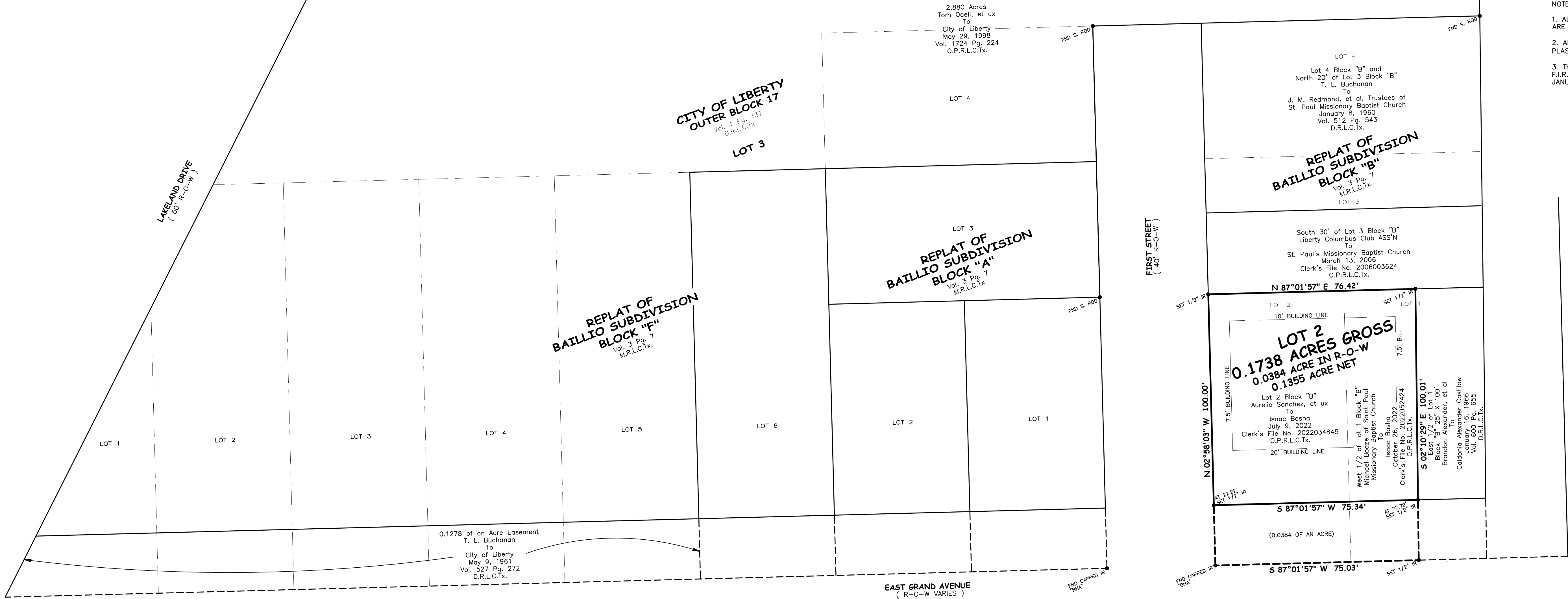
BEING A MINOR PLAT SITUATED IN THE LIBERTY TOWN EAST LEAGUE, ABSTRACT NO. 359,
LIBERTY COUNTY, TEXAS, BEING CONVEYED TO ISAAC BASHA IN CLERK'S FILE NO.
2022034845 & 2022052424 OF THE O.P.R.L.C.Tx.



LIBERTY TOWN EAST LEAGUE
A - 359

NOTES:

1. ALL BEARINGS ARE GRID BEARINGS AND ALL DISTANCES ARE SURFACE.
2. ALL SET 1/2 INCH IRON RODS ARE IDENTIFIED WITH A PLASTIC CAP STAMPED "MCHANDLERS5292".
3. THIS PROPERTY IS LOCATED IN ZONE "X" ACCORDING TO F.I.R.M. COMMUNITY PANEL NO. 480441 0435 D, DATED JANUARY 19, 2018.



STATE OF TEXAS)
COUNTY OF LIBERTY)

THIS IS TO CERTIFY THAT I, ISAAC BASHA BEING THE OWNER OF THE 0.1738 OF AN ACRE, AND DESIGNATED HEREIN AS THE AMENDED PLAT OF LOT 2 AND THE WEST 1/2 OF LOT 1 OF THE RE-PLAT OF BAILLIO SUBDIVISION IN THE CITY OF LIBERTY.

FURTHER, I THE UNDERSIGNED, DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES SHOWN ON THIS PLAT FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

WITNESS OUR HAND IN LIBERTY COUNTY, TEXAS, THIS _____ DAY OF FEBRUARY, 2023.

ISAAC BASHA

STATE OF TEXAS)
COUNTY OF LIBERTY)

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED ISAAC BASHA KNOWN TO ME TO BE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN AND HEREIN SET OUT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF FEBRUARY, 2023.

NOTARY PUBLIC IN AND FOR LIBERTY COUNTY, TEXAS.

THIS IS TO CERTIFY THAT THE CITY OF LIBERTY HAS RECEIVED AND APPROVED THIS AMENDED PLAT OF LOT 2 AND THE WEST 1/2 OF LOT 1 OF THE REPLAT OF BAILLIO SUBDIVISION, AND THAT IT COMPLIES WITH THE REQUIREMENTS OF THE CITY SUBDIVISION ORDINANCE.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF FEBRUARY, 2023.

CHRIS JARMON
ASSISTANT CITY MANAGER

STATE OF TEXAS)
COUNTY OF LIBERTY)

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED CHRIS JARMON KNOWN TO ME TO BE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN AND HEREIN SET OUT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF FEBRUARY, 2023.

NOTARY PUBLIC IN AND FOR LIBERTY COUNTY, TEXAS.

THIS IS TO CERTIFY THAT I, MICHAEL W. CHANDLER, A REGISTERED PROFESSIONAL LAND SURVEYOR, IN THE STATE OF TEXAS, HAVE PLATTED THE ABOVE SUBDIVISION FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION DURING JANUARY 2023, AND THAT ALL MONUMENTS SET HEREON ARE PROPERLY MARKED WITH 1/2 INCH IRON RODS WITH PLASTIC CAP STAMPED "M. CHANDLER 5292".

FEBRUARY 8, 2023.

PRELIMINARY NOT TO BE RECORDED

MICHAEL W. CHANDLER, R.P.L.S. No. 5292

STATE OF TEXAS)
COUNTY OF LIBERTY)

I, LEE HADUSEK CHAMBERS, COUNTY CLERK OF LIBERTY COUNTY, TEXAS, DO HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR REGISTRATION IN MY OFFICE ON FEBRUARY _____, 2023, A.D. AT _____ M., AND DULY RECORDED ON FEBRUARY _____, 2023, A.D. AT _____ M., IN THE PLAT RECORDS OF LIBERTY COUNTY, TEXAS UNDER INSTRUMENT NUMBER _____

WITNESS MY HAND AND SEAL A LIBERTY, TEXAS, THIS THE DAY AND DATE LAST ABOVE WRITTEN.

LEE HADUSEK CHAMBERS
COUNTY CLERK, LIBERTY COUNTY TEXAS

CHAMBERS SURVEYING & MAPPING

P. O. BOX 1272 MONT BELVIEU, TEXAS 77580
PHONE 281-576-6788 FIRM NO. 100127-00

DRAWN BY: JWM JOB NO: 23-5049 SUBDIVISION: AMENDED PLAT OF REPLAT OF BAILLIO S/D
CHKD BY: CKC DATE: 2/6/23 SURVEY: LIBERTY TOWN EAST LEAGUE A - 359