The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, April 16, 2024	6:00 PM	City Council Chambers

I. CALL TO ORDER

This meeting was called to order on April 16, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by President Barbara Norwood.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
President Barbara Norwood	X			
Vice-President Michael Dorsett Jr.	X			
Secretary Kathrine McCarty	X			
Board Member Mark Campbell		X		
Board Member Dan VanDeventer	X			
Board Member Marsha LaFour	X			
Board Member Betty Runkle	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Norwood welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. General Manager's Report - General Manager - Tom Warner, Topics include Business Facade Grant Program, Economic Development Agreements, Projects, Permits, Golf Course, Airport, US 90 Median Trees, and Faux Real Trade Days.

City Manager Tom Warner reported on the following updates:

- Business Facade Grant Program
- Economic development agreements
- Projects

- Permits
- Golf Course
- Airport
- US 90 Median Trees
- Faux Real Trade Days

B. Finance Report

Assistant City Manager / CFO Naomi Herrington reported on the LCDC financials as of February 29, 2024.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the Liberty Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Board Secretary McCarty to approve all items on the consent agenda. The motion was seconded by Vice President Dorsett. The motion passed 6 to 0.

A. Minutes Approval

1. March 19, 2024

V. REGULAR AGENDA

A. Work Session

1. Hold a work session to review and discuss upgrading the wastewater utility service on Royal Street.

Assistant City Manager Chris Jarmon started the work session discussion with the utilities that are currently available on Royal Street and what it would take to have sewer service extended to the end of the road. The total utility upgrade would include removal of the existing Lift Station, extending and expanding the current wastewater line, and changing out the 2-inch water line for a 6-inch water line. The cost of the project would be in the $200,000 to $250,000 price range. The request if for LCDC to fund the Royal Street Project utility upgrades. LCDC would like to have an established developer to develop the 12 vacant lots on Royal Street before expending the money needed on possible future developments that might not happen.

2. Hold a work session to review and discuss a wayfinding signage project for the City of Liberty.

Assistant City Manager Chris Jarmon went over examples of the different wayfinding signage that cities have installed in the past. Examples were shown from Brownwood, Hallettsville, Huntsville and Palestine. Then the potential placement of signs in the City of Liberty and an example of what a Highway Directional Sign for the City of Liberty would possibly look like. LCDC members wanted to know if they could get help from other entities if we are placing them on the signs (i.e. county, school, etc.). Maybe it is a good project to be done in phases, so not spending as much money at one time.

VI. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Norwood adjourned the meeting at 6:52 p.m.

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Barbara Norwood, President

ATTEST:

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Kathrine McCarty, Board Secretary