The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, July 16, 2024 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.				
Mayor Pro Tem Libby Simonson				
Council Member Dennis Beasley				
Council Member Tommy Brents				
Council Member Ed Seymour				
Council Member Ross Ward				
Council Member Debbie Dugger				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. U.S. Small Business Administration Presentation - Barbara Nitis, Public Information Officer, Office of Disaster Recovery and Resilience

B. Bridgehaven Children's Advocacy Center Presentation

C. City Manager's Report - City Manager Tom Warner - Topics include - Fiber Ring, Library, Golf Course, and Electrical Projects.

D. Finance Report - Assistant City Manager/CFO Naomi Herrington

E. Department Reports

F. Sam Rayburn Municipal Power Agency - Mayor Hebert

G. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. June 11, 2024

B. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPOINTING CHRIS JARMON TO SERVE ON THE LIBERTY AIRPORT ADVISORY BOARD

C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A CONTRACT AMENDMENT REQUEST FOR THE TEXAS COMMUNITY DEVELOPMENT FUND CONTRACT BETWEEN THE CITY OF LIBERTY AND THE TEXAS DEPARTMENT OF AGRICULTURE (TDA), CONTRACT NUMBER CDV21-0052.

D. City Council consider resolutions related to the Community Development Block Grant Program - Regional Mitigation and 2019 Disasters.

VII. REGULAR AGENDA

A. Regular Session

1. Second Reading – **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LCDC'S EXPENDITURE OF FUNDS FOR THE DEMOLITION OF COMMERCIAL PROPERTY LOCATED AT 4310 NORTH MAIN STREET.**

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY INDEPENDENT SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER.

3. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF FURNITURE FOR FIRE STATION NUMBER TWO (2).

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF

TEXAS, AWARDING A PROPOSAL FOR THE PARK MASTER PLAN.

B. Work Session

1. Fire Code Requirements for Key Boxes

2. Presentation and Work Session regarding the Proposed Budget for Fiscal Year 2024-2025

C. Executive Session

1. Texas Government Code §551.071 - Private Consultation with Attorney
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.

2. Texas Government Code §551.072 - Deliberation Regarding Real Property
Discussion regarding real property.

3. Texas Government Code §551.074 - Personnel Matters.
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Planning and Zoning Commission

4. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.
Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in executive session.

2. Consider and take action on real estate matters discussed in executive session.

3. Consider and take possible action on personnel matters discussed in the executive session.

- Planning and Zoning Commission

4. Consider and take possible action on economic development matters discussed in executive session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 9th day of July 2024 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________, _____.

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 9, 2024

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics include - Fiber Ring, Library, Golf Course, and Electrical Projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and public on current and future City projects and activities.

1. On June 22, 2024, all city facilities were connected to the new fiber ring. City Hall will serve as the main connection to the fiber ring and the Police Department will serve as the backup connection. If the city hall connection is lost, service will be provided through the Police Department. Additionally, the primary internet service will be provided by Comcast at City Hall and AT&T at the Police Department as the backup.

2. On Wednesday, July 3rd, the glass on a rear door at the Library was broken. A Police Department report was filed as soon as staff became aware of the damage. It does not appear that anything was stolen from the building.

3. The estimated June revenue from the Golf Course is $63,340 with estimated expenses of $57,683. The revenue and expenditures at the Golf Course for Fiscal Year 2024 are $444,967 and $594,024 respectively.

4. The following is the current status of the Capital Improvement Program (CIP) Electrical Projects:

Project	Complete	Estimate	Expenditure to Date
a. Streetlight Conversion	95%	$250,000	$237,377
b. Liberty Feeders	103%	$845,000	$874,145
c. Liberty County Courthouse		$100,000	
d. System Mapping Implementation	141%	$100,000	$140,602
e. SCADA		$150,000	

f. Emergency/System Switching		$75,000	
g. Three Phase Regulator		$75,000	
h. Abandoned Pole Removal	79%	$150,000	$118,683
i. Beaumont Feeder #2 & #3 Tie	78%	$600,000	$470,757
j. Electronic Syst. Protection & Coord.		$100,000	
k. Downtown Lighting		$100,000	
l. Engineering Voltage Stability		$50,000	
m. Automated Transfer Scheme - Hospital		$75,000	
n. Engineering Automated Transfer Scheme		$15,000	
o. Beaumont Feeder #2 & Liberty #2 Tie	49%	$1,000,000	$486,059
p. City Park Ballfields	79%	$350,000	$277,888
q. UG System	4%	$750,000	$31,790
Total	55%	**$4,785,000**	**$2,637,301**

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Finance Report - Assistant City Manager/CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager/CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	11,644,456.00	2,804,569.95	8,976,381.13	77.09	2,668,074.87
*** FUND TOTAL REVENUE ***	11,644,456.00	2,804,569.95	8,976,381.13	77.09	2,668,074.87
EXPENDITURE SUMMARY					
CITY MANAGER	450,950.00	47,354.24	298,628.46	66.22	152,321.54
CITY COUNCIL	8,600.00	269.82	5,244.03	60.98	3,355.97
FIRE/EMS	3,349,418.00	297,307.14	1,995,033.28	59.56	1,354,384.72
LIBRARY	560,003.00	47,806.84	329,733.95	58.88	230,269.05
CITY SECRETARY	129,874.00	17,990.41	93,140.78	71.72	36,733.22
POLICE	3,010,103.00	266,954.84	1,895,744.70	62.98	1,114,358.30
MUNICIPAL COURT	208,484.00	17,088.64	98,886.15	47.43	109,597.85
STREET	1,125,857.00	67,319.38	514,312.12	45.68	611,544.88
PARKS & RECREATION	469,241.00	37,689.50	249,698.65	53.21	219,542.35
MAINTENACE DEPARTMENT	81,211.00	253.35	3,453.73	4.25	77,757.27
FINANCE	353,563.00	33,928.00	262,121.13	74.14	91,441.87
ANIMAL CONTROL	146,733.00	13,001.81	115,267.78	78.56	31,465.22
CITY HALL	169,051.00	14,435.84	122,516.85	72.47	46,534.15
INSPECTION/CODE ENFORECEM	303,687.00	18,797.96	196,930.27	64.85	106,756.73
NON DEPARTMENTAL	655,250.00	152,275.85	495,184.72	75.57	160,065.28
PUBLIC WORKS	229,096.00	25,345.22	173,687.23	75.81	55,408.77
UTILITY BILLING	393,335.00	35,882.25	287,589.51	73.12	105,745.49
*** FUND TOTAL EXPENDITURES ***	11,644,456.00	1,093,701.09	7,137,173.34	61.29	4,507,282.66
EXCESS REVENUES/EXPENDITURES	0.00	1,710,868.86	1,839,207.79	0.00	(1,839,207.79)

01 -GENERAL FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
301-0101	AUDITORIUM RENT	10,000.00	0.00	4,750.00	47.50	5,250.00
301-0102	DISMISSAL FEE COURT	500.00	20.00	250.00	50.00	250.00
301-0103	BUILDING PERMITS	100,000.00	8,414.50	42,692.44	42.69	57,307.56
301-0104	CORPORATION COURT	140,000.00	4,882.33	44,529.23	31.81	95,470.77
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	16,666.64	66.67	8,333.36
301-0106	DELINQUENT TAXES	50,000.00	7,745.20	79,736.79	159.47	(29,736.79)
301-0107	INTEREST & PENALTY	35,000.00	2,719.15	35,978.32	102.80	(978.32)
301-0108	FRANCHISE FEE	225,000.00	23,028.91	76,465.25	33.98	148,534.75
301-0110	LICENSE FEES	7,500.00	1,707.50	10,382.50	138.43	(2,882.50)
301-0111	PARKS & RECREATION	15,000.00	255.00	10,920.00	72.80	4,080.00
301-0112	INTEREST INCOME	200,000.00	19,790.72	201,040.12	100.52	(1,040.12)
301-0114	DOG LICENSE/FEES	100.00	0.00	50.00	50.00	50.00
301-0115	MISCELLANEOUS INCOME	50,000.00	7,038.39	70,236.11	140.47	(20,236.11)
301-0116	SALE OF ASSETS	50,000.00	0.00	0.00	0.00	50,000.00
301-0117	IN LIEU OF TAXES	550,000.00	0.00	551,707.42	100.31	(1,707.42)
301-0118	1% SALES TAX	2,250,000.00	218,332.02	1,622,023.61	72.09	627,976.39
301-0121	TAX COLLECTION-CURRENT	2,700,000.00	26,049.89	2,885,099.10	106.86	(185,099.10)
301-0122	EMERGENCY MEDICAL SERVICE	900,000.00	148,897.93	801,874.41	89.10	98,125.59
301-0123	FIRE/EMS GRANT REV.	20,000.00	0.00	21,617.22	108.09	(1,617.22)
301-0126	TRANSFER FOR UTILITY BILLING	917,556.00	610,770.00	610,770.00	66.56	306,786.00
301-0127	TRSF. FROM UTILITY FUNDS	2,816,800.00	1,696,866.00	1,696,866.00	60.24	1,119,934.00
301-0131	DONATIONS-ANIMAL CONTROL	100.00	0.00	275.00	275.00	(175.00)
301-0132	TRANSFER FROM LCDC	200,000.00	0.00	0.00	0.00	200,000.00
301-0137	LEOSE - FIRE	800.00	0.00	1,759.74	219.97	(959.74)
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	50.00	50.00	50.00
301-0144	TEL-COMM. R O W ACCESS FEES	3,000.00	2,616.98	4,376.14	145.87	(1,376.14)
301-0146	LIBRARY GRANT REV.	350.00	0.00	0.00	0.00	350.00
301-0154	DONATIONS - FIRE	0.00	0.00	2,500.00	0.00	(2,500.00)
301-0157	COURT REVENUE STATE FINES	65,000.00	1,935.57	16,616.80	25.56	48,383.20
301-0158	OMNI BASE FTA REVENUES	1,500.00	82.95	584.25	38.95	915.75
301-0177	INDIGENT DEFENSE FEE	500.00	11.73	62.62	12.52	437.38
301-0182	DUE FROM LISD / SRO	150,000.00	7,500.00	50,000.00	33.33	100,000.00
301-0183	ALARM FEES	250.00	50.00	225.00	90.00	25.00
301-0185	EMPLOYEE DONATION	0.00	0.00	100.00	0.00	(100.00)
301-0188	TX FOREST SERVICE GRANT REV	500.00	0.00	0.00	0.00	500.00
301-0192	LIBRARY FINES & FEES	3,500.00	370.31	4,053.54	115.82	(553.54)
301-0193	PD SILVER SANTA DONATIONS	1,000.00	0.00	1,150.00	115.00	(150.00)
301-0195	SUBDIVISION PLAT FEE	350.00	300.00	1,500.00	428.57	(1,150.00)
301-0205	ANIMAL ADOPTION FEE	50.00	0.00	0.00	0.00	50.00
301-0211	CC PROCESSING FEES CHARGED	150,000.00	10,564.87	92,461.63	61.64	57,538.37
301-0212	FIRE CLAIMS PAID	5,000.00	2,536.67	17,011.25	340.23	(12,011.25)
*** FUND TOTAL REVENUE ***		11,644,456.00	2,804,569.95	8,976,381.13	77.09	2,668,074.87

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
401-001	SALARIES SUPERVISION	285,162.00	31,292.31	185,539.39	65.06	99,622.61
401-002	SALARIES OPERATION	41,804.00	4,829.03	28,863.37	69.04	12,940.63
401-004	SOCIAL SECURITY	25,014.00	2,812.01	16,822.17	67.25	8,191.83
401-005	WORKMANS COMP	1,342.00	0.00	459.46	34.24	882.54
401-006	TMRS REQUIREMENTS	47,935.00	3,783.47	27,111.51	56.56	20,823.49
401-007	INSURANCE EMPLOYEES	24,743.00	2,887.13	23,488.47	94.93	1,254.53
401-010	SALARIES-OVERTIME	500.00	37.69	60.31	12.06	439.69
401-013	CAR ALLOWANCE	10,200.00	1,176.93	7,061.58	69.23	3,138.42
** CATEGORY TOTAL **		436,700.00	46,818.57	289,406.26	66.27	147,293.74
1-OPERATING SUPPLIES						
401-111	OFFICE SUPPLIES	1,500.00	0.00	1,062.73	70.85	437.27
401-112	POSTAGE	100.00	1.28	12.04	12.04	87.96
401-114	FOOD EXPENSE	500.00	0.00	191.39	38.28	308.61
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		2,250.00	1.28	1,266.16	56.27	983.84
2-MAINTENANCE / REPAIR						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
401-228	GAS-OIL-TIRES	0.00	0.00	26.04	0.00	(26.04)
** CATEGORY TOTAL **		500.00	0.00	26.04	5.21	473.96
3-CHARGES & SERVICES						
401-308	DUES & MEMBERSHIP	2,000.00	136.92	1,179.88	58.99	820.12
401-310	INSURANCE EXPENSE	2,000.00	0.00	1,034.59	51.73	965.41
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	1,909.90	95.50	90.10
401-314	TRAVEL	2,000.00	0.00	835.75	41.79	1,164.25
401-315	TELEPHONE	3,500.00	397.47	2,974.54	84.99	525.46
401-375	BAD DEBT	0.00	0.00	(4.66)	0.00	4.66
** CATEGORY TOTAL **		11,500.00	534.39	7,930.00	68.96	3,570.00

FINANCIAL STATEMENT
AS OF: MAY 31ST, 2024

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
** DEPARTMENT TOTAL **		450,950.00	47,354.24	298,628.46	66.22	152,321.54

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
402-005	WORKMAN'S COMPENSATION	100.00	0.00	25.76	25.76	74.24
** CATEGORY TOTAL **		100.00	0.00	25.76	25.76	74.24
1-OPERATING SUPPLIES						
402-114	FOOD EXPENSE - MEALS	4,000.00	144.00	1,588.89	39.72	2,411.11
402-125	MATERIALS & SUPPLIES	500.00	56.54	148.37	29.67	351.63
** CATEGORY TOTAL **		4,500.00	200.54	1,737.26	38.61	2,762.74
3-CHARGES & SERVICES						
402-310	INSURANCE EXPENSE	1,500.00	0.00	1,595.04	106.34	(95.04)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	69.28	673.97	67.40	326.03
402-314	TRAVEL	1,500.00	0.00	1,212.00	80.80	288.00
** CATEGORY TOTAL **		4,000.00	69.28	3,481.01	87.03	518.99
4-OTHER						
** DEPARTMENT TOTAL **		8,600.00	269.82	5,244.03	60.98	3,355.97

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
403-001	SALARIES SUPERVISION	100,158.00	11,557.35	62,637.14	62.54	37,520.86
403-002	SALARIES OPERATION	1,530,863.00	155,078.86	869,927.06	56.83	660,935.94
403-004	SOCIAL SECURITY	127,009.00	15,183.10	91,069.14	71.70	35,939.86
403-005	WORKMANS COMP	98,409.00	0.00	57,088.58	58.01	41,320.42
403-006	TMRS REQUIREMENTS	220,737.00	20,619.83	139,683.10	63.28	81,053.90
403-007	INSURANCE EMPLOYEES	171,561.00	16,406.33	98,424.71	57.37	73,136.29
403-009	INCENTIVE PAY	22,000.00	0.00	0.00	0.00	22,000.00
403-010	SALARIES-OVERTIME	60,000.00	15,080.69	136,121.29	226.87	(76,121.29)
403-011	PART-TIME SALARIES	154,471.00	11,611.84	71,764.85	46.46	82,706.15
403-012	CERTIFICATION PAY	114,000.00	11,492.46	66,877.73	58.66	47,122.27
** CATEGORY TOTAL **		2,599,208.00	257,030.46	1,593,593.60	61.31	1,005,614.40
1-OPERATING SUPPLIES						
403-111	OFFICE SUPPLIES	2,000.00	39.72	1,705.07	85.25	294.93
403-112	POSTAGE	1,400.00	140.64	3,050.08	217.86	(1,650.08)
403-113	NON CAPITAL ASSETS	23,785.00	0.00	13,937.57	58.60	9,847.43
403-115	JANITORIAL SUPPLIES	2,500.00	217.88	2,203.50	88.14	296.50
403-125	MATERIAL & SUPPLIES	22,000.00	2,346.38	15,460.10	70.27	6,539.90
403-127	BILLABLE EMS SUPPLIES	70,000.00	2,170.95	29,269.97	41.81	40,730.03
403-129	UNIFORMS	7,000.00	153.97	4,425.79	63.23	2,574.21
** CATEGORY TOTAL **		128,685.00	5,069.54	70,052.08	54.44	58,632.92
2-MAINTENANCE / REPAIR						
403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	1,500.00	100.00	0.00
403-226	MAINTENANCE EQUIPMENT	55,500.00	3,052.70	46,155.25	83.16	9,344.75
403-227	MAINT MOTOR VEHICLES	36,000.00	1,549.66	24,101.61	66.95	11,898.39
403-228	GAS-OIL-TIRES	48,000.00	4,614.81	39,870.33	83.06	8,129.67
403-229	BUNKER GEAR MAINTENANCE	5,500.00	0.00	4,646.40	84.48	853.60
** CATEGORY TOTAL **		146,500.00	9,217.17	116,273.59	79.37	30,226.41

01 -GENERAL FUND
FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
403-306	MEDICAL CONTROL FEE	18,000.00	0.00	10,500.00	58.33	7,500.00
403-308	DUES & MEMBERSHIPS	2,140.00	186.32	1,963.92	91.77	176.08
403-310	INSURANCE EXPENSE	37,000.00	0.00	49,157.35	132.86	(12,157.35)
403-312	MAINTENANCE BUILDING	10,000.00	2,450.42	11,118.52	111.19	(1,118.52)
403-313	PROF. DEVELOPMENT	44,500.00	1,957.00	19,605.09	44.06	24,894.91
403-314	TRAVEL	7,000.00	90.65	2,866.74	40.95	4,133.26
403-315	TELEPHONE	1,200.00	1,855.39	13,580.50	131.71	(12,380.50)
403-316	UTILITIES	29,000.00	1,810.33	16,096.81	55.51	12,903.19
403-318	FIRE PREVENTION	500.00	0.00	434.82	86.96	65.18
403-319	LEOSE ACCOUNT	790.00	0.00	0.00	0.00	790.00
403-320	HAZ-MAT EXPENSE	1,500.00	0.00	544.88	36.33	955.12
403-325	EMS COLLECTION FEE	72,000.00	13,743.79	49,992.58	69.43	22,007.42
403-328	PHYSICALS / TESTING	2,000.00	90.00	1,330.00	66.50	670.00
403-333	STATE FEES	6,000.00	213.39	4,621.84	77.03	1,378.16
403-352	EQUIPMENT RENTALS	0.00	1,492.68	2,985.33	0.00	(2,985.33)
403-356	NONNBUDGETED GRANT EXPENSE	0.00	0.00	16,052.47	0.00	(16,052.47)
403-360	CAPITAL OUTLAY	34,500.00	0.00	5,397.16	15.64	29,102.84
** CATEGORY TOTAL **		266,130.00	23,889.97	206,248.01	77.50	59,881.99
4-OTHER						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	2,100.00	7,384.00	57.26	5,511.00
403-407	A/C CONTRACT	3,000.00	0.00	0.00	0.00	3,000.00
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	852.00	36.26	1,498.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	630.00	96.92	20.00
403-410	PAYMENT DUE TO FIXED ASSET	190,000.00	0.00	0.00	0.00	190,000.00
** CATEGORY TOTAL **		208,895.00	2,100.00	8,866.00	4.24	200,029.00
** DEPARTMENT TOTAL **		3,349,418.00	297,307.14	1,995,033.28	59.56	1,354,384.72

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
404-001	SALARIES SUPERVISION	71,150.00	6,538.46	48,303.09	67.89	22,846.91
404-002	SALARIES OPERATION	76,163.00	8,299.21	35,193.15	46.21	40,969.85
404-003	SALARIES MAINTENANCE	32,000.00	3,691.22	21,878.39	68.37	10,121.61
404-004	SOCIAL SECURITY	19,661.00	1,977.26	11,264.19	57.29	8,396.81
404-005	WORKMANS COMP.	1,416.00	0.00	521.76	36.85	894.24
404-006	TMRS REQUIREMENTS	26,289.00	1,841.87	13,249.98	50.40	13,039.02
404-007	INSURANCE EMPLOYEES	28,073.00	3,096.73	20,869.60	74.34	7,203.40
404-010	SALARIES-OVERTIME	1,000.00	0.00	149.91	14.99	850.09
404-011	SALARIES-PART TIME	77,662.00	7,856.40	41,903.02	53.96	35,758.98
** CATEGORY TOTAL **		333,414.00	33,301.15	193,333.09	57.99	140,080.91
1-OPERATING SUPPLIES						
404-111	OFFICE SUPPLIES	2,600.00	243.12	688.50	26.48	1,911.50
404-112	POSTAGE	1,000.00	39.72	171.98	17.20	828.02
404-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
404-115	JANITORIAL SUPPLIES	4,500.00	150.12	2,761.33	61.36	1,738.67
404-125	MATERIAL & SUPPLIES	3,000.00	187.24	1,094.78	36.49	1,905.22
404-129	UNIFORMS	500.00	21.54	214.68	42.94	285.32
404-131	AUDIO VISUAL	4,000.00	0.00	2,123.93	53.10	1,876.07
404-168	NEW BOOKS	11,000.00	1,156.63	5,308.53	48.26	5,691.47
** CATEGORY TOTAL **		30,600.00	1,798.37	15,060.91	49.22	15,539.09
2-MAINTENANCE / REPAIR						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	8,350.00	0.00	329.13	3.94	8,020.87
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	958.80	19.85	3,871.20
** CATEGORY TOTAL **		13,180.00	0.00	1,287.93	9.77	11,892.07

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
404-308	DUES & MEMBERSHIP	680.00	155.84	1,284.44	188.89	(604.44)
404-310	INSURANCE EXPENSE	27,600.00	0.00	20,105.22	72.85	7,494.78
404-312	MAINTENANCE BUILDING	44,378.00	3,558.75	36,475.73	82.19	7,902.27
404-313	PROFESSIONAL DEVELOPMENT	9,796.00	2,944.59	6,121.33	62.49	3,674.67
404-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
404-315	TELEPHONE	10,500.00	900.59	7,075.92	67.39	3,424.08
404-316	UTILITIES	55,000.00	4,091.09	28,288.91	51.43	26,711.09
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	0.00	2,781.87	86.93	418.13
404-352	EQUIPMENT RENTALS	3,500.00	272.46	2,089.73	59.71	1,410.27
** CATEGORY TOTAL **		158,264.00	11,923.32	104,223.15	65.85	54,040.85
4-OTHER						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	784.00	5,880.00	57.68	4,315.00
404-407	A/C MAINT. CONTRACT	12,650.00	0.00	7,692.00	60.81	4,958.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,700.00	0.00	2,256.87	132.76	(556.87)
** CATEGORY TOTAL **		24,545.00	784.00	15,828.87	64.49	8,716.13
** DEPARTMENT TOTAL **		560,003.00	47,806.84	329,733.95	58.88	230,269.05

FINANCIAL STATEMENT
AS OF: MAY 31ST, 2024

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
405-001	SALARIES SUPERVISION	61,321.00	7,075.38	42,006.79	68.50	19,314.21
405-004	SOCIAL SECURITY	4,692.00	512.28	3,058.54	65.19	1,633.46
405-005	WORKMANS COMP.	252.00	0.00	116.67	46.30	135.33
405-006	TMRS REQUIREMENTS	8,990.00	693.74	5,114.01	56.89	3,875.99
405-007	INSURANCE EMPLOYEES	4,219.00	1,044.94	8,515.11	201.83	(4,296.11)
** CATEGORY TOTAL **		79,474.00	9,326.34	58,811.12	74.00	20,662.88
1-OPERATING SUPPLIES						
405-111	OFFICE SUPPLIES	850.00	0.00	1,230.55	144.77	(380.55)
405-112	POSTAGE	150.00	1.39	11.05	7.37	138.95
405-113	NON CAPITAL ASSETS	2,000.00	0.00	1,348.59	67.43	651.41
** CATEGORY TOTAL **		3,000.00	1.39	2,590.19	86.34	409.81
2-MAINTENANCE / REPAIR						
405-221	MAINTENANCE - SOFTWARE	18,300.00	967.30	16,633.76	90.89	1,666.24
** CATEGORY TOTAL **		18,300.00	967.30	16,633.76	90.89	1,666.24
3-CHARGES & SERVICES						
405-308	DUES & MEMBERSHIPS	100.00	45.64	375.76	375.76	(275.76)
405-309	PUBLICATIONS	300.00	0.00	180.00	60.00	120.00
405-310	INSURANCE - GENERAL	1,700.00	0.00	344.86	20.29	1,355.14
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	371.85	24.79	1,128.15
405-314	TRAVEL	1,500.00	0.00	1,060.32	70.69	439.68
405-315	TELEPHONE	2,000.00	279.21	1,987.74	99.39	12.26
405-322	PROFESSIONAL SERVICES	6,000.00	390.00	2,610.00	43.50	3,390.00
405-323	LEGAL & ADVERTISING FEES	6,000.00	126.25	708.15	11.80	5,291.85
** CATEGORY TOTAL **		19,100.00	841.10	7,638.68	39.99	11,461.32

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
405-401	ELECTION EXPENSE	10,000.00	6,854.28	7,467.03	74.67	2,532.97
** CATEGORY TOTAL **		10,000.00	6,854.28	7,467.03	74.67	2,532.97
** DEPARTMENT TOTAL **		129,874.00	17,990.41	93,140.78	71.72	36,733.22

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
406-001	SALARIES SUPERVISION	108,470.00	12,516.69	69,427.73	64.01	39,042.27
406-002	SALARIES OPERATION	1,502,033.00	151,428.32	908,162.33	60.46	593,870.67
406-004	SOCIAL SECURITY	125,187.00	13,223.28	82,110.01	65.59	43,076.99
406-005	WORKMANS COMP.	69,986.00	0.00	44,509.81	63.60	25,476.19
406-006	TMRS REQUIREMENTS	236,115.00	19,513.00	138,267.94	58.56	97,847.06
406-007	INSURANCE EMPLOYEES	202,367.00	18,023.23	159,206.00	78.67	43,161.00
406-010	SALARIES-OVERTIME	40,000.00	9,928.89	98,112.37	245.28	(58,112.37)
406-011	SALARIES-PART TIME	25,750.00	0.00	0.00	0.00	25,750.00
406-012	CERTIFICATION PAY	67,200.00	5,123.10	28,569.30	42.51	38,630.70
406-013	CAR ALLOWANCE	4,800.00	553.86	3,323.16	69.23	1,476.84
** CATEGORY TOTAL **		2,381,908.00	230,310.37	1,531,688.65	64.31	850,219.35
1-OPERATING SUPPLIES						
406-111	OFFICE SUPPLIES	6,200.00	0.00	1,617.09	26.08	4,582.91
406-112	POSTAGE	1,600.00	76.38	267.64	16.73	1,332.36
406-113	NON CAPITAL ASSETS	12,000.00	0.00	13,466.34	112.22	(1,466.34)
406-115	JANITORIAL SUPPLIES	3,000.00	54.81	1,519.35	50.65	1,480.65
406-125	MATERIAL & SUPPLIES	5,000.00	551.85	3,300.84	66.02	1,699.16
406-128	UNIFORM EQUIPMENT	2,500.00	440.24	1,731.17	69.25	768.83
406-129	UNIFORMS	12,000.00	83.28	5,627.90	46.90	6,372.10
** CATEGORY TOTAL **		42,300.00	1,206.56	27,530.33	65.08	14,769.67
2-MAINTENANCE / REPAIR						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	50,000.00	21,404.32	21,404.32	42.81	28,595.68
406-226	MAINTENANCE EQUIPMENT	66,850.00	0.00	43,607.23	65.23	23,242.77
406-227	MAINTENANCE VEHICLES	20,000.00	397.99	8,977.91	44.89	11,022.09
406-228	GAS-OIL-TIRES	35,000.00	4,803.95	23,113.99	66.04	11,886.01
** CATEGORY TOTAL **		171,850.00	26,606.26	97,103.45	56.50	74,746.55

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
406-308	DUES & MEMBERSHIP	13,500.00	512.20	33,492.44	248.09	(19,992.44)
406-310	INSURANCE EXPENSE	35,000.00	0.00	39,775.40	113.64	(4,775.40)
406-312	MAINTENANCE BLDG.	10,000.00	85.00	2,348.94	23.49	7,651.06
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	1,050.00	5,007.75	33.39	9,992.25
406-314	TRAVEL	5,000.00	1,084.29	3,791.06	75.82	1,208.94
406-315	TELEPHONE	3,375.00	2,261.07	14,340.87	424.91	(10,965.87)
406-316	UTILITIES	30,000.00	1,176.56	13,688.98	45.63	16,311.02
406-328	PHYSICALS / TESTING	3,000.00	130.00	2,820.00	94.00	180.00
406-335	PRISONER EXPENSE	13,000.00	0.00	1,593.00	12.25	11,407.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	75.00	1,718.97	13.98	10,581.03
406-352	EQUIPMENT RENTALS	2,500.00	257.53	1,672.90	66.92	827.10
406-360	CAPITAL OUTLAY	104,350.00	0.00	97,023.45	92.98	7,326.55
** CATEGORY TOTAL **		247,025.00	6,631.65	217,273.76	87.96	29,751.24
4-OTHER						
406-405	CONTRACT CLEANING	20,800.00	1,600.00	13,600.00	65.38	7,200.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	600.00	3,704.00	47.49	4,096.00
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	1,489.00	59.56	1,011.00
406-409	TRAINING SUPPLIES	1,500.00	0.00	178.68	11.91	1,321.32
406-410	PAYMENT TO FIXED ASSET	125,420.00	0.00	0.00	0.00	125,420.00
406-411	SILVER SANTA	500.00	0.00	1,283.83	256.77	(783.83)
406-412	A/C MAINTENANCE CONTRACT	3,000.00	0.00	1,618.00	53.93	1,382.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	0.00	275.00	13.75	1,725.00
** CATEGORY TOTAL **		167,020.00	2,200.00	22,148.51	13.26	144,871.49
** DEPARTMENT TOTAL **		3,010,103.00	266,954.84	1,895,744.70	62.98	1,114,358.30

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
407-001	SALARIES SUPERVISION	31,172.00	3,596.40	20,165.45	64.69	11,006.55
407-002	SALARIES OPERATION	44,134.00	5,092.82	30,395.93	68.87	13,738.07
407-004	SOCIAL SECURITY	3,377.00	664.63	3,932.13	116.44	(555.13)
407-005	WORKMANS COMP.	181.00	0.00	265.63	146.76	(84.63)
407-006	TMRS REQUIREMENTS	6,470.00	565.42	3,648.52	56.39	2,821.48
407-007	INSURANCE EMPLOYEES	0.00	14.33	149.03	0.00	(149.03)
407-010	SALARIES - OVERTIME	300.00	7.96	7.96	2.65	292.04
** CATEGORY TOTAL **		85,634.00	9,941.56	58,564.65	68.39	27,069.35
1-OPERATING SUPPLIES						
407-111	OFFICE SUPPLIES	2,000.00	0.00	246.86	12.34	1,753.14
407-112	POSTAGE	1,500.00	34.37	146.67	9.78	1,353.33
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		3,650.00	34.37	393.53	10.78	3,256.47
2-MAINTENANCE / REPAIR						
407-221	MAINTENANCE - SOFTWARE	3,000.00	0.00	165.00	5.50	2,835.00
** CATEGORY TOTAL **		3,000.00	0.00	165.00	5.50	2,835.00
3-CHARGES & SERVICES						
407-308	DUES & MEMBERSHIP	1,000.00	37.20	334.80	33.48	665.20
407-310	INSURANCE EXPENSE	1,000.00	0.00	886.30	88.63	113.70
407-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	271.85	27.19	728.15
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	4,000.00	351.49	2,565.98	64.15	1,434.02
407-319	LEGAL EXPENSE	18,000.00	1,242.00	3,970.00	22.06	14,030.00
407-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
407-337	JURY EXPENSE	600.00	0.00	0.00	0.00	600.00
407-339	FTA PROGRAM	1,500.00	0.00	1,002.69	66.85	497.31
407-340	FEES - STATE FINES	70,000.00	0.00	16,076.63	22.97	53,923.37
407-341	COLLECTION FEES	15,000.00	5,168.61	12,740.50	84.94	2,259.50
407-362	CREDIT CARD FEES	3,000.00	313.41	1,914.22	63.81	1,085.78
** CATEGORY TOTAL **		116,200.00	7,112.71	39,762.97	34.22	76,437.03

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	** DEPARTMENT TOTAL **	208,484.00	17,088.64	98,886.15	47.43	109,597.85

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
409-001	SALARIES SUPERVISION	74,060.00	8,304.30	48,122.86	64.98	25,937.14
409-002	SALARIES OPERATION	328,777.00	34,406.81	220,574.46	67.09	108,202.54
409-004	SOCIAL SECURITY	28,041.00	4,259.46	21,276.66	75.88	6,764.34
409-005	WORKMANS COMP.	33,483.00	0.00	15,022.30	44.87	18,460.70
409-006	TMRS REQUIREMENTS	53,729.00	4,501.07	34,505.82	64.22	19,223.18
409-007	INSURANCE EMPLOYEES	71,037.00	7,060.34	58,072.85	81.75	12,964.15
409-010	SALARIES-OVERTIME	2,000.00	(1,074.57)	1,545.31	77.27	454.69
** CATEGORY TOTAL **		591,127.00	57,457.41	399,120.26	67.52	192,006.74
1-OPERATING SUPPLIES						
409-111	OFFICE SUPPLIES	150.00	0.00	176.99	117.99	(26.99)
409-112	POSTAGE	50.00	5.56	5.56	11.12	44.44
409-113	NON CAPITAL ASSETS	2,600.00	0.00	1,929.09	74.20	670.91
409-125	MATERIAL & SUPPLIES	4,000.00	35.78	1,253.32	31.33	2,746.68
409-129	UNIFORMS	4,000.00	231.92	3,268.25	81.71	731.75
** CATEGORY TOTAL **		10,800.00	273.26	6,633.21	61.42	4,166.79
2-MAINTENANCE / REPAIR						
409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	0.00	11,471.51	57.36	8,528.49
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	894.59	4,102.91	41.03	5,897.09
409-228	GAS-OIL-TIRES	25,000.00	4,610.14	22,879.68	91.52	2,120.32
409-230	MAINTENANCE STREETS	80,000.00	19.27	23,748.35	29.69	56,251.65
409-231	MAINTENANCE DRAINAGE	130,000.00	970.00	3,801.91	2.92	126,198.09
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	185.50	3.71	4,814.50
** CATEGORY TOTAL **		274,500.00	6,494.00	66,189.86	24.11	208,310.14

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
409-308	DUES & MEMBERSHIP	400.00	44.24	600.76	150.19	(200.76)
409-310	INSURANCE - GENERAL	16,500.00	0.00	17,176.04	104.10	(676.04)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	113.70	11.37	886.30
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	376.00	2,843.93	81.26	656.07
409-316	UTILITIES - DRAINAGE	8,000.00	2,584.47	6,419.36	80.24	1,580.64
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	90.00	215.00	86.00	35.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
409-360	CAPITAL OUTLAY	15,000.00	0.00	15,000.00	100.00	0.00
** CATEGORY TOTAL **		57,150.00	3,094.71	42,368.79	74.14	14,781.21
4-OTHER						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
409-410	FIXED ASSETS PAYMENT	162,280.00	0.00	0.00	0.00	162,280.00
** CATEGORY TOTAL **		192,280.00	0.00	0.00	0.00	192,280.00
** DEPARTMENT TOTAL **		1,125,857.00	67,319.38	514,312.12	45.68	611,544.88

01 -GENERAL FUND
PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
410-001	SALARIES SUPERVISION	68,814.00	7,940.61	46,858.37	68.09	21,955.63
410-002	SALARIES OPERATION	99,345.00	8,159.88	54,353.28	54.71	44,991.72
410-004	SOCIAL SECURITY	12,866.00	1,199.75	7,407.06	57.57	5,458.94
410-005	WORKMANS COMP.	6,056.00	0.00	2,642.50	43.63	3,413.50
410-006	TMRS REQUIREMENTS	39,586.00	1,828.34	13,024.80	32.90	26,561.20
410-007	INSURANCE EMPLOYEES	38,788.00	3,258.69	27,130.18	69.94	11,657.82
410-010	SALARIES-OVERTIME	4,000.00	358.20	2,107.84	52.70	1,892.16
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
** CATEGORY TOTAL **		281,455.00	22,745.47	153,524.03	54.55	127,930.97
1-OPERATING SUPPLIES						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	4,000.00	0.00	0.00	0.00	4,000.00
410-115	JANITORIAL SUPPLY	2,000.00	147.08	1,123.28	56.16	876.72
410-125	MATERIAL & SUPPLIES	4,000.00	0.00	1,088.50	27.21	2,911.50
410-129	UNIFORMS	2,000.00	139.16	1,545.85	77.29	454.15
** CATEGORY TOTAL **		12,100.00	286.24	3,757.63	31.05	8,342.37
2-MAINTENANCE / REPAIR						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	440.00	2.93	14,560.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	18.60	967.75	16.13	5,032.25
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	614.29	840.39	84.04	159.61
410-228	GAS-OIL-TIRES	7,000.00	375.58	4,809.06	68.70	2,190.94
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	1,316.00	52.64	1,184.00
410-230	MAINTENANCE - SPLASH PARK	2,000.00	10.99	10.99	0.55	1,989.01
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	14.97	434.99	29.00	1,065.01
410-232	WEED CONTROL	1,000.00	0.00	145.96	14.60	854.04
410-233	FLAG REPAIR	4,000.00	0.00	1,310.00	32.75	2,690.00
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	1,157.28	1,157.28	578.64	(957.28)
** CATEGORY TOTAL **		51,700.00	2,191.71	11,432.42	22.11	40,267.58

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
410-310	INSURANCE - GENERAL	8,500.00	0.00	10,905.42	128.30	(2,405.42)
410-312	MAINTENANCE BLDG.	8,000.00	0.00	3,467.01	43.34	4,532.99
410-313	PROF. DEVELOPMENT	25.00	0.00	21.85	87.40	3.15
410-315	TELEPHONE	1,200.00	59.13	514.36	42.86	685.64
410-316	UTILITIES	25,000.00	7,006.95	28,075.93	112.30	(3,075.93)
410-328	PHYSICALS / TESTING	400.00	90.00	90.00	22.50	310.00
** CATEGORY TOTAL **		43,125.00	7,156.08	43,074.57	99.88	50.43
4-OTHER						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	5,310.00	37,910.00	58.56	26,830.00
410-410	FIXED ASSETS PAYMENT	16,121.00	0.00	0.00	0.00	16,121.00
** CATEGORY TOTAL **		80,861.00	5,310.00	37,910.00	46.88	42,951.00
** DEPARTMENT TOTAL **		469,241.00	37,689.50	249,698.65	53.21	219,542.35

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
411-002	SALARIES OPERATION	43,264.00	0.00	0.00	0.00	43,264.00
411-004	SOCIAL SECURITY	3,310.00	0.00	0.00	0.00	3,310.00
411-005	WORKMANS COMP.	1,809.00	0.00	1,137.90	62.90	671.10
411-006	TMRS REQUIREMENTS	6,343.00	0.00	(661.90)	10.44-	7,004.90
411-007	INSURANCE EMPLOYEES	9,435.00	0.00	0.00	0.00	9,435.00
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		65,161.00	0.00	476.00	0.73	64,685.00
1-OPERATING SUPPLIES						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	0.00	59.95	1.71	3,440.05
411-129	UNIFORMS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		4,100.00	0.00	59.95	1.46	4,040.05
2-MAINTENANCE / REPAIR						
411-226	MAINTENANCE EQUIPMENT	250.00	18.60	167.39	66.96	82.61
411-227	MAINTENANCE MOTOR VEHICLE	300.00	0.00	13.10	4.37	286.90
411-228	GAS-OIL-TIRES	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		1,050.00	18.60	180.49	17.19	869.51
3-CHARGES & SERVICES						
411-310	INSURANCE - GENERAL	1,100.00	0.00	1,041.59	94.69	58.41
411-313	PROFESSIONAL DEVELOPMENT	0.00	0.00	21.85	0.00	(21.85)
411-315	TELEPHONE	0.00	234.75	1,673.85	0.00	(1,673.85)
411-316	UTILITIES	1,300.00	0.00	0.00	0.00	1,300.00
** CATEGORY TOTAL **		2,400.00	234.75	2,737.29	114.05	(337.29)

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
411-410	PAYMENT TO FIXED ASSET	8,500.00	0.00	0.00	0.00	8,500.00
** CATEGORY TOTAL **		8,500.00	0.00	0.00	0.00	8,500.00
** DEPARTMENT TOTAL **		81,211.00	253.35	3,453.73	4.25	77,757.27

01 -GENERAL FUND
FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
412-001	SALARIES SUPERVISION	110,207.00	12,715.38	75,069.47	68.12	35,137.53
412-002	SALARIES OPERATION	133,356.00	15,362.21	91,480.88	68.60	41,875.12
412-004	SOCIAL SECURITY	18,635.00	2,110.86	12,649.20	67.88	5,985.80
412-005	WORKMAN'S COMPENSATION	1,000.00	0.00	563.52	56.35	436.48
412-006	TMRS REQUIREMENTS	35,708.00	2,987.73	20,878.16	58.47	14,829.84
412-007	INSURANCE EMPLOYEES	29,917.00	(538.39)	27,715.56	92.64	2,201.44
412-010	SALARIES/OVERTIME	1,000.00	39.66	46.11	4.61	953.89
412-012	CERTIFICATION PAY	3,640.00	420.00	2,520.00	69.23	1,120.00
412-013	CAR ALLOWANCE	2,400.00	276.93	1,661.58	69.23	738.42
** CATEGORY TOTAL **		335,863.00	33,374.38	232,584.48	69.25	103,278.52
1-OPERATING SUPPLIES						
412-111	OFFICE SUPPLIES	3,000.00	0.00	3,296.29	109.88	(296.29)
412-112	POSTAGE	1,000.00	49.55	580.52	58.05	419.48
412-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		8,300.00	49.55	6,573.99	79.20	1,726.01
2-MAINTENANCE / REPAIR						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	16,995.00	699.50	(15,995.00)
** CATEGORY TOTAL **		1,000.00	0.00	16,995.00	699.50	(15,995.00)
3-CHARGES & SERVICES						
412-308	MEMBERSHIP DUES	1,200.00	101.44	1,222.96	101.91	(22.96)
412-310	INSURANCE- GENERAL	3,000.00	0.00	1,601.64	53.39	1,398.36
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	306.40	15.32	1,693.60
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	600.00	402.63	2,836.66	472.78	(2,236.66)
412-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
** CATEGORY TOTAL **		8,400.00	504.07	5,967.66	71.04	2,432.34
** DEPARTMENT TOTAL **		353,563.00	33,928.00	262,121.13	74.14	91,441.87

01 -GENERAL FUND

FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
413-003	SALARIES HUMANE OFFICER	76,893.00	8,560.90	53,242.25	69.24	23,650.75
413-004	SOCIAL SECURITY	2,975.00	682.96	5,090.58	171.11	(2,115.58)
413-005	WORKMANS COMPENSATION	4,734.00	0.00	3,053.67	64.51	1,680.33
413-006	TMRS REQUIREMENTS	10,877.00	1,285.55	8,500.22	78.15	2,376.78
413-007	INSURANCE EMPLOYEES	7,654.00	101.91	9,298.75	121.49	(1,644.75)
413-010	SALARIES OVERTIME	1,500.00	410.67	12,633.74	842.25	(11,133.74)
** CATEGORY TOTAL **		104,633.00	11,041.99	91,819.21	87.75	12,813.79
1-OPERATING SUPPLIES						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	2,879.32	143.97	(879.32)
413-115	JANITORIAL SUPPLIES	5,000.00	356.96	1,929.86	38.60	3,070.14
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
** CATEGORY TOTAL **		9,800.00	356.96	4,809.18	49.07	4,990.82
2-MAINTENANCE / REPAIR						
413-212	MAINTENANCE BUILDING	5,000.00	65.00	1,100.00	22.00	3,900.00
413-226	MAINTENANCE EQUIPMENT	2,000.00	25.64	230.76	11.54	1,769.24
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	229.05	22.91	770.95
413-228	GAS-OIL-TIRES	3,400.00	150.66	1,929.39	56.75	1,470.61
** CATEGORY TOTAL **		11,400.00	241.30	3,489.20	30.61	7,910.80
3-CHARGES & SERVICES						
413-310	INSURANCE EXPENSE	1,800.00	0.00	1,735.31	96.41	64.69
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	308.91	61.78	191.09
413-315	TELEPHONE	400.00	0.00	0.00	0.00	400.00
413-316	UTILITIES	7,000.00	1,361.56	12,135.97	173.37	(5,135.97)
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	0.00	970.00	32.33	2,030.00
** CATEGORY TOTAL **		12,900.00	1,361.56	15,150.19	117.44	(2,250.19)

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
413-410	PAYMENT TO FIXED ASSETS	8,000.00	0.00	0.00	0.00	8,000.00
** CATEGORY TOTAL **		8,000.00	0.00	0.00	0.00	8,000.00
** DEPARTMENT TOTAL **		146,733.00	13,001.81	115,267.78	78.56	31,465.22

01 -GENERAL FUND
CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
414-003	SALARIES MAINTENANCE	32,000.00	3,691.23	21,807.50	68.15	10,192.50
414-004	SOCIAL SECURITY	2,448.00	282.51	1,709.78	69.84	738.22
414-005	WORKMANS COMPENSATION	1,767.00	0.00	(32.28)	1.83-	1,799.28
414-006	TMRS REQUIREMENTS	4,692.00	421.81	3,016.15	64.28	1,675.85
414-007	INSURANCE EMPLOYEES	7,654.00	5,164.33	10,308.07	134.68	(2,654.07)
414-010	SALARIES OVERTIME	500.00	0.00	5.77	1.15	494.23
** CATEGORY TOTAL **		49,061.00	9,559.88	36,814.99	75.04	12,246.01
1-OPERATING SUPPLIES						
414-111	OFFICE SUPPLIES	100.00	0.00	214.40	214.40	(114.40)
414-113	NON CAPITAL ASSETS	6,400.00	0.00	0.00	0.00	6,400.00
414-115	JANITORIAL SUPPLIES	5,000.00	573.25	4,379.52	87.59	620.48
414-125	MATERIALS & SUPPLIES	2,000.00	9.98	271.65	13.58	1,728.35
414-129	UNIFORMS	500.00	14.98	167.10	33.42	332.90
** CATEGORY TOTAL **		14,000.00	598.21	5,032.67	35.95	8,967.33
2-MAINTENANCE / REPAIR						
414-212	MAINTENANCE BUILDING	15,800.00	319.00	23,356.69	147.83	(7,556.69)
414-226	MAINTENANCE EQUIPMENT	10,250.00	14.08	2,141.07	20.89	8,108.93
** CATEGORY TOTAL **		26,050.00	333.08	25,497.76	97.88	552.24
3-CHARGES & SERVICES						
414-310	INSURANCE-GENERAL	7,500.00	0.00	6,901.92	92.03	598.08
414-315	TELEPHONE	8,500.00	2,361.24	14,390.49	169.30	(5,890.49)
414-316	UTILITIES	25,000.00	1,318.83	11,297.54	45.19	13,702.46
414-328	PHYSICALS / TESTING	12,000.00	0.00	0.00	0.00	12,000.00
414-352	EQUIPMENT RENTALS	0.00	(70.20)	6,392.69	0.00	(6,392.69)
** CATEGORY TOTAL **		53,000.00	3,609.87	38,982.64	73.55	14,017.36

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
414-406	CONTRACTOR MOWING SERVICES	17,940.00	0.00	8,970.00	50.00	8,970.00
414-407	A/C MAINTENANCE CONTRACT	4,000.00	0.00	3,362.00	84.05	638.00
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	1,489.00	49.63	1,511.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	334.80	2,367.79	118.39	(367.79)
** CATEGORY TOTAL **		26,940.00	334.80	16,188.79	60.09	10,751.21
** DEPARTMENT TOTAL **		169,051.00	14,435.84	122,516.85	72.47	46,534.15

01 -GENERAL FUND
INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
415-001	SALARIES-SUPERVISION	73,008.00	0.00	5,615.38	7.69	67,392.62
415-002	SALARIES-OPERATION	85,916.00	9,931.22	59,217.37	68.92	26,698.63
415-004	SOCIAL SECURITY	12,159.00	756.21	5,035.20	41.41	7,123.80
415-005	WORKMAN'S COMPENSATION	1,192.00	0.00	277.81	23.31	914.19
415-006	TMRS REQUIREMENTS	23,299.00	1,115.12	8,278.71	35.53	15,020.29
415-007	INSURANCE-EMPLOYEES	24,563.00	2,526.67	11,887.47	48.40	12,675.53
415-010	SALARIES - OVERTIME	500.00	0.00	7.97	1.59	492.03
** CATEGORY TOTAL **		220,637.00	14,329.22	90,319.91	40.94	130,317.09
1-OPERATING SUPPLIES						
415-111	OFFICE SUPPLIES	1,000.00	0.00	1,048.19	104.82	(48.19)
415-112	POSTAGE	3,000.00	212.91	1,126.32	37.54	1,873.68
415-125	MATERIALS & SUPPLIES	750.00	0.00	1,032.34	137.65	(282.34)
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
** CATEGORY TOTAL **		5,200.00	212.91	3,206.85	61.67	1,993.15
2-MAINTENANCE / REPAIR						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	22,500.00	235.85	(12,960.00)
415-226	MAINTENANCE-EQUIPMENT	3,300.00	0.00	0.00	0.00	3,300.00
415-227	MAINT.-MOTOR VEHICLES	400.00	0.00	73.78	18.45	326.22
415-228	GAS-OIL-TIRES	1,300.00	81.13	683.65	52.59	616.35
** CATEGORY TOTAL **		14,540.00	81.13	23,257.43	159.95	(8,717.43)
3-CHARGES & SERVICES						
415-308	DUES AND MEMBERSHIPS	750.00	76.92	703.00	93.73	47.00
415-309	PUBLICATIONS	1,000.00	0.00	2,913.00	291.30	(1,913.00)
415-310	INSURANCE-GENERAL	2,200.00	0.00	2,002.45	91.02	197.55
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	479.37	47.94	520.63
415-314	TRAVEL	2,000.00	(137.86)	753.57	37.68	1,246.43
415-315	TELEPHONE	600.00	415.53	2,902.30	483.72	(2,302.30)
415-319	LEGAL OR FILING FEES	1,000.00	80.00	829.00	82.90	171.00
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	312.31	2,498.48	121.88	(448.48)
** CATEGORY TOTAL **		10,800.00	746.90	13,081.17	121.12	(2,281.17)

01 -GENERAL FUND
INSPECTION/CODE ENFORECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	8,000.00	3,427.80	31,764.91	397.06	(23,764.91)
415-407	DEMOLITION SERVICES	35,000.00	0.00	35,300.00	100.86	(300.00)
415-410	PAYMENT TO FIXED ASSET	9,460.00	0.00	0.00	0.00	9,460.00
** CATEGORY TOTAL **		52,510.00	3,427.80	67,064.91	127.72	(14,554.91)
** DEPARTMENT TOTAL **		303,687.00	18,797.96	196,930.27	64.85	106,756.73

01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
416-004	SOCIAL SECURITY	0.00	6,542.49	6,542.49	0.00	(6,542.49)
** CATEGORY TOTAL **		0.00	6,542.49	6,542.49	0.00	(6,542.49)
2-MAINTENANCE / REPAIR						
416-221	MAINTENANCE SOFTWARE	100,000.00	0.00	40,508.28	40.51	59,491.72
416-223	MAINTENANCE TOWER	30,000.00	0.00	29,455.00	98.18	545.00
** CATEGORY TOTAL **		130,000.00	0.00	69,963.28	53.82	60,036.72
3-CHARGES & SERVICES						
416-308	DUES & MEMBERSHIP	6,000.00	1,824.31	6,033.47	100.56	(33.47)
416-309	LEGAL & ADVERTISING	250.00	0.00	0.00	0.00	250.00
416-310	INSURANCE GENERAL	0.00	0.00	683.30	0.00	(683.30)
416-314	INTERNET & FIBER	0.00	646.96	1,381.22	0.00	(1,381.22)
416-315	TELEPHONE	0.00	451.55	3,612.40	0.00	(3,612.40)
416-318	AUDIT SERVICES	70,000.00	0.00	40,798.10	58.28	29,201.90
416-319	LEGAL EXPENSE	80,000.00	5,219.73	55,392.73	69.24	24,607.27
416-320	TAX EXPENSE CONTRACT	132,000.00	28,591.44	89,272.56	67.63	42,727.44
416-322	PROFESSIONAL SERVICES	120,000.00	0.00	80,000.00	66.67	40,000.00
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	0.00	0.00	1,500.00
416-324	CITY WIDE FIREWORKS	16,000.00	0.00	10,500.00	65.63	5,500.00
416-329	BRAZOS TRANSIT AUTHORITY	5,500.00	0.00	2,756.26	50.11	2,743.74
** CATEGORY TOTAL **		431,250.00	36,733.99	290,430.04	67.35	140,819.96
4-OTHER						
416-404	CONTINGENCY	55,000.00	0.00	0.00	0.00	55,000.00
416-416	WEB SITE HOSTING	1,000.00	0.00	311.98	31.20	688.02
416-418	FITNESS & SAFETY PROGRAM	3,000.00	0.00	1,660.00	55.33	1,340.00
416-420	2024 FLOOD	0.00	107,176.34	107,176.34	0.00	(107,176.34)
416-423	2024 FLOOD	0.00	813.01	813.01	0.00	(813.01)
416-424	EMPLOYEE RELATED EXPENSES	25,000.00	1,010.02	8,287.58	33.15	16,712.42
416-425	380 AGREEMENT	10,000.00	0.00	10,000.00	100.00	0.00
** CATEGORY TOTAL **		94,000.00	108,999.37	128,248.91	136.44	(34,248.91)

01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	** DEPARTMENT TOTAL **	655,250.00	152,275.85	495,184.72	75.57	160,065.28

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
417-001	SALARIES SUPERVISION	98,007.00	11,307.69	67,068.18	68.43	30,938.82
417-002	SALARIES OPERATIONS	33,600.00	3,876.00	22,926.33	68.23	10,673.67
417-004	SOCIAL SECURITY	10,069.00	1,096.29	6,516.55	64.72	3,552.45
417-005	WORKMANS COMPENSATION	540.00	0.00	265.63	49.19	274.37
417-006	TMRS REQUIREMENTS	4,926.00	1,536.30	10,996.97	223.24	(6,070.97)
417-007	INSURANCE EMPLOYEES	7,654.00	2,644.30	16,355.19	213.68	(8,701.19)
417-013	CAR ALLOWANCE	3,600.00	415.38	2,492.28	69.23	1,107.72
** CATEGORY TOTAL **		158,396.00	20,875.96	126,621.13	79.94	31,774.87
1-OPERATING SUPPLIES						
417-111	OFFICE SUPPLIES	750.00	0.00	796.64	106.22	(46.64)
417-112	POSTAGE	50.00	9.44	9.44	18.88	40.56
417-113	NON CAPITAL ASSETS	7,000.00	0.00	1,348.59	19.27	5,651.41
417-115	JANITORIAL SUPPLIES	1,500.00	166.52	2,537.04	169.14	(1,037.04)
417-125	MATERIALS & SUPPLIES	200.00	0.00	284.68	142.34	(84.68)
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
** CATEGORY TOTAL **		9,650.00	175.96	4,976.39	51.57	4,673.61
2-MAINTENANCE / REPAIR						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	246.95	3,699.12	184.96	(1,699.12)
** CATEGORY TOTAL **		2,500.00	246.95	3,699.12	147.96	(1,199.12)
3-CHARGES & SERVICES						
417-310	INSURANCE - GENERAL	5,250.00	0.00	6,366.14	121.26	(1,116.14)
417-312	MAINTENANCE BUILDING	4,000.00	142.50	2,847.88	71.20	1,152.12
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	20.00	63.70	2.12	2,936.30
417-314	TRAVEL	100.00	0.00	0.00	0.00	100.00
417-315	TELEPHONE	600.00	471.94	3,049.79	508.30	(2,449.79)
417-316	UTILITIES	24,500.00	1,019.91	10,833.08	44.22	13,666.92
** CATEGORY TOTAL **		37,450.00	1,654.35	23,160.59	61.84	14,289.41

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
417-405	CONTRACT CLEANING	12,500.00	2,000.00	10,900.00	87.20	1,600.00
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	2,940.00	57.65	2,160.00
417-407	A/C MAINTENANCE CONTRACT	3,000.00	0.00	1,390.00	46.33	1,610.00
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
** CATEGORY TOTAL **		21,100.00	2,392.00	15,230.00	72.18	5,870.00
** DEPARTMENT TOTAL **		229,096.00	25,345.22	173,687.23	75.81	55,408.77

01 -GENERAL FUND
UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
419-002	SALARIES OPERATION	117,053.00	13,509.60	80,440.33	68.72	36,612.67
419-004	SOCIAL SECURITY	8,956.00	1,036.24	6,303.59	70.38	2,652.41
419-005	WORKERS COMPENSATION	482.00	0.00	414.58	86.01	67.42
419-006	TMRS REQUIREMENTS	17,162.00	1,523.90	9,721.82	56.65	7,440.18
419-007	INSURANCE EMPLOYEES	20,482.00	1,802.46	16,097.44	78.59	4,384.56
419-010	SALARIES OVERTIME-	1,000.00	22.91	84.00	8.40	916.00
** CATEGORY TOTAL **		165,135.00	17,895.11	113,061.76	68.47	52,073.24
1-OPERATING SUPPLIES						
419-111	OFFICE SUPPLIES	2,000.00	0.00	1,335.99	66.80	664.01
419-112	POSTAGE	300.00	28.26	314.52	104.84	(14.52)
419-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
419-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
** CATEGORY TOTAL **		6,600.00	28.26	4,347.69	65.87	2,252.31
2-MAINTENANCE / REPAIR						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	10,013.75	40.06	14,986.25
** CATEGORY TOTAL **		25,000.00	0.00	10,013.75	40.06	14,986.25
3-CHARGES & SERVICES						
419-310	INSURANCE EXPENSE	1,000.00	0.00	1,020.52	102.05	(20.52)
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	65.55	4.37	1,434.45
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	5,000.00	421.58	3,028.01	60.56	1,971.99
419-316	UTILITIES	1,500.00	51.98	501.78	33.45	998.22
419-326	MAINTENANCE OFFICE EQUIPMENT	1,500.00	83.96	755.64	50.38	744.36
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	35,000.00	2,517.98	26,390.47	75.40	8,609.53
419-362	CREDIT CARD FEES PAYABLE	150,000.00	14,883.38	128,404.34	85.60	21,595.66
** CATEGORY TOTAL **		196,600.00	17,958.88	160,166.31	81.47	36,433.69

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

UTILITY BILLING

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER					
** DEPARTMENT TOTAL **	393,335.00	35,882.25	287,589.51	73.12	105,745.49
*** FUND TOTAL EXPENDITURES ***	11,644,456.00	1,093,701.09	7,137,173.34	61.29	4,507,282.66
EXCESS REVENUES/EXPENDITURES	0.00	1,710,868.86	1,839,207.79	0.00	(1,839,207.79)

*** END OF REPORT ***

02 -WATER & WASTEWATER FUND
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	5,408,000.00	490,604.19	3,756,361.01	69.46	1,651,638.99
*** FUND TOTAL REVENUE ***	5,408,000.00	490,604.19	3,756,361.01	69.46	1,651,638.99
EXPENDITURE SUMMARY					
WATER DEPARTMENT	2,777,956.00	1,075,374.61	1,977,971.42	71.20	799,984.58
WASTEWATER	2,630,044.00	229,169.99	1,644,753.40	62.54	985,290.60
*** FUND TOTAL EXPENDITURES ***	5,408,000.00	1,304,544.60	3,622,724.82	66.99	1,785,275.18
EXCESS REVENUES/EXPENDITURES	0.00	(813,940.41)	133,636.19	0.00	(133,636.19)

02 -WATER & WASTEWATER FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
302-2001	WATER COLLECTIONS	2,687,000.00	222,554.65	1,763,522.98	65.63	923,477.02
302-2002	WATER CONNECTIONS & TAPS	10,000.00	850.00	6,900.00	69.00	3,100.00
302-2005	BULK WATER & FEES CHARGED	3,000.00	300.00	8,093.31	269.78	(5,093.31)
302-2007	INTEREST EARNED	250,000.00	34,833.39	242,126.34	96.85	7,873.66
302-2010	NEW CONSTRUCTION REVENUE	0.00	150.00	150.00	0.00	(150.00)
302-5001	SEWER COLLECTIONS	2,293,000.00	218,761.80	1,662,820.87	72.52	630,179.13
302-5002	SEWER TAP FEES	5,000.00	0.00	1,725.00	34.50	3,275.00
302-5003	SEWER COLLECTION-LEACHATE	0.00	0.00	(45.14)	0.00	45.14
302-5005	PERMITS/INSPECTION FEES	0.00	450.00	1,350.00	0.00	(1,350.00)
302-5006	REVENUE CITY OF AMES	35,000.00	5,966.95	36,400.20	104.00	(1,400.20)
302-5007	REVENUE CITY OF HARDIN	125,000.00	6,737.40	33,317.45	26.65	91,682.55
*** FUND TOTAL REVENUE ***		5,408,000.00	490,604.19	3,756,361.01	69.46	1,651,638.99

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
420-001	SALARIES SUPERVISION	42,634.00	4,919.49	25,068.63	58.80	17,565.37
420-002	SALARIES OPERATION	237,241.00	24,226.28	144,141.93	60.76	93,099.07
420-004	SOCIAL SECURITY	27,691.00	2,338.10	14,099.73	50.92	13,591.27
420-005	WORKMANS COMP.	11,502.00	0.00	11,474.91	99.76	27.09
420-006	TMRS REQUIREMENTS	33,330.00	3,411.99	23,430.90	70.30	9,899.10
420-007	INSURANCE EMPLOYEES	28,115.00	4,704.65	33,839.58	120.36	(5,724.58)
420-010	SALARIES-OVERTIME	15,000.00	681.72	12,429.07	82.86	2,570.93
420-013	CAR ALLOWANCE	1,200.00	138.48	830.88	69.24	369.12
** CATEGORY TOTAL **		396,713.00	40,420.71	265,315.63	66.88	131,397.37
1-OPERATING SUPPLIES						
420-111	OFFICE SUPPLIES	250.00	0.00	176.05	70.42	73.95
420-112	POSTAGE	300.00	29.88	75.10	25.03	224.90
420-113	NON-CAPITAL ASSETS	3,500.00	0.00	2,848.59	81.39	651.41
420-125	MATERIALS & SUPPLIES	1,700.00	195.29	1,792.58	105.45	(92.58)
420-129	UNIFORMS	4,000.00	113.48	1,715.96	42.90	2,284.04
420-163	CHEMICALS - WATER TREATMENT	55,000.00	2,282.95	32,470.41	59.04	22,529.59
** CATEGORY TOTAL **		64,750.00	2,621.60	39,078.69	60.35	25,671.31
2-MAINTENANCE / REPAIR						
420-226	MAINTENANCE EQUIPMENT	28,000.00	0.00	27,170.42	97.04	829.58
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	467.02	914.87	26.14	2,585.13
420-228	GAS-OIL-TIRES	12,000.00	1,639.30	9,808.17	81.73	2,191.83
420-243	NEW CONSTRUCTION	0.00	0.00	23,915.64	0.00	(23,915.64)
420-244	MAINTENANCE WATER LINES	130,000.00	880.58	97,521.78	75.02	32,478.22
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	0.00	0.00	7,000.00
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	0.00	0.00	21,500.00
420-248	MAINTENANCE WATER PLANT	50,000.00	0.00	55,770.82	111.54	(5,770.82)
420-249	MAINTENANCE METERS	50,000.00	14,416.62	39,128.35	78.26	10,871.65
420-250	ELEVATED STORAGE	3,500.00	0.00	3,750.00	107.14	(250.00)
** CATEGORY TOTAL **		305,500.00	17,403.52	257,980.05	84.45	47,519.95

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
420-308	DUES & MEMBERSHIP	300.00	184.24	538.16	179.39	(238.16)
420-310	INSURANCE EXPENSES	19,500.00	0.00	23,841.30	122.26	(4,341.30)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	0.00	204.70	6.40	2,995.30
420-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
420-315	TELEPHONE	900.00	364.76	2,921.02	324.56	(2,021.02)
420-316	UTILITIES	90,000.00	8,512.49	68,172.30	75.75	21,827.70
420-320	LEGAL FEES	2,000.00	0.00	2,510.00	125.50	(510.00)
420-322	ENGINEERING SERVICES	12,500.00	0.00	13,975.43	111.80	(1,475.43)
420-328	PHYSICALS / TESTING	1,000.00	0.00	450.00	45.00	550.00
420-333	STATE FEES	8,500.00	0.00	7,778.75	91.51	721.25
420-365	LAB FEES	3,000.00	1,379.00	1,379.00	45.97	1,621.00
420-375	BAD DEBT	14,000.00	(265.71)	5,879.74	42.00	8,120.26
** CATEGORY TOTAL **		155,400.00	10,174.78	127,650.40	82.14	27,749.60
4-OTHER						
420-402	CAPITAL OUTLAY	183,000.00	0.00	72,266.90	39.49	110,733.10
420-406	CONTRACTOR MOWING SERVICES	24,335.00	2,503.00	14,181.00	58.27	10,154.00
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	4,748.00	47.48	5,252.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	41,535.00	0.00	0.00	0.00	41,535.00
** CATEGORY TOTAL **		258,920.00	2,503.00	91,195.90	35.22	167,724.10
6-DEBT SERVICE						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	95,000.00	105.56	(5,000.00)
420-623	2016B DRINKING WATER INTEREST	1,845.00	0.00	1,049.75	56.90	795.25
420-625	BOND ESCROW AGENT FEES	750.00	0.00	3,450.00	460.00	(2,700.00)
** CATEGORY TOTAL **		92,595.00	0.00	99,499.75	107.46	(6,904.75)

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
7-TRANSFERS						
420-702	TRANSFER TO GENERAL FUND	1,045,300.00	696,866.00	696,866.00	66.67	348,434.00
420-704	TRANSFER TO PROJECT FUND	0.00	0.00	95,000.00	0.00	(95,000.00)
420-705	TRANSFER TO UTILITY BILLING	458,778.00	305,385.00	305,385.00	66.56	153,393.00
** CATEGORY TOTAL **		1,504,078.00	1,002,251.00	1,097,251.00	72.95	406,827.00
** DEPARTMENT TOTAL **		2,777,956.00	1,075,374.61	1,977,971.42	71.20	799,984.58

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	0-OPERATING SERVICES					
450-001	SALARIES-SUPERVISION	42,634.00	4,919.49	25,736.01	60.36	16,897.99
450-002	SALARIES-OPERATION	211,392.00	23,090.84	149,054.08	70.51	62,337.92
450-004	SOCIAL SECURITY	16,174.00	2,375.64	15,086.22	93.27	1,087.78
450-005	WORKMAN'S COMPENSATION	9,516.00	0.00	4,602.71	48.37	4,913.29
450-006	TMRS REQUIREMENTS	44,950.00	3,236.79	25,470.32	56.66	19,479.68
450-007	INSURANCE-EMPLOYEES	47,813.00	5,268.70	32,060.33	67.05	15,752.67
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	727.29	18,010.40	0.00	(18,010.40)
450-013	CAR ALLOWANCE	1,200.00	138.48	830.88	69.24	369.12
	** CATEGORY TOTAL **	383,679.00	39,757.23	270,850.95	70.59	112,828.05
	1-OPERATING SUPPLIES					
450-113	NON CAPITAL ASSETS	0.00	0.00	1,166.95	0.00	(1,166.95)
450-115	JANITORIAL SUPPLIES	250.00	0.00	0.00	0.00	250.00
450-125	MATERIALS AND SUPPLIES	2,500.00	299.43	2,613.08	104.52	(113.08)
450-129	UNIFORMS	3,500.00	68.68	2,512.27	71.78	987.73
450-142	SLUDGE REMOVAL	50,000.00	14,558.18	14,558.18	29.12	35,441.82
450-165	CHEMICALS-SEWER TREATMENT	35,000.00	400.00	58,163.64	166.18	(23,163.64)
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	0.00	0.00	500.00
	** CATEGORY TOTAL **	91,750.00	15,326.29	79,014.12	86.12	12,735.88
	2-MAINTENANCE / REPAIR					
450-226	MAINTENANCE-EQUIPMENT	25,000.00	101.54	40,279.82	161.12	(15,279.82)
450-227	MAINT.-MOTOR VEHICLES	4,000.00	5.25	865.00	21.63	3,135.00
450-228	GAS-OIL-TIRES	9,000.00	2,222.62	10,796.77	119.96	(1,796.77)
450-245	MAINTENANCE SEWER LINES	55,000.00	3,519.26	39,061.59	71.02	15,938.41
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	0.00	97,692.79	217.10	(52,692.79)
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	9,309.12	47,563.04	95.13	2,436.96
	** CATEGORY TOTAL **	188,000.00	15,157.79	236,259.01	125.67	(48,259.01)

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
450-308	DUES & MEMBERSHIPS	350.00	249.72	530.28	151.51	(180.28)
450-310	INSURANCE-GENERAL	0.00	0.00	17,199.01	0.00	(17,199.01)
450-312	MAINTENANCE-BUILDINGS	14,700.00	0.00	0.00	0.00	14,700.00
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	594.70	23.79	1,905.30
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	300.00	121.89	704.73	234.91	(404.73)
450-316	UTILITIES	170,000.00	7,016.77	200,973.53	118.22	(30,973.53)
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	9,978.80	12,156.80	24.31	37,843.20
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	0.00	11,900.00	95.20	600.00
450-328	PHYSICALS / TESTING	300.00	0.00	90.00	30.00	210.00
450-333	STATE FEES	25,000.00	0.00	16,738.05	66.95	8,261.95
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	0.00	18,367.72	61.23	11,632.28
** CATEGORY TOTAL **		307,150.00	17,367.18	279,254.82	90.92	27,895.18
4-OTHER						
450-406	CONTRACTOR MOWING SERVICES	17,420.00	1,370.00	9,590.00	55.05	7,830.00
450-407	A/C MAINTENANCE CONTRACT	0.00	191.50	323.50	0.00	(323.50)
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	9,099.00	151.65	(3,099.00)
450-410	PAYMENT TO FIXED ASSETS	62,340.00	0.00	0.00	0.00	62,340.00
** CATEGORY TOTAL **		85,760.00	1,561.50	19,012.50	22.17	66,747.50
6-DEBT SERVICE						
450-616	BOND PAYMENT CO 2022 INTEREST	380,000.00	0.00	189,300.00	49.82	190,700.00
450-617	BOND PAYMENT CO 2022 PRINCIPAL	340,000.00	140,000.00	480,000.00	141.18	(140,000.00)
450-622	2016A CLEAN WATER PRINCIPAL	95,000.00	0.00	90,000.00	94.74	5,000.00
450-623	2016A CLEAN WATER INTEREST	1,830.00	0.00	1,062.00	58.03	768.00
450-625	BOND ESCROW AGENT FEES	750.00	0.00	0.00	0.00	750.00
** CATEGORY TOTAL **		817,580.00	140,000.00	760,362.00	93.00	57,218.00

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
7-TRANSFERS						
450-704	TRANSFER TO PROJECT FUND	756,125.00	0.00	0.00	0.00	756,125.00
	** CATEGORY TOTAL **	756,125.00	0.00	0.00	0.00	756,125.00
	** DEPARTMENT TOTAL **	2,630,044.00	229,169.99	1,644,753.40	62.54	985,290.60
	*** FUND TOTAL EXPENDITURES ***	5,408,000.00	1,304,544.60	3,622,724.82	66.99	1,785,275.18
	EXCESS REVENUES/EXPENDITURES	0.00	(813,940.41)	133,636.19	0.00	(133,636.19)

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

03 -ELECTRIC FUND

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	12,453,000.00	827,635.91	6,802,984.21	54.63	5,650,015.79
*** FUND TOTAL REVENUE ***	12,453,000.00	827,635.91	6,802,984.21	54.63	5,650,015.79
EXPENDITURE SUMMARY					
ELECTRIC	12,453,000.00	1,988,027.06	6,068,651.40	48.73	6,384,348.60
*** FUND TOTAL EXPENDITURES ***	12,453,000.00	1,988,027.06	6,068,651.40	48.73	6,384,348.60
EXCESS REVENUES/EXPENDITURES	0.00	(1,160,391.15)	734,332.81	0.00	(734,332.81)

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

03 -ELECTRIC FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
303-3001	ELECT. REVENUE BILLED	10,500,000.00	687,593.53	5,640,917.68	53.72	4,859,082.32
303-3006	FEES & FINES	60,000.00	5,747.61	47,102.92	78.50	12,897.08
303-3007	INTEREST EARNED	215,000.00	32,545.05	224,570.11	104.45	(9,570.11)
303-3011	NEW CONSTRUCTION REVENUE	30,000.00	0.00	0.00	0.00	30,000.00
303-3017	LATE PENALTY REVENUE	230,000.00	17,314.96	133,860.28	58.20	96,139.72
303-3018	ELECTRIC REVENUE PTC	1,418,000.00	84,434.76	756,533.22	53.35	661,466.78
*** FUND TOTAL REVENUE ***		12,453,000.00	827,635.91	6,802,984.21	54.63	5,650,015.79

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
430-002	SALARIES OPERATION	46,512.00	5,368.81	39,699.78	85.35	6,812.22
430-004	SOCIAL SECURITY	3,559.00	397.41	2,417.73	67.93	1,141.27
430-005	WORKMANS COMP.	1,898.00	0.00	1,272.13	67.02	625.87
430-006	TMRS REQUIREMENTS	6,819.00	607.26	4,025.17	59.03	2,793.83
430-007	INSURANCE EMPLOYEES	7,654.00	659.23	5,283.98	69.04	2,370.02
430-010	SALARIES-OVERTIME	1,000.00	16.78	16.78	1.68	983.22
** CATEGORY TOTAL **		67,442.00	7,049.49	52,715.57	78.16	14,726.43
1-OPERATING SUPPLIES						
430-111	OFFICE SUPPLIES	0.00	0.00	134.70	0.00	(134.70)
430-129	UNIFORMS	1,250.00	53.20	448.51	35.88	801.49
430-156	OPERATING SUPPLIES	1,000.00	0.00	22.99	2.30	977.01
** CATEGORY TOTAL **		2,250.00	53.20	606.20	26.94	1,643.80
2-MAINTENANCE / REPAIR						
430-226	MAINTENANCE EQUIPMENT	10,000.00	0.00	26,921.42	269.21	(16,921.42)
430-227	MAINTENANCE MOTOR VEHICLE	5,000.00	0.00	13.10	0.26	4,986.90
430-228	GAS-OIL-TIRES	4,000.00	0.00	0.00	0.00	4,000.00
430-238	NEW CONSTRUCTION EXPENSE	30,000.00	0.00	32,363.92	107.88	(2,363.92)
430-239	MAINTENANCE STREET LIGHTS	10,000.00	1,206.65	7,769.07	77.69	2,230.93
430-249	MAINTENANCE METERS	50,000.00	2,602.68	2,743.47	5.49	47,256.53
430-257	MAINTENANCE LINES	20,000.00	19.26	41,691.43	208.46	(21,691.43)
430-258	MAINTENANCE TRANSFORMERS	5,000.00	0.00	0.00	0.00	5,000.00
430-259	MAINTENANCE SUBSTATION	53,820.00	20,130.45	98,683.85	183.36	(44,863.85)
430-261	CONTRACT SERVICES	650,000.00	96,352.57	533,823.60	82.13	116,176.40
430-262	CONTRACT TREE TRIMMING	90,000.00	1,800.00	1,800.00	2.00	88,200.00
** CATEGORY TOTAL **		927,820.00	122,111.61	745,809.86	80.38	182,010.14

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
430-308	DUES & MEMBERSHIP	0.00	18.60	167.40	0.00	(167.40)
430-310	INSURANCE EXPENSE	5,210.00	0.00	48,285.97	926.79	(43,075.97)
430-313	PROFESSIONAL DEVELOPEMENT	100.00	0.00	21.85	21.85	78.15
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	293.85	2,188.12	62.52	1,311.88
430-316	UTILITIES	5,000.00	482.49	2,624.75	52.50	2,375.25
430-317	DRAWER ADJUSTMENT	200.00	(5.00)	85.20	42.60	114.80
430-319	LEGAL FEES	15,000.00	0.00	1,478.13	9.85	13,521.87
430-320	DECORATIONS	2,000.00	0.00	165.94	8.30	1,834.06
430-321	ENGINEERING SERVICE	25,000.00	1,020.00	5,596.50	22.39	19,403.50
430-375	BAD DEBT	40,000.00	(978.13)	8,512.73	21.28	31,487.27
** CATEGORY TOTAL **		96,510.00	831.81	69,126.59	71.63	27,383.41
4-OTHER						
430-402	CAPITAL OUTLAY	0.00	0.00	117,752.85	0.00	(117,752.85)
430-404	CONTINGENCY	0.00	0.00	46,251.05	0.00	(46,251.05)
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
** CATEGORY TOTAL **		200.00	0.00	164,003.90	1.95	(163,803.90)
5-PURCHASE POWER						
430-501	PURCHASED POWER	8,000,000.00	474,840.07	3,121,685.86	39.02	4,878,314.14
430-503	PURCHASE POWER / PTC	1,400,000.00	77,755.88	609,318.42	43.52	790,681.58
** CATEGORY TOTAL **		9,400,000.00	552,595.95	3,731,004.28	39.69	5,668,995.72
7-TRANSFERS						
430-705	TRANSFER TO UTILITY BILLING	458,778.00	305,385.00	305,385.00	66.56	153,393.00
430-714	TRSF.TO GENERAL FUND	1,500,000.00	1,000,000.00	1,000,000.00	66.67	500,000.00
** CATEGORY TOTAL **		1,958,778.00	1,305,385.00	1,305,385.00	66.64	653,393.00
** DEPARTMENT TOTAL **		12,453,000.00	1,988,027.06	6,068,651.40	48.73	6,384,348.60
*** FUND TOTAL EXPENDITURES ***		12,453,000.00	1,988,027.06	6,068,651.40	48.73	6,384,348.60

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	EXCESS REVENUES/EXPENDITURES	0.00	(1,160,391.15)	734,332.81	0.00	(734,332.81)

*** END OF REPORT ***

04 -SOLID WASTE FUND
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	965,500.00	92,741.69	584,285.83	60.52	381,214.17
*** FUND TOTAL REVENUE ***	965,500.00	92,741.69	584,285.83	60.52	381,214.17
EXPENDITURE SUMMARY					
SOLID WASTE	965,500.00	54,163.57	381,631.12	39.53	583,868.88
*** FUND TOTAL EXPENDITURES ***	965,500.00	54,163.57	381,631.12	39.53	583,868.88
EXCESS REVENUES/EXPENDITURES	0.00	38,578.12	202,654.71	0.00	(202,654.71)

FINANCIAL STATEMENT
AS OF: MAY 31ST, 2024

04 -SOLID WASTE FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
304-4001	SOLID WASTE COLLECTIONS	840,000.00	70,150.49	554,326.21	65.99	285,673.79
304-4007	INTEREST EARNED	6,000.00	1,401.74	8,770.16	146.17	(2,770.16)
304-4013	FRANCHISE FEES	0.00	21,189.46	21,189.46	0.00	(21,189.46)
304-4020	TRANSFER IN FROM FUND BALANCE	119,500.00	0.00	0.00	0.00	119,500.00
*** FUND TOTAL REVENUE ***		965,500.00	92,741.69	584,285.83	60.52	381,214.17

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
1-OPERATING SUPPLIES						
440-160	RECYCLING	4,000.00	0.00	125.00	3.13	3,875.00
440-172	CONTRACT SERVICES	680,000.00	54,294.52	381,229.34	56.06	298,770.66
** CATEGORY TOTAL **		684,000.00	54,294.52	381,354.34	55.75	302,645.66
2-MAINTENANCE / REPAIR						
3-CHARGES & SERVICES						
440-354	BAD DEBTS & CHECKS	10,000.00	(130.95)	276.78	2.77	9,723.22
** CATEGORY TOTAL **		10,000.00	(130.95)	276.78	2.77	9,723.22
4-OTHER						
5-PURCHASE POWER						
7-TRANSFERS						
440-710	TRANSFER TO GENERAL FUND	271,500.00	0.00	0.00	0.00	271,500.00
** CATEGORY TOTAL **		271,500.00	0.00	0.00	0.00	271,500.00
** DEPARTMENT TOTAL **		965,500.00	54,163.57	381,631.12	39.53	583,868.88
*** FUND TOTAL EXPENDITURES ***		965,500.00	54,163.57	381,631.12	39.53	583,868.88
EXCESS REVENUES/EXPENDITURES		0.00	38,578.12	202,654.71	0.00	(202,654.71)

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		==============	==============	==============	======	==============

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

21 -LIBERTY COMM. DEV. CORP.

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	1,274,950.00	117,523.54	881,558.52	69.14	393,391.48
*** FUND TOTAL REVENUE ***	1,274,950.00	117,523.54	881,558.52	69.14	393,391.48
EXPENDITURE SUMMARY					
LIBERTY COMMUNITY DEV	1,274,950.00	77,328.83	183,557.12	14.40	1,091,392.88
*** FUND TOTAL EXPENDITURES ***	1,274,950.00	77,328.83	183,557.12	14.40	1,091,392.88
EXCESS REVENUES/EXPENDITURES	0.00	40,194.71	698,001.40	0.00	(698,001.40)

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

21 -LIBERTY COMM. DEV. CORP.

REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
321-0101 SALES TAX REVENUE	1,150,000.00	107,342.89	809,188.70	70.36	340,811.30
321-0110 INTEREST INCOME	50,000.00	10,180.65	72,369.82	144.74	(22,369.82)
321-2120 TRANSFER IN FROM FUND BALANCE	74,950.00	0.00	0.00	0.00	74,950.00
*** FUND TOTAL REVENUE ***	1,274,950.00	117,523.54	881,558.52	69.14	393,391.48

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
421-307	MAINTENANCE WEBSITE	7,500.00	18.07	3,832.94	51.11	3,667.06
421-309	MARKETING & ADVERTISING	32,000.00	9,444.00	28,242.25	88.26	3,757.75
421-311	OFFICE SUPPLIES	0.00	0.00	(1.26)	0.00	1.26
421-313	MISCELLANEOUS	6,880.00	2,596.76	7,356.66	106.93	(476.66)
421-314	TRAVEL & TRAINING	5,000.00	0.00	1,596.94	31.94	3,403.06
421-315	DUES & MEMBERSHIPS	1,500.00	0.00	300.00	20.00	1,200.00
421-319	LEGAL FEES	5,000.00	270.00	1,332.00	26.64	3,668.00
** CATEGORY TOTAL **		57,880.00	12,328.83	42,659.53	73.70	15,220.47
4-OTHER						
421-423	BUSINESS INCENTIVES FACADE	90,000.00	0.00	25,242.59	28.05	64,757.41
421-424	ECONOMIC DEVELOPMENT PRIOR YR	90,000.00	65,000.00	90,000.00	100.00	0.00
421-425	HWY 90 MEDIAN	85,000.00	0.00	0.00	0.00	85,000.00
** CATEGORY TOTAL **		265,000.00	65,000.00	115,242.59	43.49	149,757.41
6-DEBT SERVICE						
421-619	INTEREST SERIES 2014	78,320.00	0.00	0.00	0.00	78,320.00
421-620	PRINCIPAL SERIES 2014	155,000.00	0.00	0.00	0.00	155,000.00
421-621	ADMIN FEES SERIES 2014	750.00	0.00	1,050.00	140.00	(300.00)
** CATEGORY TOTAL **		234,070.00	0.00	1,050.00	0.45	233,020.00
7-TRANSFERS						
421-728	TRANSFER TO AIRPORT FUND	40,000.00	0.00	0.00	0.00	40,000.00
421-730	TRANSFER TO GENERAL FUND	200,000.00	0.00	0.00	0.00	200,000.00
421-732	TRANSFER TO GOLF COURSE	30,000.00	0.00	24,605.00	82.02	5,395.00
421-733	TRANSFER TO FLEET FUND	48,000.00	0.00	0.00	0.00	48,000.00
421-734	TRANSFER TO CAPITAL PROJECTS	400,000.00	0.00	0.00	0.00	400,000.00
** CATEGORY TOTAL **		718,000.00	0.00	24,605.00	3.43	693,395.00
** DEPARTMENT TOTAL **		1,274,950.00	77,328.83	183,557.12	14.40	1,091,392.88
*** FUND TOTAL EXPENDITURES ***		1,274,950.00	77,328.83	183,557.12	14.40	1,091,392.88

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

21 -LIBERTY COMM. DEV. CORP.

LIBERTY COMMUNITY DEV

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	==============	==============	==============	======	==============
EXCESS REVENUES/EXPENDITURES	0.00	40,194.71	698,001.40	0.00	(698,001.40)
	==============	==============	==============	======	==============

*** END OF REPORT ***

28 -AIRPORT FUND
FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	406,400.00	38,363.68	353,204.98	86.91	53,195.02
*** FUND TOTAL REVENUE ***	406,400.00	38,363.68	353,204.98	86.91	53,195.02
EXPENDITURE SUMMARY					
AIRPORT	406,400.00	40,441.45	289,831.51	71.32	116,568.49
*** FUND TOTAL EXPENDITURES ***	406,400.00	40,441.45	289,831.51	71.32	116,568.49
EXCESS REVENUES/EXPENDITURES	0.00	(2,077.77)	63,373.47	0.00	(63,373.47)

28 -AIRPORT FUND
REVENUE

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE					
328-0102 HANGAR RENT	67,000.00	5,609.56	67,704.57	101.05	(704.57)
328-0129 AIRPORT SALE OF FUEL	248,000.00	26,868.12	210,515.08	84.89	37,484.92
328-0152 GROUND LEASE - AIRPORT	1,400.00	0.00	1,404.00	100.29	(4.00)
328-0176 AIRPORT RAMP GRANT REVENUE	50,000.00	5,886.00	73,581.33	147.16	(23,581.33)
328-0177 TRANSFER FROM OTHER FUNDS	40,000.00	0.00	0.00	0.00	40,000.00
*** FUND TOTAL REVENUE ***	406,400.00	38,363.68	353,204.98	86.91	53,195.02

28 -AIRPORT FUND
AIRPORT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
428-011	MANAGER'S CONTRACT	18,000.00	1,500.00	12,000.00	66.67	6,000.00
** CATEGORY TOTAL **		18,000.00	1,500.00	12,000.00	66.67	6,000.00
1-OPERATING SUPPLIES						
428-112	POSTAGE	100.00	7.04	75.98	75.98	24.02
428-125	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00
** CATEGORY TOTAL **		1,100.00	7.04	75.98	6.91	1,024.02
2-MAINTENANCE / REPAIR						
428-224	AVIATION FUEL	223,600.00	33,118.60	162,922.00	72.86	60,678.00
428-226	MAINTENANCE EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00
428-227	MAINTENANCE MOTOR VEHICLE	500.00	0.00	14.50	2.90	485.50
428-228	GAS-OIL-TIRES	750.00	0.00	20.70	2.76	729.30
428-229	MAINTENANCE AWOS	6,400.00	0.00	0.00	0.00	6,400.00
428-235	MAINTENANCE PROPERTY	2,500.00	0.00	0.00	0.00	2,500.00
428-236	MOWING	24,000.00	2,000.00	14,000.00	58.33	10,000.00
428-237	MAINTENANCE HVAC	600.00	0.00	0.00	0.00	600.00
** CATEGORY TOTAL **		263,350.00	35,118.60	176,957.20	67.19	86,392.80
3-CHARGES & SERVICES						
428-308	DUES & MEMBERSHIPS	400.00	0.00	316.00	79.00	84.00
428-310	INSURANCE GENERAL	8,500.00	0.00	8,859.66	104.23	(359.66)
428-312	MAINTENANCE BUILDING	3,000.00	0.00	2,260.00	75.33	740.00
428-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	550.68	110.14	(50.68)
428-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
428-315	TELEPHONE	1,200.00	232.88	653.26	54.44	546.74
428-316	UTILITIES	9,700.00	767.93	7,996.03	82.43	1,703.97
428-321	ENGINEERING SERVICES	10,000.00	2,455.00	10,780.00	107.80	(780.00)
428-334	RAMP GRANT	50,000.00	360.00	33,659.96	67.32	16,340.04
428-360	CAPITAL OUTLAY	40,000.00	0.00	35,552.74	88.88	4,447.26
428-362	CREDIT CARD FEES PAYABLE	0.00	0.00	20.00	0.00	(20.00)
** CATEGORY TOTAL **		123,800.00	3,815.81	100,648.33	81.30	23,151.67

28 -AIRPORT FUND
AIRPORT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4-OTHER						
428-409	FIRE ALARM/EXTINGUISHERS	150.00	0.00	150.00	100.00	0.00
** CATEGORY TOTAL **		150.00	0.00	150.00	100.00	0.00
7-TRANSFERS						
** DEPARTMENT TOTAL **		406,400.00	40,441.45	289,831.51	71.32	116,568.49
*** FUND TOTAL EXPENDITURES ***		406,400.00	40,441.45	289,831.51	71.32	116,568.49
EXCESS REVENUES/EXPENDITURES		0.00	(2,077.77)	63,373.47	0.00	(63,373.47)

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: MAY 31ST, 2024

35 -GOLF COURSE

FINANCIAL SUMMARY

ACCT# ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
ALL REVENUE	757,250.00	69,426.42	381,627.48	50.40	375,622.52
*** FUND TOTAL REVENUE ***	757,250.00	69,426.42	381,627.48	50.40	375,622.52
EXPENDITURE SUMMARY					
GOLF COURSE	757,250.00	84,402.82	536,341.29	70.83	220,908.71
*** FUND TOTAL EXPENDITURES ***	757,250.00	84,402.82	536,341.29	70.83	220,908.71
EXCESS REVENUES/EXPENDITURES	0.00	(14,976.40)	(154,713.81)	0.00	154,713.81

35 -GOLF COURSE
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ALL REVENUE						
335-0101	DAILY GREEN FEES	299,000.00	18,224.86	135,834.75	45.43	163,165.25
335-0102	ANNUAL FEES	55,000.00	16,131.41	41,863.76	76.12	13,136.24
335-0103	CART RENTALS	250,000.00	17,697.78	131,438.55	52.58	118,561.45
335-0104	MERCHANDISE SALES	75,000.00	3,436.14	30,141.71	40.19	44,858.29
335-0107	TOURNAMENTS	10,000.00	8,922.03	11,815.03	118.15	(1,815.03)
335-0108	RANGE BALL	50,000.00	3,560.55	26,433.79	52.87	23,566.21
335-0109	RESTAURANT INCOME	3,600.00	0.00	600.00	16.67	3,000.00
335-0110	2 % CONVENIENCE FEE	1,650.00	269.15	1,294.36	78.45	355.64
335-0127	GIFT CERTIFICATE REVENUE	0.00	39.00	418.00	0.00	(418.00)
335-110	TRAIL FEE ANNUAL	13,000.00	1,145.50	1,787.53	13.75	11,212.47
*** FUND TOTAL REVENUE ***		757,250.00	69,426.42	381,627.48	50.40	375,622.52

35 -GOLF COURSE
GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
0-OPERATING SERVICES						
435-001	SALARIES SUPERVISION	117,490.00	13,557.06	75,418.28	64.19	42,071.72
435-002	SALARIES OPERATION	148,530.00	12,196.04	73,025.89	49.17	75,504.11
435-004	SOCIAL SECURITY	23,007.00	3,074.24	17,515.87	76.13	5,491.13
435-005	WORKMAN'S COMPENSATION	10,827.00	0.00	5,385.17	49.74	5,441.83
435-006	TMRS REQUIREMENTS	22,795.00	2,647.16	19,743.34	86.61	3,051.66
435-007	INSURANCE EMPLOYEES	47,474.00	3,592.08	29,760.96	62.69	17,713.04
435-010	SALARIES OVERTIME	8,000.00	1,020.91	5,812.41	72.66	2,187.59
435-011	SALARIES PART-TIME	77,662.00	14,043.75	72,915.00	93.89	4,747.00
** CATEGORY TOTAL **		455,785.00	50,131.24	299,576.92	65.73	156,208.08
1-OPERATING SUPPLIES						
435-110	SUBSCRIPTIONS	500.00	0.00	0.00	0.00	500.00
435-111	OFFICE SUPPLIES	2,000.00	55.98	307.68	15.38	1,692.32
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	0.00	0.00	149.98	0.00	(149.98)
435-115	JANITORIAL SUPPLIES	1,400.00	0.00	274.48	19.61	1,125.52
435-125	MATERIALS & SUPPLIES	6,000.00	976.79	2,935.06	48.92	3,064.94
435-129	UNIFORMS	2,000.00	0.00	1,706.68	85.33	293.32
** CATEGORY TOTAL **		12,000.00	1,032.77	5,373.88	44.78	6,626.12
2-MAINTENANCE / REPAIR						
435-224	MAINTENANCE SEPTIC	14,000.00	0.00	4,900.00	35.00	9,100.00
435-225	MAINTENANCE COURSE	16,500.00	1,376.66	17,853.10	108.20	(1,353.10)
435-226	MAINTENANCE EQUIPMENT	15,000.00	971.99	16,475.08	109.83	(1,475.08)
435-227	MAINTENANCE MOTOR VEHICLE	0.00	0.00	1,175.25	0.00	(1,175.25)
435-228	GAS-OIL-TIRES	10,000.00	0.00	5,130.93	51.31	4,869.07
435-229	MAINTENANCE IRRIGATION SYSTEM	4,000.00	0.00	3,984.14	99.60	15.86
435-230	MAINTENANCE GROUNDS	0.00	10,510.00	10,510.00	0.00	(10,510.00)
435-231	MAINTENANCE WEB-SITE	7,000.00	525.00	4,200.00	60.00	2,800.00
435-232	HERBICIDES	22,500.00	1,538.30	15,650.58	69.56	6,849.42
435-234	FERTILIZER	32,000.00	0.00	29,693.15	92.79	2,306.85
** CATEGORY TOTAL **		121,000.00	14,921.95	109,572.23	90.56	11,427.77

35 -GOLF COURSE
GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
3-CHARGES & SERVICES						
435-302	MERCHANDISE	14,000.00	1,156.54	20,835.77	148.83	(6,835.77)
435-308	DUES & MEMBERSHIP	1,000.00	37.20	(4,922.33)	492.23-	5,922.33
435-310	INSURANCE EXPENSE	6,000.00	0.00	7,665.29	127.75	(1,665.29)
435-312	MAINTENANCE BUILDING	15,000.00	10,008.17	22,123.67	147.49	(7,123.67)
435-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	43.70	4.37	956.30
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	118.26	1,397.16	46.57	1,602.84
435-316	UTILITIES	16,000.00	1,919.50	14,452.11	90.33	1,547.89
435-325	ADVERTISING	10,000.00	0.00	7,552.80	75.53	2,447.20
435-328	PHYSICALS/TESTING	400.00	0.00	360.00	90.00	40.00
435-362	CREDIT CARD FEES	5,065.00	1,415.42	9,292.90	183.47	(4,227.90)
** CATEGORY TOTAL **		71,965.00	14,655.09	78,801.07	109.50	(6,836.07)
4-OTHER						
435-404	LEASE	96,500.00	3,661.77	43,017.19	44.58	53,482.81
** CATEGORY TOTAL **		96,500.00	3,661.77	43,017.19	44.58	53,482.81
7-TRANSFERS						
** DEPARTMENT TOTAL **		757,250.00	84,402.82	536,341.29	70.83	220,908.71
*** FUND TOTAL EXPENDITURES ***		757,250.00	84,402.82	536,341.29	70.83	220,908.71
EXCESS REVENUES/EXPENDITURES		0.00	(14,976.40)	(154,713.81)	0.00	154,713.81

*** END OF REPORT ***

BALANCE SHEET

AS OF: MAY 31ST, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-1-0101	CLAIM ON CASH	4,124,534.66		
01-1-0108	DUE FROM CO 2010A	0.34		
01-1-0111	PETTY CASH	325.00		
01-1-0113	DUE FROM CREDIT CARD	(9,223.30)		
01-1-0130	ACCOUNTS RECEIVABLE	406,488.57		
01-1-0131	TAXES REC-DELINQUENT	733,220.14		
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(349,060.32)		
01-1-0133	ALLOWANCE FOR DOUBTFUL ACCTS	(153,328.26)		
01-1-0140	RETURNED CHECKS	4,057.83		
01-1-0144	INVENTORY	70,622.43		
01-1-0150	CASH PAYROLL	2,400.00		
01-1-0184	DUE FROM SRMPA	120.59		
01-1-0187	DUE FROM WCID #5	1,433.63		
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	153,328.26		
01-1-0190	DUE FROM U.S. DEPT.	1,250.00		
01-1-0197	DUE FROM OTHER FUNDS	45,847.09		
01-1-0204	DUE FROM GARBAGE	7,644.18		
			5,039,660.84	
	TOTAL ASSETS			5,039,660.84
				==============
LIABILITIES & EQUITY				
====================				
01-2-0160	ACCOUNTS PAYABLE	37.50		
01-2-0162	COURT BOND ESCROW	479.73		
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10		
01-2-0165	COURT FEES PAYABLE	7,178.82		
01-2-0170	COURT COLLECTION AGENCY	52,757.20		
01-2-0171	RES. FOR DELINQUENT TAX	384,159.82		
01-2-0180	FUND BALANCE	2,162,018.10		
01-2-0198	DUE TO OTHER FUNDS	210,399.72		
01-2-0201	DUE TO DEBT SERVICE	52,760.73		
01-2-0220	AP PENDING	151,378.02		
01-2-0268	ACCRUED WAGES PAYABLE	179,257.31		
01-2-1111	ENCUMBRANCE	(1,772,610.48)		
01-2-1112	RESERVE FOR ENCUMBRANCE	1,772,610.48		
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,335,805.36		
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,335,805.36)		
	TOTAL LIABILITIES & EQUITY		3,200,453.05	
	TOTAL REVENUE	8,976,381.13		
	TOTAL EXPENSES	7,137,173.34		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,839,207.79		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,839,207.79	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,039,660.84
				==============

BALANCE SHEET

AS OF: MAY 31ST, 2024

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
02-1-0101	CLAIM ON CASH	4,102,455.82		
02-1-0210	WATER/WW RESERVE	1,655,518.37		
02-1-0213	TWDB PAD DEBT SERVICE	112,493.31		
02-1-0230	ACCOUNTS RECEIVABLE-WATER	172,148.09		
02-1-0231	AUDIT ACCRUALS	220,517.80		
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	161,398.55		
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)		
02-1-0237	DUE FROM CITY OF AMES	1,041,729.30		
02-1-0238	DUE FROM CITY OF HARDIN	1,202,619.68		
02-1-0244	INVENTORY	112,852.37		
02-1-0250	PROPERTY PLANT & EQUIP	28,352,216.07		
02-1-0251	ALLOW.FOR DEPRECIATION	(13,955,775.55)		
02-1-0252	CIP-WATER & WASTEWATER PROJECT	526,102.54		
02-1-0272	BOND DISCOUNT A	16,348.00		
02-1-0273	ACCUM AMORTIZATION 2016A	(11,443.60)		
02-1-0274	BOND DISCOUNT B	20,134.00		
02-1-0275	ACCUM AMORTIZATION 2016B	(12,080.40)		
02-1-0280	DEFERRED OUTFLOWS TMRS	59,222.03		
02-1-0281	DEFERRED OUTFLOWS PENSION	102,519.81		
02-1-0297	DUE FROM OTHER FUNDS	2,217,790.08		
			26,091,236.54	
	TOTAL ASSETS			26,091,236.54
				==============
LIABILITIES & EQUITY				
====================				
02-2-0198	DUE TO OTHER FUNDS	118,195.37		
02-2-0220	AP PENDING	47,825.02		
02-2-0262	DEFERRED REVENUE	2,244,348.98		
02-2-0265	WATER SECURITY FEES	54,765.00		
02-2-0268	ACCRUED WAGES PAYABLE	15,856.89		
02-2-0269	ACCRUED INTEREST PAYABLE	408.90		
02-2-0270	COMPENSATED ABSENCES PAYABLE	42,955.55		
02-2-0275	BONDS PAYABLE	557,013.40		
02-2-0277	NET PENSION LIABILITY	382,477.91		
02-2-0280	RETAINED EARNINGS	16,737,503.63		
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95		
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50		
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21		
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04		
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81		
02-2-0289	DEVELOPERS	59,765.00		
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)		
02-2-0295	DUE TO OTHER FUNDS	5,000.00		
02-2-0380	DEFERRED INFLOWS RELATED TO PE	16,439.59		
02-2-1111	ENCUMBRANCE	(2,284,849.36)		
02-2-1112	RESERVE FOR ENCUMBRANCE	2,284,849.36		
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,896,085.54		
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(1,896,085.54)		

BALANCE SHEET

AS OF: MAY 31ST, 2024

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
	TOTAL LIABILITIES & EQUITY		25,957,600.35	
	TOTAL REVENUE	3,756,361.01		
	TOTAL EXPENSES	3,622,724.82		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	133,636.19		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		133,636.19	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			26,091,236.54

BALANCE SHEET

AS OF: MAY 31ST, 2024

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-1-0101	CLAIM ON CASH	2,053,238.61		
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	4,019,245.46		
03-1-0312	CETERA INVESTMENT	2,016,575.20		
03-1-0330	ACCOUNTS RECEIVABLE	555,641.77		
03-1-0331	AUDIT ACCRUALS	756,783.21		
03-1-0332	ACCOUNTS RECEIVABLE PTC	179,412.83		
03-1-0335	ACCTS. RECEIVABLE AMP	47,396.11		
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)		
03-1-0344	INVENTORY	432,872.30		
03-1-0350	PLANT PROPERTY & EQUIP	25,374,295.12		
03-1-0352	CONSTRUCTION IN PROGRESS	0.04		
03-1-0355	ALLOW.FOR DEPRECIATION	(11,470,624.27)		
03-1-0380	DEFERRED OUTFLOWS TMRS	4,908.28		
03-1-0381	DEFERRED OUTFLOWS PENSION	8,496.77		
03-1-0390	DUE FROM SRMPA	855.00		
			23,957,786.71	
	TOTAL ASSETS			23,957,786.71
				==============
LIABILITIES & EQUITY				
====================				
03-2-0220	AP PENDING	39,231.55		
03-2-0268	ACCRUED WAGES PAYABLE	9,239.08		
03-2-0361	SALES TAX PAYABLE	21,794.47		
03-2-0362	DUE TO OTHER FUNDS	219,543.90		
03-2-0363	UTILITY REFUND/CKS.PAY.	627.20		
03-2-0364	SERVICE DEPOSITS	629,025.50		
03-2-0370	COMPENSATED ABSENCES PAYABLE	16,180.70		
03-2-0375	DEFERRED INFLOWS PENSION	1,362.50		
03-2-0377	NET PENTION LIABILITY	31,699.49		
03-2-0378	DEF. REV. AMP PLAN	47,396.11		
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96		
03-2-0380	RETAINED EARNINGS	21,096,596.36		
03-2-0381	CONTRIBUTED CAPITAL	100,000.00		
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00		
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00		
03-2-0393	CUSTOMER OVERPAYMENT	68,848.09		
03-2-0398	DUE TO GENERAL	(8,991.01)		
03-2-1111	ENCUMBRANCE	(1,074,148.48)		
03-2-1112	RESERVE FOR ENCUMBRANCE	1,074,148.48		
03-2-1113	PRIOR YEAR ENCUMBRANCE	824,694.68		
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(824,694.68)		
	TOTAL LIABILITIES & EQUITY		23,223,453.90	
	TOTAL REVENUE	6,802,984.21		
	TOTAL EXPENSES	6,068,651.40		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	734,332.81		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		734,332.81	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			23,957,786.71
				==============

BALANCE SHEET

AS OF: MAY 31ST, 2024

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-1-0101	CLAIM ON CASH	293,531.91		
04-1-0430	ACCOUNTS RECEIVABLE	61,172.70		
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	40,275.64		
			394,980.25	
	TOTAL ASSETS			394,980.25
LIABILITIES & EQUITY				
04-2-0461	SALES TAX PAYABLE	5,657.38		
04-2-0465	SECURITY FEES	175.00		
04-2-0480	RETAINED EARNINGS	(256,965.33)		
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32		
04-2-0493	DUE TO LCDC	3,764.98		
04-2-0498	DUE TO GENERAL	7,644.19		
04-2-1111	ENCUMBRANCE	(2,839.28)		
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28		
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28		
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(2,839.28)		
	TOTAL LIABILITIES & EQUITY		192,325.54	
	TOTAL REVENUE	584,285.83		
	TOTAL EXPENSES	381,631.12		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	202,654.71		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		202,654.71	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			394,980.25

BALANCE SHEET

AS OF: MAY 31ST, 2024

21 -LIBERTY COMM. DEV. CORP.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
21-1-2110	CASH	3,032,967.53		
21-1-2199	DUE FROM GBG FOR SALES TAX	3,764.99		
21-1-2500	DUE FROM STATE	203,244.28		
			3,239,976.80	
	TOTAL ASSETS			3,239,976.80
				==============
LIABILITIES & EQUITY				
====================				
21-2-0220	AP PENDING-POOLED CASH	4,558.83		
21-2-1111	ENCUMBRANCE	(769,345.70)		
21-2-1112	RESERVE FOR ENCUMBRANCE	769,345.70		
21-2-1113	PRIOR YEAR ENCUMBRANCE	271,273.70		
21-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(271,273.70)		
21-2-2162	INTEREST PAYABLE	2,255.06		
21-2-2180	FUND BALANCE	2,535,161.51		
	TOTAL LIABILITIES & EQUITY		2,541,975.40	
	TOTAL REVENUE	881,558.52		
	TOTAL EXPENSES	183,557.12		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	698,001.40		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		698,001.40	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,239,976.80
				==============

BALANCE SHEET

AS OF: MAY 31ST, 2024

28 -AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
28-1-0101	CLAIM ON CASH	199,908.60		
28-1-0140	RETURNED CHECKS	874.00		
28-1-2819	DUE FROM STATE	5,146.71		
			205,929.31	
	TOTAL ASSETS			205,929.31
				==============
LIABILITIES & EQUITY				
====================				
28-2-0180	FUND BALANCE	107,541.10		
28-2-0220	AP PENDING	35,014.74		
28-2-1111	ENCUMBRANCE	(333,223.03)		
28-2-1112	RESERVE FOR ENCUMBRANCE	333,223.03		
28-2-1113	PRIOR YEAR ENCUMBRANCE	108,347.04		
28-2-1114	PRIOR YEAR RESERVE FOR ENCUMBR	(108,347.04)		
	TOTAL LIABILITIES & EQUITY		142,555.84	
	TOTAL REVENUE	353,204.98		
	TOTAL EXPENSES	289,831.51		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	63,373.47		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		63,373.47	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			205,929.31
				==============

BALANCE SHEET

AS OF: MAY 31ST, 2024

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
35-1-0101	CLAIM ON CASH	(143,226.72)		
35-1-0111	PETTY CASH	300.00		
35-1-3544	INVENTORY	3,171.76		
			(139,754.96)	
	TOTAL ASSETS			(139,754.96)
LIABILITIES & EQUITY				
35-2-0180	FUND BALANCE	(22,521.15)		
35-2-0220	AP PENDING	17,814.69		
35-2-0260	ACCOUNTS PAYABLE	0.58		
35-2-0268	ACCRUED WAGES PAYABLE	6,106.09		
35-2-1111	ENCUMBRANCE	(107,638.83)		
35-2-1112	RESERVE FOR ENCUMBRANCE	107,638.83		
35-2-1113	PRIOR YEAR ENCUMBRANCE	76,577.85		
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(76,577.85)		
35-2-3561	SALES TAX	4,689.04		
35-2-3596	DUE TO PAYROLL	(0.85)		
35-2-3598	DUE TO GENERAL FUND	8,870.45		
	TOTAL LIABILITIES & EQUITY		14,958.85	
	TOTAL REVENUE	381,627.48		
	TOTAL EXPENSES	536,341.29		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(154,713.81)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(154,713.81)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			(139,754.96)

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

CODE ENFORCEMENT MONTHLY REPORT
JUNE 1, 2024 to JUNE 30, 2024

Case #	Case OPEN Date	Owner (Last name)	Owner (First name)	Address	Violation Type	Contact/Notification	F/U Date & Notes	Report Status
LITTER								
23-078	9/11/23	Hugaboon	James	1511 Maple Liberty, TX 77575	LITTER	NOV- Reinspection	1/25/24	READY FOR ABATEMENT
23-171	11/21/23	Southern Pacific	Transportation Co.	Port Dr.-ID#56907 Liberty, TX 77575	LITTER	NOV- Reinspection	5/15/24	READY FOR ABATEMENT
23-175	11/28/23	Eiler	Marvin	2106 MLK & Hwy 90 Liberty, TX 77575	LITTER	1st NOV- Mail	5/20/24	OPEN
24-046	6/26/24	Rollins	Joycelyn	501 Lamar Liberty, TX 77575	LITTER	TAGGED	7/5/24	OPEN
24-047	6/26/24	Liberty	3MF LP	1809 Monta Liberty, TX 77575	LITTER	VERBAL	7/5/24	OPEN
HIGH GRASS								
21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
21-209	12/21/21	Simmons	Lee	Trinity- ID# 56458 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection		CLOSED- CLEARED BY OWNER
22-086	9/16/22	Woods	WG	Woods Dr.- ID# 75782	HIGH GRASS	NOV- Reinspection	5/15/24	READY FOR ABATEMENT
22-094	9/20/22	Davis	Phelix	2629 Beaumont Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
22-108	9/27/22	Mosley	Mary	611 Palmer Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/15/24	READY FOR ABATEMENT
23-051	2/17/23	Padon	Patircia	818 Robbie St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT

23-091	6/7/23	Rubit	Ronnie	609 Washington Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/15/24	READY FOR ABATEMENT
23-104	6/21/23	Galvan	Margarito	2755 Cornell Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
23-107	6/22/23	Sisco	Nancy	207 Avenue E Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
23-120	7/12/23	Moore	Juanita	209 Chesson Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/24/24	READY FOR ABATEMENT
23-137	9/12/23	Ainsworth	Brenda	1312 Maple Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	1/25/24	READY FOR ABATEMENT
23-153	11/2/23	Davis	Richard	901 MLK & #127680 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
24-007	3/19/24	Twin Oaks	Park Inc.	3802 N Main Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/2/24	READY FOR ABATEMENT
24-019	4/5/24	Rodreguez	Rodolfo	1834 N San Jacinto Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	6/7/24	READY FOR ABATEMENT
24-028	4/23/24	Regen	Jennifer	1708 & 1710 N San Jacinto Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	6/28/24	OPEN
24-029	4/23/24	Marshall	Nicole	202 Chesson Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	6/28/24	OPEN
24-032	4/26/24	Liberty	Gas LLC	1829 Hwy. 90 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	7/8/24	OPEN
24-034	5/3/24	Garcia	Rebecca	606 Lamar Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	7/8/24	OPEN
24-043	6/17/24	Cole	Evelyn	3238 Beaumont Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	6/21/24	OPEN
24-044	6/18/24	Barron	Adam	2519 Maple Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	7/2/24	OPEN
HIGH GRASS & LITTER								
23-134	9/12/23	Jenkins	Laurice	507 Trinity Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	5/15/24	READY FOR ABATEMENT

24-031	4/24/24	Fanning	James	101 Elm Liberty, TX 77575	HIGH GRASS & LITTER	2nd NOV-Mail	6/28/24	OPEN
24-042	6/17/24	Aakib	Amir	1906 Kipling St. Liberty, TX 77575	HIGH GRASS & LITTER	1st NOV- Mail	7/8/24	OPEN
STOP WORK ORDER								
22-135	11/4/22	Lindsey	Jim	1003 Washington Liberty, TX 77575	STOP WORK	3rd NOV & POSTED		CLOSED
23-003	1/6/23	Contreras	Manuel	2701 Webster Liberty, TX 77575	STOP WORK	Issued citation	1/31/24	OPEN
23-030	2/13/23	TCH	Holdings	107 Industrial Liberty, TX 77575	STOP WORK	2nd NOV-Mail	8/28/23	OPEN
23-114	7/3/23	Taylor	Trad	2535 Edgewood Liberty, TX 77575	STOP WORK	2nd NOV-Mail	10/31/23	OPEN
23-124	8/7/23	Lindsey	Jim	2117 MLK Liberty, TX 77575	STOP WORK	1st NOV- HANGER	5/1/24	OPEN
23-151	10/30/23	Rubio	Felipe	Grand- ID#56786 Liberty, TX 77575	STOP WORK	1st NOV- HANGER	11/7/23	OPEN
24-021	4/15/24	Montes	Francisco	117 Alabama Liberty, TX 77575	STOP WORK	VERBAL	6/3/24	PEMIT PENDING
24-036	5/8/24	Tanton	Martha	820 Texas St. Liberty, TX 77575	STOP WORK	1st NOV- HANGER	6/26/24	OPEN
24-045	6/21/24	Nizamani	Rizwan	4101 Beaumont Liberty, TX 77575	STOP WORK	TAGGED	6/28/24	OPEN
RV VIOLATIONS								
23-109V	7/20/23	Multiple	Owner	311 Riverbend Rd. Liberty, TX 77575	LIVING IN RV	2nd NOV-Mail	8/31/23	OPEN
23-163V	11/21/23	CTL Sales	of Texas	610 Port Dr. Liberty, TX 77575	RV- AT COMMERCIAL LOCATION	2nd NOV-Mail	1/31/24	OPEN
24-009V	4/18/24	Darby	Nellie	829 Canfield Liberty, TX 77575	RV-IMPROPER STORAGE	VERBAL	5/20/24	OPEN
24-014V	5/9/24	G & G	Consultant s Inc.	100 Industrial Pl. Liberty, TX 77575	RV- AT COMMERCIAL LOCATION	1st NOV- Mail		CLOSED

DILAPIDATED PROPERTY

23-067	4/18/23	AM Capitol	Solutions LLC	Cs. #CT182058-01 1610 Texas Liberty, TX 77575	DILAPIDATED PROPERTY	2nd NOV-Mail	5/6/24	OPEN
23-125	8/7/23	Parga	Juan	Cs.#CT182116 2612 Newman Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	5/28/24	OUT FOR BIDS
23-130	8/24/23	AZK	LLC	205 & 209 Independence Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	4/29/24	OPEN
23-131	8/24/23	Virani	Naushad	Cs.#CT182202 4310 N Main Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	9/25/23	READY FOR ABATEMENT
23-138	9/25/23	Johnson	Elizabeth	1203 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	1/25/24	OPEN
23-141	9/25/23	Edwards	Lucinda	Cs.#CT182204 3805 Oilfield Rd. Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	6/12/24	OUT FOR BIDS
23-154	11/6/23	Riley	Leanne	101 Lone Oak Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	1/25/24	OPEN
23-167	11/8/23	SWEET	CASA LLC	1504 N TRAVIS LIBERTY, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	7/26/24	WORKING TO OBTAIN PERMIT
23-173	11/27/23	Jones	Nellyme	Cs.#CT182264-01 713 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	1/25/24	OPEN
23-177	12/6/23	Fields	L C	Cs.#CT182260-01 710 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	1/25/24	OPEN
24-008	3/20/24	Genus	Rosie	521 Garrett Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	4/26/24	OPEN

24-013	3/26/24	Chambers	Mae	3812 Oilfield Rd. Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	4/26/24	OPEN
24-039	5/22/24	Sellers	Michael	2660 Grand Ave. Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail		CLOSED-CLEARED BY OWNER

SIGN ORDINANCE VIOLATIONS

23-165	11/8/23	Garcia	Ruperto	801 Hwy. 90 Liberty, TX 77575	SIGN VIOLATION	3rd NOV & POSTED	6/14/2024	OPEN
24-048	6/28/24	DJ Foster	Holdings	1816 MLK Liberty, TX 77575	SIGN VIOLATION-OTHER	TAGGED	7/8/24	OPEN

OTHER

24-037	4/22/24	Perales	Maribel	3020 Beaumont Liberty, TX 77575	OTHER	1st NOV- Mail	7/15/24	OPEN
24-041	5/30/24	Duff	Terry	110-B Duff Liberty,TX 77575	OTHER	VERBAL		CLOSED

JUNK MOTOR VEHICLE (JMV)-PRIVATE PROPERTY

JMV Case #	Case OPEN Date	Last reg.	Owner (Last name)	Owner (First name)	Follow up date & Notes	Vehicle Location	License Plate #	**Status**
23-119V	9/1/23		Martinez	Jose	5/25/24	Cs.#CT182130 2731 Cos Liberty, TX 77575		OPEN
23-145V	10/4/23	Mar-15	Castro	Refugio	4/25/2024	Cs.#CT182159 1117 Lamar St. Liberty, TX 77575	17CFN8	LETTER SENT-30 DAYS
23-146V	10/9/23	Oct-15	Baldwin	Sandra	5/1/2024	Cs.#CT182161 609 Bowie Liberty, TX 77575	DYY6122	OPEN
23-165V	1/8/24	Mar-02	New Bern	Transport Corp.	4/12/2024	Cs.#CT182184 Port Dr.-ID#56907 Liberty, TX 77575	2DA281	LETTER SENT-30 DAYS

23-166V	1/8/24	Apr-12	Texas	Sabal Corp.	4/12/2024	Cs.#CT182185 Port Dr.-ID#56907 Liberty, TX 77575	TONLY05	LETTER SENT- 30 DAYS
23-180V	1/17/24	Jun-14	Douglas	Radelia	4/12/2024	Cs.#CT182215 Westwood-ID#180495 Liberty, TX 77575	CGX2892	LETTER SENT- 30 DAYS
23-181V	3/27/24				6/3/2024	Cs.#CT182206 1973 Wallisville Dr. Liberty, TX 77575		OPEN
23-182V	3/27/24				6/3/2024	Cs.#CT182214-01 1973 Wallisville Dr. Liberty, TX 77575		OPEN
23-185V	5/1/24				6/3/2024	Cs.#CT182209 106 Westwood Ave. Liberty, TX 77575		OPEN
23-186V	1/17/24	Feb-19	Myers	Elizabeth	6/3/2024	Cs.#CT182210 3004 & 3006 Neyland Liberty, TX 77575	GVB0387	OPEN
23-198V	3/27/24				6/3/2024	Cs.#CT182214-02 1973 Wallisville Dr. Liberty, TX 77575		OPEN
24-002V	3/20/24	Feb-24	Lawson	Tabatha	5/15/2024	Cs.#CT182251-01 612 Missouri Liberty, TX 77575	NYM2427	OPEN
24-003V	4/3/24		Saavedra	Juan	6/3/2024	Cs.#CT182254-01 1018 Confederate Liberty, TX 77575		OPEN
24-004V	4/3/24	Jul-18	Pietak	Mark	6/3/2024	Cs.#CT182255-01 258 Meadow Dr. Liberty, TX 77575	BX6K316	OPEN
24-006V	4/16/24	Oct-21	Garcia	Manuel	7/25/2024	Cs.#CT182255-01 605 Washington Liberty, TX 77575	AZ60854	OPEN

24-007V	4/17/24	May-18	Garcia	Maria	7/26/2024	Cs.#CT182255-01 717 Fannin Liberty, TX 77575	CJB7753	OPEN
24-012V	4/22/24	Mar-22	Hassmann	Jimmie		Cs.#CT182267-01 1721 Cypress Liberty, TX 77575	PBM7533	CLOSED-CLEARED BY OWNER
24-013V	4/22/24	Sep-23	Marquez	Evaristo		Cs.#CT182268-01 2610 Grand Liberty, TX 77575	GVB1527	CLOSED-CLEARED BY OWNER
24-016V	5/22/24	Aug-04	Bruns	Stephanie	7/25/2024	Cs.#CT182283-01 1708 Cypress Liberty, TX 77575	KRJ20G	OPEN
24-017V	5/22/24	Nov-19	Nettles	Scott	7/25/2024	Cs.#CT182284-01 1706 Cypress Liberty, TX 77575	AU11036	OPEN
24-018V	6/6/24	Jul-22	Gerardo	Joshua		1518 Monta Liberty, TX 77575	PRZ0518	OPEN
24-019V	6/18/24	Jun-19	Wischkaemper	Roy		103 Featherstone Ct. Libety, TX 77575	DT9Z076	OPEN

Case Type	Began	Closed	OPEN
LITTER	5		5
HIGH GRASS	20	1	19
HIGH GRASS & LITTER	3		3
STOP WORK ORDER	9		9
RV VIOLATIONS	4	1	3
DILAPIDATED PROPERTY	13	1	12
SIGN ORDINANCE VIOLATIONS	2		2
OTHER	2	1	1
JUNK MOTOR VEHICLE	22	2	20
			0
TOTAL CASES	80	6	74

Number of citations issued this month:	0

Completed demolition at 2660 Grand

Liberty Fire

- June Monthly
- Report

Monthly Calls

Fire Calls

In Town	62
Mutual Aid	3
TOTAL	65

EMS Calls

911	101
Mutual Aid	3
Out of Town Transfers	70
In Town Transfers	11
Refusals	29
TOTAL	214

Monthly Numbers

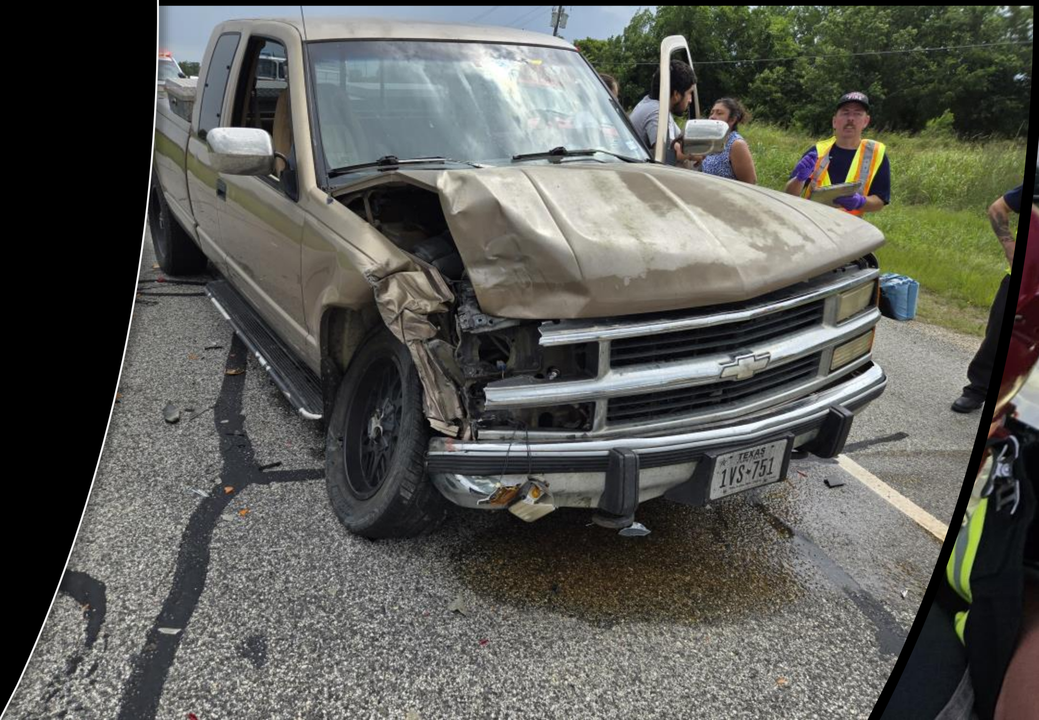
Public Relations	3
Training Hours	58
CPR Certificates	4

"A" Shift

- Building new coffee table for Station 1.
- A-shift photo at Liberty Fire Department Yearly Banquet.
- A- shift Nicole Boudreaux receives 2023 Firefighter of the Year award.
- Illegal Burn off Oakdale Street.

“B” Shift

- **Tuesday Night training with the volunteers.**
- **MVA on Hwy 146 North.**
- **Walk threw of Station 2.**



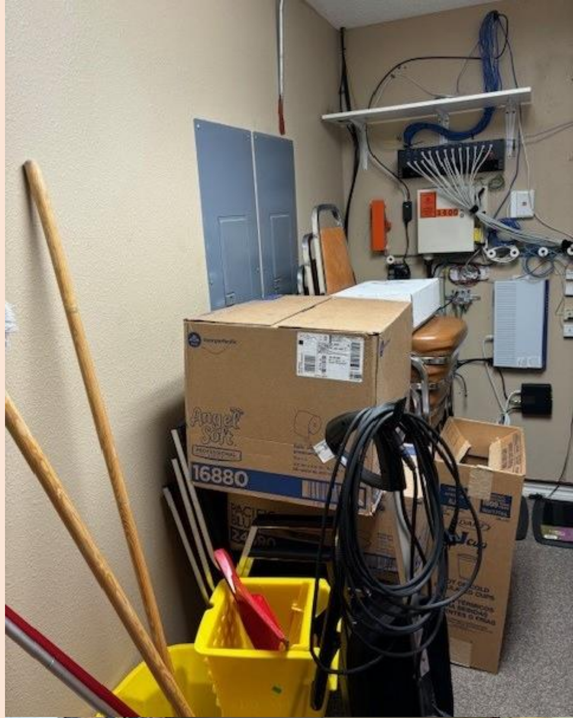
"C" Shift

- 1st drive and wash of new UTV
- 1809 Monta Trash Fire
- Helping build table for station 2

Fire Marshal

- **Total Inspections: 79**

- **New Inspections: 25**
- **Reinspections: 38**
- **Food Trucks: 12**
- **Inspection Man Hours: 21.5**
- **Violations found: 162**
- **Burn Permits: 2**



Most frequent Violations found during June:

- Refuse the right of entry for fire inspection
- Open receptacles and junction boxes.
- Unapproved openings.
- Fire extinguishers not inspected and tagged by license technician.

Station 2 Construction

GOLF COURSE MONTHLY REPORT - JUNE 2024

Maintenance Activities

Lightly topdressing greens

Granular fertilizer applied to greens

Storm cleanup

Getting caught up on mowing after storms

Obtaining bids for dead tree removal

Marketing Activities

Started running ads in The Vindicator

Scheduled Tournaments:

1. July 20 – Fellowship Golf Tournament

Sales Report (June 1 – June 30)

MONTH	SALES REPORT (UNITS/QUANTITY)				
	Green Fees (Rounds Sold)	Cart Fees	Range Fees	Merchandise & Accessories	Revenue (excluding transfers, donations, sales tax & cc fees)
January 2024*	765	676	259	76	$22,213.35
February 2024	1,487	1,354	495	209	$43,196.20
March 2024	1,952	1,807	683	287	$54,348.87
April 2024	1,883	1,769	679	389	$60,940.97
May 2024**	1,580	1,524	527	339	$63,634.25
June 2024***	1,897	1,839	596	438	$64,021.86
July 2024					
August 2024					
September 2024					
October 2024					
November 2024					
December 2024					

* January revenue was severely impacted by rain and cold weather.
** Golf Course was closed May 2 – May 6 due to the May floods. Closed on May 31 due to rain.
*** Closed on June 5 due to rain.

New ad in The Vindicator

Aerial view of the golf course

Ball drop fundraiser

Liberty Municipal Library June 2024 Report

The library's summer reading program has begun with a blast. Houston Astros mascot, Orbit, turned out quite a crowd this year for the pre-summer reading program blast off. Orbit and his assistant showed the importance of reading and the joy of laughter with Orbit's antics. Children, parents, grandparents, friends, and a few City Hall employees showed up for the event with a total of 154 children and 164 adults. Orbit hosted a screaming contest for all of the children to participate. Three children were selected with a clear winner in the end. Each of the three children received a signed Orbit card and the chosen winner also received an Orbit t-shirt. At the end of the show, Obrit took pictures with those who came out for the event and was even kind enough to sign items that the children had with them.

The summer reading program, "Adventure Begins at Your Library," officially began on Monday, June 17, with several hundred children and teens pre-registering for the program. The library staff has been hard at work over the last several months getting ready for summer reading. Getting crafts ready, setting up decorations, and other various behind-the-scenes planning is what allows the library staff to provide the services offered at the library during the summer reading program. It is also due to community partnerships, the Friends of the Library, volunteers, and the City of Liberty that allows the library to provide such wonderful services for children and teenagers.

Lines wrapped around the corner at the first summer reading event. Two hundred snow cones were served to the children with some parents also requesting a snow cone on such a hot day. The Liberty Fire and Police departments came out to speak to community members and show off their lights and sirens for the children with around three hundred people in attendance.

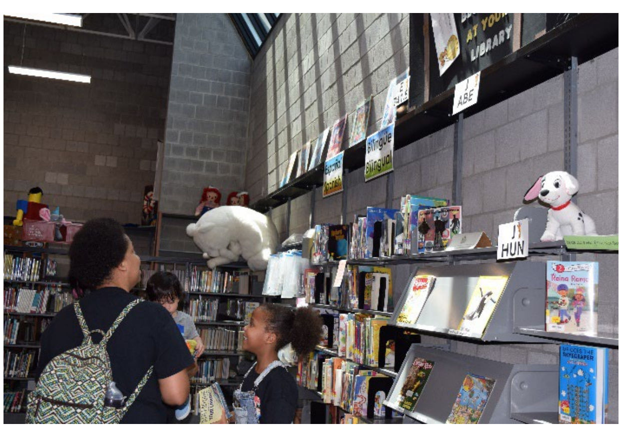
The teens had their first event on Friday, June 21 with a Mario Kart tournament using the Nitendo Switch game system. The teens who came had a nice time and enjoyed the event.

June found Amber Ursprung busy finishing work on next year's budget and applying for the ILL Reimbursement Grant. The grant is applied for each year and helps reimburse costs for the Interlibrary Loan (ILL) program that the library participates in through the Texas State Library. Interlibrary Loan allows for the library to not only provide materials to other requesting libraries, but it also allows for the library to request materials on behalf of our patrons.

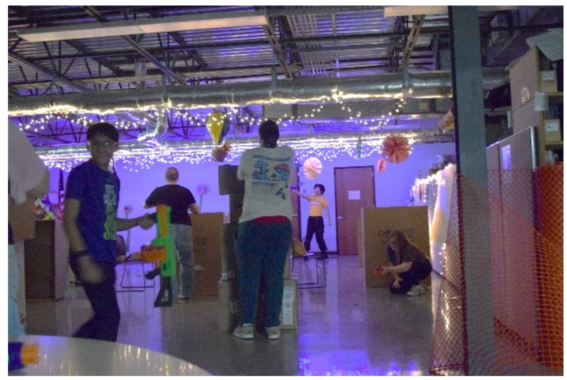
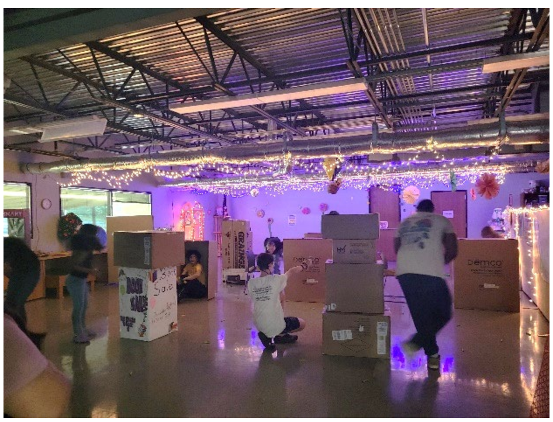
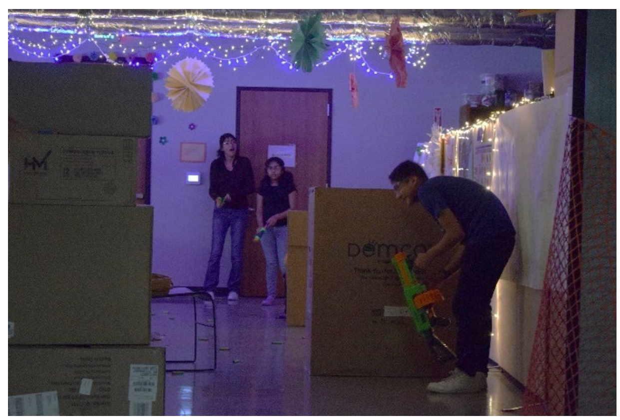
Craft day was a rounding success with an estimated 400 people in attendance. The event was held in the foyer for ages 1-8 and in the upstairs skylight room for ages 9-12. The children aged 1-8 made Hawaiian leis, Egyptian necklaces, rain sticks, paper plate campers, paper roll windmills, cork boats, tent magnets, and a design-your-own flag. The 9–12-year-olds designed their own travel mugs and oriental fans.



Those who came to craft day were also able to take an adventure with their families and friends with a scavenger hunt. Clues were hidden around the library with some “made-you-look” clues thrown in. Children received extra prizes if they were able to make it to the end of the scavenger hunt with a bonus prize if they could answer a hidden question. Children and parents alike enjoyed the scavenger hunt created by Administrative Assistant, Maggie Varela.




The second teen event, nerf gun battle, was held on Friday, June 28 in the library storage/activity area. Staff rearranged furniture and setup storage boxes to create hiding places for teens to take cover from incoming nerf missiles. The teens went multiple rounds with lots of laughs and competition.

Liberty Municipal Library Monthly Report January through June 2024						
Circulation	**January**	**February**	**March**	**April**	**May**	**June**
Spanish Materials Circulation	**58**	**105**	**29**	**58**	**64**	**80**
Total Adult, Teen & YA Circulation All Formats	**1,585**	**1,602**	**1,349**	**1,497**	**1,601**	**1,858**
Total Juvenile Circulation All Formats	**1,325**	**1,267**	**1,161**	**1,258**	**1,427**	**3,245**
Total Circulation All Formats	**2,910**	**2,869**	**2,510**	**2,755**	**3,028**	**5,103**
Reference Services						
In-house Reference	**137**	**148**	**145**	**130**	**239**	**257**
Telephone Reference	**147**	**95**	**103**	**70**	**168**	**81**
Public Computer Assistance	**132**	**141**	**129**	**125**	**153**	**130**
Collection Statistics						
Total Volumes in Collection	**51,909**	**51,865**	**51,982**	**51,727**	**51,421**	**51,240**
Total Titles in Collection	**67,878**	**68,078**	**68,101**	**67,999**	**67,764**	**67,558**
Cataloging						
Books Cataloged	**106**	**72**	**13**	**23**	**130**	**89**
DVD/ Blu-Rays Cataloged	**7**	**0**	**2**	**12**	**0**	**0**
Audiobooks & Music CDs Cataloged	**0**	**0**	**0**	**0**	**0**	**0**
Periodicals Cataloged	**34**	**41**	**35**	**43**	**58**	**40**
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	**6**	**9**	**17**	**21**	**11**	**7**
Story Time Programs	**3**	**4**	**3**	**4**	**5**	**0**
Story Time Attendance	**52**	**123**	**87**	**128**	**147**	**0**
Misc. Children's Programs/Tours	**0**	**1**	**1**	**6**	**0**	**3**
Msc. Children's Programs/Tours Attendance	**0**	**20**	**112**	**252**	**0**	**1,018**
Adult/YA/Teen Programs Attendance	**0**	**158**	**646**	**424**	**29**	**40**
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	**2,634**	**2,664**	**2,646**	**2,762**	**2,644**	**2,655**
Total Active Accounts Out-of-City Patrons	**4,188**	**4,245**	**4,181**	**4,151**	**4,142**	**4,122**
Total Volunteers	**1**	**10**	**7**	**1**	**1**	**8**
Total Volunteer Hours	**2**	**21**	**42**	**8**	**4**	**37**
Patron Visits Count	**1,853**	**2,069**	**2,018**	**2,664**	**2,294**	**4,117**
Public Use Technology						
Wireless Users Estimate	**0**	**0**	**0**	**0**	**0**	**0**
Public Computers Users This Month	**250**	**247**	**217**	**219**	**194**	**237**
Hours of Patron Computer Use	**182**	**183**	**125**	**158**	**131**	**151**
Website Sessions: Online Catalog	**2,136**	**2,298**	**2,394**	**1,927**	**2,003**	**3,055**
Social Media Sessions: Facebook, Instagram	**728**	**710**	**1,147**	**776**	**1,012**	**1,744**

Liberty Municipal Library Volunteer Report for the Month of June 2024

Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total
Abshier, Dana																															0
Daniel, Hannah																		4.5	3								5				12.5
Davis, Beverly																															0
Harbour, Cathy													2														3				5
Kemper, Sharon																											3				3
Lawrence, Lindsay																															0
Minchew, Sammie																															0
Pickett, Sandy													2														2.5				4.5
Rogers, Ann																															0
Sundgren, Gary													2							3											5
Sundgren, Josh													2																		2
Sundgren, Stacy													2							3											5
Stratton, Gloria																															0
Ursprung, Heather																											3				3
Total for month																															37

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
JUNE 2024

PLAN REVIEW	
# of Plans Reviewed	11
BUILDING PERMITS	
Commercial Building Permits - New	2
Commercial Building Permits - Renovation/Remodel	2
Commercial Building Permits - Addition/Expansion	1
Residential Building Permits- New (Manufactured Homes)	4
Residential Building Permits - New (Single Family)	
Residential Building Permits - New (Multi-Family)	
All Other Permits Issued	40
CERTIFICATE OF OCCUPANCY	
Commercial C of O's Issued	2
FEE REVENUE	
Permit Fee Revenue	$6,996.44
Tap Fee Revenue	$1,375.00
	$8,371.44

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
JUNE 2024

FRANK'S COLLISION	1625 HWY 90	REMODEL
		INSTALL PAINT BOOTH
		PLUMBING
		ELECTRICAL
TEXAS ELITE	1701 CHRYSLER	PLUMBING
STARBUCKS	1606 HWY 90	ELECTRICAL
		UTILITY TAP
LIBERTY DAYTON PORTABLE BUILDINGS	1701 HWY 146	CERTIFICATE OF OCCUPANCY
		ELECTRICAL
		SIGN
		PLUMBING
AT&T	4997 HWY 146	ROW
SHILOH CHURCH	1816 SAM HOUSTON	ELECTRICAL
WEB ENGINES	3560 HWY 90	CERTIFICATE OF OCCUPANCY
SULLINS & JOHNSTON ATTY FIRM	538 MAIN	REMODEL
UNCLE BAM BAM	1314 KIPLING	SIGN
LIBERTY ISD	2103 N MAIN	REMODEL & ADDITION
		ELECTRICAL
STAR LOANS	1320 N MAIN	ELECTRICAL
PINKARD MHP	4505 SANDUNE LOT #8	MANUFACTURED HOME
	LOT # 14	MANUFACTURED HOME
	LOT #15	MANUFACTURED HOME
	LOT #16	MANUFACTURED HOME
WCID#5	2722 BEAUMONT	DRIVEWAY
DRUM & OIL	4001 OILFIELD	ELECTRICAL
TIGER BEACH RIVER PARK	705 PORT	BUILDING
FREEDOM CHURCH	422 HWY 90	BUILDING

LIBERTY POLICE DEPARTMENT

MONTHLY REPORT

June 2024

LIBERTY POLICE DEPARTMENT

CALLS FOR SERVICE	1706
OFFENSES REPORTED	58
OFFENSES CLEARED	7
TRAFFIC CITATIONS	42
WARNING TICKETS	73
TRAFFIC ACCIDENTS	27
ARRESTS	10
ANIMALS HANDLED	45
ALARM CALLS	80
AMOUNT RECOVERIES	$15,337.51

On June 24, 2024, at approximately 9:51 A.M. Officers were dispatched to a Theft at 1900 Pecan Loop Liberty, Texas 77575. Officers found that a pole had been cut and copper wire missing. No suspect information at this time.

On June 23, 2024, at approximately 9:31 A.M., Officers conducted a traffic stop on Navigation Street in Liberty, Texas 77575. Officers immediately smelled the odor of marijuana and observed an open beer bottle in the center console. Marijuana was also located in the middle console. The male subject was placed into custody for Possession of Marijuana and transported to the Liberty County Jail.

On Monday, June 3, 2024, at approximately 16:00 P.M., Officers were dispatched to1450 Hwy 90 Liberty, Texas 77575, for a two-vehicle accident. One patient was transported to Liberty Dayton ER. The vehicle was removed from the roadway by a wrecker.

On Thursday, June 6, 2024, at approximately 16:54 P.M. Officers were dispatched to two-vehicle traffic accident on 146 Bypass at Crossroads, Liberty, Texas 77575. Roadway was cleared and the patient's refused EMS treatment.

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS

Notes:
- Swept streets
- Patched around town
- Sprayed mosquitos
- Cut and removed tree at City Cemetery
- Picked up cut trees on the Bypass
- Cleaned inlets
- Cleaned grates at Main B
- Repaired sink hole on Missouri
- Filled in ruts in front of Main B
- Repaired base on Ave G
- Mowed on route
- Repaired street cuts
- Repaired concrete cut on Trinity
- Repaired concrete driveway on Holly
- Repaired concrete cut on Valley
- Unloaded and set up 2 6" pumps at Main A
- Repaired Wall and fence from break in
- Repaired knuckleboom and Repaired patch truck
- Finished curb on Grand
- Serviced both dump trucks
- Repaired curb on Linden
- Cleaned shop and washed windows at Service Center
- Repaired pipe separation at Lamar and Tennessee

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				44	Hours
	Street cut repairs:				10	Each
	Curb & Gutter Repair:				50	Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				674	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:				453	Miles
Signs:						
	Installed					Each
	Repaired/ Replaced					Each

Street removing scorer's boxes at the boy's baseball field

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 5 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a day and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms twice a day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: Maintain splash pad, Four features not operational.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Swept and removed leaves and other debris from around the playground.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week. Put new big flag on Hwy 90.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout the park.
3. Cut up trees that had fallen in the park.
4. Fixed hog ruts throughout the park.
5. Cleaned splash pad surface.

Parks cleaning the splash pad surface

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE WATER MANAGER

MONTHLY WATER REPORT
MONTH – JUNE - 2024

REPAIRS COMPLETED

21	WATER REPAIRS
3	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

2117	HOURS OF OPERATION TOTAL
2000	FEET OF SEWER LINE CLEARED / CLEANED
10	MANHOLES CLEANED

WORK COMPLETED

0	MANHOLE REPAIRS
13	SEWER STOPAGES
2	WATER TAPS
1	SEWER TAPS
1	CLEANOUTS REPLACED / INSTALLED
18	METERS REPAIRED / REPROGRAMMED
10	RADIO REPLACEMENTS
10	CUSTOMER PROBLEMS / ISSUES
2	METER BOXES REPLACED
3	METER LIDS REPLACED
9	CUSTOMER REQUEST TURN ON
8	CUSTOMER REQUEST TURN OFF
18	CUT OFF SERVICE NON PAYMENT
74	RECHECKS
3	PULLED / CHANGED METERS
50	TEXAS 811 LINE LOCATES

MISC:

AMES READINGS CHECKED DAILY

CLOSED 62 WORK ORDERS

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN X 1 DAILY
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

Sanitary sewer tap into a manhole


TEXAS ELITE ON MILAM ST.

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 78 request this month and closed out 65 of them with 13 carrying overs to July 2024. The requests range from power restoration, blown fuses, saging power lines, substation maintenance, pole replacements, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	18
NO POWER	16
POWER LINE ISSUE	5
POLE ISSUE	2
SECURITY LIGHT	10
STREET LIGHT	2
TREE TRIMMING	8
POWER LINE INSPECTIONS	4
TOTAL INCIDENTS RESOLVED	**65**

POWER OUTAGES

JUNE 2024

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
1	618 CONFEDERATE	9:00 am	11:00 am	15	120	Blown line fuse due to vegetation (disaster event)
1	1413 US90	7:00 am		15		Outage on owner side
1	1105 WASHINGTON	1:50 pm	3:33 pm	10	103	Tree branch fell on primary (disaster event)
1	1710 DANIEL	1:55 pm	3:10 pm	15	75	Tree branch fell on primary (disaster event)
2	3201 BEAUMONT	5:00 pm	6:00 pm	12	60	Blown transformer fuse due to customer side
3	5009 LAKESIDE	8:00 pm	11:45 pm	15	195	Bad padmount transformer
3	LAKESIDE AND ATASCACITO	6:00 pm	7:45 pm	15	105	Blown line fuse
4	342 STILL FOREST	12:00 am	2:45 am	20	165	Bad transformer
5	BEAUMONT & LIBERTY SUBSTATION	9:15 am	9:20 am		5	Lost Entergy Transmission
5	602 MAIN ST	7:30 pm	10:15 pm	15	165	Blown line and transformer fuse
17	2621 NEWMAN	9:00 pm	10:45 pm	15	105	Broken service line due to fallen tree limb
19	1110 US90	4:58 pm	5:18 pm	17	20	Broken power lins due to Truck
22	2424 HOLLYWOOD	8:00 am	9:05 am	18	65	Customer breaker tripped
24	3201 N. MAIN	5:00 pm	6:15 pm	15	75	Blown line fuse
24	COUNTY COURT HOUSE	8:50 am	12:00 pm	10	190	Blown fuse
26	BEAUMONT SUBSTATION	7:40 am	8:10 am	5	30	City lost transmission from Liberty to Beaumont sub
Average				**14**	**99**	
				14 Minutes	**99 Minutes**	

Note: 3 of the 16 power outages this month were contributed to the disaster event causing the ground to be supersaturated.

Main A & B flap gates were closed on 4/20/2024, ahead of the disaster event.

LEVEE INSPECTIONS

PUMP INSPECTION

Main A

	6/3/2024	6/10/2024	6/17/2024	6/24/2024
ELEC. PUMP NORTH	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds
ELEC. PUMP SOUTH	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds
DIESEL PUMP NORTH	ran motor for 10 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 10 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps

Main B

	6/3/2024	6/10/2024	6/17/2024	6/24/2024
ELEC. PUMP EAST	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds
ELEC. PUMP WEST	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds

Main C

	6/3/2024	6/10/2024	6/17/2024	6/24/2024
ELEC. PUMP #1	ran motor for 3 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps
ELEC. PUMP #2	ran motor for 3 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps

Note: FLAP GATES WERE CLOSE DUE TO HIGH LEVEL OF THE TRINITY RIVER.

PUMP SPECIFICATIONS

Main A

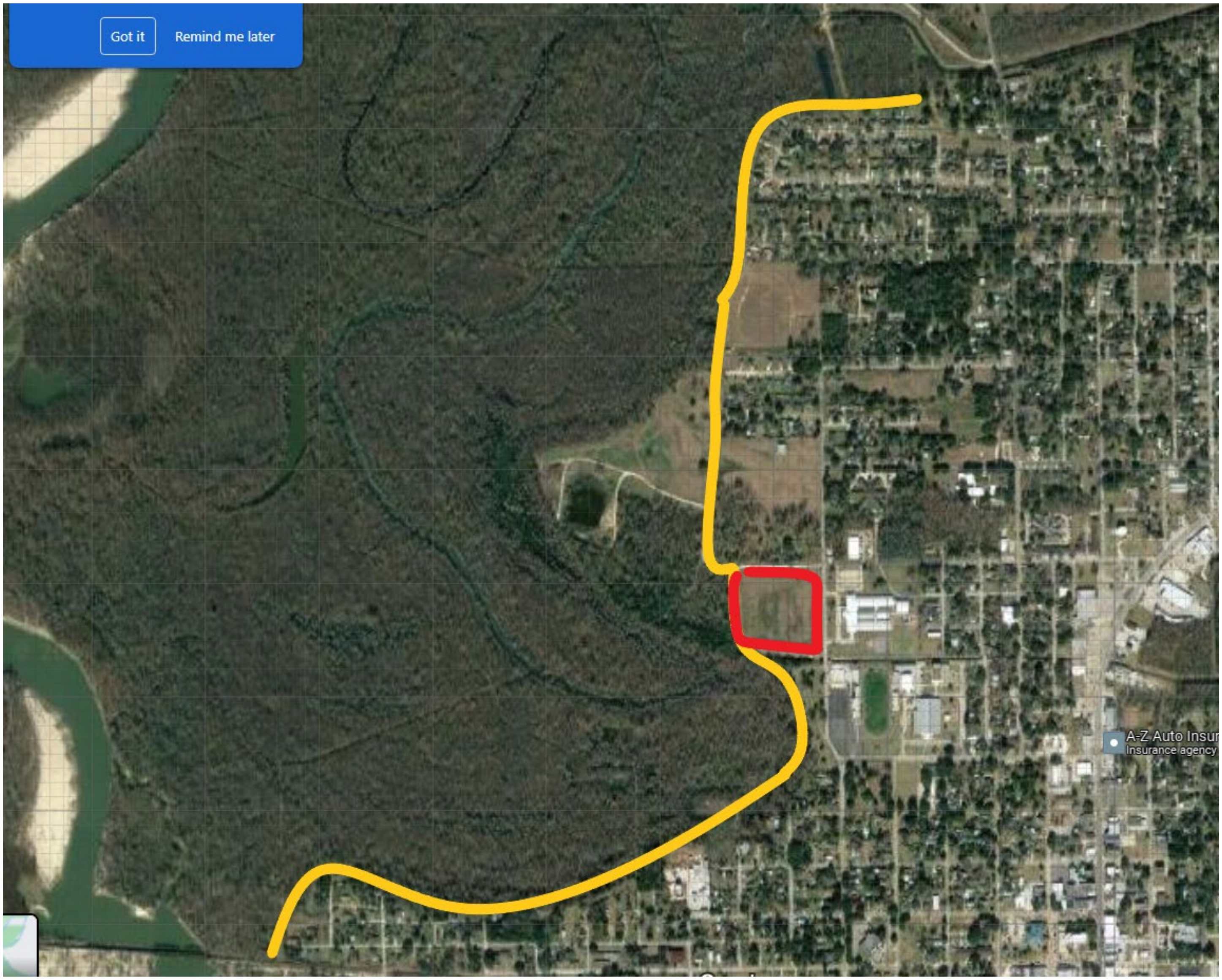
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach veritcal pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



**THE LEVEE WAS NOT MOWED THIS MONTH

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

2021 TXCDBG ROAD IMPROVEMENT PROJECT (LAYL DR.)

2.00% ESTIMATED COMPLETE

INTERNET MANAGEMENT SERVICES, INC.

The City of Liberty, Texas 2021 TXCDBG ROAD IMPOVEMENT Project was bid on March 26, 2024. AAA Asphalt Paving Inc. was awarded the contract for $220,582.50. The Notice to Proceed was given on June 1st, 2024.

The project will include rehabilitating approximately 1,800 LF of asphalt pavement on Layl Dr. from Avenue J to Avenue F (the bridge). The project will include reclaiming the existing roadway and stabilizing it with 3% cement slurry and 2" of Type D asphalt. The Contractor has reclaimed one lane from Avenue J to Avenue F. The Contractor is approximately 2.00% complete. The project is estimated to be complete by August 30th, 2024. The project is currently on schedule.

MONTHLY REPORT

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Hebert

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Hebert is a Board Member of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that are scheduled to be attended by City officials or employees; inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

The City of Liberty

City Council

Regular Meeting

~ Minutes ~

Tuesday, June 11, 2024	6:00 PM	City Council Chambers

I. CALL TO ORDER

This meeting was called to order on June 11, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:01 p.m. by Mayor John Hebert.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.	X			
Mayor Pro Tem Libby Simonson	X			
Council Member Dennis Beasley	X			
Council Member Tommy Brents	X			
Council Member Ed Seymour	X			
Council Member Ross Ward		X		
Council Member Debbie Dugger	X			

II. INVOCATION

No invocation was given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Public Works Director Damon Jones and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Hebert welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Mr. Mark Bush spoke to the Council regarding the Airport Advisory Board and Ms. Claudia Redmond spoke to the Council regarding road condition, sewer issues and mowing schedule on Fort Worth St.

V. PRESENTATIONS / REPORTS

A. Proclamation - LHS Girl Softball Team

Mayor Hebert presented the Liberty High School Lady Panther Softball Team with a proclamation.

B. City Manager's Report - City Manager Tom Warner - Topics include - LCDC Digital Ad Campaign, New Business, Street & Electric System Repairs, Electric Line Tree Trimming, Golf Course, and Electrical Projects.

City Manager Tom Warner reported on the following updates:

- LCDC Digital AD Campaign
- Recent flooding and storms
- New Business - Blessey Marine
- Powerline Tree Trimming
- Golf course
- Electrical Projects

C. Finance Report - Assistant City Manager/CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of April 30, 2024.

D. Department Reports

Monthly reports are submitted by departments and are attached to the agenda for the council to review and to comment on or ask questions that they may have.

E. Sam Rayburn Municipal Power Agency - Mayor Hebert

Mayor Hebert, Board Member of the Sam Rayburn Municipal Power Agency, stated that there was no new information as there was no meeting last month.

F. Mayor, Council and Staff Comments

No comments were made.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Simonson. The motion passed 6 to 0 with all present voting yes.

A. Minutes Approval

1. May 14, 2024

2. May 28, 2024

VII. REGULAR AGENDA

A. Regular Session

1. Conduct a Public Hearing on the 2023 Drinking Water Consumer Confidence Report (CCR).

At 6:46 p.m., Mayor Hebert opened the Public Hearing on the 2023 Drinking Water Quality Report. City Manager Tom Warner reported that this report is required to be provided to the

City's water system customers on an annual basis as part of the Safe Drinking Water Act monitored by the Texas Commission on Environmental Quality. The report summarizes data regarding legal limits of contaminants in the water, compliance issues and other information. The report shows that the city meets or exceeds all Federal drinking water requirements. No citizens spoke during the Public Hearing.

Mayor Hebert closed the Public Hearing at 6:48 p.m.

2. AN ORDINANCE AMENDING ARTICLE 1.05, BOARDS, COMMISSIONS AND COMMITTEES, DIVISION 3, AIRPORT ADVISORY BOARD, SECTION 1.05.063, APPOINTMENT AND TERM OF MEMBERS, OF THE CITY OF LIBERTY CODE OF ORDINANCES RELATED TO THE COMPOSITION OF THE AIRPORT ADVISORY BOARD; ESTABLISHING AN EFFECTIVE DATE.

Currently, the Airport Advisory Board allows for 2 residents, 2 nonresidents and 1 councilperson to serve as members. However, due to the difficulty of finding interested applicants who are also city residents, staff is proposing to decrease the number of residents by one and increase the number of nonresidents by one.

If approved, the new structure would allow for 1 resident, 3 nonresidents and 1 councilperson.

A motion was made by Council Member Simonson to adopt the ordinance amending article 1.05 Boards, Commissions and Committees related to the composition of the Airport Advisory Board and seconded by Council Member Brents. The motion passed 6 to 0 with all present voting yes.

3. First Reading – **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LCDC'S EXPENDITURE OF FUNDS FOR THE DEMOLITION OF COMMERCIAL PROPERTY LOCATED AT 4310 NORTH MAIN STREET.**

On October 2023, LCDC held a public hearing and voted 5-0 to allocate funding not to exceed $25,000 for the demolition of commercial property.

On May 28, 2024, the City Council voted 6-1 to give the property owner at 4310 N Main 60 days to demolish the commercial structure. In the event the property owner does not demolish the structure, the City of Liberty will demolish the structure using the $25,000 allocated by LCDC.

The first reading of the resolution was by City Attorney Brandon Davis. The resolution will be brought back for a second reading during the July 9. 2024 meeting.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LCDC'S EXPENDITURE OF FUNDS FOR THE UNDERTAKING OF A PARKS MASTER PLAN.

On May 21, 2024, the LCDC Board of Directors voted to expend up to $100,000 toward the completion of a parks master plan.

The plan will serve as a guide for the development of parks, recreational facilities, and capital improvements to existing parks, programs and additional amenities. The plan will address not only current community needs but also account for additional growth and development expected in the City over the next ten years. The proposal shall also include suggested revisions to the city ordinance providing for park land dedication or payment of cash-in-lieu thereof as a condition of subdivision plat approval and payment of park development fees as a condition of building permit issuance to provide for necessary park development.

A motion was made by Council Member Simonson to approve the resolution ratifying the LCDC's Expenditure of funds for the undertaking of a parks master plan and seconded by Council Member Brents. The motion passed 6 to 0 with all present voting yes.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT FOR GOLF CARTS.

The Liberty Municipal Golf Course leases forty-one (41) golf carts from Club Car, LLC. The current lease term with Club Car is 54 months and expires in October 2024. There are currently three (3) cart rental agreements between Club Car and the City. The reason for the multiple agreements was the need for additional carts when the number of players exceeded the number of carts available. The average cost per cart under these three agreements is $131.44. The proposed lease agreement rate is $148.28 per cart for a total of $6,969.16 per month for all forty-seven (47) carts. The term of the lease is fifty-four (54) months. Forty-seven (47) carts will allow the golf course staff to serve all customers, even in the event that a cart is down for maintenance or a staff member needs to use a cart.

The golf carts to be furnished under this lease agreement are 2025 Club Car Golf Package models with lithium batteries. A few of the features included with each cart are chargers with power cords, driver and passenger-side sand bottles, numbering, connectivity and the city logo. The connectivity feature not only provides the golfer with a layout of each hole on a touchscreen display, it also gives the city the ability to geographically fence certain areas of the course that will disable the cart once the cart enters into the geographically fenced area. For example, a geographical fence will be placed around each green to prevent carts from being driven on to the greens.

Since this item was originally presented to City Council at the May 28th meeting, Club Car has revised their proposal:

Original Proposal	Revised Proposal
Basic Cart	Premium cart (includes premium seat, bag cover and cooler) at no additional cost
October 24 delivery date	July 24 delivery date
650W charger	900W charger

The cheapest non Club Car option would cost at least $13,700 more per year. Staying with Club Car would allow staff to deploy those funds to other areas of the golf course.

The council was presented with five different lease proposals, including options for all electric carts and all gas carts and one that would include both. After a lengthy debate on which proposal would be better. Council Member Simonson made a motion for the Club car proposal with the motion being seconded by Council Member Beasley. This motion failed by a 2 to 4 vote. Council Member Seymour made a motion to go with the Yamaha all gas cart proposal and the motion was seconded by Mayor Hebert. Council Member Dugger had a question regarding the motion and, after another lengthy debate the motion failed by a 1 to 5 vote. After a brief recess, Mayor Hebert asked the Council if they would like to consider any other motions.

Council Member Simonson made a motion to go with the Club car proposal, with the motion being seconded by Council Member Beasley. The motion passed with a 4 to 2 vote, with Council Members Brents and Seymour voting against.

B. Work Session

1. Fiscal Year 2024-2025 Budget Information

City Manager Tom Warner and Assistant City Manager/Chief Financial Officer Naomi Herrington passed out worksheets to the Council to go over regarding the fiscal year 2024-2025 budget.

The worksheets included the following:

- Fund Descriptions along with the purpose of the account, pooled or stand alone, and whether the fund is restricted or obligated
- Property Tax Rate History
- Planning Calendar for 2024
- Truth in Taxation Basics
- Preliminary Estimate of 2024 Values from the Central Appraisal District
- 2023 Tax Rate Calculation Worksheet

C. Executive Session

At 8:32 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.071 - Private Consultation with Attorney
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.

2. Texas Government Code §551.072 - Deliberation Regarding Real Property
Discussion regarding real property.

3. Texas Government Code §551.074 - Personnel Matters.
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Liberty Community Development Corporation
- Planning and Zoning Commission
- Airport Advisory Board

4. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.
Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

At 9:43 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on legal matters discussed in executive session.

- Consider and take possible action on a resolution approving the amended wastewater disposal contract with the City of Hardin.

Council Member Simonson made a motion to approve the Hardin wastewater disposal contract and authorize the mayor to execute the same. Council Member Beasley seconded the motion.

The motion passed 6 to 0 with all present voting yes.

2. Consider and take action on real estate matters discussed in executive session.

No action was taken.

3. Consider and take possible action on personnel matters discussed in the executive session.

- Liberty Community Development Corporation
- Planning and Zoning Commission
- Airport Advisory Board

Council Member Simonson made the motion to appoint Barbara Norwood, Michael Dorsett, Betty Runkle and Craig Vansau to the Liberty Community Development Corporation. The motion was seconded by Council Member Seymour. The motion passed 5 to 0 to 1, with Council Member Brents abstaining from the vote.

Council Member Simonson made the motion to appoint Bruce Mullinix, Mark Bush, Michael Ely and Bruce Blake to the Airport Advisory Board. The motion was seconded by Council Member Brents. The motion passed 6 to 0, with all members present voting yes.

4. Consider and take possible action on economic development matters discussed in executive session.

No action was taken.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Hebert adjourned the meeting at 9:47 p.m.

____
John Hebert, Jr., Mayor

ATTEST:

____
April Gilliland, City Secretary

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPOINTING CHRIS JARMON TO SERVE ON THE LIBERTY AIRPORT ADVISORY BOARD

Department: Council and Board

Subject: Airport Advisory Board Appointment

Background: The Airport Advisory Board consists of five (5) members. During the June 11, 2024, City Council Meeting, City Council made four (4) appointments to the Board. After the meeting, several City Council members indicated that they inadvertently left Chris Jarmon out of the motion to appoint the Board members.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution appointing Chris Jarmon to the Airport Advisory Board.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPOINTING CHRIS JARMON TO SERVE ON THE LIBERTY AIRPORT ADVISORY BOARD

WHEREAS, currently, Article 1.05, Division 3, of the City of Liberty Code of Ordinances provides that the Airport Advisory Board is to be composed of five (5) members, including at least two (2) residents of the City of Liberty, up to two (2) nonresidents, and one (1) member of the City Council or City management; and

WHEREAS, the City Council appointed four (4) members to the airport advisory board on June 11, 2024; and

WHEREAS, the City Ordinance requires that either a member of the city council or a member of city management serve on the airport advisory board.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby appoints Assistant City Manager, Chris Jarmon, to serve on the Airport Advisory Board.

PASSED AND APPROVED this ____ day of ____________________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A CONTRACT AMENDMENT REQUEST FOR THE TEXAS COMMUNITY DEVELOPMENT FUND CONTRACT BETWEEN THE CITY OF LIBERTY AND THE TEXAS DEPARTMENT OF AGRICULTURE (TDA), CONTRACT NUMBER CDV21-0052.

Department: Administration

Subject: Street Improvement Grant

Background: The City was awarded a 2021 Texas Community Development Block Grant (TxCDBG) contract with the Texas Department of Agriculture for street improvements on Layl Drive. A change order has been submitted to increase the street repairs to Avenue C. As a result, an amendment to the performance statement is required to modify the limits of the proposed street improvements from what was listed in the grant agreement.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution amending the grant agreement.

Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A CONTRACT AMENDMENT REQUEST FOR THE TEXAS COMMUNITY DEVELOPMENT FUND CONTRACT BETWEEN THE CITY OF LIBERTY AND THE TEXAS DEPARTMENT OF AGRICULTURE (TDA), CONTRACT NUMBER CDV21-0052.

WHEREAS, the City of Liberty entered into a contract with the Texas Department of Agriculture to make street improvements; and

WHEREAS, the City of Liberty desires to amend its Performance Statement to reduce total project beneficiaries and street reconstruction locations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

1. The City Council authorizes a contract amendment request to be submitted to the Texas Community Development Block Grant Program for the following proposed activities:

   To amend its Performance Statement to increase portions of the proposed street improvements to Layl Drive resulting in increased grant project beneficiaries accordingly.

2. The City Council directs and authorizes the Mayor to execute all necessary documents as may be required to initiate and process this contract amendment request.

PASSED AND APPROVED at a meeting of the City Council of the City of LIBERTY, Texas, on the ___ day of _____, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: City Council consider resolutions related to the Community Development Block Grant Program - Regional Mitigation and 2019 Disasters.

Department: Water, Wastewater

Subject: Community Development Block Grant Program - Regional Mitigation and 2019 Disasters.

Background: The General Land Office is administrating the Community Development Block Grant Program - Regional Mitigation and 2019 Disasters (CDBG-MIT) funds. The City will receive $2,684,331.00 in CDBG-MIT funds for the new Hwy 146 Bypass Water Plant. The program requirements include City Council approval of resolutions related to the grant. Three of the resolutions requiring City Council approval include:

- Resolution No. 1

  Designating authorized signatories for contractual documents and documents for requesting funds.

- Resolution No. 2 (Affirming the policies below):

  Citizen Participation Plan and Grievance Procedures,
  Excessive Force Policies,
  Fair Housing Policy,
  Section 504 Policy and Grievance Procedures,
  Code of Conduct Policy,

  The City also has to reaffirm its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with the following program requirements:

  Section 3 Economic Opportunity,
  Limited English Proficiency,
  Activity to affirmatively Further Fair Housing choice.

- Resolution No. 3

  Fair Housing Month Proclamation

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the policies required to meet the CDBG-MIT Grant Program.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (REGIONAL MITIGATION AND 2019 DISASTERS).

WHEREAS, LIBERTY, Texas has received a Community Development Block Grant award to provide infrastructure improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds and;

WHEREAS, an original signed copy of the CDBG *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution; and

WHEREAS, LIBERTY, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised *Depository/Authorized Signatories Designation Form*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS AS FOLLOWS:

The Mayor and City Manager are authorized to execute contractual documents associated to the Community Development Block Grant Program;

The Mayor and City Manager are authorized to execute environmental review documents between the Texas General Land Office and the City; and

The Mayor, City Manager, Assistant City Manager, and City Secretary will be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the Community Development Block Grant Program.

PASSED, APPROVED AND ADOPTED by the CITY COUNCIL of LIBERTY on this the ___ day of _____, 2024.

LIBERTY, TEXAS

____
John Hebert, Mayor
LIBERTY, Texas

ATTEST:

____
April Gilliland, City Secretary
LIBERTY, Texas

RESOLUTION

RESOLUTION REAFFIRMING THE ATTACHED POLICIES IN CONNECTION WITH LIBERTY, TEXAS, PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS (REGIONAL MITIGATION AND 2019 DISASTERS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Whereas, Liberty, Texas, (hereinafter referred to as “City”) has been awarded CDBG funding through a CDBG grant from the Texas General Land Office (hereinafter referred to as “GLO”);

Whereas, the City, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG project area;

Whereas, the City, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG project;

Whereas, the City, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the CDBG contract, to affirmatively further fair housing;

Whereas, the City, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS, that the CITY REAFFIRMS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Excessive Force Policy;
3. Fair Housing Policy;
4. Section 504 Policy and Grievance Procedures;
5. Code of Conduct Policy

The City reaffirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing choice.

Passed and approved this ______ day of ________, 2024.

Attest:

Tom Warner, City Manager	John Hebert, Mayor

CITIZEN PARTICIPATION PLAN

TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas General Land Office's

Community Development Block Grant (CDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City, 1829 Sam Houston St, Liberty, TX 77575, (936) 336-3684, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG project, whether it is a proposed, ongoing, or completed CDBG should contact Liberty, at 1829 Sam Houston St, Liberty, TX 77575 or may call, (936) 336-3684.
2. A copy of the complaint or grievance shall be transmitted by the City Manager to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the CDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend

the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a CDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a CDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the Texas General Land Office.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable CDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the CDBG program, and the use of past CDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the CDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by CDBG, proposed to be made in the use of CDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the CDBG project, the City shall hold a public hearing and review its program performance including the actual use of the CDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the CDBG project or for the closeout of the CDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the CDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

____________________________ ____________

John Hebert, Mayor Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), Liberty hereby reaffirms and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of Liberty to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of Liberty to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. Liberty will introduce and pass a resolution Reaffirming this policy.

As officers and representatives of City, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

John Hebert, Mayor	Date

Fair Housing Policy

In accordance with Fair Housing Act, the Liberty hereby reaffirms the following policy with respect to the Affirmatively Furthering Fair Housing:

1. Liberty agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).

2. Liberty agrees to plan at least one activity during the contract term to affirmatively further fair housing.

3. Liberty will introduce and pass a resolution Reaffirming this policy.

As officers and representatives of the City, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

______________________________ _______________

John Hebert, Mayor Date

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), Liberty hereby reaffirms the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).

2. The City does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.

3. The City recruitment materials or publications shall include a statement of this policy in 1. above.

4. The City shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.

5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the CDBG program, City shall ensure that they are provided with the information necessary to understand and participate in the CDBG program.

6. Grievances and Complaints

   A. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for Liberty to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
      B. Complaints should be addressed to: Chris Jarmon, Assistant City Manager, 1829 Sam Houston St, Liberty, TX 77575, (936) 336-3684, who has been designated to coordinate Section 504 compliance efforts
   C. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
   D. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
   E. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by Chris Jarmon, Assistant City Manager. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
   F. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City Secretary, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
   G. The Section 504 coordinator shall maintain the files and records of the City relating to the complaints files.

H. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City within ten working days after the receipt of the written determination/resolution.

I. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

J. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City complies with Section 504 and HUD regulations.

John Hebert, Mayor Date

LIMITED ENGLISH PROFICIENCY

Grantee:	Liberty
Community Population:	7,608
LEP Population:	2,061 or 27.1%
Languages Spoken:	
1. By more than 5% of the eligible population or beneficiaries and has more than 50 in number; or	English & Spanish
2. By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or	
3. By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries.	

Program activities to be accessible to LEP persons:

X Public notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded projects.

X Publications regarding CDBG applications, grievance procedure, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action, and other vital hearings, documents, and program requirements.

X Other program documents:

Resources available to Grant Recipient:

X Translation services: City will retain translation services upon request.

X Interpreter services: City will retain translation services upon request.

X Other resources:

Language assistance to be provided:

X Translation (oral and/or written) of advertised notices and vital documents for: City will provide translated documents upon request and retain services to accommodate populations with limited English proficiency.

X Referrals to community liaisons proficient in the language of LEP person: City will identify community liaisons that will assist to provide accommodations to LEP person and provide these services upon request.

X Public meetings conducted in multiple languages: City will conduct public meetings in multiple languages upon request.

X Notices to recipients of the availability of LEP services: City will reference the availability of accommodations in public notices and post documents to accommodate LEP persons in public buildings.

X Other Services:

______________________________________ ________________

John Hebert, Mayor Date

See also: http://www.lep.gov/resources/2011_Language_Access_Assessment_and_Planning_Tool.pdf

CODE OF CONDUCT
CONFLICT OF INTEREST POLICY PERTAINING TO PROCUREMENT PROCEDURES

As a Grant Recipient of a CDBG contract, Liberty shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the CDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City shall participate in the selection, award, or administration of a contract supported by CDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving CDBG funds, that has any grant-related function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the federal or state grant activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that me or all work under a CDBG contract in order to meet any National Program Objectives.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a CDBG contract or award, or that is required to complete some or all work under the CDBG contract in order to meet a National Program Objective, that might potentially receive benefits from CDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

____________________________ ______________

John Hebert, Mayor Date

RESOLUCIÓN

**RESOLUCIÓN QUE REAFIRMA LAS POLÍTICAS ADJUNTAS EN RELACIÓN CON LA PARTICIPACIÓN DE LIBERTY, TEXAS EN EL DESARROLLO COMUNITARIO FINANCIADO POR EL GOBIERNO FEDERAL
PROYECTOS DE SUBVENCIONES EN BLOQUE (CDBG REGIONAL MITIGATION Y 2019 DIASTERS) Y CUMPLIMIENTO DE LA NORMATIVA DESCRITA
EN ESO.**

Considerando que*,* Liberty, Texas, (en lo sucesivo denominada "Ciudad") ha recibido fondos CDBG a través de una subvención CDBG de la Oficina General de Tierras de Texas (en lo sucesivo denominada "GLO");

Considerando que, la Ciudad, de acuerdo con la Sección 109 del Título I de la Ley de Vivienda y Desarrollo Comunitario (24 CFR 6); la Ley de Discriminación por Edad de 1975 (42 U.S.C. 6101-6107); y la Sección 504 de la Ley de Rehabilitación de 1973 (29 U.S.C. 794) y para los contratos de construcción de más de $10,000, debe tomar medidas para garantizar que a ninguna persona o grupo se le nieguen beneficios como empleo, capacitación, vivienda y contratos generados por la actividad de CDBG, por motivos de raza, color, religión, sexo, origen nacional, edad o discapacidad;

Considerando que, la Ciudad, en consideración a la recepción y aceptación de fondos federales, acepta cumplir con todas las reglas y regulaciones federales, incluidas las reglas y regulaciones que rigen la participación ciudadana y las protecciones de los derechos civiles;

Considerando que, la Ciudad, de acuerdo con la Sección 3 de la Ley de Vivienda y Desarrollo Urbano de 1968, según enmendada, y 24 CFR Parte 75, está obligada, en la mayor medida posible, a proporcionar oportunidades de capacitación y empleo a los residentes de bajos ingresos y oportunidades de contratación a las empresas en el área del proyecto CDBG;

Considerando que, la Ciudad, de acuerdo con la Sección 104(1) de la Ley de Vivienda y Desarrollo Comunitario, según enmendada, y los requisitos de certificación del Estado en 24 CFR 91.325(b)(6), debe adoptar una política de fuerza excesiva que prohíba el uso de fuerza excesiva contra manifestaciones no violentas por los derechos civiles;

Considerando que, la Ciudad, de acuerdo con la Orden Ejecutiva 13166, debe tomar medidas razonables para garantizar un acceso significativo a los servicios en programas y actividades con asistencia federal por parte de personas con dominio limitado del inglés (LEP, por sus siglas en inglés) y debe tener un plan LEP específico para la localidad y los beneficiarios para cada proyecto CDBG;

Considerando que, la Ciudad, de acuerdo con la Sección 504 de la Ley de Rehabilitación de 1973, no discrimina por motivos de discapacidad y se compromete a garantizar que las personas calificadas con discapacidades tengan acceso a programas y actividades que reciban fondos federales; y

Considerando que, la Ciudad, de acuerdo con la Sección 808(e)(5) de la Ley de Vivienda Justa (42 USC 3608(e)(5)) que requiere que los programas y actividades de HUD se administren de manera afirmativa para promover las políticas de la Ley de Vivienda Justa, acuerda realizar al menos una actividad durante el período del contrato CDBG, promover afirmativamente la vivienda justa;

Visto y considerando: Que la Ciudad se compromete a mantener normas escritas de conducta que cubran los conflictos de intereses y rijan las acciones de sus empleados involucrados en la selección, adjudicación y administración de contratos.

AHORA, POR LO TANTO, SEA RESUELTO POR EL CONCEJO MUNICIPAL DE LIBERTY, TEXAS, que la CIUDAD REAFIRMA LO SIGUIENTE:

6. Plan de Participación Ciudadana y Procedimientos de Reclamación;
7. Política de Fuerza Excesiva;
8. Política de Vivienda Justa;
9. Sección 504 Política y Procedimientos de Quejas;
10. Política del Código de Conducta

La Ciudad reafirma su compromiso de llevar a cabo un análisis específico del proyecto y tomar todas las medidas apropiadas necesarias para cumplir con los requisitos del programa para lo siguiente:

6. Sección 3 oportunidades económicas;
7. Dominio limitado del inglés; y
8. Actividad para promover afirmativamente la elección de vivienda justa.

Aprobado y aprobado este ______ día de ________ de 2024.

Atestiguar:

____ ____

Tom Warner, John Hebert, Administrador de la ciudad	Alcalde

PLAN DE PARTICIPACIÓN CIUDADANA

PROGRAMA DE SUBVENCIONES EN BLOQUE PARA EL DESARROLLO COMUNITARIO DE TEXAS

PROCEDIMIENTOS DE RECLAMACIÓN

Estos procedimientos de queja cumplen con los requisitos de la Oficina General de Tierras de Texas

Programa de Subvención en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y Requisitos del Gobierno Local que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad, 1829 Sam Houston St, Liberty, TX 77575, (936) 336-3684, durante el horario comercial habitual.

A continuación se presentan los procedimientos formales de quejas y reclamos con respecto a los servicios prestados bajo el proyecto CDBG.

7. Una persona que tenga una queja o queja sobre cualquier servicio o actividad con respecto al proyecto CDBG, ya sea un CDBG propuesto, en curso o completado, debe comunicarse con Liberty, en 1829 Sam Houston St, Liberty, TX 77575 o puede llamar al (936) 336-3684.
8. El Administrador de la Ciudad transmitirá una copia de la queja o queja a la entidad que es objeto de la queja o queja y al Abogado de la Ciudad dentro de los cinco (5) días hábiles posteriores a la fecha en que se recibió la queja o reclamación.
9. La Ciudad completará una investigación de la queja o reclamo, si es posible, y proporcionará una respuesta oportuna por escrito a la persona que presentó la queja o queja dentro de los diez (10) días.
10. Si la investigación no puede completarse dentro de los diez (10) días hábiles según el punto 3 anterior, la persona que presentó la queja o queja será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de recibir la queja o queja original y detallará cuándo debe completarse la investigación.
11. Si es necesario, la queja y una copia escrita de la investigación posterior se enviarán al CDBG para su posterior revisión y comentarios.
12. Si corresponde, proporcione copias de los procedimientos de quejas y las respuestas a las quejas tanto en inglés como en español, u otro idioma apropiado.

ASISTENCIA TÉCNICA

Cuando se solicite, la Ciudad proveerá asistencia técnica a grupos que sean representativos de personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de los fondos CDBG. La Ciudad, con base en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y el tipo de asistencia.

DISPOSICIONES DE LAS AUDIENCIAS PÚBLICAS

Para cada audiencia pública programada y conducida por la Ciudad, se observarán las siguientes disposiciones de audiencia pública:

6. El aviso público de todas las audiencias debe publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe publicarse en un periódico local. Cada aviso público debe incluir la fecha, la hora, el lugar y los temas que se considerarán en la audiencia pública. Un artículo periodístico publicado también se puede utilizar para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben colocarse de manera destacada en los edificios públicos y distribuirse a las autoridades locales de vivienda pública y otros grupos comunitarios interesados.
7. Cuando un número significativo de residentes que no hablan inglés son parte del área de servicio potencial del proyecto CDBG, los documentos vitales, como los avisos, deben publicarse en el idioma predominante de estos ciudadanos que no hablan inglés.

8. Cada audiencia pública se llevará a cabo en un momento y lugar convenientes para los beneficiarios potenciales o reales e incluirá adaptaciones para personas con discapacidades. Las personas con discapacidades deben poder asistir a las audiencias y la Ciudad debe hacer arreglos para las personas que requieran ayudas o servicios auxiliares si son contactadas al menos dos días antes de la audiencia.
9. Una audiencia pública celebrada antes de la presentación de una solicitud de CDBG debe llevarse a cabo después de las 5:00 p.m. de un día laborable o en un momento conveniente un sábado o domingo.
10. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la preparación y presentación de una solicitud para un proyecto CDBG:

5. Como mínimo, la Ciudad celebrará al menos una (1) audiencia pública antes de presentar la solicitud a la Oficina General de Tierras de Texas.
6. La Ciudad conservará la documentación de la(s) notificación(es) de la audiencia(s), una lista de las personas que asisten a la(s) audiencia(s), las actas de la(s) audiencia(s) y cualquier otro registro relacionado con el uso propuesto de los fondos durante tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.
7. La audiencia pública incluirá una discusión con los ciudadanos como se describe en el manual de solicitud de CDBG aplicable para incluir, entre otros, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa CDBG y el uso de los fondos de contratos CDBG anteriores, si corresponde. Se alentará a los ciudadanos, con especial énfasis en las personas de ingresos bajos y moderados que residen en barrios marginales y zonas deterioradas, a que presenten sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Se informará a los ciudadanos del lugar donde podrán presentar sus opiniones y propuestas en caso de que no puedan asistir a la audiencia pública.
8. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en caso de que la Ciudad reciba fondos del programa CDBG:

5. La Ciudad también llevará a cabo una audiencia pública sobre cualquier cambio sustancial, según lo determine CDBG, propuesto para hacerse en el uso de los fondos CDBG de una actividad elegible a otra nuevamente utilizando los requisitos de notificación anteriores.
6. Una vez finalizado el proyecto CDBG, la Ciudad llevará a cabo una audiencia pública y revisará el desempeño de su programa, incluido el uso real de los fondos CDBG.
7. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, ya sea para una audiencia pública sobre cambios sustanciales en el proyecto CDBG o para el cierre del proyecto CDBG, publique un aviso tanto en inglés como en español, u otro idioma apropiado y proporcione un intérprete en la audiencia para satisfacer las necesidades de los residentes que no hablan inglés.
8. La Ciudad conservará la documentación del proyecto CDBG, incluyendo avisos de audiencia, una lista de las personas que asistirán a la(s) audiencia(s), actas de la(s) audiencia(s) y cualquier otro registro relacionado con el uso real de los fondos durante un período de tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.

____________________________ ____________

John Hebert, Alcalde Fecha

Política de Fuerza Excesiva

De acuerdo con 24 CFR 91.325(b)(6), Liberty reafirma y hará cumplir la siguiente política con respecto al uso excesivo de la fuerza:

4. La política de Liberty es prohibir el uso excesivo de la fuerza por parte de los organismos encargados de hacer cumplir la ley dentro de su jurisdicción contra cualquier persona que participe en manifestaciones no violentas por los derechos civiles;
5. También es política de Liberty hacer cumplir las leyes estatales y locales aplicables contra la prohibición física de entrada o salida de una instalación o lugar que sea objeto de tales manifestaciones no violentas de derechos civiles dentro de su jurisdicción.
6. Liberty presentará y aprobará una resolución reafirmando esta política.

Como funcionarios y representantes de la Ciudad, nosotros, los abajo firmantes, hemos leído y estamos totalmente de acuerdo con este plan, y nos convertimos en parte de la implementación completa de este programa.

John Hebert, Alcalde

Fecha

Política de Vivienda Justa

De acuerdo con la Ley de Vivienda Justa, Liberty reafirma la siguiente política con respecto a la Promoción Afirmativa de la Vivienda Justa:

2. Liberty se compromete a promover afirmativamente la elección de vivienda justa para las siete clases protegidas (raza, color, religión, sexo, discapacidad, estado familiar y origen nacional).

3. Liberty se compromete a planificar al menos una actividad durante el plazo del contrato para promover afirmativamente la vivienda justa.

4. Liberty presentará y aprobará una resolución reafirmando esta política.

Como funcionarios y representantes de la Ciudad, nosotros, los abajo firmantes, hemos leído y estamos totalmente de acuerdo con este plan y nos convertimos en parte de la implementación completa de este programa.

________________________________ ________________

John Hebert, Alcalde Fecha

Sección 504 Política contra la discriminación basado en los Procedimientos de Discapacidad y Quejas

De acuerdo con 24 CFR Sección 8, No discriminación basada en la discapacidad en los programas y actividades con asistencia federal del Departamento de Vivienda y Desarrollo Urbano, la Sección 504 de la Ley de Rehabilitación de 1973, según enmendada (29 U.S.C. 794), y la Sección 109 de la Ley de Vivienda y Desarrollo Comunitario de 1974, según enmendada (42 U.S.C. 5309), Liberty reafirma la siguiente política y procedimientos de quejas:

1. Prohibición de discriminación. Ninguna persona calificada con discapacidades en los Estados Unidos podrá, únicamente por razón de su discapacidad, ser excluida de la participación, se le negarán los beneficios o será objeto de discriminación en cualquier programa o actividad que reciba asistencia financiera federal del Departamento de Vivienda y Desarrollo Urbano (HUD).

2. La Ciudad no discrimina por motivos de discapacidad en la admisión o el acceso a, o el tratamiento o el empleo en, sus programas y actividades con asistencia federal.

3. Los materiales o publicaciones de reclutamiento de la Ciudad incluirán una declaración de esta política en 1. encima.

4. La Ciudad tomará medidas continuas para notificar a los participantes, beneficiarios, solicitantes y empleados, incluidos aquellos con problemas de visión o audición, y a los sindicatos u organizaciones profesionales que celebran negociaciones colectivas o acuerdos profesionales con los beneficiarios que no discrimina por motivos de discapacidad en violación de 24 CFR Parte 8.

5. Para las personas con discapacidad auditiva y visual elegibles para ser atendidas o que probablemente se vean afectadas por el programa CDBG, la Ciudad se asegurará de que se les proporcione la información necesaria para comprender y participar en el programa CDBG.

6. Quejas y reclamos

   K. Cualquier persona que crea que ha sido objeto de discriminación por motivos de discapacidad puede presentar una queja en virtud de este procedimiento. Es contra la ley que Liberty tome represalias contra cualquier persona que presente una queja o coopere en la investigación de una queja.
      L. Las quejas deben dirigirse a: Chris Jarmon, Asistente del Administrador de la Ciudad, 1829 Sam Houston St, Liberty, TX 77575, (936) 336-3684, quien ha sido designado para coordinar los esfuerzos de cumplimiento de la Sección 504
   M. Una queja debe presentarse por escrito o verbalmente, contener el nombre y la dirección de la persona que la presenta y describir brevemente la presunta violación de las regulaciones.
   N. Se debe presentar una queja dentro de los treinta (30) días hábiles posteriores a que el denunciante tenga conocimiento de la presunta violación.
   O. Una investigación, según corresponda, seguirá a la presentación de una denuncia. La investigación será llevada a cabo por Chris Jarmon, asistente del administrador de la ciudad. Las investigaciones informales pero exhaustivas brindarán a todas las personas interesadas y a sus representantes, si los hubiere, la oportunidad de presentar pruebas pertinentes para una denuncia.
   P. El Secretario Municipal emitirá una determinación por escrito sobre la validez de la queja y la descripción de la resolución, si la hubiera, y se enviará una copia al demandante dentro de los quince (15) días hábiles posteriores a la presentación de la queja, cuando sea posible.
   Q. El coordinador de la Sección 504 mantendrá los archivos y registros de la Ciudad relacionados con los expedientes de quejas.

R. El demandante puede solicitar una reconsideración del caso en los casos en que no esté satisfecho con la determinación/resolución descrita en el apartado f. anterior. La solicitud de reconsideración debe hacerse a la Ciudad dentro de los diez días hábiles posteriores a la recepción de la determinación/resolución por escrito.

S. El derecho de una persona a una resolución pronta y equitativa de la queja presentada en virtud del presente no se verá afectado por la búsqueda de otros recursos por parte de la persona, como la presentación de una queja de la Sección 504 ante el Departamento de Vivienda y Desarrollo Urbano de los EE. UU. La utilización de este procedimiento de queja no es un requisito previo para la búsqueda de otros recursos.

T. Estos procedimientos se interpretarán para proteger los derechos sustantivos de las personas interesadas, para cumplir con los estándares apropiados del debido proceso y asegurar que la Ciudad cumpla con la Sección 504 y las regulaciones de HUD.

______________________________ _______________

John Hebert, Alcalde Fecha

DOMINIO LIMITADO DEL INGLÉS

Donatario:	Libertad
Población de la comunidad:	7,608
Población LEP:	2.061 o 27,1%
Idiomas hablados:	
4. Por más del 5% de la población elegible o beneficiarios y tiene más de 50 en número; o	Inglés y español
5. Por más del 5% de la población elegible o beneficiarios, pero tiene menos de 50 o menos; o	
6. Por más de 1,000 personas en el población en el área de mercado o entre los beneficiarios actuales.	

Actividades del programa que serán accesibles para las personas con LEP:

X Avisos públicos y audiencias sobre solicitudes de financiamiento de subvenciones, enmiendas a las actividades del proyecto y finalización de proyectos financiados por subvenciones.

X Publicaciones sobre solicitudes de CDBG, procedimiento de quejas, procedimientos de quejas, respuestas a quejas, avisos, avisos de derechos y medidas disciplinarias, y otras audiencias, documentos y requisitos vitales del programa.

X Otros documentos del programa:

Recursos disponibles para el beneficiario de la subvención:

X Servicios de traducción: La Ciudad contratará los servicios de traducción si se solicitan.

X Servicios de interpretación: La Ciudad contratará los servicios de traducción a pedido.

X Otros recursos:

Asistencia lingüística que se proporcionará:

X Traducción (oral y/o escrita) de avisos anunciados y documentos vitales para: La Ciudad proporcionará documentos traducidos a pedido y contratará servicios para acomodar a las poblaciones con dominio limitado del inglés.

X Referencias a enlaces comunitarios que dominen el idioma de la persona LEP: La Ciudad identificará enlaces comunitarios que ayudarán a proporcionar adaptaciones a la persona LEP y brindarán estos servicios a pedido.

X Reuniones públicas realizadas en varios idiomas: La Ciudad llevará a cabo reuniones públicas en varios idiomas si así lo solicita.

X Avisos a los beneficiarios de la disponibilidad de los servicios LEP: La Ciudad hará referencia a la disponibilidad de adaptaciones en avisos públicos y publicará documentos para acomodar a las personas LEP en edificios públicos.

X Otros Servicios:

John Hebert, Alcalde   Fecha

Ver también: http://www.lep.gov/resources/2011_Language_Access_Assessment_and_Planning_Tool.pdf

CÓDIGO DE CONDUCTA
POLÍTICA DE CONFLICTO DE INTERESES RELATIVA A LOS PROCEDIMIENTOS DE CONTRATACIÓN

Como Beneficiario de una Subvención de un contrato CDBG, Liberty evitará, neutralizará o mitigará los conflictos de intereses reales o potenciales para evitar una ventaja competitiva injusta o la existencia de roles conflictivos que puedan perjudicar el desempeño del contrato CDBG o afectar la integridad del proceso de adquisición.

Para la adquisición de bienes y servicios, ningún empleado, funcionario o agente de la Ciudad participará en la selección, adjudicación o administración de un contrato respaldado por fondos CDBG si tiene un conflicto de intereses real o aparente. Tal conflicto podría surgir si el empleado, funcionario o agente; cualquier miembro de su familia inmediata; su pareja; o una organización que emplea o está a punto de emplear a cualquiera de las partes indicadas en este documento, tiene un interés financiero o de otro tipo o un beneficio personal tangible de una empresa considerada para un contrato.

Ningún funcionario, empleado o agente de la Ciudad solicitará o aceptará gratificaciones, favores o cualquier cosa de valor monetario de contratistas o empresas, contratistas o empresas potenciales, o partes de subacuerdos, excepto cuando el interés financiero no sea sustancial o el regalo sea un artículo no solicitado de valor intrínseco nominal.

Los contratistas que desarrollen o redacten especificaciones, requisitos, declaraciones de trabajo o invitaciones a licitaciones o solicitudes de propuestas deben quedar excluidos de la competencia por dichas adquisiciones.

Para todos los demás casos, ningún empleado, agente, consultor, funcionario o funcionario electo o designado del estado, o de una unidad del gobierno local general, o de cualquier agencia pública designada, o subrecipientes que reciban fondos CDBG, que tenga alguna función/responsabilidad relacionada con la subvención, o que esté en posición de participar en un proceso de toma de decisiones u obtener información privilegiada, puede obtener un interés financiero o un beneficio de la actividad de subvención federal o estatal.

Las restricciones de conflicto de intereses y los requisitos de adquisición identificados en este documento se aplicarán a una empresa beneficiaria, proveedor de servicios públicos u otra entidad externa que yo o todos trabajemos bajo un contrato CDBG para cumplir con los Objetivos del Programa Nacional.

Cualquier persona o entidad, incluida cualquier empresa beneficiaria, proveedor de servicios públicos u otra entidad de terceros que reciba asistencia, directa o indirectamente, en virtud de un contrato o adjudicación de CDBG, o que deba completar parte o la totalidad del trabajo en virtud del contrato de CDBG para cumplir con un Objetivo del Programa Nacional, que potencialmente podría recibir beneficios de las adjudicaciones de CDBG, no puede participar en la selección. adjudicación o administración de un contrato respaldado por fondos CDBG.

Cualquier presunta violación de estas normas de conducta deberá ser remitida al Fiscal de la Ciudad. Cuando parezca que se han producido violaciones, el empleado, funcionario o agente infractor estará sujeto a medidas disciplinarias, que incluyen, entre otras, el despido o la transferencia; Cuando las violaciones o infracciones parezcan ser de naturaleza sustancial, el asunto puede remitirse a los funcionarios apropiados para su investigación penal y posible enjuiciamiento.

______________________________ ______________

John Hebert, Alcalde Fecha

Fair Housing Month Proclamation of April as Fair Housing Month

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the Unted States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of Liberty, Texas do proclaim ____ as Fair Housing Month and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing Law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this __day of _____in 2024

Witness: ____________________

Title: Mayor

Witness: _____________________

Title: City Manager

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Second Reading – **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LCDC'S EXPENDITURE OF FUNDS FOR THE DEMOLITION OF COMMERCIAL PROPERTY LOCATED AT 4310 NORTH MAIN STREET.**

Department: Community Development

Subject: Demolition

Background: On October 2023, LCDC held a public hearing and voted 5-0 to allocate funding not to exceed $25,000 for the demolition of commercial property.

On May 28, 2024, the City Council voted 6-1 to give the property owner at 4310 N Main 60 days to demolish the commercial structure. In the event the property owner does not demolish the structure, the City of Liberty will demolish the structure using the $25,000 allocated by LCDC.

On June 11, 2024, the City Council read the first reading of a resolution ratifying LCDC's expenditure of funds for the demolition of commercial property at 4310 N Main. However, the resolution must be read two times in order to be fully ratified.

Funding Source: LCDC Fund Balance

Staff Recommendation: Approval of the resolution

Resolution

Second Reading – **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LCDC'S EXPENDITURE OF FUNDS FOR THE DEMOLITION OF COMMERCIAL PROPERTY LOCATED AT 4310 NORTH MAIN STREET.**

WHEREAS, in October 2023, the Liberty Community Development Corporation ("LCDC") held a public hearing and voted 5-0 to allocate funding not to exceed $25,000 for the demolition of commercial property located at 4310 North Main Street in Liberty; and

WHEREAS, on May 28, 2024, the City Council found that the structure, including the old car wash and all concrete, located at 4310 North Main Street in Liberty is substandard, a public nuisance, and ordered the property owner to demolish the structure within sixty (60) days; and

WHEREAS, should the property owner fail to demolish the structure within said sixty (60) days the City Council gave city staff authority to have the structure demolished and file a lien on the property; and

WHEREAS, the City Council hereby finds that demolishing the structure promotes new and expanded businesses within the City of Liberty.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby ratifies LCDC's expenditure of up to $25,000 for the demolition of the substandard structure located at 4310 North Main Street in Liberty, Texas.

PASSED AND APPROVED this ____ day of ____________________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY INDEPENDENT SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER.

Department: Police

Subject: School Resource Officer

Background: The Liberty Independent School District (LISD) has requested the City of Liberty Police Department to provide two (2) School Resource Officers (SROs), during the 2024-2025 school year, for the District. The SROs will spend approximately three-quarters of the year working with LISD and related functions and one-quarter (summer and holidays) working at the Police Department. LISD will reimburse the City a minimum of $60,000 and a maximum of $80,000 annually for each officer's work at the school. The LISD School Board approved the agreement during their June 18, 2024, meeting.

Funding Source: The officer's salary will be reimbursed by LISD.

Staff Recommendation: Staff recommends approval of the resolution authorizing the interlocal agreement with LISD for a SRO.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY INDEPENDENT SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER.

WHEREAS, Liberty Independent School District ("LISD") has requested the City of Liberty Police Department to provide two (2) School Resource Officers ("SROs") during the 2024 - 2025 school year for LISD; and

WHEREAS, the SROs will spend approximately three-quarters (3/4) of the year working with LISD and related functions and one-quarter (1/4) (summer and holidays) working at the City of Liberty Police Department; and

WHEREAS, LISD will reimburse the City a minimum of $60,000.00 annually for each officer's work at the school; and

WHEREAS, the LISD School Board approved the School Resource Officer Interlocal Agreement with the City during their June 18, 2024, meeting; and

WHEREAS, a copy of the proposed School Resource Officer Interlocal Agreement is attached hereto as Exhibit "A" and is incorporated herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the School Resource Officer Interlocal Agreement with Liberty Independent School District, attached hereto as Exhibit "A" and incorporated herein.

PASSED AND APPROVED this _____ day _____________________, 2022.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

<u>SCHOOL RESOURCE OFFICER INTERLOCAL AGREEMENT</u>

THIS **INTERLOCAL AGREEMENT** (hereinafter "Agreement") is hereby made and entered into by and between the **CITY OF LIBERTY, TEXAS**, A Texas Home Rule Municipal Corporation (hereinafter "City"), and the **LIBERTY INDEPENDENT SCHOOL DISTRICT**, a Texas Local Government (hereinafter "LISD") each acting by and through its duly authorized agents (referred to collectively as the "Parties").

WHEREAS, Chapter 791 of the **TEXAS GOVERNMENT CODE**, also known as the **INTERLOCAL COOPERATION ACT**, authorizes all local governments to contract with each other to provide a governmental function or service that each party to the contract is authorized to perform individually and in which the contracting parties are mutually interested; and

WHEREAS, the Parties have sufficient funds available from current revenues to perform the functions contemplated by this agreement; and

WHEREAS, the City has established a School Resource Officer Program (hereinafter "SRO"), with law enforcement officers from Liberty Police Department (hereinafter "LPD") and

WHEREAS, the Parties recognize the outstanding benefits of the SRO Program to the citizens of the City and students of LISD; and

WHEREAS, it is in the best interest of the Parties and the citizens of the City and students of LISD to continue the SRO Program;

NOW, THEREFORE IN CONSIDERATION of the recitals and mutual covenants made herein by the City and LISD to be respectively kept and performed, the Parties hereby mutually agree as follows:

ARTICLE I
DEFINITIONS

The following terms shall have the following meanings when used in this Agreement:

1.1 The term "Chief of Police" means the Chief of Police of the City of Liberty Police Department. This term also applies to any person designated by the Chief of Police to act on his or her behalf in regards to this Agreement.

1.2 The term "School Superintendent" means the School Superintendent of LISD. This term also applies to any person designated by the Superintendent to act on his or her behalf in regards to this Agreement.

1.3 The term "Law Enforcement Officer" means any City Peace Officer who has been commissioned under the laws of this State.

1.4 The term "Law Enforcement Duties" means any duties performed by any Law Enforcement Officer.

1.5 The term "School Resource Officer" ("SRO") means any Law Enforcement Officer who works with and aids the administration and student bodies of any LISD school as part of the SRO Program.

ARTICLE II
MISSION AND PURPOSE

2.1 The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults, the reduction of the fear of crime on school campuses, and building effective partnerships with the faculty and staff of LISD. This is accomplished by assigning a Law Enforcement Officer to school facilities. The SRO Program accomplishes this mission by creating and maintaining safe, secure, and orderly learning environments for students, teachers, and staff.

2.2 The SROs will establish a trusting channel of communication with students, parents, and teachers. SROs will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. SROs will promote citizen awareness of the law to enable students to become better informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law.

2.3 The SROs will serve as a confidential source of counseling for students and parents concerning problems they face as well as providing information on community resources available to them. Goals and objectives are designed to develop and enhance rapport between youth, police officers, and school administrators.

ARTICLE III
TERM AND TERMINATION

3.1 The term of this Agreement is for one (1) year, with automatic renewal for consecutive periods of one (1) year on each expiration date, unless sooner terminated pursuant to this Article. The Parties agree to assign a Law Enforcement Officer to perform Law Enforcement duties and maintain a presence on all LISD school campuses, at the discretion of the School Superintendent, during the term of the Agreement.

3.2 Any Party to this Agreement may terminate its participation in this Agreement by providing ninety (90) days written notice. In the event of termination of this Agreement, compensation will be made to the City for all SRO services performed to the date of termination. Alternatively, LISD shall be entitled to a pro-rated refund for that period of time when LISD has prepaid for SRO services and such SRO services are not provided because of termination of this Agreement.

ARTICLE IV

SCHOOL ASSIGNMENTS

4.1 The Chief of Police shall assign two (2) designated SROs to serve all four schools located in LISD, which include Liberty High School, Liberty Middle School, Liberty Elementary School, and San Jacinto Elementary School. The School Superintendent is responsible for daily assignment of the SRO to the specific school that will need SRO services on any given school day. If the designated SRO is unable to perform the duties of the SRO anytime during the regular fall and spring semesters for all LISD schools, the Chief of Police shall assign a Detective from the City's Police Department to perform such duties.

ARTICLE V
SCHOOL RESOURCE OFFICER

5.1 SRO Duties and Responsibilities:

a. The SRO will assist the juvenile investigator with juvenile cases during the school year and summer break.

b. The SRO will assist with scheduling coverage for school programs such as athletic events, dances, and PTA programs.

c. The SRO will ensure that extra duty officers are secured for extracurricular events and are actively monitoring inside of the event at their duty locations which will be coordinated with the administrators.

d. The SRO will build rapport with students and staff.

e. The SRO will counsel students, parents, and school staff to resolve problems or misunderstandings to reduce the possibility of criminal activity and violence.

f. The SRO will maintain a presence on all campuses, at the discretion of the School Superintendent, and actively deter criminal activity during passing periods, lunch breaks, as well as before and after school.

g. The SRO will provide educational information to students, staff and the community on various topics, such as: Child abuse, Drug and alcohol abuse, Family violence, Law enforcement as a career, Suicide prevention, Texas state laws (penal, traffic, education code, health and safety code), Tobacco, Vaping, E-Cigarette education and Traffic safety.

h. The SRO will provide extra traffic enforcement and control in school zones and school districts.

i. The SRO will serve as a link between the school district and law enforcement agencies and other social service.

j. The SRO will be a part of the LISD safety team and will share information with Safety and Security Coordinators as well as Campus Administrators about persons and conditions that pertain to campus safety concerns

k. The SRO will attend additional school safety training as requested by LISD.

l. The SRO will be present for all drug dog visits and campus random drug testing.

m. The SRO will reduce the risk of violence on campus and maintain safety across the school district by:

i) Conducting regular and ongoing security assessments of school buildings and surrounding areas.

ii) Teaching Standard Response Protocol and Standard Reunification practices and providing critical incident training.

iii) Educating students and staff on self-defense, internet safety, and predator awareness.

iv) Coordinating with Safety and Security Coordinators to schedule, conduct and assess the effectiveness of drills.

n. The SRO will respond to calls for service and investigating crimes on campus.

o. The SRO is to be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus.

p. The SRO will provide security for LISD Board meetings.

q. The SRO is an extension of the principal's office for assignments and duties.

r. The SRO is to act as the designee of the campus administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers, and other public-school property.

s. The SRO is not discipline personnel. He will take the student to the principal's office for discipline to be meted out by school officials.

t. The SRO can provide a classroom resource for law education using approved materials.

u. The SRO is expected to be a resource for students which will enable them to be associated with a law enforcement figure and role model in the students' environment.

v. The SRO is to be a resource for teachers, parents, and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of substance control.

w. The SRO will help intervene/prevent a disruption that would, if ignored, place students, faculty, and staff at risk of harm or otherwise create a danger to the school community.

x. The SRO will report all crimes originating on campus.

y. The SRO will be provided information on cases that are worked off-campus by the City Police Department, other Police Departments, or other Agencies involving students on a campus served by the SRO.

z. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that aid youths and their families and make referrals when necessary.

aa. The SRO will work with the principals to develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.

bb. The SRO shall not transport students in Police Department vehicles except:

> **i)** When the students are victims of a crime, under arrest, or some other emergency circumstances exist.
>
> **ii)** When students are suspended and/or sent home from school pursuant to school disciplinary actions, if the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on campus is a threat to the safety and welfare of other students.

ARTICLE VI
SELECTION AND REMOVAL OF SRO

6.1 The Chief of Police will make the final decision on all appointments related to the SRO Program; provided, however, the Chief of Police and the School Superintendent will complete a review of services at the end of each school semester to determine if a new SRO needs to be selected for the position. If at any time during a school semester, the School Superintendent is dissatisfied with the performance of the SRO, the Chief of Police and the School Superintendent agree to make necessary changes to ensure LISD is satisfied with the performance of the SRO.

ARTICLE VII
SCHOOL DISTRICT RESPONSIBILITIES

7.1 LISD will provide the SRO with access to an office that allows for security and privacy. The office must include, but is not limited to, a telephone, desk with lockable drawers, chair, office supplies, filing cabinet, which can be properly locked and secured, and computer.

7.2 LISD will allow the SRO to address teachers and school administrators about the SRO Program's goals and objectives and provide SROs the opportunity to address teachers and school administrators about criminal justice problems relating to students during in-service workdays.

7.3 LISD will seek input from SROs regarding criminal justice problems relating to students.

ARTICLE VIII
CITY RESPONSIBILITIES

8.1 The City designates the Chief of Police as the primary contact for any concerns from the LISD regarding the SRO.

8.2 The City is obligated to provide daily coverage of LISD schools, at the discretion of the School Superintendent, during the term of this Agreement.

8.3 The City is obligated to ensure that the SRO is qualified and trained.

ARTICLE IX
SALARY OF SRO

9.1 LISD agrees to reimburse the City for the annual salaries of the SROs, which will be a minimum of $60,000 and a maximum of $80,000 per SRO, to be paid monthly over the period of the contracted term of this Agreement. To ensure that a highly qualified candidate can be hired and retained, the exact amount of payment will be at the discretion of the Chief of Police.

9.2 LISD agrees to deliver the SRO monthly salary reimbursement payment to City by mail or personal delivery, at the address provided for in the "Notices" provision below, on or before the 5th business day of each month.

ARTICLE X
MISCELLANEOUS TERMS

10.1 Interlocal Cooperation Act. The Parties expressly acknowledge that each Party to this agreement is a local government as that term is defined in the Interlocal Cooperation Act. Nothing in this Agreement will be construed as a waiver or relinquished by either Party of its right to claim such exemptions, privileges and immunities as may be provided by law.

10.2 Amendment. The terms and conditions of this Agreement may be amended upon mutual consent of all Parties. Mutual consent will be demonstrated by approval of each governing body of each Party hereto. No amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of all Parties.

10.3 Effective. This Agreement shall become effective immediately upon execution by all Parties and shall continue in effect until terminated as provided herein.

10.4 Indemnification. Subject to the limitations as to damages and liability under the Texas Tort Claims Act, and without waiving its governmental immunity, each Party to this Agreement agrees to hold harmless each other, its governing board, officers, agents, and employees for any liability, loss, damages, claims, or causes of action caused, or asserted to be caused, directly or indirectly by any other Party to this Agreement, or any of its officers, agents or employees as a result of its performance under this Agreement.

10.5 Consent to Suit. Nothing in this Agreement will be construed as a waiver or relinquishment by any Party of its right to claim such exemptions, privileges and immunities as may be provided by law.

10.6 Severability. If any provision of this Agreement shall be held invalid, illegal, or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The Parties shall use their best efforts to replace the respective provision or provisions of the Agreement with legal terms and conditions approximating the original intent of the Parties.

10.7 Notices. Any notices, approval, consent, or communications by one Party to another must be in writing and be personally delivered or sent by registered or certified United States Mail, properly addressed to the respective Parties as follows:

CITY:

Attn: City Manager
1829 Sam Houston Street
Liberty, Texas 77575

Additional Contact Information:

Telephone: (936) 336-3684
Facsimile: (936) 336-9846

LISD:

Attn: Superintendent
1600 Grand Avenue
Liberty, Texas 77575

Additional Contact Information:

Telephone: (936) 336-7213
Facsimile: (936) 336-2283

10.8 Entire Agreement. It is understood that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements, or understandings between the Parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any Party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.

10.9 Venue. This agreement has been made under and shall be governed by the laws of the State of Texas. Performance and all matters related thereto shall be in Liberty County, Texas, United States of America.

10.10 Authority to Contract. Each Party has the full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective Governmental Bodies.

10.11 Waiver. Failure of any Party, at any time, to enforce the provision of this Agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of this Agreement, any part hereof, or the right of either Party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

10.12 Assignment. This Agreement and the rights and obligations contained herein may not be assigned by any Party without prior written approval of the other Party to this Agreement.

10.13 Multiple Originals. It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

LIBERTY INDEPENDENT SCHOOL DISTRICT

By:________________________________
Lance Lawrence, School Board President
Date:______________

CITY OF LIBERTY, TEXAS

By:________________________________
Tom Warner, City Manager
Date:__________________

ATTEST:

By:________________________________
April Gilliland, City Secretary
Date:__________________

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF FURNITURE FOR FIRE STATION NUMBER TWO (2)

Department: Administration

Subject: Fire Station No. 2 Furniture

Background: The City has received a quote from Hernandez Office Solutions to provide furniture for Fire Station No.2. The quote is based on costs from the Texas Interlocal Purchasing Systems (TIPS). TIPS is a cooperative purchasing system that is available for use by all public and private schools, colleges, universities, cities, counties and other governmental entities. The furniture to be purchased includes desks, office chairs, training room tables and chairs with a chair dolly, and reception area chairs. The list price for all the furniture is $174,124 and under the TIPS contract the cost is $81,632.08. Included in the cost is the delivery and installation of the furniture. Beds for the dormitory area will be purchased from another company.

Funding Source: The project is funded in part by a $5,000,000 grant from the Texas Department of Housing and Community Affairs and approximately $2,100,000 from the Cambridge Fund.

Staff Recommendation: Staff recommends approval of the resolution authorizing the purchase of furniture for Fire Station No. 2.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF FURNITURE FOR FIRE STATION NUMBER TWO (2)

WHEREAS, the City of Liberty is currently constructing a new fire station to help better serve the citizens of Liberty; and

WHEREAS, the City must purchase furniture to outfit the new Fire Station Number Two (2); and

WHEREAS, the City received a quote from Hernandez Office Solutions to provide furniture for Fire Station No. 2 based on costs from the Texas Interlocal Purchasing Systems (TIPS); and

WHEREAS, TIPS is a purchase cooperative that is available for use by all public and private schools, colleges, universities, cities, counties and other governmental entities; and

WHEREAS, the furniture to be purchased includes desks, office chairs, training room tables and chairs with a chair dolly, and reception area chairs; and

WHEREAS, the list price for all the furniture is $174,124 and under the TIPS contract the cost will be decreased to $81,632.08 which includes delivery and installation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby authorizes the City Manager to purchase furniture for Fire Station Number Two (2) from Hernandez Office Solutions through TIPS for $81,632.08.

PASSED AND APPROVED this ____ day of _____________________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING A PROPOSAL FOR THE PARK MASTER PLAN

Department: Parks & Recreation

Subject: Park Master Plan

Background: The City issued a Request for Proposal (RFP) for consulting services related to creating the Liberty's Park Master Plan. The purpose of the RFP is to assist the city in developing a Master Plan for the City's Parks, Recreational Areas and Open Spaces. The plan will serve as a guide for the development of parks, recreational facilities, and capital improvements to existing parks, programs and additional amenities. The plan will address not only current community needs but also account for additional growth and development expected in the City over the next ten years. The proposal shall also include suggested revisions to the city ordinance providing for park land dedication or payment of cash-in-lieu thereof as a condition of subdivision plat approval and payment of park development fees as a condition of building permit issuance to provide for necessary park development. On May 30, 2024, the City received six proposals to create the Park Master Plan. Each firm was ranked by Qualifications and Experience (40 points), Project Approach and Implementation Plan (40 points), Proposal Presentation (10 points), and Cost (10 points), for a total of 100 points. The proposals were reviewed by staff and the firm with the highest ranking was submitted by Burditt with a ranking score of 92.25. The scores ranged from a low score of 68.00 to the high score of 92.25. The cost for the basic services is $68,750 with an estimated completion date of February 2025.

Funding Source: The Liberty Community Development Corporation agreed to fund the project for an amount not to exceed $100,000.

Staff Recommendation: Staff recommends approval of the resolution awarding a proposal for the Park Master Plan.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING A PROPOSAL FOR THE PARK MASTER PLAN

WHEREAS, the City issued a Request for Proposal for consulting services related to creating a Master Plan for Liberty's Park; and

WHEREAS, the plan will serve as a guide for the development of parks, recreational facilities, and capital improvements to existing parks, programs and additional amenities; and

WHEREAS, on May 30, 2024, the City received six (6) proposals to create the Park Master Plan; and

WHEREAS, the proposals were reviewed by staff and the firm with the highest ranking was submitted by Burditt with a price for the basic services being $68,750; and

WHEREAS, the Liberty Community Development Corporation will fund the development of the Parks Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards the Park Master Plan Development Project to Burditt and authorizes the City Manager to negotiate and execute a contract with Burditt for said services.

PASSED AND APPROVED this ____ day of ____________________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Fire Code Requirements for Key Boxes

Department: Fire

Subject: Fire Key Boxes

Background:
Discussion of Fire Code Requirements related to Key Boxes.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: July 16, 2024

Agenda Wording: Presentation and Work Session regarding the Proposed Budget for Fiscal Year 2024-2025

Department: Administration

Subject: Budget Work Session

Background: The Budget Work Sessions provide an overview of the City's expenditures, revenues and other factors that drive operational and budgetary needs. These work sessions provide the Council and Staff with an opportunity to analyze these issues together and contribute to any necessary changes.

Funding Source:

Staff Recommendation: