



Liberty Airport Advisory Board Meeting

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

~ Agenda ~

936-336-3684

Wednesday, July 31, 2024

12:00 PM

City Council Chambers

Order of Business

1. Call to Order

2. Approval of Minutes – None

3. Public Comments

Public Comments shall not exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be placed on a future agenda for action or the item referred to the Assistant City Manager/Economic Development and Staff for study or conclusion.

4. Presentations/ Reports

a. Review June Operations Report

5. Old Business

a. Review Maintenance, Software and Other Projects

6. New Business

a. Review Fee Schedule

b. Review Upcoming Construction Plans

7. Adjournment

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 24th day of July, 2024 by 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Board Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible.

CITY OF LIBERTY

Airport Advisory Board Agenda Item Form

Meeting Date: July 31, 2024

Agenda Wording: Review Maintenance, Software and Other Projects

Department: Airport

Subject: Review Maintenance, Software and Other Projects

Background: Board Members to Review and Discuss Maintenance Projects and Other Items

1. Replaced rotating beacon (January 2024)
2. Converted runway lights to LED (January 2024)
3. VirTower - Operations Tracking Software (Started February 2024)
4. Cat Gomes - New Airport Planner (Conducted site visit on 6/25)
5. Approaches - Mark Bush

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

Airport Advisory Board Agenda Item Form

Meeting Date: July 31, 2024

Agenda Wording: Review Fee Schedule

Department: Airport

Subject: Review Fee Schedule

Background: Board members to review and make recommendations regarding the following fees:

1. Fuel Rates
2. Hangar Rates
3. Ground Lease Rates

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

Airport Advisory Board Agenda Item Form

Meeting Date: July 31, 2024

Agenda Wording: Review Upcoming Construction Plans

Department: Community Development

Subject: Review Upcoming Construction Plans

Background: Review Upcoming Construction Plans

T-Hangar Construction

- Fully Funded

Wildlife Fence Construction

- Programmed for FY25
- Fully Funded

Airport Layout Plan with Narrative

- Programmed for FY26
- Not Funded

Funding Source:

Staff Recommendation: