



The City of Liberty
Liberty Community Development
Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting

April Gilliland
City Secretary
936-336-3684

~ Agenda ~

Tuesday, August 20, 2024

6:00 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.	ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
	President Barbara Norwood				
	Vice-President Michael Dorsett Jr.				
	Secretary Kathrine McCarty				
	Board Member Mark Campbell				
	Board Member Dan VanDeventer				
	Board Member Betty Runkle				
	Board Member Craig Vansau				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. PRESENTATIONS / REPORTS

- A. General Manager's Report - General Manager - Tom Warner, Topics include Business Facade Grant Program, Projects, Permits, Wayfinding Sign Project, Liberty Municipal Park, TxDOT, and Faux Real Trade Days.**
- B. Finance Report**

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. July 16, 2024

V. REGULAR AGENDA**A. Regular Session**

1. LCDC Board of Directors consider awarding a grant to Shoppa's Farm Supply in the amount of \$20,000 related to the Facade Grant Program.
2. LCDC Board of Directors consider awarding a grant to Shoppa's Farm Supply in the amount of \$21,350 related to the Utilities and Public Safety Grant Program.
3. LCDC Board of Directors consider awarding a grant to Jamie Carter in the amount of \$20,000 related to the Facade Grant Program.
4. Public Hearing on Fiscal Year 2024-2025 (FY 2025) Liberty Community Development Corporation's Proposed Budget and the Community Development Capital Improvement Program (CDCIP).
5. LCDC Board of Directors consider approval of the Fiscal Year 2024-2025 Operating Budget.
6. LCDC Board of Directors consider approving the Liberty Community Development Corporation Fiscal Year 2024-2025 Community Development Capital Improvement Program (CDCIP).

VI. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 16th day of August 2024 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: General Manager's Report - General Manager - Tom Warner, Topics include Business Facade Grant Program, Projects, Permits, Wayfinding Sign Project, Liberty Municipal Park, TxDOT, and Faux Real Trade Days.

Department: Community Development

Subject: General Manager's Report

Background: This agenda item affords the General Manager the opportunity to update the Board members and public on current and future projects, activities and other items related to the Corporation's business.

- In the FY24 Budget, the LCDC Board of Directors approved \$90,000 for the Business Facade Grant Program and \$45,806.50 has been spent so far (\$44,193.50 remains). Five grants have been approved to date:
 - ETEC Realty (116 McManus) - \$9,405 - PAID on 01-08-24
 - Abshire & Sons Bookkeeping (1315 N San Jacinto) - \$4,559 - PAID on 1-12-24
 - Health Center of Southeast Texas (1400 N Travis) - \$2,375 - PAID on 3-28-24
 - Fairlake Properties, LLC (4505 Sandune) - \$9,467
 - Frank & Connie Jordan (538 Main) - \$20,000.00
- Completed Projects
 - Liberty High School Drainage Improvements (2615 Jefferson)
- Projects Under Construction – New Construction and Additions
 - Popeyes - Re-Build (1710 US 90)
 - Liberty ISD - Welding Pavilion (2615 Jefferson)
 - Liberty ISD - Administrative Office Addition (2103 N Main)
 - Fire Station No. 2 - New Build (119 Bowie)
 - Car Wash - New Build (2812 N Main)
 - Starbucks - New Build (1606 US 90)
 - Divine Integrity - Addition (1211 N Main)
 - Tiger Beach River Park - Clearing & Grading (705 Port Road)
 - Freedom Church - New Church (422 US 90)

- Projects Under Construction – Renovations and Remodels
 - Lakeland Apartments – Convert commercial buildings into apartments (2704 N Main)
 - Frank's Collision Repair (1625 Hwy 90)
 - Blessey Marine (3560 Hwy 90)
- Upcoming Projects
 - RV Park (700 Port Road) – *Plans are currently under review*
 - Casa Del Pueblo (1110 Highway 90) – *Plans are currently under review*
 - New Life Church (2510 Jefferson) – *Plans are currently under review*
- The City has issued a permit for a new residential house at 901 Washington.
- Staff met with National Sign Plaza on July 29, 2024, to discuss the wayfinding sign project for Liberty. An RFP will need to be issued for this project.
- The Liberty Municipal Park re-opened on Thursday, August 15 following damage from Hurricane Beryl.
- TxDOT continues to move forward with their cable barrier project on Highway 90. They have decided to use metal beam guard in lieu of the cable barrier due to the reduced deflection. With this revision, no crepe myrtles will need to be removed.
- Faux Real Trade Days is on August 23 – 25. All activities take place at the TVE Fairgrounds (321 FM 563).

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: Finance Report

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager / CFO an opportunity to report on the financial activities and position of the Liberty Community Development Corporation, to include revenues, liabilities, assets, and other financial information.

Funding Source: n/a

Staff Recommendation: n/a

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2024

11 -LIBERTY COMM. DEV. CORP.
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
ALL REVENUE		1,274,950.00	105,822.92	987,381.44	77.44	287,568.56
*** FUND TOTAL REVENUE ***		1,274,950.00	105,822.92	987,381.44	77.44	287,568.56
<u>EXPENDITURE SUMMARY</u>						
LIBERTY COMMUNITY DEV		1,274,950.00	687,713.47	871,270.59	68.34	403,679.41
*** FUND TOTAL EXPENDITURES ***		1,274,950.00	687,713.47	871,270.59	68.34	403,679.41
EXCESS REVENUES/EXPENDITURES		0.00	(581,890.55)	116,110.85	0.00	(116,110.85)

FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2024

01 -LIBERTY COMM. DEV. CORP.

REVENUE

ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LL REVENUE</u>					
21-0101 SALES TAX REVENUE	1,150,000.00	96,545.48	905,734.18	78.76	244,265.82
21-0110 INTEREST INCOME	50,000.00	9,277.44	81,647.26	163.29	(31,647.26)
21-2120 TRANSFER IN FROM FUND BALANCE	74,950.00	0.00	0.00	0.00	74,950.00
** FUND TOTAL REVENUE ***	1,274,950.00	105,822.92	987,381.44	77.44	287,568.56

FINANCIAL STATEMENT

AS OF: JUNE 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.

LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
121-307	MAINTENANCE WEBSITE	7,500.00	18.07	3,851.01	51.35	3,648.99
121-309	MARKETING & ADVERTISING	32,000.00	0.00	28,242.25	88.26	3,757.75
121-311	OFFICE SUPPLIES	0.00	0.00	(1.26)	0.00	1.26
121-313	MISCELLANEOUS	6,880.00	46.00	7,402.66	107.60	(522.66)
121-314	TRAVEL & TRAINING	5,000.00	45.00	1,641.94	32.84	3,358.06
121-315	DUES & MEMBERSHIPS	1,500.00	739.58	1,039.58	69.31	460.42
121-319	LEGAL FEES	5,000.00	270.00	1,602.00	32.04	3,398.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		57,880.00	1,118.65	43,778.18	75.64	14,101.82
<u>4-OTHER</u>						
121-423	BUSINESS INCENTIVES FACADE	90,000.00	0.00	25,242.59	28.05	64,757.41
121-424	ECONOMIC DEVELOPMENT PRIOR YR	90,000.00	0.00	90,000.00	100.00	0.00
121-425	HWY 90 MEDIAN	85,000.00	0.00	0.00	0.00	85,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		265,000.00	0.00	115,242.59	43.49	149,757.41
<u>5-DEBT SERVICE</u>						
21-619	INTEREST SERIES 2014	78,320.00	0.00	0.00	0.00	78,320.00
21-620	PRINCIPAL SERIES 2014	155,000.00	0.00	0.00	0.00	155,000.00
21-621	ADMIN FEES SERIES 2014	750.00	0.00	1,050.00	140.00	(300.00)
		-----	-----	-----	-----	-----
* CATEGORY TOTAL **		234,070.00	0.00	1,050.00	0.45	233,020.00
<u>-TRANSFERS</u>						
21-728	TRANSFER TO AIRPORT FUND	40,000.00	40,000.00	40,000.00	100.00	0.00
21-730	TRANSFER TO GENERAL FUND	200,000.00	200,000.00	200,000.00	100.00	0.00
21-732	TRANSFER TO GOLF COURSE	30,000.00	0.00	24,605.00	82.02	5,395.00
21-733	TRANSFER TO FLEET FUND	48,000.00	46,594.82	46,594.82	97.07	1,405.18
21-734	TRANSFER TO CAPITAL PROJECTS	400,000.00	400,000.00	400,000.00	100.00	0.00
		-----	-----	-----	-----	-----
* CATEGORY TOTAL **		718,000.00	686,594.82	711,199.82	99.05	6,800.18
		-----	-----	-----	-----	-----
* DEPARTMENT TOTAL **		1,274,950.00	687,713.47	871,270.59	68.34	403,679.41
		-----	-----	-----	-----	-----
** FUND TOTAL EXPENDITURES ***		1,274,950.00	687,713.47	871,270.59	68.34	403,679.41

CITY OF LIBERTY
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2024

1 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCOUNT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXCESS REVENUES/EXPENDITURES		0.00	(581,890.55)	116,110.85	0.00	(116,110.85)

*** END OF REPORT ***

BALANCE SHEET

AS OF: JUNE 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
21-1-2110	CASH	2,444,563.37	
21-1-2199	DUE FROM GBG FOR SALES TAX	5,737.84	
21-1-2500	DUE FROM STATE	<u>203,244.28</u>	
			<u>2,653,545.49</u>
TOTAL ASSETS			2,653,545.49
LIABILITIES & EQUITY			
21-2-0220	AP PENDING-POOLED CASH	18.07	
21-2-1111	ENCUMBRANCE	(769,345.70)	
21-2-1112	RESERVE FOR ENCUMBRANCE	769,345.70	
21-2-1113	PRIOR YEAR ENCUMBRANCE	271,273.70	
21-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(271,273.70)	
21-2-2162	INTEREST PAYABLE	2,255.06	
21-2-2180	FUND BALANCE	<u>2,535,161.51</u>	
TOTAL LIABILITIES & EQUITY			<u>2,537,434.64</u>
TOTAL REVENUE		987,381.44	
TOTAL EXPENSES		<u>871,270.59</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		116,110.85	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>116,110.85</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,653,545.49



The City of Liberty
Liberty Community Development
Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Meeting

~ Minutes ~

Tuesday, July 16, 2024

3:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on July 16, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 3:00 p.m. by President Barbara Norwood.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
President Barbara Norwood	X			
Vice-President Michael Dorsett Jr.		X		
Secretary Kathrine McCarty	X			
Board Member Mark Campbell	X			
Board Member Dan VanDeventer	X			
Board Member Betty Runkle	X			
Board Member Craig Vansau	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Norwood welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. U.S. Small Business Administration Presentation - Barbara Nitis, Public Information Officer, Office of Disaster Recovery and Resilience

Ms. Barbara Nitis, Public Information Officer, the United States Small Business Administration Office of Disaster Recovery and Resilience spoke to the LCDC Board of Directors about the types of Disaster Loans available for Businesses and residents that received damage during the 2024 Flood and Hurricane Beryl.

B. General Manager's Report - General Manager - Tom Warner, Topics include Business Facade Grant Program, Economic Development Agreements, Projects, Permits, Golf Course, Airport and Faux Real Trade Days.

City Manager Tom Warner reported on the following updates:

- Hurricane Beryl Update
- Debris Pickup and rules for FEMA
- Business Facade Grant Program
- Economic development agreements
- Projects
- Permits
- Golf Course
- Airport

C. Finance Report

Assistant City Manager / CFO Naomi Herrington reported on the LCDC financials as of May 31, 2024.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Secretary McCarty to approve all items on the consent agenda. The motion was seconded by Board Member VanDeventer. The motion passed 6 to 0.

A. Minutes Approval

1. June 18, 2024

V. REGULAR AGENDA

A. Work Session

1. Presentation and Work Session regarding the Proposed Budget for Fiscal Year 2024-2025 and the Community Development Capital Improvement Program(CDCIP).

City Manager Tom Warner presented the budget for the LCDC Proposed 2024-2025 Fiscal Year. Mr. Warner went over the LCDC Revenues for the Proposed 2024-2025 Fiscal Year Budget and then the following Expenditures were reviewed:

- Business Facade Program
- Utility Public Safety Grant Program
- Professional Development
- Marketing & Advertising
- Preliminary Engineering Fees
- Bond payment Principal & Interest
- Transfer to Airport
- Transfer to General Fund
- Transfer to Golf Course

After the Fiscal Year 2024-2025 Budget presentation was over, Mr. Warner reviewed the LCDC Community Development Capital Improvement Program. With no further questions from the LCDC board members the presentation was concluded.

VI. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Norwood adjourned the meeting at 3:41 p.m.

Barbara Norwood, President

ATTEST:

Kathrine McCarty, Board Secretary

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: LCDC Board of Directors consider awarding a grant to Shoppa's Farm Supply in the amount of \$20,000 related to the Facade Grant Program.

Department: Community Development

Subject: Shoppa's LCDC Business Façade Grant Program

Background: Shoppa's Farm Supply operates Shoppa's/John Deere at 2210 Highway 90E. Shoppa's is proposing to do two projects at their property: (1) repaint their pipe fence and (2) install recycled material for parking area. Shoppa's is requesting reimbursement pursuant to the business façade grant program.

Shoppa's has received two bids for their proposed project:

Sandblast and Paint Pipe Fence

1 - Bar T Fence (\$11,470)

2 - B & L Industries (\$10,000)

Install Recycled Material on Property

1 - Smart Material (\$45,248.19)

2 - Wiggins Tractor and Dozer (\$84,800)

3 - BSC Management LTD (\$105,925)

Shoppa's application is attached for your review. LCDC's 50% reimbursement is based on the lowest bid for each project.

Funding Source: LCDC Operating Budget

Staff Recommendation: Staff recommends awarding a Business Facade Grant to Shoppa's Farm Supply.

Commercial Business Façade Improvement Grant Program Application

Applicant Name: Stephanie Schulz

Business Name: Shoppa's Farm Supply, Inc.

Business Address: 2210 Hwy 90 E, Liberty, 77575

Business Phone: 936-336-7226 Business Email: SSchulz@Shoppas.inc

Type of Working Being Completed (check all that apply):

- ☒ Façade Improvements (painting, brick repair, etc.) Pipe Fence repaint
- ☐ Landscaping
- ☐ Exterior Lighting
- ☐ Windows
- ☐ Doors
- ☐ Signage
- ☐ Awnings or Canopies
- ☐ Parking Lot
- ☐ Driveway
- ☐ Dumpster Enclosures
- ☐ Professional Services (architectural, etc.)

Total Estimated Cost of Proposed Improvements: \$ \$11,470

Estimated Start Date: 8-15-2024

Estimated Completion Date: 9-15-2024

Please include the following documentation with your application:

1. A narrative description of the project
2. Current photos of the building exterior
3. At least two (2) quotes or bids received from contractors or vendors
4. Approval from property owner to participate in the program (if required)

Applicant Signature: Stephanie Schulz Date: 8-1-2024

Note: LCDRC will only reimburse 50% of the total estimated project cost, up to an amount not to exceed \$20,000.

RETURN COMPLETED APPLICATION HERE:

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575
ciarmon@cityofliberty.org



August 1, 2024

Shoppa's Farm Supply, Inc.
2210 Hwy 90 E
Liberty, TX 77575
936-336-7226

RE: City of Liberty, Texas, Commercial Business Façade Improvement Grant Program Application

Thank you for the opportunity to apply for this grant. Attached you will find a quote from Bar T Fencing to sand blast and paint our pipe fence that runs along the entire front (on Hwy 90E) of our property.

We tried and were unable to find any other company to come and bid this job for us. We have confidence that Bar T Fencing will do a good job.

Fence is currently chipped and faded and in need of a new paint job (pictures on pages 2 & 3).

This is the first of two applications we will be submitting for façade improvements. Let me know if you have any questions.

Thanks again,

Stephanie Schulz
President, Shoppa's Farm Supply, Inc.
sschulz@shoppas.inc

①

BAY CITY
1402 FM 3156
Bay City, TX 77414
(979) 245-2711

BEAUMONT
9135 College St.
Beaumont, TX 77707
(409) 842-1128

EAST BERNARD
628 S. Dill
East Bernard, TX 77435
(979) 335-4887

EL CAMPO
25830 US 59 Road
El Campo, TX 77437
(979) 543-8363

GIDDINGS
1309 E. Austin St.
Giddings, TX 78942
(979) 542-2259

LIBERTY
2210 Hwy 90 East
Liberty, TX 77575
(936) 336-7226

SHINER
1012 Hwy 95 North
Shiner, TX 77984
(361) 594-3312

VICTORIA
9806 US 59 North
Victoria, TX 77905
(361) 578-7072



2

BAY CITY
1402 FM 3156
Bay City, TX 77414
(979) 245-2711

BEAUMONT
9135 College St.
Beaumont, TX 77707
(409) 842-1128

EAST BERNARD
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East Bernard, TX 77435
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EL CAMPO
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El Campo, TX 77437
(979) 543-8363

GIDDINGS
1309 E. Austin St.
Giddings, TX 78942
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2210 Hwy 90 East
Liberty, TX 77575
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Shiner, TX 77984
(361) 594-3312

VICTORIA
9806 US 59 North
Victoria, TX 77905
(361) 578-7072

SHOPPA'S



JOHN DEERE

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3

BAY CITY
1402 FM 3156
Bay City, TX 77414
(979) 245-2711

BEAUMONT
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Beaumont, TX 77707
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(979) 542-2259

LIBERTY
2210 Hwy 90 East
Liberty, TX 77575
(936) 336-7226

SHINER
1012 Hwy 95 North
Shiner, TX 77984
(361) 594-3312

VICTORIA
9806 US 59 North
Victoria, TX 77905
(361) 578-7072



Quote # 2547
Date 7-24-2024

Quote to:
Shoppa's

Customer number
936-336-7226

This is a quote for the sand blasting and painting of the front pipe guard railing and light post at 2210 Hwy 90 East Liberty Tx. This fence will be primed and painted the same color as the fence is currently. For the sand blasting and painting process there will be containment at all times to ensure no flying debris or paint is to land on traffic on the road way or on any equipment. This is a very time consuming process and has to be thorough to eliminate the possibility of over spray.

This installation can be installed for a total of : **\$10,800**

For the installation of a new top rail and post in the existing gate hole with drill pipe.

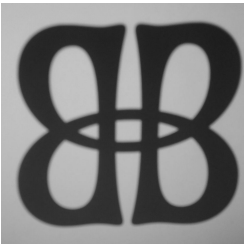
This installation can be installed for a total of : **\$670.00**

Disclaimer: Bar T Fencing is not responsible for any underground (water/electricity/sewage) that cannot be located by 811 dig calls, it will be left to the land owner to notify before construction starts.
Any additional add ons that differ from the original quote will be done so at an additional cost.

ESTIMATE

B&L Industries
562 ROAD 3774
CLEVELAND, TX 77327

BJ.blindustries@gmail.com
+1 (281) 593-8296



Shoppas Farm Supply

Bill to
Shoppas Farm Supply
2210 Hwy 90 East
Liberty
Tx
77575

Estimate details

Estimate no.: 1043
Estimate date: 06/04/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Gates	Build and install double rolling gates	1	\$2,800.00	\$2,800.00
2.		Paint	Paint 700 foot of pipe fence along the road, including light poles. All of the fence will be pressure washed, and any loose rust and paint will be removed before painting.	1	\$7,200.00	\$7,200.00

Total \$10,000.00

Ways to pay



Commercial Business Façade Improvement Grant Program Application

Applicant Name: Stephanie Schultz

Business Name: Shoppa's Farm Supply, Inc.

Business Address: 2210 Hwy 90 E, Liberty, 77575

Business Phone: 936-336-7226 Business Email: SSchultz@
sheppas.inc

Type of Working Being Completed (check all that apply):

☐ Façade Improvements (painting, brick repair, etc.)

☒ Landscaping

☐ Exterior Lighting

☐ Windows

☐ Doors

☐ Signage

☐ Awnings or Canopies

☒ Parking Lot

☒ Driveway

☐ Dumpster Enclosures

☐ Professional Services (architectural, etc.)

Total Estimated Cost of Proposed Improvements: \$ 45,248.19

Estimated Start Date: 8-26-2024

Estimated Completion Date: 9-30-2024

Please include the following documentation with your application:

1. A narrative description of the project
2. Current photos of the building exterior
3. At least two (2) quotes or bids received from contractors or vendors
4. Approval from property owner to participate in the program (if required)

Applicant Signature: Stephanie Schulz Date: 8-5-2024

Note: LCDC will only reimburse 50% of the total estimated project cost, up to an amount not to exceed \$20,000.

RETURN COMPLETED APPLICATION HERE:

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575
cjarmon@cityofliberty.org



August 5, 2024

Shoppa's Farm Supply, Inc.
2210 Hwy 90 E
Liberty, TX 77575
936-336-7226

RE: City of Liberty, Texas, Commercial Business Façade Improvement Grant Program Application

Thank you for the opportunity to apply for this grant. Attached you will find two quotes (pages 1 and 2) from Smart Materials, Inc. for the work we are getting done. Pages 3 and 4 are additional quotes from other companies for the same work.

The work we are doing includes removing all weeds and grass along the entire front of the building and installing recycled material. This area is where we have machines displayed and becomes (and stays) muddy and hard to access in wet weather. This material should correct that and look much nicer than dead grass, weeds, and mud.

We are also using the same material for a parking area that is currently low and stays muddy also. It is not customer friendly. We think all of this work will make huge difference and improvement to the exterior of our facility.

This is the second, and final, of two applications we are submitting for façade improvements.

Let me know if you have any questions.

Thanks again,

Stephanie Schulz
President, Shoppa's Farm Supply, Inc.
sschulz@shoppas.inc

BAY CITY
1402 FM 3156
Bay City, TX 77414
(979) 245-2711

BEAUMONT
9135 College St.
Beaumont, TX 77707
(409) 842-1128

EAST BERNARD
628 S. Dill
East Bernard, TX 77435
(979) 335-4887

EL CAMPO
25830 US 59 Road
El Campo, TX 77437
(979) 543-8363

GIDDINGS
1309 E. Austin St.
Giddings, TX 78942
(979) 542-2259

LIBERTY
2210 Hwy 90 East
Liberty, TX 77575
(936) 336-7226

SHINER
1012 Hwy 95 North
Shiner, TX 77984
(361) 594-3312

VICTORIA
9806 US 59 North
Victoria, TX 77905
(361) 578-7072



Remove all this grass and dirt in the front along entire fence line and replace with recycled material and rock. This is the area where machines are displayed.



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Parking area that will be raised and filled with recycled material.



Another view of that parking area.



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(361) 578-7072

PROPOSAL

1566

SMART MATERIALS INC.
1404 WALLISVILLE RD.
LIBERTY, TEXAS 77575
(936) 336-3026 (713) 228-5060
FAX (936) 336-3025

TO: Shoppas Farm Supply
JOB: 2210 HWY 90 Liberty

DATE: 7/123/24

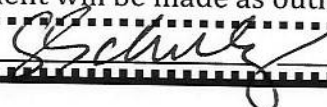
We propose to furnish the necessary labor, equipment, materials, & supervision to strip grass & move to back; install recycled material 6" loose in place for entry show in front of property (approximately 25353 sq ft); install 2" white rock around trees bases:

1. Labor & equipment
2. 636 tons recycled material
3. 26 tons 2" white rock
4. Sales tax

Total-----\$37,196.19

Bruce Shoemaker

ACCEPTANCE OF PROPOSAL == The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: 

①

.....
PROPOSAL
.....

1567

SMART MATERIALS INC.
1404 WALLISVILLE RD.
LIBERTY, TEXAS 77575
(936) 336-3026 (713) 228-5060
FAX (936) 336-3025

TO: Shoppas Farm Supply
JOB: 2210 HWY 90 Liberty

DATE: 8/5/24
ATTN: Chuck

We propose to furnish the necessary labor, equipment, materials, & supervision to add 1' of heavy mix to parking area (approximately 10,000 sq ft) to raise to desired height:

1. 42 loads mix
2. Equipment

Total-----\$8,052.00

Bruce Shoemaker

ACCEPTANCE OF PROPOSAL == The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: _____

Wiggins Tractor and Dozer
Post Office Box 9094
Liberty, Texas 77575

Yard Estimate

Date 7/22/2024
Estimate # 227

Name / Address

Shoppa's John Deere
Liberty, TX

P.O. #

Terms

Due Date 7/22/2024
Other

Description	Qty	Rate	Total
Parking Area as discussed.		0.00	0.00
Strip and Remove grass and haul off. Cover area with crushed concrete and compact it. Cover area with milled asphalt. Material and Labor included in price.	1	84,800.00	84,800.00
This estimate will be good for 30 days.		Subtotal	\$84,800.00
		Sales Tax (0.0%)	\$0.00
		Total	\$84,800.00

Wiggins Tractor and Dozer
nickiwiggins10@gmail.com

936-334-3561

4

BSC MANAGEMENT, LTD.
P.O. BOX 850
MT. BELVIEU, TEXAS 77580
OFFICE: 281-383-2511 ~ FAX: 281-383-3378

Yard

July 24, 2024
Shoppa's Farm Supply
2210 US-90
Liberty, Tx 77575

RE: Shoppa's Project

Baytown Sand and Clay will be responsible for: labor, equipment, material and mobilization, for the project location off US Hwy 90, Liberty Tx. Prices are based on descriptions of work described below. If additional work and/or material is required, prices will be subject to change. All future maintenance will be the sole responsibility of the owner. Baytown Sand and Clay offers no warranties on material and/or work performed after job completion.

Scope – Strip & Rock parking area

Delivery and installation of crushed asphalt material to provide parking lot area. 1,500 tons crushed asphalt at 6" depth. Strip and haul stripping on-site. Pricing to include labor, equipment, material and mobilization of equipment.

Area 1 – Front of Building: Approx. 6,300 sq. ft.

Area 2 – East Side of Building: Approx. 28,889 sq. ft.

Material & Handling

1,500 tons @ \$60.00 / ton

\$ 90,000.00 + \$ 7,425.00 (tax, if applicable) = \$97,425.00

Equipment, Labor & Mobilization

Compactor/Roller & D5K Dozer

\$ 8,500.00

Total \$ 105,925.00

BSC Management, Ltd. will not be responsible for the following:

Silt Fence, Construction Entrance, SWPPP or other applicable permits

* BSC Management, Ltd. will not mobilize equipment or begin project until all necessary permits are obtained; Agreement has been signed, and BSC Job Information Sheet has been completed and signed. Any permits applicable to this job location shall be the responsibility of the General or Owner of said property. Job Information Sheet provided is required to be returned.

Payment Terms: Upon receipt of Invoice. Prices subject to change based on quantity and scope of work performed. Taxes (if applicable) will be charged unless a tax exemption form is provided at time of agreement.

Signature of Owner / Authorized Representative

Printed Name of Owner / Authorized Representative

Date

(3)

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: LCDC Board of Directors consider awarding a grant to Shoppa's Farm Supply in the amount of \$21,350 related to the Utilities and Public Safety Grant Program.

Department: Community Development

Subject: Shoppa's LCDC Utilities and Public Safety Grant Program

Background: Shoppa's Farm Supply operates Shoppa's/John Deere at 2210 Highway 90E. Shoppa's is proposing to install a commercial grade grinder pump and upgrade all the galvanized plumbing in their building and is requesting reimbursement pursuant to the UPS grant program.

Shoppa's has received two quotes for the work:

- 1 – Jim Debes General Contractor (\$43,800)
- 2 – Legacy Plumbing (\$42,700)

Shoppa's application is attached for your review. LCDC's 50% reimbursement, up to \$30,000.00, is based on the lowest bid for each project.

Funding Source: LCDC Operating Budget

Staff Recommendation: Staff recommends awarding an Utilities and Public Safety Grant to Shoppa's Farm Supply.



August 1, 2024

Shoppa's Farm Supply, Inc.
2210 Hwy 90 E
Liberty, TX 77575
936-336-7226

RE: City of Liberty, Texas, Commercial Business Utilities and Public Safety
Improvement Grant Program Application

We are a John Deere dealer. We sell John Deere agricultural, turf, and compact construction equipment. We also have a shop where we do repairs on machinery and parts storage and retail parts sales areas in our building.

Thank you for the opportunity to apply for this grant. Attached you will find quotes from Legacy Plumbing, LLC, and Jim Debes, General Contractor.

We have decided to use Jim Debes for these repairs.

The project includes a commercial grade grinder pump for the sewer system. We have had repeated sewer backup issues, and this is the recommended solution. The last one we had malfunctioned due to the flooding. This solution is supposed to not be an issue with any future flooding.

We will also be upgrading all galvanized plumbing pipes in the building to PEX pipe. We have started having several leaks in the old, galvanized plumbing.

Let me know if you have any questions.

Thanks again,

Stephanie Schulz
President, Shoppa's Farm Supply, Inc.
sschulz@shoppas.inc

BAY CITY
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Victoria, TX 77905
(361) 578-7072

Commercial Business Utilities and Public Safety Improvement Grant Program Application

Applicant Name: Stephanie Schulz

Business Name: Shoppa's Farm Supply, Inc.

Business Address: 2210 Hwy 90 E, Liberty, 77575

Business Phone: 936-336-7226 Business Email: SSchulz@Shoppas.inc

Type of Working Being Completed (check all that apply):

UTILITY IMPROVEMENTS AND UPGRADES

☐ Water Tap & Water Meter Upgrades

☒ Sewer Tap Upgrades grinder pump

☐ Gas Meter Upgrades

☐ Transformer or Electrical Service Upgrades

☐ Electrical Upgrades/Improvements for Business Expansion or Code Compliance

☐ Utility Pole Relocation

☐ Fire Hydrant Installation

INTERIOR SAFETY AND HEALTH IMPROVEMENTS

☐ Fire Safety Installations (Fire Alarms, Sprinkler Systems, Vent Hoods, etc.)

☒ Plumbing Installations (Grease Trap, Backflow Preventer, etc.) repipe w/ PEX

☐ Asbestos Surveys

☐ Asbestos Removal

☐ Security Cameras

Total Estimated Cost of Proposed Improvements: \$ 43,800

Estimated Start Date: 8-26-2024

Estimated Completion Date: 9-30-2024

Please include the following documentation with your application:

1. A narrative description of the project
2. A narrative description of the business
3. At least two (2) quotes or bids received from contractors or vendors (when applicable)
4. Approval from property owner to participate in the program (if required)

Applicant Signature: Stephanie Selms Date: 8-1-2024

Note 1: LCDC will only reimburse 50% of interior improvements and 50% of utility improvements up to an amount not to exceed \$30,000.

Note 2: All electrical upgrades and/or improvements must be compliant with the 2023 National Electrical Code (NEC).

RETURN COMPLETED APPLICATION HERE:

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575



- Repipe
in building
+ Grinder pump
for sewer

Jim Debes
General Contractor
253 Manor
Beaumont, TX 77706
409-892-6940

July 31, 2024
Shoppas
2210 U. S. Hwy. 90
Liberty, TX

Estimate to replace damage caused by flood.

Replace water piping from 2"

Copper line in building to fixtures listed:

3 lavatories, 3 urinals, 1 bar sink, 1 ice maker

1 kitchen sink, 4 toilet, 4 half bath, 1 drinking

Fountain, 1 water heater.

Tie in copper lines to hand sink.

Tie into PVC line that runs to building in back.

Will need to cut access holes in sheetrock

Sheetrock work will be added to painters

Estimate.

\$25,500.00

Set grinder pump and tank, tie into city

Sewer.

18,300.00

Does not include electrical bid for
Grinder pump and alarm.

Thank you

LEGACY PLUMBING, LLC

111 WEST STREET LIBERTY TX, 77575

936-346-2176

RMP-41060

*-Building
Plumbing
Issues
Repipe*

We are submitting a written bid on the plumbing repairs for SHOPPA'S FARM SUPPLY / JOHN DEERE here at 2210 US-90 Liberty Tx, 77575.

Are customer has had some issues prior with water leaks inside old existing building as well as someone in the past has made a mistake somewhere in the water supply due to having a cross connection between the hot and cold which eliminates having any hot due to this. But we showed the customer as well the extremely bad condition of the current water systems piping in galvanized. There is one case where near the office secretary that a line is on the verge of rupture and would not recommend even touching it.

Also in the lunch area is were we first came out on a Saturday due to a emergency water leak in the wall behind cabinets. We found a pinhole leak on one of the feed lines to the kitchen sink had to remove sink cabinet as well as upper storage to gain access to make temporary repair to stop the leak in this area.

After looking over the entire thing we believe it would be a much better investment as well to eliminate future water leaks to completely repipe the water system within the structure to each fixture it serves. We would install a new PEX water system throughout we would need to access some walls by cutting sheetrock to gain access in these areas to install plumbing.

There is 2 sinks and 2 toilets in men and womens restroom in front office hall way and 2 toilets and 2 urinals in mechanics area we would also need to eliminate old handwash station and install a large wall hung commercial sink in this area due to plumbing being in concrete. We would have to install drain and may possibly need to break some concrete to do so. There is also a break room with a kitchen sink in there with a water-heater upstairs above this area. In looking at the way current ice machine was plumbed into the k/s in break room we highly advised to relocate it to an outside wall area and just run a line to feed water to it this way drain can be run outside to a underground leach line that needs installed not only for this but to help take on water from the rooftop A/C's that are leaking down in corner area near the future location of the ice machine.

We would need to dig across drive way to run leach line for condensate line approx 150-200'ft of line would need to be laid and bedded in with rock to serve this.

In are bid we will be also taking care of all concrete and sheetrock repairs. Painting is not included but can be done if you so choose to we would just need are cost from painting crew to know the cost to pass on to customer.

The total cost per this bid includes all materials, labor and equipment to install all of are work to be done by LEGACY PLUMBING, LLC.

We give a 5 year installation warranty on all materials unless manufacture warranty is longer and covers a specific item. Labor is covered for up to 2 years.

The totals cost per this written estimate comes to \$29,850.00

+ grinder
for sewer

Payments will need to be collected as work is completed. Will invoice as this takes place throughout the job and can have someone check are work and sign off before submitting payments to us.

We appreciate the business and look forward to taking care of all your plumbing needs or anything else that may come up that we can help with.

Signature by authorized
representative _____

date _____

LEGACY PLUMBING, LLC

Chris Sardelli owner / RMP-41060 date 5/15/24

Grinder pump
for sewer

LEGACY PLUMBING, LLC

111 WEST ST LIBERTY TX, 77575

936-346-2176

M-41060

RE: Proposal for Shoppa's John Deere at 2210 US Hwy 90 in Liberty Tx, 77575

This is a written bid for the commercial grade grinder system to be installed in place of the current residential system previously installed.

We will be installing a new fiberglass heavy duty tank which is 60" T x 36" w with a rail system to be able to make pulling pumps easier for any maintenance issues that may occur down the road. This system utilizes a heavy duty 240v grinder pump with float system that connects to a panel with a emergency lite on top of it in case any issues arise it alerts someone to check system for issue.

We will need electricity provided at the current location but need 240v instead of the current 110v power. Electricians will need to wire pump to panel.

Once the system is put in place, we will setup float system and fill tank with water to check pump function and test it to make sure everything is performing as normal before we cover area upon completion of the install.

Total cost \$12,850.00

Any changes will be subject to additional cost and must be approved by the customer before work is performed.

Customer signature to approve and begin work.

_____ date _____.

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: LCDC Board of Directors consider awarding a grant to Jamie Carter in the amount of \$20,000 related to the Facade Grant Program.

Department: Community Development

Subject: LCDC Business Façade Grant Program

Background: Ms. Jaime Carter operates Panther Wash located at 1312 Main Street. Ms. Carter is proposing to change all the metal from red to dark charcoal gray, change the roof from flat to pitched, update the wand arms and lighting and update and paint the existing wood trim. Mrs. Carter is requesting reimbursement pursuant to the business façade grant program.

Mrs. Carter has received two bids for her proposed project:

- 1 – Alfredo's General Construction (\$95,014.10)
- 2 – Arnold Construction (\$93,781.00)

Mrs. Carter's application is attached for your review. LCDC's 50% reimbursement is based on the lowest bid for each project.

Mrs. Carter received a façade grant in the amount of \$9,775 on September 19, 2023, for her law office located at 312 Main.

Funding Source: LCDC Operating Budget

Staff Recommendation: Staff recommends awarding a Business Facade Grant to Jamie Carter.

Commercial Business Façade Improvement Grant Program Application

Applicant Name: Jaime Carter

Business Name: CAC2 Enterprises, LLC, dba Panther Wash

Business Address: 1312 Main Street, Liberty, TX 77575

Business Phone: 936-336-5776 Business Email: jaime@jaimecarterlaw.com

Type of Working Being Completed (check all that apply):

☒ Façade Improvements (painting, brick repair, etc.)

☐ Landscaping

☒ Exterior Lighting

☐ Windows

☐ Doors

☒ Signage

☒ Awnings or Canopies

☐ Parking Lot

☐ Driveway

☐ Dumpster Enclosures

☐ Professional Services (architectural, etc.)

Total Estimated Cost of Proposed Improvements: \$ \$93,781.00

Estimated Start Date: August 12, 2024

Estimated Completion Date: October 1, 2024

Please include the following documentation with your application:

1. A narrative description of the project
2. Current photos of the building exterior
3. At least two (2) quotes or bids received from contractors or vendors
4. Approval from property owner to participate in the program (if required)

Applicant Signature:  Date: 08/07/2024

Note: LCDC will only reimburse 50% of the total estimated project cost, up to an amount not to exceed \$20,000.

RETURN COMPLETED APPLICATION HERE:

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575
cjarmon@cityofliberty.org

JAIME CARTER & ASSOCIATES

Attorneys at Law
312 Main Street
Liberty, Texas 77575

JAIME CARTER
MATTHEW GOTT

TELEPHONE
936-336-5776
FACSIMILE
936-336-9233

August 8, 2024

Liberty Community Development Corporation
ATTN: Chris Jarmon, Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575

Re: Commercial Business Facade Improvement Grant

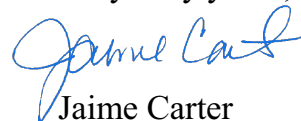
Dear Mr. Jarmon:

Enclosed herewith is a Commercial Business Facade Improvement Grant Application for CAC2 Enterprises, LLC, d/b/a Panther Wash, previously known as "Main Street Carwash", together with two quotes for the intended work, and photos of the "before and after".

It is our intention to change the structure of the bay roofs at both the washing and vacuuming stations such that the roof would be pitched and extend past the pay station and dryers located outside the automatic bay. Additionally, all of the metal, which is currently red in color, would be replaced with a dark charcoal grey, including the large red wall at the back of the carwash. The interior of the bay roof would also be pitched, allowing for more movement of taller vehicles. The wand arms and lighting would also be updated. We plan to update and paint the existing wood trim and metal poles around the vacuums. Lastly, we would like to paint the Liberty Panther head on the large back wall, to show our support for the local students and athletes and pay homage to the carwash's name sake.

I am enclosing current photos of the carwash as well as photos showing what we intend for the carwash to look like after the renovations. We appreciate the board's review and consideration of our application.

Very truly yours,



Jaime Carter



Flat roof with red metal will be replaced by a pitched roof with charcoal grey metal.



Example of pitched roof with new metal.



Current interior roof of wash bay.



Pitched interior roof of wash bay.



Current flat roof with canvas awning covering the Automatic Bay exit



Intended pitched roof with expansion of roof to cover Automatic bay pay station and dryers at the exit.



Sample of the Panther Head to be painted on the back wall. Large red wall can be seen in the first photo.

Alfredo's General Construction

(936) 203-4976

Proposal

Panther Wash
1312 Main Street
Liberty, Texas 77575

Attn. Mr. and Mrs. Carter

Renovations to Car Wash

Metal Exterior Upgrade (Materials and Labor)

- Remove siding & trim
- Install new structure (Roof & Walls)
- Add additions on each end
- Wire new electrical for lighting
- Reconnect power wash wands

TOTAL: \$95,014.10

Thank You,
Alfredo General Construction



102 W. Clayton St.
Dayton, Texas 77535
936-258-8236

Proposal

Panther Wash
1312 Main Street
Liberty Texas 77575

May 31, 2024

Attn. Mr. and Mrs. Carter

RE: Renovations to Car Wash

Metal Exterior Upgrade (Materials and Labor)

- Demo existing metal siding and trim
- Reframe all structure to upgrade to a 5/12 roof pitch
- Repair all damaged and rotten wood framing or replace with metal
- Upgrade all metal roof and trim
- Frame new Gable extensions on new equipment
- Upgrade all lighting on exterior
- Reframe for new pivot point for wand hose
- \$17,500.00 exterior panels (Allowance Materials and Labor)

Miscellaneous

- All permits and insurance are included
- Clean-up and haul off debris

TOTAL: \$93,781.00

Thank You,

Gene McDowell

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: Public Hearing on Fiscal Year 2024-2025 (FY 2025) Liberty Community Development Corporation's Proposed Budget and the Community Development Capital Improvement Program (CDCIP).

Department: Community Development

Subject: Economic Development

Background: Section 505.159 of the Local Government Code requires Type B Corporations to hold at least one public hearing prior to the expenditure of funds for projects.

The administration recommends holding a public hearing regarding the possible expenditure of funds for the following:

1. Adoption of the Fiscal Year 2024-2025 LCDC Operating Budget
2. Adoption of the Fiscal Year 2024-2025 LCDC Community Development Capital Improvement Program

Funding Source: n/a

Staff Recommendation: Staff recommends conducting a public hearing regarding the proposed FY 2025 Budget and Capital Program.

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: LCDC Board of Directors consider approval of the Fiscal Year 2024-2025 Operating Budget.

Department: Community Development

Subject: FY25 LCDC Budget

Background: On July 16, the General Manager presented the LCDC Board of Directors with a proposed budget for FY25. The proposed budget to be adopted is the same as the budget presented on July 16th.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the proposed Fiscal Year 2024-2025 LCDC Operating Budget.

21 -LIBERTY COMM. DEV. CORP.

	(----- 2023-2024 -----) (----- 2024-2025 -----)					
REVENUES	2021-2022 ACTUAL	2022-2023 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
21-321-0101 SALES TAX REVENUE	1,141,845	1,219,529	1,150,000	1,004,576	1,150,000	_____
21-321-0110 INTEREST INCOME	26,396	77,424	50,000	89,980	100,000	_____
21-321-2120 TRANSFER IN FROM FUND BALAN	0	0	74,950	0	277,460	_____
TOTAL REVENUES	1,168,241	1,296,953	1,274,950	1,094,556	1,527,460	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JULY 31ST, 2024

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

			(----- 2023-2024 -----)		(----- 2024-2025 -----)	
	2021-2022	2022-2023	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>						
21-421-307 MAINTENANCE WEBSITE	6,197	7,122	7,500	3,851	7,500	
21-421-308 PROFESSIONAL DEVELOPMENT	0	0	0	0	25,000	
21-421-309 MARKETING & ADVERTISING	22,690	10,625	32,000	30,163	50,000	
21-421-311 OFFICE SUPPLIES	0	0	0	(1)	0	
21-421-313 MISCELLANEOUS	0	0	6,880	7,503	15,000	
21-421-314 TRAVEL & TRAINING	5,222	776	5,000	1,642	15,000	
21-421-315 DUES & MEMBERSHIPS	1,343	1,605	1,500	1,040	1,500	
21-421-319 LEGAL FEES	3,654	1,638	5,000	1,908	5,000	
21-421-322 PRELIMINARY ENGINEERING FEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,000</u>	
TOTAL 3-CHARGES & SERVICES	39,106	21,766	57,880	46,105	149,000	

421-307	MAINTENANCE WEBSITE	PERMANENT NOTES: CIVIC PLUS & ZOOM PROSPECTOR
421-309	MARKETING & ADVERTISING	PERMANENT NOTES: INCREASED MARKETING EFFORTS
421-313	MISCELLANEOUS	PERMANENT NOTES: ADD \$3,800 - FOR DAYTON CHAMBER DOOR PRIZES ADD \$4,000 - MARKETING MATERIAL
421-314	TRAVEL & TRAINING	PERMANENT NOTES: TRAVEL TO TRADE SHOWS AND CONFERENCES
421-322	PRELIMINARY ENGINEERING FEES	PERMANENT NOTES: WAYFINDING SIGNS

4-OTHER

21-421-416 FIRE DEPARTMENT TANKER	0		335,759		0		0		0			
21-421-422 UPS GRANT PROGRAM	0		0		0		0		90,000			
21-421-423 BUSINESS INCENTIVES FACADE	63,626		14,652		90,000		25,243		90,000			
21-421-424 ECONOMIC DEVELOPMENT PRIOR Y	0		60,000		90,000		90,000		0			
21-421-425 HWY 90 MEDIAN	<u>0</u>		<u>0</u>		<u>85,000</u>		<u>0</u>		<u>0</u>			
TOTAL 4-OTHER	63,626		410,410		265,000		115,243		180,000			

421-423	BUSINESS INCENTIVES FACADE	PERMANENT NOTES: LOCAL BUSINESS INCENTIVE PROGRAM
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6-DEBT SERVICE

21-421-619 INTEREST SERIES 2014	0		0		78,320		0		83,000			
21-421-620 PRINCIPAL SERIES 2014	0		0		155,000		0		175,000			
21-421-621 ADMIN FEES SERIES 2014	0		500		750		1,050		1,050			
21-421-624 INTEREST ON HGAC LOAN	13,977		0		0		0		0			
21-421-625 PRINCIPAL ON HGAC LOAN	<u>0</u>		<u>(337,502)</u>		<u>0</u>		<u>0</u>		<u>0</u>			
TOTAL 6-DEBT SERVICE	13,977		(337,002)		234,070		1,050		259,050			

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

		(----- 2023-2024 -----) (----- 2024-2025 -----)					
		2021-2022	2022-2023	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
421-620	PRINCIPAL SERIES 2014	PERMANENT NOTES: 03-01-2024 \$175,000					
<u>7-TRANSFERS</u>							
21-421-710	TRANSFER TO DEBT SERVICE	233,613	192,856	0	0	0	_____
21-421-728	TRANSFER TO AIRPORT FUND	328,500	(18,000)	40,000	40,000	495,010	_____
21-421-730	TRANSFER TO GENERAL FUND	171,100	200,000	200,000	200,000	371,000	_____
21-421-732	TRANSFER TO GOLF COURSE	357,785	342,000	30,000	24,605	73,400	_____
21-421-733	TRANSFER TO FLEET FUND	61,400	110,900	48,000	46,595	0	_____
21-421-734	TRANSFER TO CAPITAL PROJECTS	<u>0</u>	<u>0</u>	<u>400,000</u>	<u>400,000</u>	<u>0</u>	<u>=====</u>
TOTAL 7-TRANSFERS		1,152,398	827,756	718,000	711,200	939,410	
421-728	TRANSFER TO AIRPORT FUND	PERMANENT NOTES: \$50,000 - AIRPORT LOCAL MATCH MASTER PLAN \$300,000 - HALF OF THE CITY MATCH FOR T-HANGARS \$145,010 - WILDLIFE FENCE					
421-730	TRANSFER TO GENERAL FUND	PERMANENT NOTES: STAFFING AND ADMINISTRATIVE - \$200,000 JULY 3RD FIREWORKS - \$21,000 MARKETING & EVENT PLANNING ASSISTANT - \$40,000 COMMERCIAL DEMOLITION \$40,000 PARK MASTER PLAN \$70,000					
421-732	TRANSFER TO GOLF COURSE	PERMANENT NOTES: ICE MACHINE FOR STAFF: \$7,200 STUMP GRINDING: \$5,000 PORTABLE GENERATOR \$1,200 GREENS MOWER FOR GOLF COURSE: \$60,000					
TOTAL LIBERTY COMMUNITY DEV		1,269,106	922,931	1,274,950	873,597	1,527,460	
TOTAL EXPENDITURES		1,269,106	922,931	1,274,950	873,597	1,527,460	
		=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES		(100,865)	374,022	0	220,959	0	
		=====	=====	=====	=====	=====	=====

CITY OF LIBERTY

Liberty Community Development Corporation Agenda Item Form

Meeting Date: August 20, 2024

Agenda Wording: LCDC Board of Directors consider approving the Liberty Community Development Corporation Fiscal Year 2024-2025 Community Development Capital Improvement Program (CDCIP).

Department: Community Development

Subject: FY25 LCDC CDCIP

Background: Article IV Section 5 of the Bylaws of the Liberty Community Development Corporation (LCDC) state that “the Board shall develop a fiscal year budget and Community Development Capital Improvement Plan.” Furthermore, the bylaws state that “The Board shall review and update the CDCIP once a year to ensure the plan is up to date with current community needs and is capable of meeting the City’s community development needs.” The proposed Fiscal Year 2024-2025 CDCIP is attached for your review.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the proposed Fiscal Year 2024-2025 LCDC Community Development Capital Improvement Program (CDCIP).

FY2025 BUDGET: OCTOBER 1, 2024 – SEPTEMBER 30, 2025
LIBERTY COMMUNITY DEVELOPMENT CORPORATION
COMMUNITY DEVELOPMENT CAPITAL IMPROVEMENT PROGRAM

Article IV Section 5 of the Bylaws of the Liberty Community Development Corporation (LCDC) calls for the Board to develop a combined Community Development Capital Improvement Program (the “CDCIP”). The program shall be updated once a year to “ensure the plan is up to date with current community needs and is capable of meeting the City’s community development needs.”

The Bylaws further state that the Board shall conduct a public hearing prior to updating the CDCIP.

Projects for Consideration - Airport

Airport Layout Plan (ALP) with Narrative [1] *\$50,000*

This project will provide for the City’s 10% local match to be used for Updating the city’s ALP

Runway Extension

This project will provide for an extension of the runway at the Liberty Municipal Airport from 3,801 feet to 5,000 feet. Extending the airport to 5,000 feet will provide more opportunities for larger aircraft to utilize the airport. The funding amount represents the city’s 10% local match.

T-Hangar Foundation and Building Construction *\$2,200,000*

This project calls for the construction of foundations and structures for one (1) ten-unit t-hangar at the Liberty Municipal Airport. LCDC provided funding for engineering services in FY21.

Update Airport Property Map *\$9,000*

The City, working in collaboration with TxDOT Aviation, will update the airport’s property map.

Wildlife Fencing – Engineering and Design [2] *\$110,560*

This project will provide for the City’s 10% local match to be used for the engineering, design and construction of approximately 14,000 linear feet of wildlife fence.

Projects for Consideration – Economic & Business Development

Est. Construction Cost

Development of Industrial Business Park

This project will provide for the development of a 200-500 acre industrial business park within the City of Liberty. An industrial park will offer shovel-ready sites for companies looking at building and/or build-to-suit options. Industrial parks are fully served by utilities and internet and allow for the concentration of similarly situated light or heavy industrial operations that require large acreage. Land located around FM 1909 would be ideal for this project.

Development of Rail Spur

This project will provide for the purchase and/or development of a rail spur that could be used to assist industry in South Liberty County.

Economic Development Strategic Plan

\$125,000

An economic development strategic plan will help the Liberty Community Development Corporation and the City of Liberty develop goals and priorities, target specific industries and plan for future growth related to economic growth and development.

Land Acquisition

This project will allow for the strategic acquisition of land for economic development purposes.

Subdivision Construction Participation

This project will allow LCDC to financially participate in the infrastructure or utility costs of one of the many subdivisions being proposed in Liberty, TX.

Projects for Consideration – Community Development

Animal Shelter

\$1,500,000

This project will provide for the construction of a new animal shelter adjacent to the Liberty Police Department.

Bell Tower

\$750,000

This project will provide for the construction of a new bell tower at the Liberty Municipal Library.

Citywide Wayfinding Signage

\$250,000

This project will provide for the design, fabrication and installation of wayfinding signs for city landmarks and tourist attractions.

Downtown - Master Plan

This project will provide for the commission of a downtown master plan that city staff and LCDC can use to guide business development and marketing in the downtown area.

Highway 90 Tree Replacement Project

\$85,000

This project calls for replacing the “mini” crepe myrtles located in the Highway 90 median with “full-sized” crepe myrtles.

Liberty Square – Electrical Improvements

\$327,818

This project calls for burying all electrical lines, where feasible, in the downtown area.

Liberty Square – Sidewalk Improvements

\$2,567,009

This project calls for the rehabilitation of sixteen (16) blocks of dilapidated sidewalks in the downtown area. The project will include the installation of ADA ramps at intersections and driveways and add decorative lighting. The cost includes \$2,362,009 for construction and \$205,000 for construction management.

Projects for Consideration – Golf Course

Clubhouse Expansion

\$1,500,000

This project calls for the expansion of the clubhouse to include the pro shop In order to provide a clubhouse and pro shop in one building.

Enclose Cart Barn

\$100,000

This project will provide for the demolition of the existing cart barn and replace it with a 2,400 square foot fully enclosed cart barn to protect the carts from the elements.

Full-Length Cart Paths

\$300,000

This project will provide for the continuation of the existing concrete cart paths at the golf course so that the cart paths are full-length and connected. This would provide for continuous cart paths at throughout the course.

Maintenance Area Paving

\$45,000

This project would include adding concrete around the existing maintenance area which is currently dirt and/or gravel.

Maintenance Breakroom & Storage Unit

\$100,000

This project will provide for the construction of a 960 square foot pre-fabricated Metal building to be used as a storage facility, break room and rest room for the maintenance staff at the golf course.

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- [1] Amount represents the city's 10% local match. 90/10 funding from TXDOT.
- [2] Amount represents the city's 10% local match. 90/10 funding from TXDOT.