



The City of Liberty
Liberty Community Development
Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting

April Gilliland
City Secretary
936-336-3684

~ Minutes ~

Tuesday, July 16, 2024

3:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on July 16, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 3:00 p.m. by President Barbara Norwood.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
President Barbara Norwood	X			
Vice-President Michael Dorsett Jr.		X		
Secretary Kathrine McCarty	X			
Board Member Mark Campbell	X			
Board Member Dan VanDeventer	X			
Board Member Betty Runkle	X			
Board Member Craig Vansau	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

Citizen Forum is reserved for members of the public who would like to address the LCDC Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during citizens' comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board of Directors may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

President Norwood welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. U.S. Small Business Administration Presentation - Barbara Nitis, Public Information Officer, Office of Disaster Recovery and Resilience

Ms. Barbara Nitis, Public Information Officer, the United States Small Business Administration Office of Disaster Recovery and Resilience spoke to the LCDC Board of Directors about the types of Disaster Loans available for Businesses and residents that received damage during the 2024 Flood and Hurricane Beryl.

B. General Manager's Report - General Manager - Tom Warner, Topics include Business Facade Grant Program, Economic Development Agreements, Projects, Permits, Golf Course, Airport and Faux Real Trade Days.

City Manager Tom Warner reported on the following updates:

- Hurricane Beryl Update
- Debris Pickup and rules for FEMA
- Business Facade Grant Program
- Economic development agreements
- Projects
- Permits
- Golf Course
- Airport

C. Finance Report

Assistant City Manager / CFO Naomi Herrington reported on the LCDC financials as of May 31, 2024.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Secretary McCarty to approve all items on the consent agenda. The motion was seconded by Board Member VanDeventer. The motion passed 6 to 0.

A. Minutes Approval

1. June 18, 2024

V. REGULAR AGENDA

A. Work Session

1. Presentation and Work Session regarding the Proposed Budget for Fiscal Year 2024-2025 and the Community Development Capital Improvement Program(CDCIP).

City Manager Tom Warner presented the budget for the LCDC Proposed 2024-2025 Fiscal Year. Mr. Warner went over the LCDC Revenues for the Proposed 2024-2025 Fiscal Year Budget and then the following Expenditures were reviewed:

- Business Facade Program
- Utility Public Safety Grant Program
- Professional Development
- Marketing & Advertising
- Preliminary Engineering Fees
- Bond payment Principal & Interest
- Transfer to Airport
- Transfer to General Fund
- Transfer to Golf Course

After the Fiscal Year 2024-2025 Budget presentation was over, Mr. Warner reviewed the LCDC Community Development Capital Improvement Program. With no further questions from the LCDC board members the presentation was concluded.

VI. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Norwood adjourned the meeting at 3:41 p.m.

Barbara Norwood, President

ATTEST:

Kathrine McCarty, Board Secretary