The City of Liberty

City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, September 24, 2024	6:00 PM	City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.				
Mayor Pro Tem Libby Simonson				
Council Member Dennis Beasley				
Council Member Tommy Brents				
Council Member Ed Seymour				
Council Member Ross Ward				
Council Member Debbie Dugger				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE 2025 TxDOT ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT AGREEMENT.

IV. REGULAR AGENDA

A. Executive Session

1. **Texas Government Code §551.074 - Personnel Matters.**
   To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
   City Manager Search

B. Regular Session

1. **CITY COUNCIL TO CONDUCT A PUBLIC HEARING ON THE PROPOSED TAX RATE FOR FISCAL YEAR 2024-2025.**
2. **CITY COUNCIL TO RECONVENE THE PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2024-2025.**
3. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE.**
4. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET.**
5. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2024-2025 AT A RATE OF $0.6139 PER ONE HUNDRED DOLLAR ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE.**
6. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY INCREASING WATER, WASTEWATER, SOLID WASTE RATES, PERMIT FEES, AND GOLF COURSE FEES; AND PROVIDING FOR AN EFFECTIVE DATE.**
7. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE BID FOR THE LIBERTY CITY PARK RESTROOM AND CONCESSION STAND PROJECT TO APEX ALLIANCE, LLC.**

C. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
   Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.
2. **Texas Government Code §551.072 - Deliberation Regarding Real Property**
   Discussion regarding real property.
3. **Texas Government Code §551.074 - Personnel Matters.**
   To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
4. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
   Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in executive session.
2. Consider and take action on real estate matters discussed in executive session.
3. Consider and take possible action on personnel matters discussed in the executive session.
4. Consider and take possible action on economic development matters discussed in executive session.

V. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 20th day of September, 2024 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________, _____.

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE 2025 TxDOT ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT AGREEMENT.

Department: Airport

Subject: 2025 TxDOT RAMP Grant Agreement

Background: TxDOT administers the Routine Airport Maintenance Program (RAMP), which matches local government grants up to $100,000 for maintenance to parking lots, fencing and other airside and landside needs. Prior year grant amounts did not exceed $50,000. The local government match is 10% of actual costs, plus any excess of $100,000 total costs. The city has requested a grant in the amount of $100,000.

Funding Source: The local government match is 10% of actual costs, plus any excesses of $100,000 total cost. The costs for the allowable expenses are allocated in the Airport budget.

Staff Recommendation: Staff recommends approval of the 2025 Ramp Grant Agreement.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE 2025 TxDOT ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT AGREEMENT.

WHEREAS, TxDOT administers the Routine Airport Maintenance Program (RAMP), which matches local government grants up to ONE HUNDRED THOUSAND DOLLARS ($100,000); and

WHEREAS, RAMP grants can be used for maintenance of parking lots, fencing and other airside and landside needs; and

WHEREAS, the local government match is ten percent (10%) of actual costs, plus any excesses over $100,000; and

WHEREAS, the City has requested a RAMP grant in the amount of $100,000; and

WHEREAS, the City Council recognizes that having a quality airport benefits the City and its citizens; and

WHEREAS, the City Council is willing to fund the match and any actual costs over $100,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the 2025 TxDOT RAMP Grant Agreement attached hereto, and authorizes the mayor and city staff to execute any necessary agreements and documents related thereto.

PASSED AND APPROVED this __th day of ________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM

(State Assisted Airport Routine Maintenance)

TxDOT Project ID: M2520LBRT

Part I - Identification of the Project

TO: The City of Liberty, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Liberty, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the LIBERTY - LIBERTY MUNI Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

   State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for ninety percent (90%) of the eligible project costs for this project or $100,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

   Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

   Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

   Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

   Work shall be accomplished by August 31, 2025, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.

5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 90% of allowable charges.

The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Additional Requirements for Certain Equipment

1. Certain purchase, installation, and subscription costs for eligible air traffic and operations monitoring equipment (“Equipment”) are reimbursable as provided in this Part. If Grantee is seeking reimbursement for eligible Equipment costs, it must be shown in Attachment A.

2. For eligible Equipment, the State will reimburse 90% of the initial cost to purchase and install, not to exceed $3,000.00, and 90% of the annual subscription fee for subsequent years, not to exceed $3,000.00 per year.

3. Notwithstanding Section 2, for the one year prior to a master plan or airport layout plan update, TxDOT will reimburse up to 90% of the eligible costs, not to exceed $5,400.00.

4. Eligibility Requirements

    A. The Equipment must include the following items, at a minimum;

        1. Triangulation

        2. Noise abatement

        3. Aircraft tracking data for 30 days

        4. Identification of pavement utilization by airplane design group for the entire airport

        5. Equal effectiveness at both towered and non-towered airports

        6. Tracking of military and government aircraft, including FAA blocked aircraft

    B. In order for costs to be eligible for RAMP reimbursement:

        1. The Sponsor must maintain and operate the Equipment for 3 years.

        2. On at least a quarterly basis, the Sponsor must provide to the State all data produced and collected by the Equipment.

        3. To be eligible for reimbursement of the annual subscription fee after the first year, the Sponsor must participate in the Routine Airport Maintenance Program, have an executed Grant Agreement for that year, and comply with all grant requirements.

C. The State may conduct on-site or off-site monitoring reviews of the Equipment during the initial required 3-year term, and during any years Sponsor seeks reimbursement of subscription costs. The Sponsor shall fully cooperate with the State and provide any required documentation. The Sponsor shall grant full access to the Equipment to the State or its authorized designee for the purpose of determining compliance, including, but not limited to:

1. Whether the Equipment, and its operation and maintenance, are consistent with the requirements set forth in the Grant Agreement and this First Amendment;

2. Whether the Sponsor is making timely progress with installation of the Equipment, and whether its management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in the Grant Agreement and this First Amendment, and are fully and accurately reflected in reports submitted to the State.

D. Failure to maintain compliance with these requirements may result in the Sponsor having to repay grant funds to the State.

Part IV - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:

a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and

b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and

c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and

d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and

e. through the fence access shall be reviewed and approved by the State; and

f. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from non-aeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the State/FAA, any of which will require 18 months, or longer; and

g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and

h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and

i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or another revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and

j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and

k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.

l. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.

2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.

3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

   If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.

4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.

5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.

6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.

7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

PART V - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:

   a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;

   b. enter into contracts as necessary for execution of scope of services;

   c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;

   d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;

   e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

   f. reimburse sponsor for approved contract maintenance costs no more than once a month.

PART VI - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.

2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.

3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.

a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.

b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.

4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.

5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.

6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VII - Acceptances

Sponsor

The City of Liberty, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

Executed this __________ day of ____________________, 20____.

The City of Liberty, Texas
Sponsor

____
Sponsor Signature

____
Sponsor Title

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

By: Fernando Hernandez

Date: 2024-09-17

Attachment A

Scope of Services
TxDOT Project ID: M2520LBRT

Eligible Scope Item:	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	$111,111.11	$100,000.00	$11,111.11
TOTAL	$111,111.11	$100,000.00	$11,111.11

Accepted by: The City of Liberty, Texas

Signature

Title:

Date:

GENERAL MAINTENANCE: As needed, Sponsor may contract for services/purchase materials for routine maintenance/improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide/application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Airport Operations Counting Systems: The purchase and installation of specified air traffic and operations monitoring equipment (“Equipment”) is eligible for reimbursement as provided in Part III

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID: M2520LBRT

The City of Liberty does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Liberty, Texas
(Sponsor)

By: ______________________

Title: ______________________

Date: ______________________

Certification of State Single Audit Requirements

I, ____________ do certify that the City of Liberty will comply with all requirements of the State
(Designated Representative)
of Texas Single Audit Act if the City of Liberty spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Liberty will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

____
Signature

____
Title

____
Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID: M2520LBRT

The City of Liberty ,
designates,

(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Liberty, Texas
(Sponsor)

By: ______________________

Title: ______________________

Date: ______________________

DESIGNATED REPRESENTATIVE

Mailing Address: ______________________

____

____

Overnight Mailing Address: ______________________

____

____

Telephone/Fax Number: ______________________

____

Email address: ______________________

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: CITY COUNCIL TO CONDUCT A PUBLIC HEARING ON THE PROPOSED TAX RATE FOR FISCAL YEAR 2024-2025.

Department: Administration

Subject: Public Hearing on Proposed Tax Rate for Fiscal Year 2024-2025.

Background: Tax payers must be provided the opportunity to express their views regarding the proposed tax rate. A public hearing on the tax rate may not be held before the 7th day after the date the notice of the public hearing is given.

Funding Source: n/a

Staff Recommendation: Staff recommends the City Council conduct a public hearing on the proposed tax rate, as required.

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: CITY COUNCIL TO RECONVENE THE PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2024-2025.

Department: Administration

Subject: Public Hearing - Fiscal Year 2024-2025 Budget.

Background: The governing body of a municipality is required to hold a public hearing on the proposed budget (LGC §102.006). This Public Meeting is being reconvened from the September 10, 2024, City Council Meeting.

The budget must be passed before the tax levy ordinance can be passed. Any person may attend and/or participate in the hearing.

At the conclusion of the Public Hearing, the governing body shall take action on the proposed budget (LGC §102.007).

Funding Source: n/a

Staff Recommendation: Staff recommends City Council conduct a public Hearing on the proposed budget.

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE.

Department: Administration

Subject: Fiscal Year 2024-2025 Budget Adoption

Background: The budget process culminates in action by the City Council to adopt the budget and set the tax rate. This process includes Budget Work Sessions and Public Hearings on both the budget and tax rate. Before the tax rate is adopted, an ordinance approving the budget must be adopted, as the tax rate is to be in accordance with the budget (LGC §102.009).

The City Charter, Section 9.08 states that the budget shall be finally adopted in accordance with the timelines as prescribed by Texas State Law.

A copy of the proposed FY 2024-2025 Budget is enclosed.

Funding Source: The budget is an estimate of costs, revenues and resources over the new fiscal year, serving as a plan of action for daily operations, intended expenditures and for achieving objectives.

Staff Recommendation: Staff recommends adoption of the Proposed Budget for Fiscal Year 2024-2025.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Manager of the City of Liberty, Texas has submitted to the City Council a proposed budget of the revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for 2024-2025; and

WHEREAS, the City Council has conducted the necessary public hearing as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

SECTION 1. The proposed budget of the revenues necessary for conducting the affairs of the City of Liberty, Texas, said budget being in the amount of $45,672,976, providing a complete financial plan for the ensuing fiscal year beginning October 1, 2024, and ending September 30, 2025, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Liberty, Texas for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

SECTION 2. The sum of $45,672,976 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025, a copy of which has been filed with the City Secretary, and is made a part hereof for all purposes.

SECTION 3. The expenditures during the fiscal year beginning October 1, 2024 and ending September 30, 2025, shall be made in accordance with the budget approved by this ordinance.

SECTION 4. Specific authority is given to the City Manager regarding the transfer of appropriations budgeted from one department or activity to another department or activity.

SECTION 5. All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Liberty County for recording after final passage hereof.

SECTION 6. This Ordinance shall take effect immediately from and after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas on the ____ day of September, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary, City of Liberty, Texas

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	11,538,366.71	10,871,166.73	11,644,456.00	12,192,461.00
TOTAL REVENUES	11,538,366.71	10,871,166.73	11,644,456.00	12,192,461.00
EXPENDITURE SUMMARY				
CITY MANAGER	411,765.40	440,789.44	450,950.00	481,208.00
CITY COUNCIL	8,593.07	10,302.46	8,600.00	9,700.00
FIRE/EMS	3,065,823.07	3,160,252.31	3,349,418.00	3,341,344.00
LIBRARY	500,566.38	486,760.79	560,003.00	566,621.00
CITY SECRETARY	267,144.71	136,746.05	129,874.00	139,793.00
POLICE	2,977,151.59	2,831,209.10	3,010,103.00	3,001,238.00
MUNICIPAL COURT	158,503.18	148,214.50	208,484.00	189,307.00
STREET	906,285.09	885,164.62	1,125,857.00	1,068,369.00
PARKS & RECREATION	483,373.32	401,130.73	469,241.00	560,893.00
MAINTENACE DEPARTMENT	41,401.62	12,836.86	81,211.00	0.00
FINANCE	339,345.86	379,404.32	353,563.00	387,328.00
ANIMAL CONTROL	187,577.51	175,660.32	146,733.00	208,384.00
CITY HALL	128,735.40	171,674.89	169,051.00	275,887.00
INSPECTION/CODE ENFORECEM	266,585.20	266,630.22	303,687.00	448,022.00
NON DEPARTMENTAL	537,297.81	1,391,540.15	655,250.00	771,654.00
PUBLIC WORKS	246,830.59	264,082.21	229,096.00	271,325.00
UTILITY BILLING	410,824.66	452,165.60	393,335.00	471,388.00
TOTAL EXPENDITURES	10,937,804.46	11,614,564.57	11,644,456.00	12,192,461.00
REVENUES OVER/(UNDER) EXPENDITURES	600,562.25	(743,397.84)	0.00	0.00

01 -GENERAL FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-301-0101	AUDITORIUM RENT	12,400.00	7,743.25	10,000.00	9,000.00
01-301-0102	DISMISSAL FEE COURT	430.00	390.00	500.00	500.00
01-301-0103	BUILDING PERMITS	99,026.25	73,994.91	100,000.00	85,000.00
01-301-0104	CORPORATION COURT	100,338.31	64,836.32	140,000.00	100,000.00
01-301-0105	COUNTY FIRE AID	24,999.96	26,379.32	25,000.00	25,000.00
01-301-0106	DELINQUENT TAXES	(52,383.46)	92,831.04	50,000.00	75,000.00
01-301-0107	INTEREST & PENALTY	38,670.55	42,918.95	35,000.00	40,000.00
01-301-0108	FRANCHISE FEE	241,808.55	147,894.03	225,000.00	225,000.00
01-301-0109	CULTURAL CENTER RENTAL	0.00	40.00	0.00	0.00
01-301-0110	LICENSE FEES	5,268.75	12,565.00	7,500.00	10,000.00
01-301-0111	PARKS & RECREATION	11,512.80	11,470.00	15,000.00	15,000.00
01-301-0112	INTEREST INCOME	106,353.61	296,063.18	200,000.00	200,000.00
01-301-0114	DOG LICENSE/FEES	50.00	125.00	100.00	50.00
01-301-0115	MISCELLANEOUS INCOME	241,389.27	86,435.76	50,000.00	50,000.00
01-301-0116	SALE OF ASSETS	0.00	0.00	50,000.00	50,000.00
01-301-0117	IN LIEU OF TAXES	605,715.44	551,707.42	550,000.00	550,000.00
01-301-0118	1% SALES TAX	2,441,550.32	2,426,132.11	2,250,000.00	2,250,000.00
01-301-0121	TAX COLLECTION-CURRENT	2,568,932.83	2,958,141.60	2,700,000.00	2,809,000.00
01-301-0122	EMERGENCY MEDICAL SERVICE	1,022,303.93	1,244,000.82	900,000.00	950,000.00
01-301-0123	FIRE/EMS GRANT REV.	24,371.95	29,769.96	20,000.00	20,000.00
01-301-0126	TRANSFER FOR UTILITY BILLING	1,260,000.00	610,770.00	917,556.00	1,309,861.00
01-301-0127	TRSF. FROM UTILITY FUNDS	2,036,704.85	1,696,866.00	2,816,800.00	2,800,000.00
01-301-0128	DONATIONS-EMS	50.32	0.00	0.00	0.00
01-301-0131	DONATIONS-ANIMAL CONTROL	75.00	275.00	100.00	100.00
01-301-0132	TRANSFER FROM LCDC	200,000.00	200,000.00	200,000.00	301,000.00
01-301-0137	LEOSE - FIRE	0.00	1,759.74	800.00	1,700.00
01-301-0141	POLICE DEPT. DONATIONS	50.00	150.00	100.00	50.00
01-301-0144	TEL-COMM. R O W ACCESS FEES	2,420.81	7,217.52	3,000.00	3,000.00
01-301-0146	LIBRARY GRANT REV.	9,986.22	0.00	350.00	350.00
01-301-0148	INSURANCE REIMBURSEMENT	15,928.06	2,647.02	0.00	0.00
01-301-0154	DONATIONS - FIRE	0.00	2,500.00	0.00	0.00
01-301-0157	COURT REVENUE STATE FINES	37,355.15	26,141.40	65,000.00	40,000.00
01-301-0158	OMNI BASE FTA REVENUES	1,240.42	801.85	1,500.00	1,000.00
01-301-0177	INDIGENT DEFENSE FEE	235.27	101.78	500.00	100.00
01-301-0182	DUE FROM LISD / SRO	60,000.00	72,500.00	150,000.00	150,000.00
01-301-0183	ALARM FEES	350.00	375.00	250.00	250.00
01-301-0185	EMPLOYEE DONATION	0.00	100.00	0.00	0.00
01-301-0188	TX FOREST SERVICE GRANT REV	10,966.00	0.00	500.00	500.00
01-301-0192	LIBRARY FINES & FEES	5,966.08	6,326.57	3,500.00	4,000.00
01-301-0193	PD SILVER SANTA DONATIONS	1,250.00	1,150.00	1,000.00	1,000.00
01-301-0195	SUBDIVISION PLAT FEE	1,800.00	2,400.00	350.00	1,000.00
01-301-0201	POLICE DEPARTMENT GRANT REV	1,992.57	0.00	0.00	0.00
01-301-0205	ANIMAL ADOPTION FEE	0.00	50.00	50.00	0.00
01-301-0208	TRANSFER IN FROM OTHER FUNDS	205,838.51	0.00	0.00	0.00
01-301-0210	COVID RELIEF	40,574.61	0.00	0.00	0.00
01-301-0211	CC PROCESSING FEES CHARGED	133,288.25	139,414.15	150,000.00	100,000.00
01-301-0212	FIRE CLAIMS PAID	19,555.53	26,182.03	5,000.00	15,000.00
TOTAL REVENUES		11,538,366.71	10,871,166.73	11,644,456.00	12,192,461.00

01 -GENERAL FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
301-0126	TRANSFER FOR UTILITY BIPERMANENT NOTES: TRANSFER IN FROM UTILITY FUNDS FOR NON DEP 416 PUBLIC WORKS 417 UTILITY BILLING 419				
301-0132	TRANSFER FROM LCDC PERMANENT NOTES: STAFFING AND ADMINISTRATIVE - $200,000 JULY 3RD FIREWORKS - $21,000 MARKETING & EVENT PLANNING ASSISTANT - $40,000 COMMERCIAL DEMOLITIONS - $40,000				

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

CITY MANAGER
============

0-OPERATING SERVICES

01-401-001 SALARIES SUPERVISION	245,752.50	268,985.55	285,162.00	282,219.00
01-401-002 SALARIES OPERATION	35,113.74	41,752.52	41,804.00	43,513.00
01-401-004 SOCIAL SECURITY	24,343.31	24,314.20	25,014.00	25,667.00
01-401-005 WORKMANS COMP	288.98	459.46	1,342.00	1,337.00
01-401-006 TMRS REQUIREMENTS	43,870.71	43,701.08	47,935.00	46,133.00
01-401-007 INSURANCE EMPLOYEES	38,475.02	37,888.53	24,743.00	16,089.00
01-401-010 SALARIES-OVERTIME	227.13	60.31	500.00	500.00
01-401-011 SALARIES-PARTTIME	0.00	0.00	0.00	40,000.00
01-401-013 CAR ALLOWANCE	10,200.06	10,200.06	10,200.00	10,200.00
TOTAL 0-OPERATING SERVICES	398,271.45	427,361.71	436,700.00	465,658.00

401-011 SALARIES-PARTTIME PERMANENT NOTES:
MARKETING & EVENT PLANNING ASSISTANT - $40,000 LCDC

1-OPERATING SUPPLIES

01-401-111 OFFICE SUPPLIES	811.07	1,587.00	1,500.00	1,500.00
01-401-112 POSTAGE	235.42	33.77	100.00	100.00
01-401-113 NON CAPITAL ASSETS	1,555.00	0.00	0.00	0.00
01-401-114 FOOD EXPENSE	497.41	191.39	500.00	500.00
01-401-129 UNIFORMS	0.00	0.00	150.00	150.00
TOTAL 1-OPERATING SUPPLIES	3,098.90	1,812.16	2,250.00	2,250.00

401-111 OFFICE SUPPLIES PERMANENT NOTES:
PENS PENCILS PAPER NOTE PADS MISC OFFICE SUPPLIES NEEDED

2-MAINTENANCE / REPAIR

01-401-221 MAINTENANCE SOFTWARE/COMPUTERS	1,189.67	0.00	500.00	500.00
01-401-228 GAS-OIL-TIRES	0.00	75.12	0.00	0.00
TOTAL 2-MAINTENANCE / REPAIR	1,189.67	75.12	500.00	500.00

401-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
PDF CONVERSION FOR 3 USERS
MICROSOFT

3-CHARGES & SERVICES

01-401-308 DUES & MEMBERSHIP	2,501.68	1,807.73	2,000.00	2,000.00
01-401-310 INSURANCE EXPENSE	720.03	1,050.69	2,000.00	2,000.00
01-401-313 PROFESSIONAL DEVELOPMENT	512.40	3,733.72	2,000.00	3,500.00
01-401-314 TRAVEL	698.54	840.73	2,000.00	2,000.00
01-401-315 TELEPHONE	4,772.73	4,112.24	3,500.00	3,300.00
01-401-375 BAD DEBT	0.00	(4.66)	0.00	0.00
TOTAL 3-CHARGES & SERVICES	9,205.38	11,540.45	11,500.00	12,800.00

401-308 DUES & MEMBERSHIP PERMANENT NOTES:

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	TCMA-ROTARY				
401-314 TRAVEL	PERMANENT NOTES:				
	HOTEL & MEALS WHILE ATTENDING TRAINING				
4-OTHER					
TOTAL CITY MANAGER		411,765.40	440,789.44	450,950.00	481,208.00
CITY COUNCIL					
============					
0-OPERATING SERVICES					
01-402-005 WORKMAN'S COMPENSATION		54.10	25.76	100.00	100.00
TOTAL 0-OPERATING SERVICES		54.10	25.76	100.00	100.00
1-OPERATING SUPPLIES					
01-402-112 POSTAGE		1.26	0.00	0.00	0.00
01-402-114 FOOD EXPENSE - MEALS		3,846.58	5,134.45	4,000.00	4,000.00
01-402-125 MATERIALS & SUPPLIES		98.77	323.10	500.00	500.00
TOTAL 1-OPERATING SUPPLIES		3,946.61	5,457.55	4,500.00	4,500.00
3-CHARGES & SERVICES					
01-402-310 INSURANCE EXPENSE		1,451.92	1,595.04	1,500.00	1,600.00
01-402-313 PROFESSIONAL DEVELOPMENT		1,669.31	1,599.12	1,000.00	2,000.00
01-402-314 TRAVEL		1,471.13	1,624.99	1,500.00	1,500.00
TOTAL 3-CHARGES & SERVICES		4,592.36	4,819.15	4,000.00	5,100.00
402-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:				
	TML CONFERENCE				
402-314 TRAVEL	PERMANENT NOTES:				
	HOTEL & MEALS WHILE AT TML CONFERENCE				
4-OTHER					
TOTAL CITY COUNCIL		8,593.07	10,302.46	8,600.00	9,700.00
FIRE/EMS					
========					
0-OPERATING SERVICES					
01-403-001 SALARIES SUPERVISION		108,633.94	93,456.74	100,158.00	104,228.00
01-403-002 SALARIES OPERATION		1,165,990.89	1,281,983.44	1,530,863.00	1,338,206.00
01-403-004 SOCIAL SECURITY		124,092.58	134,118.83	127,009.00	126,654.00
01-403-005 WORKMANS COMP		54,755.85	57,088.58	98,409.00	82,661.00
01-403-006 TMRS REQUIREMENTS		215,839.06	229,010.73	220,737.00	204,297.00
01-403-007 INSURANCE EMPLOYEES		188,467.95	168,232.74	171,561.00	144,254.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-403-009	INCENTIVE PAY	8,654.00	9,194.00	22,000.00	22,000.00
01-403-010	SALARIES-OVERTIME	202,065.38	204,976.58	60,000.00	160,000.00
01-403-011	PART-TIME SALARIES	100,625.56	103,631.45	154,471.00	164,800.00
01-403-012	CERTIFICATION PAY	94,478.01	97,478.11	114,000.00	99,600.00
TOTAL 0-OPERATING SERVICES		2,263,603.22	2,379,171.20	2,599,208.00	2,446,700.00

403-009 INCENTIVE PAY PERMANENT NOTES:
VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT $5 MEETING $10 CALL

1-OPERATING SUPPLIES

01-403-111	OFFICE SUPPLIES	1,847.44	2,054.47	2,000.00	3,000.00
01-403-112	POSTAGE	3,252.12	3,517.96	1,400.00	1,400.00
01-403-113	NON CAPITAL ASSETS	47,212.12	13,937.57	23,785.00	22,950.00
01-403-115	JANITORIAL SUPPLIES	2,492.73	2,497.47	2,500.00	3,500.00
01-403-125	MATERIAL & SUPPLIES	18,287.35	20,372.48	22,000.00	28,320.00
01-403-127	BILLABLE EMS SUPPLIES	51,598.85	54,093.42	70,000.00	70,000.00
01-403-129	UNIFORMS	6,571.05	5,742.69	7,000.00	8,000.00
TOTAL 1-OPERATING SUPPLIES		131,261.66	102,216.06	128,685.00	137,170.00

403-111 OFFICE SUPPLIES PERMANENT NOTES:
PAPER, PENS, FOLDERS CALENDARS...ETC

403-113 NON CAPITAL ASSETS PERMANENT NOTES:
TNT TOOL HOLDERS $1,450
2 FIRE BLANKETS $2,600
B-26 LIGHT BAR $2,400
LAPTOP TOUGH BOOKS 5 @ $3,300 EACH = $16,500

403-115 JANITORIAL SUPPLIES PERMANENT NOTES:
PAPER PRODUCTS, SOAP AND CLEANERS

403-125 MATERIAL & SUPPLIES PERMANENT NOTES:
FIRFIGHTER GEAR $8,320
SUPPLIES $20,000

403-127 BILLABLE EMS SUPPLIES PERMANENT NOTES:
EMS SUPPLIES $62,215
OXYGEN $5,000
STERICYCLE $2,800

403-129 UNIFORMS PERMANENT NOTES:
PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC
Line increased due to additional personnel and increasing
uniform costs.

2-MAINTENANCE / REPAIR

01-403-221	MAINTENANCE SOFTWARE/COMPUTERS	9,662.49	1,500.00	1,500.00	20,200.00
01-403-226	MAINTENANCE EQUIPMENT	53,453.27	62,703.25	55,500.00	37,900.00
01-403-227	MAINT MOTOR VEHICLES	32,473.03	34,184.26	36,000.00	40,000.00
01-403-228	GAS-OIL-TIRES	62,054.05	56,363.88	48,000.00	55,000.00

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-403-229 BUNKER GEAR MAINTENANCE	7,408.60	4,646.40	5,500.00	5,500.00
TOTAL 2-MAINTENANCE / REPAIR	165,051.44	159,397.79	146,500.00	158,600.00

403-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
SALAMANDER $1,510
ESO SUITES $16,515
E DISPTACH $2,175

403-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
OTHER $10,000
TNT TOOLS $2,605
LADDER TESTING $1,630
LIFEPAK $17,900
COMPRESSOR MAINTENANCE $1,760
FIT FLOW TESTING $1,645
PUMP TESTING $1,320
TRACE ANALYTICS $1,048

403-227 MAINT MOTOR VEHICLES PERMANENT NOTES:
ANNUAL PM T-28 2,250
ANNUAL PM L-21 $4,500
REPAIRS $25,910
REPAIRS E-21 $4,765
YEARLY PM E-23 $2,250
INSPECTION FEES $80

3-CHARGES & SERVICES

01-403-306 MEDICAL CONTROL FEE	19,500.00	16,500.00	18,000.00	18,000.00
01-403-308 DUES & MEMBERSHIPS	2,298.96	2,529.27	2,140.00	2,365.00
01-403-310 INSURANCE EXPENSE	31,457.88	49,764.48	37,000.00	95,000.00
01-403-312 MAINTENANCE BUILDING	4,090.82	11,736.49	10,000.00	15,000.00
01-403-313 PROF. DEVELOPMENT	30,797.79	29,820.37	44,500.00	44,470.00
01-403-314 TRAVEL	6,197.29	6,698.96	7,000.00	7,000.00
01-403-315 TELEPHONE	18,653.74	18,451.98	1,200.00	12,250.00
01-403-316 UTILITIES	32,433.71	22,333.69	29,000.00	65,000.00
01-403-318 FIRE PREVENTION	995.56	434.82	500.00	500.00
01-403-319 LEOSE ACCOUNT	790.00	0.00	790.00	790.00
01-403-320 HAZ-MAT EXPENSE	1,507.34	904.24	1,500.00	1,500.00
01-403-325 EMS COLLECTION FEE	85,780.97	83,982.69	72,000.00	76,000.00
01-403-328 PHYSICALS / TESTING	890.00	1,870.00	2,000.00	2,000.00
01-403-333 STATE FEES	6,620.94	5,481.14	6,000.00	6,000.00
01-403-352 EQUIPMENT RENTALS	3,809.80	3,656.89	0.00	7,000.00
01-403-356 NONNBUDGETED GRANT EXPENSE	25,930.00	28,928.79	0.00	0.00
01-403-360 CAPITAL OUTLAY	0.00	35,634.45	34,500.00	27,500.00
TOTAL 3-CHARGES & SERVICES	271,754.80	318,728.26	266,130.00	380,375.00

403-306 MEDICAL CONTROL FEE PERMANENT NOTES:
DR ELLERBE @ $1,500 MONTH

403-308 DUES & MEMBERSHIPS PERMANENT NOTES:

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

NFPA $525
PAC-R $250
TFMA $150
EMAIL SUB $1,400

403-312 MAINTENANCE BUILDING PERMANENT NOTES:
BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST
CONTROL

403-313 PROF. DEVELOPMENT PERMANENT NOTES:
FIRE ACADEMY $3,250
OTHER $20,000
TDEM $600
FIR MARSHAL CONF $600
TEEX PARAMEDIC SCHOOL $17,318
SETRAC $2,700

403-314 TRAVEL PERMANENT NOTES:
HOTEL & MEALS

403-315 TELEPHONE PERMANENT NOTES:
INCLUDES INTERNET FOR 6 NOTEBOOKS @40 EACH FOR 1 YEAR $2,880

403-316 UTILITIES PERMANENT NOTES:
INCREASE DUE TO STATION 2 BEING IN OPERATION

403-320 HAZ-MAT EXPENSE PERMANENT NOTES:
BROOMS, SORBENT PADS
REMOVAL OF BIOHAZARD CONTAINERS

403-325 EMS COLLECTION FEE PERMANENT NOTES:
CHARGE PAYABLE TO BILLING COMPANY 8%

403-333 STATE FEES PERMANENT NOTES:
OTHER $3,843
CLIA $180
TCFP DEPARTMENT $76.94
TCFP EMPLOYEE $1,500
DSHS EMPLOYEE $400

403-352 EQUIPMENT RENTALS PERMANENT NOTES:
COPIERS STATION 1 & 2

403-360 CAPITAL OUTLAY PERMANENT NOTES:
DRONE $6,200
INFLATABLE RESCUE WITH MOTOR $11,300
WEATHER STATION FOR EOC $10,000

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
4-OTHER				
01-403-406 CONTRACTOR MOWING SERVICES	11,212.00	8,284.00	12,895.00	12,895.00
01-403-407 A/C CONTRACT	667.95	765.00	3,000.00	3,000.00
01-403-408 GENERATOR MAINT. CONTRACT	852.00	1,060.00	2,350.00	3,000.00
01-403-409 FIRE ALARM/EXTINGUISHER	630.00	630.00	650.00	650.00
01-403-410 PAYMENT DUE TO FIXED ASSET	220,790.00	190,000.00	190,000.00	198,954.00
TOTAL 4-OTHER	234,151.95	200,739.00	208,895.00	218,499.00

403-406 CONTRACTOR MOWING SERVICESPERMANENT NOTES:
BRUSHMASTERS

403-410 PAYMENT DUE TO FIXED ASSETPERMANENT NOTES:
TYPHOON TANKER $45,000
MEDIC 3 $21,804
MEDIC 4 $17,395
ASST CHIEF SUV $5,022
LADDER TRUCK $57,667
MEDIC 5 TRANSPORT $14,095
BRUSH TRUCK $5,825
MEDIC 2 $31,333
BED FOR BRUSH TRUCK $1,500

TOTAL FIRE/EMS	3,065,823.07	3,160,252.31	3,349,418.00	3,341,344.00

LIBRARY
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-404-001 SALARIES SUPERVISION	71,401.83	66,456.93	71,150.00	61,402.00
01-404-002 SALARIES OPERATION	86,824.15	57,324.50	76,163.00	74,835.00
01-404-003 SALARIES MAINTENANCE	8,000.03	31,725.48	32,000.00	33,293.00
01-404-004 SOCIAL SECURITY	15,114.84	16,574.11	19,661.00	19,481.00
01-404-005 WORKMANS COMP.	1,268.55	521.76	1,416.00	1,363.00
01-404-006 TMRS REQUIREMENTS	24,364.99	21,545.72	26,289.00	24,011.00
01-404-007 INSURANCE EMPLOYEES	32,142.56	36,328.06	28,073.00	25,852.00
01-404-010 SALARIES-OVERTIME	157.98	396.12	1,000.00	1,000.00
01-404-011 SALARIES-PART TIME	68,888.30	62,371.98	77,662.00	88,875.00
TOTAL 0-OPERATING SERVICES	308,163.23	293,244.66	333,414.00	330,112.00
1-OPERATING SUPPLIES				
01-404-111 OFFICE SUPPLIES	1,385.38	1,972.73	2,600.00	2,600.00
01-404-112 POSTAGE	611.73	430.46	1,000.00	1,000.00
01-404-113 NON CAPITAL ASSETS	2,550.00	2,697.18	4,000.00	7,650.00
01-404-115 JANITORIAL SUPPLIES	2,597.64	4,034.94	4,500.00	4,500.00
01-404-125 MATERIAL & SUPPLIES	2,820.50	2,083.25	3,000.00	3,000.00
01-404-129 UNIFORMS	141.68	308.02	500.00	500.00
01-404-131 AUDIO VISUAL	1,979.01	2,389.10	4,000.00	4,000.00
01-404-168 NEW BOOKS	8,617.69	8,097.25	11,000.00	11,000.00
TOTAL 1-OPERATING SUPPLIES	20,703.63	22,012.93	30,600.00	34,250.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

404-111 OFFICE SUPPLIES PERMANENT NOTES:
COPY PAPER,INDEX CARDS,TYPWRITER RIBBONS,PHOTO PRINTER PAPER,WINDOW ENVELOPES,LASER PRINTER TONER, PENS, PENCILS LEGAL PADS....ETC

404-112 POSTAGE PERMANENT NOTES:
Includes postage for overdue notices, memorial acknowledgements, misc. correspondence, and interlibrary loans. The city is reimbursed by the State Library for the cost of interlibrary loans every August or September.

404-113 NON CAPITAL ASSETS PERMANENT NOTES:
Beth says we need 3 new computers for staff to replace out-dated computers. Updated computers are essential for efficiently serving the public. Cost is $2000 for staff computers, $650 for patron computer, $1000 for Windows Server 2022 standard (cassie replacement software), $200 per pack(4-5).

404-115 JANITORIAL SUPPLIES PERMANENT NOTES:
PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.With rising costs for supplies and increasing costs for Cintas, an increase might be necessary for this line item.

404-125 MATERIAL & SUPPLIES PERMANENT NOTES:
BOOK REPAIR SUPPLIES,PROCESSING SUPPLIES,LAMINATE FOR POSTERS,PATRON ID CARDS, AND CD/DVD CASES

404-131 AUDIO VISUAL PERMANENT NOTES:
Budget includes $1,500 fee for free access for patrons & staff to use OverDrive e-books & e-audio books: $1,000 to buy electronic books and $500 for continued membership in Piney Woods Digital Library Consortium. DVDs and Blu-rays are purchased for patrons including Oscar nominated movies.

404-168 NEW BOOKS PERMANENT NOTES:
The library is working on updating collections. We need to weed many outdated books and buy new replacements.

2-MAINTENANCE / REPAIR

		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-404-221	MAINTENANCE SOFTWARE/COMPUTERS	3,710.31	3,710.38	8,350.00	10,350.00
01-404-226	MAINTENANCE EQUIPMENT	1,819.20	1,179.80	4,830.00	4,830.00
	TOTAL 2-MAINTENANCE / REPAIR	5,529.51	4,890.18	13,180.00	15,180.00

404-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
$1,668 for Microsoft 365 fees, (previously coded to dues). $500 Apollo library automation. SPOT $1,730 needed for initial install and then will cost 15% of original cost per year for renewal. Cannot count or filter Wi-Fi until SPOT is installed.

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

404-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
MAINTENANCE, BATTERIES
This amount should be sufficient for 2024/25.

3-CHARGES & SERVICES

		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-404-308	DUES & MEMBERSHIP	2,132.27	1,762.39	680.00	1,900.00
01-404-310	INSURANCE EXPENSE	23,525.88	20,416.24	27,600.00	27,600.00
01-404-312	MAINTENANCE BUILDING	34,726.60	55,114.85	44,378.00	44,378.00
01-404-313	PROFESSIONAL DEVELOPMENT	131.10	6,121.33	9,796.00	10,996.00
01-404-314	TRAVEL	462.83	0.00	1,000.00	1,000.00
01-404-315	TELEPHONE	11,860.24	11,192.87	10,500.00	11,600.00
01-404-316	UTILITIES	69,884.27	43,465.02	55,000.00	55,000.00
01-404-322	PROFESSIONAL SERVICES	0.00	0.00	2,610.00	2,610.00
01-404-328	PERIODICALS	3,212.79	3,110.72	3,200.00	3,200.00
01-404-352	EQUIPMENT RENTALS	3,019.03	2,814.73	3,500.00	3,650.00
TOTAL 3-CHARGES & SERVICES		148,955.01	143,998.15	158,264.00	161,934.00

404-308 DUES & MEMBERSHIP PERMANENT NOTES:
TEXAS LIBRARY ASSOCIATION
The budget for this line item never covers dues and membership costs. Dues and membership has been over budget for the last several years. More funds are required to allow for balanced budget without overage.

404-312 MAINTENANCE BUILDING PERMANENT NOTES:
Maintenance increase is essential. Leaks in expansion, 2nd floor hallway and electrical room due to old roof. Rooftop units will also need to be replaced over period of time due to age(10-15 yrs old.)

404-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
Amber Ursprung's grad school and book costs;
total: $9,296. Library staff online training (Knowb4) $500.
TLA Conference Cost: $1,200.

404-314 TRAVEL PERMANENT NOTES:
TLA CONFERENCE HOTEL & MEALS
MILEAGE FOR OTHER WORKSHOPS

404-315 TELEPHONE PERMANENT NOTES:
A-1 Telcom monitoring 1 time cost - $1,343 plus annual cost increase $49.95. System cannot be updated, and obsolete non-functioning panic buttons need to be replaced. Ran over budget in 2023.

404-316 UTILITIES PERMANENT NOTES:
Increase may or may not be needed. However, line item was over budget in 2023 by $14,884.27.

404-328 PERIODICALS PERMANENT NOTES:

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	Rising costs for Houston Chronicle. Budget also covers magazine subscriptions and local newspaper costs.				
404-352	EQUIPMENT RENTALS PERMANENT NOTES: This line item might go over due to patron copies. Patron do pay for these copies either at the front desk or in the vending machine. Both of these payments are taken to city hall. Copies for reports and board packets are also done using rental copier.				
4-OTHER					
01-404-406	CONTRACTOR MOWING SERVICES	8,036.00	8,820.00	10,195.00	10,195.00
01-404-407	A/C MAINT. CONTRACT	6,312.00	11,538.00	12,650.00	12,650.00
01-404-409	FIRE ALARMS/EXTINGUISHERS	2,867.00	2,256.87	1,700.00	2,300.00
TOTAL 4-OTHER		17,215.00	22,614.87	24,545.00	25,145.00
404-406	CONTRACTOR MOWING SERVICES PERMANENT NOTES: MOWING OF LIBRARY GROUNDS				
404-409	FIRE ALARMS/EXTINGUISHERS PERMANENT NOTES: An outdated and overlooked fire extinguisher will need to be replaced. A missing fire extinguisher is needed for the upstairs in the theater dressing room. Two 10lb extinguishers ($90 ea. total $180) Tag - $315. An increase $495 is needed.				
TOTAL LIBRARY		500,566.38	486,760.79	560,003.00	566,621.00

CITY SECRETARY
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0-OPERATING SERVICES					
01-405-001	SALARIES SUPERVISION	55,837.07	60,874.47	61,321.00	63,801.00
01-405-004	SOCIAL SECURITY	4,042.02	4,424.62	4,692.00	5,028.00
01-405-005	WORKMANS COMP.	84.89	116.67	252.00	262.00
01-405-006	TMRS REQUIREMENTS	8,312.08	8,235.84	8,990.00	9,036.00
01-405-007	INSURANCE EMPLOYEES	12,290.68	13,747.83	4,219.00	3,666.00
TOTAL 0-OPERATING SERVICES		80,566.74	87,399.43	79,474.00	81,793.00
1-OPERATING SUPPLIES					
01-405-111	OFFICE SUPPLIES	588.05	1,378.09	850.00	1,000.00
01-405-112	POSTAGE	4.32	11.05	150.00	150.00
01-405-113	NON CAPITAL ASSETS	0.00	1,348.59	2,000.00	0.00
01-405-129	UNIFORMS	0.00	0.00	0.00	50.00
TOTAL 1-OPERATING SUPPLIES		592.37	2,737.73	3,000.00	1,200.00
405-111	OFFICE SUPPLIES PERMANENT NOTES: BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.				

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
01-405-221 MAINTENANCE - SOFTWARE	163,628.42	28,521.25	18,300.00	27,500.00
TOTAL 2-MAINTENANCE / REPAIR	163,628.42	28,521.25	18,300.00	27,500.00

405-221 MAINTENANCE - SOFTWARE PERMANENT NOTES:
CIVIC CLERK - $4000
FRANKLIN WEB HOSTING- $2000
MICROSOFT OFFICE $300
DOCUWARE $12,000

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
3-CHARGES & SERVICES				
01-405-308 DUES & MEMBERSHIPS	405.68	516.71	100.00	500.00
01-405-309 PUBLICATIONS	209.00	180.00	300.00	300.00
01-405-310 INSURANCE - GENERAL	1,265.42	348.08	1,700.00	1,700.00
01-405-313 PROFESSIONAL DEVELOPMENT	701.85	686.85	1,500.00	1,500.00
01-405-314 TRAVEL	531.31	1,509.41	1,500.00	1,500.00
01-405-315 TELEPHONE	3,449.87	2,750.41	2,000.00	1,800.00
01-405-322 PROFESSIONAL SERVICES	5,220.50	2,610.00	6,000.00	6,000.00
01-405-323 LEGAL & ADVERTISING FEES	4,547.75	2,019.15	6,000.00	6,000.00
TOTAL 3-CHARGES & SERVICES	16,331.38	10,620.61	19,100.00	19,300.00

405-308 DUES & MEMBERSHIPS PERMANENT NOTES:
TMCA DUES - $100
NOTARY DUE EVERY 4 YEARS - $75 - Due in 2026

405-309 PUBLICATIONS PERMANENT NOTES:
STEP BY STEP HANDBOOK - ELECTION
ELECTION LAW HANDBOOK
TEXAS LAW & PROCEDURE MANUAL EST.

405-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
TMCCP ELECTION LAW SEMINAR
HGAC LAW WORKSHOP
TML ANNUAL CONFERENCE
REGION XVI MEETINGS

405-314 TRAVEL PERMANENT NOTES:
TRANSPORTATION ELECTION LAW SEMINAR
HOTEL TMCCP(IRVING)
MEALS TMCCP
HOTEL TML

405-322 PROFESSIONAL SERVICES PERMANENT NOTES:
FRANKLIN
RCI

405-323 LEGAL & ADVERTISING FEES PERMANENT NOTES:
NOTICES FILED IN THE PAPER FOR THE CITY

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
4-OTHER				
01-405-401 ELECTION EXPENSE	6,025.80	7,467.03	10,000.00	10,000.00
TOTAL 4-OTHER	6,025.80	7,467.03	10,000.00	10,000.00

405-401 ELECTION EXPENSE PERMANENT NOTES:
MAY CITY COUNCIL ELECTION

TOTAL CITY SECRETARY	267,144.71	136,746.05	129,874.00	139,793.00

POLICE
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0-OPERATING SERVICES				
01-406-001 SALARIES SUPERVISION	110,179.56	122,421.39	108,470.00	112,884.00
01-406-002 SALARIES OPERATION	1,423,480.13	1,338,919.89	1,502,033.00	1,626,257.00
01-406-004 SOCIAL SECURITY	126,800.00	121,424.89	125,187.00	136,271.00
01-406-005 WORKMANS COMP.	33,663.56	44,509.81	69,986.00	66,997.00
01-406-006 TMRS REQUIREMENTS	274,336.90	223,631.74	236,115.00	244,927.00
01-406-007 INSURANCE EMPLOYEES	287,982.39	246,330.04	202,367.00	182,112.00
01-406-010 SALARIES-OVERTIME	159,348.55	129,656.75	40,000.00	40,000.00
01-406-011 SALARIES-PART TIME	0.00	0.00	25,750.00	0.00
01-406-012 CERTIFICATION PAY	47,676.79	42,784.73	67,200.00	49,200.00
01-406-013 CAR ALLOWANCE	4,800.12	4,800.12	4,800.00	4,800.00
TOTAL 0-OPERATING SERVICES	2,468,268.00	2,274,479.36	2,381,908.00	2,463,448.00
1-OPERATING SUPPLIES				
01-406-111 OFFICE SUPPLIES	1,806.30	2,647.59	6,200.00	6,200.00
01-406-112 POSTAGE	1,369.83	452.92	1,600.00	1,600.00
01-406-113 NON CAPITAL ASSETS	0.00	13,466.34	12,000.00	9,200.00
01-406-115 JANITORIAL SUPPLIES	3,026.29	2,615.40	3,000.00	3,000.00
01-406-125 MATERIAL & SUPPLIES	3,734.45	3,320.80	5,000.00	5,000.00
01-406-128 UNIFORM EQUIPMENT	1,773.76	3,697.06	2,500.00	5,000.00
01-406-129 UNIFORMS	22,862.62	12,156.54	12,000.00	14,000.00
TOTAL 1-OPERATING SUPPLIES	34,573.25	38,356.65	42,300.00	44,000.00

406-113 NON CAPITAL ASSETS PERMANENT NOTES:
2 I-PADS FOR CID
2 LAPTOPS FOR TRAINING AND CLASSES
ESTIMATE $2,300 EACH

406-115 JANITORIAL SUPPLIES PERMANENT NOTES:
CLEANING SUPPLIES FOR STATION

406-125 MATERIAL & SUPPLIES PERMANENT NOTES:
FORMS, DVD'S, FINGERPRINT SUPPLIES,
LATEX GLOVES

406-128 UNIFORM EQUIPMENT PERMANENT NOTES:

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

BELTS, HOLSTER, FLASHLIGHTS, ETC Need to start replacing
worn out uniform equipment.

406-129 UNIFORMS PERMANENT NOTES:
UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC
VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO
UNIFORMS. DISPATCHER SHIRTS
Increase due to uniform modifications for body camera.

2-MAINTENANCE / REPAIR

		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-406-221	MAINTENANCE SOFTWARE/COMPUTERS	38,122.04	21,404.32	50,000.00	111,000.00
01-406-226	MAINTENANCE EQUIPMENT	43,004.08	45,744.38	66,850.00	50,000.00
01-406-227	MAINTENANCE VEHICLES	12,252.38	18,558.92	20,000.00	20,000.00
01-406-228	GAS-OIL-TIRES	41,541.04	33,910.55	35,000.00	35,000.00
TOTAL 2-MAINTENANCE / REPAIR		134,919.54	119,618.17	171,850.00	216,000.00

406-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
ALEX DEL CARMEN $10,950
DIGI TICKET $17,350
TYLER PUBLIC SAFETY $22,000
TLO $900
UTILITY $33,875
AXON TASER SERVICE AGREEMENT $6,360
VISTA COM $9,585
DATTO $10,000

406-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
MOTOROLA $4,410
ALERT $450
HOUSTON 2 WAY

3-CHARGES & SERVICES

		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-406-308	DUES & MEMBERSHIP	32,764.67	35,979.19	13,500.00	10,000.00
01-406-310	INSURANCE EXPENSE	37,810.14	40,270.62	35,000.00	41,000.00
01-406-312	MAINTENANCE BLDG.	4,398.45	5,172.21	10,000.00	10,000.00
01-406-313	PROFESSIONAL DEVELOPMENT	5,301.77	7,415.75	15,000.00	15,000.00
01-406-314	TRAVEL	7,339.07	5,159.32	5,000.00	5,500.00
01-406-315	TELEPHONE	20,713.42	21,716.28	3,375.00	20,700.00
01-406-316	UTILITIES	26,974.15	18,143.73	30,000.00	30,000.00
01-406-328	PHYSICALS / TESTING	4,725.00	4,055.00	3,000.00	5,000.00
01-406-335	PRISONER EXPENSE	1,652.00	1,829.00	13,000.00	13,000.00
01-406-336	INVESTIGATIVE EXPENSE	9,348.65	1,943.97	12,300.00	12,300.00
01-406-352	EQUIPMENT RENTALS	2,722.95	2,209.97	2,500.00	2,500.00
01-406-360	CAPITAL OUTLAY	26,607.00	97,023.45	104,350.00	0.00
TOTAL 3-CHARGES & SERVICES		180,357.27	240,918.49	247,025.00	165,000.00

406-308 DUES & MEMBERSHIP PERMANENT NOTES:
LEXIPOL $2,400
TX POLICE CHIEF $600
ANNUAL MEMBERSHIP TPA $275

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
		HOUSTON AREA POLICE CHIEF $55			
		LEADS ONLINE $2,590			
		ROCIC $300			
		TCOLE $1,000			
		IAPE 65.00			
406-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:			
		INVESTIGATIVE & SPECIALIZED TRAINING			
		TCLEDDS			
		POLICE ACADEMY			
406-335	PRISONER EXPENSE	PERMANENT NOTES:			
		PAID TO LIBERTY COUNTY SHERIFFE			
406-336	INVESTIGATIVE EXPENSE	PERMANENT NOTES:			
		SPECIALIZED TESTING			
		TRANSUNION			
		TCLEEDS			
406-352	EQUIPMENT RENTALS	PERMANENT NOTES:			
		COPIER			
4-OTHER					
01-406-405	CONTRACT CLEANING	18,800.00	19,800.00	20,800.00	21,000.00
01-406-406	CONTRACTOR MOWING SERVICES	8,500.00	6,104.00	7,800.00	8,000.00
01-406-408	GENERATOR MAINTENANCE	1,489.00	1,697.00	2,500.00	3,000.00
01-406-409	TRAINING SUPPLIES	176.38	224.76	1,500.00	1,500.00
01-406-410	PAYMENT TO FIXED ASSET	125,419.00	125,419.00	125,420.00	71,290.00
01-406-411	SILVER SANTA	1,725.15	1,283.83	500.00	500.00
01-406-412	A/C MAINTENANCE CONTRACT	809.00	2,427.00	3,000.00	3,000.00
01-406-413	BRIDGEHAVEN CONTRIBUTION	0.00	0.00	3,000.00	2,000.00
01-406-414	NATIONAL NIGHT OUT EXPENSE	465.00	0.00	500.00	500.00
01-406-415	FIRE ALARM/ EXTINGUISHER	1,650.00	880.84	2,000.00	2,000.00
TOTAL 4-OTHER		159,033.53	157,836.43	167,020.00	112,790.00
406-405	CONTRACT CLEANING	PERMANENT NOTES:			
		CONTRACT CLEANING OF PD			
406-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES:			
		CONTRACT MOWING OF PD			
406-409	TRAINING SUPPLIES	PERMANENT NOTES:			
		MATERIALS & SUPPLIES AND REFRESHMENTS			
406-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES:			
		17 INTERCEPTOR $10,858			
		CID CHARGERS $11,438			
		DURANGO $11,700			
		3 2020 DURANGO $42,795			
		3 FORD INTERCEPTORS $28,800			

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	2 FORD INTERCEPTORS $19,828				
TOTAL POLICE		2,977,151.59	2,831,209.10	3,010,103.00	3,001,238.00
MUNICIPAL COURT					
0-OPERATING SERVICES					
01-407-001	SALARIES SUPERVISION	21,792.57	29,396.21	31,172.00	32,115.00
01-407-002	SALARIES OPERATION	42,722.75	43,976.81	44,134.00	45,934.00
01-407-004	SOCIAL SECURITY	4,873.97	5,575.23	3,377.00	6,077.00
01-407-005	WORKMANS COMP.	254.68	265.63	181.00	321.00
01-407-006	TMRS REQUIREMENTS	6,504.87	5,894.83	6,470.00	6,506.00
01-407-007	INSURANCE EMPLOYEES	3,157.04	6,234.81	0.00	4,504.00
01-407-010	SALARIES - OVERTIME	145.65	7.96	300.00	300.00
TOTAL 0-OPERATING SERVICES		79,451.53	91,351.48	85,634.00	95,757.00
1-OPERATING SUPPLIES					
01-407-111	OFFICE SUPPLIES	490.58	380.42	2,000.00	1,000.00
01-407-112	POSTAGE	549.72	238.45	1,500.00	800.00
01-407-129	UNIFORMS	0.00	0.00	150.00	100.00
TOTAL 1-OPERATING SUPPLIES		1,040.30	618.87	3,650.00	1,900.00
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER				
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE				
2-MAINTENANCE / REPAIR					
01-407-221	MAINTENANCE - SOFTWARE	2,487.50	165.00	3,000.00	2,000.00
TOTAL 2-MAINTENANCE / REPAIR		2,487.50	165.00	3,000.00	2,000.00
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE MICROSOFT OFFICE				
3-CHARGES & SERVICES					
01-407-308	DUES & MEMBERSHIP	442.40	473.80	1,000.00	1,000.00
01-407-310	INSURANCE EXPENSE	640.25	924.03	1,000.00	1,000.00
01-407-313	PROFESSIONAL DEVELOPMENT	371.85	271.85	1,000.00	1,000.00
01-407-314	TRAVEL	0.00	0.00	1,000.00	1,000.00
01-407-315	TELEPHONE	3,854.07	3,488.69	4,000.00	2,300.00
01-407-319	LEGAL EXPENSE	11,616.00	5,718.00	18,000.00	12,000.00
01-407-328	PHYSICALS / TESTING	0.00	0.00	100.00	100.00
01-407-337	JURY EXPENSE	(36.00)	0.00	600.00	250.00
01-407-339	FTA PROGRAM	1,203.84	1,319.50	1,500.00	1,500.00
01-407-340	FEES - STATE FINES	33,255.15	24,584.61	70,000.00	50,000.00
01-407-341	COLLECTION FEES	19,807.53	15,698.45	15,000.00	16,000.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-407-362	CREDIT CARD FEES	4,368.76	3,600.22	3,000.00	3,500.00
TOTAL 3-CHARGES & SERVICES		75,523.85	56,079.15	116,200.00	89,650.00

407-308 DUES & MEMBERSHIP PERMANENT NOTES:
Memberships for Judge and Clerks. TMCA
Notary

407-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
JUDGE-TMCEC
CITY PROSECUTOR
CLERK

407-314 TRAVEL PERMANENT NOTES:
HOTELS AND TRANSPORTATION FOR TRAINING

407-315 TELEPHONE PERMANENT NOTES:
PHONE LINES & LONG DISTANCE

TOTAL MUNICIPAL COURT		158,503.18	148,214.50	208,484.00	189,307.00

STREET
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0-OPERATING SERVICES					
01-409-001	SALARIES SUPERVISION	71,418.26	70,267.66	74,060.00	74,899.00
01-409-002	SALARIES OPERATION	313,813.54	302,333.08	328,777.00	332,783.00
01-409-004	SOCIAL SECURITY	27,893.45	29,164.43	28,041.00	32,129.00
01-409-005	WORKMANS COMP.	14,236.14	15,022.30	33,483.00	29,521.00
01-409-006	TMRS REQUIREMENTS	57,670.39	55,615.80	53,729.00	57,742.00
01-409-007	INSURANCE EMPLOYEES	99,254.04	93,012.90	71,037.00	61,463.00
01-409-010	SALARIES-OVERTIME	2,668.46	6,881.90	2,000.00	2,500.00
TOTAL 0-OPERATING SERVICES		586,954.28	572,298.07	591,127.00	591,037.00
1-OPERATING SUPPLIES					
01-409-111	OFFICE SUPPLIES	43.11	176.99	150.00	150.00
01-409-112	POSTAGE	0.00	6.25	50.00	50.00
01-409-113	NON CAPITAL ASSETS	6,769.00	1,929.09	2,600.00	6,000.00
01-409-125	MATERIAL & SUPPLIES	(20,670.06)	3,044.33	4,000.00	4,600.00
01-409-129	UNIFORMS	6,069.39	4,091.53	4,000.00	4,000.00
TOTAL 1-OPERATING SUPPLIES		(7,788.56)	9,248.19	10,800.00	14,800.00

409-113 NON CAPITAL ASSETS PERMANENT NOTES:
100 Cones $2,300
25 Type 2 barricades $1,850
25 barricade lights $750
4 Type 3 barricades $1,100

409-125 MATERIAL & SUPPLIES PERMANENT NOTES:
CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	TOOLS				
2-MAINTENANCE / REPAIR					
01-409-221	MAINTENANCE SOFTWARE/COMPUTERS	0.00	0.00	500.00	600.00
01-409-226	MAINTENANCE EQUIPMENT	22,546.66	20,900.83	20,000.00	22,000.00
01-409-227	MAINTENANCE MOTOR VEHICLE	7,036.87	5,036.83	10,000.00	11,000.00
01-409-228	GAS-OIL-TIRES	32,648.02	32,157.06	25,000.00	35,000.00
01-409-230	MAINTENANCE STREETS	61,673.55	26,186.10	80,000.00	85,600.00
01-409-231	MAINTENANCE DRAINAGE	3,864.55	4,476.90	130,000.00	30,000.00
01-409-232	HERBICIDES	1,075.00	0.00	4,000.00	4,200.00
01-409-233	PESTICIDES	77.20	185.50	5,000.00	5,250.00
TOTAL 2-MAINTENANCE / REPAIR		128,921.85	88,943.22	274,500.00	193,650.00

409-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
MICROSOFT OFFICE $600

409-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
we are now having to outsource all mechanical work that has to be done.

409-227 MAINTENANCE MOTOR VEHICLE PERMANENT NOTES:
We are now having to outsource all mechanical repairs that has to be done.

409-228 GAS-OIL-TIRES PERMANENT NOTES:
The cost of any oil-based product has increased.

409-230 MAINTENANCE STREETS PERMANENT NOTES:
STREET REPAIR MATERIAL
CURB & GUTTER REPAIR

409-231 MAINTENANCE DRAINAGE PERMANENT NOTES:
CULVERT CLEANING & INSPECTION
DRAINAGE IMPROVEMENTS
CULVERT REPLACEMENT

409-232 HERBICIDES PERMANENT NOTES:
DITCH & RIGHT-OF-WAY SPRAYING
CURBS & GUTTERS

409-233 PESTICIDES PERMANENT NOTES:
MOSQUITO CONTROL
ANT CONTROL

3-CHARGES & SERVICES					
01-409-308	DUES & MEMBERSHIP	638.50	816.21	400.00	800.00
01-409-310	INSURANCE - GENERAL	17,051.10	17,397.84	16,500.00	18,000.00
01-409-313	PROFESSIONAL DEVELOPMENT	216.89	2,924.45	1,000.00	8,000.00
01-409-314	TRAVEL	0.00	0.00	500.00	500.00
01-409-315	TELEPHONE	4,512.38	3,926.95	3,500.00	3,500.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-409-316	UTILITIES - DRAINAGE	6,512.02	12,114.69	8,000.00	10,000.00
01-409-325	MAINTENANCE LEVEE	0.00	0.00	10,000.00	10,000.00
01-409-328	PHYSICALS / TESTING	1,244.63	215.00	250.00	250.00
01-409-352	EQUIPMENT RENTALS	0.00	0.00	2,000.00	2,000.00
01-409-360	CAPITAL OUTLAY	0.00	15,000.00	15,000.00	0.00
TOTAL 3-CHARGES & SERVICES		30,175.52	52,395.14	57,150.00	53,050.00

409-308 DUES & MEMBERSHIP PERMANENT NOTES:
STRUCTURAL PEST CONTROL LICENSE

409-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
To send employees to CDL training

4-OTHER

01-409-406	CONTRACTOR SERVICES	1,690.00	0.00	30,000.00	30,000.00
01-409-409	FIRE ALARM/EXTINGUISHER	0.00	0.00	0.00	1,500.00
01-409-410	FIXED ASSETS PAYMENT	166,332.00	162,280.00	162,280.00	184,332.00
TOTAL 4-OTHER		168,022.00	162,280.00	192,280.00	215,832.00

409-406 CONTRACTOR SERVICES PERMANENT NOTES:
ROAD STRIPPING
OAK FOREST DITCH CLEANED AND SPRAYED @ 2 TIMES ANNUALLY

409-409 FIRE ALARM/EXTINGUISHER PERMANENT NOTES:
I'M NOT SURE OF THIS NUMBER, BUT EVERY VEHICLE AND PIECE OF
EQUIPMENT SHOULD HAVE A FIRE EXTINGUISHER.- NRH

409-410 FIXED ASSETS PAYMENT PERMANENT NOTES:
2018 DODGE TRUCK $4,991
F450 CHASIS $6,786
2 DODGE TRUCKS $9,560
KUBOTA $8,324
2020 DODGE TRUCK $4,892
20 CAT $12,870
2018 TYMCO $48,500
2 DUMP TRUCKS $22,910
TRACTOR W/ LOADER $4,200
#65 GRADER $4,050
#1861 $7,280
#9982 6,750

TOTAL STREET	906,285.09	885,164.62	1,125,857.00	1,068,369.00

PARKS & RECREATION
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0-OPERATING SERVICES

01-410-001	SALARIES SUPERVISION	67,447.63	68,033.33	68,814.00	71,621.00
01-410-002	SALARIES OPERATION	75,319.39	84,630.28	99,345.00	140,375.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-410-004	SOCIAL SECURITY	10,513.75	11,116.66	12,866.00	16,323.00
01-410-005	WORKMANS COMP.	1,334.09	2,642.50	6,056.00	7,120.00
01-410-006	TMRS REQUIREMENTS	21,582.80	21,423.73	39,586.00	29,335.00
01-410-007	INSURANCE EMPLOYEES	36,212.30	45,523.69	38,788.00	35,780.00
01-410-010	SALARIES-OVERTIME	3,962.31	3,220.14	4,000.00	4,000.00
01-410-011	SALARIES - PART TIME	0.00	0.00	12,000.00	12,000.00
TOTAL 0-OPERATING SERVICES		216,372.27	236,590.33	281,455.00	316,554.00

410-002 SALARIES OPERATION PERMANENT NOTES:
REQUEST 1 ADDITIONAL POSITION BE ADDED FOR FULL TIME PARKS
PERSON

1-OPERATING SUPPLIES

01-410-111	OFFICE SUPPLIES	15.76	0.00	100.00	100.00
01-410-112	POSTAGE	39.18	0.00	0.00	0.00
01-410-113	NON CAPITAL ASSETS	1,909.42	2,119.96	4,000.00	4,000.00
01-410-115	JANITORIAL SUPPLY	2,728.03	2,306.05	2,000.00	2,500.00
01-410-125	MATERIAL & SUPPLIES	1,113.71	2,152.33	4,000.00	4,000.00
01-410-129	UNIFORMS	1,148.94	2,274.81	2,000.00	2,400.00
TOTAL 1-OPERATING SUPPLIES		6,955.04	8,853.15	12,100.00	13,000.00

410-111 OFFICE SUPPLIES PERMANENT NOTES:
PAPER-PENS-PENCILS-CALENDARS
MISC SUPPLIES NEEDED TO WOEK IN THE OFFICE

410-113 NON CAPITAL ASSETS PERMANENT NOTES:
HAND TOOLS

410-115 JANITORIAL SUPPLY PERMANENT NOTES:
CLEANING SUPPLIES FOR PUBLIC RESTROOMS

2-MAINTENANCE / REPAIR

01-410-224	MAINTENANCE FENCES	12,995.00	0.00	8,000.00	8,000.00
01-410-225	MAINTENANCE BALL FIELDS	9,883.58	440.00	15,000.00	15,000.00
01-410-226	MAINTENANCE EQUIPMENT	3,457.82	4,058.94	6,000.00	6,000.00
01-410-227	MAINTENANCE MOTOR VEHICLE	14.50	919.38	1,000.00	1,000.00
01-410-228	GAS-OIL-TIRES	8,261.89	6,042.27	7,000.00	7,000.00
01-410-229	CHEMICALS - SPLASH PARK	2,290.86	3,629.48	2,500.00	6,050.00
01-410-230	MAINTENANCE - SPLASH PARK	20,404.63	10.99	2,000.00	20,000.00
01-410-231	MAINTENANCE PLAYGROUNDS	35,225.00	434.99	1,500.00	1,500.00
01-410-232	WEED CONTROL	44.99	457.84	1,000.00	1,000.00
01-410-233	FLAG REPAIR	2,718.20	5,170.00	4,000.00	6,000.00
01-410-234	MAINTNEANCE HWY 90 TREES	0.00	0.00	3,500.00	0.00
01-410-235	MAINTENANCE POND	0.00	1,157.28	200.00	0.00
TOTAL 2-MAINTENANCE / REPAIR		95,296.47	22,321.17	51,700.00	71,550.00

410-230 MAINTENANCE - SPLASH PARK PERMANENT NOTES:
LEAK REQUIRING MAJOR CONCRETE WORK

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
3-CHARGES & SERVICES				
01-410-310 INSURANCE - GENERAL	10,512.46	11,002.13	8,500.00	11,000.00
01-410-312 MAINTENANCE BLDG.	26,392.90	4,269.01	8,000.00	8,000.00
01-410-313 PROF. DEVELOPMENT	21.85	21.85	25.00	25.00
01-410-315 TELEPHONE	1,852.98	699.53	1,200.00	800.00
01-410-316 UTILITIES	47,729.35	43,278.56	25,000.00	42,000.00
01-410-328 PHYSICALS / TESTING	180.00	125.00	400.00	400.00
TOTAL 3-CHARGES & SERVICES	86,689.54	59,396.08	43,125.00	62,225.00
4-OTHER				
01-410-406 CONTRACTOR MOWING SERVICES	55,810.00	57,850.00	64,740.00	65,000.00
01-410-409 FIRE ALARM/EXTINGUISHERS	0.00	0.00	0.00	500.00
01-410-410 FIXED ASSETS PAYMENT	22,250.00	16,120.00	16,121.00	32,064.00
TOTAL 4-OTHER	78,060.00	73,970.00	80,861.00	97,564.00

410-406 CONTRACTOR MOWING SERVICESPERMANENT NOTES:
MOWING CONTRACT
HWY 90 & POCKET PARKS

410-410 FIXED ASSETS PAYMENT PERMANENT NOTES:
DODGE TRUCK $4,800
(2) Z TRAK MOWERS $4,620
60" Z TRAK MOWER $2,565
SUB COMPACT TRACTOR $2,150
JD XUV $1,990

TOTAL PARKS & RECREATION	483,373.32	401,130.73	469,241.00	560,893.00

MAINTENACE DEPARTMENT
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0-OPERATING SERVICES				
01-411-002 SALARIES OPERATION	18,131.85	0.00	43,264.00	0.00
01-411-004 SOCIAL SECURITY	1,387.91	0.00	3,310.00	0.00
01-411-005 WORKMANS COMP.	1,298.49	1,137.90	1,809.00	0.00
01-411-006 TMRS REQUIREMENTS	3,349.07	(661.90)	6,343.00	0.00
01-411-007 INSURANCE EMPLOYEES	2,793.21	0.00	9,435.00	0.00
01-411-010 SALARIES-OVERTIME	0.00	0.00	1,000.00	0.00
TOTAL 0-OPERATING SERVICES	26,960.53	476.00	65,161.00	0.00
1-OPERATING SUPPLIES				
01-411-111 OFFICE SUPPLIES	28.13	0.00	100.00	0.00
01-411-125 MATERIAL & SUPPLIES	1,457.81	179.85	3,500.00	0.00
01-411-129 UNIFORMS	280.03	0.00	500.00	0.00
TOTAL 1-OPERATING SUPPLIES	1,765.97	179.85	4,100.00	0.00

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
01-411-226 MAINTENANCE EQUIPMENT	260.38	207.39	250.00	0.00
01-411-227 MAINTENANCE MOTOR VEHICLE	14.50	13.10	300.00	0.00
01-411-228 GAS-OIL-TIRES	243.49	76.82	500.00	0.00
TOTAL 2-MAINTENANCE / REPAIR	518.37	297.31	1,050.00	0.00
3-CHARGES & SERVICES				
01-411-310 INSURANCE - GENERAL	780.34	1,041.59	1,100.00	0.00
01-411-313 PROFESSIONAL DEVELOPMENT	0.00	21.85	0.00	0.00
01-411-315 TELEPHONE	2,881.41	2,325.26	0.00	0.00
01-411-316 UTILITIES	0.00	0.00	1,300.00	0.00
TOTAL 3-CHARGES & SERVICES	3,661.75	3,388.70	2,400.00	0.00
4-OTHER				
01-411-410 PAYMENT TO FIXED ASSET	8,495.00	8,495.00	8,500.00	0.00
TOTAL 4-OTHER	8,495.00	8,495.00	8,500.00	0.00
TOTAL MAINTENACE DEPARTMENT	41,401.62	12,836.86	81,211.00	0.00

FINANCE
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-412-001 SALARIES SUPERVISION	103,933.03	108,977.15	110,207.00	114,683.00
01-412-002 SALARIES OPERATION	121,307.38	132,374.01	133,356.00	138,764.00
01-412-004 SOCIAL SECURITY	16,819.52	18,264.55	18,635.00	19,971.00
01-412-005 WORKMAN'S COMPENSATION	1,613.00	563.52	1,000.00	1,041.00
01-412-006 TMRS REQUIREMENTS	34,536.18	33,599.64	35,708.00	35,896.00
01-412-007 INSURANCE EMPLOYEES	44,888.58	47,645.87	29,917.00	27,258.00
01-412-010 SALARIES/OVERTIME	(256.09)	46.11	1,000.00	1,000.00
01-412-012 CERTIFICATION PAY	2,940.00	3,640.00	3,640.00	3,640.00
01-412-013 CAR ALLOWANCE	2,400.06	2,400.06	2,400.00	2,400.00
TOTAL 0-OPERATING SERVICES	328,181.66	347,510.91	335,863.00	344,653.00
1-OPERATING SUPPLIES				
01-412-111 OFFICE SUPPLIES	1,699.61	3,952.01	3,000.00	4,000.00
01-412-112 POSTAGE	991.08	797.60	1,000.00	1,000.00
01-412-113 NON CAPITAL ASSETS	1,429.00	2,697.18	4,000.00	2,000.00
01-412-129 UNIFORMS	0.00	0.00	300.00	300.00
TOTAL 1-OPERATING SUPPLIES	4,119.69	7,446.79	8,300.00	7,300.00

412-113 NON CAPITAL ASSETS PERMANENT NOTES:
NANCY - COMPUTER

412-129 UNIFORMS PERMANENT NOTES:
UNIFORM SHIRTS

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
01-412-221 MAINTENANCE SOFTWARE	0.00	16,995.00	1,000.00	24,600.00
TOTAL 2-MAINTENANCE / REPAIR	0.00	16,995.00	1,000.00	24,600.00

412-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
CLEAR GOV
TYLER PROJECT MANAGEMENT SOFTWARE - EFT & DD $7,600

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
3-CHARGES & SERVICES				
01-412-308 MEMBERSHIP DUES	1,319.28	1,542.41	1,200.00	1,500.00
01-412-309 PUBLICATIONS	25.00	0.00	0.00	0.00
01-412-310 INSURANCE- GENERAL	1,102.97	1,633.07	3,000.00	3,000.00
01-412-313 PROFESSIONAL DEVELOPMENT	162.40	306.40	2,000.00	1,500.00
01-412-314 TRAVEL	71.41	0.00	1,500.00	1,500.00
01-412-315 TELEPHONE	4,363.45	3,969.74	600.00	3,175.00
01-412-328 PHYSICALS / TESTING	0.00	0.00	100.00	100.00
TOTAL 3-CHARGES & SERVICES	7,044.51	7,451.62	8,400.00	10,775.00

412-308 MEMBERSHIP DUES PERMANENT NOTES:
GFOAT - GFOA - PURCHASING CO-OP

412-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INCODE FORUM
TML CONFERENCE

412-314 TRAVEL PERMANENT NOTES:
TML CONFERENCE
INCODE FORUM

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
TOTAL FINANCE	339,345.86	379,404.32	353,563.00	387,328.00

ANIMAL CONTROL
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-413-003 SALARIES HUMANE OFFICER	75,754.58	77,302.71	76,893.00	77,920.00
01-413-004 SOCIAL SECURITY	6,614.76	7,066.48	2,975.00	6,140.00
01-413-005 WORKMANS COMPENSATION	2,496.66	3,053.67	4,734.00	4,972.00
01-413-006 TMRS REQUIREMENTS	12,761.01	12,695.75	10,877.00	11,036.00
01-413-007 INSURANCE EMPLOYEES	15,312.19	15,763.39	7,654.00	7,116.00
01-413-010 SALARIES OVERTIME	10,863.48	14,519.09	1,500.00	1,500.00
01-413-011 SALARIES PART TIME	0.00	0.00	0.00	25,000.00
TOTAL 0-OPERATING SERVICES	123,802.68	130,401.09	104,633.00	133,684.00
1-OPERATING SUPPLIES				
01-413-111 OFFICE SUPPLIES	0.00	0.00	200.00	200.00
01-413-113 NON CAPITAL ASSETS	0.00	0.00	0.00	4,400.00
01-413-114 ANIMAL FOOD	1,463.00	2,879.32	2,000.00	3,000.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-413-115	JANITORIAL SUPPLIES	1,345.70	5,576.47	5,000.00	12,000.00
01-413-125	MATERIALS & SUPPLIES	0.00	0.00	1,400.00	3,200.00
01-413-129	UNIFORMS	0.00	0.00	1,200.00	1,200.00
TOTAL 1-OPERATING SUPPLIES		2,808.70	8,455.79	9,800.00	24,000.00

413-113 NON CAPITAL ASSETS PERMANENT NOTES:
48" DOUBLE DOOR FOLDING CRATE $450
KUNDRA CHEW PROOF ALUM BEDS 40X25 20 @145.00 =$2,900
GE WASHER $550
GE DRYER $500

413-114 ANIMAL FOOD PERMANENT NOTES:
Increase due to lack of donations.

413-115 JANITORIAL SUPPLIES PERMANENT NOTES:
Increase due to no more donations from Rough Start and Canine Angels. Organizations have been disbanded.

413-125 MATERIALS & SUPPLIES PERMANENT NOTES:
Replace worn out or broken equipment.

413-129 UNIFORMS PERMANENT NOTES:
UNIFORM SHIRTS, PANTS & BOOTS

2-MAINTENANCE / REPAIR

01-413-212	MAINTENANCE BUILDING	20,820.55	1,401.92	5,000.00	5,000.00
01-413-226	MAINTENANCE EQUIPMENT	395.68	763.69	2,000.00	3,000.00
01-413-227	MAINTENANCE MOTOR VEHICLE	14.50	1,911.55	1,000.00	2,500.00
01-413-228	GAS-OIL-TIRES	1,943.86	2,103.35	3,400.00	3,400.00
TOTAL 2-MAINTENANCE / REPAIR		23,174.59	6,180.51	11,400.00	13,900.00

413-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
dding $500.00 for shelter software management. $500.00 for catch poles and additional traps.

413-227 MAINTENANCE MOTOR VEHICLE PERMANENT NOTES:
Increase due to vehicle being a 2017 model. Repairs are starting to increase, and cost have been rising.

3-CHARGES & SERVICES

01-413-310	INSURANCE EXPENSE	1,418.17	1,741.75	1,800.00	1,800.00
01-413-313	PROFESSIONAL DEVELOPMENT	21.85	308.91	500.00	1,000.00
01-413-315	TELEPHONE	101.31	43.88	400.00	300.00
01-413-316	UTILITIES	16,363.21	17,787.22	7,000.00	20,000.00
01-413-328	PHYSICALS / TESTING	0.00	0.00	200.00	200.00
01-413-354	VETERINARY SERVICES	1,121.00	2,741.17	3,000.00	5,500.00
01-413-360	CAPITAL OUTLAY	10,766.00	0.00	0.00	0.00
TOTAL 3-CHARGES & SERVICES		29,791.54	22,622.93	12,900.00	28,800.00

413-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	Increase due to state mandated training.				
413-354 VETERINARY SERVICES	PERMANENT NOTES:				
	Increase due to number of animals handled and cost of euthanasia medication.				
4-OTHER					
01-413-410 PAYMENT TO FIXED ASSETS		8,000.00	8,000.00	8,000.00	8,000.00
TOTAL 4-OTHER		8,000.00	8,000.00	8,000.00	8,000.00
413-410 PAYMENT TO FIXED ASSETS	PERMANENT NOTES:				
	CREW CAB TRUCK WITH CAGE $8,000				
TOTAL ANIMAL CONTROL		187,577.51	175,660.32	146,733.00	208,384.00

CITY HALL
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EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES					
01-414-003 SALARIES MAINTENANCE		7,715.57	31,650.78	32,000.00	33,293.00
01-414-004 SOCIAL SECURITY		582.18	2,463.14	2,448.00	2,624.00
01-414-005 WORKMANS COMPENSATION		600.92	(32.28)	1,767.00	1,838.00
01-414-006 TMRS REQUIREMENTS		815.43	4,640.36	4,692.00	4,716.00
01-414-007 INSURANCE EMPLOYEES		6,115.67	13,535.33	7,654.00	7,116.00
01-414-010 SALARIES OVERTIME		0.00	5.77	500.00	500.00
TOTAL 0-OPERATING SERVICES		15,829.77	52,263.10	49,061.00	50,087.00
1-OPERATING SUPPLIES					
01-414-111 OFFICE SUPPLIES		461.15	214.40	100.00	300.00
01-414-113 NON CAPITAL ASSETS		0.00	6,059.97	6,400.00	0.00
01-414-115 JANITORIAL SUPPLIES		5,484.52	5,774.40	5,000.00	5,800.00
01-414-125 MATERIALS & SUPPLIES		3,566.60	1,258.99	2,000.00	2,000.00
01-414-129 UNIFORMS		0.00	220.46	500.00	500.00
TOTAL 1-OPERATING SUPPLIES		9,512.27	13,528.22	14,000.00	8,600.00
414-115 JANITORIAL SUPPLIES	PERMANENT NOTES:				
	CLEANING SUPPLIES PAPER GOODS				
414-125 MATERIALS & SUPPLIES	PERMANENT NOTES:				
	COFFEE, TEA CUPS, PLATES				
2-MAINTENANCE / REPAIR					
01-414-212 MAINTENANCE BUILDING		11,001.46	28,591.95	15,800.00	125,000.00
01-414-226 MAINTENANCE EQUIPMENT		4,191.29	2,468.97	10,250.00	10,000.00
TOTAL 2-MAINTENANCE / REPAIR		15,192.75	31,060.92	26,050.00	135,000.00
414-212 MAINTENANCE BUILDING	PERMANENT NOTES:				

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REPAIRS TO STUCCO AND GUTTERS - ESTIMATE IS $100,000				
3-CHARGES & SERVICES				
01-414-310 INSURANCE-GENERAL	7,479.65	6,926.05	7,500.00	7,500.00
01-414-315 TELEPHONE	10,904.97	17,430.15	8,500.00	3,100.00
01-414-316 UTILITIES	29,242.28	17,002.98	25,000.00	25,000.00
01-414-328 PHYSICALS / TESTING	0.00	0.00	12,000.00	100.00
01-414-352 EQUIPMENT RENTALS	7,977.88	10,060.68	0.00	15,000.00
TOTAL 3-CHARGES & SERVICES	55,604.78	51,419.86	53,000.00	50,700.00
4-OTHER				
01-414-405 CONTRACT CLEANING	11,550.00	0.00	0.00	0.00
01-414-406 CONTRACTOR MOWING SERVICES	14,835.00	14,145.00	17,940.00	18,000.00
01-414-407 A/C MAINTENANCE CONTRACT	2,761.75	5,043.00	4,000.00	8,000.00
01-414-408 GENERATOR MAINTENANCE CONTRACT	1,489.00	1,697.00	3,000.00	3,000.00
01-414-409 FIRE ALARM/EXTINGUISHER MAINT	1,960.08	2,517.79	2,000.00	2,500.00
TOTAL 4-OTHER	32,595.83	23,402.79	26,940.00	31,500.00
TOTAL CITY HALL	128,735.40	171,674.89	169,051.00	275,887.00

INSPECTION/CODE ENFORECEM
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-415-001 SALARIES-SUPERVISION	0.00	5,615.38	73,008.00	73,000.00
01-415-002 SALARIES-OPERATION	81,251.09	85,700.59	85,916.00	89,575.00
01-415-004 SOCIAL SECURITY	6,090.73	7,059.06	12,159.00	12,644.00
01-415-005 WORKMAN'S COMPENSATION	527.38	277.81	1,192.00	1,216.00
01-415-006 TMRS REQUIREMENTS	12,040.20	12,667.34	23,299.00	22,725.00
01-415-007 INSURANCE-EMPLOYEES	13,092.93	18,071.93	24,563.00	22,615.00
01-415-010 SALARIES - OVERTIME	210.55	103.60	500.00	500.00
TOTAL 0-OPERATING SERVICES	113,212.88	129,495.71	220,637.00	222,275.00
1-OPERATING SUPPLIES				
01-415-111 OFFICE SUPPLIES	625.99	1,208.24	1,000.00	1,200.00
01-415-112 POSTAGE	3,655.37	1,998.76	3,000.00	3,000.00
01-415-113 NON CAPITAL ASSETS	0.00	0.00	0.00	600.00
01-415-125 MATERIALS & SUPPLIES	1,642.92	1,032.34	750.00	1,000.00
01-415-129 UNIFORMS	0.00	0.00	450.00	450.00
TOTAL 1-OPERATING SUPPLIES	5,924.28	4,239.34	5,200.00	6,250.00

415-111 OFFICE SUPPLIES PERMANENT NOTES:
PLOTTER PAPER
OFFICE SUPPLIES

415-112 POSTAGE PERMANENT NOTES:
INCREASED CODE ENFORCEMENT ACTIVITY

415-113 NON CAPITAL ASSETS PERMANENT NOTES:

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	$600 - iPad				
2-MAINTENANCE / REPAIR					
01-415-221	MAINTENANCE SOFTWARE/COMPUTERS	1,315.00	500.00	9,540.00	24,540.00
01-415-226	MAINTENANCE-EQUIPMENT	0.00	0.00	3,300.00	3,300.00
01-415-227	MAINT.-MOTOR VEHICLES	38.00	610.66	400.00	1,120.00
01-415-228	GAS-OIL-TIRES	517.26	1,645.62	1,300.00	1,500.00
TOTAL 2-MAINTENANCE / REPAIR		1,870.26	2,756.28	14,540.00	30,460.00

415-221 MAINTENANCE SOFTWARE/COMPUPERMANENT NOTES:
INCODE PERMIT SOFTWARE MAINTENANCE
ADOBE @3 MICROSOFT
Add $15,000 for MyGov software for Code Enforcement

415-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:
PLOTTER SERVICE MAINTENANCE AGREEMENT
DIGI TICKET

415-227 MAINT.-MOTOR VEHICLES PERMANENT NOTES:
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC
Add car wash plans for the jeep and truck

3-CHARGES & SERVICES					
01-415-308	DUES AND MEMBERSHIPS	1,112.00	945.85	750.00	1,000.00
01-415-309	PUBLICATIONS	7,962.21	4,786.50	1,000.00	5,000.00
01-415-310	INSURANCE-GENERAL	1,549.99	2,008.89	2,200.00	2,200.00
01-415-313	PROFESSIONAL DEVELOPMENT	1,001.18	558.37	1,000.00	1,000.00
01-415-314	TRAVEL	640.34	753.57	2,000.00	2,000.00
01-415-315	TELEPHONE	4,459.03	4,012.23	600.00	3,275.00
01-415-319	LEGAL OR FILING FEES	807.00	1,135.00	1,000.00	1,200.00
01-415-328	PHYSICALS / TESTING	290.00	0.00	200.00	200.00
01-415-352	EQUIPMENT RENTALS	5,101.96	3,435.41	2,050.00	4,500.00
TOTAL 3-CHARGES & SERVICES		22,923.71	17,635.82	10,800.00	20,375.00

415-308 DUES AND MEMBERSHIPS PERMANENT NOTES:
STATE BOARD PLUMBING LICENSE
FIRM PROGRAM FEES

415-309 PUBLICATIONS PERMANENT NOTES:
NFPA
ICC
ACI

415-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
ICC

415-319 LEGAL OR FILING FEES PERMANENT NOTES:
FILING FEES FOR PLATS, LIENS, ETC.

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
4-OTHER				
01-415-401 PLANNING COMMISSION EXPENSES	0.00	0.00	50.00	0.00
01-415-406 CONTRACTOR SERVICES	77,963.32	50,338.07	8,000.00	12,000.00
01-415-407 DEMOLITION SERVICES	35,228.75	52,705.00	35,000.00	80,000.00
01-415-408 INSPECTION SERVICES	0.00	0.00	0.00	67,200.00
01-415-410 PAYMENT TO FIXED ASSET	9,462.00	9,460.00	9,460.00	9,462.00
TOTAL 4-OTHER	122,654.07	112,503.07	52,510.00	168,662.00

415-406 CONTRACTOR SERVICES PERMANENT NOTES:
MOWING AND LITTER REMOVAL ON PRIVATE PROPERTY

415-407 DEMOLITION SERVICES PERMANENT NOTES:
RESIDENTIAL DEMO - $40,000
COMMERCIAL DEMO $40,000 - FROM LCDC

415-408 INSPECTION SERVICES PERMANENT NOTES:
This is for inspection and plan review services

415-410 PAYMENT TO FIXED ASSET PERMANENT NOTES:
DODGE TRUCK $5,170
2020 JEEP $4,292

TOTAL INSPECTION/CODE ENFORECEM	266,585.20	266,630.22	303,687.00	448,022.00

NON DEPARTMENTAL
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-416-004 SOCIAL SECURITY	0.00	6,572.62	0.00	0.00
01-416-006 TMRS REQUIREMENT	0.00	12,851.82	0.00	0.00
TOTAL 0-OPERATING SERVICES	0.00	19,424.44	0.00	0.00
2-MAINTENANCE / REPAIR				
01-416-221 MAINTENANCE SOFTWARE	33,560.59	106,801.56	100,000.00	105,000.00
01-416-223 MAINTENANCE TOWER	29,455.00	29,455.00	30,000.00	30,000.00
TOTAL 2-MAINTENANCE / REPAIR	63,015.59	136,256.56	130,000.00	135,000.00

416-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
INCODE
DATTO

416-223 MAINTENANCE TOWER PERMANENT NOTES:
HARRIS COUNTY RADIO BILLED BY LIBERTY COUNTY FOR MAINTENANCE

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
3-CHARGES & SERVICES				
01-416-308 DUES & MEMBERSHIP	4,464.47	6,033.47	6,000.00	6,100.00
01-416-309 LEGAL & ADVERTISING	2,322.44	1,293.00	250.00	1,000.00
01-416-310 INSURANCE GENERAL	52.00	683.30	0.00	1,000.00

01 -GENERAL FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
01-416-314	INTERNET & FIBER	0.00	3,322.10	0.00	0.00
01-416-315	TELEPHONE	2,257.75	4,063.95	0.00	5,000.00
01-416-318	AUDIT SERVICES	61,118.94	40,798.10	70,000.00	65,000.00
01-416-319	LEGAL EXPENSE	94,704.41	82,072.73	80,000.00	80,000.00
01-416-320	TAX EXPENSE CONTRACT	121,166.21	117,864.01	132,000.00	150,000.00
01-416-322	PROFESSIONAL SERVICES	120,589.95	120,000.00	120,000.00	170,000.00
01-416-323	COMMUNITY DECORATIONS	0.00	0.00	1,500.00	1,500.00
01-416-324	CITY WIDE FIREWORKS	16,000.00	21,000.00	16,000.00	21,000.00
01-416-329	BRAZOS TRANSIT AUTHORITY	5,512.52	5,512.52	5,500.00	5,500.00
01-416-360	CAPITAL OUTLAY	21,808.72	0.00	0.00	10,000.00
TOTAL 3-CHARGES & SERVICES		449,997.41	402,643.18	431,250.00	516,100.00

416-308 DUES & MEMBERSHIP PERMANENT NOTES:
HGAC
TML
CHAMBER OF COMMERCE
NIXLE

416-318 AUDIT SERVICES PERMANENT NOTES:
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS

416-320 TAX EXPENSE CONTRACT PERMANENT NOTES:
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

416-322 PROFESSIONAL SERVICES PERMANENT NOTES:
IT SUPPORT $120,000
CITY MANAGER SEARCH $50,000

416-324 CITY WIDE FIREWORKS PERMANENT NOTES:
3RD OF JULY FIREWORKS TRANSFERED FROM LCDC

416-360 CAPITAL OUTLAY PERMANENT NOTES:
WEATHER STATION $10,000

4-OTHER

01-416-404	CONTINGENCY	0.00	0.00	55,000.00	78,054.00
01-416-416	WEB SITE HOSTING	3,490.78	3,863.34	1,000.00	4,500.00
01-416-418	FITNESS & SAFETY PROGRAM	2,610.00	2,430.00	3,000.00	3,000.00
01-416-420	2024 FLOOD	0.00	107,591.01	0.00	0.00
01-416-423	2024 FLOOD	0.00	119,415.73	0.00	0.00
01-416-424	EMPLOYEE RELATED EXPENSES	18,184.03	13,933.07	25,000.00	25,000.00
01-416-425	380 AGREEMENT	0.00	10,000.00	10,000.00	10,000.00
01-416-426	HURRICANE BERYL	0.00	575,982.82	0.00	0.00
TOTAL 4-OTHER		24,284.81	833,215.97	94,000.00	120,554.00

416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:
TRAINING
HEALTH FAIRS
EMPLOYEE RELATED

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
416-425	380 AGREEMENT	PERMANENT NOTES: LIBERTY CAPSTONE PROPERTIES			
TOTAL NON DEPARTMENTAL		537,297.81	1,391,540.15	655,250.00	771,654.00

PUBLIC WORKS
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0-OPERATING SERVICES					
01-417-001	SALARIES SUPERVISION	91,809.74	97,222.02	98,007.00	101,979.00
01-417-002	SALARIES OPERATIONS	31,177.61	33,262.37	33,600.00	34,964.00
01-417-004	SOCIAL SECURITY	9,205.13	9,434.78	10,069.00	10,791.00
01-417-005	WORKMANS COMPENSATION	169.79	265.63	540.00	563.00
01-417-006	TMRS REQUIREMENTS	19,321.97	17,907.11	4,926.00	19,395.00
01-417-007	INSURANCE EMPLOYEES	22,448.80	29,767.10	7,654.00	13,026.00
01-417-010	SALARIES OVERTIME	0.00	24.23	0.00	0.00
01-417-011	SALARIES PART-TIME	0.00	0.00	0.00	25,787.00
01-417-013	CAR ALLOWANCE	3,599.96	3,599.96	3,600.00	3,600.00
TOTAL 0-OPERATING SERVICES		177,733.00	191,483.20	158,396.00	210,105.00
417-011	SALARIES PART-TIME	PERMANENT NOTES: CUSTODIAN			
1-OPERATING SUPPLIES					
01-417-111	OFFICE SUPPLIES	352.47	804.52	750.00	1,000.00
01-417-112	POSTAGE	11.94	9.44	50.00	50.00
01-417-113	NON CAPITAL ASSETS	0.00	6,748.59	7,000.00	1,000.00
01-417-115	JANITORIAL SUPPLIES	973.83	3,421.24	1,500.00	3,500.00
01-417-125	MATERIALS & SUPPLIES	262.22	355.47	200.00	350.00
01-417-129	UNIFORMS	11.35	0.00	150.00	100.00
TOTAL 1-OPERATING SUPPLIES		1,611.81	11,339.26	9,650.00	6,000.00
417-113	NON CAPITAL ASSETS	PERMANENT NOTES: SAMPLE STORAGE UNIT			
417-125	MATERIALS & SUPPLIES	PERMANENT NOTES: LIGHT BULBS SUPPLIES			
2-MAINTENANCE / REPAIR					
01-417-221	MAINTENANCE SOFTWARE	0.00	0.00	500.00	500.00
01-417-226	MAINTENANCE EQUIPMENT	1,372.13	4,640.43	2,000.00	4,500.00
TOTAL 2-MAINTENANCE / REPAIR		1,372.13	4,640.43	2,500.00	5,000.00
417-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: A-1 TELCOM ALARM MONITORING $520 IKON $2,000			

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
3-CHARGES & SERVICES				
01-417-310 INSURANCE - GENERAL	6,353.13	6,404.30	5,250.00	6,500.00
01-417-312 MAINTENANCE BUILDING	9,856.84	4,999.59	4,000.00	4,000.00
01-417-313 PROFESSIONAL DEVELOPMENT	108.70	123.70	3,000.00	100.00
01-417-314 TRAVEL	31.69	0.00	100.00	0.00
01-417-315 TELEPHONE	4,371.74	4,120.55	600.00	3,650.00
01-417-316 UTILITIES	26,882.84	15,532.18	24,500.00	24,500.00
01-417-328 PHYSICALS/TESTING	180.00	0.00	0.00	100.00
01-417-352 EQUIPMENT RENTALS	2,263.56	0.00	0.00	0.00
TOTAL 3-CHARGES & SERVICES	50,048.50	31,180.32	37,450.00	38,850.00

417-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
STATE LICENSE FEE
CONTINUING EDUCATION

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
4-OTHER				
01-417-405 CONTRACT CLEANING	10,600.00	18,650.00	12,500.00	0.00
01-417-406 CONTRACTOR MOWING SERVICES	4,704.00	4,704.00	5,100.00	5,100.00
01-417-407 A/C MAINTENANCE CONTRACT	636.15	2,085.00	3,000.00	3,000.00
01-417-409 FIRE ALARM/EXTINGUISHERS	125.00	0.00	500.00	500.00
01-417-410 PAYMENT TO FIXED ASSETS	0.00	0.00	0.00	2,770.00
TOTAL 4-OTHER	16,065.15	25,439.00	21,100.00	11,370.00

417-410 PAYMENT TO FIXED ASSETS PERMANENT NOTES:
SKID STEER $2,770

TOTAL PUBLIC WORKS	246,830.59	264,082.21	229,096.00	271,325.00

UTILITY BILLING
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
0-OPERATING SERVICES				
01-419-002 SALARIES OPERATION	113,279.57	116,465.93	117,053.00	121,840.00
01-419-004 SOCIAL SECURITY	8,673.80	9,062.23	8,956.00	9,602.00
01-419-005 WORKERS COMPENSATION	254.68	414.58	482.00	500.00
01-419-006 TMRS REQUIREMENTS	17,108.12	15,692.36	17,162.00	17,257.00
01-419-007 INSURANCE EMPLOYEES	26,061.52	25,741.38	20,482.00	21,179.00
01-419-010 SALARIES OVERTIME-	0.00	84.00	1,000.00	1,000.00
TOTAL 0-OPERATING SERVICES	165,377.69	167,460.48	165,135.00	171,378.00
1-OPERATING SUPPLIES				
01-419-111 OFFICE SUPPLIES	1,001.91	1,877.81	2,000.00	2,000.00
01-419-112 POSTAGE	412.71	429.86	300.00	500.00
01-419-113 NON CAPITAL ASSETS	0.00	2,697.18	4,000.00	0.00
01-419-129 UNIFORMS	0.00	0.00	300.00	300.00
TOTAL 1-OPERATING SUPPLIES	1,414.62	5,004.85	6,600.00	2,800.00

01 -GENERAL FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
01-419-221 MAINTENANCE SOFTWARE	15,734.67	10,013.75	25,000.00	25,000.00
TOTAL 2-MAINTENANCE / REPAIR	15,734.67	10,013.75	25,000.00	25,000.00

419-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
INCODE
MICROSOFT OFFICE

3-CHARGES & SERVICES				
01-419-310 INSURANCE EXPENSE	658.25	1,044.25	1,000.00	1,100.00
01-419-313 PROFESSIONAL DEVELOPMENT	65.55	85.55	1,500.00	1,000.00
01-419-314 TRAVEL	0.00	0.00	1,000.00	1,000.00
01-419-315 TELEPHONE	4,794.60	4,090.85	5,000.00	3,010.00
01-419-316 UTILITIES	977.41	682.17	1,500.00	1,500.00
01-419-326 MAINTENANCE OFFICE EQUIPMENT	1,001.52	1,019.94	1,500.00	1,500.00
01-419-328 PHYSICALS / TESTING	0.00	0.00	100.00	100.00
01-419-361 CONTRACT SERVICES	37,164.28	38,120.83	35,000.00	38,000.00
01-419-362 CREDIT CARD FEES PAYABLE	183,636.07	224,642.93	150,000.00	225,000.00
TOTAL 3-CHARGES & SERVICES	228,297.68	269,686.52	196,600.00	272,210.00

419-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INCODE TRAINING

419-314 TRAVEL PERMANENT NOTES:
HOTEL, MEALS & TRANSPORTATION FOR TRAINING

419-316 UTILITIES PERMANENT NOTES:
TGB @ MONTA AND SAN JACINTO

419-361 CONTRACT SERVICES PERMANENT NOTES:
BILLING STATEMENTS
INCODE WEB PAYMENT FEE

419-362 CREDIT CARD FEES PAYABLE PERMANENT NOTES:
CREDIT CARD FEES

4-OTHER				
TOTAL UTILITY BILLING	410,824.66	452,165.60	393,335.00	471,388.00
TOTAL EXPENDITURES	10,937,804.46	11,614,564.57	11,644,456.00	12,192,461.00
REVENUES OVER/(UNDER) EXPENDITURES	600,562.25	(743,397.84)	0.00	0.00

02 -WATER & WASTEWATER FUND

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	6,217,069.81	5,749,262.09	5,408,000.00	5,668,400.00
TOTAL REVENUES	6,217,069.81	5,749,262.09	5,408,000.00	5,668,400.00
EXPENDITURE SUMMARY				
WATER DEPARTMENT	2,379,705.27	2,308,856.81	2,777,956.00	2,816,739.00
WASTEWATER	2,303,511.02	2,261,142.10	2,630,044.00	2,851,661.00
TOTAL EXPENDITURES	4,683,216.29	4,569,998.91	5,408,000.00	5,668,400.00
REVENUES OVER/(UNDER) EXPENDITURES	1,533,853.52	1,179,263.18	0.00	0.00

02 -WATER & WASTEWATER FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
02-302-2001	WATER COLLECTIONS	2,640,481.38	2,658,509.10	2,687,000.00	2,901,960.00
02-302-2002	WATER CONNECTIONS & TAPS	11,913.46	14,350.00	10,000.00	10,000.00
02-302-2005	BULK WATER & FEES CHARGED	8,295.50	8,843.31	3,000.00	9,000.00
02-302-2007	INTEREST EARNED	284,969.80	334,681.60	250,000.00	250,000.00
02-302-2010	NEW CONSTRUCTION REVENUE	211,015.40	150.00	0.00	0.00
02-302-2012	INSURANCE REIMBURSEMENT	7,544.39	0.00	0.00	0.00
02-302-5001	SEWER COLLECTIONS	2,452,173.68	2,632,416.42	2,293,000.00	2,476,440.00
02-302-5002	SEWER TAP FEES	14,297.62	2,825.00	5,000.00	3,000.00
02-302-5003	SEWER COLLECTION-LEACHATE	0.00	(45.14)	0.00	0.00
02-302-5005	PERMITS/INSPECTION FEES	1,350.00	1,350.00	0.00	0.00
02-302-5006	REVENUE CITY OF AMES	33,986.48	50,345.25	35,000.00	18,000.00
02-302-5007	REVENUE CITY OF HARDIN	44,595.76	45,836.55	125,000.00	0.00
02-302-5010	TRANSFER FROM OTHER FUNDS	506,446.34	0.00	0.00	0.00
TOTAL REVENUES		6,217,069.81	5,749,262.09	5,408,000.00	5,668,400.00
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02 -WATER & WASTEWATER FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
WATER DEPARTMENT					
0-OPERATING SERVICES					
02-420-001	SALARIES SUPERVISION	45,840.03	38,187.27	42,634.00	44,370.00
02-420-002	SALARIES OPERATION	222,950.13	202,019.71	237,241.00	183,970.00
02-420-004	SOCIAL SECURITY	20,674.82	19,834.35	27,691.00	17,995.00
02-420-005	WORKMANS COMP.	7,082.35	11,474.91	11,502.00	10,278.00
02-420-006	TMRS REQUIREMENTS	36,203.17	36,939.71	33,330.00	32,341.00
02-420-007	INSURANCE EMPLOYEES	81,616.98	53,194.14	28,115.00	33,528.00
02-420-010	SALARIES-OVERTIME	16,223.38	18,447.13	15,000.00	17,540.00
02-420-013	CAR ALLOWANCE	1,107.84	1,200.16	1,200.00	1,200.00
TOTAL 0-OPERATING SERVICES		431,698.70	381,297.38	396,713.00	341,222.00
1-OPERATING SUPPLIES					
02-420-111	OFFICE SUPPLIES	48.87	176.05	250.00	250.00
02-420-112	POSTAGE	107.74	85.07	300.00	300.00
02-420-113	NON-CAPITAL ASSETS	664.20	2,848.59	3,500.00	0.00
02-420-125	MATERIALS & SUPPLIES	15,095.62	2,897.02	1,700.00	2,000.00
02-420-129	UNIFORMS	2,560.98	2,274.28	4,000.00	4,000.00
02-420-163	CHEMICALS - WATER TREATMENT	63,236.26	51,687.79	55,000.00	60,000.00
TOTAL 1-OPERATING SUPPLIES		81,713.67	59,968.80	64,750.00	66,550.00

420-112 POSTAGE PERMANENT NOTES:
TCEQ REPORTING
SAFETY VIDEOS

420-125 MATERIALS & SUPPLIES PERMANENT NOTES:
RAKES
SHOVEL
BROOMS
PRINTING CCR REPORTS

420-163 CHEMICALS - WATER TREATMENPERMANENT NOTES:
CHLORINE -150LB CYLINDER
PHOSPHATE BULK UNITS

2-MAINTENANCE / REPAIR					
02-420-226	MAINTENANCE EQUIPMENT	30,596.29	29,560.14	28,000.00	28,000.00
02-420-227	MAINTENANCE MOTOR VEHICLE	3,794.62	1,314.46	3,500.00	3,500.00
02-420-228	GAS-OIL-TIRES	16,161.58	13,972.01	12,000.00	16,000.00
02-420-239	INSURANCE REIMB VEHICLE REPAIR	0.04	0.00	0.00	0.00
02-420-243	NEW CONSTRUCTION	55,369.36	23,915.64	0.00	0.00
02-420-244	MAINTENANCE WATER LINES	70,491.91	166,298.38	130,000.00	130,000.00
02-420-245	MAINTENANCE VALVE PROGRAM	0.00	60.00	7,000.00	7,000.00
02-420-247	MAINTENANCE FIRE HYDRANTS	99.99	0.00	21,500.00	21,500.00
02-420-248	MAINTENANCE WATER PLANT	15,053.42	57,028.07	50,000.00	55,000.00
02-420-249	MAINTENANCE METERS	20,313.31	40,845.59	50,000.00	50,000.00

02 -WATER & WASTEWATER FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
02-420-250 ELEVATED STORAGE	4,777.57	3,750.00	3,500.00	3,500.00
TOTAL 2-MAINTENANCE / REPAIR	216,658.09	336,744.29	305,500.00	314,500.00

420-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
SENSUS FLEXNET SUPPORT SERVICES

420-244 MAINTENANCE WATER LINES PERMANENT NOTES:
BRASS FITTINGS
WATER PIPE
COUPLERS
TAPS
PIPE DRESSERS
MARKING PAINT

420-247 MAINTENANCE FIRE HYDRANTS PERMANENT NOTES:
REPAIR OF HYDRANTS

420-248 MAINTENANCE WATER PLANT PERMANENT NOTES:
CHLORINATOR PUMP
WELL MOTOR
GRAVITY OILERS
PHOSPHATE PUMPS
BOOSTER PUMPS & MOTORS

420-249 MAINTENANCE METERS PERMANENT NOTES:
METER
METER BOXES
WASHERS & KITS
RADIOS

420-250 ELEVATED STORAGE PERMANENT NOTES:
ANNUAL TCEQ INSPECTION
DECREASE IN LINE ITEM DUE TO CURRENT REHAB OF TANKS

3-CHARGES & SERVICES

02-420-308 DUES & MEMBERSHIP	526.88	678.61	300.00	750.00
02-420-310 INSURANCE EXPENSES	23,029.51	23,914.38	19,500.00	23,850.00
02-420-313 PROFESSIONAL DEVELOPMENT	2,298.40	5,640.45	3,200.00	3,200.00
02-420-314 TRAVEL	0.00	0.00	500.00	500.00
02-420-315 TELEPHONE	4,864.63	3,959.00	900.00	3,000.00
02-420-316 UTILITIES	137,736.56	97,061.43	90,000.00	114,000.00
02-420-320 LEGAL FEES	789.50	22,855.50	2,000.00	2,000.00
02-420-322 ENGINEERING SERVICES	27,208.50	14,063.43	12,500.00	15,000.00
02-420-328 PHYSICALS / TESTING	1,203.89	450.00	1,000.00	1,000.00
02-420-333 STATE FEES	7,778.75	7,778.75	8,500.00	8,500.00
02-420-365 LAB FEES	5,996.86	2,340.00	3,000.00	3,060.00
02-420-375 BAD DEBT	10,716.93	13,732.14	14,000.00	14,000.00
TOTAL 3-CHARGES & SERVICES	222,150.41	192,473.69	155,400.00	188,860.00

420-308 DUES & MEMBERSHIP PERMANENT NOTES:

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
	TRINITY VALLEY DISTRICT ASSOCIATION				
	MICROSOFT OFFICE $600				
420-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:				
	WATER LICENSE & RENEWAL				
420-314 TRAVEL	PERMANENT NOTES:				
	HOTEL, MEALS & TRANSPORTATION				
420-333 STATE FEES	PERMANENT NOTES:				
	TCEQ ANNUAL FEES				
4-OTHER					
02-420-402 CAPITAL OUTLAY		0.00	72,266.90	183,000.00	25,350.00
02-420-406 CONTRACTOR MOWING SERVICES		22,464.00	19,359.00	24,335.00	24,335.00
02-420-407 A/C MAINTENANCE CONTRACT		0.00	2,310.00	0.00	0.00
02-420-408 GENERATOR MAINTENANCE CONTRACT		6,074.00	5,372.00	10,000.00	10,000.00
02-420-409 FIRE ALARM/EXTINGUISHERS		0.00	0.00	50.00	1,000.00
02-420-410 PAYMENT TO FIXED ASSEST ACCOUN		48,135.00	41,535.00	41,535.00	47,735.00
TOTAL 4-OTHER		76,673.00	140,842.90	258,920.00	108,420.00
420-402 CAPITAL OUTLAY	PERMANENT NOTES:				
	1/4 OF PAYMENT KIOSK & INSTALLATION				
	PAYMENT KIOSK $31,000				
	INSTALL $25,000				
	1/3 OF RADIO TOWER NEW WIRE $11,350 MONTA & SAN JAC				
420-410 PAYMENT TO FIXED ASSEST AC	PERMANENT NOTES:				
	CREW TRUCK WITH BED $6,806				
	MINI EXCAVATOR $10,560				
	6" PUMP $6,240				
	2020 DODGE $4,896				
	3/4 TON $5,276				
6-DEBT SERVICE					
02-420-622 2016B DRINKING WATER PRINCIPAL		0.00	95,000.00	90,000.00	95,000.00
02-420-623 2016B DRINKING WATER INTEREST		4,261.40	1,828.75	1,845.00	1,206.00
02-420-625 BOND ESCROW AGENT FEES		1,550.00	3,450.00	750.00	750.00
TOTAL 6-DEBT SERVICE		5,811.40	100,278.75	92,595.00	96,956.00
7-TRANSFERS					
02-420-702 TRANSFER TO GENERAL FUND		715,000.00	696,866.00	1,045,300.00	1,045,300.00
02-420-704 TRANSFER TO PROJECT FUND		0.00	95,000.00	0.00	0.00
02-420-705 TRANSFER TO UTILITY BILLING		630,000.00	305,385.00	458,778.00	654,931.00
TOTAL 7-TRANSFERS		1,345,000.00	1,097,251.00	1,504,078.00	1,700,231.00
420-705 TRANSFER TO UTILITY BILLIN	PERMANENT NOTES:				
	NON DEPARTMENTAL 416				
	PUBLIC WORKS 417				
	UTILITY BILLING 419				
TOTAL WATER DEPARTMENT		2,379,705.27	2,308,856.81	2,777,956.00	2,816,739.00

02 -WATER & WASTEWATER FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
WASTEWATER				
==========				
0-OPERATING SERVICES				
02-450-001 SALARIES-SUPERVISION	45,172.94	38,854.65	42,634.00	44,370.00
02-450-002 SALARIES-OPERATION	202,880.75	214,721.42	211,392.00	263,455.00
02-450-004 SOCIAL SECURITY	18,941.76	21,279.01	16,174.00	24,092.00
02-450-005 WORKMAN'S COMPENSATION	5,110.45	4,602.71	9,516.00	13,854.00
02-450-006 TMRS REQUIREMENTS	31,159.46	39,347.68	44,950.00	43,295.00
02-450-007 INSURANCE-EMPLOYEES	45,308.40	50,777.04	47,813.00	46,354.00
02-450-008 SALARY ADJUSTMENTS	0.00	0.00	10,000.00	0.00
02-450-010 SALARIES-OVERTIME	10,983.44	22,733.63	0.00	16,000.00
02-450-013 CAR ALLOWANCE	1,107.84	1,200.16	1,200.00	1,200.00
TOTAL 0-OPERATING SERVICES	360,665.04	393,516.30	383,679.00	452,620.00
1-OPERATING SUPPLIES				
02-450-113 NON CAPITAL ASSETS	0.00	1,166.95	0.00	0.00
02-450-115 JANITORIAL SUPPLIES	79.39	71.67	250.00	250.00
02-450-125 MATERIALS AND SUPPLIES	3,016.18	3,939.68	2,500.00	2,670.00
02-450-129 UNIFORMS	2,535.16	3,786.46	3,500.00	3,500.00
02-450-142 SLUDGE REMOVAL	46,857.55	29,610.95	50,000.00	60,000.00
02-450-165 CHEMICALS-SEWER TREATMENT	55,454.79	87,873.64	35,000.00	60,000.00
02-450-167 REGIMENTS TESTING TABLETS	56.28	210.88	500.00	500.00
TOTAL 1-OPERATING SUPPLIES	107,999.35	126,660.23	91,750.00	126,920.00

450-115 JANITORIAL SUPPLIES PERMANENT NOTES:
PAPER PRODUCTS

450-125 MATERIALS AND SUPPLIES PERMANENT NOTES:
HAND TOOLS
RAKES
SHOVELS

450-142 SLUDGE REMOVAL PERMANENT NOTES:
PRICE INCREASE FROM 0.058 TO 0.065

450-165 CHEMICALS-SEWER TREATMENT PERMANENT NOTES:
CHLORINE
SULFUR DIOXIDE
Cost of chemicals increased (cost instability)

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
02-450-226 MAINTENANCE-EQUIPMENT	36,542.18	52,879.68	25,000.00	30,000.00
02-450-227 MAINT.-MOTOR VEHICLES	3,256.72	1,747.88	4,000.00	4,000.00
02-450-228 GAS-OIL-TIRES	25,371.42	17,884.53	9,000.00	15,000.00
02-450-243 NEW CONSTRUCTION	8,025.50	0.00	0.00	0.00
02-450-245 MAINTENANCE SEWER LINES	25,054.65	44,989.52	55,000.00	55,000.00
02-450-248 MAINTENANCE-PLANT & EQUIPMENT	12,709.37	119,523.04	45,000.00	100,000.00
02-450-251 MAINTENANCE-LIFT STATIONS	32,091.20	87,228.27	50,000.00	50,000.00
TOTAL 2-MAINTENANCE / REPAIR	143,051.04	324,252.92	188,000.00	254,000.00

02 -WATER & WASTEWATER FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
450-226	MAINTENANCE-EQUIPMENT	PERMANENT NOTES: SCADA			
450-245	MAINTENANCE SEWER LINES	PERMANENT NOTES: PIPE FITTINGS CONCRETE GLUE			
450-248	MAINTENANCE-PLANT & EQUIPM	PERMANENT NOTES: WALKWAYS, VALVES, CONTROL PANELS, AIR LINES, ETC...			
450-251	MAINTENANCE-LIFT STATIONS	PERMANENT NOTES: PUMP REPAIR CONTROL PANEL REPAIR WIRING FENCING			
3-CHARGES & SERVICES					
02-450-308	DUES & MEMBERSHIPS	474.64	654.13	350.00	550.00
02-450-310	INSURANCE-GENERAL	17,982.75	17,491.88	0.00	17,500.00
02-450-312	MAINTENANCE-BUILDINGS	6,183.42	220.00	14,700.00	0.00
02-450-313	PROFESSIONAL DEVELOPMENT	6,469.84	1,084.70	2,500.00	2,500.00
02-450-314	TRAVEL	0.00	0.00	500.00	500.00
02-450-315	TELEPHONE	1,597.57	1,058.87	300.00	1,510.00
02-450-316	UTILITIES	228,709.57	271,542.44	170,000.00	220,000.00
02-450-319	LEGAL EXPENSE HARDIN/AMES	64,880.00	40,111.50	50,000.00	50,000.00
02-450-320	LEGAL FEES	426.64	0.00	0.00	0.00
02-450-322	ADMIN. ENGINEERING PROJECTS	102.51	11,900.00	12,500.00	12,500.00
02-450-328	PHYSICALS / TESTING	1,383.90	180.00	300.00	300.00
02-450-333	STATE FEES	16,738.05	16,738.05	25,000.00	17,000.00
02-450-352	EQUIPMENT RENTALS	0.00	0.00	1,000.00	1,000.00
02-450-353	DEPRECIATION EXPENSE	858,192.90	0.00	0.00	0.00
02-450-365	LAB FEES	25,873.32	24,527.58	30,000.00	30,000.00
TOTAL 3-CHARGES & SERVICES		1,229,015.11	385,509.15	307,150.00	353,360.00
450-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION MICROSOFT OFFICE $480			
450-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL			
450-314	TRAVEL	PERMANENT NOTES: HOTELS, MEALS & TRANSPORTATION			

02 -WATER & WASTEWATER FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
450-333	STATE FEES	PERMANENT NOTES:			
		WASTEWATER TREATMENT PERMIT			
450-352	EQUIPMENT RENTALS	PERMANENT NOTES:			
		TRACKHOE			
		DOZER			
450-365	LAB FEES	PERMANENT NOTES:			
		ENVIRONMENTAL			
		LAB			
4-OTHER					
02-450-402	CAPITAL OUTLAY	0.00	0.00	0.00	25,350.00
02-450-406	CONTRACTOR MOWING SERVICES	16,200.00	13,940.00	17,420.00	17,420.00
02-450-407	A/C MAINTENANCE CONTRACT	0.00	323.50	0.00	0.00
02-450-408	GENERATOR MAINTENANCE CONTRACT	8,276.00	10,555.00	6,000.00	11,000.00
02-450-410	PAYMENT TO FIXED ASSETS	47,202.00	62,340.00	62,340.00	68,065.00
TOTAL 4-OTHER		71,678.00	87,158.50	85,760.00	121,835.00
450-402	CAPITAL OUTLAY	PERMANENT NOTES:			
		1/4 OF PAYMENT KIOSK & INSTALLATION			
		PAYMENT KIOSK $31,000			
		INSTALL $25,000			
		1/3 RADIO TOWER NEW WIRE $11,35 MONTA & SAN JAC			
450-410	PAYMENT TO FIXED ASSETS	PERMANENT NOTES:			
		VACCON $41,926			
		3/4 TON $5,276			
		JET MACHINE $6,600			
		1/2 TON $6,200			
		TRACTOR $2337.50			
		TRUCK WITH WINCH $5,725			
6-DEBT SERVICE					
02-450-616	BOND PAYMENT CO 2022 INTEREST	404,878.88	371,800.00	380,000.00	357,900.00
02-450-617	BOND PAYMENT CO 2022 PRINCIPAL	0.00	480,000.00	340,000.00	0.00
02-450-621	ADMIN COSTS 22 BONDS	400.00	400.00	0.00	750.00
02-450-622	2016A CLEAN WATER PRINCIPAL	0.00	90,000.00	95,000.00	90,000.00
02-450-623	2016A CLEAN WATER INTEREST	(15,726.40)	1,845.00	1,830.00	1,202.00
02-450-625	BOND ESCROW AGENT FEES	1,550.00	0.00	750.00	0.00
TOTAL 6-DEBT SERVICE		391,102.48	944,045.00	817,580.00	449,852.00
7-TRANSFERS					
02-450-704	TRANSFER TO PROJECT FUND	0.00	0.00	756,125.00	750,000.00
02-450-710	CONTINGENCY	0.00	0.00	0.00	343,074.00
TOTAL 7-TRANSFERS		0.00	0.00	756,125.00	1,093,074.00
TOTAL WASTEWATER		2,303,511.02	2,261,142.10	2,630,044.00	2,851,661.00
TOTAL EXPENDITURES		4,683,216.29	4,569,998.91	5,408,000.00	5,668,400.00
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REVENUES OVER/(UNDER) EXPENDITURES		1,533,853.52	1,179,263.18	0.00	0.00

03 -ELECTRIC FUND
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	24,654,670.38	10,717,722.34	12,453,000.00	12,478,000.00
TOTAL REVENUES	24,654,670.38	10,717,722.34	12,453,000.00	12,478,000.00
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EXPENDITURE SUMMARY				
ELECTRIC	13,935,942.32	8,451,729.97	12,453,000.00	12,478,000.00
TOTAL EXPENDITURES	13,935,942.32	8,451,729.97	12,453,000.00	12,478,000.00
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REVENUES OVER/(UNDER) EXPENDITURES	10,718,728.06	2,265,992.37	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
03-303-0701	TRANSFER IN FROM OTHER FUNDS	6,031,225.80	0.00	0.00	0.00
03-303-3001	ELECT. REVENUE BILLED	12,484,711.80	9,073,889.50	10,500,000.00	10,500,000.00
03-303-3006	FEES & FINES	55,860.91	64,975.70	60,000.00	60,000.00
03-303-3007	INTEREST EARNED	311,776.74	303,250.85	215,000.00	300,000.00
03-303-3011	NEW CONSTRUCTION REVENUE	20,702.00	0.00	30,000.00	0.00
03-303-3015	HURRICANE IKE INSURANCE REIMB	3,763,717.23	0.00	0.00	0.00
03-303-3017	LATE PENALTY REVENUE	260,428.87	201,708.62	230,000.00	200,000.00
03-303-3018	ELECTRIC REVENUE PTC	1,726,247.03	1,073,897.67	1,418,000.00	1,418,000.00
TOTAL REVENUES		24,654,670.38	10,717,722.34	12,453,000.00	12,478,000.00

03 -ELECTRIC FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
ELECTRIC					
========					
0-OPERATING SERVICES					
03-430-002	SALARIES OPERATION	43,012.96	54,016.58	46,512.00	48,419.00
03-430-004	SOCIAL SECURITY	3,357.77	3,480.47	3,559.00	3,816.00
03-430-005	WORKMANS COMP.	4,442.29	1,272.13	1,898.00	1,976.00
03-430-006	TMRS REQUIREMENTS	(13,363.86)	6,413.52	6,819.00	6,858.00
03-430-007	INSURANCE EMPLOYEES	5,987.09	8,526.60	7,654.00	7,116.00
03-430-010	SALARIES-OVERTIME	0.00	100.67	1,000.00	500.00
TOTAL 0-OPERATING SERVICES		43,436.25	73,809.97	67,442.00	68,685.00
1-OPERATING SUPPLIES					
03-430-111	OFFICE SUPPLIES	0.00	134.70	0.00	150.00
03-430-112	POSTAGE	9.72	0.00	0.00	0.00
03-430-129	UNIFORMS	406.70	661.31	1,250.00	1,250.00
03-430-156	OPERATING SUPPLIES	31.40	22.99	1,000.00	500.00
TOTAL 1-OPERATING SUPPLIES		447.82	819.00	2,250.00	1,900.00
430-129	UNIFORMS	PERMANENT NOTES: STANDARD UNIFORMS BOOTS & WINTER GEAR			
2-MAINTENANCE / REPAIR					
03-430-226	MAINTENANCE EQUIPMENT	34,149.86	26,921.42	10,000.00	27,000.00
03-430-227	MAINTENANCE MOTOR VEHICLE	135.60	287.32	5,000.00	2,500.00
03-430-228	GAS-OIL-TIRES	3,176.57	586.45	4,000.00	1,000.00
03-430-238	NEW CONSTRUCTION EXPENSE	45,554.57	32,363.92	30,000.00	70,000.00
03-430-239	MAINTENANCE STREET LIGHTS	14,053.90	11,735.37	10,000.00	10,000.00
03-430-249	MAINTENANCE METERS	26,844.75	19,332.90	50,000.00	50,000.00
03-430-257	MAINTENANCE LINES	6,483.75	41,862.55	20,000.00	40,000.00
03-430-258	MAINTENANCE TRANSFORMERS	(722.50)	0.00	5,000.00	5,000.00
03-430-259	MAINTENANCE SUBSTATION	76,014.37	172,521.49	53,820.00	90,000.00
03-430-261	CONTRACT SERVICES	833,259.82	794,599.31	650,000.00	775,000.00
03-430-262	CONTRACT TREE TRIMMING	14,006.80	2,086.50	90,000.00	200,000.00
TOTAL 2-MAINTENANCE / REPAIR		1,052,957.49	1,102,297.23	927,820.00	1,270,500.00
430-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: ANNUAL INSPECTION & DIELECTRIC TEST			
430-249	MAINTENANCE METERS	PERMANENT NOTES: METER REPLACEMENT			
3-CHARGES & SERVICES					
03-430-308	DUES & MEMBERSHIP	3,472.20	3,458.40	0.00	0.00
03-430-310	INSURANCE EXPENSE	5,621.66	48,289.19	5,210.00	50,000.00
03-430-313	PROFESSIONAL DEVELOPEMENT	21.85	21.85	100.00	0.00
03-430-314	TRAVEL	0.00	0.00	500.00	0.00

03 -ELECTRIC FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
03-430-315	TELEPHONE	3,788.96	2,983.54	3,500.00	2,500.00
03-430-316	UTILITIES	4,507.20	3,593.63	5,000.00	5,000.00
03-430-317	DRAWER ADJUSTMENT	376.09	254.79	200.00	200.00
03-430-319	LEGAL FEES	7,025.78	2,342.36	15,000.00	15,000.00
03-430-320	DECORATIONS	0.00	165.94	2,000.00	2,000.00
03-430-321	ENGINEERING SERVICE	9,870.93	15,462.75	25,000.00	25,000.00
03-430-370	DEPRECIATION EXPENSE	527,568.32	0.00	0.00	0.00
03-430-375	BAD DEBT	22,807.33	16,861.30	40,000.00	20,000.00
TOTAL 3-CHARGES & SERVICES		585,060.32	93,433.75	96,510.00	119,700.00

430-308 DUES & MEMBERSHIP PERMANENT NOTES:
ANNUAL CO-OP SAFETY CLASS
TPPA $2600

430-316 UTILITIES PERMANENT NOTES:
ENTERGY STREET LIGHTS MINGLEWOOD
BOOMERANG SUBSTATION

4-OTHER					
03-430-402	CAPITAL OUTLAY	0.00	117,752.85	0.00	25,350.00
03-430-404	CONTINGENCY	111,548.95	46,251.05	0.00	934,535.00
03-430-409	FIRE ALARMS/EXTINGUISHERS	0.00	0.00	200.00	2,400.00
TOTAL 4-OTHER		111,548.95	164,003.90	200.00	962,285.00

430-402 CAPITAL OUTLAY PERMANENT NOTES:
1/4 OF PAYMENT KIOSK & INSTALLATION
PAYMENT KIOSK $31,000
INSTALL $25,000
1/3 RADIO TOWER NEW WIRE $11,350 MONTA & SAN JAC

5-PURCHASE POWER					
03-430-501	PURCHASED POWER	8,739,685.32	4,803,964.24	8,000,000.00	6,500,000.00
03-430-503	PURCHASE POWER / PTC	1,672,806.17	908,016.88	1,400,000.00	1,400,000.00
TOTAL 5-PURCHASE POWER		10,412,491.49	5,711,981.12	9,400,000.00	7,900,000.00

7-TRANSFERS					
03-430-705	TRANSFER TO UTILITY BILLING	630,000.00	305,385.00	458,778.00	654,930.00
03-430-714	TRSF.TO GENERAL FUND	1,100,000.00	1,000,000.00	1,500,000.00	1,500,000.00
TOTAL 7-TRANSFERS		1,730,000.00	1,305,385.00	1,958,778.00	2,154,930.00

430-705 TRANSFER TO UTILITY BILLINPERMANENT NOTES:
NON DEPARTMENTAL 416
PUBLIC WORKS 417
UTILITY BILLING 419

	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
TOTAL ELECTRIC	13,935,942.32	8,451,729.97	12,453,000.00	12,478,000.00
TOTAL EXPENDITURES	13,935,942.32	8,451,729.97	12,453,000.00	12,478,000.00
REVENUES OVER/(UNDER) EXPENDITURES	10,718,728.06	2,265,992.37	0.00	0.00

04 -SOLID WASTE FUND
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	834,260.14	848,894.70	965,500.00	949,500.00
TOTAL REVENUES	834,260.14	848,894.70	965,500.00	949,500.00
EXPENDITURE SUMMARY				
SOLID WASTE	754,116.54	599,738.95	965,500.00	949,500.00
TOTAL EXPENDITURES	754,116.54	599,738.95	965,500.00	949,500.00
REVENUES OVER/(UNDER) EXPENDITURES	80,143.60	249,155.75	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

04 -SOLID WASTE FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
04-304-4001	SOLID WASTE COLLECTIONS	826,009.89	813,702.72	840,000.00	875,000.00
04-304-4007	INTEREST EARNED	8,250.25	14,002.52	6,000.00	15,000.00
04-304-4013	FRANCHISE FEES	0.00	21,189.46	0.00	0.00
04-304-4020	TRANSFER IN FROM FUND BALANCE	0.00	0.00	119,500.00	59,500.00
TOTAL REVENUES		834,260.14	848,894.70	965,500.00	949,500.00

04 -SOLID WASTE FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
SOLID WASTE					
===========					
1-OPERATING SUPPLIES					
04-440-160 RECYCLING		1,628.00	125.00	4,000.00	4,000.00
04-440-172 CONTRACT SERVICES		623,826.30	596,851.55	680,000.00	650,000.00
TOTAL 1-OPERATING SUPPLIES		625,454.30	596,976.55	684,000.00	654,000.00
440-160 RECYCLING	PERMANENT NOTES: SHRED IT PROGRAM				
3-CHARGES & SERVICES					
04-440-354 BAD DEBTS & CHECKS		3,662.24	2,762.40	10,000.00	10,000.00
TOTAL 3-CHARGES & SERVICES		3,662.24	2,762.40	10,000.00	10,000.00
4-OTHER					
04-440-402 CAPITAL OUTLAY		0.00	0.00	0.00	14,000.00
TOTAL 4-OTHER		0.00	0.00	0.00	14,000.00
440-402 CAPITAL OUTLAY	PERMANENT NOTES: 1/4 OF PAYMENT KIOSK & INSTALLATION PAYMENT KIOSK $31,000 INSTALL $25,000				
5-PURCHASE POWER					
7-TRANSFERS					
04-440-710 TRANSFER TO GENERAL FUND		125,000.00	0.00	271,500.00	271,500.00
TOTAL 7-TRANSFERS		125,000.00	0.00	271,500.00	271,500.00
440-710 TRANSFER TO GENERAL FUND	PERMANENT NOTES: TRANSFER OUT $271,500				
TOTAL SOLID WASTE		754,116.54	599,738.95	965,500.00	949,500.00
TOTAL EXPENDITURES		754,116.54	599,738.95	965,500.00	949,500.00
REVENUES OVER/(UNDER) EXPENDITURES		80,143.60	249,155.75	0.00	0.00

05 -CAMBRIDGE FUND
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	7,647,247.42	249,565.89	0.00	0.00
TOTAL REVENUES	7,647,247.42	249,565.89	0.00	0.00
EXPENDITURE SUMMARY				
ELECTRIC BUY DOWN	10,146,762.56	3,751,665.32	0.00	2,535,000.00
TOTAL EXPENDITURES	10,146,762.56	3,751,665.32	0.00	2,535,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,499,515.14)	(3,502,099.43)	0.00	(2,535,000.00)

05 -CAMBRIDGE FUND

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
05-305-0103 CAMBRIDGE FUNDS	7,000,000.00	0.00	0.00	0.00
05-305-5007 INTEREST EARNED	647,247.42	249,565.89	0.00	0.00
TOTAL REVENUES	7,647,247.42	249,565.89	0.00	0.00

05 -CAMBRIDGE FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
ELECTRIC BUY DOWN				
2-MAINTENANCE / REPAIR				
7-TRANSFERS				
05-425-710 TRANSFER TO OTHER FUNDS	10,146,762.56	3,751,665.32	0.00	2,535,000.00
TOTAL 7-TRANSFERS	10,146,762.56	3,751,665.32	0.00	2,535,000.00

425-710 TRANSFER TO OTHER FUNDS PERMANENT NOTES:
TRANSFER FOR T-HANGAR TO CAPITAL $300,000
TRANSFER TO ELEC RECON FOR WORK $2,235,000

	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
TOTAL ELECTRIC BUY DOWN	10,146,762.56	3,751,665.32	0.00	2,535,000.00
TOTAL EXPENDITURES	10,146,762.56	3,751,665.32	0.00	2,535,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,499,515.14)	(3,502,099.43)	0.00	(2,535,000.00)

06 -DEBT SERVICE FUND

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	1,744,284.60	1,952,178.68	1,767,000.00	1,776,130.00
TOTAL REVENUES	1,744,284.60	1,952,178.68	1,767,000.00	1,776,130.00
EXPENDITURE SUMMARY				
DEBT SERVICE I&S	1,717,430.00	1,712,430.00	1,709,830.00	1,776,130.00
TOTAL EXPENDITURES	1,717,430.00	1,712,430.00	1,709,830.00	1,776,130.00
REVENUES OVER/(UNDER) EXPENDITURES	26,854.60	239,748.68	57,170.00	0.00

06 -DEBT SERVICE FUND

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
06-306-6001 TX REVENUE-CURRENT	1,670,737.96	1,762,515.63	1,625,000.00	1,631,130.00
06-306-6004 TX REVENUE-DEL.	(37,065.92)	58,402.59	50,000.00	50,000.00
06-306-6005 TX. REVENUE- P&I	21,898.89	27,709.46	20,000.00	20,000.00
06-306-6007 INTEREST EARNED	88,713.67	103,551.00	72,000.00	75,000.00
TOTAL REVENUES	1,744,284.60	1,952,178.68	1,767,000.00	1,776,130.00

06 -DEBT SERVICE FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
DEBT SERVICE I&S				
6-DEBT SERVICE				
06-460-610 INTEREST REFUNDING 2012	10,750.00	3,625.00	0.00	0.00
06-460-611 PRINCIPAL REFUNDING 2012	280,000.00	290,000.00	0.00	0.00
06-460-612 ADMIN FEES 2012 REFUNDING	1,000.00	0.00	0.00	0.00
06-460-614 PRINCIPAL SERIES 2012	0.00	0.00	290,000.00	0.00
06-460-615 ADMIN FEES SERIES 2012	0.00	0.00	750.00	0.00
TOTAL 6-DEBT SERVICE	291,750.00	293,625.00	290,750.00	0.00
7-TRANSFERS				
06-460-701 2016 GENERAL DEBT ISSUE	124,630.00	113,980.00	113,980.00	103,030.00
06-460-702 PRINCIPAL CO SERIES 2016	350,000.00	360,000.00	360,000.00	370,000.00
06-460-703 ADMIN CO SERIES 2016	750.00	825.00	750.00	1,000.00
06-460-704 GO BONDS INTEREST REF 2020	179,900.00	148,600.00	148,600.00	116,100.00
06-460-705 GO BONDS PRINCIPAL REF 2020	770,000.00	795,000.00	795,000.00	830,000.00
06-460-706 ADMIN FEE REF 2020	400.00	400.00	750.00	1,000.00
06-460-720 TRANSFER TO WATER/WASTEWATER	0.00	0.00	0.00	355,000.00
TOTAL 7-TRANSFERS	1,425,680.00	1,418,805.00	1,419,080.00	1,776,130.00
TOTAL DEBT SERVICE I&S	1,717,430.00	1,712,430.00	1,709,830.00	1,776,130.00
TOTAL EXPENDITURES	1,717,430.00	1,712,430.00	1,709,830.00	1,776,130.00
REVENUES OVER/(UNDER) EXPENDITURES	26,854.60	239,748.68	57,170.00	0.00

07 -FIXED ASSET REPLACEMENT

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	794,788.04	1,539,418.03	1,471,134.00	688,497.00
TOTAL REVENUES	794,788.04	1,539,418.03	1,471,134.00	688,497.00
EXPENDITURE SUMMARY				
FIXED ASSET REPLACEMENT	184,009.14	1,718,769.35	1,765,000.00	1,052,700.00
TOTAL EXPENDITURES	184,009.14	1,718,769.35	1,765,000.00	1,052,700.00
REVENUES OVER/(UNDER) EXPENDITURES	610,778.90	(179,351.32)	(293,866.00)	(364,203.00)

07 -FIXED ASSET REPLACEMENT

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
07-307-7001	PAYMENT FROM FIRE	220,790.00	190,000.00	190,000.00	198,954.00
07-307-7004	PAYMENT FROM POLICE DEPT	125,419.00	125,419.00	125,419.00	71,290.00
07-307-7005	PAYMENT FROM STREET DEPT	166,332.00	162,280.00	162,282.00	184,332.00
07-307-7007	INTEREST EARNED	13,693.04	33,953.21	0.00	0.00
07-307-7008	TRANSFER FROM ELECTRIC BUY-DOW	0.00	417,611.00	0.00	0.00
07-307-7009	PAYMENT FROM PARKS DEPT	22,250.00	16,120.00	16,120.00	32,064.00
07-307-7010	PAYMENT FROM WATER	95,337.00	103,875.00	95,337.00	115,800.00
07-307-7012	PAYMENT FROM ANIMAL CONTROL	8,000.00	8,000.00	8,000.00	8,000.00
07-307-7013	TRANSFER IN FROM CAMBRIDGE	0.00	0.00	400,000.00	0.00
07-307-7014	PAYMENT FROM MAINTENCE DEPT	8,495.00	8,495.00	8,495.00	2,770.00
07-307-7015	PAYMENT FROM INSPECTION SERVIC	9,462.00	9,460.00	9,462.00	9,462.00
07-307-7016	TRANSFER IN FROM LCDC	110,900.00	417,610.00	448,000.00	60,000.00
07-307-7022	TRANSFER IN FROM GOLF COURSE	14,110.00	46,594.82	8,019.00	5,825.00
TOTAL REVENUES		794,788.04	1,539,418.03	1,471,134.00	688,497.00

307-7010 PAYMENT FROM WATER PERMANENT NOTES:
$41,535 WATER
$53,802 WASTEWATER

307-7013 TRANSFER IN FROM CAMBRIPERMANENT NOTES:
FIRE TRUCK $400,000

307-7016 TRANSFER IN FROM LCDC PERMANENT NOTES:
GREENS MOWER $60,000

07 -FIXED ASSET REPLACEMENT

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
FIXED ASSET REPLACEMENT				
4-OTHER				
07-477-403 VEHICLES/ EQUIPMENT STREET	0.00	346,605.09	500,000.00	305,000.00
07-477-404 PICK-UP - PARKS	0.00	43,395.00	40,000.00	0.00
07-477-405 PARKS EQUIPMENT	0.00	35,533.44	36,000.00	45,000.00
07-477-408 MED UNIT - FIRE/EMS	0.00	241,522.00	170,000.00	0.00
07-477-409 POLICE DEPARTMENT	0.00	118,682.20	120,000.00	175,000.00
07-477-410 FIRE DEPARTMENT REPAIRS	0.00	0.00	851,000.00	0.00
07-477-413 FIRE DEPT	15,755.00	886,436.80	0.00	467,700.00
07-477-435 GOLF COURSE FLEET/EQUIPMENT	168,254.14	46,594.82	48,000.00	60,000.00
TOTAL 4-OTHER	184,009.14	1,718,769.35	1,765,000.00	1,052,700.00

477-403 VEHICLES/ EQUIPMENT STREET PERMANENT NOTES:
KNUCKLEBOOM TRUCK $271,100
DOUBLE STEEL WHEEL ROLLER $34,000

477-405 PARKS EQUIPMENT PERMANENT NOTES:
(2) 72” DIESEL KUBOTA ZERO TURN MOWERS $45,000

477-409 POLICE DEPARTMENT PERMANENT NOTES:
2 POLICE INTERCEPTORS $175,000

477-413 FIRE DEPT PERMANENT NOTES:
FIRE MARSHALL F-150 $76,000
MED 3 REMOUNT $196,700
CAPTAINS TRUCK F-150 $65,000
TRANSPORT AMBULANCE $130,000

477-435 GOLF COURSE FLEET/EQUIPMEN PERMANENT NOTES:
GREENS MOWER $60,000

5-PURCHASE POWER				
7-TRANSFERS				
TOTAL FIXED ASSET REPLACEMENT	184,009.14	1,718,769.35	1,765,000.00	1,052,700.00
TOTAL EXPENDITURES	184,009.14	1,718,769.35	1,765,000.00	1,052,700.00
REVENUES OVER/(UNDER) EXPENDITURES	610,778.90	(179,351.32)	(293,866.00)	(364,203.00)

08 -CAPITAL PROJECTS
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	8,020,381.93	6,984,288.57	4,600,000.00	3,650,100.00
TOTAL REVENUES	8,020,381.93	6,984,288.57	4,600,000.00	3,650,100.00
EXPENDITURE SUMMARY				
CAPITAL IMPROVEMENT PROJ	6,213,982.46	7,056,462.33	4,850,000.00	3,650,100.00
TOTAL EXPENDITURES	6,213,982.46	7,056,462.33	4,850,000.00	3,650,100.00
REVENUES OVER/(UNDER) EXPENDITURES	1,806,399.47	(72,173.76)	(250,000.00)	0.00

08 -CAPITAL PROJECTS

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
08-308-8005	TDHCA GRANT REV FIRESTATION 2	105,073.20	3,686,581.12	0.00	0.00
08-308-8006	BID BOND REIMBURSEMENT - HYDRA	0.00	13,400.00	0.00	0.00
08-308-8008	TRSF IN FROM OTHER FUNDS	7,915,308.73	3,284,307.45	4,600,000.00	745,010.00
08-308-8026	GRANT REVENUE	0.00	0.00	0.00	2,905,090.00
TOTAL REVENUES		8,020,381.93	6,984,288.57	4,600,000.00	3,650,100.00
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308-8008 TRSF IN FROM OTHER FUNDPERMANENT NOTES:
CAMBRIDGE HANGARS $300,000
LCDC HANGARS $300,000
LCDC FENCING $145,010.

308-8026 GRANT REVENUE PERMANENT NOTES:
TX DOT AVIATION HANGAR $1,600,000
TX DOT FAA $1,305,090

08 -CAPITAL PROJECTS

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

CAPITAL IMPROVEMENT PROJ
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0-OPERATING SERVICES				
2-MAINTENANCE / REPAIR				
3-CHARGES & SERVICES				
08-485-303 FOREST HILL WATER IMPROVMENTS	0.00	24,305.00	0.00	0.00
08-485-325 STREET PROGRAM	2,186,130.18	822,856.53	2,250,000.00	0.00
08-485-328 FIRE STATION RENOVATIONS	1,556,160.04	316,969.98	0.00	0.00
08-485-329 AIRPORT PROJECTS	228,435.00	0.00	0.00	3,650,100.00
08-485-330 FIRE STATION #2	581,441.78	257,848.51	0.00	0.00
08-485-331 FIRE TRUCK PURCHASE	0.00	0.00	850,000.00	0.00
08-485-332 ANIMAL SHELTER	0.00	0.00	1,500,000.00	0.00
08-485-333 FIRE STATION #2 CONSTRUCTION	194,032.40	4,603,915.69	0.00	0.00
08-485-340 TELEPHONE & FIBER	652,252.03	474,097.19	0.00	0.00
08-485-341 2 CONCESSION STANDS AT PARK	0.00	13,369.75	0.00	0.00
TOTAL 3-CHARGES & SERVICES	5,398,451.43	6,513,362.65	4,600,000.00	3,650,100.00

485-325 STREET PROGRAM PERMANENT NOTES:
SEE PROJECTS SHEET INCLUDED IN BUDGET BOOK

485-329 AIRPORT PROJECTS PERMANENT NOTES:
T-HANGAR $2,200,000
WILDLIFE FENCING $1,450,100

485-331 FIRE TRUCK PURCHASE PERMANENT NOTES:
NEW FIRE TRUCK
$450,000 CAMBRIDGE
$400,000 LCDC

485-332 ANIMAL SHELTER PERMANENT NOTES:
ANIMAL SHELTER

4-OTHER				
08-485-401 HWY 90 LINE RELOCATION	0.00	41,817.75	0.00	0.00
08-485-402 WATER - HYDRANT REPAIR	221,425.10	22,832.39	250,000.00	0.00
08-485-403 WWTP FLOODWALL & LEVEE	526,102.54	0.00	0.00	0.00
08-485-404 WATER PROJECT HWY 90	(0.13)	0.00	0.00	0.00
08-485-405 WATER PLANT ON BYPASS	0.00	(12,700.00)	0.00	0.00
08-485-406 WATER PROJECT - ELEV. STORAGE	(0.44)	(92,874.54)	0.00	0.00
08-485-412 WASTEWATER - MINGLEWOOD	29,224.47	8,349.78	0.00	0.00
08-485-413 MCGUIRE RD WTR/WW IMPROVMENTS	0.00	197,335.18	0.00	0.00
08-485-418 CHAMBERS COUNTY FIF PROGRAM	0.00	131,087.87	0.00	0.00
08-485-434 PARK SEWER SYSTEM	1,127.49	199,322.00	0.00	0.00
08-485-435 GOLF COURSE RENOVATION	37,652.00	0.00	0.00	0.00
08-485-436 PARK RESTROOMS & CONCESSION	0.00	47,929.25	0.00	0.00
TOTAL 4-OTHER	815,531.03	543,099.68	250,000.00	0.00

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
485-434 PARK SEWER SYSTEM	PERMANENT NOTES: BALLFIED LIGHTING				
485-435 GOLF COURSE RENOVATION	PERMANENT NOTES: Cart Paths $300,000 Enclose Cart Barn $100,000 Storage Area & Break Room $100,000 Clubhouse Exspansion $1,500,000 Paving $45,000 Pavilion $300,000				
TOTAL CAPITAL IMPROVEMENT PROJ		6,213,982.46	7,056,462.33	4,850,000.00	3,650,100.00
TOTAL EXPENDITURES		6,213,982.46	7,056,462.33	4,850,000.00	3,650,100.00
		==============	==============	==============	==============
REVENUES OVER/(UNDER) EXPENDITURES		1,806,399.47	(72,173.76)	(250,000.00)	0.00
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09 -PUB EDU & GOV CABLE

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	16,665.89	3,820.44	8,000.00	8,000.00
TOTAL REVENUES	16,665.89	3,820.44	8,000.00	8,000.00
EXPENDITURE SUMMARY				
PUBLIC EDUCATION AND GOVE	0.00	0.00	8,000.00	8,000.00
TOTAL EXPENDITURES	0.00	0.00	8,000.00	8,000.00
REVENUES OVER/(UNDER) EXPENDITURES	16,665.89	3,820.44	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

09 -PUB EDU & GOV CABLE

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
09-309-0191 COMCAST 1% PEG	16,665.89	3,820.44	8,000.00	8,000.00
TOTAL REVENUES	16,665.89	3,820.44	8,000.00	8,000.00

09 -PUB EDU & GOV CABLE

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
PUBLIC EDUCATION AND GOVE				
3-CHARGES & SERVICES				
7-TRANSFERS				
09-495-710 CONTINGENCY	0.00	0.00	8,000.00	8,000.00
TOTAL 7-TRANSFERS	0.00	0.00	8,000.00	8,000.00
TOTAL PUBLIC EDUCATION AND GOVE	0.00	0.00	8,000.00	8,000.00
TOTAL EXPENDITURES	0.00	0.00	8,000.00	8,000.00
REVENUES OVER/(UNDER) EXPENDITURES	16,665.89	3,820.44	0.00	0.00

16 -POLICE SEIZURE FUND
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	3,029.11	5,914.87	2,600.00	2,600.00
TOTAL REVENUES	3,029.11	5,914.87	2,600.00	2,600.00
EXPENDITURE SUMMARY				
POLICE SEIZURE	4,256.00	2,967.00	2,600.00	2,600.00
TOTAL EXPENDITURES	4,256.00	2,967.00	2,600.00	2,600.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,226.89)	2,947.87	0.00	0.00

16 -POLICE SEIZURE FUND

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
16-316-0102 REVENUE FROM PRE-SEIZURE	0.00	3,109.56	0.00	0.00
16-316-0110 INTEREST INCOME	3,029.11	2,805.31	2,600.00	2,600.00
TOTAL REVENUES	3,029.11	5,914.87	2,600.00	2,600.00

16 -POLICE SEIZURE FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
POLICE SEIZURE				
1-OPERATING SUPPLIES				
16-466-127 MATERIALS & SUPPLIES	0.00	1,057.00	2,600.00	2,600.00
16-466-163 AMMUNITION & FIREARMS	4,256.00	0.00	0.00	0.00
TOTAL 1-OPERATING SUPPLIES	4,256.00	1,057.00	2,600.00	2,600.00
2-MAINTENANCE / REPAIR				
16-466-227 MAINTENANCE MOTOR VEHICLES	0.00	1,910.00	0.00	0.00
TOTAL 2-MAINTENANCE / REPAIR	0.00	1,910.00	0.00	0.00
3-CHARGES & SERVICES				
4-OTHER				
TOTAL POLICE SEIZURE	4,256.00	2,967.00	2,600.00	2,600.00
TOTAL EXPENDITURES	4,256.00	2,967.00	2,600.00	2,600.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,226.89)	2,947.87	0.00	0.00

17 -COURT TECHNOLOGY FUND
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	1,926.57	1,484.59	1,800.00	1,675.00
TOTAL REVENUES	1,926.57	1,484.59	1,800.00	1,675.00
EXPENDITURE SUMMARY				
COURT TECHNOLOGY	0.00	0.00	1,800.00	1,675.00
TOTAL EXPENDITURES	0.00	0.00	1,800.00	1,675.00
REVENUES OVER/(UNDER) EXPENDITURES	1,926.57	1,484.59	0.00	0.00

17 -COURT TECHNOLOGY FUND

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
17-375-0110 INTEREST INCOME	235.66	312.75	200.00	375.00
17-375-1706 COURT TECHNOLOGY FEE	1,690.91	1,171.84	1,600.00	1,300.00
TOTAL REVENUES	1,926.57	1,484.59	1,800.00	1,675.00

17 -COURT TECHNOLOGY FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
COURT TECHNOLOGY				
3-CHARGES & SERVICES				
17-475-317 TECHNOLOGY UPGRADE	0.00	0.00	1,800.00	1,675.00
TOTAL 3-CHARGES & SERVICES	0.00	0.00	1,800.00	1,675.00
4-OTHER				
TOTAL COURT TECHNOLOGY	0.00	0.00	1,800.00	1,675.00
TOTAL EXPENDITURES	0.00	0.00	1,800.00	1,675.00
REVENUES OVER/(UNDER) EXPENDITURES	1,926.57	1,484.59	0.00	0.00

18 -LEOSE

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	2,012.99	3,372.54	1,950.00	1,300.00
TOTAL REVENUES	2,012.99	3,372.54	1,950.00	1,300.00
EXPENDITURE SUMMARY				
POLICE LEOSE	4,987.04	0.00	1,950.00	1,300.00
TOTAL EXPENDITURES	4,987.04	0.00	1,950.00	1,300.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,974.05)	3,372.54	0.00	0.00

18 -LEOSE

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
18-318-1800 LEOSE REVENUE FIRE	691.21	0.00	0.00	0.00
18-318-1801 LEOSE - REVENUE PD	1,321.78	3,372.54	1,300.00	1,300.00
18-318-1802 INTEREST INCOME	0.00	0.00	650.00	0.00
TOTAL REVENUES	2,012.99	3,372.54	1,950.00	1,300.00

18 -LEOSE

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
POLICE LEOSE				
1-OPERATING SUPPLIES				
18-488-125 MATERIALS & SUPPLIES - PD	3,154.54	0.00	1,950.00	0.00
TOTAL 1-OPERATING SUPPLIES	3,154.54	0.00	1,950.00	0.00
3-CHARGES & SERVICES				
18-488-313 PROFESSIONAL DEVELOPMENT - PD	1,832.50	0.00	0.00	1,300.00
TOTAL 3-CHARGES & SERVICES	1,832.50	0.00	0.00	1,300.00
TOTAL POLICE LEOSE	4,987.04	0.00	1,950.00	1,300.00
TOTAL EXPENDITURES	4,987.04	0.00	1,950.00	1,300.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,974.05)	3,372.54	0.00	0.00

21 -LIBERTY COMM. DEV. CORP.
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	1,296,952.77	1,307,212.13	1,274,950.00	1,527,460.00
TOTAL REVENUES	1,296,952.77	1,307,212.13	1,274,950.00	1,527,460.00
EXPENDITURE SUMMARY				
LIBERTY COMMUNITY DEV	922,930.63	934,441.79	1,274,950.00	1,527,460.00
TOTAL EXPENDITURES	922,930.63	934,441.79	1,274,950.00	1,527,460.00
REVENUES OVER/(UNDER) EXPENDITURES	374,022.14	372,770.34	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
21-321-0101 SALES TAX REVENUE	1,219,528.67	1,209,505.48	1,150,000.00	1,150,000.00
21-321-0110 INTEREST INCOME	77,424.10	97,706.65	50,000.00	100,000.00
21-321-2120 TRANSFER IN FROM FUND BALANCE	0.00	0.00	74,950.00	277,460.00
TOTAL REVENUES	1,296,952.77	1,307,212.13	1,274,950.00	1,527,460.00

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED

LIBERTY COMMUNITY DEV
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3-CHARGES & SERVICES					
21-421-307	MAINTENANCE WEBSITE	7,121.80	7,701.01	7,500.00	7,500.00
21-421-308	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	25,000.00
21-421-309	MARKETING & ADVERTISING	10,625.11	31,063.37	32,000.00	50,000.00
21-421-311	OFFICE SUPPLIES	0.00	(1.26)	0.00	0.00
21-421-313	MISCELLANEOUS	0.00	7,726.74	6,880.00	15,000.00
21-421-314	TRAVEL & TRAINING	776.38	1,641.94	5,000.00	15,000.00
21-421-315	DUES & MEMBERSHIPS	1,605.00	1,039.58	1,500.00	1,500.00
21-421-319	LEGAL FEES	1,638.00	2,268.00	5,000.00	5,000.00
21-421-322	PRELIMINARY ENGINEERING FEES	0.00	0.00	0.00	30,000.00
TOTAL 3-CHARGES & SERVICES		21,766.29	51,439.38	57,880.00	149,000.00

421-307 MAINTENANCE WEBSITE PERMANENT NOTES:
CIVIC PLUS & ZOOM PROSPECTOR

421-309 MARKETING & ADVERTISING PERMANENT NOTES:
INCREASED MARKETING EFFORTS

421-313 MISCELLANEOUS PERMANENT NOTES:
ADD $3,800 - FOR DAYTON CHAMBER DOOR PRIZES
ADD $4,000 - MARKETING MATERIAL

421-314 TRAVEL & TRAINING PERMANENT NOTES:
TRAVEL TO TRADE SHOWS AND CONFERENCES

421-322 PRELIMINARY ENGINEERING FEPERMANENT NOTES:
WAYFINDING SIGNS

4-OTHER					
21-421-416	FIRE DEPARTMENT TANKER	335,758.85	0.00	0.00	0.00
21-421-422	UPS GRANT PROGRAM	0.00	0.00	0.00	90,000.00
21-421-423	BUSINESS INCENTIVES FACADE	14,651.59	25,242.59	90,000.00	90,000.00
21-421-424	ECONOMIC DEVELOPMENT PRIOR YR	60,000.00	90,000.00	90,000.00	0.00
21-421-425	HWY 90 MEDIAN	0.00	0.00	85,000.00	0.00
TOTAL 4-OTHER		410,410.44	115,242.59	265,000.00	180,000.00

421-423 BUSINESS INCENTIVES FACADEPERMANENT NOTES:
LOCAL BUSINESS INCENTIVE PROGRAM

6-DEBT SERVICE					
21-421-619	INTEREST SERIES 2014	0.00	37,900.00	78,320.00	83,000.00
21-421-620	PRINCIPAL SERIES 2014	0.00	0.00	155,000.00	175,000.00
21-421-621	ADMIN FEES SERIES 2014	500.00	1,050.00	750.00	1,050.00
21-421-625	PRINCIPAL ON HGAC LOAN	(337,502.35)	0.00	0.00	0.00
TOTAL 6-DEBT SERVICE		(337,002.35)	38,950.00	234,070.00	259,050.00

21 -LIBERTY COMM. DEV. CORP.

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
421-620	PRINCIPAL SERIES 2014	PERMANENT NOTES: 03-01-2024 $175,000			
7-TRANSFERS					
21-421-710	TRANSFER TO DEBT SERVICE	192,856.25	0.00	0.00	0.00
21-421-728	TRANSFER TO AIRPORT FUND	(18,000.00)	40,000.00	40,000.00	50,000.00
21-421-730	TRANSFER TO GENERAL FUND	200,000.00	200,000.00	200,000.00	371,000.00
21-421-732	TRANSFER TO GOLF COURSE	342,000.00	24,605.00	30,000.00	73,400.00
21-421-733	TRANSFER TO FLEET FUND	110,900.00	464,204.82	48,000.00	0.00
21-421-734	TRANSFER TO CAPITAL PROJECTS	0.00	0.00	400,000.00	445,010.00
TOTAL 7-TRANSFERS		827,756.25	728,809.82	718,000.00	939,410.00

421-728 TRANSFER TO AIRPORT FUND PERMANENT NOTES:
$50,000 - AIRPORT LOCAL MATCH MASTER PLAN

421-730 TRANSFER TO GENERAL FUND PERMANENT NOTES:
STAFFING AND ADMINISTRATIVE - $200,000
JULY 3RD FIREWORKS - $21,000
MARKETING & EVENT PLANNING ASSISTANT - $40,000
COMMERCIAL DEMOLITION $40,000
PARKS MASTER PLAN $70,000

421-732 TRANSFER TO GOLF COURSE PERMANENT NOTES:
ICE MACHINE FOR STAFF: $7,200
STUMP GRINDING: $5,000
PORTABLE GENERATOR $1,200
GREENS MOWER FOR GOLF COURSE: $60,000

421-734 TRANSFER TO CAPITAL PROJECPERMANENT NOTES:
T- HANGAR TO CAPITAL $300,000
FENCING $145,010

	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
TOTAL LIBERTY COMMUNITY DEV	922,930.63	934,441.79	1,274,950.00	1,527,460.00
TOTAL EXPENDITURES	922,930.63	934,441.79	1,274,950.00	1,527,460.00
REVENUES OVER/(UNDER) EXPENDITURES	374,022.14	372,770.34	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

24 -BUILDING SECURITY FUND

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	2,084.20	1,670.63	1,900.00	1,900.00
TOTAL REVENUES	2,084.20	1,670.63	1,900.00	1,900.00
EXPENDITURE SUMMARY				
BUILDING SECURITY	0.00	0.00	1,900.00	1,900.00
TOTAL EXPENDITURES	0.00	0.00	1,900.00	1,900.00
REVENUES OVER/(UNDER) EXPENDITURES	2,084.20	1,670.63	0.00	0.00

24 -BUILDING SECURITY FUND

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
24-324-0110 INTEREST INCOME	247.71	333.67	200.00	400.00
24-324-0111 BUILDING SECURITY FEE	1,836.49	1,336.96	1,700.00	1,500.00
TOTAL REVENUES	2,084.20	1,670.63	1,900.00	1,900.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

24 -BUILDING SECURITY FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
BUILDING SECURITY				
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3-CHARGES & SERVICES				
4-OTHER				
24-424-404 CONTINGENCY	0.00	0.00	1,900.00	1,900.00
TOTAL 4-OTHER	0.00	0.00	1,900.00	1,900.00
TOTAL BUILDING SECURITY	0.00	0.00	1,900.00	1,900.00
TOTAL EXPENDITURES	0.00	0.00	1,900.00	1,900.00
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REVENUES OVER/(UNDER) EXPENDITURES	2,084.20	1,670.63	0.00	0.00
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26 -BELL TOWER CONSTRUCTION

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	3,076.38	3,348.28	2,500.00	2,500.00
TOTAL REVENUES	3,076.38	3,348.28	2,500.00	2,500.00
EXPENDITURE SUMMARY				
BELL TOWER CONSTRUCTION	0.00	0.00	2,500.00	2,500.00
TOTAL EXPENDITURES	0.00	0.00	2,500.00	2,500.00
REVENUES OVER/(UNDER) EXPENDITURES	3,076.38	3,348.28	0.00	0.00

26 -BELL TOWER CONSTRUCTION

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
26-326-6007 INTEREST INCOME	3,076.38	3,348.28	2,500.00	2,500.00
TOTAL REVENUES	3,076.38	3,348.28	2,500.00	2,500.00
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EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
BELL TOWER CONSTRUCTION				
3-CHARGES & SERVICES				
4-OTHER				
26-426-404 CONTINGENCY	0.00	0.00	2,500.00	2,500.00
TOTAL 4-OTHER	0.00	0.00	2,500.00	2,500.00
TOTAL BELL TOWER CONSTRUCTION	0.00	0.00	2,500.00	2,500.00
TOTAL EXPENDITURES	0.00	0.00	2,500.00	2,500.00
REVENUES OVER/(UNDER) EXPENDITURES	3,076.38	3,348.28	0.00	0.00

28 -AIRPORT FUND

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	391,426.44	519,491.12	406,400.00	569,800.00
TOTAL REVENUES	391,426.44	519,491.12	406,400.00	569,800.00
EXPENDITURE SUMMARY				
AIRPORT	401,687.51	387,475.90	406,400.00	569,800.00
TOTAL EXPENDITURES	401,687.51	387,475.90	406,400.00	569,800.00
REVENUES OVER/(UNDER) EXPENDITURES	(10,261.07)	132,015.22	0.00	0.00

28 -AIRPORT FUND

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
28-328-0102	HANGAR RENT	68,055.00	91,855.28	67,000.00	67,000.00
28-328-0129	AIRPORT SALE OF FUEL	312,432.00	285,272.51	248,000.00	350,000.00
28-328-0152	GROUND LEASE - AIRPORT	1,404.00	28,782.00	1,400.00	2,800.00
28-328-0176	AIRPORT RAMP GRANT REVENUE	23,335.44	73,581.33	50,000.00	100,000.00
28-328-0177	TRANSFER FROM OTHER FUNDS	(18,000.00)	40,000.00	40,000.00	50,000.00
28-328-103	HOUSE RENTAL	4,200.00	0.00	0.00	0.00
TOTAL REVENUES		391,426.44	519,491.12	406,400.00	569,800.00

328-0152 GROUND LEASE - AIRPORT PERMANENT NOTES:
MCGUIRE
SJOLANDER

328-0176 AIRPORT RAMP GRANT REVEPERMANENT NOTES:
RAMP GRANT

328-0177 TRANSFER FROM OTHER FUNPERMANENT NOTES:
AIRPORT MASTER PLAN $50,000

28 -AIRPORT FUND

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
AIRPORT					
=======					
0-OPERATING SERVICES					
28-428-011	MANAGER'S CONTRACT	18,000.00	16,500.00	18,000.00	18,000.00
TOTAL 0-OPERATING SERVICES		18,000.00	16,500.00	18,000.00	18,000.00
428-011	MANAGER'S CONTRACT	PERMANENT NOTES: $1,500 PER MONTH			
1-OPERATING SUPPLIES					
28-428-112	POSTAGE	24.93	110.70	100.00	100.00
28-428-125	MATERIALS & SUPPLIES	4,819.67	172.07	1,000.00	1,000.00
TOTAL 1-OPERATING SUPPLIES		4,844.60	282.77	1,100.00	1,100.00
2-MAINTENANCE / REPAIR					
28-428-224	AVIATION FUEL	263,997.98	235,747.80	223,600.00	300,000.00
28-428-226	MAINTENANCE EQUIPMENT	760.00	305.00	5,000.00	5,000.00
28-428-227	MAINTENANCE MOTOR VEHICLE	14.50	14.50	500.00	500.00
28-428-228	GAS-OIL-TIRES	15.00	20.70	750.00	750.00
28-428-229	MAINTENANCE AWOS	6,180.00	6,180.00	6,400.00	6,400.00
28-428-235	MAINTENANCE PROPERTY	28,090.00	0.00	2,500.00	2,500.00
28-428-236	MOWING	0.00	22,000.00	24,000.00	24,000.00
28-428-237	MAINTENANCE HVAC	0.00	0.00	600.00	600.00
TOTAL 2-MAINTENANCE / REPAIR		299,057.48	264,268.00	263,350.00	339,750.00
428-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: TECHNICAL SUPPORT ON CARD READER FUEL FARM PARTS BEACON TOWER PARTS			
428-229	MAINTENANCE AWOS	PERMANENT NOTES: Annual maintenance expense for AWOS			
428-236	MOWING	PERMANENT NOTES: $2,000 per month			
3-CHARGES & SERVICES					
28-428-308	DUES & MEMBERSHIPS	310.00	316.00	400.00	400.00
28-428-310	INSURANCE GENERAL	8,712.18	8,859.66	8,500.00	8,500.00
28-428-312	MAINTENANCE BUILDING	4,127.41	2,510.00	3,000.00	3,000.00
28-428-313	PROFESSIONAL DEVELOPMENT	350.00	550.68	500.00	500.00
28-428-314	TRAVEL	0.00	0.00	500.00	500.00
28-428-315	TELEPHONE	1,690.80	413.02	1,200.00	550.00
28-428-316	UTILITIES	14,392.94	13,169.32	9,700.00	9,700.00
28-428-321	ENGINEERING SERVICES	14,170.40	10,780.00	10,000.00	0.00
28-428-334	RAMP GRANT	35,884.20	34,099.96	50,000.00	100,000.00
28-428-360	CAPITAL OUTLAY	0.00	35,552.74	40,000.00	50,000.00

28 -AIRPORT FUND

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
28-428-362 CREDIT CARD FEES PAYABLE	17.50	23.75	0.00	0.00
TOTAL 3-CHARGES & SERVICES	79,655.43	106,275.13	123,800.00	173,150.00

428-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
TXDOT AVIATION HOTEL & MEALS

428-360 CAPITAL OUTLAY PERMANENT NOTES:
AIRPORT MASTER PLAN $50,000

4-OTHER				
28-428-404 CONTINGENCY	0.00	0.00	0.00	37,650.00
28-428-409 FIRE ALARM/EXTINGUISHERS	130.00	150.00	150.00	150.00
TOTAL 4-OTHER	130.00	150.00	150.00	37,800.00
7-TRANSFERS				
TOTAL AIRPORT	401,687.51	387,475.90	406,400.00	569,800.00
TOTAL EXPENDITURES	401,687.51	387,475.90	406,400.00	569,800.00
REVENUES OVER/(UNDER) EXPENDITURES	(10,261.07)	132,015.22	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

29 -HOTEL/MOTEL TAXES

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	116,592.16	137,348.68	137,550.00	148,000.00
TOTAL REVENUES	116,592.16	137,348.68	137,550.00	148,000.00
EXPENDITURE SUMMARY				
HOTEL/MOTEL TAXES	105,639.74	144,219.18	137,550.00	148,000.00
TOTAL EXPENDITURES	105,639.74	144,219.18	137,550.00	148,000.00
REVENUES OVER/(UNDER) EXPENDITURES	10,952.42	(6,870.50)	0.00	0.00

29 -HOTEL/MOTEL TAXES

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
29-329-0124	HOTEL/MOTEL TAXES	58,514.16	74,232.44	88,550.00	88,550.00
29-329-0161	COMMERCIAL BOOTHS - JUBILEE	0.00	100.00	0.00	0.00
29-329-0162	CHILDREN'S AREA	38,794.00	43,141.24	30,000.00	40,000.00
29-329-0163	FOOD BOOTH - JUBILEE	3,170.00	2,820.00	3,000.00	2,800.00
29-329-0164	CRAFT BOOTH - JUBILEE	5,260.00	3,420.00	5,000.00	3,400.00
29-329-0165	BBQ COOKOFF - JUBILEE	1,995.00	1,585.00	2,000.00	1,600.00
29-329-0167	SALE ITEMS - JUBILEE	1,509.00	1,500.00	1,500.00	1,500.00
29-329-0171	DONATIONS - JUBILEE	7,350.00	10,550.00	7,500.00	10,150.00
TOTAL REVENUES		116,592.16	137,348.68	137,550.00	148,000.00

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
HOTEL/MOTEL TAXES				
1-OPERATING SUPPLIES				
29-429-112 POSTAGE	212.20	309.60	200.00	300.00
TOTAL 1-OPERATING SUPPLIES	212.20	309.60	200.00	300.00
3-CHARGES & SERVICES				
29-429-324 ADVERTISING	3,018.90	443.65	3,500.00	500.00
29-429-352 EQUIPMENT RENTAL - JUBILEE	3,890.00	1,890.00	3,900.00	2,000.00
TOTAL 3-CHARGES & SERVICES	6,908.90	2,333.65	7,400.00	2,500.00

429-324 ADVERTISING PERMANENT NOTES:
PROMOTE CITY

429-360 CAPITAL OUTLAY PERMANENT NOTES:
WAYFINDING SIGNAGE $11,000

4-OTHER				
29-429-401 COUNTRY CHRISTMAS	45.00	245.00	50.00	300.00
29-429-402 HOT TAX REFUND	5,819.37	33,810.39	43,000.00	36,000.00
29-429-405 ENTERTAINMENT - JUBILEE	21,344.00	32,414.56	21,000.00	32,000.00
29-429-406 ADVERTISING - JUBILEE	117.00	2,245.00	0.00	2,300.00
29-429-408 MATERIALS & SUPPLY - JUBILEE	7,179.07	8,219.30	7,200.00	8,300.00
29-429-410 CHILDREN'S AREA - JUBILEE	36,023.00	37,157.00	30,000.00	38,000.00
29-429-412 PROMO ITEMS - JUBILEE	2,764.96	940.00	3,500.00	1,000.00
29-429-413 BBQ CONTEST - JUBILEE	3,238.19	1,234.50	3,200.00	1,300.00
29-429-414 PERSONNEL COSTS - JUBILEE	21,988.05	25,310.18	22,000.00	26,000.00
TOTAL 4-OTHER	98,518.64	141,575.93	129,950.00	145,200.00
TOTAL HOTEL/MOTEL TAXES	105,639.74	144,219.18	137,550.00	148,000.00
TOTAL EXPENDITURES	105,639.74	144,219.18	137,550.00	148,000.00
REVENUES OVER/(UNDER) EXPENDITURES	10,952.42	(6,870.50)	0.00	0.00

BUDGET PRESENTATION

AS OF: SEPTEMBER 30TH, 2024

32 -ELECTRIC RECONSTRUCTION

BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	2,240,000.00	0.00	2,725,000.00	2,235,000.00
TOTAL REVENUES	2,240,000.00	0.00	2,725,000.00	2,235,000.00
EXPENDITURE SUMMARY				
ELECTRIC RECONSTRUCTION	7,436,667.34	1,307,795.81	2,725,000.00	2,235,000.00
TOTAL EXPENDITURES	7,436,667.34	1,307,795.81	2,725,000.00	2,235,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(5,196,667.34)	(1,307,795.81)	0.00	0.00

32 -ELECTRIC RECONSTRUCTION

REVENUES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
32-332-0101 CAMBRIDGE REVENUE	2,240,000.00	0.00	0.00	2,235,000.00
32-332-0720 TRANSFER IN FROM FUND BALANCE	0.00	0.00	2,725,000.00	0.00
TOTAL REVENUES	2,240,000.00	0.00	2,725,000.00	2,235,000.00

32 -ELECTRIC RECONSTRUCTION

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
ELECTRIC RECONSTRUCTION				
2-MAINTENANCE / REPAIR				
32-432-294 SUBSTATIONS	0.00	0.00	0.00	660,000.00
32-432-295 RECLOSURE INSTALLATION	0.00	0.00	0.00	200,000.00
32-432-296 BEAUMONT FEEDER 2 & 5 TIE	0.00	0.00	0.00	400,000.00
32-432-297 DEMAND MANAGEMENT	0.00	0.00	0.00	200,000.00
32-432-298 BEAUMONT FEEDER 2&3 TIE	283,465.23	223,385.49	300,000.00	0.00
32-432-299 BEAUMONT 2 & LIBERTY 2 TIE IN	0.00	622,912.98	0.00	0.00
TOTAL 2-MAINTENANCE / REPAIR	283,465.23	846,298.47	300,000.00	1,460,000.00
3-CHARGES & SERVICES				
32-432-301 STREET LIGHT CONVERSION	150,747.38	88,048.97	100,000.00	100,000.00
32-432-302 LIBERTY FEEDERS	764,960.17	122,765.77	500,000.00	300,000.00
32-432-308 ABANDONED POLE REMOVAL	74,335.48	45,937.72	75,000.00	75,000.00
32-432-309 OUTAGE MANAGEMENT SYSTEM	0.00	0.00	0.00	50,000.00
32-432-314 ENGINEERING AUTO TRANSFER SCHE	0.00	0.00	75,000.00	0.00
32-432-315 CITY PARK BALLFIELDS	100,143.26	204,744.88	350,000.00	0.00
32-432-323 UNDERGROUND SYSTEM	31,790.02	0.00	250,000.00	250,000.00
32-432-371 BEAUMONT #2 LABOR	0.00	0.00	1,000,000.00	0.00
32-432-376 SUBSTATIONS	0.00	0.00	75,000.00	0.00
TOTAL 3-CHARGES & SERVICES	1,121,976.31	461,497.34	2,425,000.00	775,000.00
7-TRANSFERS				
32-432-710 TRANSFER OTHER	6,031,225.80	0.00	0.00	0.00
TOTAL 7-TRANSFERS	6,031,225.80	0.00	0.00	0.00
TOTAL ELECTRIC RECONSTRUCTION	7,436,667.34	1,307,795.81	2,725,000.00	2,235,000.00
TOTAL EXPENDITURES	7,436,667.34	1,307,795.81	2,725,000.00	2,235,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(5,196,667.34)	(1,307,795.81)	0.00	0.00

35 -GOLF COURSE
BUDGET SUMMARY

ACCT# ACCOUNT NAME	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
REVENUE SUMMARY				
ALL REVENUES	745,996.20	568,528.45	757,250.00	872,450.00
TOTAL REVENUES	745,996.20	568,528.45	757,250.00	872,450.00
EXPENDITURE SUMMARY				
GOLF COURSE	763,210.18	811,155.08	757,250.00	872,450.00
TOTAL EXPENDITURES	763,210.18	811,155.08	757,250.00	872,450.00
REVENUES OVER/(UNDER) EXPENDITURES	(17,213.98)	(242,626.63)	0.00	0.00

35 -GOLF COURSE

REVENUES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
35-335-0101	DAILY GREEN FEES	124,014.34	206,577.38	299,000.00	336,350.00
35-335-0102	ANNUAL FEES	60,561.93	57,107.19	55,000.00	59,450.00
35-335-0103	CART RENTALS	113,817.70	196,127.16	250,000.00	250,000.00
35-335-0104	MERCHANDISE SALES	32,332.34	45,258.11	75,000.00	75,000.00
35-335-0107	TOURNAMENTS	12,409.09	11,815.03	10,000.00	10,000.00
35-335-0108	RANGE BALL	30,623.49	38,211.31	50,000.00	50,000.00
35-335-0109	RESTAURANT INCOME	600.00	600.00	3,600.00	3,600.00
35-335-0110	2 % CONVENIENCE FEE	1,690.35	2,089.25	1,650.00	1,650.00
35-335-0127	GIFT CERTIFICATE REVENUE	43.40	574.99	0.00	0.00
35-335-0128	DONATIONS GOLF COURSE	2,453.56	0.00	0.00	0.00
35-335-0208	TRANSFER IN FROM LCDC	342,000.00	0.00	0.00	73,400.00
35-335-090	LEASE PROCEEDS	21,500.00	0.00	0.00	0.00
35-335-110	TRAIL FEE ANNUAL	3,950.00	10,168.03	13,000.00	13,000.00
TOTAL REVENUES		745,996.20	568,528.45	757,250.00	872,450.00

335-0208 TRANSFER IN FROM LCDC PERMANENT NOTES:
PORTABLE GENERATOR $1,200
ICE MACHINE $7,200
STUMP GRINDING $5,000
GREENS MOWER $60,000

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
GOLF COURSE				
===========				
0-OPERATING SERVICES				
35-435-001 SALARIES SUPERVISION	31,564.67	111,570.44	117,490.00	122,268.00
35-435-002 SALARIES OPERATION	178,498.12	110,440.47	148,530.00	103,350.00
35-435-004 SOCIAL SECURITY	21,103.16	26,021.15	23,007.00	23,900.00
35-435-005 WORKMAN'S COMPENSATION	6,225.74	5,385.17	10,827.00	10,376.00
35-435-006 TMRS REQUIREMENTS	31,852.29	32,757.80	22,795.00	31,954.00
35-435-007 INSURANCE EMPLOYEES	48,695.90	45,252.15	47,474.00	32,968.00
35-435-010 SALARIES OVERTIME	8,404.29	10,855.69	8,000.00	10,000.00
35-435-011 SALARIES PART-TIME	70,773.64	106,471.25	77,662.00	77,662.00
TOTAL 0-OPERATING SERVICES	397,117.81	448,754.12	455,785.00	412,478.00

435-011 SALARIES PART-TIME PERMANENT NOTES:
OVERTIME TO ASSIST WITH TOURNAMENTS, SPECIAL EVENTS AND WEEKEND MOWING

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
1-OPERATING SUPPLIES				
35-435-110 SUBSCRIPTIONS	0.00	0.00	500.00	500.00
35-435-111 OFFICE SUPPLIES	1,755.45	1,186.20	2,000.00	2,000.00
35-435-112 POSTAGE	0.00	0.00	100.00	100.00
35-435-113 NON CAPITAL ASSETS	23,193.59	149.98	0.00	13,400.00
35-435-115 JANITORIAL SUPPLIES	1,559.74	649.04	1,400.00	1,400.00
35-435-125 MATERIALS & SUPPLIES	8,601.18	5,985.10	6,000.00	6,000.00
35-435-129 UNIFORMS	1,358.32	1,706.68	2,000.00	3,000.00
TOTAL 1-OPERATING SUPPLIES	36,468.28	9,677.00	12,000.00	26,400.00

435-113 NON CAPITAL ASSETS PERMANENT NOTES:
PORTABLE GENERATOR $1,200
ICE MACHINE $7,200
STUMP GRINDING $5,000
TRANSFER FUDING FROM LCDC

435-129 UNIFORMS PERMANENT NOTES:
LOGO SHIRTS FOR ALL STAFF

EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
2-MAINTENANCE / REPAIR				
35-435-224 MAINTENANCE SEPTIC	0.00	5,550.00	14,000.00	14,000.00
35-435-225 MAINTENANCE COURSE	25,432.77	37,000.52	16,500.00	31,757.00
35-435-226 MAINTENANCE EQUIPMENT	11,655.32	21,577.76	15,000.00	17,000.00
35-435-227 MAINTENANCE MOTOR VEHICLE	0.00	1,175.25	0.00	0.00
35-435-228 GAS-OIL-TIRES	12,176.56	9,567.55	10,000.00	10,000.00
35-435-229 MAINTENANCE IRRIGATION SYSTEM	1,685.82	3,984.14	4,000.00	4,000.00
35-435-230 MAINTENANCE GROUNDS	6,100.00	10,510.00	0.00	0.00
35-435-231 MAINTENANCE WEB-SITE	6,475.00	6,300.00	7,000.00	7,000.00
35-435-232 HERBICIDES	21,868.00	27,060.66	22,500.00	22,500.00
35-435-234 FERTILIZER	47,281.73	38,889.05	32,000.00	35,000.00
TOTAL 2-MAINTENANCE / REPAIR	132,675.20	161,614.93	121,000.00	141,257.00

35 -GOLF COURSE

EXPENDITURES		2022-2023 ACTUAL	2023-2024 ACTUAL	2023-2024 BUDGET	2024-2025 APPROVED
435-231	MAINTENANCE WEB-SITE	PERMANENT NOTES: EZ LINK WEBSITE			
3-CHARGES & SERVICES					
35-435-301	RANGE BALLS EXPENSE	0.00	0.00	0.00	5,000.00
35-435-302	MERCHANDISE	28,374.24	32,337.29	14,000.00	51,250.00
35-435-308	DUES & MEMBERSHIP	3,018.20	(3,929.42)	1,000.00	1,000.00
35-435-310	INSURANCE EXPENSE	5,807.50	8,109.60	6,000.00	6,000.00
35-435-312	MAINTENANCE BUILDING	33,774.17	41,098.39	15,000.00	15,000.00
35-435-313	PROFESSIONAL DEVELOPMENT	570.85	43.70	1,000.00	1,000.00
35-435-314	TRAVEL	0.00	0.00	500.00	500.00
35-435-315	TELEPHONE	3,004.83	2,446.58	3,000.00	5,000.00
35-435-316	UTILITIES	19,607.88	21,650.65	16,000.00	20,000.00
35-435-325	ADVERTISING	7,296.06	7,792.80	10,000.00	13,440.00
35-435-328	PHYSICALS/TESTING	675.00	450.00	400.00	400.00
35-435-360	CAPITAL OUTLAY	21,500.00	0.00	0.00	60,000.00
35-435-362	CREDIT CARD FEES	9,827.80	13,712.29	5,065.00	13,600.00
TOTAL 3-CHARGES & SERVICES		133,456.53	123,711.88	71,965.00	192,190.00
435-360	CAPITAL OUTLAY	PERMANENT NOTES: ICE MACHINE FOR STAFF: $7,200 STUMP GRINDING: $5,000 PORTABLE GENERATOR: $1,200 GREENS MOWER FOR GOLF COURSE: $60,000			
4-OTHER					
35-435-404	LEASE	10,861.80	67,397.15	96,500.00	94,300.00
35-435-410	PAYMENT DUE TO FIXED ASSET	37,935.74	0.00	0.00	5,825.00
35-435-415	INTEREST ON GOLF CARTS	2,194.82	0.00	0.00	0.00
35-435-420	CONROE GOLF CARS PRINCIPAL	12,500.00	0.00	0.00	0.00
TOTAL 4-OTHER		63,492.36	67,397.15	96,500.00	100,125.00
435-404	LEASE	PERMANENT NOTES: CART LEASE			
435-410	PAYMENT DUE TO FIXED ASSET	PERMANENT NOTES: DEERE Z997R DIESEL $3025 AGRIMETAL GR-660 $2800			
7-TRANSFERS					
TOTAL GOLF COURSE		763,210.18	811,155.08	757,250.00	872,450.00
TOTAL EXPENDITURES		763,210.18	811,155.08	757,250.00	872,450.00
REVENUES OVER/(UNDER) EXPENDITURES		(17,213.98)	(242,626.63)	0.00	0.00

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET.

Department: Administration

Subject: Ratification of increase in property tax revenue.

Background: Adoption of a budget that raises more revenue from property taxes than in previous years requires a separate vote of the governing body to ratify the property tax increase reflected in the budget (LGC §102.007(c)). This vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.

Funding Source: n/a

Staff Recommendation: Staff recommends ratification of the property tax increase.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET.

WHEREAS, the City Council has adopted a budget for the fiscal year starting October 1, 2024 and ending September 30, 2025;

WHEREAS, the adopted budget uses a tax rate of $0.6139 per one hundred dollar ($100) assessed valuation on all taxable property; and

WHEREAS, the budgeted tax rate will generate more revenue from property taxes than in the previous year despite the fact that it is lower than the previous year's tax rate due to the increase in property valuations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby ratifies the property tax revenue increase set forth in the adopted budget with a tax rate of $0.6139 per one hundred dollar ($100) assessed valuation on all taxable property.

PASSED AND APPROVED this ____ day of September 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2024-2025 AT A RATE OF $0.6139 PER ONE HUNDRED DOLLAR ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE.

Department: Administration

Subject: Tax Rate Adoption

Background: The City Council is required to vote on the tax rate for Fiscal Year 2024-2025.

I & S Rate	$0.2284
M & O Rate	$0.3855
Total Tax Rate	$0.6139

Funding Source: The budget for Fiscal Year 2024-2025 was adopted previously and this was the tax rate used to balance the budget.

Staff Recommendation: Staff recommends the City Council adopt a tax rate of $0.6139 for Fiscal Year 2024-2025.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2024-2025 AT A RATE OF $0.6139 PER ONE HUNDRED DOLLAR ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notices duly posted and published as required by law, a public hearing was held on September 24, 2024, by and before the City Council of the City of Liberty, the subject of which was the proposed tax rate for the City of Liberty for Fiscal Year 2024-2025, submitted by the City Manager in accordance with provisions of required state statutes; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

SECTION 1. There is hereby levied and shall be assessed for the tax year 2024-2025 on all taxable property situated within the corporate limits of the City of Liberty, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of $0.6139 on each $100 assessed valuation of taxable property as follows:

(a) for the purpose of General Fund Maintenance and Operation of the municipal government of the City of Liberty, a tax of $0.3855 on each $100 assessed value on all taxable property; and

(b) For the purpose of payment of principal and interest on all Debt Service of the City of Liberty, a tax of $0.2284 on each $100 assessed value on all taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.07 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $-1.50.

SECTION 2. The tax roll, prepared by Richard Brown, Liberty County Tax Assessor-Collector, as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 4. All ordinances of the City of Liberty, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, ON THE ____ DAY OF SEPTEMBER 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY INCREASING WATER, WASTEWATER, SOLID WASTE RATES, PERMIT FEES, AND GOLF COURSE FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Finance

Subject: Master Fee Schedule Changes for Water, Wastewater, Solid Waste and Golf Course

Background: The rate study presented to City Council in 2019 by Freese & Nichols recommended the rates for water and wastewater be raised by 8% annually, for the next six (6) years. This rate increase will be used to fund the bonds that will be required to complete the projects for the water and wastewater systems. This will be the sixth year for the increase.

Solid waste rate increases by 2% for residential services and 5% for commercial services per contract with Frontier Waste.

The staff recommends adjusting golf course fees for the following reasons: (1) eliminating weekend discounts, (2) fees being below market rate and (3) increased expenses incurred by the golf course; these expenses include additional costs related to course maintenance, equipment maintenance, chemicals, water, building maintenance and cart maintenance.

Permit fees reduce costs for residential construction, particularly for new residential construction and residential additions.

The proposed master fee schedule is enclosed for your review. Also, enclosed are two reviews prepared by the Airport Advisory Board regarding fees at the airport and an evaluation opening the golf course seven days a week.

Funding Source: NA

Staff Recommendation: Staff recommends City Council adopt the Ordinance increasing the water and wastewater rates by 8%, increasing solid waste rates by 2% for residential and 5% for commercial, and golf course fees, accordingly.

Ordinance

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY INCREASING WATER, WASTEWATER, SOLID WASTE RATES, PERMIT FEES, AND GOLF COURSE FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, in the rate study that was previously presented to the City Council, it was recommended that the rates for water and wastewater services be raised by eight (8) percent annually, for the next six (6) years, and this will be the sixth year for such an increase; and

WHEREAS, this rate increase is to fund the bonds that will be needed to complete the projects for the City's water and wastewater system; and

WHEREAS, the rates for solid waste services will be raised by two (2) percent for residential services and five (5) percent for commercial services; and

WHEREAS, the golf course fees are adjusted as presented in "Exhibit A"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2. That the fee schedule attached hereto as "Exhibit A" amends the previous Master Fee Schedule to include the rates shown in "Exhibit A" increasing fees for water, wastewater and solid waste services and is hereby adopted as if fully set forth herein.

Section 3. That the fee schedule attached hereto as "Exhibit A" amends the previous Master Fee Schedule to include the rates shown in "Exhibit A" adjusting the golf course fees and permit fees and is hereby adopted as if fully set forth herein.

Section 4. That this Ordinance shall take effect immediately from and after its passage as indicated below.

PASSED AND ADOPTED this the ____ day of __________ 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

MASTER FEE SCHEDULE

Amended October 1, 2024

Description	Fees

Administration

Rental of Liberty Center and Kitchen

Room Rental Without Alcohol – until 12:00 a.m.	$500.00
Room Rental With Alcohol – until 12:00 a.m.	$1,000.00
Local Non-Profit Without Alcohol– until 12:00 a.m.	$250.00
Local Non-Profit With Alcohol	$500.00
Additional Time – 12:00 a.m. – 2:00 a.m. (per ½ hr.)	$100.00
Kitchen	$300.00
Damage Deposit	$1,000.00

Deposit is refundable if facilities are left clean and undamaged. This includes the bathrooms being cleaned and all trash removed to the outside dumpster. ***ALL OF THE DEPOSIT*** will be kept if the Lease Agreement, rules and regulations are broken for any reason.

Tables and Chairs are provided, but renter is responsible for setting up and putting away.

SECURITY for all events will be coordinated by the Liberty Police Department, 936-336-5666.

Fees for Public Information

The City of Liberty fees for providing copies of public information are those fees set forth in the Texas Administrative Code, Title 1, Part 3, Chapter 70.

Airport

T-Hangars	
One (1) year contract per month	$295.00
Month to Month rental	$320.00
Tie Down Fee	
1st Week - (1st day free)	$5.00 per day
After 1st week	$60.00 per month
Private Hangar or ground lease site per sq. foot	$0.18
Large Hangar – City owned per month	$600.00
Small Hangar - City owned per month	$400.00

Description	Fees

Animal Control

1st Impoundment	$15.00
2nd Impoundment	$25.00
3rd and Subsequent Impoundment	$40.00
Housing Fee per day	$8.00
Pet Relinquish Fee	$25.00
Quarantine Fee	$75.00
(additional fee will be assessed, medical, etc.)	

The above fees do not include large and non-domesticated animals. The fees only apply to small domestic animals.

Kennel License Fee	$100.00
Dangerous Dog Registration Fee	$150.00
Adoption Fee	$45.00

Fire Department (EMS Charges)

BLS Emergency Transport	$1,200.00
BLS N-Emergency Transport	$1,200.00
ALS1 Emergency Transport	$2,100.00
ALS2 Transport	$2,600.00
ALS Mileage	$35.00
BLS Mileage	$35.00
No Treatment/No Transport	$50.00
Treatment/No Transport	$75.00
ALS N-Emergency	$1,200.00

Fire Department (Charges per Hour)

Chief/Assistant Chief	$50.00
Paid Full Time	$30.00
Volunteer Chief	$25.00
Volunteer Firefighters	$20.00
Engines	$475.00
Mini Pumper Booster	$150.00
Chief Vehicle	$75.00

Description	Fees

Fire Department (Mitigation per hour)

Motor Vehicle Incidents	
Level 1	$516.00
Level 2	$588.00
Level 3-Car Fire	$718.00
Add-On Services	
Extrication	$1,550.00
Create Landing Zone	$474.00
Hazmat	
Level 1	$832.00
Level 2	$2,971.00
Level 3	$7,012.00
Each additional hour per hazmat team	$336.00
Fire Investigation	
Fire Investigation Team	$327/hr
Fires (per hour)	
Engine	$475.00
Ladder	$594.00
Illegal Fires (per hour)	
Engine	$475.00
Ladder	$594.00
Water Incident	
Level 1	$475.00
Rescue Person/hr	$59.00
Level 2	$950.00
Rescue Person/hr	$59.00
Level 3	$2,350.00
Rescue Person/hr	$59.00
Hazmat Team Member	$119.00
Level 4	Usual, Customary and Reasonable (UCR)
Back Country or Special Rescue	
Itemized Response	Usual, Customary and Reasonable (UCR)
Min. First Vehicle	$475.00
Rescue Person/hr	$59.00
Additional Vehicle	$475/hr
Rescue Person/hr	$59.00

Description	Fees

Fire Marshal Permit Fees

Fire Code Permit	$50.00
Plans Review	$50.00
<u>Permit Type</u>	
Fire Sprinkle System Permit	$50.00
Sprinkler Heads 1-10	$10.00
Sprinkler Heads over 10	$1.00 per head
Number of Risers	$25.00 each
Number of Stand Pipes	$25.00 each
Fire Pump	$100.00 Each
Jockey Pump	$100.00 Each
Fire Alarm System Permit	
Area up to 10,000 Sq. Ft.	$50.00
10,000-100,000 Sq. Ft.	$100.00
100,000 + Sq. Ft.	$150.00
All Panels	$50.00
Kitchen Suppression System	$50.00
Fuel Tanks	
Tank Installation	$50.00 per tank
Tank Removal	$50.00 per tank
Tent	
Inspection Fee	$20.00
Paint Booth	$50.00
Additional Booth	$25.00
Burn Permit - requires inspection prior to approval	$25.00
Fire Hydrant Flow Test	$50.00

<u>Penalties</u>

Work Performed Without Permit

Violation of Sections 105 and 110 IFC, May be cited as a Fire Code Violation, Misdemeanor punishable by up to $2000.00 life safety violations or Fire Code Violation Penalty: violations up to $500.00 for all other violations as prescribed in Article 5.03 of Code of Ordinances. Each day shall constitute a separate offense.

Re-Inspection Fee	
3rd Re-Inspection	$50.00

MASTER FEE SCHEDULE

Amended October 1, 2024

Description	Fees

Municipal Golf Course

Green Fees	9 Holes (includes cart)		18 Holes (includes cart)	
	City Resident	Non-City Resident	City Resident	Non-City Resident
Weekday (Mon-Thurs)	$27.00 ~~$24.00~~	$32.00 ~~$29.00~~	$37.00 ~~$34.00~~	$42.00 ~~$39.00~~
Walking (Mon-Thurs)	$18.00 ~~$15.00~~	$22.00 ~~$19.00~~	$24.00 ~~$21.00~~	$28.00 ~~$25.00~~
Weekend (Fri-Sun)	$28.00 ~~$25.00~~	$33.00 ~~$30.00~~	39.00 ~~$36.00~~	$44.00 ~~$41.00~~
Walking (Fri-Sun)	$19.00 ~~$16.00~~	$23.00 ~~$20.00~~	$25.00 ~~$22.00~~	$29.00 ~~$26.00~~
Weekday (Mon-Thurs) - Senior, Junior or Military*	$23.00 ~~$20.00~~	$28.00 ~~$25.00~~	$33.00 ~~$30.00~~	$38.00 ~~$35.00~~
Walking (Mon-Thurs) - Senior, Junior or Military*	$15.00 ~~$12.00~~	$19.00 ~~$16.00~~	$21.00 ~~$18.00~~	$25.00 ~~$22.00~~
~~Weekend (Fri-Sat) - Senior, Junior or Military*~~	~~$21.00~~	~~$26.00~~	~~$32.00~~	~~$37.00~~
~~Walking (Fri-Sat) - Senior, Junior or Military*~~	~~$13.00~~	~~$17.00~~	~~$19.00~~	~~$23.00~~
Cart/Trail Fee (per cart)	$10.00		$10.00	
* Senior - 60 years or older Junior - 17 years or younger Military - Valid ID Required				

Range Balls	
Small Bucket	$6.00
Large Bucket	$8.00

Memberships	City Resident		Non-City Resident	
	Semi - Annual	Annual	Semi - Annual	Annual
Individual	$420.00 ~~$400.00~~	$620.00 ~~$600.00~~	$495.00 ~~$475.00~~	$695.00 ~~$675.00~~
Family (up to 6 members in the same household. Children must be under 18.)	$1,170.00 ~~$1,150.00~~	$1,420.00 ~~$1,400.00~~	$1,370.00 ~~$1,350.00~~	$1,620.00 ~~$1,600.00~~
Trail Fee (For private carts)	$490.00 ~~$470.00~~	$640.00 ~~$620.00~~	$565.00 ~~$545.00~~	$715.00 ~~$695.00~~
Golf Teams (ISDs in Liberty County)	$1,000.00			
GHIN Handicap	$30.00 per person per year			

Rental Clubs	$25.00 Per Set

Tournament Fees**	
Per Person/Per Day	$45.00

Note 1: All fees include tax
Note 2: A surcharge will be added to all card transactions

MASTER FEE SCHEDULE

Amended October 1, 2024

Description	Fees

Municipal Library

Meeting Room	$20.00
Replacement Library Card	$5.00
Lost/Damaged Books/Items	Cost of Item + Accrued Fines
Damaged Video Case	$1.00
Copies	
B&W – per page	$0.15
Color – per page	$0.50
11X17 – B&W	$0.30
11X17 – Color	$1.00
Faxes	
First Page	$1.50
Additional Pages	$1.00
Computer Printouts	
Black and White per page	$0.15
Color per page	$0.50
Late Fees per day	
Books, Periodicals, Cassettes, CDs	$0.10
Videos, DVDs	$1.00
Reference Books	$1.00
Opaque Projector per day	$3.00
Late Fee per day	$5.00
Overhead Projector per day	$3.00
Late Fee per day	$5.00
Multi-Media Projector	
Organizations per day	$20.00
Late Fee per day	$20.00
Businesses per day	$50.00
Late Fee per day	$50.00
Purchase of floppy disk	$1.00
Purchase of CD	$1.00
Replacement barcodes on books	$0.25
Interlibrary Loan	Cost of postage to return material

Description	Fees

Parks Department

Facility Fees

Park Gazebo

8:00 a.m.- Noon	$25.00
Noon – 4:00 p.m.	$25.00
4:00 p.m. – 8:00 p.m.	$25.00

Basketball Pavilion

8:00 a.m. – Noon	$40.00
Noon – 4:00 p.m.	$40.00
4:00 p.m. – 8:00 p.m.	$40.00

Daniel Pavilion/City Hall

8:00 a.m. – Noon	$40.00
Noon – 4:00 p.m.	$40.00
4:00 p.m. – 8:00 p.m.	$40.00

City Park Fields - Accounts and Rental Fees

Complex	Location	Practice Rental Fee 4 Hours/Max.	Practice Rental Fee w/Electricity	Tournament Rental Fee w/Electricity per Day	League Rental Fee w/Electricity per Month
1	Field A	$40.00	$60.00	$100.00	$140.00
	Field B	$40.00	$60.00	$100.00	$140.00
	Field C	$40.00	$60.00	$100.00	$140.00
	Field D	$40.00	$60.00	$100.00	$140.00
	Concession	N/A	NA	$100.00	$140.00
2	Field 7-8	$40.00	$60.00	$100.00	$140.00
	Field 9-10	$40.00	$60.00	$100.00	$140.00
	Field 11-12	$40.00	$60.00	$100.00	$140.00
	Field 13-18	$40.00	$60.00	$100.00	$140.00
	Concession	N/A	NA	$100.00	$140.00
3	T-Ball Lights	$40.00	$40.00	$40.00	$40.00
	T-Ball Concession	N/A	NA	$100.00	$140.00

Note: Complex 1 - Fields C&D; Complex 2 and Complex 3 are reserved from February 1 to July 31 of each year

Description	Fees

Permit and Inspection Department

Residential Building Permit Fees		
Residential Lawn Sprinkler	$110.00	Residential is considered Single-Family, Townhome, Duplex, and Triplex
Residential Swimming Pools	In-Ground: $190.00 Above Ground: $80.00	
Residential Re-roof	$75.00	Residential is considered Single-Family, Townhome, Duplex, and Triplex
Window Replacement	$10.00 ~~$15.00~~ per window	
Standby Generator Installation (Residential)	$50.00	Residential Electrical and Plumbing single trade permits are also required
Driveway Permit	Residential - $75.00	Includes Inspections. See detail sheet for construction standards
Foundation Repair	$50.00	Fee is per building
Solar panel Installation	$125.00 ~~$100.00~~	Electrical permits are separate
Siding, soffit or facia board ~~repair or~~ replacement only	$100.00	
Septic System Permit	$300.00 ~~$450.00~~	Fee Includes inspection
Plat Filing Fees	Preliminary plat - $100.00 Final Plat - $200.00 Courthouse Filing Fee - $100.00	
Permit Fee for moving House/Building/Structure	$50.00	
Demolition Permit	$0.00	Demolition permits are issued at no charge. ~~Asbestos Survey is required for commercial demolition.~~
New Construction - Single-Family, Townhome, Duplex, and Triplex	$0.40 ~~$0.43~~ per square foot	Per square foot of all livable ~~floor~~ area under roof. Includes plan review, 1 driveway access, and certificate of occupancy. New Construction MEP are separate permits.
Residential Additions (any enclosed square footage)	$0.40 ~~$0.43~~ per square foot (minimum fee of $235.00)	Per square foot of all livable ~~floor~~ area under roof. Single-trade permits may be required.

MASTER FEE SCHEDULE

Amended October 1, 2024

Description	Fees

Permit and Inspection Department (Cont.)

Residential Building Permit Fees (Cont.)		
Residential Alterations and Remodels	$0.28 per square foot (minimum fee of $112.00)	Single-trade permits may be required.
Residential accessory structures (gabled porches, sheds, barns, etc.)	$0.18 ~~$0.15~~ per square foot	MEPs are separate permits, if required
Re-inspections	$50.00	
Multi-Family (4 or more units)	Permit - $250 per unit	Each clubhouse, office, laundry, etc. shall be counted as one unit. Each unit requires a separate residential MEP single-trade permit.
Multi-Family (4 or more units)	Carports - $31.00 per vehicle section	Each clubhouse, office, laundry, etc. shall be counted as one unit. Each unit requires a separate residential MEP single-trade permit.
New Residential Construction - Electrical	$125.00 ~~$0.032 per square foot~~	~~Per square foot of all floor area under roof~~
New Residential Construction - Mechanical	$125.00 ~~$0.032 per square foot~~	~~Per square foot of all floor area under roof~~
New Residential Construction - Plumbing	$125.00 ~~$0.032 per square foot~~	~~Per square foot of all floor area under roof~~
Single Trade Fees - Residential		
Residential Electrical Single Trade – Temporary Service Poles, Manufactured Home Service, Service Changes, etc.	$65.00 ~~$55.00~~	Each Multi-family unit is considered a separate permit
Residential Plumbing Single Trade – Water, Sewer, Gas Service Line, Water Heaters and Similar Plumbing Work	$65.00 ~~$55.00~~	Each Multi-family unit is considered a separate permit
Residential Mechanical Single Trade – Heating, A/C Installations or Replacements and Related Work	$65.00 ~~$55.00~~	Each Multi-family unit is considered a separate permit

Permit and Inspection Department (Cont.)

Commercial Building Permit Fees		
New Building Area (Square Feet)	Permit Fee	New construction MEPs are separate permits
1. 0 - 10,000	$260 + ~~$0.28~~ $0.31 per square foot	Fee includes driveway access and certificate of occupancy
2. 10,001 - 50,000	$645 + ~~$0.25~~ $0.28 per square foot	Fee includes driveway access and certificate of occupancy
3. 50,001 - 100,000	$1,940 +~~$0.22~~ $0.25 per square foot	Fee includes driveway access and certificate of occupancy
4. 100,001 - 300,000	$3,220+ ~~$0.21~~ $0.24 per square foot	Fee includes driveway access and certificate of occupancy
5. 300,001 and over	$7,110 ~~+$0.20~~ $0.23 per square foot	Fee includes driveway access and certificate of occupancy
New Commercial and Commercial Additional - Mechanical, Electrical, Plumbing	$225.00 ~~$200.00~~	Each MEP is a separate permit
Interior finish, repairs, or remodel	~~$0.20~~ $0.23 per square foot	Certificate of occupancy included, if required
Commercial Swimming Pool	$320.00	Sewer P-trap, gas line, pool equipment electrical included
Certificate of Occupancy (Commercial)	$75.00	
Re-Inspections	$50.00	
Re-roofing and roofing overlay	Commercial and Multi-Family - $125.00	Fee is per structure or building
Commercial Parking Lots	Resurface/Overlay - $0.00 New Parking Lot - $150.00	
Food Truck Park	$200.00	
After-hours Inspection	$100.00 per hour	Two (2) hour minimum
Irrigation system	Commercial and Multi-Family - $160.00	
Standby Generator Installation (Commercial)	$150.00 ~~$125.00~~	Commercial Electrical and Plumbing Single-trade permits are also required

Description	Fees

Permit and Inspection Department (Cont.)

Commercial Building Permit Fees (Cont.)		
Driveway Permit	Commercial - $150.00	Includes Inspections. See detail sheet for construction standards
Third Party Plan Review	All costs related to Third Party Plan Review will be paid by the applicant or contractor	
Sign Permit	Temporary Sign - $25 Permanent Sign - ~~$100~~ $150.00	Fee is per sign
Cell Tower Permit	$200.00 ~~$150.00~~	Includes Inspections. Electric permits are separate.
Demolition Permit	$0.00	Demolition permits are issued at no charge. Asbestos Survey is required by state law for commercial demolition.
Siding, soffit or facia board ~~repair or~~ replacement only	$100.00	
Single Trade Fees - Commercial		
Commercial Electrical Single Trade – Temporary Service Poles, Manufactured Home Services, Utility Releases, Clean and Shows, Service Changes, etc.	$95.00 ~~$85.00~~	Each Multi-family unit is considered a separate permit
Commercial Plumbing Single Trade – Water, Sewer, Gas Service Line, Replacements, Water Heaters and Similar Plumbing Work	$95.00 ~~$85.00~~	Each Multi-family unit is considered a separate permit
Residential Mechanical Single Trade – Heating, A/C Installations or Replacements and Related Work	$95.00 ~~$85.00~~	Each Multi-family unit is considered a separate permit

CT Metering – Commercial & Residential
(Price includes inspection and metering equipment)

200 / 400 amp	$300.00
400 / 800 amp	$400.00

Three phase residential services will also include a charge of $500.00 for the cost of transformer and installation.

Over 300 KVA will have facility charges to be determined by the Electric Department Supervisor.

Primary electrical service lines over two hundred and fifty (250) feet must be paid for by the customer before connection can be made.

All underground services are required to have a main disconnect on the customers take-off pole.

All commercial services are required to have a main breaker outside of the building.

All meter cans must be approved for use and meet the specs set for by the City of Liberty.

Description	Fees

Permit and Inspection Department (Cont.)

Water & Sewer Tap Fees

Water Tap	Tap & Meter Fee
¾″	$850.00
1″	$1,150.00
1 ½″	$1,700.00
2″	$2,000.00
Greater than 2"	To be performed by private contractor, plus meter cost (at no cost to the City)

Sewer Tap	Rates
4″	$550.00
6″ or larger	To be performed by private contractor (at no cost to the City)

The selection and cost associated with a private contractor is the responsibility of the applicant or property owner (at no cost to the City).

Inspection fee for taps installed by a private contractor is $75.00

Street cuts are charged at actual cost.

Taps greater than five (5) feet deep must be performed by a private contractor, at no cost to the City.

All bores must be performed by a private contractor, at no cost to the City.

All work must be installed to City specifications.

All taps made outside the legal boundary of the City shall be assessed a charge of $50.00 in addition to the tap fee.

Beverage Permit Fees

The City may levy and collect a fee not to exceed one-half (1/2) the State Fee for each permit issued for premises located within the City.

Amusement Machine and Arcade Center Fees

Occupation Tax - 1/4 the amount levied by the State on each coin-operated machine that an owner exhibits or displays or permits to be exhibited or displayed in this State.

Game Room Annual License Fee	$750.00
Release of Sealed Coin-Operated Machine	$5.00
Replacement Tax Tag Fee	$6.00

Description	Fees

Permit and Inspection Department (Cont.)

Vendor/Solicitor License Fees	
Annual Fee for 1st person	$30.00
Each additional person	$10.00
Junk Dealer/Junkyard Permit Fees	$50.00
Mobile Food Vendors	$60.00 per truck
Recreational Vehicle Parks	
Annual License Fee	$150.00
Manufactured Home Permits	$35.00
Floodplain Development Permit	$50.00

Description	Fees

Police Department

Alarm Permit Fees –

Application Fee	$25.00
Renewal Fee	$25.00
Reinstatement Fee	$40.00
False Alarm Notification	$50.00
Late Payment Fee	$10.00
Response to alarms w/o permit	$100.00

Wrecker Permit Application Fee (non-refundable):	$100.00

Police Department Initiated Tows

Tow Company Annual Fee	$50.00

The following rates and fees will be in effect for pulls that originate by and through the City of Liberty's Police Department rotation list. No charges other than those specifically shown below will be allowed. In the event of a conflict between City ordinance and State Law regarding fees charged, state law shall prevail.

1. Custody Arrest

Tow Fee	$175.00
Impound yard fee for vehicles less than 25 feet in length	$20.00 per day
Impound yard fee for vehicles longer than 25 feet in length	$35.00 per day

2. Accident Rate

Tow Fee (plus)	$225.00
Per loaded mile not to exceed 20 miles	$3.50
Per hour standby and clean up fee/after 1st hour	$50.00
Per day impound yard fee if applicable	$20.00
Additional charge for rollover	$75.00
Additional charge for broken drive shaft	$50.00
Additional charge for dolly	$100.00
Additional charge for extra truck	$100.00

3. No fee may be charged for moving a vehicle within the storage lot facility.

4. No fee shall be charged for a vehicle "hooked" up to, but not removed from the scene, if a police officer directs that the vehicle be released by the wrecker for whatever reasons.

Description	Fees

Public Works

Oil/Gas Drilling Permit Fee	$2,000.00
Application Fee	$100.00
Electronic Conversion Fee	Cost
Road Damage Fee	Replacement Cost
Inspection Fee – Per well, Per year	$100.00
Annual Administrative Fee	$25.00
Nonrefundable Amended Permit Fee	$2,000.00
Administrative Fee	$200.00
Technical Advisor Fee	Cost
Appeal Fee	$250.00
Seismic Permit Fee	$2,000.00

Use of Public Right of Way Fees	
Permit Fee	$400.00
Annual Fee	Based on Individual Location

Network Nodes

PERMIT FEE:

The permit application fee for installation of a micro network node, a network node, network node facilities, a node support pole, ground equipment, and transport facilities shall be the lesser of: (1) the City's actual, direct, and reasonable costs it determined are incurred in granting or processing an application; or (2) $500/application (for up to 5 network nodes), $250 for each additional network node per application, and $1,000 per application for each pole.

RENTAL FEES:

The City shall charge the network provider a fee of $250 for each network node located in the public right-of-way. If the network provider wants to install network nodes on city-owned service poles, the City shall require a separate pole use agreement and shall impose an additional rental fee of $20 per year, per service pole.

Description			Fees

Utilities

Electric Fees

Residential

Customer charge		$10.00
Usage Charge (KW)	X	0.049690
PCA (Fuel Charge)		Pass Thru

These three (3) figures add up to total electricity. Tax is added for rental property.

Commercial

Customer charge		$35.00
Usage Charge (KW)	X	0.049050
PCA (Fuel Charge)		Pass Thru
Total Demand charge (if business has a demand)		
Tax (if business is taxable)		8.25%

Demand decimal figure and multiplier can be obtained from the Billing Department. The demand charge is based on a multiplier on the account. Take the demand decimal figure for the month and multiply by the multiplier number. Take the figure and subtract 15 from this number. Then multiply this figure by $6.53 to get the total demand dollar amount.

Large Commercial

Customer charge		$60.00
Usage Charge (KW)	X	0.037543
PCA (Fuel Charge)		Pass Thru
Total Demand charge (if business has a demand)		
Tax (if business is taxable)		8.25%

The demand charge is figured the same as regular commercial. Do not subtract the free 15 load amount. The demand figure is multiplied by $6.00 to get the total demand dollar amount.

Industrial

Customer charge		$1,500.00
Usage Charge (KW)	X	0.003000
PCA (Fuel Charge)		Pass Thru
Total Demand charge (if business has a demand)		Pass Thru
Tax (if business is taxable)		8.25%

Description	Fees

Utilities (Cont.)

Solid Waste Fees

Residential Collection Fee per month	$19.77 ~~$19.38~~
Each Additional 96 gallon container	$6.40 ~~$6.27~~

Each dwelling unit shall be considered a residential establishment even though such dwelling unit may be a part of an apartment or duplex.

Commercial Collection Fee per month

Collection from each commercial establishment shall be as follows:

Twice-a-week pick-up / 1-96 gallon container	$45.88 ~~$43.69~~

Water Fees

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartments. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	$36.51 ~~$33.80~~
Excess Over	2,001-5M gals	$5.95 ~~$5.51~~/M gals
	Over 5M gals	$6.26 ~~$5.80~~/M gals

Commercial Service

This rate is applicable for all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	$46.03 ~~$42.62~~ Excess
Over	2,001-5M gals	$5.59 ~~$5.51~~/M gals
	Over 5M gals	$6.26 ~~$5.80~~/M gals

NOTE: "M" means thousands.

Wastewater Fees (Sewer)

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartment. All sewer rates are based on water consumption which must be taken through a single meter. This rate has been capped at 15,000 gallons so that citizens no longer pay for sewer service on their usage above 15,000 gallons per month.

Minimum Monthly Rate	2M Gallons	$38.08 ~~$35.26~~
Excess Over	2,001-5M gals	$4.70 ~~$4.35~~/M gals
	5,001-15M gals	$5.09 ~~$4.71~~/M gals
	Over 15M	No Charge

Description	Fees

Utilities (Cont.)

Commercial Service

This rate is applicable to all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All sewer rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	$50.26 ~~$46.54~~
Excess Over	2,001-5M gals	$5.55 ~~$5.14~~/M gals
	5,001 & Over	$5.95 ~~$5.51~~/M gals

NOTE: "M" means thousands.

Industrial Waste Permit Fee $275.00

Introduction of wastewater into the City's system is paid at a rate of $.0020/gallon

Convenience Fee on all Credit Card Transactions 2.70% per transaction

Security Deposits

Residential – Electric	$225.00
Residential – Water	$75.00
Charge for new service	$15.00

Reconnection Fee

A fee will be charged to restore service which has been suspended as a result of any utility bill in arrears.

Extension Fee	$10.00
During regular business hours	$40.00

Return check Fee $75.00

Late Fee

The gross monthly bill for all classes of utilities including, but not limited to, electricity, water, wastewater, solid waste and miscellaneous fees for service for which payment is not made within 20 days of the billing date shall be the net monthly bill, including all adjustments and/or other applicable charges, *plus a 10% late fee.*

Airport Fees Review

September 2024

Prepared by the Liberty Airport Advisory Board

Contents

Major drivers of Fees

- Amenities and Services
- Public versus Private airport
  - FAA Compliance Obligations
- Business/Commercial versus Basic Service airports

Amenities and Services

The aviator consumer has choices and will evaluate airport usage based on amenities and fuel price.

Fuel Price shown in green (good), orange(marginal) and red(overpriced) boxes are as September 3, 2024

Unfortunately, today our airport barely supports Basic Service airports environment, and we cannot compare our fees to well established Business Corporate airports. Currently our airport is self-serve, with no full service of any type. A few examples of key amenities that our airport is lacking.

- No ladies room facilities. We are limiting repeat stops by traveling families.
- No refreshments or vending machines. You've excluded the people who want to stop at Buc-ees
- The lack of a Night Instrument Approach Procedure prevents use of the airport in low weather conditions from dusk until dawn. See Business/Commercial versus Basic Service airports section below for other services regarding amenities

Our amenities include a small two room portable building and a courtesy car.

Public versus Private airport

Private airports are free to establish fees without any state or federal governance. Airports that have received federal dollars to achieve improvement and expansion initiatives are required to stay within compliance by the Compliance Guidelines below. These federal dollars have paid 90% of the cost of most of our local improvement and expansion initiatives, which is a great value to our community as stated by the statewide economic impact study by TxDOT. *"Texas airports serve as an important economic engine." (Please see references 1 and 2 below)*

Because our airport has received federal dollars we have to comply with the federal compliance requirements. The key takeaway regarding compliance, fees collected through the airport facility must stay at the airport and may not be used for any other business.

Compliance

https://www.faa.gov/airports/airport_compliance

https://www.faa.gov/documentLibrary/media/Order/Order_5190.6B_Compliance_Chg3.pdf

FAA Airport Compliance Manual 5190.6B Change 3

Key areas of compliance manual

- Chapter 12. Review of Aeronautical Lease Agreements Page 127
- Chapter 15: Permitted and Prohibited Uses of Airport Revenue Page
- Chapter 18 - Airport Rates and Charges Page 197
- Chapter 19 - Airport Financial Reports Page 206
- Appendix D: Policy Regarding Airport Rates and Charges Page 297
- Appendix E: Policies and Procedures Concerning the Use of Airport Revenue Page 298

Type of complaints about Airport Compliance are Part 13 and 16.

https://www.faa.gov/airports/airport_compliance/complaints

Commercial/Business versus Basic Service airports

Our airport cannot be compared to other airports that have a strong commitment to the business and commercial sectors, for example Ellington, Hooks and Conroe airports. These airports have the justification to support higher fees with the benefits of their amenities for the business and commercial customer. The consumer can have FBO (Fixed Based Operator) staff manage passengers, towing, and fueling aircraft, provide catering, and other aircraft management needs, just by making a telephone or radio call. Many hangars will include water and restrooms and other useful facilities. These airports included many other advantages to support expedited travel. For example, a control tower to facilitate arriving and departing aircraft which greatly improves operational efficiencies and safety which are key in aviation. These amenities will support higher fees across the board.

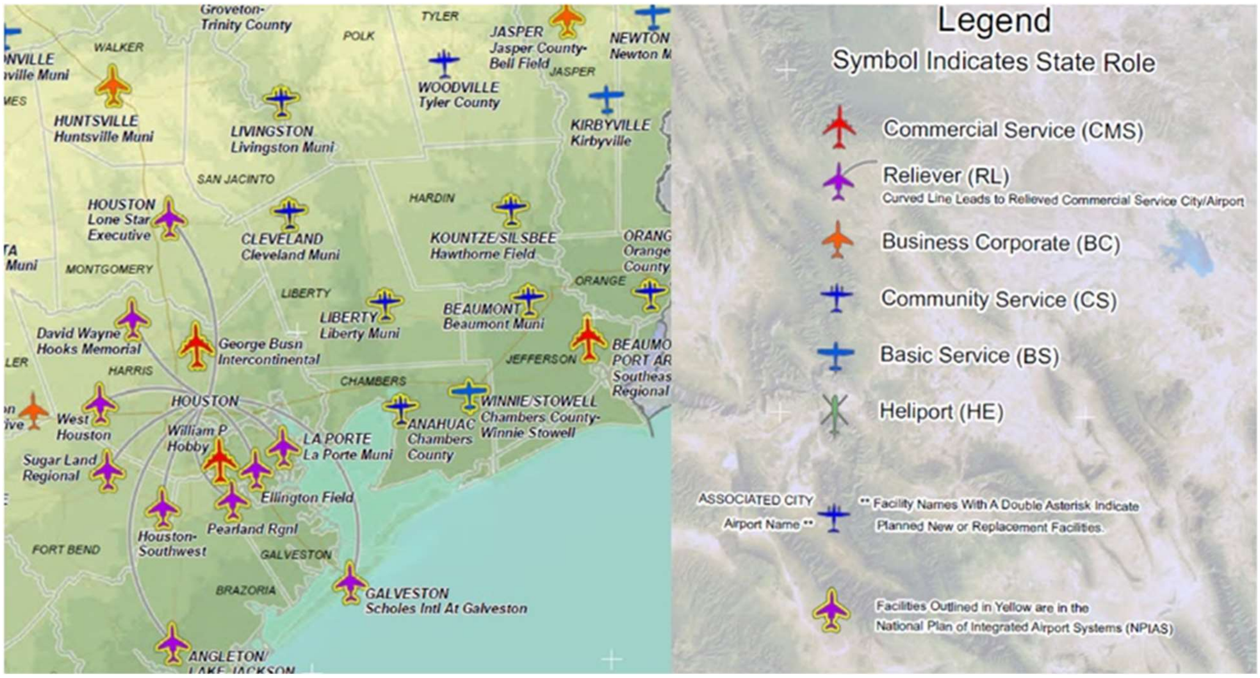
Unfortunately, we cannot compare our fees to these airports.

Airport classification (Aligned with TxDot)

	Paved/Improved Rwy	Amenities	Repair Svcs	Full Ramp Service	Charter Options	Airline Travel	Avg $/gal
Tier 1							$ 4.14
Tier 2	x	x	x				$ 4.60
Tier 3	x	x	x	x			$ 5.20
Tier 4	x	x	x	x	x		$ 5.70
Tier 5	x	x	x	x	x	x	$ 6.81

Classification	Rank/Tier Levels (Amenity)
Commercial Services (CMS)	5
Reliever (RL)	4-5
Business Corporate (BC)	2-4
Basic services (BS)	1-2
Private Owned Airport	1-*

Our airport is part of the “National Planned of Integrated Airport Systems” (NPIAS)



Other Drivers for Setting Fees

1. Minimize the annual budget cost overruns while staying in compliance with grant obligations.
2. To help pay for completed investment projects (City's Portion)
3. To cover the cost of amenities
4. Private versus commercial tenants

Proposed Fee Adjustment

T-hangar

Discovery

- Every airport review, we noticed different pricing based on age, location, size, and amenities, even in the same building.
- We also noticed, with these airports they try to stabilize fees, targeting increases about every five years unless otherwise needed.
- We have identified a floor of $200 a month with a ceiling of $300 a month from similar type airports.
- We have included links in the reference sections to Cleveland and Beaumont Municipal Airport.
- Our discovery included many other airfields, for example Dunham Field-1XS1 and GRAND Prairie Municipal Airport (please refer to August rate sheet)

Recommendation

Since we raised T-hangar rent last year 2023 by 16% *(from $275 to $320)*, and with the current ceiling of $300 from our discovery, which means we are slightly overpriced currently. Our recommendation with the current T-hangar fees is to keep current pricing stable for the next 5 years.

Note: Currently the best rate we could achieve would be $300 in the sublease market.

New T-hangars

We currently only have a verbal to proceed with the new hangars with a proposed start date sometime in 2026.

The recommendation

- Evaluate fees around completion of the new T-hangars
- Evaluate fees separately from the older hangers based on the discovery above.

Note: We should not raise fees for the old T-hangers to support the construction of new T-hangars, but if we go down that road, we should wait until we know for sure if the new T-hangars will be built and a better idea of final cost. Nothing more embarrassing than saying T-hangar fees are increasing to build new hangars and then for some reason the new T-hangar project is not able to move forward. Also, If the T-hangar fees were increased for this reason, then we have to increase the fees the following year due to cost overruns for the new T-hangars. That would mean the tenants experienced three increases in a row, which would not be received very well by the rest of the aviation community.

Large Hangar Fees

On the surface, the rate of $600 a month seems low when you consider the potential to hold 6 single engine, 2 to 4 seat type aircraft. That would equate to $100 a month for rent for each aircraft. Fee should be determined by the size of the aircraft and for larger aircraft the fee would be greater because you would have room for other aircraft in the community hangar. Once the fee is established by the size of the aircraft it should not be adjusted if the community hangar loses or gains tenants. In summary the fees are related to square footage and size of the aircraft.

A trending rule we are seeing for community hangars fees should be about half the price of a T-hangar similar of size aircraft. The adjustment to align fees with his finding should not be done in one increase but over multiple increases spread out over a period of every other year. We recommend the first increase to be around 16% which will align with the T-hangar increase from last year, and no more than 25% since there hasn't been an increase to the community hangar in the last few years.

Concerns

- We believe there needs to be improvements completed in both hangars before higher fees are assessed.

- Also, these hangars should not be self-managed because of litigation risk.

Small Hangar Fees

The same message regarding large hangar. At this time, we understand possibly only two 2 to 4 seat type aircraft are able to fit in this hangar which means the rate of $400 maybe on the higher side of the square foot equation.

Private Hangar or ground lease site

Airport ground lease rates were increased from $0.15 per sf to $0.18 per sf on February 27, 2024

Tie Down Fees

The tie down fees are within market tolerance and should remain the same.

Fuel Prices

See Fuel Price Analysis spreadsheet for fuel revenues versus price.

Fuel Price Drivers

- Our visitors know us as one of the better bargains for fuel in the area, also these visitors know that we do not have many amenities. This means raising fuel prices would definitely drive our fellow aviators to fuel at other destinations.
- Through quizzing our visiting aviators, we determined our airport is the 3rd third option in our area when evaluating where to stop to refuel.

100LL Fuel Price Analysis (T78)

100LL Fuel Cost $3.76

Apt Rank/Tier	1	2	2 (T78)	2-3	3	4	5
Sale Price	$4.14	$4.50	$4.60	$4.75	$5.20	$5.70	$6.81
Fueling Activity	150%	125%	100%	55%	30%	20%	5%
Avg # of Aircraft	53	44	35	19	11	7	2
Gallons / Mo.	3188	2656	2125	1169	638	425	106
Activity Drop	-50%	-25%	0%	45%	70%	80%	95%
Revenue / Mo.	$13,196	$11,953	$9,775	$5,552	$3,315	$2,423	$724
Margin$ / Mo.	$1,211	$1,966	$1,785	$1,157	$918	$825	$324
Margin$ / Gal.	$0.38	$0.74	$0.84	$0.99	$1.44	$1.94	$3.05
Margin %	9.2%	16.4%	18.3%	20.8%	27.7%	34.0%	44.8%

Sample Hangar Fee

FY25 Grand Prairie Municipal Airport Fees Schedule

Effective 1 Oct 2024 - Blue text denotes rate increase or new item

Hangar (Row-Unit) "+" w/ storage	Wing-span (Feet)	Square Feet	Price per Sqft	Monthly Rate	Hangar (Row-Unit) "+" w/ storage	Wing-span (Feet)	Square Feet	Price per Sqft	Monthly Rate	Hangar (Row-Unit) "+" w/ storage	Wing-span (Feet)	Square Feet	Price per Sqft	Monthly Rate
3S	40	2,500	$0.22	$550	13S-A	39	948	$0.26	$246	18S-A	40	940	$0.25	$235
4S	114	12,000	$0.22	$2,640	13S-B	39	948	$0.26	$246	18S-B	40	940	$0.25	$235
5S-A	39	928	$0.25	$232	13S-C	39	948	$0.26	$246	18S-C	40	940	$0.25	$235
5S-B	39	928	$0.25	$232	13S-D	39	948	$0.26	$246	18S-D	40	940	$0.25	$235
5S-C	39	928	$0.25	$232	13S-E	39	948	$0.26	$246	18S-E	40	940	$0.25	$235
5S-D	39	928	$0.25	$232	13S-F	39	948	$0.26	$246	18S-F+	40	1,400	$0.25	$350
5S-E	39	928	$0.25	$232	13S-G	39	948	$0.26	$246	18S-G+	40	1,400	$0.25	$350
5S-F	39	928	$0.25	$232	13S-H	39	948	$0.26	$246	18S-H	40	940	$0.25	$235
5S-G	39	928	$0.25	$232	13S-I	39	948	$0.26	$246	18S-I	40	940	$0.25	$235
5S-H	39	928	$0.25	$232	13S-J	39	948	$0.26	$246	18S-J	40	940	$0.25	$235
6S-A	39	928	$0.25	$232	13S-K	39	948	$0.26	$246	18S-K	40	940	$0.25	$235
6S-B	39	928	$0.25	$232	13S-L	39	948	$0.26	$246	18S-L	40	940	$0.25	$235
6S-C	39	928	$0.25	$232	13S-M	39	948	$0.26	$246	19S-A	40	940	$0.25	$235
6S-D	39	928	$0.25	$232	13S-N	39	948	$0.26	$246	19S-B	40	940	$0.25	$235
6S-E	39	928	$0.25	$232	14S-A	39	948	$0.16	$152	19S-C	40	940	$0.25	$235
6S-F	39	928	$0.25	$232	14S-B	39	948	$0.16	$152	19S-D	40	940	$0.25	$235
6S-G	39	928	$0.25	$232	14S-C	39	948	$0.16	$152	19S-E	40	940	$0.25	$235
6S-H	39	928	$0.25	$232	14S-D	39	948	$0.16	$152	19S-F+	40	1,400	$0.25	$350
7S-A	39	928	$0.25	$232	14S-E	39	948	$0.16	$152	19S-G+	40	1,400	$0.25	$350
7S-B	39	928	$0.25	$232	14S-F	39	948	$0.16	$152	19S-H	40	940	$0.25	$235
7S-C	39	928	$0.25	$232	14S-G	39	948	$0.16	$152	19S-I	40	940	$0.25	$235
7S-D	39	928	$0.25	$232	14S-H	39	948	$0.16	$152	19S-J	40	940	$0.25	$235
7S-E	39	928	$0.25	$232	14S-I	39	948	$0.16	$152	19S-K	40	940	$0.25	$235
7S-F	39	928	$0.25	$232	14S-J	39	948	$0.16	$152	19S-L	40	940	$0.25	$235
7S-G	39	928	$0.25	$232	14S-K	39	948	$0.16	$152	20S-A+	41	1,509	$0.29	$438
7S-H	39	928	$0.25	$232	14S-L	39	948	$0.16	$152	20S-B	41	1,090	$0.29	$316
8S-A	39	928	$0.27	$251	14S-M	39	948	$0.16	$152	20S-C	41	1,090	$0.29	$316

CITY OF CLEVELAND MASTER FEE SCHEDULE	
SERVICE	**FEE**
AIRPORT	
Hangar Building	**Hangar Space**
A	Hangar 1 - $300.00 Hangar 2 - $275.00 Hangar 3 - $275.00 Hangar 4 - $275.00 Hangar 5 - $300.00 Hangar 6 - $275.00 Hangar 7 - $275.00 Hangar 8 - $275.00
B	Hangar 1 - $300.00 Hangar 2 - $275.00 Hangar 3 - $275.00 Hangar 4 - $275.00 Hangar 5 - $400.00 Hangar 6 - $275.00 Hangar 7 - $275.00 Hangar 8 - $275.00
C	Hangar 1 - $235.00 Hangar 2 - $225.00 Hangar 3 - $225.00 Hangar 4 - $225.00 Hangar 5 - $225.00 Hangar 6 - $225.00
D	Hangar 1 - $235.00 Hangar 2 - $225.00 Hangar 3 - $225.00 Hangar 4 - $225.00 Hangar 5 - $225.00 Hangar 6 - $225.00
E	Hangar 1 - $235.00 Hangar 2 - $225.00 Hangar 3 - $225.00 Hangar 4 - $225.00 Hangar 5 - $225.00 Hangar 6 - $225.00

Future Drivers Affecting Fees

- Future discussions with proper planning need to occur before we engage part 121 and 135 operations at our airport (charter flights and other commercial/business operations)
- Future discussions with proper planning need to occur before we have a third party managing the FBO (Fixed Base Operators).

It's time for us to plan out our future direction.

Key Point for Today's Airport

Airports are important assets for the growth of the local community and are not designed to be a profit center, but we should establish strategies with long-term community goals to make the airport a tool for future success for the local area. Investment costs in our airport with proper planning are offset by the increase of tax revenue from a healthy business climate. The airport is a gateway for the growth of tomorrow's new business.

Mission Statement Strategy and Planning

It's time to develop a long-term transportation (land and air) strategy with plans to position the community for future success

We need to move closer to today's successful modern-day airport.

References

1- https://www.txdot.gov/projects/planning/aviation-capital-improvement/economic-impact.html
2- https://ftp.txdot.gov/pub/txdot-info/avn/tx-econ-tech.pdf
3- https://ftp.txdot.gov/pub/txdot-info/avn/economic-impacts/2018/eco_t78.pdf
4- https://www.beaumonttexas.gov/260/FBO-Services hangar fees $295
5- https://www.clevelandtexas.com/DocumentCenter/View/3261/Master-Fee-Schedule--2024?bidId= hangars start out at $225 a month

T78 Fuel Price Analysis

Airport Ranking / Tiers

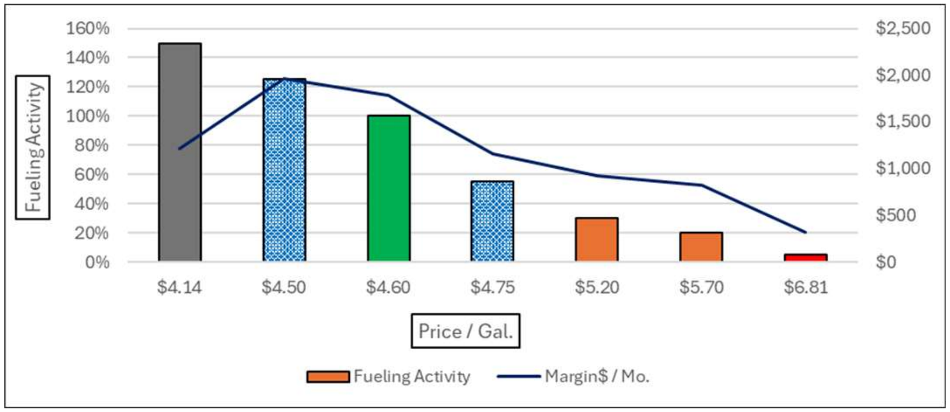
	Paved/Improved Rwy	Amenities	Repair Svcs	Full Ramp Service	Charter Options	Airline Travel	Price Factor	Avg $/gal
Tier 1							0.9	$ 4.14
Tier 2	x	x	x				1	$ 4.60
Tier 3	x	x	x	x			1.13	$ 5.20
Tier 4	x	x	x	x	x		1.24	$ 5.70
Tier 5	x	x	x	x	x	x	1.48	$ 6.81

Tier 1	Grass or unimproved runway, no services, no fuel, no amenities
Tier 2	Paved runway, fuel, no services, limited amenities
Tier 3	Paved runway, fuel, full service, multiple ameninites
Tier 4	Paved runway, fuel, full service, multipe amenities, instruction, repair services, charter options
Tier 5	Paved runway, fuel, full service, multiple amenities, instruction, repair services, charter and airline options

Fueling / Traffic Activity

100LL Fuel Price Analysis (T78)

100LL Fuel Cost	$3.76						
Apt Rank/Tier	1	2	2 (T78)	2-3	3	4	5
Sale Price	$4.14	$4.50	$4.60	$4.75	$5.20	$5.70	$6.81
Fueling Activity	150%	125%	100%	55%	30%	20%	5%
Avg # of Aircraft	53	44	35	19	11	7	2
Gallons / Mo.	3188	2656	2125	1169	638	425	106
Activity Drop	-50%	-25%	0%	45%	70%	80%	95%
Revenue / Mo.	$13,196	$11,953	$9,775	$5,552	$3,315	$2,423	$724
Margin$ / Mo.	$1,211	$1,966	$1,785	$1,157	$918	$825	$324
Margin$ / Gal.	$0.38	$0.74	$0.84	$0.99	$1.44	$1.94	$3.05
Margin %	9.2%	16.4%	18.3%	20.8%	27.7%	34.0%	44.8%



TO: Tom Warner, City Manager

FROM: Chris Jarmon, Assistant City Manager

RE: Golf Course Mondays

DATE: August 20, 2024

Tom,

We recommend opening the golf course on Mondays. This change is consistent with our current operations because we already open on Monday holidays. There would not be a significant cost increase associated with opening on Mondays since the maintenance crew already works on Mondays. I estimate that this change could increase our annual revenue by roughly $56,000 per year. These estimates are based on the city's current fee structure and having good weather.

Est. Revenue

- 52 Mondays – 5 Monday Holidays already open = 47 net days open
- 47 X $1,560.24 [3 month avg. daily weekday revenue] = $73,331.28

Est. Cost

- Miscellaneous = $2,000
- Credit Card Fees = $2,000
- Staff Cost = $13,000 [assumes an addition part-time staff member in the pro shop at 20 hours per week]
- Total = $17,000

Total Revenue

- $73,331.28 – $17,000 = $56,331.28

Note: We are currently open on the following Monday holidays

1. New Year's Day
2. MLK Jr. Day
3. Memorial Day
4. Labor Day
5. Veterans Day

CITY OF LIBERTY

City Council
Agenda Item Form

Meeting Date: September 24, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE BID FOR THE LIBERTY CITY PARK RESTROOM AND CONCESSION STAND PROJECT TO APEX ALLIANCE, LLC.

Department: Parks & Recreation

Subject: Park Restroom/Concession Stand Bid Award.

Background: The Fiscal Years 2022 & 2023 Capital Improvement Program included a total of $580,000.00 to construct restroom and concession stand buildings at the baseball and softball fields located in the City Park. The funding source for these buildings was the Cambridge Fund. On September 12, 2024, three bids were received, ranging from the apparent low bid, with alternates, of $1,023,405.00 to the high bid of $1,198,520.00. Three alternates were included in the bid, which included the installation of a veneer stone base on the walls (add $25,641.00), the installation of a mini-split AC unit in both concession stand areas (add $14,664.00) and a deduction in cost for the installation of a composition shingle roof (deduct $15,000.00) in lieu of a metal roof. The amount of additions and deductions totaled $25,305.00. The recommended alternate to be included in the bid award is the addition of the veneer stone base on the wall at a cost of $25,641. The alternate for the installation of the mini-split system is not recommended since it can be installed at a later date. The base bid includes the installation of a metal roof with an alternate to install a composition shingle roof. The service life of a metal roof is substantially longer than a composition shingle roof, so it is not recommended to apply this alternate to the bid award. The architect's estimated cost of construction was $800,000.00.

The increase in the estimated construction costs is due to several factors which include approximately $42,000.00 to meet ADA requirements in the parking lots and the installation of additional pavement around the restroom/concession stand buildings that was not included in the original estimates. Also, the overall cost of construction has increased, ranging from 22% to 30% based on construction cost trends, since the estimates were prepared in 2022 and 2023. Since the contract requires the contractor to complete construction of both buildings by March 15, 2025, this may also have an impact on the bid price. A copy of the bid tabulation and the floor plan, door and exterior elevations is enclosed.

The total cost of the project, based on the low bid and including architects' fees, is $1,096,206.00. An additional $516,206.00 in funding is required to complete the project. The recommended funding source for the additional funds to complete the project is the Cambridge Fund. Staff recommends awarding the bid for the Park Restroom and Concession Stand Project to the apparent low bidder, Apex Alliance, in the amount of $1,023,741.00.

Funding Source: Cambridge Funds in the amount of $580,000.00 have previously been allocated to the project. An additional $516,206.00 in Cambridge Funds is required to complete the project.

Staff Recommendation: Staff recommends approval of the resolution awarding the Park Restroom and Concession Stand Project to Apex Alliance.

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AWARDING THE BID FOR THE LIBERTY CITY PARK RESTROOM AND CONCESSION STAND PROJECT TO APEX ALLIANCE, LLC.

WHEREAS, the Fiscal Years 2022 & 2023 Capital Improvement Program included a total of $580,000.00 to construct restroom and concession stand buildings at the baseball and softball fields located in the City Park; and

WHEREAS, on September 12, 2024, three (3) bids were received, ranging from the apparent low bid, with alternates, of $1,023,405.00, to the high bid of $1,198,520.00; and

WHEREAS, City staff recommends awarding the Base Bid and Alternate No. 1 for the Liberty City Park Restroom and Concession Stand Project to the apparent low bidder, Apex Alliance, LLC, in the amount of $1,023,741.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby awards the bid for the Liberty City Park Restroom and Concession Stand Project to Apex Alliance, LLC, in the amount of $1,023,741.00, with said funds coming from the Cambridge Fund.

PASSED AND APPROVED this ____ day of ____________________, 2024.

____
Mayor
City of Liberty, Texas

ATTEST:

____
City Secretary
City of Liberty, Texas

Architectural Alliance,Inc.

BID TABULATION

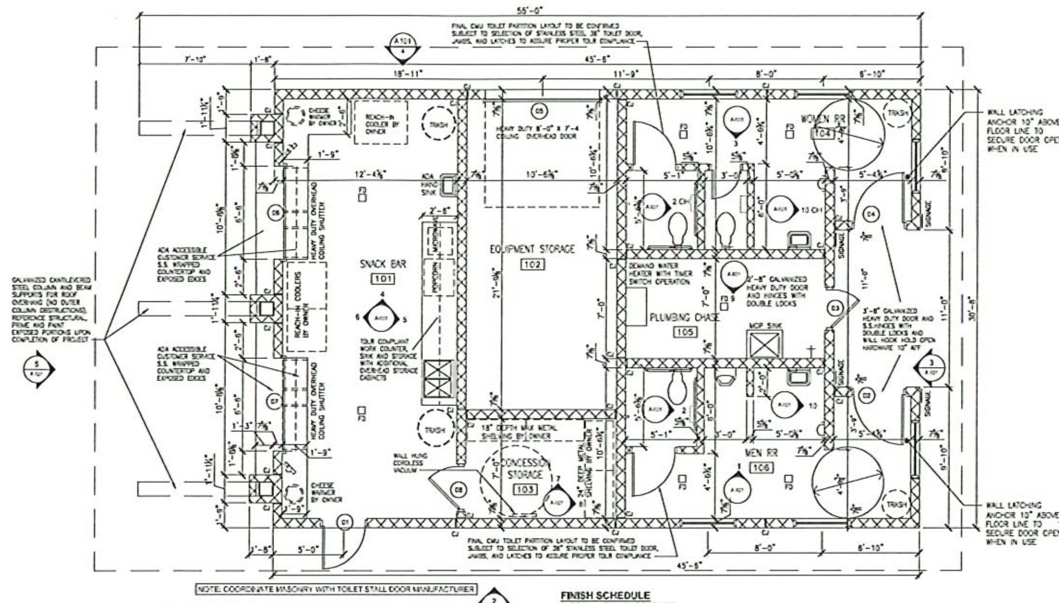
Liberty City Park, Restroom and Concession Building

City of Liberty

1829 Sam Houston, Liberty, Texas

9/12/2024 2:00

General Contractors	**Cmost**	**Apex Alliance**	**Pelco Builders**		
Receipt of Addenda	Yes	Yes	Yes		
Bid Bond	Yes	Yes	Yes		
Alternates 1-7	Yes	Yes	Yes		
Calendar Days	137	150	155		
Base Bid	**$1,089,000**	**$998,100**	**$ 1,158,000.00**		
Alternate No. 1 Add	$24,700.00	$25,641.00	$51,300.00		
(Veneer stone base of wall)					
Alternate No. 2 ADD	$14,000.00	$14,664.00	$12,650.00		
(Mini-Split AC Unit)					
Alternate No. 3 Deduct	$3,000.00	$15,000.00	$23,430.00		
(Composition Shingle Roof)					
Total Bid Plus Alt 1	$1,113,700	$1,023,741	$ 1,209,300.00		
Total Bid With Alt 1 and 2	$1,127,700	$1,038,405	$ 1,221,950.00		
Total Bid With Alt 1, 2 and 3	$1,124,700	$1,023,405	$ 1,198,520.00		

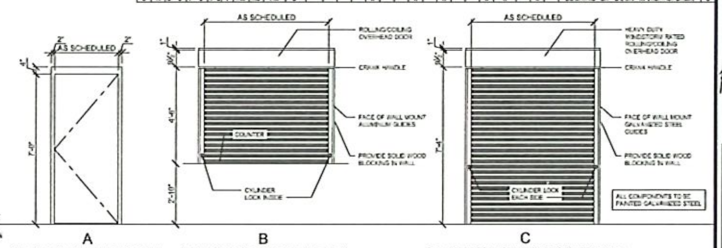


1 FLOOR PLAN
SCALE: 1/4" = 1'-0"

FINISH SCHEDULE
FLOOR: SEALED CONCRETE
BASE: 6" COVED RUBBER BASE (@ SNACK BAR-101, CONCESSION STORAGE-103 ONLY)
WALLS: FILLED AND PAINTED CMU
CEILINGS: 3/8" V-GROOVE 4'X8' HARDIE PANELS

DOOR AND FRAME SCHEDULE

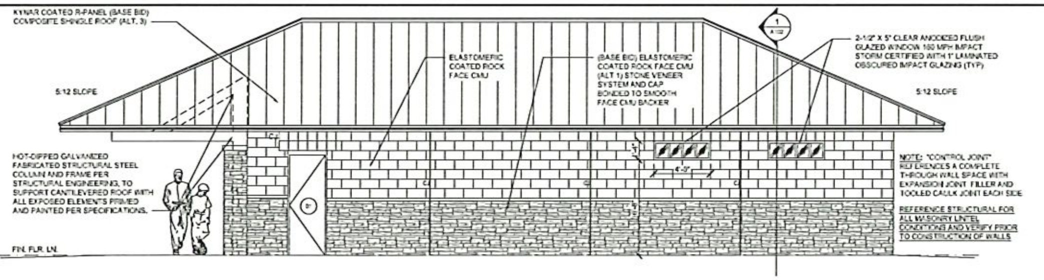
DOOR NUMBER	DOOR TYPE	WIDTH	HEIGHT	THICKNESS	DOOR MATERIAL	VISION PANEL	FRAME MATERIAL	FRAME DEPTH (THROAT)	CYLINDER LOCK	PASSAGE SET MORTISE	TLT INDICATOR PRIVACY MORTISE	OFFICE LOCKSET MORTISE	STORAGE SET MORTISE	DEADBOLT	BUTT HINGES	CONTINUOUS HINGE	ADA OVERHEAD CLOSER	WALL STOP	FLOOR STOP	OVERHEAD STOP	WEATHERSTRIPPING	THRESHOLD	HEAD DRIP	DOOR BOTTOM DROP SWEEP	SOUND SEAL	NOTES	DOOR NUMBER
1	A	3'-0"	7'-0"	1 3/4"	HM	NO	HM	5"	X	X						X	X			X	X	X ADA	X	X		--	1
2	A	3'-6"	7'-0"	1 3/4"	HM	NO	HM	5"						X		X	X	X				X ADA		X		HD SS DOOR HOLD OPEN 10"AFF	2
3	A	7'-8"	7'-0"	1 3/4"	HM	NO	HM	5"						X		X		X		X	X	X		X		--	3
4	A	3'-6"	7'-0"	1 3/4"	HM	NO	HM	5"						X		X	X	X				X ADA		X		HD SS DOOR HOLD OPEN 10"AFF	4
5	C	8'-0"	7'-4"	1 3/4"	HDG	NO	HDG	3"	(2)X															X		--	5
6	B	6'-6"	4'-6"	1 3/4"	AL	NO	AL	3"	(2)X												X	X		X		LOCKING BY DOOR MANUFACTURER	6
7	B	6'-6"	4'-6"	1 3/4"	AL	NO	AL	3"	(2)X												X			X		LOCKING BY DOOR MANUFACTURER	7
8	A	3'-0"	7'-0"	1 3/4"	HM	NO	HM	5"					X			X		X			X	X		X		LOCKING BY DOOR MANUFACTURER	8



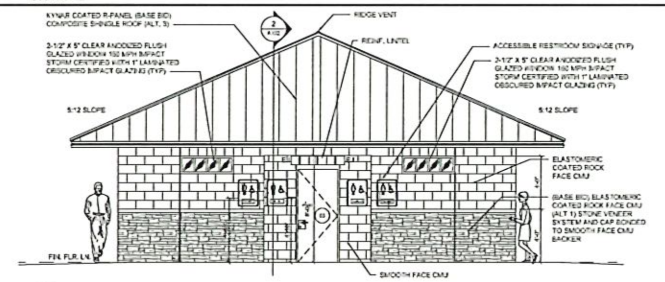
A
GALVANIZED INSULATED HOLLOW METAL DOOR GALVANIZED INSULATED DOOR AND HOLLOW METAL FRAME, PRIMED PAINTED AS SCHEDULED, FITTED WITH CONTINUOUS HD HINGE AND HARDWARE AS SCHEDULED PURCHASED FROM ALLOWANCE AS SPECIFIED. ALL DOORS AT CONCESSION STAND FITTED WITH FLAT SADDLE THRESHOLD, SWEEP AND ADJUSTABLE HD WEATHER-STRIPPING ON INTERIOR SIDE OF DOOR FRAME.

B
OVERHEAD ROLLING SHUTTER WINDSTORM CERTIFIED DOOR WITH ALUMINUM SLATS AND FRAMES, TRACK AND SEALS WITH INTERIOR KEYED CYLINDER LOCKS EACH SIDE OF DOOR AND COILING HOOD ON INTERIOR IN CASE. (QMI QOMPACT ALB OR ALUTECH UNITED BARRACUDA)

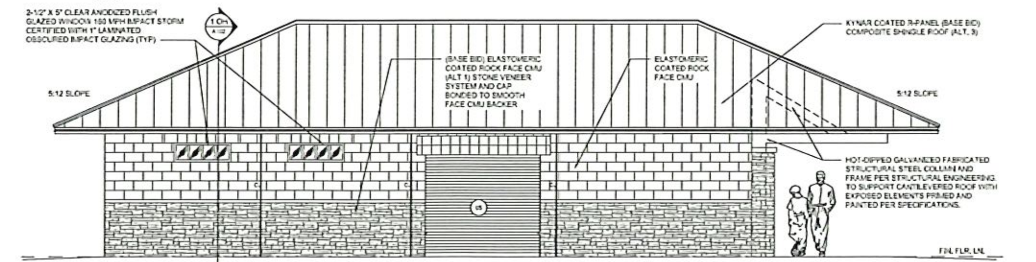
C
OVERHEAD DOOR MODEL 625 WINDSTORM CERTIFIED GALVANIZED AND PAINTED EXTERIOR COILING DOOR WITH COILING HOOD INTERIOR SIDE AND CYLINDER LOCKS EACH SIDE OF DOOR FOR SECURITY



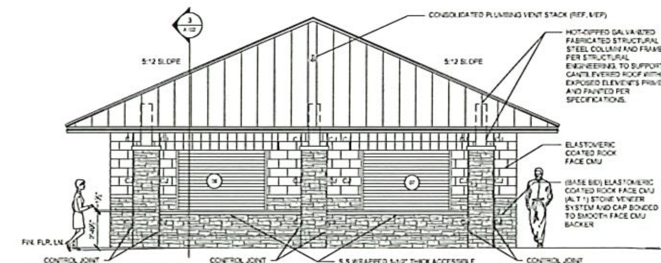
2 NORTH ELEVATION
SCALE: 1/4" = 1'-0"



3 EAST ELEVATION
SCALE: 1/4" = 1'-0"



4 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



5 WEST ELEVATION
SCALE: 1/4" = 1'-0"

Architectural Alliance Incorporated

8/14/2024
8/14/2024

LIBERTY CITY PARK RESTROOM AND CONCESSION BUILDING
City of Liberty
501 R. E. Vinson Drive
Liberty, TX 77575

ISSUED FOR
SCHEMATIC DESIGN DATE: 5/5/2024
DESIGN DEVELOPMENT DATE: 5/24/2024
OWNER FINAL REVIEW DATE: 7/11/2024
BIDS AND CONSTRUCTION DATE: 8/14/2024
REVISION: DATE:
REVISION: DATE:
REVISION: DATE:

DRAWINGS SHEET TITLE
FLOOR PLAN, DOORS, EXTERIOR ELEVATIONS

SHEET NUMBER
A101

23030
PROJECT NUMBER