

Liberty Municipal Library Board Minutes July 18, 2024

The April 18, 2024, meeting of the Liberty Municipal Library Board was called to order at 5:01 p.m. in the library conference room by President Tinya Griffin.

Members present: Tinya Griffin, Sharon Brown, Gloria Stratton, Bill Buchanan, and June Damek. Members absent: Erin Dorsett, Sandy Pickett, Margaret Gardzina, and Stacy Sundgren.

Also present were: Assistant City Manager Chris Jarmon and Library Director Amber Ursprung.

The minutes of the April 18, 2024, meeting was reviewed. A note was made by Gloria Stratton for a correction needed for the minutes of April 18, 2024. June Damek made the motion to approve minutes as corrected, and Sharon Brown seconded. The motion passed.

There were no public comments.

The treasurer's report was given by Library Director, Amber Ursprung, highlighting the financial reports for the preceding two quarters. Bill Buchanan made the motion to approve the reports, and Gloria Stratton seconded.

In the Director's Report, Amber Ursprung highlighted library activities including the Friends Luncheon, Story Time, tree trimming, building maintenance, and summer reading activities.

Under old business was the discussion of upcoming board member reappointments/replacements. Board members June Damek and Stacy Sundgren have reached their term limits and will not be able to be reappointed. The board recommends Brittany Hudnall as approved at the April meeting and Lindsay Lawrence as replacement members for those whose terms have expired. Gloria Stratton, Sharon Brown, and Sandy Pickett have not exceeded the term limits and can reapply to continue serving on the library board. Board members are appointed by the city council at a September meeting.

Under New Business, the board had to decide how to delegate Trust spending. Per the original Trust agreement, the Library Board has the sole authority to authorize Trust expenditures. It is therefore up to the board to decide how money is spent. Prior to this meeting, the library director spent the money before the money was authorized. The library board would then approve the expenditures at the next board meeting when approving the financial report. The board members present considered the Library Director the most knowledgeable regarding what the library needs. June Damek made the motion to designate the Library Director with the authority to use the Trust funds as needed until a full board can further approve or make changes to the full allocation of Trust funds. Sharon Brown seconded, and the motion passed 5-0.

Also under New Business was the discussion for future Fine Forgiveness Programs. This past April the library saw the return of 17 books worth a total of \$512.79. One of the books returned had

been missing since 2020. Bill Buchanan recommended that a fine forgiveness program be held every year during the National Library Week. Sharon Brown also recommended another fine forgiveness program in November. All fine forgiveness programs are at the discretion of the City Council.

With no further business the meeting was adjourned at approximately 6:19 p.m.