



The City of Liberty Planning & Zoning Commission

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting ~ Agenda ~

April Gilliland
City Secretary
936-336-3684

Wednesday, November 13, 2024

12:00 PM

City Council Chambers

The Planning and Zoning Commission of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
President Tyler Jackson				
Commission Member Barry Jones				
Commission Member David Reidland				
Commission Member Carson Leonard				
Commission Member Linda Spacek				
Commission Member Lauryn Lozano				
Commission Member Emily Cook				

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the Planning and Zoning Commission regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commission may not deliberate or take any action during public comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The Planning and Zoning Commissions may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. August 14, 2024

IV. REGULAR AGENDA

A. Regular Session

1. City Attorney Brandon Davis will provide an overview of the roles and responsibilities of Planning Commission members.

V. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 7th day of November 2024 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

 April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, _____.



The City of Liberty
Planning & Zoning Commission

1829 Sam Houston
Liberty, TX 77575
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Meeting
~ Minutes ~

April Gilliland
City Secretary
936-336-3684

Wednesday, August 14, 2024 12:00 PM City Council Chambers

I. CALL TO ORDER

This meeting was called to order on August 14, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 12:00 p.m. by President Tyler Jackson.

A.

Table with 5 columns: Attendee Name, Present, Absent, Late, Arrived. Rows include President Tyler Jackson, Commission Member Barry Jones, Commission Member David Reidland, Commission Member Carson Leonard, Commission Member Linda Spacek, Commission Member Lauryn Lozano, and Commission Member Emily Cook.

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

The Citizen's Forum is reserved for members of the public who would like to address the Planning and Zoning Commission Members regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Commissioners may not deliberate or take any action during citizens' comments about items not on the agenda.

President Jackson welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Planning and Zoning Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Commission Member Cook to approve all items on the consent agenda. The motion was seconded by Commission Member Jones. The motion passed 3 to 0.

A. Minutes Approval

- 1. June 12, 2024

IV. REGULAR AGENDA

A. Regular Session

- 1. Oath of Office to be administered to appointed Board Members

The Oath of Office was given to newly appointed members Carson Leonard, David Reidland, and Linda Spacek and returning member Emily Cook.

- 2. Consider approving the Davis Estates Minor Plat.

R.J. Fuselier & Associates, on behalf of Marcus Davis, has applied to replat one lot into two lots at 1699 FM 160 (LCAD Property ID 11496). Lot 1 will be approximately 1.3 acres and Lot 2 will be approximately 0.68 acres. Both lots will have access to and frontage on FM 160.

A motion was made by Commission Member Cook to approve the Davis Estate Minor Plat. The motion was seconded by Commission Member Jones. The motion passed 6 to 0.

- 3. Consider approving a temporary variance request for Freedom Church (422 US 90)

Freedom Church is currently building a new 7,700 square foot sanctuary at 422 US 90. As part of this project, Freedom Church plans to construct 40 new parking spaces and current regulations require all newly constructed parking lots to be paved with concrete or asphalt.

Freedom Church is requesting a temporary variance in order to construct the 40 new parking spaces with rock/limestone instead of concrete or asphalt. Freedom Church has indicated that these parking spaces will be paved once they begin "Phase 2" of their construction plans.

A motion was made by Commission Member Reidland to approve the temporary variance request for Freedom Church. The motion was seconded by Commission Member Spacek. The motion passed 6 to 0.

- 4. Consider approving a variance request for Matt Harris (1708 Webster)

Matt Harris plans to construct a new house at 1708 Webster. Current city regulations require newly constructed single-family homes to be at least 10 feet from another structure.

Mr. Harris is requesting a variance to this regulation in order to build his project less than 10 feet from an existing carport.

A motion was made by Commission Member Reidland to approve variance request for Matt Harris. The motion was seconded by Commission Member Cook. The motion passed 5 to 0 to 1 with President Jackson abstaining.

V. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President Jackson adjourned the meeting at 12:22 p.m.

ATTEST:

Tyler Jackson, President

April Gilliland, City Secretary

CITY OF LIBERTY

Planning & Zoning Commission Agenda Item Form

Meeting Date: November 13, 2024

Agenda Wording: City Attorney Brandon Davis will provide an overview of the roles and responsibilities of Planning Commission members.

Department: Community Development

Subject: Training

Background:

Funding Source: n/a

Staff Recommendation: n/a