



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, November 12, 2024

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.				
Mayor Pro Tem Libby Simonson				
Council Member Dennis Beasley				
Council Member Tommy Brents				
Council Member Ed Seymour				
Council Member Ross Ward				
Council Member Debbie Dugger				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

- A. City Manager's Report - City Manager Tom Warner - Topics include - Highway 90 Widening Project, Liberty Substation Repairs, Entergy Transmission Structure Replacement, Lead & Cooper Rule, Forest Service Grant, Golf Course, Street Rehabilitation Program, Water Line Leaks and Electrical Projects.
- B. Finance Report - Assistant City Manager/CFO Naomi Herrington
- C. Department Reports
- D. Sam Rayburn Municipal Power Agency - Mayor Hebert

E. Mayor, Council and Staff Comments**VI. CONSENT AGENDA**

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. October 8, 2024
2. October 22, 2024
3. October 29, 2024

VII. REGULAR AGENDA**A. Regular Session**

1. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A COVERED APPLICATION AND PROHIBITED TECHNOLOGY POLICY.**
2. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.**
3. **AN ORDINANCE ADOPTING A WATER CONSERVATION PLAN AND A DROUGHT CONTINGENCY PLAN FOR THE CITY OF LIBERTY, TEXAS TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS AND PROVIDING FOR PENALTIES AND/OR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

B. Work Session

1. Discussion of an Agreement for the Temporary Closure of State Right Of Way with the Texas Department of Transportation.
2. Discussion of pole attachment agreements.

C. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.
2. **Texas Government Code §551.072 - Deliberation Regarding Real Property**
Discussion regarding real property.
3. **Texas Government Code §551.074 - Personnel Matters.**
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - Liberty County Central Appraisal District Board of Directors Election
4. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**

Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in executive session.
2. Consider and take action on real estate matters discussed in executive session.
3. Consider and take possible action on personnel matters discussed in the executive session.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING CANDIDATE(S) FOR THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

4. Consider and take possible action on economic development matters discussed in executive session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 7th day of November, 2024 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, _____.

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: City Manager's Report - City Manager Tom Warner - Topics include - Highway 90 Widening Project, Liberty Substation Repairs, Entergy Transmission Structure Replacement, Lead & Cooper Rule, Forest Service Grant, Street Rehabilitation Program, Water Line Leaks and Electrical Projects.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and public on current and future City projects and activities.

1. The Texas Department of Transportation (TxDOT) has notified interested parties and the public of their plans to conduct an online virtual public hearing with an in-person option to seek input regarding the widening project of U.S. Highway 90 from FM 563 to SH 61. The virtual public hearing will consist of a pre-recorded video presentation and include both audio and visual components. To log on to the virtual hearing, visit www.txdot.gov and search for "US 90 Widening Liberty County". The presentation will be posted online on Thursday, 5:00 p.m. on November 14, 2024. The in-person option will be held from 5:00 p.m. to 7:00 p.m. on Thursday, November 14, 2024, at the Liberty Center.
2. A transformer switch at the Liberty Substation failed in September 2024. The replacement switch was located by the City's electrical engineer. In order to replace the switch, a city-wide outage will be required. The outage is tentatively scheduled for midnight on December 1st to 6:00 a. m. on December 2nd. Notice will be submitted to Entergy and MISO, the grid operator.
3. The City has been notified by Entergy of their plans to replace two (2) 69KV transmission structures at Beaumont Road and the Highway 146 Bypass intersection. During the scheduled work, Beaumont Road will be closed on both sides of the intersection. The road closures will occur from 7:00 a.m. to 5:00 p.m. on December 16 and 17, 2024. Additionally, the Liberty distribution lines will be on one shot and covered during replacement of both structures.
4. On October 8th, the Biden-Harris Administration issued a final rule requiring drinking water systems across the country to identify and replace lead pipes within 10 years. The Lead and Cooper Rule Improvements (LCRI) also require more rigorous testing of drinking water and a lower threshold requiring

communities to take action to protect people from lead exposure in water. In accordance with current EPA requirements, the City is in the process of identifying any city and private lead lines within the City.

5. The Fire Department was notified on October 31st that the City's Fire Service Grant Application for a new fire truck was not eligible for funding due to the department exceeding the maximum number of employees. The \$657,000 in funds allocated for the purchase of the truck will be returned to the Cambridge Fund.
6. The contractor for Fiscal Year 2024 Street Rehabilitation Program will begin installing the water and wastewater improvements included in the project. These improvements are typically spot repairs to resolve reported issues at these locations. The streets in this year's program are provided below:

No.	STREET NAMES	STREET LIMITS		
1	OKLAHOMA	US 90	TO	WASHINGTON
2	FORT WORTH	US 90	TO	WASHINGTON
3	ALABAMA	LAMAR	TO	TRINITY
4	OHIO	US 90	TO	WASHINGTON
5	ALABAMA	US 90	TO	MLK
6	LOUISIANA	RR	TO	TRINITY
7	LOUISIANA	US 90	TO	WASHINGTON
8	ABLE	BEAUMONT	TO	END OF ROAD
9	GEORGIA	US 90	TO	WASHINGTON
10	ALABAMA	US 90	TO	WASHINGTON
11	LOBLOLLY	WALLISVILLE	TO	LINDEN LANE
12	CORNELL	TEXAS	TO	INDEPENDENCE
13	LAKELAND	1515 LAKELAND	TO	GRAND
14	LAKELAND	JEFFERSON	TO	1500' SOUTH
15	ROBBIE	GRAND	TO	NORTH END
16	BROWNING	MONTA	TO	MAGNOLIA
17	WASHINGTON	LOUISIANA	TO	EAST END
18	MONTA	MILAM	TO	BOWIE

7. There are currently fourteen (14) water leaks throughout the city. The locations and tentative repair schedule is provided below:

No.	ADDRESS	REPAIR SCHEDULE
1	124 OHIO	11/7/2024
2	224 CARTER	11/12/2024
3	208 INDEPENDENCE	11/12/2024
4	4717 MCGUIRE	11/13/2024
5	618 CONFEDERATE	11/14/2024
6	SLOF & RIVERBEND	11/15/2024
7	212 WALLISVILLE	11/18/2024
8	518 FRANKLIN	11/18/2024
9	538 MAIN	11/19/2024
10	202 REGAL	11/19/2024
11	1620 CYPRESS	11/20/2024
12	1412 N. TRAVIS	11/21/2024
13	924 ML KING	11/22/2024
14	4619 MCGUIRE	11/22/2024
** THE SCHEDULE IS BASED ON THE SEVERITY OF THE LEAK. THE MOST SEVERE LEAKS ARE TOP PRIORITY.		
THE SCHEDULE IS SUBJECT TO CHANGE BASED ON THE WEATHER AND THE ADDITION OF OTHER SEVERE LEAKS.		

8. The following is the current status of the Capital Improvement Program (CIP) Electrical Projects:

Project	Complete	Estimate	Expenditure to Date
a. Streetlight Conversion		\$150,000	
b. Liberty County Courthouse		\$150,000	
c. Abandoned Pole Removal		\$75,000	
d. Outage Management System		\$200,000	

e. Beaumont Feeder #2 & Liberty Feeder #2 Tie	21%	\$600,000	\$124,951
f. Recloser Installation		\$200,000	
g. Fiber Optic Installation		\$200,000	
h. Substations		\$660,000	
Total	6%	\$2,235,000	\$124,951

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Finance Report - Assistant City Manager/CFO Naomi Herrington

Department: Finance

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager/CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

Funding Source:

Staff Recommendation:

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	11,644,456.00	1,470,809.03	12,015,175.41	103.18	(370,719.41)
	*** FUND TOTAL REVENUE ***	11,644,456.00	1,470,809.03	12,015,175.41	103.18	(370,719.41)
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	CITY MANAGER	450,950.00	37,125.86	440,928.30	97.78	10,021.70
	CITY COUNCIL	8,600.00	3,329.80	10,867.27	126.36	(2,267.27)
	FIRE/EMS	3,349,418.00	442,307.68	3,185,678.97	95.11	163,739.03
	LIBRARY	560,003.00	44,908.07	493,993.97	88.21	66,009.03
	CITY SECRETARY	129,874.00	18,395.13	137,699.49	106.03	(7,825.49)
	POLICE	3,010,103.00	328,932.02	2,837,481.08	94.27	172,621.92
	MUNICIPAL COURT	208,484.00	10,735.30	148,280.32	71.12	60,203.68
	STREET	1,125,857.00	245,096.82	924,935.46	82.15	200,921.54
	PARKS & RECREATION	469,241.00	49,201.87	404,029.36	86.10	65,211.64
	MAINTENACE DEPARTMENT	81,211.00	8,516.94	12,858.80	15.83	68,352.20
	FINANCE	353,563.00	32,133.82	379,492.08	107.33	(25,929.08)
	ANIMAL CONTROL	146,733.00	20,359.19	177,531.44	120.99	(30,798.44)
	CITY HALL	169,051.00	16,877.02	174,191.60	103.04	(5,140.60)
	INSPECTION/CODE ENFORCECEM	303,687.00	29,362.75	270,432.72	89.05	33,254.28
	NON DEPARTMENTAL	655,250.00	650,295.96	1,642,769.65	250.71	(987,519.65)
	PUBLIC WORKS	229,096.00	23,045.14	266,085.18	116.15	(36,989.18)
	UTILITY BILLING	393,335.00	44,442.61	455,565.36	115.82	(62,230.36)
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	*** FUND TOTAL EXPENDITURES ***	11,644,456.00	2,005,065.98	11,962,821.05	102.73	(318,365.05)
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(534,256.95)	52,354.36	0.00	(52,354.36)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
301-0101	AUDITORIUM RENT	10,000.00	500.00	7,743.25	77.43	2,256.75
301-0102	DISMISSAL FEE COURT	500.00	30.00	400.00	80.00	100.00
301-0103	BUILDING PERMITS	100,000.00	9,156.31	75,284.91	75.28	24,715.09
301-0104	CORPORATION COURT	140,000.00	3,336.55	65,760.07	46.97	74,239.93
301-0105	COUNTY FIRE AID	25,000.00	2,083.33	26,379.32	105.52	(1,379.32)
301-0106	DELINQUENT TAXES	50,000.00	3,770.60	96,601.64	193.20	(46,601.64)
301-0107	INTEREST & PENALTY	35,000.00	2,566.88	45,485.83	129.96	(10,485.83)
301-0108	FRANCHISE FEE	225,000.00	24,365.90	169,000.36	75.11	55,999.64
301-0109	CULTURAL CENTER RENTAL	0.00	0.00	40.00	0.00	(40.00)
301-0110	LICENSE FEES	7,500.00	170.00	12,565.00	167.53	(5,065.00)
301-0111	PARKS & RECREATION	15,000.00	150.00	11,470.00	76.47	3,530.00
301-0112	INTEREST INCOME	200,000.00	18,869.36	314,932.54	157.47	(114,932.54)
301-0114	DOG LICENSE/FEES	100.00	0.00	125.00	125.00	(25.00)
301-0115	MISCELLANEOUS INCOME	50,000.00	15,529.17	100,740.83	201.48	(50,740.83)
301-0116	SALE OF ASSETS	50,000.00	0.00	0.00	0.00	50,000.00
301-0117	IN LIEU OF TAXES	550,000.00	0.00	551,707.42	100.31	(1,707.42)
301-0118	1% SALES TAX	2,250,000.00	199,858.43	2,426,132.11	107.83	(176,132.11)
301-0121	TAX COLLECTION-CURRENT	2,700,000.00	15,021.28	2,953,383.16	109.38	(253,383.16)
301-0122	EMERGENCY MEDICAL SERVICE	900,000.00	146,353.24	1,314,558.37	146.06	(414,558.37)
301-0123	FIRE/EMS GRANT REV.	20,000.00	0.00	29,769.96	148.85	(9,769.96)
301-0126	TRANSFER FOR UTILITY BILLING	917,556.00	306,786.00	917,556.00	100.00	0.00
301-0127	TRSF. FROM UTILITY FUNDS	2,816,800.00	700,000.00	2,396,866.00	85.09	419,934.00
301-0131	DONATIONS-ANIMAL CONTROL	100.00	0.00	275.00	275.00	(175.00)
301-0132	TRANSFER FROM LCDC	200,000.00	0.00	200,000.00	100.00	0.00
301-0137	LEOSE - FIRE	800.00	0.00	1,759.74	219.97	(959.74)
301-0141	POLICE DEPT. DONATIONS	100.00	0.00	150.00	150.00	(50.00)
301-0144	TEL-COMM. R O W ACCESS FEES	3,000.00	(3,737.04)	3,480.48	116.02	(480.48)
301-0146	LIBRARY GRANT REV.	350.00	0.00	0.00	0.00	350.00
301-0148	INSURANCE REIMBURSEMENT	0.00	0.00	2,647.02	0.00	(2,647.02)
301-0154	DONATIONS - FIRE	0.00	0.00	2,500.00	0.00	(2,500.00)
301-0157	COURT REVENUE STATE FINES	65,000.00	2,279.40	26,743.32	41.14	38,256.68
301-0158	OMNI BASE FTA REVENUES	1,500.00	29.53	807.38	53.83	692.62
301-0177	INDIGENT DEFENSE FEE	500.00	4.02	103.80	20.76	396.20
301-0182	DUE FROM LISD / SRO	150,000.00	7,500.00	80,000.00	53.33	70,000.00
301-0183	ALARM FEES	250.00	25.00	375.00	150.00	(125.00)
301-0185	EMPLOYEE DONATION	0.00	0.00	100.00	0.00	(100.00)
301-0188	TX FOREST SERVICE GRANT REV	500.00	0.00	0.00	0.00	500.00
301-0192	LIBRARY FINES & FEES	3,500.00	596.01	6,676.55	190.76	(3,176.55)
301-0193	PD SILVER SANTA DONATIONS	1,000.00	0.00	1,150.00	115.00	(150.00)
301-0195	SUBDIVISION PLAT FEE	350.00	300.00	2,400.00	685.71	(2,050.00)
301-0205	ANIMAL ADOPTION FEE	50.00	50.00	50.00	100.00	0.00
301-0211	CC PROCESSING FEES CHARGED	150,000.00	12,833.56	143,273.32	95.52	6,726.68
301-0212	FIRE CLAIMS PAID	5,000.00	2,381.50	26,182.03	523.64	(21,182.03)
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*** FUND TOTAL REVENUE ***		11,644,456.00	1,470,809.03	12,015,175.41	103.18	(370,719.41)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
401-001	SALARIES SUPERVISION	285,162.00	20,861.54	268,985.55	94.33	16,176.45
401-002	SALARIES OPERATION	41,804.00	3,216.01	41,752.52	99.88	51.48
401-004	SOCIAL SECURITY	25,014.00	1,872.49	24,314.20	97.20	699.80
401-005	WORKMANS COMP	1,342.00	0.00	459.46	34.24	882.54
401-006	TMRS REQUIREMENTS	47,935.00	3,688.08	43,701.08	91.17	4,233.92
401-007	INSURANCE EMPLOYEES	24,743.00	6,037.90	37,888.53	153.13	(13,145.53)
401-010	SALARIES-OVERTIME	500.00	0.00	60.31	12.06	439.69
401-013	CAR ALLOWANCE	10,200.00	784.62	10,200.06	100.00	(0.06)
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** CATEGORY TOTAL **		436,700.00	36,460.64	427,361.71	97.86	9,338.29
<u>1-OPERATING SUPPLIES</u>						
401-111	OFFICE SUPPLIES	1,500.00	0.00	1,587.00	105.80	(87.00)
401-112	POSTAGE	100.00	1.38	33.77	33.77	66.23
401-114	FOOD EXPENSE	500.00	0.00	191.39	38.28	308.61
401-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,250.00	1.38	1,812.16	80.54	437.84
<u>2-MAINTENANCE / REPAIR</u>						
401-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
401-228	GAS-OIL-TIRES	0.00	0.00	75.12	0.00	(75.12)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		500.00	0.00	75.12	15.02	424.88
<u>3-CHARGES & SERVICES</u>						
401-308	DUES & MEMBERSHIP	2,000.00	120.00	1,807.73	90.39	192.27
401-310	INSURANCE EXPENSE	2,000.00	0.00	1,050.69	52.53	949.31
401-313	PROFESSIONAL DEVELOPMENT	2,000.00	400.00	3,733.72	186.69	(1,733.72)
401-314	TRAVEL	2,000.00	4.98	840.73	42.04	1,159.27
401-315	TELEPHONE	3,500.00	138.86	4,251.10	121.46	(751.10)
401-375	BAD DEBT	0.00	0.00	(4.66)	0.00	4.66
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** CATEGORY TOTAL **		11,500.00	663.84	11,679.31	101.56	(179.31)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
CITY MANAGER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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** DEPARTMENT TOTAL **		450,950.00	37,125.86	440,928.30	97.78	10,021.70
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

CITY COUNCIL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
402-005	WORKMAN'S COMPENSATION	100.00	0.00	25.76	25.76	74.24
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		100.00	0.00	25.76	25.76	74.24
<u>1-OPERATING SUPPLIES</u>						
402-114	FOOD EXPENSE - MEALS	4,000.00	2,916.81	5,699.26	142.48	(1,699.26)
402-125	MATERIALS & SUPPLIES	500.00	0.00	323.10	64.62	176.90
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		4,500.00	2,916.81	6,022.36	133.83	(1,522.36)
<u>3-CHARGES & SERVICES</u>						
402-310	INSURANCE EXPENSE	1,500.00	0.00	1,595.04	106.34	(95.04)
402-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	1,599.12	159.91	(599.12)
402-314	TRAVEL	1,500.00	412.99	1,624.99	108.33	(124.99)
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** CATEGORY TOTAL **		4,000.00	412.99	4,819.15	120.48	(819.15)
<u>4-OTHER</u>						
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** DEPARTMENT TOTAL **		8,600.00	3,329.80	10,867.27	126.36	(2,267.27)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
403-001	SALARIES SUPERVISION	100,158.00	7,704.90	93,456.74	93.31	6,701.26
403-002	SALARIES OPERATION	1,530,863.00	96,900.90	1,281,983.44	83.74	248,879.56
403-004	SOCIAL SECURITY	127,009.00	9,907.69	134,118.83	105.60	(7,109.83)
403-005	WORKMANS COMP	98,409.00	0.00	57,088.58	58.01	41,320.42
403-006	TMRS REQUIREMENTS	220,737.00	19,747.20	229,083.30	103.78	(8,346.30)
403-007	INSURANCE EMPLOYEES	171,561.00	26,954.91	168,232.74	98.06	3,328.26
403-009	INCENTIVE PAY	22,000.00	9,194.00	9,194.00	41.79	12,806.00
403-010	SALARIES-OVERTIME	60,000.00	12,666.56	204,976.58	341.63	(144,976.58)
403-011	PART-TIME SALARIES	154,471.00	7,740.11	103,631.45	67.09	50,839.55
403-012	CERTIFICATION PAY	114,000.00	7,477.01	97,478.11	85.51	16,521.89
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** CATEGORY TOTAL **		2,599,208.00	198,293.28	2,379,243.77	91.54	219,964.23

1-OPERATING SUPPLIES

403-111	OFFICE SUPPLIES	2,000.00	68.17	2,054.47	102.72	(54.47)
403-112	POSTAGE	1,400.00	105.52	3,517.96	251.28	(2,117.96)
403-113	NON CAPITAL ASSETS	23,785.00	5,097.40	19,034.97	80.03	4,750.03
403-115	JANITORIAL SUPPLIES	2,500.00	0.00	2,497.47	99.90	2.53
403-125	MATERIAL & SUPPLIES	22,000.00	724.35	20,491.09	93.14	1,508.91
403-127	BILLABLE EMS SUPPLIES	70,000.00	11,843.24	55,435.20	79.19	14,564.80
403-129	UNIFORMS	7,000.00	205.86	5,948.55	84.98	1,051.45
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** CATEGORY TOTAL **		128,685.00	18,044.54	108,979.71	84.69	19,705.29

2-MAINTENANCE / REPAIR

403-221	MAINTENANCE SOFTWARE/COMPUTERS	1,500.00	0.00	1,500.00	100.00	0.00
403-226	MAINTENANCE EQUIPMENT	55,500.00	2,641.83	64,263.65	115.79	(8,763.65)
403-227	MAINT MOTOR VEHICLES	36,000.00	2,194.61	36,028.92	100.08	(28.92)
403-228	GAS-OIL-TIRES	48,000.00	146.23	56,363.88	117.42	(8,363.88)
403-229	BUNKER GEAR MAINTENANCE	5,500.00	0.00	4,646.40	84.48	853.60
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** CATEGORY TOTAL **		146,500.00	4,982.67	162,802.85	111.13	(16,302.85)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

FIRE/EMS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
403-306	MEDICAL CONTROL FEE	18,000.00	1,500.00	16,500.00	91.67	1,500.00
403-308	DUES & MEMBERSHIPS	2,140.00	0.00	2,529.27	118.19	(389.27)
403-310	INSURANCE EXPENSE	37,000.00	67.62	49,764.48	134.50	(12,764.48)
403-312	MAINTENANCE BUILDING	10,000.00	0.00	11,736.49	117.36	(1,736.49)
403-313	PROF. DEVELOPMENT	44,500.00	3,151.42	29,820.37	67.01	14,679.63
403-314	TRAVEL	7,000.00	0.00	6,698.96	95.70	301.04
403-315	TELEPHONE	1,200.00	959.09	19,300.91	608.41	(18,100.91)
403-316	UTILITIES	29,000.00	1,767.47	24,101.16	83.11	4,898.84
403-318	FIRE PREVENTION	500.00	0.00	434.82	86.96	65.18
403-319	LEOSE ACCOUNT	790.00	0.00	0.00	0.00	790.00
403-320	HAZ-MAT EXPENSE	1,500.00	347.51	1,251.75	83.45	248.25
403-325	EMS COLLECTION FEE	72,000.00	17,642.56	91,048.14	126.46	(19,048.14)
403-328	PHYSICALS / TESTING	2,000.00	250.00	2,120.00	106.00	(120.00)
403-333	STATE FEES	6,000.00	0.00	5,481.14	91.35	518.86
403-352	EQUIPMENT RENTALS	0.00	179.02	3,835.91	0.00	(3,835.91)
403-356	NONNBUDGETED GRANT EXPENSE	0.00	5,257.50	33,655.79	0.00	(33,655.79)
403-360	CAPITAL OUTLAY	34,500.00	0.00	35,634.45	103.29	(1,134.45)
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** CATEGORY TOTAL **		266,130.00	31,122.19	333,913.64	125.47	(67,783.64)
<u>4-OTHER</u>						
403-406	CONTRACTOR MOWING SERVICES	12,895.00	(900.00)	8,284.00	64.24	4,611.00
403-407	A/C CONTRACT	3,000.00	765.00	765.00	25.50	2,235.00
403-408	GENERATOR MAINT. CONTRACT	2,350.00	0.00	1,060.00	45.11	1,290.00
403-409	FIRE ALARM/EXTINGUISHER	650.00	0.00	630.00	96.92	20.00
403-410	PAYMENT DUE TO FIXED ASSET	190,000.00	190,000.00	190,000.00	100.00	0.00
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** CATEGORY TOTAL **		208,895.00	189,865.00	200,739.00	96.10	8,156.00
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** DEPARTMENT TOTAL **		3,349,418.00	442,307.68	3,185,678.97	95.11	163,739.03
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
404-001	SALARIES SUPERVISION	71,150.00	4,538.46	66,456.93	93.40	4,693.07
404-002	SALARIES OPERATION	76,163.00	5,532.85	57,324.50	75.27	18,838.50
404-003	SALARIES MAINTENANCE	32,000.00	2,460.81	31,725.48	99.14	274.52
404-004	SOCIAL SECURITY	19,661.00	1,308.95	16,574.11	84.30	3,086.89
404-005	WORKMANS COMP.	1,416.00	0.00	521.76	36.85	894.24
404-006	TMRS REQUIREMENTS	26,289.00	1,873.33	21,545.72	81.96	4,743.28
404-007	INSURANCE EMPLOYEES	28,073.00	6,251.69	36,328.06	129.41	(8,255.06)
404-010	SALARIES-OVERTIME	1,000.00	0.00	396.12	39.61	603.88
404-011	SALARIES-PART TIME	77,662.00	4,937.55	62,371.98	80.31	15,290.02
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** CATEGORY TOTAL **		333,414.00	26,903.64	293,244.66	87.95	40,169.34
<u>1-OPERATING SUPPLIES</u>						
404-111	OFFICE SUPPLIES	2,600.00	156.78	1,972.73	75.87	627.27
404-112	POSTAGE	1,000.00	53.84	430.46	43.05	569.54
404-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
404-115	JANITORIAL SUPPLIES	4,500.00	150.12	4,135.02	91.89	364.98
404-125	MATERIAL & SUPPLIES	3,000.00	1,371.23	2,790.36	93.01	209.64
404-129	UNIFORMS	500.00	21.54	322.38	64.48	177.62
404-131	AUDIO VISUAL	4,000.00	0.00	2,389.10	59.73	1,610.90
404-168	NEW BOOKS	11,000.00	512.54	8,097.25	73.61	2,902.75
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** CATEGORY TOTAL **		30,600.00	2,266.05	22,834.48	74.62	7,765.52
<u>2-MAINTENANCE / REPAIR</u>						
404-221	MAINTENANCE SOFTWARE/COMPUTERS	8,350.00	0.00	3,710.38	44.44	4,639.62
404-226	MAINTENANCE EQUIPMENT	4,830.00	0.00	1,179.80	24.43	3,650.20
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** CATEGORY TOTAL **		13,180.00	0.00	4,890.18	37.10	8,289.82

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
LIBRARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
404-308	DUES & MEMBERSHIP	680.00	0.00	1,762.39	259.18	(1,082.39)
404-310	INSURANCE EXPENSE	27,600.00	0.00	20,416.24	73.97	7,183.76
404-312	MAINTENANCE BUILDING	44,378.00	5,995.74	56,609.84	127.56	(12,231.84)
404-313	PROFESSIONAL DEVELOPMENT	9,796.00	0.00	6,121.33	62.49	3,674.67
404-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
404-315	TELEPHONE	10,500.00	(358.23)	10,834.64	103.19	(334.64)
404-316	UTILITIES	55,000.00	5,040.45	48,505.47	88.19	6,494.53
404-322	PROFESSIONAL SERVICES	2,610.00	0.00	0.00	0.00	2,610.00
404-328	PERIODICALS	3,200.00	0.00	3,110.72	97.21	89.28
404-352	EQUIPMENT RENTALS	3,500.00	234.42	3,049.15	87.12	450.85
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** CATEGORY TOTAL **		158,264.00	10,912.38	150,409.78	95.04	7,854.22
<u>4-OTHER</u>						
404-406	CONTRACTOR MOWING SERVICES	10,195.00	980.00	8,820.00	86.51	1,375.00
404-407	A/C MAINT. CONTRACT	12,650.00	3,846.00	11,538.00	91.21	1,112.00
404-409	FIRE ALARMS/EXTINGUISHERS	1,700.00	0.00	2,256.87	132.76	(556.87)
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** CATEGORY TOTAL **		24,545.00	4,826.00	22,614.87	92.14	1,930.13
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** DEPARTMENT TOTAL **		560,003.00	44,908.07	493,993.97	88.21	66,009.03
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
405-001	SALARIES SUPERVISION	61,321.00	4,716.92	60,874.47	99.27	446.53
405-004	SOCIAL SECURITY	4,692.00	341.52	4,424.62	94.30	267.38
405-005	WORKMANS COMP.	252.00	0.00	116.67	46.30	135.33
405-006	TMRS REQUIREMENTS	8,990.00	693.74	8,235.84	91.61	754.16
405-007	INSURANCE EMPLOYEES	4,219.00	2,231.83	13,747.83	325.86	(9,528.83)
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** CATEGORY TOTAL **		79,474.00	7,984.01	87,399.43	109.97	(7,925.43)
<u>1-OPERATING SUPPLIES</u>						
405-111	OFFICE SUPPLIES	850.00	0.00	1,378.09	162.13	(528.09)
405-112	POSTAGE	150.00	0.00	11.05	7.37	138.95
405-113	NON CAPITAL ASSETS	2,000.00	0.00	1,348.59	67.43	651.41
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** CATEGORY TOTAL **		3,000.00	0.00	2,737.73	91.26	262.27
<u>2-MAINTENANCE / REPAIR</u>						
405-221	MAINTENANCE - SOFTWARE	18,300.00	8,985.59	28,521.25	155.85	(10,221.25)
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** CATEGORY TOTAL **		18,300.00	8,985.59	28,521.25	155.85	(10,221.25)
<u>3-CHARGES & SERVICES</u>						
405-308	DUES & MEMBERSHIPS	100.00	40.00	516.71	516.71	(416.71)
405-309	PUBLICATIONS	300.00	0.00	180.00	60.00	120.00
405-310	INSURANCE - GENERAL	1,700.00	0.00	348.08	20.48	1,351.92
405-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	686.85	45.79	813.15
405-314	TRAVEL	1,500.00	449.09	1,509.41	100.63	(9.41)
405-315	TELEPHONE	2,000.00	21.94	2,772.35	138.62	(772.35)
405-322	PROFESSIONAL SERVICES	6,000.00	0.00	2,610.00	43.50	3,390.00
405-323	LEGAL & ADVERTISING FEES	6,000.00	914.50	2,950.65	49.18	3,049.35
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** CATEGORY TOTAL **		19,100.00	1,425.53	11,574.05	60.60	7,525.95

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
CITY SECRETARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
405-401	ELECTION EXPENSE	10,000.00	0.00	7,467.03	74.67	2,532.97
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** CATEGORY TOTAL **		10,000.00	0.00	7,467.03	74.67	2,532.97
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** DEPARTMENT TOTAL **		129,874.00	18,395.13	137,699.49	106.03	(7,825.49)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
406-001	SALARIES SUPERVISION	108,470.00	14,882.92	122,421.39	112.86	(13,951.39)
406-002	SALARIES OPERATION	1,502,033.00	100,520.58	1,338,919.89	89.14	163,113.11
406-004	SOCIAL SECURITY	125,187.00	9,643.84	121,424.89	96.99	3,762.11
406-005	WORKMANS COMP.	69,986.00	0.00	44,509.81	63.60	25,476.19
406-006	TMRS REQUIREMENTS	236,115.00	19,252.51	223,656.40	94.72	12,458.60
406-007	INSURANCE EMPLOYEES	202,367.00	34,160.70	246,330.04	121.72	(43,963.04)
406-010	SALARIES-OVERTIME	40,000.00	11,079.66	129,656.75	324.14	(89,656.75)
406-011	SALARIES-PART TIME	25,750.00	0.00	0.00	0.00	25,750.00
406-012	CERTIFICATION PAY	67,200.00	3,230.77	42,784.73	63.67	24,415.27
406-013	CAR ALLOWANCE	4,800.00	369.24	4,800.12	100.00	(0.12)
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** CATEGORY TOTAL **		2,381,908.00	193,140.22	2,274,504.02	95.49	107,403.98
<u>1-OPERATING SUPPLIES</u>						
406-111	OFFICE SUPPLIES	6,200.00	0.00	2,647.59	42.70	3,552.41
406-112	POSTAGE	1,600.00	91.89	452.92	28.31	1,147.08
406-113	NON CAPITAL ASSETS	12,000.00	0.00	13,466.34	112.22	(1,466.34)
406-115	JANITORIAL SUPPLIES	3,000.00	0.00	2,615.40	87.18	384.60
406-125	MATERIAL & SUPPLIES	5,000.00	13.86	3,334.66	66.69	1,665.34
406-128	UNIFORM EQUIPMENT	2,500.00	111.89	3,786.35	151.45	(1,286.35)
406-129	UNIFORMS	12,000.00	0.00	12,156.54	101.30	(156.54)
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** CATEGORY TOTAL **		42,300.00	217.64	38,459.80	90.92	3,840.20
<u>2-MAINTENANCE / REPAIR</u>						
406-221	MAINTENANCE SOFTWARE/COMPUTERS	50,000.00	0.00	21,404.32	42.81	28,595.68
406-226	MAINTENANCE EQUIPMENT	66,850.00	1,412.55	46,299.38	69.26	20,550.62
406-227	MAINTENANCE VEHICLES	20,000.00	19.00	18,558.92	92.79	1,441.08
406-228	GAS-OIL-TIRES	35,000.00	300.95	34,103.77	97.44	896.23
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** CATEGORY TOTAL **		171,850.00	1,732.50	120,366.39	70.04	51,483.61

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
POLICE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
406-308	DUES & MEMBERSHIP	13,500.00	0.00	35,979.19	266.51	(22,479.19)
406-310	INSURANCE EXPENSE	35,000.00	0.00	40,270.62	115.06	(5,270.62)
406-312	MAINTENANCE BLDG.	10,000.00	427.50	5,172.21	51.72	4,827.79
406-313	PROFESSIONAL DEVELOPMENT	15,000.00	50.00	7,465.75	49.77	7,534.25
406-314	TRAVEL	5,000.00	64.80	5,159.32	103.19	(159.32)
406-315	TELEPHONE	3,375.00	1,725.42	23,116.29	684.93	(19,741.29)
406-316	UTILITIES	30,000.00	1,421.91	19,565.64	65.22	10,434.36
406-328	PHYSICALS / TESTING	3,000.00	520.00	4,575.00	152.50	(1,575.00)
406-335	PRISONER EXPENSE	13,000.00	0.00	1,829.00	14.07	11,171.00
406-336	INVESTIGATIVE EXPENSE	12,300.00	75.00	2,018.97	16.41	10,281.03
406-352	EQUIPMENT RENTALS	2,500.00	179.03	2,389.00	95.56	111.00
406-360	CAPITAL OUTLAY	104,350.00	0.00	97,023.45	92.98	7,326.55
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** CATEGORY TOTAL **		247,025.00	4,463.66	244,564.44	99.00	2,460.56
<u>4-OTHER</u>						
406-405	CONTRACT CLEANING	20,800.00	1,800.00	20,800.00	100.00	0.00
406-406	CONTRACTOR MOWING SERVICES	7,800.00	600.00	6,104.00	78.26	1,696.00
406-408	GENERATOR MAINTENANCE	2,500.00	0.00	1,697.00	67.88	803.00
406-409	TRAINING SUPPLIES	1,500.00	0.00	224.76	14.98	1,275.24
406-410	PAYMENT TO FIXED ASSET	125,420.00	125,419.00	125,419.00	100.00	1.00
406-411	SILVER SANTA	500.00	0.00	1,283.83	256.77	(783.83)
406-412	A/C MAINTENANCE CONTRACT	3,000.00	809.00	2,427.00	80.90	573.00
406-413	BRIDGEHAVEN CONTRIBUTION	3,000.00	0.00	0.00	0.00	3,000.00
406-414	NATIONAL NIGHT OUT EXPENSE	500.00	0.00	0.00	0.00	500.00
406-415	FIRE ALARM/ EXTINGUISHER	2,000.00	750.00	1,630.84	81.54	369.16
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** CATEGORY TOTAL **		167,020.00	129,378.00	159,586.43	95.55	7,433.57
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** DEPARTMENT TOTAL **		3,010,103.00	328,932.02	2,837,481.08	94.27	172,621.92
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
407-001	SALARIES SUPERVISION	31,172.00	2,277.72	29,396.21	94.30	1,775.79
407-002	SALARIES OPERATION	44,134.00	3,395.23	43,976.81	99.64	157.19
407-004	SOCIAL SECURITY	3,377.00	408.48	5,575.23	165.09	(2,198.23)
407-005	WORKMANS COMP.	181.00	0.00	265.63	146.76	(84.63)
407-006	TMRS REQUIREMENTS	6,470.00	498.92	5,894.83	91.11	575.17
407-007	INSURANCE EMPLOYEES	0.00	2,476.54	6,234.81	0.00	(6,234.81)
407-010	SALARIES - OVERTIME	300.00	0.00	7.96	2.65	292.04
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** CATEGORY TOTAL **		85,634.00	9,056.89	91,351.48	106.68	(5,717.48)
<u>1-OPERATING SUPPLIES</u>						
407-111	OFFICE SUPPLIES	2,000.00	0.00	380.42	19.02	1,619.58
407-112	POSTAGE	1,500.00	28.03	238.45	15.90	1,261.55
407-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
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** CATEGORY TOTAL **		3,650.00	28.03	618.87	16.96	3,031.13
<u>2-MAINTENANCE / REPAIR</u>						
407-221	MAINTENANCE - SOFTWARE	3,000.00	0.00	165.00	5.50	2,835.00
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** CATEGORY TOTAL **		3,000.00	0.00	165.00	5.50	2,835.00
<u>3-CHARGES & SERVICES</u>						
407-308	DUES & MEMBERSHIP	1,000.00	0.00	473.80	47.38	526.20
407-310	INSURANCE EXPENSE	1,000.00	0.00	924.03	92.40	75.97
407-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	271.85	27.19	728.15
407-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
407-315	TELEPHONE	4,000.00	65.82	3,554.51	88.86	445.49
407-319	LEGAL EXPENSE	18,000.00	1,098.00	5,718.00	31.77	12,282.00
407-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
407-337	JURY EXPENSE	600.00	0.00	0.00	0.00	600.00
407-339	FTA PROGRAM	1,500.00	0.00	1,319.50	87.97	180.50
407-340	FEES - STATE FINES	70,000.00	0.00	24,584.61	35.12	45,415.39
407-341	COLLECTION FEES	15,000.00	0.00	15,698.45	104.66	(698.45)
407-362	CREDIT CARD FEES	3,000.00	486.56	3,600.22	120.01	(600.22)
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** CATEGORY TOTAL **		116,200.00	1,650.38	56,144.97	48.32	60,055.03

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
MUNICIPAL COURT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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** DEPARTMENT TOTAL **		208,484.00	10,735.30	148,280.32	71.12	60,203.68
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
409-001	SALARIES SUPERVISION	74,060.00	5,536.20	70,267.66	94.88	3,792.34
409-002	SALARIES OPERATION	328,777.00	16,203.04	302,333.08	91.96	26,443.92
409-004	SOCIAL SECURITY	28,041.00	1,659.41	29,164.43	104.01	(1,123.43)
409-005	WORKMANS COMP.	33,483.00	0.00	15,022.30	44.87	18,460.70
409-006	TMRS REQUIREMENTS	53,729.00	3,561.53	55,615.80	103.51	(1,886.80)
409-007	INSURANCE EMPLOYEES	71,037.00	14,233.21	93,012.90	130.94	(21,975.90)
409-010	SALARIES-OVERTIME	2,000.00	1,579.32	6,881.90	344.10	(4,881.90)
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** CATEGORY TOTAL **		591,127.00	42,772.71	572,298.07	96.81	18,828.93

1-OPERATING SUPPLIES

409-111	OFFICE SUPPLIES	150.00	0.00	176.99	117.99	(26.99)
409-112	POSTAGE	50.00	0.69	6.25	12.50	43.75
409-113	NON CAPITAL ASSETS	2,600.00	0.00	1,929.09	74.20	670.91
409-125	MATERIAL & SUPPLIES	4,000.00	0.00	3,044.33	76.11	955.67
409-129	UNIFORMS	4,000.00	231.90	4,184.29	104.61	(184.29)
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** CATEGORY TOTAL **		10,800.00	232.59	9,340.95	86.49	1,459.05

2-MAINTENANCE / REPAIR

409-221	MAINTENANCE SOFTWARE/COMPUTERS	500.00	0.00	0.00	0.00	500.00
409-226	MAINTENANCE EQUIPMENT	20,000.00	1,466.80	22,367.63	111.84	(2,367.63)
409-227	MAINTENANCE MOTOR VEHICLE	10,000.00	45.20	5,036.83	50.37	4,963.17
409-228	GAS-OIL-TIRES	25,000.00	25.00	32,182.06	128.73	(7,182.06)
409-230	MAINTENANCE STREETS	80,000.00	4,566.30	30,714.16	38.39	49,285.84
409-231	MAINTENANCE DRAINAGE	130,000.00	33,000.00	37,476.90	28.83	92,523.10
409-232	HERBICIDES	4,000.00	0.00	0.00	0.00	4,000.00
409-233	PESTICIDES	5,000.00	0.00	185.50	3.71	4,814.50
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** CATEGORY TOTAL **		274,500.00	39,103.30	127,963.08	46.62	146,536.92

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
STREET

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
409-308	DUES & MEMBERSHIP	400.00	0.00	816.21	204.05	(416.21)
409-310	INSURANCE - GENERAL	16,500.00	0.00	17,397.84	105.44	(897.84)
409-313	PROFESSIONAL DEVELOPMENT	1,000.00	50.00	2,924.45	292.45	(1,924.45)
409-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
409-315	TELEPHONE	3,500.00	153.44	4,080.39	116.58	(580.39)
409-316	UTILITIES - DRAINAGE	8,000.00	504.78	12,619.47	157.74	(4,619.47)
409-325	MAINTENANCE LEVEE	10,000.00	0.00	0.00	0.00	10,000.00
409-328	PHYSICALS / TESTING	250.00	0.00	215.00	86.00	35.00
409-352	EQUIPMENT RENTALS	2,000.00	0.00	0.00	0.00	2,000.00
409-360	CAPITAL OUTLAY	15,000.00	0.00	15,000.00	100.00	0.00
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** CATEGORY TOTAL **		57,150.00	708.22	53,053.36	92.83	4,096.64
 <u>4-OTHER</u>						
409-406	CONTRACTOR SERVICES	30,000.00	0.00	0.00	0.00	30,000.00
409-410	FIXED ASSETS PAYMENT	162,280.00	162,280.00	162,280.00	100.00	0.00
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** CATEGORY TOTAL **		192,280.00	162,280.00	162,280.00	84.40	30,000.00
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** DEPARTMENT TOTAL **		1,125,857.00	245,096.82	924,935.46	82.15	200,921.54
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
410-001	SALARIES SUPERVISION	68,814.00	5,293.74	68,033.33	98.87	780.67
410-002	SALARIES OPERATION	99,345.00	6,859.04	84,630.28	85.19	14,714.72
410-004	SOCIAL SECURITY	12,866.00	880.78	11,116.66	86.40	1,749.34
410-005	WORKMANS COMP.	6,056.00	0.00	2,642.50	43.63	3,413.50
410-006	TMRS REQUIREMENTS	39,586.00	1,924.57	21,423.73	54.12	18,162.27
410-007	INSURANCE EMPLOYEES	38,788.00	8,423.95	45,523.69	117.37	(6,735.69)
410-010	SALARIES-OVERTIME	4,000.00	394.02	3,220.14	80.50	779.86
410-011	SALARIES - PART TIME	12,000.00	0.00	0.00	0.00	12,000.00
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** CATEGORY TOTAL **		281,455.00	23,776.10	236,590.33	84.06	44,864.67
<u>1-OPERATING SUPPLIES</u>						
410-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
410-113	NON CAPITAL ASSETS	4,000.00	0.00	2,119.96	53.00	1,880.04
410-115	JANITORIAL SUPPLY	2,000.00	0.00	2,306.05	115.30	(306.05)
410-125	MATERIAL & SUPPLIES	4,000.00	16.88	2,152.33	53.81	1,847.67
410-129	UNIFORMS	2,000.00	200.90	2,350.45	117.52	(350.45)
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** CATEGORY TOTAL **		12,100.00	217.78	8,928.79	73.79	3,171.21
<u>2-MAINTENANCE / REPAIR</u>						
410-224	MAINTENANCE FENCES	8,000.00	0.00	0.00	0.00	8,000.00
410-225	MAINTENANCE BALL FIELDS	15,000.00	0.00	440.00	2.93	14,560.00
410-226	MAINTENANCE EQUIPMENT	6,000.00	14.98	4,073.92	67.90	1,926.08
410-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	919.38	91.94	80.62
410-228	GAS-OIL-TIRES	7,000.00	0.00	6,042.27	86.32	957.73
410-229	CHEMICALS - SPLASH PARK	2,500.00	0.00	3,629.48	145.18	(1,129.48)
410-230	MAINTENANCE - SPLASH PARK	2,000.00	0.00	10.99	0.55	1,989.01
410-231	MAINTENANCE PLAYGROUNDS	1,500.00	0.00	434.99	29.00	1,065.01
410-232	WEED CONTROL	1,000.00	0.00	457.84	45.78	542.16
410-233	FLAG REPAIR	4,000.00	0.00	5,170.00	129.25	(1,170.00)
410-234	MAINTNEANCE HWY 90 TREES	3,500.00	0.00	0.00	0.00	3,500.00
410-235	MAINTENANCE POND	200.00	0.00	1,157.28	578.64	(957.28)
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** CATEGORY TOTAL **		51,700.00	14.98	22,336.15	43.20	29,363.85

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
PARKS & RECREATION

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
410-310	INSURANCE - GENERAL	8,500.00	0.00	11,002.13	129.44	(2,502.13)
410-312	MAINTENANCE BLDG.	8,000.00	155.00	4,269.01	53.36	3,730.99
410-313	PROF. DEVELOPMENT	25.00	0.00	21.85	87.40	3.15
410-315	TELEPHONE	1,200.00	58.46	757.99	63.17	442.01
410-316	UTILITIES	25,000.00	2,749.55	46,028.11	184.11	(21,028.11)
410-328	PHYSICALS / TESTING	400.00	0.00	125.00	31.25	275.00
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** CATEGORY TOTAL **		43,125.00	2,963.01	62,204.09	144.24	(19,079.09)
<u>4-OTHER</u>						
410-406	CONTRACTOR MOWING SERVICES	64,740.00	6,110.00	57,850.00	89.36	6,890.00
410-410	FIXED ASSETS PAYMENT	16,121.00	16,120.00	16,120.00	99.99	1.00
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** CATEGORY TOTAL **		80,861.00	22,230.00	73,970.00	91.48	6,891.00
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** DEPARTMENT TOTAL **		469,241.00	49,201.87	404,029.36	86.10	65,211.64
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
411-002	SALARIES OPERATION	43,264.00	0.00	0.00	0.00	43,264.00
411-004	SOCIAL SECURITY	3,310.00	0.00	0.00	0.00	3,310.00
411-005	WORKMANS COMP.	1,809.00	0.00	1,137.90	62.90	671.10
411-006	TMRS REQUIREMENTS	6,343.00	0.00	(661.90)	10.44-	7,004.90
411-007	INSURANCE EMPLOYEES	9,435.00	0.00	0.00	0.00	9,435.00
411-010	SALARIES-OVERTIME	1,000.00	0.00	0.00	0.00	1,000.00
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** CATEGORY TOTAL **		65,161.00	0.00	476.00	0.73	64,685.00
<u>1-OPERATING SUPPLIES</u>						
411-111	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
411-125	MATERIAL & SUPPLIES	3,500.00	0.00	179.85	5.14	3,320.15
411-129	UNIFORMS	500.00	0.00	0.00	0.00	500.00
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** CATEGORY TOTAL **		4,100.00	0.00	179.85	4.39	3,920.15
<u>2-MAINTENANCE / REPAIR</u>						
411-226	MAINTENANCE EQUIPMENT	250.00	0.00	207.39	82.96	42.61
411-227	MAINTENANCE MOTOR VEHICLE	300.00	0.00	13.10	4.37	286.90
411-228	GAS-OIL-TIRES	500.00	0.00	76.82	15.36	423.18
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,050.00	0.00	297.31	28.32	752.69
<u>3-CHARGES & SERVICES</u>						
411-310	INSURANCE - GENERAL	1,100.00	0.00	1,041.59	94.69	58.41
411-313	PROFESSIONAL DEVELOPMENT	0.00	0.00	21.85	0.00	(21.85)
411-315	TELEPHONE	0.00	21.94	2,347.20	0.00	(2,347.20)
411-316	UTILITIES	1,300.00	0.00	0.00	0.00	1,300.00
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** CATEGORY TOTAL **		2,400.00	21.94	3,410.64	142.11	(1,010.64)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
MAINTENACE DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
411-410	PAYMENT TO FIXED ASSET	8,500.00	8,495.00	8,495.00	99.94	5.00
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** CATEGORY TOTAL **		8,500.00	8,495.00	8,495.00	99.94	5.00
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** DEPARTMENT TOTAL **		81,211.00	8,516.94	12,858.80	15.83	68,352.20
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

FINANCE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
412-001	SALARIES SUPERVISION	110,207.00	8,476.92	108,977.15	98.88	1,229.85
412-002	SALARIES OPERATION	133,356.00	10,257.60	132,374.01	99.26	981.99
412-004	SOCIAL SECURITY	18,635.00	1,406.46	18,264.55	98.01	370.45
412-005	WORKMAN'S COMPENSATION	1,000.00	0.00	563.52	56.35	436.48
412-006	TMRS REQUIREMENTS	35,708.00	2,812.02	33,599.64	94.10	2,108.36
412-007	INSURANCE EMPLOYEES	29,917.00	8,479.49	47,645.87	159.26	(17,728.87)
412-010	SALARIES/OVERTIME	1,000.00	0.00	46.11	4.61	953.89
412-012	CERTIFICATION PAY	3,640.00	280.00	3,640.00	100.00	0.00
412-013	CAR ALLOWANCE	2,400.00	184.62	2,400.06	100.00	(0.06)
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** CATEGORY TOTAL **		335,863.00	31,897.11	347,510.91	103.47	(11,647.91)
<u>1-OPERATING SUPPLIES</u>						
412-111	OFFICE SUPPLIES	3,000.00	0.00	3,952.01	131.73	(952.01)
412-112	POSTAGE	1,000.00	62.81	797.60	79.76	202.40
412-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
412-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
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** CATEGORY TOTAL **		8,300.00	62.81	7,446.79	89.72	853.21
<u>2-MAINTENANCE / REPAIR</u>						
412-221	MAINTENANCE SOFTWARE	1,000.00	0.00	16,995.00	699.50	(15,995.00)
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** CATEGORY TOTAL **		1,000.00	0.00	16,995.00	699.50	(15,995.00)
<u>3-CHARGES & SERVICES</u>						
412-308	MEMBERSHIP DUES	1,200.00	40.00	1,542.41	128.53	(342.41)
412-310	INSURANCE- GENERAL	3,000.00	0.00	1,633.07	54.44	1,366.93
412-313	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	306.40	15.32	1,693.60
412-314	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00
412-315	TELEPHONE	600.00	133.90	4,057.50	676.25	(3,457.50)
412-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
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** CATEGORY TOTAL **		8,400.00	173.90	7,539.38	89.75	860.62
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** DEPARTMENT TOTAL **		353,563.00	32,133.82	379,492.08	107.33	(25,929.08)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
FINANCE

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
413-003	SALARIES HUMANE OFFICER	76,893.00	5,992.58	77,302.71	100.53	(409.71)
413-004	SOCIAL SECURITY	2,975.00	480.37	7,066.48	237.53	(4,091.48)
413-005	WORKMANS COMPENSATION	4,734.00	0.00	3,053.67	64.51	1,680.33
413-006	TMRs REQUIREMENTS	10,877.00	889.56	12,695.75	116.72	(1,818.75)
413-007	INSURANCE EMPLOYEES	7,654.00	2,524.71	15,763.39	205.95	(8,109.39)
413-010	SALARIES OVERTIME	1,500.00	315.85	14,519.09	967.94	(13,019.09)
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** CATEGORY TOTAL **		104,633.00	10,203.07	130,401.09	124.63	(25,768.09)
<u>1-OPERATING SUPPLIES</u>						
413-111	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00
413-114	ANIMAL FOOD	2,000.00	0.00	2,879.32	143.97	(879.32)
413-115	JANITORIAL SUPPLIES	5,000.00	0.00	5,576.47	111.53	(576.47)
413-125	MATERIALS & SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00
413-129	UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00
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** CATEGORY TOTAL **		9,800.00	0.00	8,455.79	86.28	1,344.21
<u>2-MAINTENANCE / REPAIR</u>						
413-212	MAINTENANCE BUILDING	5,000.00	285.00	1,401.92	28.04	3,598.08
413-226	MAINTENANCE EQUIPMENT	2,000.00	287.50	1,051.19	52.56	948.81
413-227	MAINTENANCE MOTOR VEHICLE	1,000.00	0.00	1,911.55	191.16	(911.55)
413-228	GAS-OIL-TIRES	3,400.00	0.00	2,103.35	61.86	1,296.65
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** CATEGORY TOTAL **		11,400.00	572.50	6,468.01	56.74	4,931.99
<u>3-CHARGES & SERVICES</u>						
413-310	INSURANCE EXPENSE	1,800.00	0.00	1,741.75	96.76	58.25
413-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	308.91	61.78	191.09
413-315	TELEPHONE	400.00	21.94	65.82	16.46	334.18
413-316	UTILITIES	7,000.00	1,561.68	19,348.90	276.41	(12,348.90)
413-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
413-354	VETERINARY SERVICES	3,000.00	0.00	2,741.17	91.37	258.83
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** CATEGORY TOTAL **		12,900.00	1,583.62	24,206.55	187.65	(11,306.55)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
ANIMAL CONTROL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
413-410	PAYMENT TO FIXED ASSETS	8,000.00	8,000.00	8,000.00	100.00	0.00
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** CATEGORY TOTAL **		8,000.00	8,000.00	8,000.00	100.00	0.00
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** DEPARTMENT TOTAL **		146,733.00	20,359.19	177,531.44	120.99	(30,798.44)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
414-003	SALARIES MAINTENANCE	32,000.00	2,460.83	31,650.78	98.91	349.22
414-004	SOCIAL SECURITY	2,448.00	188.34	2,463.14	100.62	(15.14)
414-005	WORKMANS COMPENSATION	1,767.00	0.00	(32.28)	1.83-	1,799.28
414-006	TMRS REQUIREMENTS	4,692.00	360.93	4,640.36	98.90	51.64
414-007	INSURANCE EMPLOYEES	7,654.00	1,261.09	13,535.33	176.84	(5,881.33)
414-010	SALARIES OVERTIME	500.00	0.00	5.77	1.15	494.23
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** CATEGORY TOTAL **		49,061.00	4,271.19	52,263.10	106.53	(3,202.10)
<u>1-OPERATING SUPPLIES</u>						
414-111	OFFICE SUPPLIES	100.00	0.00	214.40	214.40	(114.40)
414-113	NON CAPITAL ASSETS	6,400.00	6,059.97	6,059.97	94.69	340.03
414-115	JANITORIAL SUPPLIES	5,000.00	354.05	5,878.61	117.57	(878.61)
414-125	MATERIALS & SUPPLIES	2,000.00	238.66	1,497.65	74.88	502.35
414-129	UNIFORMS	500.00	7.18	220.46	44.09	279.54
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** CATEGORY TOTAL **		14,000.00	6,659.86	13,871.09	99.08	128.91
<u>2-MAINTENANCE / REPAIR</u>						
414-212	MAINTENANCE BUILDING	15,800.00	319.00	28,591.95	180.96	(12,791.95)
414-226	MAINTENANCE EQUIPMENT	10,250.00	0.00	2,468.97	24.09	7,781.03
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		26,050.00	319.00	31,060.92	119.24	(5,010.92)
<u>3-CHARGES & SERVICES</u>						
414-310	INSURANCE-GENERAL	7,500.00	0.00	6,926.05	92.35	573.95
414-315	TELEPHONE	8,500.00	269.26	17,564.65	206.64	(9,064.65)
414-316	UTILITIES	25,000.00	2,039.34	19,042.32	76.17	5,957.68
414-328	PHYSICALS / TESTING	12,000.00	0.00	0.00	0.00	12,000.00
414-352	EQUIPMENT RENTALS	0.00	(87.63)	10,060.68	0.00	(10,060.68)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		53,000.00	2,220.97	53,593.70	101.12	(593.70)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
CITY HALL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
414-406	CONTRACTOR MOWING SERVICES	17,940.00	1,725.00	14,145.00	78.85	3,795.00
414-407	A/C MAINTENANCE CONTRACT	4,000.00	1,681.00	5,043.00	126.08	(1,043.00)
414-408	GENERATOR MAINTENANCE CONTRACT	3,000.00	0.00	1,697.00	56.57	1,303.00
414-409	FIRE ALARM/EXTINGUISHER MAINT	2,000.00	0.00	2,517.79	125.89	(517.79)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		26,940.00	3,406.00	23,402.79	86.87	3,537.21
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		169,051.00	16,877.02	174,191.60	103.04	(5,140.60)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

INSPECTION/CODE ENFORCECEM

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
415-001	SALARIES-SUPERVISION	73,008.00	0.00	5,615.38	7.69	67,392.62
415-002	SALARIES-OPERATION	85,916.00	6,620.81	85,700.59	99.75	215.41
415-004	SOCIAL SECURITY	12,159.00	504.14	7,059.06	58.06	5,099.94
415-005	WORKMAN'S COMPENSATION	1,192.00	0.00	277.81	23.31	914.19
415-006	TMRS REQUIREMENTS	23,299.00	1,020.67	12,667.34	54.37	10,631.66
415-007	INSURANCE-EMPLOYEES	24,563.00	2,392.09	18,071.93	73.57	6,491.07
415-010	SALARIES - OVERTIME	500.00	0.00	103.60	20.72	396.40
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		220,637.00	10,537.71	129,495.71	58.69	91,141.29
<u>1-OPERATING SUPPLIES</u>						
415-111	OFFICE SUPPLIES	1,000.00	0.00	1,208.24	120.82	(208.24)
415-112	POSTAGE	3,000.00	604.94	1,998.76	66.63	1,001.24
415-125	MATERIALS & SUPPLIES	750.00	0.00	1,032.34	137.65	(282.34)
415-129	UNIFORMS	450.00	0.00	0.00	0.00	450.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		5,200.00	604.94	4,239.34	81.53	960.66
<u>2-MAINTENANCE / REPAIR</u>						
415-221	MAINTENANCE SOFTWARE/COMPUTERS	9,540.00	0.00	500.00	5.24	9,040.00
415-226	MAINTENANCE-EQUIPMENT	3,300.00	0.00	0.00	0.00	3,300.00
415-227	MAINT.-MOTOR VEHICLES	400.00	0.00	610.66	152.67	(210.66)
415-228	GAS-OIL-TIRES	1,300.00	0.00	1,645.62	126.59	(345.62)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		14,540.00	0.00	2,756.28	18.96	11,783.72
<u>3-CHARGES & SERVICES</u>						
415-308	DUES AND MEMBERSHIPS	750.00	0.00	945.85	126.11	(195.85)
415-309	PUBLICATIONS	1,000.00	0.00	4,786.50	478.65	(3,786.50)
415-310	INSURANCE-GENERAL	2,200.00	0.00	2,008.89	91.31	191.11
415-313	PROFESSIONAL DEVELOPMENT	1,000.00	79.00	558.37	55.84	441.63
415-314	TRAVEL	2,000.00	0.00	753.57	37.68	1,246.43
415-315	TELEPHONE	600.00	167.50	4,179.73	696.62	(3,579.73)
415-319	LEGAL OR FILING FEES	1,000.00	80.00	1,135.00	113.50	(135.00)
415-328	PHYSICALS / TESTING	200.00	0.00	0.00	0.00	200.00
415-352	EQUIPMENT RENTALS	2,050.00	0.00	3,435.41	167.58	(1,385.41)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,800.00	326.50	17,803.32	164.85	(7,003.32)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
INSPECTION/CODE ENFORCEMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
415-401	PLANNING COMMISSION EXPENSES	50.00	0.00	0.00	0.00	50.00
415-406	CONTRACTOR SERVICES	8,000.00	4,798.60	50,338.07	629.23	(42,338.07)
415-407	DEMOLITION SERVICES	35,000.00	0.00	52,705.00	150.59	(17,705.00)
415-408	INSPECTION SERVICES	0.00	3,635.00	3,635.00	0.00	(3,635.00)
415-410	PAYMENT TO FIXED ASSET	9,460.00	9,460.00	9,460.00	100.00	0.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		52,510.00	17,893.60	116,138.07	221.17	(63,628.07)
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** DEPARTMENT TOTAL **		303,687.00	29,362.75	270,432.72	89.05	33,254.28
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
416-004	SOCIAL SECURITY	0.00	0.00	6,572.62	0.00	(6,572.62)
416-006	TMRS REQUIREMENT	0.00	0.00	12,851.82	0.00	(12,851.82)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		0.00	0.00	19,424.44	0.00	(19,424.44)
 <u>2-MAINTENANCE / REPAIR</u>						
416-221	MAINTENANCE SOFTWARE	100,000.00	2,578.00	106,801.56	106.80	(6,801.56)
416-223	MAINTENANCE TOWER	30,000.00	0.00	29,455.00	98.18	545.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		130,000.00	2,578.00	136,256.56	104.81	(6,256.56)
 <u>3-CHARGES & SERVICES</u>						
416-308	DUES & MEMBERSHIP	6,000.00	0.00	6,033.47	100.56	(33.47)
416-309	LEGAL & ADVERTISING	250.00	1,371.25	2,115.50	846.20	(1,865.50)
416-310	INSURANCE GENERAL	0.00	0.00	683.30	0.00	(683.30)
416-314	INTERNET & FIBER	0.00	0.00	3,322.10	0.00	(3,322.10)
416-315	TELEPHONE	0.00	0.00	4,063.95	0.00	(4,063.95)
416-318	AUDIT SERVICES	70,000.00	0.00	40,798.10	58.28	29,201.90
416-319	LEGAL EXPENSE	80,000.00	8,272.00	82,072.73	102.59	(2,072.73)
416-320	TAX EXPENSE CONTRACT	132,000.00	0.00	117,864.01	89.29	14,135.99
416-322	PROFESSIONAL SERVICES	120,000.00	0.00	120,000.00	100.00	0.00
416-323	COMMUNITY DECORATIONS	1,500.00	0.00	0.00	0.00	1,500.00
416-324	CITY WIDE FIREWORKS	16,000.00	0.00	21,000.00	131.25	(5,000.00)
416-329	BRAZOS TRANSIT AUTHORITY	5,500.00	1,378.13	5,512.52	100.23	(12.52)
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** CATEGORY TOTAL **		431,250.00	11,021.38	403,465.68	93.56	27,784.32
 <u>4-OTHER</u>						
416-403	TRANSFER OUT TO OTHER FUNDS	0.00	250,000.00	250,000.00	0.00	(250,000.00)
416-404	CONTINGENCY	55,000.00	0.00	0.00	0.00	55,000.00
416-416	WEB SITE HOSTING	1,000.00	0.00	3,863.34	386.33	(2,863.34)
416-418	FITNESS & SAFETY PROGRAM	3,000.00	860.00	2,660.00	88.67	340.00
416-420	2024 FLOOD PAYROLL	0.00	0.00	107,591.01	0.00	(107,591.01)
416-423	2024 FLOOD	0.00	42,871.19	119,415.73	0.00	(119,415.73)
416-424	EMPLOYEE RELATED EXPENSES	25,000.00	28.01	13,933.07	55.73	11,066.93
416-425	380 AGREEMENT	10,000.00	0.00	10,000.00	100.00	0.00
416-426	HURRICANE BERYL	0.00	342,937.38	576,159.82	0.00	(576,159.82)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
NON DEPARTMENTAL

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		94,000.00	636,696.58	1,083,622.97	152.79	(989,622.97)
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		655,250.00	650,295.96	1,642,769.65	250.71	(987,519.65)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
417-001	SALARIES SUPERVISION	98,007.00	7,538.46	97,222.02	99.20	784.98
417-002	SALARIES OPERATIONS	33,600.00	2,584.02	33,262.37	99.00	337.63
417-004	SOCIAL SECURITY	10,069.00	727.32	9,434.78	93.70	634.22
417-005	WORKMANS COMPENSATION	540.00	0.00	265.63	49.19	274.37
417-006	TMRS REQUIREMENTS	4,926.00	1,533.09	17,907.11	363.52	(12,981.11)
417-007	INSURANCE EMPLOYEES	7,654.00	5,941.84	29,767.10	388.91	(22,113.10)
417-010	SALARIES OVERTIME	0.00	0.00	24.23	0.00	(24.23)
417-013	CAR ALLOWANCE	3,600.00	276.92	3,599.96	100.00	0.04
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		158,396.00	18,601.65	191,483.20	120.89	(33,087.20)
<u>1-OPERATING SUPPLIES</u>						
417-111	OFFICE SUPPLIES	750.00	0.00	804.52	107.27	(54.52)
417-112	POSTAGE	50.00	0.00	9.44	18.88	40.56
417-113	NON CAPITAL ASSETS	7,000.00	0.00	6,748.59	96.41	251.41
417-115	JANITORIAL SUPPLIES	1,500.00	208.15	3,504.50	233.63	(2,004.50)
417-125	MATERIALS & SUPPLIES	200.00	0.00	355.47	177.74	(155.47)
417-129	UNIFORMS	150.00	0.00	0.00	0.00	150.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		9,650.00	208.15	11,422.52	118.37	(1,772.52)
<u>2-MAINTENANCE / REPAIR</u>						
417-221	MAINTENANCE SOFTWARE	500.00	0.00	0.00	0.00	500.00
417-226	MAINTENANCE EQUIPMENT	2,000.00	188.63	4,640.43	232.02	(2,640.43)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,500.00	188.63	4,640.43	185.62	(2,140.43)
<u>3-CHARGES & SERVICES</u>						
417-310	INSURANCE - GENERAL	5,250.00	0.00	6,404.30	121.99	(1,154.30)
417-312	MAINTENANCE BUILDING	4,000.00	0.00	4,999.59	124.99	(999.59)
417-313	PROFESSIONAL DEVELOPMENT	3,000.00	40.00	123.70	4.12	2,876.30
417-314	TRAVEL	100.00	0.00	0.00	0.00	100.00
417-315	TELEPHONE	600.00	124.28	4,244.83	707.47	(3,644.83)
417-316	UTILITIES	24,500.00	1,795.43	17,327.61	70.72	7,172.39
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		37,450.00	1,959.71	33,100.03	88.38	4,349.97

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
PUBLIC WORKS

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
417-405	CONTRACT CLEANING	12,500.00	1,000.00	18,650.00	149.20	(6,150.00)
417-406	CONTRACTOR MOWING SERVICES	5,100.00	392.00	4,704.00	92.24	396.00
417-407	A/C MAINTENANCE CONTRACT	3,000.00	695.00	2,085.00	69.50	915.00
417-409	FIRE ALARM/EXTINGUISHERS	500.00	0.00	0.00	0.00	500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		21,100.00	2,087.00	25,439.00	120.56	(4,339.00)
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		229,096.00	23,045.14	266,085.18	116.15	(36,989.18)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
419-002	SALARIES OPERATION	117,053.00	9,006.40	116,465.93	99.50	587.07
419-004	SOCIAL SECURITY	8,956.00	689.66	9,062.23	101.19	(106.23)
419-005	WORKERS COMPENSATION	482.00	0.00	414.58	86.01	67.42
419-006	TMRS REQUIREMENTS	17,162.00	1,326.04	15,692.36	91.44	1,469.64
419-007	INSURANCE EMPLOYEES	20,482.00	3,775.64	25,741.38	125.68	(5,259.38)
419-010	SALARIES OVERTIME-	1,000.00	0.00	84.00	8.40	916.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		165,135.00	14,797.74	167,460.48	101.41	(2,325.48)
<u>1-OPERATING SUPPLIES</u>						
419-111	OFFICE SUPPLIES	2,000.00	150.15	1,877.81	93.89	122.19
419-112	POSTAGE	300.00	22.06	429.86	143.29	(129.86)
419-113	NON CAPITAL ASSETS	4,000.00	0.00	2,697.18	67.43	1,302.82
419-129	UNIFORMS	300.00	0.00	0.00	0.00	300.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		6,600.00	172.21	5,004.85	75.83	1,595.15
<u>2-MAINTENANCE / REPAIR</u>						
419-221	MAINTENANCE SOFTWARE	25,000.00	0.00	10,013.75	40.06	14,986.25
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		25,000.00	0.00	10,013.75	40.06	14,986.25
<u>3-CHARGES & SERVICES</u>						
419-310	INSURANCE EXPENSE	1,000.00	0.00	1,044.25	104.43	(44.25)
419-313	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	85.55	5.70	1,414.45
419-314	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
419-315	TELEPHONE	5,000.00	125.89	4,216.74	84.33	783.26
419-316	UTILITIES	1,500.00	46.88	729.05	48.60	770.95
419-326	MAINTENANCE OFFICE EQUIPMENT	1,500.00	0.00	1,019.94	68.00	480.06
419-328	PHYSICALS / TESTING	100.00	0.00	0.00	0.00	100.00
419-361	CONTRACT SERVICES	35,000.00	3,663.96	41,347.82	118.14	(6,347.82)
419-362	CREDIT CARD FEES PAYABLE	150,000.00	25,635.93	224,642.93	149.76	(74,642.93)
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** CATEGORY TOTAL **		196,600.00	29,472.66	273,086.28	138.90	(76,486.28)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND
UTILITY BILLING

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
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		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		393,335.00	44,442.61	455,565.36	115.82	(62,230.36)
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		11,644,456.00	2,005,065.98	11,962,821.05	102.73	(318,365.05)
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(534,256.95)	52,354.36	0.00	(52,354.36)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	5,408,000.00	637,465.77	5,900,259.38	109.10	(492,259.38)
	*** FUND TOTAL REVENUE ***	5,408,000.00	637,465.77	5,900,259.38	109.10	(492,259.38)
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	WATER DEPARTMENT	2,777,956.00	500,469.43	2,707,099.19	97.45	70,856.81
	WASTEWATER	2,630,044.00	166,603.90	2,282,917.63	86.80	347,126.37
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	5,408,000.00	667,073.33	4,990,016.82	92.27	417,983.18
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(29,607.56)	910,242.56	0.00	(910,242.56)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
302-2001	WATER COLLECTIONS	2,687,000.00	251,070.55	2,724,484.04	101.40	(37,484.04)
302-2002	WATER CONNECTIONS & TAPS	10,000.00	2,300.00	14,350.00	143.50	(4,350.00)
302-2005	BULK WATER & FEES CHARGED	3,000.00	150.00	8,918.31	297.28	(5,918.31)
302-2007	INTEREST EARNED	250,000.00	30,194.33	364,875.93	145.95	(114,875.93)
302-2010	NEW CONSTRUCTION REVENUE	0.00	0.00	150.00	0.00	(150.00)
302-5001	SEWER COLLECTIONS	2,293,000.00	348,681.09	2,684,170.59	117.06	(391,170.59)
302-5002	SEWER TAP FEES	5,000.00	550.00	2,825.00	56.50	2,175.00
302-5003	SEWER COLLECTION-LEACHATE	0.00	0.00	(45.14)	0.00	45.14
302-5005	PERMITS/INSPECTION FEES	0.00	450.00	1,800.00	0.00	(1,800.00)
302-5006	REVENUE CITY OF AMES	35,000.00	1,520.95	50,345.25	143.84	(15,345.25)
302-5007	REVENUE CITY OF HARDIN	125,000.00	2,548.85	48,385.40	38.71	76,614.60
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*** FUND TOTAL REVENUE ***		5,408,000.00	637,465.77	5,900,259.38	109.10	(492,259.38)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
420-001	SALARIES SUPERVISION	42,634.00	3,279.66	38,187.27	89.57	4,446.73
420-002	SALARIES OPERATION	237,241.00	13,887.88	202,019.71	85.15	35,221.29
420-004	SOCIAL SECURITY	27,691.00	1,298.46	19,834.35	71.63	7,856.65
420-005	WORKMANS COMP.	11,502.00	0.00	11,474.91	99.76	27.09
420-006	TMRS REQUIREMENTS	33,330.00	3,057.98	36,939.71	110.83	(3,609.71)
420-007	INSURANCE EMPLOYEES	28,115.00	7,428.07	53,194.14	189.20	(25,079.14)
420-010	SALARIES-OVERTIME	15,000.00	314.64	18,447.13	122.98	(3,447.13)
420-013	CAR ALLOWANCE	1,200.00	92.32	1,200.16	100.01	(0.16)
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** CATEGORY TOTAL **		396,713.00	29,359.01	381,297.38	96.11	15,415.62
<u>1-OPERATING SUPPLIES</u>						
420-111	OFFICE SUPPLIES	250.00	0.00	176.05	70.42	73.95
420-112	POSTAGE	300.00	0.00	85.07	28.36	214.93
420-113	NON-CAPITAL ASSETS	3,500.00	0.00	2,848.59	81.39	651.41
420-125	MATERIALS & SUPPLIES	1,700.00	478.34	2,897.02	170.41	(1,197.02)
420-129	UNIFORMS	4,000.00	775.72	2,860.49	71.51	1,139.51
420-163	CHEMICALS - WATER TREATMENT	55,000.00	6,247.66	57,755.45	105.01	(2,755.45)
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** CATEGORY TOTAL **		64,750.00	7,501.72	66,622.67	102.89	(1,872.67)
<u>2-MAINTENANCE / REPAIR</u>						
420-226	MAINTENANCE EQUIPMENT	28,000.00	75.99	29,560.14	105.57	(1,560.14)
420-227	MAINTENANCE MOTOR VEHICLE	3,500.00	0.00	1,314.46	37.56	2,185.54
420-228	GAS-OIL-TIRES	12,000.00	0.00	13,972.01	116.43	(1,972.01)
420-243	NEW CONSTRUCTION	0.00	0.00	23,915.64	0.00	(23,915.64)
420-244	MAINTENANCE WATER LINES	130,000.00	49,572.22	169,664.77	130.51	(39,664.77)
420-245	MAINTENANCE VALVE PROGRAM	7,000.00	0.00	60.00	0.86	6,940.00
420-247	MAINTENANCE FIRE HYDRANTS	21,500.00	0.00	0.00	0.00	21,500.00
420-248	MAINTENANCE WATER PLANT	50,000.00	0.00	57,028.07	114.06	(7,028.07)
420-249	MAINTENANCE METERS	50,000.00	4,933.06	65,112.81	130.23	(15,112.81)
420-250	ELEVATED STORAGE	3,500.00	0.00	3,750.00	107.14	(250.00)
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** CATEGORY TOTAL **		305,500.00	54,581.27	364,377.90	119.27	(58,877.90)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
420-308	DUES & MEMBERSHIP	300.00	0.00	678.61	226.20	(378.61)
420-310	INSURANCE EXPENSES	19,500.00	0.00	23,914.38	122.64	(4,414.38)
420-313	PROFESSIONAL DEVELOPMENT	3,200.00	1,796.00	5,751.45	179.73	(2,551.45)
420-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
420-315	TELEPHONE	900.00	127.72	4,063.66	451.52	(3,163.66)
420-316	UTILITIES	90,000.00	10,324.71	107,350.37	119.28	(17,350.37)
420-320	LEGAL FEES	2,000.00	92.50	22,948.00	147.40	(20,948.00)
420-322	ENGINEERING SERVICES	12,500.00	1,818.27	15,881.70	127.05	(3,381.70)
420-328	PHYSICALS / TESTING	1,000.00	0.00	450.00	45.00	550.00
420-333	STATE FEES	8,500.00	0.00	7,778.75	91.51	721.25
420-365	LAB FEES	3,000.00	0.00	2,340.00	78.00	660.00
420-375	BAD DEBT	14,000.00	(594.77)	13,653.67	97.53	346.33
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** CATEGORY TOTAL **		155,400.00	13,564.43	204,810.59	131.80	(49,410.59)
<u>4-OTHER</u>						
420-402	CAPITAL OUTLAY	183,000.00	0.00	72,266.90	39.49	110,733.10
420-406	CONTRACTOR MOWING SERVICES	24,335.00	0.00	19,359.00	79.55	4,976.00
420-407	A/C MAINTENANCE CONTRACT	0.00	2,310.00	2,310.00	0.00	(2,310.00)
420-408	GENERATOR MAINTENANCE CONTRACT	10,000.00	0.00	5,372.00	53.72	4,628.00
420-409	FIRE ALARM/EXTINGUISHERS	50.00	0.00	0.00	0.00	50.00
420-410	PAYMENT TO FIXED ASSEST ACCOUN	41,535.00	41,535.00	41,535.00	100.00	0.00
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** CATEGORY TOTAL **		258,920.00	43,845.00	140,842.90	54.40	118,077.10
<u>6-DEBT SERVICE</u>						
420-622	2016B DRINKING WATER PRINCIPAL	90,000.00	0.00	95,000.00	105.56	(5,000.00)
420-623	2016B DRINKING WATER INTEREST	1,845.00	0.00	1,828.75	99.12	16.25
420-625	BOND ESCROW AGENT FEES	750.00	(1,775.00)	1,675.00	223.33	(925.00)
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** CATEGORY TOTAL **		92,595.00	(1,775.00)	98,503.75	106.38	(5,908.75)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND
WATER DEPARTMENT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>7-TRANSFERS</u>						
420-702	TRANSFER TO GENERAL FUND	1,045,300.00	200,000.00	896,866.00	85.80	148,434.00
420-704	TRANSFER TO PROJECT FUND	0.00	0.00	95,000.00	0.00	(95,000.00)
420-705	TRANSFER TO UTILITY BILLING	458,778.00	153,393.00	458,778.00	100.00	0.00
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** CATEGORY TOTAL **		1,504,078.00	353,393.00	1,450,644.00	96.45	53,434.00
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** DEPARTMENT TOTAL **		2,777,956.00	500,469.43	2,707,099.19	97.45	70,856.81
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
450-001	SALARIES-SUPERVISION	42,634.00	3,279.66	38,854.65	91.14	3,779.35
450-002	SALARIES-OPERATION	211,392.00	17,112.72	214,721.42	101.57	(3,329.42)
450-004	SOCIAL SECURITY	16,174.00	1,545.52	21,279.01	131.56	(5,105.01)
450-005	WORKMAN'S COMPENSATION	9,516.00	0.00	4,602.71	48.37	4,913.29
450-006	TMRS REQUIREMENTS	44,950.00	3,446.48	39,347.68	87.54	5,602.32
450-007	INSURANCE-EMPLOYEES	47,813.00	7,732.32	50,777.04	106.20	(2,964.04)
450-008	SALARY ADJUSTMENTS	10,000.00	0.00	0.00	0.00	10,000.00
450-010	SALARIES-OVERTIME	0.00	618.06	22,733.63	0.00	(22,733.63)
450-013	CAR ALLOWANCE	1,200.00	92.32	1,200.16	100.01	(0.16)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		383,679.00	33,827.08	393,516.30	102.56	(9,837.30)
<u>1-OPERATING SUPPLIES</u>						
450-113	NON CAPITAL ASSETS	0.00	0.00	1,166.95	0.00	(1,166.95)
450-115	JANITORIAL SUPPLIES	250.00	97.70	169.37	67.75	80.63
450-125	MATERIALS AND SUPPLIES	2,500.00	198.46	3,939.68	157.59	(1,439.68)
450-129	UNIFORMS	3,500.00	239.70	3,840.58	109.73	(340.58)
450-142	SLUDGE REMOVAL	50,000.00	0.00	29,610.95	59.22	20,389.05
450-165	CHEMICALS-SEWER TREATMENT	35,000.00	5,922.00	93,395.64	266.84	(58,395.64)
450-167	REGIMENTS TESTING TABLETS	500.00	0.00	210.88	42.18	289.12
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		91,750.00	6,457.86	132,334.05	144.23	(40,584.05)
<u>2-MAINTENANCE / REPAIR</u>						
450-226	MAINTENANCE-EQUIPMENT	25,000.00	1,482.47	52,879.68	211.52	(27,879.68)
450-227	MAINT.-MOTOR VEHICLES	4,000.00	690.41	1,747.88	43.70	2,252.12
450-228	GAS-OIL-TIRES	9,000.00	0.00	17,884.53	198.72	(8,884.53)
450-245	MAINTENANCE SEWER LINES	55,000.00	483.63	44,989.52	81.80	10,010.48
450-248	MAINTENANCE-PLANT & EQUIPMENT	45,000.00	0.00	119,523.04	265.61	(74,523.04)
450-251	MAINTENANCE-LIFT STATIONS	50,000.00	1,084.76	87,228.27	174.46	(37,228.27)
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** CATEGORY TOTAL **		188,000.00	3,741.27	324,252.92	172.47	(136,252.92)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
450-308	DUES & MEMBERSHIPS	350.00	0.00	654.13	186.89	(304.13)
450-310	INSURANCE-GENERAL	0.00	0.00	17,491.88	0.00	(17,491.88)
450-312	MAINTENANCE-BUILDINGS	14,700.00	0.00	220.00	1.50	14,480.00
450-313	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	1,084.70	43.39	1,415.30
450-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
450-315	TELEPHONE	300.00	93.57	1,129.36	376.45	(829.36)
450-316	UTILITIES	170,000.00	14,717.56	274,501.66	161.47	(104,501.66)
450-319	LEGAL EXPENSE HARDIN/AMES	50,000.00	39,060.20	51,217.00	102.43	(1,217.00)
450-322	ADMIN. ENGINEERING PROJECTS	12,500.00	0.00	11,900.00	95.20	600.00
450-328	PHYSICALS / TESTING	300.00	0.00	180.00	60.00	120.00
450-333	STATE FEES	25,000.00	0.00	16,738.05	66.95	8,261.95
450-352	EQUIPMENT RENTALS	1,000.00	0.00	0.00	0.00	1,000.00
450-365	LAB FEES	30,000.00	3,059.86	24,527.58	81.76	5,472.42
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		307,150.00	56,931.19	399,644.36	130.11	(92,494.36)

4-OTHER

450-406	CONTRACTOR MOWING SERVICES	17,420.00	1,340.00	13,940.00	80.02	3,480.00
450-407	A/C MAINTENANCE CONTRACT	0.00	191.50	515.00	0.00	(515.00)
450-408	GENERATOR MAINTENANCE CONTRACT	6,000.00	0.00	10,555.00	175.92	(4,555.00)
450-410	PAYMENT TO FIXED ASSETS	62,340.00	62,340.00	62,340.00	100.00	0.00
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** CATEGORY TOTAL **		85,760.00	63,871.50	87,350.00	101.85	(1,590.00)

6-DEBT SERVICE

450-616	BOND PAYMENT CO 2022 INTEREST	380,000.00	0.00	371,800.00	97.84	8,200.00
450-617	BOND PAYMENT CO 2022 PRINCIPAL	340,000.00	0.00	480,000.00	141.18	(140,000.00)
450-621	ADMIN COSTS 22 BONDS	0.00	0.00	400.00	0.00	(400.00)
450-622	2016A CLEAN WATER PRINCIPAL	95,000.00	0.00	90,000.00	94.74	5,000.00
450-623	2016A CLEAN WATER INTEREST	1,830.00	0.00	1,845.00	100.82	(15.00)
450-625	BOND ESCROW AGENT FEES	750.00	1,775.00	1,775.00	236.67	(1,025.00)
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** CATEGORY TOTAL **		817,580.00	1,775.00	945,820.00	115.69	(128,240.00)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND
WASTEWATER

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>7-TRANSFERS</u>						
450-704	TRANSFER TO PROJECT FUND	756,125.00	0.00	0.00	0.00	756,125.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		756,125.00	0.00	0.00	0.00	756,125.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		2,630,044.00	166,603.90	2,282,917.63	86.80	347,126.37
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		5,408,000.00	667,073.33	4,990,016.82	92.27	417,983.18
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(29,607.56)	910,242.56	0.00	(910,242.56)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	12,453,000.00	1,142,104.29	11,162,312.71	89.64	1,290,687.29
	*** FUND TOTAL REVENUE ***	12,453,000.00	1,142,104.29	11,162,312.71	89.64	1,290,687.29
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	ELECTRIC	12,453,000.00	2,284,998.40	10,659,293.24	85.60	1,793,706.76
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	*** FUND TOTAL EXPENDITURES ***	12,453,000.00	2,284,998.40	10,659,293.24	85.60	1,793,706.76
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(1,142,894.11)	503,019.47	0.00	(503,019.47)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
303-3001	ELECT. REVENUE BILLED	10,500,000.00	969,669.68	9,368,378.71	89.22	1,131,621.29
303-3006	FEES & FINES	60,000.00	7,647.22	68,075.70	113.46	(8,075.70)
303-3007	INTEREST EARNED	215,000.00	26,021.76	329,272.61	153.15	(114,272.61)
303-3011	NEW CONSTRUCTION REVENUE	30,000.00	0.00	0.00	0.00	30,000.00
303-3017	LATE PENALTY REVENUE	230,000.00	18,672.64	202,595.03	88.08	27,404.97
303-3018	ELECTRIC REVENUE PTC	1,418,000.00	120,092.99	1,193,990.66	84.20	224,009.34
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***	FUND TOTAL REVENUE ***	12,453,000.00	1,142,104.29	11,162,312.71	89.64	1,290,687.29
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
430-002	SALARIES OPERATION	46,512.00	3,579.20	54,016.58	116.13	(7,504.58)
430-004	SOCIAL SECURITY	3,559.00	266.65	3,480.47	97.79	78.53
430-005	WORKMANS COMP.	1,898.00	0.00	1,272.13	67.02	625.87
430-006	TMRS REQUIREMENTS	6,819.00	528.56	6,413.52	94.05	405.48
430-007	INSURANCE EMPLOYEES	7,654.00	1,264.93	8,526.60	111.40	(872.60)
430-010	SALARIES-OVERTIME	1,000.00	33.56	100.67	10.07	899.33
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		67,442.00	5,672.90	73,809.97	109.44	(6,367.97)
<u>1-OPERATING SUPPLIES</u>						
430-111	OFFICE SUPPLIES	0.00	0.00	134.70	0.00	(134.70)
430-129	UNIFORMS	1,250.00	66.50	687.91	55.03	562.09
430-156	OPERATING SUPPLIES	1,000.00	0.00	22.99	2.30	977.01
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		2,250.00	66.50	845.60	37.58	1,404.40
<u>2-MAINTENANCE / REPAIR</u>						
430-226	MAINTENANCE EQUIPMENT	10,000.00	0.00	26,921.42	269.21	(16,921.42)
430-227	MAINTENANCE MOTOR VEHICLE	5,000.00	225.10	287.32	5.75	4,712.68
430-228	GAS-OIL-TIRES	4,000.00	14.98	586.45	14.66	3,413.55
430-238	NEW CONSTRUCTION EXPENSE	30,000.00	0.00	32,363.92	107.88	(2,363.92)
430-239	MAINTENANCE STREET LIGHTS	10,000.00	2,155.71	13,652.03	136.52	(3,652.03)
430-249	MAINTENANCE METERS	50,000.00	6,603.12	19,332.90	38.67	30,667.10
430-257	MAINTENANCE LINES	20,000.00	38.24	41,862.55	209.31	(21,862.55)
430-258	MAINTENANCE TRANSFORMERS	5,000.00	0.00	0.00	0.00	5,000.00
430-259	MAINTENANCE SUBSTATION	53,820.00	80,077.94	229,086.33	425.65	(175,266.33)
430-261	CONTRACT SERVICES	650,000.00	76,477.54	832,089.37	128.01	(182,089.37)
430-262	CONTRACT TREE TRIMMING	90,000.00	0.00	2,086.50	2.32	87,913.50
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** CATEGORY TOTAL **		927,820.00	165,592.63	1,198,268.79	129.15	(270,448.79)

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND

ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
430-308	DUES & MEMBERSHIP	0.00	0.00	3,458.40	0.00	(3,458.40)
430-310	INSURANCE EXPENSE	5,210.00	0.00	48,289.19	926.86	(43,079.19)
430-313	PROFESSIONAL DEVELOPEMENT	100.00	0.00	21.85	21.85	78.15
430-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
430-315	TELEPHONE	3,500.00	43.88	3,027.42	86.50	472.58
430-316	UTILITIES	5,000.00	256.25	3,606.34	72.13	1,393.66
430-317	DRAWER ADJUSTMENT	200.00	310.00	504.79	252.40	(304.79)
430-319	LEGAL FEES	15,000.00	62.94	2,405.30	16.04	12,594.70
430-320	DECORATIONS	2,000.00	0.00	165.94	8.30	1,834.06
430-321	ENGINEERING SERVICE	25,000.00	4,165.00	17,162.75	68.65	7,837.25
430-375	BAD DEBT	40,000.00	(815.78)	16,712.80	41.78	23,287.20
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		96,510.00	4,022.29	95,354.78	98.80	1,155.22
<u>4-OTHER</u>						
430-402	CAPITAL OUTLAY	0.00	0.00	117,752.85	0.00	(117,752.85)
430-404	CONTINGENCY	0.00	0.00	46,251.05	0.00	(46,251.05)
430-409	FIRE ALARMS/EXTINGUISHERS	200.00	0.00	0.00	0.00	200.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		200.00	0.00	164,003.90	1.95	(163,803.90)
<u>5-PURCHASE POWER</u>						
430-501	PURCHASED POWER	8,000,000.00	1,194,181.22	5,998,145.46	74.98	2,001,854.54
430-503	PURCHASE POWER / PTC	1,400,000.00	262,069.86	1,170,086.74	83.58	229,913.26
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		9,400,000.00	1,456,251.08	7,168,232.20	76.26	2,231,767.80
<u>7-TRANSFERS</u>						
430-705	TRANSFER TO UTILITY BILLING	458,778.00	153,393.00	458,778.00	100.00	0.00
430-714	TRSF.TO GENERAL FUND	1,500,000.00	500,000.00	1,500,000.00	100.00	0.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,958,778.00	653,393.00	1,958,778.00	100.00	0.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		12,453,000.00	2,284,998.40	10,659,293.24	85.60	1,793,706.76
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		12,453,000.00	2,284,998.40	10,659,293.24	85.60	1,793,706.76

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND
ELECTRIC

ACCT#	ACCOUNT NAME	ANNUAL	CURRENT	Y-T-D	% OF	BUDGET
		BUDGET	PERIOD	ACTUAL	BUDGET	BALANCE
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(1,142,894.11)	503,019.47	0.00	(503,019.47)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

04 -SOLID WASTE FUND
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	965,500.00	72,024.75	850,712.95	88.11	114,787.05
	*** FUND TOTAL REVENUE ***	965,500.00	72,024.75	850,712.95	88.11	114,787.05
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	SOLID WASTE	965,500.00	101,484.68	647,632.64	67.08	317,867.36
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	965,500.00	101,484.68	647,632.64	67.08	317,867.36
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	(29,459.93)	203,080.31	0.00	(203,080.31)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

04 -SOLID WASTE FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
304-4001	SOLID WASTE COLLECTIONS	840,000.00	70,326.18	835,011.86	99.41	4,988.14
304-4007	INTEREST EARNED	6,000.00	1,698.57	15,701.09	261.68	(9,701.09)
304-4020	TRANSFER IN FROM FUND BALANCE	119,500.00	0.00	0.00	0.00	119,500.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	965,500.00	72,024.75	850,712.95	88.11	114,787.05
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

04 -SOLID WASTE FUND

SOLID WASTE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>1-OPERATING SUPPLIES</u>						
440-160	RECYCLING	4,000.00	0.00	125.00	3.13	3,875.00
440-172	CONTRACT SERVICES	680,000.00	101,712.82	644,770.22	94.82	35,229.78
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		684,000.00	101,712.82	644,895.22	94.28	39,104.78
<u>3-CHARGES & SERVICES</u>						
440-354	BAD DEBTS & CHECKS	10,000.00	(228.14)	2,737.42	27.37	7,262.58
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		10,000.00	(228.14)	2,737.42	27.37	7,262.58
<u>4-OTHER</u>						
		-----	-----	-----	-----	-----
<u>5-PURCHASE POWER</u>						
		-----	-----	-----	-----	-----
<u>7-TRANSFERS</u>						
440-710	TRANSFER TO GENERAL FUND	271,500.00	0.00	0.00	0.00	271,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		271,500.00	0.00	0.00	0.00	271,500.00
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		965,500.00	101,484.68	647,632.64	67.08	317,867.36
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		965,500.00	101,484.68	647,632.64	67.08	317,867.36
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	(29,459.93)	203,080.31	0.00	(203,080.31)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	1,274,950.00	106,912.09	1,314,195.01	103.08	(39,245.01)
	*** FUND TOTAL REVENUE ***	1,274,950.00	106,912.09	1,314,195.01	103.08	(39,245.01)
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	LIBERTY COMMUNITY DEV	1,274,950.00	(399,201.96)	934,441.79	73.29	340,508.21
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	1,274,950.00	(399,201.96)	934,441.79	73.29	340,508.21
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	506,114.05	379,753.22	0.00	(379,753.22)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
321-0101	SALES TAX REVENUE	1,150,000.00	99,929.21	1,209,505.48	105.17	(59,505.48)
321-0110	INTEREST INCOME	50,000.00	6,982.88	104,689.53	209.38	(54,689.53)
321-2120	TRANSFER IN FROM FUND BALANCE	74,950.00	0.00	0.00	0.00	74,950.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	1,274,950.00	106,912.09	1,314,195.01	103.08	(39,245.01)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
421-307	MAINTENANCE WEBSITE	7,500.00	0.00	7,701.01	102.68	(201.01)
421-309	MARKETING & ADVERTISING	32,000.00	357.96	31,063.37	97.07	936.63
421-311	OFFICE SUPPLIES	0.00	0.00	(1.26)	0.00	1.26
421-313	MISCELLANEOUS	6,880.00	224.08	7,726.74	112.31	(846.74)
421-314	TRAVEL & TRAINING	5,000.00	0.00	1,641.94	32.84	3,358.06
421-315	DUES & MEMBERSHIPS	1,500.00	0.00	1,039.58	69.31	460.42
421-319	LEGAL FEES	5,000.00	216.00	2,268.00	45.36	2,732.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		57,880.00	798.04	51,439.38	88.87	6,440.62
<u>4-OTHER</u>						
421-423	BUSINESS INCENTIVES FACADE	90,000.00	0.00	25,242.59	28.05	64,757.41
421-424	ECONOMIC DEVELOPMENT PRIOR YR	90,000.00	0.00	90,000.00	100.00	0.00
421-425	HWY 90 MEDIAN	85,000.00	0.00	0.00	0.00	85,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		265,000.00	0.00	115,242.59	43.49	149,757.41
<u>6-DEBT SERVICE</u>						
421-619	INTEREST SERIES 2014	78,320.00	0.00	37,900.00	48.39	40,420.00
421-620	PRINCIPAL SERIES 2014	155,000.00	0.00	0.00	0.00	155,000.00
421-621	ADMIN FEES SERIES 2014	750.00	0.00	1,050.00	140.00	(300.00)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		234,070.00	0.00	38,950.00	16.64	195,120.00
<u>7-TRANSFERS</u>						
421-728	TRANSFER TO AIRPORT FUND	40,000.00	0.00	40,000.00	100.00	0.00
421-730	TRANSFER TO GENERAL FUND	200,000.00	0.00	200,000.00	100.00	0.00
421-732	TRANSFER TO GOLF COURSE	30,000.00	0.00	24,605.00	82.02	5,395.00
421-733	TRANSFER TO FLEET FUND	48,000.00	0.00	464,204.82	967.09	(416,204.82)
421-734	TRANSFER TO CAPITAL PROJECTS	400,000.00	(400,000.00)	0.00	0.00	400,000.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		718,000.00	(400,000.00)	728,809.82	101.51	(10,809.82)
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		1,274,950.00	(399,201.96)	934,441.79	73.29	340,508.21
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		1,274,950.00	(399,201.96)	934,441.79	73.29	340,508.21

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.
LIBERTY COMMUNITY DEV

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	506,114.05	379,753.22	0.00	(379,753.22)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

28 -AIRPORT FUND
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	406,400.00	31,149.26	533,256.85	131.21	(126,856.85)
	*** FUND TOTAL REVENUE ***	406,400.00	31,149.26	533,256.85	131.21	(126,856.85)
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	AIRPORT	406,400.00	24,973.55	389,622.30	95.87	16,777.70
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	406,400.00	24,973.55	389,622.30	95.87	16,777.70
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	6,175.71	143,634.55	0.00	(143,634.55)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

28 -AIRPORT FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
328-0102	HANGAR RENT	67,000.00	7,350.77	91,855.28	137.10	(24,855.28)
328-0129	AIRPORT SALE OF FUEL	248,000.00	17,480.49	299,038.24	120.58	(51,038.24)
328-0152	GROUND LEASE - AIRPORT	1,400.00	6,318.00	28,782.00	55.86	(27,382.00)
328-0176	AIRPORT RAMP GRANT REVENUE	50,000.00	0.00	73,581.33	147.16	(23,581.33)
328-0177	TRANSFER FROM OTHER FUNDS	40,000.00	0.00	40,000.00	100.00	0.00
		-----	-----	-----	-----	-----
***	FUND TOTAL REVENUE ***	406,400.00	31,149.26	533,256.85	131.21	(126,856.85)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

28 -AIRPORT FUND

AIRPORT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
428-011	MANAGER'S CONTRACT	18,000.00	0.00	16,500.00	91.67	1,500.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		18,000.00	0.00	16,500.00	91.67	1,500.00
<u>1-OPERATING SUPPLIES</u>						
428-112	POSTAGE	100.00	6.90	110.70	110.70	(10.70)
428-125	MATERIALS & SUPPLIES	1,000.00	0.00	172.07	17.21	827.93
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		1,100.00	6.90	282.77	25.71	817.23
<u>2-MAINTENANCE / REPAIR</u>						
428-224	AVIATION FUEL	223,600.00	19,711.99	235,747.80	105.43	(12,147.80)
428-226	MAINTENANCE EQUIPMENT	5,000.00	0.00	305.00	6.10	4,695.00
428-227	MAINTENANCE MOTOR VEHICLE	500.00	0.00	14.50	2.90	485.50
428-228	GAS-OIL-TIRES	750.00	0.00	20.70	2.76	729.30
428-229	MAINTENANCE AWOS	6,400.00	0.00	6,180.00	96.56	220.00
428-235	MAINTENANCE PROPERTY	2,500.00	0.00	0.00	0.00	2,500.00
428-236	MOWING	24,000.00	4,000.00	24,000.00	100.00	0.00
428-237	MAINTENANCE HVAC	600.00	0.00	0.00	0.00	600.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		263,350.00	23,711.99	266,268.00	101.11	(2,918.00)
<u>3-CHARGES & SERVICES</u>						
428-308	DUES & MEMBERSHIPS	400.00	0.00	316.00	79.00	84.00
428-310	INSURANCE GENERAL	8,500.00	0.00	8,859.66	104.23	(359.66)
428-312	MAINTENANCE BUILDING	3,000.00	0.00	2,510.00	83.67	490.00
428-313	PROFESSIONAL DEVELOPMENT	500.00	0.00	550.68	110.14	(50.68)
428-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
428-315	TELEPHONE	1,200.00	43.88	456.90	38.08	743.10
428-316	UTILITIES	9,700.00	1,210.78	13,271.84	136.82	(3,571.84)
428-321	ENGINEERING SERVICES	10,000.00	0.00	10,780.00	107.80	(780.00)
428-334	RAMP GRANT	50,000.00	0.00	34,099.96	68.20	15,900.04
428-360	CAPITAL OUTLAY	40,000.00	0.00	35,552.74	88.88	4,447.26
428-362	CREDIT CARD FEES PAYABLE	0.00	0.00	23.75	0.00	(23.75)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		123,800.00	1,254.66	106,421.53	85.96	17,378.47

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

28 -AIRPORT FUND
AIRPORT

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>4-OTHER</u>						
428-409	FIRE ALARM/EXTINGUISHERS	150.00	0.00	150.00	100.00	0.00
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		150.00	0.00	150.00	100.00	0.00
 <u>7-TRANSFERS</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		406,400.00	24,973.55	389,622.30	95.87	16,777.70
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		406,400.00	24,973.55	389,622.30	95.87	16,777.70
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	6,175.71	143,634.55	0.00	(143,634.55)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

35 -GOLF COURSE
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	ALL REVENUE	757,250.00	292,743.44	833,317.89	110.05	(76,067.89)
	*** FUND TOTAL REVENUE ***	757,250.00	292,743.44	833,317.89	110.05	(76,067.89)
		=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
	GOLF COURSE	757,250.00	79,424.76	813,486.50	107.43	(56,236.50)
		-----	-----	-----	-----	-----
	*** FUND TOTAL EXPENDITURES ***	757,250.00	79,424.76	813,486.50	107.43	(56,236.50)
		=====	=====	=====	=====	=====
	EXCESS REVENUES/EXPENDITURES	0.00	213,318.68	19,831.39	0.00	(19,831.39)
		=====	=====	=====	=====	=====

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

35 -GOLF COURSE
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>ALL REVENUE</u>						
335-0101	DAILY GREEN FEES	299,000.00	18,597.57	212,810.87	71.17	86,189.13
335-0102	ANNUAL FEES	55,000.00	1,690.52	58,243.44	105.90	(3,243.44)
335-0103	CART RENTALS	250,000.00	16,043.60	201,450.46	80.58	48,549.54
335-0104	MERCHANDISE SALES	75,000.00	2,652.45	46,227.98	61.64	28,772.02
335-0107	TOURNAMENTS	10,000.00	0.00	11,815.03	118.15	(1,815.03)
335-0108	RANGE BALL	50,000.00	2,925.92	39,251.28	78.50	10,748.72
335-0109	RESTAURANT INCOME	3,600.00	0.00	600.00	16.67	3,000.00
335-0110	2 % CONVENIENCE FEE	1,650.00	260.63	2,175.81	131.87	(525.81)
335-0127	GIFT CERTIFICATE REVENUE	0.00	0.00	574.99	0.00	(574.99)
335-0209	TRANSFER IN FROM OTHER FUNDS	0.00	250,000.00	250,000.00	0.00	(250,000.00)
335-110	TRAIL FEE ANNUAL	13,000.00	572.75	10,168.03	78.22	2,831.97
		-----	-----	-----	-----	-----
*** FUND TOTAL REVENUE ***		757,250.00	292,743.44	833,317.89	110.05	(76,067.89)
		=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

35 -GOLF COURSE

GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>0-OPERATING SERVICES</u>						
435-001	SALARIES SUPERVISION	117,490.00	9,038.04	111,570.44	94.96	5,919.56
435-002	SALARIES OPERATION	148,530.00	7,418.72	110,440.47	74.36	38,089.53
435-004	SOCIAL SECURITY	23,007.00	1,949.50	26,021.15	113.10	(3,014.15)
435-005	WORKMAN'S COMPENSATION	10,827.00	0.00	5,385.17	49.74	5,441.83
435-006	TMRS REQUIREMENTS	22,795.00	3,496.89	32,757.80	143.71	(9,962.80)
435-007	INSURANCE EMPLOYEES	47,474.00	5,042.15	45,252.15	95.32	2,221.85
435-010	SALARIES OVERTIME	8,000.00	1,289.52	10,855.69	135.70	(2,855.69)
435-011	SALARIES PART-TIME	77,662.00	7,781.25	106,471.25	137.10	(28,809.25)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		455,785.00	36,016.07	448,754.12	98.46	7,030.88
<u>1-OPERATING SUPPLIES</u>						
435-110	SUBSCRIPTIONS	500.00	0.00	0.00	0.00	500.00
435-111	OFFICE SUPPLIES	2,000.00	861.20	1,252.40	62.62	747.60
435-112	POSTAGE	100.00	0.00	0.00	0.00	100.00
435-113	NON CAPITAL ASSETS	0.00	0.00	149.98	0.00	(149.98)
435-115	JANITORIAL SUPPLIES	1,400.00	199.60	649.04	46.36	750.96
435-125	MATERIALS & SUPPLIES	6,000.00	1,472.53	6,837.20	113.95	(837.20)
435-129	UNIFORMS	2,000.00	0.00	1,706.68	85.33	293.32
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		12,000.00	2,533.33	10,595.30	88.29	1,404.70
<u>2-MAINTENANCE / REPAIR</u>						
435-224	MAINTENANCE SEPTIC	14,000.00	0.00	5,550.00	39.64	8,450.00
435-225	MAINTENANCE COURSE	16,500.00	16,024.04	37,000.52	224.25	(20,500.52)
435-226	MAINTENANCE EQUIPMENT	15,000.00	2,902.59	21,875.50	145.84	(6,875.50)
435-227	MAINTENANCE MOTOR VEHICLE	0.00	0.00	1,175.25	0.00	(1,175.25)
435-228	GAS-OIL-TIRES	10,000.00	141.55	9,567.55	95.68	432.45
435-229	MAINTENANCE IRRIGATION SYSTEM	4,000.00	0.00	3,984.14	99.60	15.86
435-230	MAINTENANCE GROUNDS	0.00	0.00	10,510.00	0.00	(10,510.00)
435-231	MAINTENANCE WEB-SITE	7,000.00	525.00	6,300.00	90.00	700.00
435-232	HERBICIDES	22,500.00	6,610.10	27,060.66	120.27	(4,560.66)
435-234	FERTILIZER	32,000.00	2,673.00	38,889.05	121.53	(6,889.05)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		121,000.00	28,876.28	161,912.67	133.81	(40,912.67)

C I T Y O F L I B E R T Y
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2024

35 -GOLF COURSE
GOLF COURSE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>3-CHARGES & SERVICES</u>						
435-302	MERCHANDISE	14,000.00	451.33	32,469.39	231.92	(18,469.39)
435-308	DUES & MEMBERSHIP	1,000.00	0.00	(3,929.42)	392.94-	4,929.42
435-310	INSURANCE EXPENSE	6,000.00	0.00	8,109.60	135.16	(2,109.60)
435-312	MAINTENANCE BUILDING	15,000.00	986.00	41,098.39	273.99	(26,098.39)
435-313	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	43.70	4.37	956.30
435-314	TRAVEL	500.00	0.00	0.00	0.00	500.00
435-315	TELEPHONE	3,000.00	365.22	2,811.80	93.73	188.20
435-316	UTILITIES	16,000.00	1,842.74	21,650.65	135.32	(5,650.65)
435-325	ADVERTISING	10,000.00	270.00	7,912.80	79.13	2,087.20
435-328	PHYSICALS/TESTING	400.00	90.00	540.00	135.00	(140.00)
435-362	CREDIT CARD FEES	5,065.00	1,077.27	14,120.35	278.78	(9,055.35)
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		71,965.00	5,082.56	124,827.26	173.46	(52,862.26)
<u>4-OTHER</u>						
435-404	LEASE	96,500.00	6,916.52	67,397.15	69.84	29,102.85
		-----	-----	-----	-----	-----
** CATEGORY TOTAL **		96,500.00	6,916.52	67,397.15	69.84	29,102.85
<u>7-TRANSFERS</u>						
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
** DEPARTMENT TOTAL **		757,250.00	79,424.76	813,486.50	107.43	(56,236.50)
		=====	=====	=====	=====	=====
*** FUND TOTAL EXPENDITURES ***		757,250.00	79,424.76	813,486.50	107.43	(56,236.50)
		=====	=====	=====	=====	=====
EXCESS REVENUES/EXPENDITURES		0.00	213,318.68	19,831.39	0.00	(19,831.39)
		=====	=====	=====	=====	=====

*** END OF REPORT ***

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-1-0101	CLAIM ON CASH	1,983,148.98
01-1-0108	DUE FROM CO 2010A	0.34
01-1-0111	PETTY CASH	325.00
01-1-0113	DUE FROM CREDIT CARD	(9,223.30)
01-1-0130	ACCOUNTS RECEIVABLE	406,488.57
01-1-0131	TAXES REC-DELINQUENT	733,220.14
01-1-0132	ALLOWANCE FOR UNCOLL.TX	(349,060.32)
01-1-0133	ALLOWANCE FOR DOUBTFUL ACCTS	(153,328.26)
01-1-0140	RETURNED CHECKS	4,057.83
01-1-0144	INVENTORY	70,622.43
01-1-0150	CASH PAYROLL	2,400.00
01-1-0184	DUE FROM SRMPA	120.59
01-1-0187	DUE FROM WCID #5	1,433.63
01-1-0188	DUE FROM STATE/FEDERAL AGENCY	153,328.26
01-1-0190	DUE FROM U.S. DEPT.	1,250.00
01-1-0197	DUE FROM OTHER FUNDS	<u>57,392.41</u>
		<u>2,902,176.30</u>
TOTAL ASSETS		2,902,176.30
		=====
LIABILITIES & EQUITY		
=====		
01-2-0160	ACCOUNTS PAYABLE	37.50
01-2-0162	COURT BOND ESCROW	479.73
01-2-0163	ACCOUNTS PAYABLE - COURT	26.10
01-2-0164	AUDITORIUM DEPOSITS HELD	3,000.00
01-2-0165	COURT FEES PAYABLE	7,178.82
01-2-0170	COURT COLLECTION AGENCY	56,634.73
01-2-0171	RES. FOR DELINQUENT TAX	384,159.82
01-2-0180	FUND BALANCE	2,162,018.10
01-2-0196	DUE TO PAYROLL	(233,881.24)
01-2-0198	DUE TO OTHER FUNDS	210,399.72
01-2-0201	DUE TO DEBT SERVICE	12,796.57
01-2-0220	AP PENDING	67,714.78
01-2-0268	ACCRUED WAGES PAYABLE	179,257.31
01-2-1111	ENCUMBRANCE	(1,614,195.53)
01-2-1112	RESERVE FOR ENCUMBRANCE	1,614,195.53
01-2-1113	PRIOR YEAR ENCUMBRANCE	1,337,991.53
01-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>1,337,991.53</u>)
TOTAL LIABILITIES & EQUITY		<u>2,849,821.94</u>
TOTAL REVENUE		12,015,175.41
TOTAL EXPENSES		<u>11,962,821.05</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		52,354.36
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>52,354.36</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,902,176.30
		=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-1-0101	CLAIM ON CASH	4,808,119.85
02-1-0210	WATER/WW RESERVE	1,676,838.31
02-1-0213	TWDB PAD DEBT SERVICE	113,942.01
02-1-0230	ACCOUNTS RECEIVABLE-WATER	188,125.15
02-1-0231	AUDIT ACCRUALS	220,517.80
02-1-0235	ACCOUNTS RECEIVABLE-SEWER	160,494.55
02-1-0236	ALLOWANCE FOR DOUBTFUL ACCTS	(5,529.73)
02-1-0237	DUE FROM CITY OF AMES	1,041,729.30
02-1-0238	DUE FROM CITY OF HARDIN	1,202,619.68
02-1-0244	INVENTORY	112,852.37
02-1-0250	PROPERTY PLANT & EQUIP	28,352,216.07
02-1-0251	ALLOW.FOR DEPRECIATION	(13,955,775.55)
02-1-0252	CIP-WATER & WASTEWATER PROJECT	526,102.54
02-1-0272	BOND DISCOUNT A	16,348.00
02-1-0273	ACCUM AMORTIZATION 2016A	(11,443.60)
02-1-0274	BOND DISCOUNT B	20,134.00
02-1-0275	ACCUM AMORTIZATION 2016B	(12,080.40)
02-1-0280	DEFERRED OUTFLOWS TMRS	59,222.03
02-1-0281	DEFERRED OUTFLOWS PENSION	102,519.81
02-1-0297	DUE FROM OTHER FUNDS	<u>2,217,790.08</u>
		<u>26,834,742.27</u>
TOTAL ASSETS		26,834,742.27
=====		
LIABILITIES & EQUITY		
=====		
02-2-0198	DUE TO OTHER FUNDS	118,195.37
02-2-0220	AP PENDING	34,026.33
02-2-0262	DEFERRED REVENUE	2,244,348.98
02-2-0265	WATER SECURITY FEES	57,012.50
02-2-0268	ACCRUED WAGES PAYABLE	15,856.89
02-2-0269	ACCRUED INTEREST PAYABLE	408.90
02-2-0270	COMPENSATED ABSENCES PAYABLE	42,955.55
02-2-0275	BONDS PAYABLE	557,013.40
02-2-0277	NET PENSION LIABILITY	382,477.91
02-2-0280	RETAINED EARNINGS	16,737,503.63
02-2-0281	CONTRIBUTIONS FROM MUN.	1,250,683.95
02-2-0282	CONTRIBUTIONS FROM L&P	480,580.50
02-2-0283	CONTRIBUTIONS-PUB.IMP.	2,552,308.21
02-2-0286	CONTRIBUTION-PUB IMP FUND	389,373.04
02-2-0287	CONTRIBUTION FROM GRANTS	1,219,401.81
02-2-0289	DEVELOPERS	59,765.00
02-2-0290	RE-CUM CHANGE IN ACCTG PRIN.	(217,302.40)
02-2-0295	DUE TO OTHER FUNDS	5,000.00
02-2-0296	DUE TO PAYROLL	(21,549.45)
02-2-0380	DEFERRED INFLOWS RELATED TO PE	16,439.59
02-2-1111	ENCUMBRANCE	(2,188,528.40)
02-2-1112	RESERVE FOR ENCUMBRANCE	2,188,528.40
02-2-1113	PRIOR YEAR ENCUMBRANCE	1,896,085.54

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

02 -WATER & WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
02-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>1,896,085.54</u>)
	TOTAL LIABILITIES & EQUITY	<u>25,924,499.71</u>
	TOTAL REVENUE	5,900,259.38
	TOTAL EXPENSES	<u>4,990,016.82</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	910,242.56
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>910,242.56</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	26,834,742.27 =====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

03 -ELECTRIC FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-1-0101	CLAIM ON CASH	2,263,475.64
03-1-0311	ELECTRIC CAPITAL RESERVE FUND	4,090,475.67
03-1-0312	CETERA INVESTMENT	2,016,575.20
03-1-0330	ACCOUNTS RECEIVABLE	800,278.79
03-1-0331	AUDIT ACCRUALS	756,783.21
03-1-0332	ACCOUNTS RECEIVABLE PTC	215,071.06
03-1-0335	ACCTS. RECEIVABLE AMP	37,669.65
03-1-0336	ALLOWANCE FOR DOUBTFUL ACCTS	(21,309.72)
03-1-0344	INVENTORY	432,872.30
03-1-0350	PLANT PROPERTY & EQUIP	25,374,295.12
03-1-0352	CONSTRUCTION IN PROGRESS	0.04
03-1-0355	ALLOW.FOR DEPRECIATION	(11,470,624.27)
03-1-0380	DEFERRED OUTFLOWS TMRS	4,908.28
03-1-0381	DEFERRED OUTFLOWS PENSION	8,496.77
03-1-0390	DUE FROM SRMPA	<u>855.00</u>
		<u>24,509,822.74</u>
TOTAL ASSETS		24,509,822.74
		=====
LIABILITIES & EQUITY		
=====		
03-2-0220	AP PENDING	102,504.15
03-2-0268	ACCRUED WAGES PAYABLE	9,239.08
03-2-0360	ACCOUNTS PAYABLE	699,860.64
03-2-0361	SALES TAX PAYABLE	26,976.70
03-2-0362	DUE TO OTHER FUNDS	219,543.90
03-2-0363	UTILITY REFUND/CKS.PAY.	1,404.23
03-2-0364	SERVICE DEPOSITS	654,105.50
03-2-0370	COMPENSATED ABSENCES PAYABLE	16,180.70
03-2-0375	DEFERRED INFLOWS PENSION	1,362.50
03-2-0377	NET PENTION LIABILITY	31,699.49
03-2-0378	DEF. REV. AMP PLAN	37,669.65
03-2-0379	RETAINED EARNINGS - ECO. DEV.	366,999.96
03-2-0380	RETAINED EARNINGS	21,096,596.36
03-2-0381	CONTRIBUTED CAPITAL	100,000.00
03-2-0382	CONTRIBUTED CAP REFUNDING	570,000.00
03-2-0383	CONTRIBUTION FROM MUN.	13,900.00
03-2-0393	CUSTOMER OVERPAYMENT	60,682.05
03-2-0396	DUE TO PAYROLL	(1,921.64)
03-2-1111	ENCUMBRANCE	(988,219.80)
03-2-1112	RESERVE FOR ENCUMBRANCE	988,219.80
03-2-1113	PRIOR YEAR ENCUMBRANCE	840,078.33
03-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(<u>840,078.33</u>)
TOTAL LIABILITIES & EQUITY		<u>24,006,803.27</u>
TOTAL REVENUE		11,162,312.71
TOTAL EXPENSES		<u>10,659,293.24</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		503,019.47
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>503,019.47</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		24,509,822.74
		=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

04 -SOLID WASTE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-1-0101	CLAIM ON CASH	329,674.48	
04-1-0430	ACCOUNTS RECEIVABLE	62,001.35	
04-1-0431	ALLOWANCE FOR DOUBTFUL ACCTS	<u>40,275.64</u>	
			<u>431,951.47</u>
TOTAL ASSETS			431,951.47
=====			
LIABILITIES & EQUITY			
=====			
04-2-0220	AP PENDING	47,918.67	
04-2-0461	SALES TAX PAYABLE	5,693.50	
04-2-0465	SECURITY FEES	175.00	
04-2-0480	RETAINED EARNINGS	(256,965.33)	
04-2-0481	CONTRIBUTION FROM MUNICI	432,049.32	
04-2-1111	ENCUMBRANCE	(2,839.28)	
04-2-1112	RESERVE FOR ENCUMBRANCE	2,839.28	
04-2-1113	PRIOR YEAR ENCUMBRANCE	2,839.28	
04-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	<u>(2,839.28)</u>	
TOTAL LIABILITIES & EQUITY			<u>228,871.16</u>
TOTAL REVENUE		850,712.95	
TOTAL EXPENSES		<u>647,632.64</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		203,080.31	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>203,080.31</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			431,951.47
=====			

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

21 -LIBERTY COMM. DEV. CORP.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
21-1-2110	CASH	2,713,925.51
21-1-2500	DUE FROM STATE	<u>203,244.28</u>
		<u>2,917,169.79</u>
TOTAL ASSETS		2,917,169.79
=====		
LIABILITIES & EQUITY		
=====		
21-2-1111	ENCUMBRANCE	(765,355.70)
21-2-1112	RESERVE FOR ENCUMBRANCE	765,355.70
21-2-1113	PRIOR YEAR ENCUMBRANCE	271,273.70
21-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(271,273.70)
21-2-2162	INTEREST PAYABLE	2,255.06
21-2-2180	FUND BALANCE	<u>2,535,161.51</u>
TOTAL LIABILITIES & EQUITY		<u>2,537,416.57</u>
TOTAL REVENUE		1,314,195.01
TOTAL EXPENSES		<u>934,441.79</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		379,753.22
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>379,753.22</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,917,169.79
=====		

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

28 -AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
28-1-0101	CLAIM ON CASH	247,301.34	
28-1-0140	RETURNED CHECKS	874.00	
28-1-2819	DUE FROM STATE	<u>5,146.71</u>	
			<u>253,322.05</u>
TOTAL ASSETS			253,322.05
=====			
LIABILITIES & EQUITY			
=====			
28-2-0180	FUND BALANCE	107,541.10	
28-2-0220	AP PENDING	2,146.40	
28-2-1111	ENCUMBRANCE	(253,583.83)	
28-2-1112	RESERVE FOR ENCUMBRANCE	253,583.83	
28-2-1113	PRIOR YEAR ENCUMBRANCE	108,347.04	
28-2-1114	PRIOR YEAR RESERVE FOR ENCUMBR	<u>(108,347.04)</u>	
TOTAL LIABILITIES & EQUITY			<u>109,687.50</u>
TOTAL REVENUE		533,256.85	
TOTAL EXPENSES		<u>389,622.30</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES		143,634.55	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.			<u>143,634.55</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			253,322.05
=====			

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2024

35 -GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
35-1-0101	CLAIM ON CASH	(9,494.10)
35-1-0111	PETTY CASH	300.00
35-1-3544	INVENTORY	<u>3,171.76</u>
		(<u>6,022.34</u>)
TOTAL ASSETS		(6,022.34)
=====		
LIABILITIES & EQUITY		
=====		
35-2-0180	FUND BALANCE	(22,521.15)
35-2-0220	AP PENDING	1,430.58
35-2-0260	ACCOUNTS PAYABLE	0.58
35-2-0268	ACCRUED WAGES PAYABLE	6,106.09
35-2-1111	ENCUMBRANCE	(153,714.91)
35-2-1112	RESERVE FOR ENCUMBRANCE	153,714.91
35-2-1113	PRIOR YEAR ENCUMBRANCE	76,577.85
35-2-1114	PRIOR YEAR RESERVE ENCUMBRANCE	(76,577.85)
35-2-3561	SALES TAX	3,251.99
35-2-3596	DUE TO PAYROLL	(<u>14,121.82</u>)
TOTAL LIABILITIES & EQUITY		(<u>25,853.73</u>)
TOTAL REVENUE		833,317.89
TOTAL EXPENSES		<u>813,486.50</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		19,831.39
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>19,831.39</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(6,022.34)
=====		

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

Airport Operations

Snapshot Local Time

Start Date10/01/2024 00:00 LT

End Date10/31/2024 23:59 LT

Creation11/01/2024 09:40

User

Customer IDKT78

Summary

Landings		Take-Offs		Totals	
Single Engine	473	Single Engine	475	Single Engine	948
Single Engine Turbine	18	Single Engine Turbine	18	Single Engine Turbine	36
Multi Engine	8	Multi Engine	8	Multi Engine	16
Multi Engine Turbine	5	Multi Engine Turbine	5	Multi Engine Turbine	10
Business Jet	7	Business Jet	7	Business Jet	14
Helicopter	5	Helicopter	13	Helicopter	18
Military Helicopter	2	Military Helicopter	2	Military Helicopter	4
Light Sport Aircraft	2	Light Sport Aircraft	2	Light Sport Aircraft	4
TOTAL	520	TOTAL	530	TOTAL	1050

FAA AAC/ADG Summary

Landings		Take-Offs		Totals	
A1	409	A1	417	A1	826
B1	4	B1	4	B1	8
B2	9	B2	9	B2	18
C2	7	C2	7	C2	14
HEL	14	HEL	22	HEL	36
UKN	77	UKN	71	UKN	148
TOTAL	520	TOTAL	530	TOTAL	1050

Operations by Aircraft Type

Single Engine		Single Engine Turbine		Multi Engine		Multi Engine Turbine		Business Jet		Jet 2		Jet NB		Jet 4		Jet WB		Helicopter	
AA5	7	PA28	36	B200	12	B300	4	CL65	14									BK117	16
B407	14			C421	4	BE20	2											EC20	2
BE33	6					PA42	4												
BE35	7																		
BE36	2																		
BL17	2																		
BL8	25																		
C150	7																		

Airport Operations
Snapshot Local Time
Start Date 10/01/2024 00:00 LT
End Date 10/31/2024 23:59 LT

Creation 11/01/2024 09:40
User [REDACTED]
Customer ID KT78

Single Engine		Single Engine Turbine	Multi Engine		Multi Engine Turbine	Business Jet	Jet 2	Jet NB	Jet 4	Jet WB	Helicopter	
C172	251											
C177	3											
C180	12											
C182	93											
C206	8											
CH7B	3											
LIBERTY XL-2	2											
M20	3											
PA24	12											
PA28	301											
PA32	4											
PA46	2											
R66	26											
RV4	2											
RV6	2											
RV7	2											
SR20	10											
SR22	2											
Others	140											

Military	Military Helicopter	Light Sport Aircraft	Glider	UAV	Blimp	Balloon	GND Emergency	GND Vehicle A	Other
	AS65	4	Kitfox	2					
			SLH4	2					

Activity Summary

LANDING RWY 16	254
LANDING RWY 34	266
TAKEOFF RWY 16	257
TAKEOFF RWY 34	273
T&G RWY 16	73
T&G RWY 34	102

This report was generated using sensors monitoring aircraft operations at the selected airport and may not contain aircraft that do not have ADS-B. Airports that have multiple sensors deployed will also feature aircraft fitted with transponders only. The information presented is correct to the best of our knowledge from available sensors at the time: Les Goldsmith, President VirTower LLC

CODE ENFORCEMENT MONTHLY REPORT
OCTOBER 1, 2024 to OCTOBER 31, 2024

<u>Case #</u>	<u>Case OPEN Date</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Address</u>	<u>Violation Type</u>	<u>Contact/Notification</u>	<u>F/U Date & Notes</u>	<u>Report Status</u>
LITTER								
23-078	9/11/23	Hugaboon	James	1511 Maple Liberty, TX 77575	LITTER	NOV- Reinspection	11/25/24	READY FOR ABATEMENT
23-171	11/21/23	Southern Pacific	Transporta tion Co.	Port Dr.-ID#56907 Liberty, TX 77575	LITTER	NOV- Reinspection	11/1/24	READY FOR ABATEMENT
23-175	11/28/23	Eiler	Marvin	2106 MLK & Hwy 90 Liberty, TX 77575	LITTER	1st NOV- Mail	11/25/24	OPEN
24-087	8/20/24	Locke	Charlie	103 East Liberty, TX 77575	LITTER	1st NOV- HANGER		CLOSED
24-093	10/3/24	Green	David	1086 Woods Liberty, TX 77575	LITTER	1st NOV- HANGER		CLOSED- CLEARED BY OWNER
HIGH GRASS								
21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	4/5/24	READY FOR ABATEMENT
22-086	9/16/22	Woods	WG	Woods Dr.- ID# 75782	HIGH GRASS	NOV- Reinspection	11/1/24	OUT FOR BIDS
22-094	9/20/22	Davis	Phelix	2629 Beaumont Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/1/24	OUT FOR BIDS
22-108	9/27/22	Mosley	Mary	611 Palmer Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/1/24	READY FOR ABATEMENT
23-051	2/17/23	Padon	Patircia	818 Robbie St. Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/2/24	READY FOR ABATEMENT
23-091	6/7/23	Rubit	Ronnie	609 Washington Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/1/24	READY FOR ABATEMENT

23-104	6/21/23	Galvan	Margarito	2755 Cornell Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/1/24	READY FOR ABATEMENT
23-107	6/22/23	Sisco	Nancy	207 Avenue E Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/2/24	READY FOR ABATEMENT
23-120	7/12/23	Moore	Juanita	209 Chesson Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/1/24	OUT FOR BIDS
23-137	9/12/23	Ainsworth	Brenda	1312 Maple Liberty, TX 77575	HIGH GRASS	NOV- Reinspection		CLOSED- CLEARED BY OWNER
23-153	11/2/23	Davis	Richard	901 MLK & #127680 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	11/28/24	READY FOR ABATEMENT
24-007	3/19/24	Twin Oaks	Park Inc.	3802 N Main Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/25/24	OUT FOR BIDS
24-028	4/23/24	Option One	Mortgage	1708 & 1710 N San Jacinto Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	10/9/24	OUT FOR BIDS
24-043	6/17/24	Cole	Evelyn	3238 Beaumont Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/2/24	OUT FOR BIDS
24-052	7/10/24	MW 2000	& SW 2000 Trust	1710 Hwy. 90 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/2/24	READY FOR ABATEMENT
24-065	8/5/24	Barron	Adam	2521 Maple Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED		CLOSED- CLEARED BY OWNER
24-069	8/12/24	Lopez	Euillermina	Alabama-ID#56419 Liberty, TX 77575	HIGH GRASS	1st NOV- Mail		CLOSED- CLEARED BY OWNER
24-070	8/13/24	Endesign &	Company LLC	106 Walker Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED		CLOSED- CLEARED BY OWNER
24-072	8/14/24	Young	David	1200 Hwy. 90 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/5/24	OPEN
24-075	8/20/24	Lopez	Miguel	1801 Reese Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	11/21/24	READY FOR ABATEMENT
24-079	8/22/24	Lazenby	Patircia	2232 Centennial Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	1/30/25	OUT FOR BIDS

24-082	8/22/24	Liberty	ISD	408 Independence Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	11/1/24	OUT FOR BIDS
24-085	8/22/24	Potetz	Home Ctr.	2516 N Main Liberty, TX 77575	HIGH GRASS	1st NOV- Mail		CLOSED- CLEARED BY OWNER
24-092	9/9/24	Jannise	Mattie	1915 Adams Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED		CLOSED- CLEARED BY OWNER
24-097	10/11/24	White	Todd	Navigation-ID#56909 Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	11/22/24	OPEN
HIGH GRASS & LITTER								
23-134	9/12/23	Jenkins	Laurice	507 Trinity Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	11/25/24	READY FOR ABATEMENT
STOP WORK ORDER								
23-003	1/6/23	Contreras	Manuel	2701 Webster Liberty, TX 77575	STOP WORK	Issued citation	6/26/24	OPEN
24-062	7/18/2024	Ortiz	Omar	422 Maplewood Liberty, TX 77575	STOP WORK	1st NOV- HANGER	8/14/2024	OPEN
24-073	8/19/24	Diaz	Juan	2650 Beaumont Liberty, TX 77575	STOP WORK	VERBAL		CLOSED
24-090	9/3/2024	S-CA Realestate	LTD	2210 Hwy. 90 Liberty, TX 77575	STOP WORK	1st NOV- HANGER		PERMIT OBTAINED
24-091	9/6/24	Lindsey	Jim	317 Tennesse Liberty, TX 77575	STOP WORK	VERBAL	11/1/24	OPEN
RV VIOLATIONS								
23-109V	7/20/23	Multiple	Owner	311 Riverbend Rd. Liberty, TX 77575	LIVING IN RV	2nd NOV-Mail	10/1/24	OPEN

23-163V	11/21/23	CTL Sales	of Texas	610 Port Dr. Liberty, TX 77575	RV- AT COMMERCIAL LOCATION	2nd NOV-Mail	4/15/24	OPEN
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DILAPIDATED PROPERTY

23-067	4/18/23	AM Capitol	Solutions LLC	Cs. #CT182058-01 1610 Texas Liberty, TX 77575	DILAPIDATED PROPERTY	2nd NOV-Mail	9/13/24	OPEN
23-130	8/24/23	AZK	LLC	205 & 209 Independence Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	12/2/24	OPEN
23-131	8/24/23	Virani	Naushad	Cs.#CT182202 4310 N Main Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	8/13/24	WORKING TO OBTAIN PERMIT
23-138	9/25/23	Johnson	Elizabeth	Cs.#CT182291-01 1203 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	1/22/25	WORKING TO OBTAIN PERMIT
23-166	11/8/23	Chiquito	Jose	Cs.#CT182259-01 2402 Grand Liberty, TX 77575	DILAPIDATED PROPERTY	VERBAL	11/3/24	OPEN
23-167	11/8/23	SWEET	CASA LLC	Cs.#CT182311-01 1504 N TRAVIS LIBERTY, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel		PERMIT OBTAINED
23-173	11/27/23	Jones	Nellyme	Cs.#CT182264-01 713 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel		CLOSED- CLEARED BY OWNER
23-177	12/6/23	Fields	L C	Cs.#CT182260-01 708 Lamar Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	12/22/24	OPEN
24-008	3/20/24	Genus	Rosie	521 Garrett Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	11/1/24	OPEN

24-013	3/26/24	Chambers	Mae	Cs.#CT182303-01 3812 Oilfield Rd. Liberty, TX 77575	DILAPIDATED PROPERTY	Scheduled for Counsel	11/22/24	OPEN
24-051	7/9/24	Sellers	Delia	2660 Grand Ave. Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	10/31/24	OPEN
24-094	10/3/24	Saurez	Jose	1221 Kipling Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail		CLOSED- CLEARED BY OWNER
24-095	10/3/24	Winni's	Hair Studio	120 Alabama Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	11/3/24	OPEN
24-096	10/3/24	Scheller	Margret	722 Maryland Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	11/3/24	OPEN

SIGN ORDINANCE VIOLATIONS

24-048	6/28/24	DJ Foster	Holdings	1816 MLK Liberty, TX 77575	SIGN VIOLATION- OTHER	TAGGED	11/1/24	OPEN
24-054	7/10/24	Inman	Jason	1314 Kipling Liberty, TX 77575	SIGN VIOLATION	1st NOV- HANGER		CLOSED

OTHER

24-037	4/22/24	Perales	Maribel	3020 Beaumont Liberty, TX 77575	OTHER	1st NOV- Mail	11/7/24	OPEN
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JUNK MOTOR VEHICLE (JMV)-PRIVATE PROPERTY

JMV Case #	Case OPEN Date	Last reg.	Owner (Last name)	Owner (First name)	Follow up date & Notes	Vehicle Location	License Plate #	Status
23-119V	9/1/23		Martinez	Jose	7/29/24	Cs.#CT182130 2731 Cos Liberty, TX 77575		OPEN

23-145V	10/4/23	Mar-15	Castro	Refugio	7/3/2024	Cs.#CT182159 1117 Lamar St. Liberty, TX 77575	17CFN8	LETTER SENT- 30 DAYS
23-146V	10/9/23	Oct-15	Baldwin	Sandra	8/12/2024	Cs.#CT182161 609 Bowie Liberty, TX 77575	DYY6122	OPEN
23-165V	1/8/24	Mar-02	New Bern	Transport Corp.	4/12/2024	Cs.#CT182184 Port Dr.-ID#56907 Liberty, TX 77575	2DA281	LETTER SENT- 30 DAYS
23-166V	1/8/24	Apr-12	Texas	Sabal Corp.	4/12/2024	Cs.#CT182185 Port Dr.-ID#56907 Liberty, TX 77575	TONLY05	LETTER SENT- 30 DAYS
23-181V	3/27/24				8/5/2024	Cs.#CT182206 1973 Wallisville Dr. Liberty, TX 77575		OPEN
23-186V	1/17/24	Feb-19	Myers	Elizabeth	7/29/2024	Cs.#CT182210 3004 & 3006 Neyland Liberty, TX 77575	GVB0387	OPEN

<u>Case Type</u>	<u>Began</u>	<u>Closed</u>	<u>OPEN</u>
LITTER	5	2	3
HIGH GRASS	25	5	20
HIGH GRASS & LITTER	1		1
STOP WORK ORDER	5	2	3
RV VIOLATIONS	2		2
DILAPIDATED PROPERTY	14	3	11
SIGN ORDINANCE VIOLATIONS	2	1	1
OTHER	1		1
JUNK MOTOR VEHICLE	7		7
			0
TOTAL CASES	62	13	49
<u>Number of citations issued this month:</u>			0

Voluntary Demolition at 1221 Kipling



Voluntary Demolition at 713 Lamar



Vegetation cleared from around stop sign (Robbie @ Grand)



Liberty Fire

- October Monthly
- Report



Monthly Calls

Fire Calls

In Town

70

Mutual Aid

9

TOTAL

79

EMS Calls

911

96

Mutual Aid

0

Out of Town Transfers

93

In Town Transfers

5

Refusals

27

TOTAL

221

Monthly Numbers

Public Relations 12

Training Hours 20

CPR Certificates 10



"A" Shift

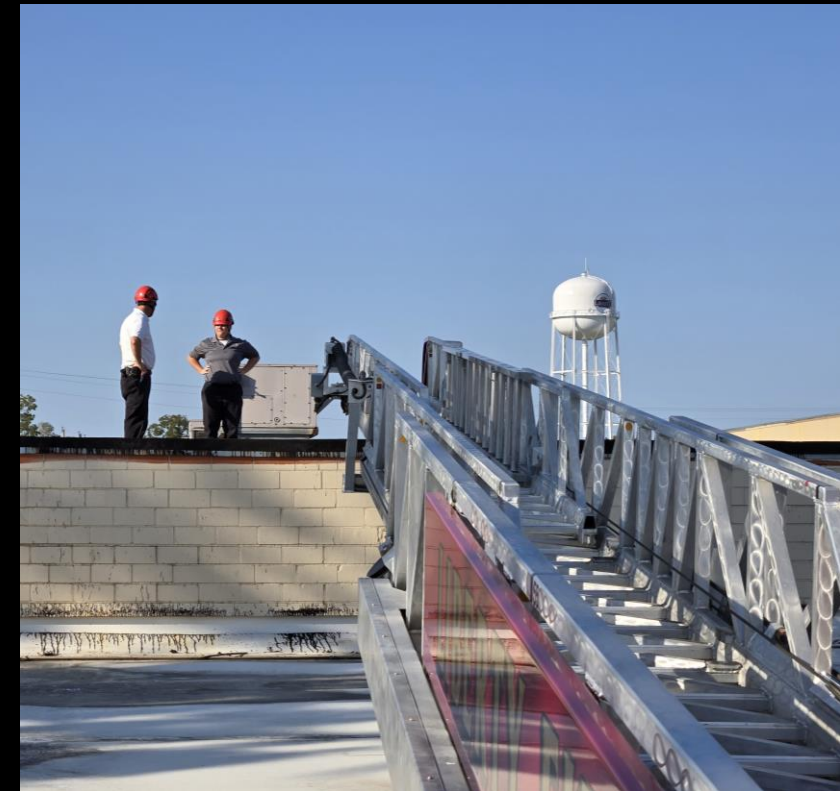
- Illegal burn with grass and forestry fire in Ames.
- Motor Vehicle Crash on Hwy 90.





"B" Shift

- Fire Prevention Month
- Crews on standby at TVE
- Building inspection with the Fire Marshal





"C" Shift

- 10-24-24 House Fire
- Illegal Burn
- Baby Crump 1st family night at the fire station.

Fire Marshal



- **Total Inspections: 56**
- **New Inspections: 20**
- **Reinspections: 31**
- **Food Trucks: 2**
- **Inspection Man Hours: 24.5**
- **Violations found: 86**
- **Burn Permits: 0**



Most common violations found during October



- Open receptacles and/or junction boxes.
- Unapproved openings found in ceilings / walls / floors.
- Keep all exits unlocked and unobstructed.

DSJ_0000000_000000
2024/10/03
15:47:23

Department Events

- Fire Prevention station tour
- Presentation of Life Member award for M. Dulaney (20 years of service)
- Family Halloween costume contest
- Fire Prevention station tour with Great Beginning Preschool
- Awesome Awareness Trick or Truck event



- My name is Liam Beausoleil, I am an employee with the city of liberty fire department. I have been apart of this fire department for almost two months now and I absolutely love it.
- In my spare time I enjoy hunting and fishing with my family, and spending quality time with the people that mean most to me.



GOLF COURSE MONTHLY REPORT - OCTOBER 2024

Maintenance Activities

Aerified par 3 tees

Spraying first round of fall pre-emerge

Applying quick release fertilizer to thin areas on greens

Granular fertilizer to fairways and greens

Blowing and mulching leaves

Marketing Activities

Staff is working to convert the golf shop into a more retail focused and retail oriented shop.

Staff hosted a Bridgestone ball fitting day on October 12 on our range that was successful and has increased our Bridgestone sales.

Also, two men who are on the ratings committee for the Dallas Morning News, which is known for its statewide golf course ratings program, came and played the course this month. While the official ratings won't be out for weeks, they told us that we were in better condition than any course they had played except one and that one was a very expensive 18-hole private course.

The Liberty golf course website can be found here: <https://www.libertygolfcourse.com/>

Sales Report (October 1 – October 31)

MONTH	SALES REPORT (UNITS/QUANTITY)				
	Green Fees (Rounds Sold)	Cart Fees	Range Fees	Merchandise & Accessories	Sales Tax Collected
January 2024 [1]	765	676	259	76	\$1,737.58
February 2024	1,487	1,352	495	209	\$3,506.98
March 2024	1,952	1,807	683	287	\$4,480.78
April 2024	1,883	1,769	679	389	\$4,389.67
May 2024 [2]	1,580	1,524	527	339	\$5,096.39
June 2024	1,897	1,839	596	438	\$4,823.43
July 2024 [3]	1,178	1,141	354	247	\$3,096.62
August 2024 [4]	1,737	1,670	577	388	\$4,279.44
September 2024	1,598	1,522	495	339	\$3,902.08
October 2024 [5]	1,583	1,519	541	396	\$4,248.37
November 2024					
December 2024					
TOTAL	15,660	14,849	5,206	3,108	\$39,561.34

[1] Closed full day on Jan 5, Jan 6, Jan 9, Jan 16, Jan 17, and Jan 23 thru Jan 27 due to weather

[2] Golf Course was closed May 2 thru May 6 due to the May floods. Closed on May 31 due to rain.

[3] Closed July 9 thru July 14 due to Hurricane Beryl; Closed half day on July 19 and July 24; closed full day on July 25, July 26 and July 27 due to rain.

[4] Closed 3.5 days due to weather

[5] Closed half day on October 30 and 31 due to rain

Business sign installed on the clubhouse by Rodney Calhoun



Mixed beverage permit for Rodney Calhoun



From: Ken Carona [REDACTED]
Sent: Thursday, October 24, 2024 4:41 PM
To: Scott Neal [REDACTED]
Subject: Golf today 10-24-2024

Scott, my first time to play Liberty was today. I live in Humble and go to a pool company on Hwy 1960 for my pool water tests. We talked golf and Nick told me to try Liberty. So glad I did, as I had a great time at this course today. Challenging enough for me with a 23 handicap, and shot a 94, from senior tees. 12 bogeys in that score but gave me confidence to come back. Greens were nice and green but hard and fast and not forgiving as I rolled off a few times (that's golf). Usually play Atascocita, Tour 18 and Cypresswood. Really enjoyed being there in Liberty today. Thank you.
Ken Carona

Liberty Municipal Library October 2024 Report

In recognition of “Fire Prevention Week,” the library hosted two members of the Liberty Fire Department for Story Time. Ashley Pate and Robert Edmonds each read a story about fire safety to the story time children. The children and their families were shown unit 21. Robert donned the full fire gear with Ashley telling participants the purpose of the gear, fire safety, and scene response time within the city limits. Everyone enjoyed the fire department coming out to the library’s weekly Story Time scheduled, every Wednesday starting at 11 a.m.



The library board met this month with new members, Lindsay VanEtta Lawrence and Brittany Hudnall in attendance. One item discussed was the election of officer positions. Tinya Griffin was re-elected to serve as President with Bill Buchanan who was also re-elected to serve as Vice-President. Brittany Hudnall was firmly elected as the new treasurer with her experience in banking. The board also approved of reducing fines for movie check outs from \$1.00 per day to \$0.10 per day. The cost for overdue

movies began when the library's collection was smaller and consisted of donations. Since that is no longer the case, it is great to see a change that reflects the investment of the city into the library's collection in a way that will serve the community.

Several teens participated in a laser tag event on Friday, October 25. The event was rescheduled after no participants attended the previous weeks scheduled event mostly like due to conflict with TVE scheduling. The teens had the run of the library during the event with the library not scheduled to open until one o'clock on Fridays.



The library staff got the ball rolling on preparing for Story Time and the Fall Bash with a themed dressup day. The staff dressed up as individual colors to represent the crayons from the book, *"The Day the Crayons Quit"* by Drew Daywalt. It is never too late to advertise events nor miss out on referencing such a fun children's book from our collection.



This year's Fall Bash was a resounding success 67 children and 69 adults. A total of 136 were in attendance. There were 21 children who actively participated in the scavenger hunt, with younger sibling and parents helping along the way. Almost everyone came in costume including the library staff and parents. The Friends of the Library provided cookies, water, glow sticks, and candy. Gail Williamson

worked very hard with staff support to put together fun crafts for the children to complete at the party. Maggie Varela created the scavenger hunt for the children and families to participate in. Former employee, Thierry Langford Hammer, came back as Halloween Kitty whom the children love seeing. The library would like to thank everyone who participated in the event and volunteered to help out. Thierry will be back as Christmas Kitty for the Christmas Party on December 10 along with Santa, Mrs. Claus, and John O'Bryant will be bringing snow to liberty this year.







All library staff dressed up for the Fall Bash.



Halloween Kitty (Thierry Langford Hammer) along with her mom, Roberta Langford

Liberty Municipal Library Monthly Report May through October 2024						
Circulation	May	June	July	August	September	October
Spanish Materials Circulation	64	80	53	129	88	83
Total Adult, Teen & YA Circulation All Formats	1,601	1,858	1,944	1,773	1,623	1,586
Total Juvenile Circulation All Formats	1,427	3,245	3,052	1,624	1,301	1,153
Total Circulation All Formats	3,028	5,103	4,996	3,397	2,924	2,739
Reference Services						
In-house Reference	239	257	256	105	182	183
Telephone Reference	168	81	150	102	123	160
Public Computer Assistance	153	130	101	86	142	127
Collection Statistics						
Total Volumes in Collection	51,421	51,240	51,721	51,970	52,048	48,831
Total Titles in Collection	67,764	67,558	67,595	67,611	67,982	67,888
Cataloging						
Books Cataloged	130	89	12	143	128	126
DVD/ Blu-Rays Cataloged	0	0	4	0	12	2
Audiobooks & Music CDs Cataloged	0	0	0	0	0	0
Periodicals Cataloged	58	40	23	62	43	38
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	11	7	13	7	11	17
Story Time Programs	5	0	0	1	4	4
Story Time Attendance	147	0	0	6	57	46
Misc. Children's Programs/Tours	0	3	3	0	0	1
Msc. Children's Programs/Tours Attendance	0	1,018	1,489	0	0	136
Adult/YA/Teen Programs Attendance	29	40	48	29	23	51
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	2,644	2,655	2,652	2,641	2,647	2,611
Total Active Accounts Out-of-City Patrons	4,142	4,122	4,097	4,102	4,104	4,080
Total Volunteers	1	8	4	6	1	7
Total Volunteer Hours	4	37	10.5	25	1.5	18.25
Patron Visits Count	2,294	4,117	3,876	3,141	2,252	2,300
Public Use Technology						
Wireless Users Estimate	0	0	0	0	0	0
Public Computers Users This Month	194	237	281	244	227	193
Hours of Patron Computer Use	131	151	196	172	150	130
Website Sessions: Online Catalog	2,003	3,055	3,738	2,192	4,423	2,436
Social Media Sessions: Facebook, Instagram	1,012	1,744	2,866	85	305	1,009

	Liberty Municipal Library Volunteer Report for the Month of October 2024																																																									
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total																										
Name																																																										
Daniel, Hannah																														3	3																											
Davis, Beverly																																0																										
Harbour, Cathy																														2.5	2.5																											
Hammer, Theresa																														1	1																											
Kemper, Sharon																														3	3																											
Lawrence, Lindsay																														3	3																											
Minchew, Sammie																														3	3																											
Pickett, Sandy																																0																										
Rogers, Ann																																0																										
Sundgren, Gary																																0																										
Sundgren, Josh																																0																										
Sundgren, Stacy																																0																										
Stratton, Gloria																														2.8	2.75																											
Total for month																																18.25																										

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER 2024

<u>PLAN REVIEW</u>		
# of Plans Reviewed	18	
<u>INSPECTIONS</u>		
# of Inspections Performed	70	
<u>BUILDING PERMITS</u>		
Commercial Building Permits - New		
Commercial Building Permits - Renovation/Remodel	2	
Commercial Building Permits - Addition/Expansion		
Residential Building Permits- New (Manufactured Homes)	3	
Residential Building Permits - New (Single Family)		
Residential Building Permits - New (Multi-Family)		
All Other Permits Issued	63	
<u>CERTIFICATE OF OCCUPANCY</u>		
Commercial C of O's Issued	2	
<u>FEE REVENUE</u>		
Permit Fee Revenue	\$6,654.14	
Tap Fee Revenue	\$1,176.42	
Total:	\$7,830.56	

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER 2024

OCTOBER 2024-COMMERCIAL

LIBERTY COUNTY ADULT PROBATION	418 MAIN	MECHANICAL
NEW LIFE UNITED PENTECOSTAL CHURCH	2510 JEFFERSON	PLUMBING
TINA VARNON	820 N MAIN	REMODEL X2 UTILITY TAP X3 PLUMBING X2 MECHANICAL ELECTRICAL X2
BROTHERS BBQ	1829 HWY 90	PLUMBING SIGN
LIBERTY HEALTHCARE	1206 N TRAVIS	PLUMBING
SHERWIN WILLIAMS	2323N MAIN, STE A	SIGN
SANDUNE TRAILER PARK	4505 SANDUNE	ELECTRICAL
STARBUCKS	1606 HWY 90	BUILDING MECHANICAL
JOLLEY BEES	2800 BEAUMONT	CERTIFICATE OF OCCUPANCY
LINEBARGER, GOGGAN BLAIR & SAMPSON	404 MAIN	CERTIFICATE OF OCCUPANCY
LIBERTY ISD	2615 JEFFERSON	ACCESSORY STRUCTURE
HAIR ON THE SQUARE	1825 TRINITY	ELECTRICAL
COL AIRPORT-HUDNALL HANGER	2265 FM 160N	ELECTRICAL
MIRIAMS HAIR AND NAIL SPA	2311 EDGEWOOD	FIRE PROTECTION
SMART OILFIELD	2251 MIZELL	DRIVEWAY
AT&T COMMUNICATIONS	1421 N MAIN	ROW

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER 2024

Starbucks Construction #1



CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
OCTOBER 2024

Starbucks Construction #2



CITY OF LIBERTY INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT OCTOBER 2024

Frank's Collision Repair after renovation



LIBERTY POLICE DEPARTMENT

MONTHLY REPORT

October 2024



LIBERTY POLICE DEPARTMENT

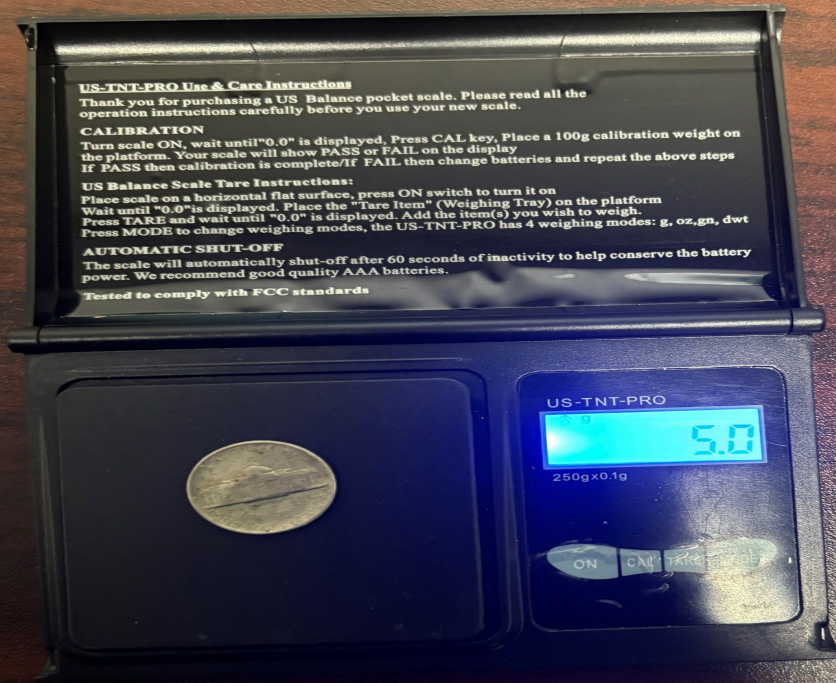
CALLS FOR SERVICE	2053
OFFENSES REPORTED	45
OFFENSES CLEARED	8
TRAFFIC CITATIONS	123
WARNING TICKETS	189
TRAFFIC ACCIDENTS	34
ARRESTS	10
ANIMALS HANDLED	35
ALARM CALLS	57
AMOUNT RECOVERIES	\$ 3620.00



On Wednesday, October 2, 2024, at approximately 13:45P.M. Officers were dispatched to a Theft at 2121 Highway 146 Bypass Liberty, Texas 77575. Officers located the male subject along with the merchandise. The male subject was placed into custody and taken to Liberty County Jail without incident.



On Thursday, October 10, 2024, at approximately 10:02 A.M., An Officer was dispatched to the area of 843 Sue Street Liberty, Texas 77575 for a welfare concern. The evidence bag was released into the custody of Deputy RODRIGUEZ of Liberty County Constables Office, Precinct 4.



On Thursday, October 10, 2024, at approximately 7:00 A.M. Officers were dispatched to two-vehicle traffic accident at 1921 Hwy 90, Liberty, Texas 77575. Roadway was cleared and no injuries were reported.



On Friday, October 11, 2024, Officers were dispatched to 1921 Hwy 90 Liberty, Texas 77575 for a two-vehicle accident. One patient was transported to Kingwood Hospital and the roadway was cleared.



On Monday, October 14, 2024, at approximately 15:52 P.M., Officers were dispatched to Cos @ Missouri Street in Liberty, Texas 77575, for a two-vehicle accident. Fire Dept was back in service and the roadway was cleared.



PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES
REDDING –
STREETS

Notes:

- Mowed on route
- Installed new street name signs
- Sprayed for mosquitos
- Patched around town
- Repaired concrete sidewalk and street cuts
- Repaired asphalt street cuts
- Greased Gradall and loader
- Helped water Dept on installing a sewer line on Webster
- Cleaned inlets
- Picked up a load of trash on Tanner



STREETS REPAIRING STREET CUT ON GRAND ST.

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:					Hours
	Street cut repairs:				7	Each
	Curb & Gutter Repair:					Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				671	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:					Miles
Signs:						
	Installed					Each
	Repaired/ Replaced				33	Each

MEASURE TWICE, CUT ONCE!!!

Work completed

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 5 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a day and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms twice a day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: Maintain splash pad, Four features not operational.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Swept and removed leaves and other debris from around the playground.

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week. Put new big flag on Hwy 90.

Notes:

1. Filled holes throughout park.
2. Picked up limbs throughout the park.
3. Cut up trees that had fallen in the park.
4. Fixed hog ruts throughout the park.
5. Filled in ruts that were made by vandals through the park.
6. Cleaned leaves and limbs off the roof of the gazebo.
7. Splash Pad was shutdown on October 30th.

AMERICA RUNS ON GOOD CLEAN WATER!

**MARK REED – WATER / WASTE
WATER MANAGER**

**MONTHLY WATER REPORT
MONTH – OCTOBER - 2024**

REPAIRS COMPLETED

64	WATER REPAIRS
12	SEWER REPAIRS

LINE MAINTENANCE (CAMEL)

2278	HOURS OF OPERATION TOTAL
4000	FEET OF SEWER LINE CLEARED / CLEANED
12	MANHOLES CLEANED

WORK COMPLETED

2	MANHOLE REPAIRS
44	SEWER STOPAGES
2	WATER TAPS
2	SEWER TAPS
1	CLEANOUTS REPLACED / INSTALLED
0	METERS REPAIRED / REPROGRAMMED
0	RADIO REPLACEMENTS
3	CUSTOMER PROBLEMS / ISSUES
1	METER BOXES REPLACED
1	METER LIDS REPLACED
5	CUSTOMER REQUEST TURN ON
4	CUSTOMER REQUEST TURN OFF
19	CUT OFF SERVICE NON PAYMENT
100	RECHECKS
0	PULLED / CHANGED METERS
100	TEXAS 811 LINE LOCATES

MISC:

AMES READINGS CHECKED DAILY

CLOSED 118 WORK ORDERS**MONTHLY OPERATIONS**

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN X 1 DAILY
9	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

CAVITY BEHIND WILLOW ON MAIN A DITCH – EROSION



TEXAS ELITE ON MILAM ST.

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

The Electrical Department received 68 request this month and closed out 54 of them with 14 carrying overs to November 2024. The requests range from power restoration, blown fuses, saging power lines, substation maintenance, pole replacements, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	8
NO POWER	19
POWER LINE ISSUE	2
POLE ISSUE	3
SECURITY LIGHT	1
STREETLIGHT	13
TREE TRIMMING	5
POWER LINE INSPECTIONS	3
TOTAL INCIDENTS RESOLVED	54

POWER OUTAGES
OCTOBER 2024

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
2	524 WALLISVILLE RD	5:45 pm	9:00 pm	15	195	Hotline clamp failure
4	2215 CENTENNIAL	8:35 am	10:30 am	10	115	Blown transformer fuse
4	1712 LAKELAND	10:50 am	12:22 pm	13	92	Blown line fuses
14	3720 US90	9:50 am	10:35 am	18	45	Blown line fuses
16	2627 WEBSTER	4:00 pm	4:35 pm	15	35	Blown line fuses
17	LIBERTY FEEDER #2	6:15 pm	7:02 pm	5	47	Burnt disconnect on Feeder 2 Breaker
18	300 ALABAMA	10:30 am	12:30 pm	13	60	Customer tripped breaker
18	1405 MONTA	8:11am	9:30 am	15	79	Blown line fuses
18	205 FOURTH	8:27 am	10:00 pm	20	97	Blown line fuses
19	516 WALLISVILLE RD	4:00 pm	8:00 pm	10	240	Bad transformer
19	105 CENTER	4:00 pm	5:00 pm	10	60	Blown transformer fuse
19	102 VALLEY DR	10:07 am	3:36 pm	233	329	Blown transformer fuse
21	BEAUMONT FEEDER #2	9:55 am	10:09 pm	5	14	Tripped due to vegetation
22	407 OKLAHOMA	8:17 pm	8:35 pm	8	18	Open electric meter
26	2615 GRAND ST	7:29 pm	10:00 pm	11	151	Tree pulled down service wire
27	310 CARTER	11:40 pm	3:30 am	20	230	Broken primary jumper
27	1085 WOODS	5:51 pm	7:30 pm	14	99	Phases contact
29	2131 MIZEL	5:21 pm	7:00 pm	9	99	Broken primary jumper
31	LIBERTY FEEDER #4	12:12 pm	1:00 pm	3	48	Tripped due to lightning
Average				24	108	

24 Minutes 108 Minutes



Main A & B flap gates are open

PUMP INSPECTION

Main A

	10/7/2024	10/14/2024	10/21/2024	10/28/2024
ELEC. PUMP NORTH	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds
ELEC. PUMP SOUTH	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 5 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds	ran motor for 3 minutes, engaged pump for 20 seconds
DIESEL PUMP NORTH	ran motor for 10 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps
DIESEL PUMP SOUTH	ran motor for 10 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps

Main B

	10/7/2024	10/14/2024	10/21/2024	10/28/2024
ELEC. PUMP EAST	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds
ELEC. PUMP WEST	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds	ran motor for 8 minutes, engaged pump for 15 seconds

Main C

	10/7/2024	10/14/2024	10/21/2024	10/28/2024
ELEC. PUMP #1	ran motor for 3 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps
ELEC. PUMP #2	ran motor for 3 minutes, Did not engage pumps	ran motor for 10 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps	ran motor for 12 minutes, Did not engage pumps

PUMP SPECIFICATIONS

Main A

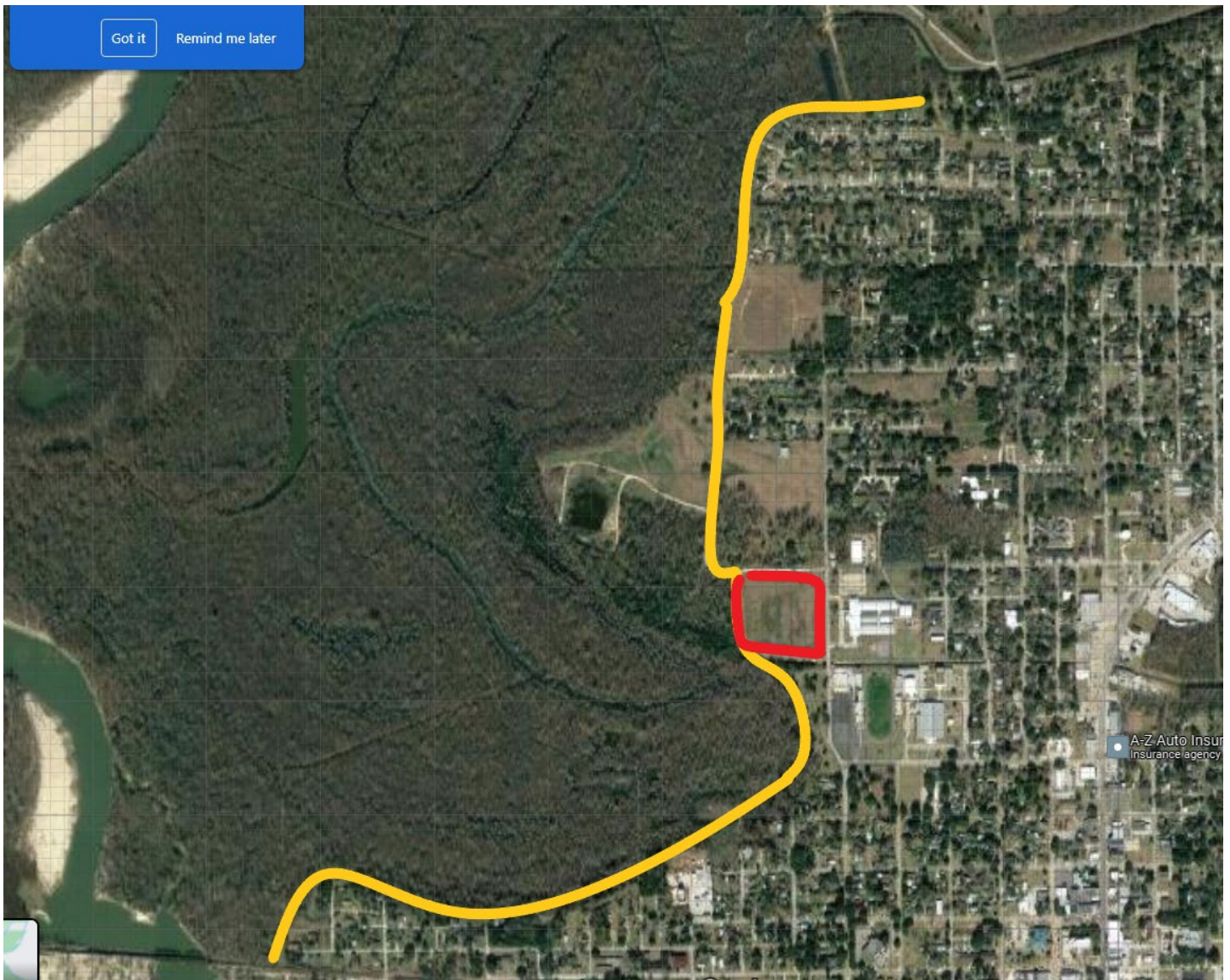
	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP NORTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
ELEC. PUMP SOUTH	100hp electric motor	Johnson vertical pump driven by 75hp	12,500	1973
DIESEL PUMP NORTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96
DIESEL PUMP SOUTH	Detroit diesel engine with right angle gear drive 6v92	Coach vertical pump	65,000	rebuilt 1995-96

Main B

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP EAST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	replaced in 2021
ELEC. PUMP WEST	150hp electric motor	Johnson vertical pump driven by 100hp	28,000	N/A, have been rebuilt and replaced several times

Main C

	MOTOR	PUMP	MAXIMUM OUTPUT,(gpm)	INSTALLATION DATE
ELEC. PUMP #1	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996
ELEC. PUMP #2	100hp electric motor	Johnson vertical pump driven by 75hp	16,000	1996



****THE LEVEE WAS NOT MOWED THIS MONTH**

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

2021 TXCDBG ROAD IMPROVEMENT PROJECT (LAYL DR.)

107.00% ESTIMATED COMPLETE

AAA ASPHALT PAVING, INC.

The City of Liberty, Texas 2021 TXCDBG ROAD IMPROVEMENT Project was bid on March 26, 2024. AAA Asphalt Paving Inc. was awarded the contract for \$220,582.50. The Notice to Proceed was given on June 1, 2024.

The project included the rehabilitating approximately 1,800 LF of asphalt pavement on Layl Dr. from Avenue J to Avenue F (the bridge). The project will include reclaiming the existing roadway and stabilizing it with 3% cement slurry and 2" of Type D asphalt. The Contractor has reclaimed one lane from Avenue J to Avenue F and cement stabilized it. The Contractor is approximately 107.00% complete. This is due to an overrun of asphalt pavement quantity. This project is substantially complete.

2024 CITY WIDE STREET REHABILITATION PROJECT

23.60% ESTIMATED COMPLETE

AAA ASPHALT PAVING, INC.

The City of Liberty, Texas 2024 CITY WIDE STREET REHABILITATION Project was bid on January 17, 2024. AAA Asphalt Paving Inc. was awarded the contract for \$1,773,585.00. The Notice to Proceed was given on July 1, 2024.

The project will include rehabilitating approximately 14,000 LF (2.7 miles) of asphalt pavement throughout the city. The project will include reclaiming the existing roadway and stabilizing it with 3% cement slurry and 2" of Type D asphalt. The project will also replace brick sanitary sewer manholes and 2" water lines with 6" water lines. The Contractor has installed approximately 4,000 LF of 6" water line, 5 manholes, 4-6" valves, 2 fire hydrants and has paved approximately 3,100LF or 0.60 miles. The Contractor is approximately 23.60% complete. The project is estimated to be complete by July 1, 2025. The project is currently on schedule.

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Hebert

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Hebert is a Board Member of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that are scheduled to be attended by City officials or employees; inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, October 8, 2024

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on October 8, 2024, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor John Hebert.

A.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.	X			
Mayor Pro Tem Libby Simonson	X			
Council Member Dennis Beasley	X			
Council Member Tommy Brents	X			
Council Member Ed Seymour	X			
Council Member Ross Ward	X			
Council Member Debbie Dugger	X			

II. INVOCATION

Invocation was given by Reverend Calvin Nichols, Mt. Rose Missionary Baptist Church.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Public Works Director Damon Jones and the pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Hebert welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Ms. Sharon Kemper requested to speak to the council regarding the facilities at the city park. Ms. Kemper hopes that the restrooms can be revamped or redone, and the project does not get dropped or on the back burner. Ms. Kemper believes the building structures are in good shape, they do need to be cleaned, pressure washed, and painted. Ms. Kemper hopes this issue will be addressed again soon.

V. PRESENTATIONS / REPORTS

A. City Manager's Report - City Manager Tom Warner - Topics include - Liberty Ranch Subdivision, Golf Course, Street Rehabilitation Program, Water Line Leaks and Electrical Projects.

City Manager Tom Warner reported on the following updates:

- Liberty Ranch Subdivision
- Golf Course
- 2024 Street Rehabilitation Program
- Water Leaks
- Electrical Projects

B. Finance Report - Assistant City Manager/CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of August 31, 2024.

C. Department Reports

Monthly reports are submitted by departments and are attached to the agenda for the council to review and to comment on or ask questions that they may have. City Manager Tom Warner let Council members know that the cornerstone dedication for Fire Station 2 would be held on November 4, 2024. Council Member Ward asked about the natural grass at the golf course and if it would be mowed. The natural grass is part of the golf course design and will not be mowed.

D. Sam Rayburn Municipal Power Agency - Mayor Hebert

Mayor Hebert, Board Member of the Sam Rayburn Municipal Power Agency, stated that he had nothing to report on as the last meeting held was just a normal business meeting.

E. Mayor, Council and Staff Comments

No comments were made.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

A motion was made by Council Member Beasley to approve the minutes on the consent agenda and seconded by Council Member Ward. The motion passed 7 to 0 with all present voting yes.

1. September 10, 2024
2. September 24, 2024

B. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE MAYOR TO EXECUTE THE FIRE PROTECTION SERVICES AGREEMENT WITH LIBERTY COUNTY.

A motion was made by Council Member Simonson to approve the resolution authorizing the

mayor to execute the fire protection services agreement with Liberty County on the consent agenda and seconded by Council Member Beasley. The motion passed 7 to 0 with all present voting yes.

VII. REGULAR AGENDA

A. Executive Session

At 6:36 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- City Manager Search

B. Regular Session

At 7:11 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

1. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, DESIGNATING A REPRESENTATIVE AND ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2025 GENERAL ASSEMBLY.

The H-GAC General Assembly consists of delegates from all member governmental entities of the Council. All members of the General Assembly are elected officials of the Commissioner's Court, City Council, or Independent School District Board of Trustees which they represent. Each H-GAC member city, under 25,000 in population, is allowed one delegate and one alternate to the General Assembly. Former Mayor Carl Pickett and then Council Member John Hebert were appointed to serve as the City's delegate and alternate, respectively, to the 2024 General Assembly. H-GAC is requesting the City to appoint a delegate and alternate for the 2025 General Assembly.

A motion was made by Council Member Ward to appoint Mayor John Hebert as Delegate and Mayor Pro-Tem Libby Simonson as alternate for the 2025 H-GAC General Assembly and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS TO ACCEPT A U.S. FOREST SERVICE GRANT.

In 2012 and in subsequent years, the Fire Department has applied for a grant through the U.S. Forest Service Center For Advanced Forestry System (CAFS). The grant is intended to allow for the acquisition of a new tender (pumper) fire truck. The grant amount is 90% of the actual cost, not to exceed the amount of \$275,000. If the vehicle is CAFS equipped, the maximum grant is \$293,000. The estimated cost for a new tender truck is \$950,000. The Fire Department has been notified that the FY 25 Funding meeting is tentatively scheduled for October 25, 2024, and the city is anticipated to receive funding during this current funding cycle. If awarded the grant, an additional \$657,000 in funding will be required.

A motion was made by Council Member Dugger to approve the resolution authorizing the City manager to execute the necessary documents to accept a U.S. Forest Service Grant and seconded by Council Member Ward. The motion passed 6 to 1 with Mayor John Hebert voting no.

3. AN ORDINANCE APPROVING AMENDMENTS TO THE CITY OF LIBERTY'S FISCAL YEAR 2024 – 2025 BUDGET.

On September 24, 2024, the City Council held a Public Hearing on the Fiscal Year 2024-2025 Budget. During the Public Hearing and subsequent budget approval, the City Council recommended several changes to the budget as presented.

The proposed changes are as follows:

General Fund Revenue

1. Increase the cost of the transfer from LCDC to the General Fund for the City Manager Search by \$50,000.
2. Decrease the transfer from LCDC to General fund for Part-Time EDC by - \$40,000.

General Fund Expenses

1. Eliminate the City Manager's budget for part-time EDC employee by -\$40,000.
2. Increase Website Hosting by \$7,000.
3. Eliminate from Fire Department Capital Outlay for Inflatable Boat by -\$11,300.
4. Eliminate the part-time employee in the Park Department by -\$12,000.
5. Eliminate from Non-Departmental Capital Weather Station by -\$10,000.
6. Increase an additional 1% to personal salaries by \$82,900.

LCDC Fund Expenses

1. Eliminate the transfer in the LCDC Budget for part-time to the General Fund by - \$40,000.
2. Increase the transfer from the LCDC Budget to the General Fund for City Manager Search by \$50,000.

Other Fund Expenses

1. Increase an additional 1% to personnel salaries in Water/Wastewater Fund by \$12,016
2. Increase an additional 1% to personnel salaries in the Electric Fund by \$777.
3. Increase an additional 1% to personnel salaries in the Golf Course Fund by \$4,554

A motion was made by Council Member Simonson to adopt the Ordinance approving amendments to the City of Liberty's Fiscal Year 2024-2025 Budget and seconded by Mayor Hebert. The motion passed 4 to 3 with Mayor Hebert and Council Members Simonson, Seymour and Beasley voting yes and Council Members Dugger, Brent and Ward voting no.

4. City Council to consider an Ordinance authorizing projects in the Fiscal Year 2024-2025 Capital Improvement Program Fund Budget.

Included in the Fiscal Year 2024-2025 Capital Improvement Program (CIP) was \$3,650,000 (the City's share is \$745,010) for airport t-hangars and wildlife fence and \$2,235,000 for electric system improvements. Funding for the city's share of the airport improvements is from LCDC transfers and the Cambridge Fund. The electric system improvements are funded by the Cambridge Fund.

Other projects for consideration in the Fiscal Year 2024-2025 are as follows:

1. Street Rehabilitation Program \$2,500,000
2. City Parks Ballfield Lighting \$700,000
3. Animal Shelter (design only) \$100,000

Projects funded by the Cambridge Fund in prior years and still underway total \$5,546,273 and include the following projects:

1. TDA CDBG Match \$60,375.
2. Chambers County TWDB FIF Match \$189,630.

3. Bypass Water Plant Improvements \$2,017,975.
4. FY 2024 Street Rehabilitation Program \$2,025,000
5. Document Scanning \$223,293
6. Fire Truck \$450,000
7. FY 2022 & FY 2023 Park Restroom/Concession Stand \$580,000.

The current balance in the Cambridge Fund is \$13,885,789.85 and may change slightly during the year-end budget closeout.

A motion was made by Council Member Brents to approve the 2025 Street Rehabilitation Program and seconded by Council Member Ward. The motion passed 7 to 0 with all present voting yes.

A motion was made by Council Member Brents to approve the City Parks Ballfield Lighting and seconded by Council Member Simonson. The motion passed 7 to 0 with all present voting yes.

Animal Shelter (design only) project failed due to lack of motion.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE PURCHASE OF RADIOS FOR THE LIBERTY FIRE DEPARTMENT.

The existing radios used by the Fire Department are over 20 years old and operate on the VHF frequency band. Although these models of radios were discontinued in 2015, the Fire Department was able to have them repaired until last year. The radios currently operate on sixteen different frequencies that allow communication with other agencies within Liberty County. The new radios will operate on the VHF and 800 frequency bands. The dual bands are required in order to provide redundancy in the communication system. In some instances when a firefighter is within a metal structure, they are unable to communicate with others outside the building using the 800 band. In situations like this, the VHF band is used to ensure communication among various personnel. The 800 Band is also used by the Liberty and Harris County Radio systems. The existing sixteen frequencies will be used on the new radios. The number of radios used by the Fire Department are 34 handheld and 14 mobile Motorola radios. The handheld radios are used by individual firefighters and paramedics when on duty and the mobile radios are installed in the various Fire Department apparatus, including ambulances. The cost of the handheld and mobile radios are \$177,705.14 and \$78,347.00, respectively, for a total cost of \$256,052.64. Although the radios will be purchased through Kenwood, the prices quoted are based on a HGAC contract. The new radios are currently being used by the Liberty Sheriff's Department without any significant issues.

A motion was made by Council Member Dugger to approve the resolution authorizing the purchase of radios for the Liberty Fire Department and seconded by Council Member Beasley. The motion passed 7 to 0 with all present voting yes.

6. City Council to consider a resolution authorizing the establishment of a Christmas Parade Committee.

The annual Christmas Parade is scheduled each year on the first Tuesday in December. Prior to the closure of the Liberty/Dayton Chamber of Commerce, the Chamber was responsible for coordinating the events held on the City Hall grounds, while the City Staff was responsible for the coordination of the Christmas Parade. Since the closure of the chamber, city staff has been coordinating all the Christmas Parade and events.

During the September 24, 2024, City Council Meeting, City Council expressed an interest in

establishing a committee to coordinate the Christmas Parade and ancillary events. In establishing the committee, the City Council will need to set the numbers of committee members, appoint members, appoint a chairperson, and establish the duties/responsibilities of the committee. City staff will provide contact information and assistance for the stage trailer, tables & chairs, trophies, sound equipment, Santa, security and decorations for the gazebo. Volunteers will be needed to assist with the float line up, vendors and the collection of parade applications.

A motion was made by Council Member Simonson to approve the resolution authorizing the establishment of a Christmas Parade Committee with Council Member Dugger as the Council Liaison and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.

C. Executive Session

At 8:35 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.
2. **Texas Government Code §551.072 - Deliberation Regarding Real Property**
Discussion regarding real property.
3. **Texas Government Code §551.074 - Personnel Matters.**
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
4. **Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

At 9:57 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on legal matters discussed in executive session.
No action was taken.
2. Consider and take action on real estate matters discussed in executive session.
No action was taken.
3. Consider and take possible action on personnel matters discussed in the executive session.

A motion was made by Council Member Simonson to select Clear Career Professionals as the City Manager search firm and seconded by Council Member Brents. The motion passed 7 to 0 with all present voting yes.
4. Consider and take possible action on economic development matters discussed in the executive session.

No action was taken.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Hebert adjourned the meeting at 10:07 p.m.

John Hebert, Jr., Mayor

ATTEST:

April Gilliland, City Secretary



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, October 22, 2024

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on October 22, 2024 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor John Hebert.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.	X			
Mayor Pro Tem Libby Simonson	X			
Council Member Dennis Beasley		X		
Council Member Tommy Brents	X			
Council Member Ed Seymour	X			
Council Member Ross Ward	X			
Council Member Debbie Dugger	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Hebert welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

III. REGULAR AGENDA

A. Regular Session

1. **City Council to hold a public hearing on the condemnation of four (4) hazardous and unsafe structures to determine if the structure should be repaired or demolished: 708 Lamar, 713 Lamar, 1203 Lamar and 3812 Oilfield Road.**

At 6:01 p.m., Mayor Hebert opened the Public Hearing on the condemnation of four (4) hazardous and unsafe structures to determine if the structures should be repaired or demolished. The Code of Ordinances requires the City Council to hold a public hearing to determine if a structure complies with the City's Hazardous Building Ordinance and, if not, to

determine if the structure should be (1) repaired (2) vacated and repaired or (3) demolished. The Code of Ordinances specifies that if a structure is fifty (50) percent damaged, decayed, or deteriorated, it shall be demolished or if the cost of repairs exceeds fifty (50) percent of the value of the structure, it shall be demolished. The public hearing will consider the following structures:

1. 708 Lamar
2. 713 Lamar
3. 1203 Lamar
4. 3812 Oilfield Road

City Attorney Brandon Davis questioned Code Enforcement Officer, Daryl Marek, regarding the condition of each structure. It was asked if the structures met building code requirements and whether the properties posed a safety and health hazard to the public. Mr. Marek answered that the structures do not meet building code requirements and that each of the properties are a safety and health hazard to the public. The condition of each property was shown in photos attached to the agenda packet. Property representatives for 708 Lamar and 1203 Lamar spoke with the council about the future intentions of their properties. At 6:30 p.m., Mayor Hebert closed the Public Hearing.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE MAYOR TO SIGN ORDERS OF ABATEMENT FOR THE SUBSTANDARD STRUCTURES SUBJECT TO THE PUBLIC HEARING HELD ON OCTOBER 22, 2024.

The following structures have been inspected by City Staff and found to be unsafe structures as defined by the City of Liberty's Code of Ordinances, Article 3.05, Hazardous Structures and by the 2021 International Property Maintenance Code. Additionally, these structures have deteriorated to a condition that they are no longer considered suitable for repair.

1. 708 Lamar
2. 713 Lamar
3. 1203 Lamar
4. 3812 Oilfield

If not demolished by the owner, demolition funds are available in the Inspections & Permits operating budget.

A motion was made by Council Member Brents within sixty (60) days from the date of the public hearing held on October 22, 2024, that the property located at 708 Lamar is a public nuisance and public necessity requires the demolition and removal of the identified structure all the way to the dirt and seconded by Council Member Ward. The motion passed 6 to 0 with all present voting yes.

The 713 Lamar structure has been taken care of by the property owner and a motion was passed as the structure has been leveled.

A motion was made by Council Member Simonson within sixty (60) days from the date of the public hearing held on October 22, 2024, that the property located at 1203 Lamar is a public nuisance and public necessity requires the demolition and removal of the identified structure and seconded by Council Member Dugger. The motion passed 6 to 0 with all present voting yes.

A motion was made by Council Member Seymour within thirty (30) days from the date of the public hearing held on October 22, 2024, that the property located at 3812 Oilfield is a public nuisance and public necessity requires the demolition and removal of the identified structure and seconded by Council Member Dugger. The motion passed 6 to 0 with all present voting yes.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, SELECTING A GRANT ADMINISTRATION FIRM TO ASSIST THE CITY WITH THE SUBMITTAL OF AN APPLICATION FOR FUNDING AND ADMINISTRATION OF A CONTRACT, IF AWARDED, FROM THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FOR THE 2025/2026 TEXAS COMMUNITY BLOCK GRANT PROGRAM – COMMUNITY DEVELOPMENT FUND (TxCDBG-CD).

The goal of the Texas Community Development Block Grant (TxCDBG) Program is to develop viable communities by providing decent housing and a suitable living environment, as well as by expanding economic opportunities, principally for persons of low-to-moderate income. In awarding funding pursuant to Texas Government Code, Section 487.351(c), the Texas Department of Agriculture (TDA) shall give priority to eligible activities in the areas of economic development, community development, and rural health to support workforce development. The objectives of the TxCDBG Program are: 1. To improve public facilities to meet basic human needs, principally for low- to moderate-income persons; 2. To improve housing conditions, principally for persons of low-to-moderate income; 3. To expand economic opportunities by creating or retaining jobs, principally for low-to-moderate income persons; and 4. To provide assistance and public facilities to eliminate conditions hazardous to the public health and of an emergency nature. Although most funds are used for public facilities (water/wastewater infrastructure, streets and drainage improvements and housing activities), there are numerous other activities for which these funds may be used.

The grant administrator will be responsible for preparing and filing the grant application and administering the grant through the various stages including construction. The maximum amount available under this grant is \$750,000.00 with a 10% local match. The grant administrator will be paid out of the grant proceeds.

The City received three proposals from grant administrator firms. The three firms were Grant Works, Public Management and Traylor and Associates. Each firm was evaluated by the Mayor and two staff members based on Experience (30 points), Work Performance (30 points), Capacity to Perform (20 points), and Proposed Cost (20 points). The firms were ranked by the highest total score, with Traylor and Associates ranked first with 284 points, Grant Works with 264 points and Public Management with 236 points.

A motion was made by Council Member Brents to approve the resolution selecting Traylor and Associates as Grant Administrator for the 2025/2026 Texas Community Block Grant Program - Community Development Fund through the Texas Department of Agriculture and seconded by Council Member Ward. The motion passed 6 to 0 with all present voting yes.

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

The goal of the Texas Community Development Block Grant (TxCDBG) Program is to develop viable communities by providing decent housing and a suitable living environment, as well as by expanding economic opportunities, principally for persons of low-to-moderate income. In awarding funding pursuant to Texas Government Code, Section 487.351(c), the Texas

Department of Agriculture (TDA) shall give priority to eligible activities in the areas of economic development, community development, and rural health to support workforce development. The objectives of the TxCDBG Program are: 1. To improve public facilities to meet basic human needs, principally for low- to moderate-income persons; 2. To improve housing conditions, principally for persons of low-to-moderate income; 3. To expand economic opportunities by creating or retaining jobs, principally for low-to-moderate income persons; and 4. To provide assistance and public facilities to eliminate conditions hazardous to the public health and of an emergency nature. Although most funds are used for public facilities (water/wastewater infrastructure, streets and drainage improvements and housing activities), there are numerous other activities for which these funds may be used.

The grant administrator Traylor and Associates will prepare and will submit the grant on behalf of the City.

A motion was made by Council Member Brents to approve the resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund and seconded by Council Member Simonson. The motion passed 6 to 0 with all present voting yes.

5. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, ESTABLISHING A CONSTRUCTION SPEED ZONE OF 45 MPH ON A PORTION OF STATE HIGHWAY 146 TO ENHANCE SAFETY DURING CONSTRUCTION FOR THE STATE HIGHWAY 146 WIDENING PROJECT; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

TxDOT has submitted for review a proposed construction speed zone limit for the SH 146 (which goes from the intersection of FM 1011 to 0.348 MI N. of FM 1011) Widening Project. The speed limit would be reduced from 50 MPH to 45 MPH within the limits of the project from mile point 27.718 to 28.066, CCSJ: 0388-03-083, ETC. The reduction of the speed limit is intended to enhance the safety of the public as well as those working in the construction zone. This ordinance must include the survey date (October 22, 2024, to December 2025).

A motion was made by Council Member Simonson to adopt the ordinance establishing a construction speed zone of 45 mph on a portion of state highway 146 to enhance safety during construction for the state highway 146 widening project and seconded by Council Member Ward. The motion passed 6 to 0 with all present voting yes.

B. Work Session

1. Presentation and discussion regarding Public Improvement Districts (PIDs) and Tax Increment Finance Zones (TIRZs).

City Attorney Brandon Davis presented a slide show to Council to discuss the differences between Public Improvement Districts (PIDs) and Tax Increment Finance Zones (TIRZs). Mr. Davis also explained why developers are currently asking for incentives from the cities and also gave the Council several examples of current PIDs and TIRZs in neighboring cities.

2. Discussion regarding Website Design.

Madi Key presented to the council a slide show on the website redesign. She went over the current website hosted by CivicPlus and showed options from CivicPlus on how the upgrade and migration to the new CivicPlus website platform would help in giving the website a different look and helping the city staff with easier updates to the website in the future. Ms. Key also mentioned with the addition of AudioEye will ensure the city is in compliance with ADA

Standards. Several different websites were reviewed and used as examples to show what the redesign would look like. The website redesign with AudioEye will cost \$7,447.77 with a yearly service fee of \$3,750.

C. Executive Session

At 7:51 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

- 1. Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.
- 2. Texas Government Code §551.072 - Deliberation Regarding Real Property**
Discussion regarding real property.
- 3. Texas Government Code §551.074 - Personnel Matters.**
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- 4. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

D. Reconvene into Regular Session

At 8:21 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

- 1.** Consider and take possible action on legal matters discussed in executive session.
No action was taken.
- 2.** Consider and take action on real estate matters discussed in executive session.
No action was taken.
- 3.** Consider and take possible action on personnel matters discussed in the executive session.
No action was taken.
- 4.** Consider and take possible action on economic development matters discussed in executive session.
No action was taken.
- 5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A MUTUAL NONDISCLOSURE AGREEMENT WITH BLUE GROUP INTERNATIONAL, LLC.**

A motion was made by Council Member Simonson to approve a resolution authorizing the City Manager to execute a mutual nondisclosure agreement with Blue Group International, LLC and seconded by Council Member Brents. The motion passed 6 to 0 with all present voting yes.

IV. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Hebert adjourned the meeting at 8:22 p.m.

John Hebert, Jr., Mayor

ATTEST:

April Gilliland, City Secretary



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, October 29, 2024

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on October 29, 2024, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor John Hebert.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.	X			
Mayor Pro Tem Libby Simonson	X			
Council Member Dennis Beasley	X			
Council Member Tommy Brents	X			
Council Member Ed Seymour	X			
Council Member Ross Ward	X			
Council Member Debbie Dugger	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Hebert welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. No comments were made.

III. REGULAR AGENDA

A. Executive Session

At 6:01 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- City Manager Search

B. Reconvene into Regular Session

At 7:17 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on personnel matters discussed in the executive session.

- City Manager Search

No action was taken.

IV. ADJOURNMENT**A. Motion To: Adjourn**

With no further business to discuss, Mayor Hebert adjourned the meeting at 7:18 p.m.

John Hebert, Jr., Mayor

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A COVERED APPLICATION AND PROHIBITED TECHNOLOGY POLICY.

Department: Administration

Subject: Covered Applications and Prohibited Technology Policy

Background: Senate Bill 1893, which was passed last legislative session and codified into law under Texas Government Code Chapter 620, requires a governmental entity to adopt a policy prohibiting the installation or use of a covered application on any device owned or leased by the governmental entity and requiring the removal of covered applications from those devices. The law aims to protect the state's sensitive information and critical infrastructure from potential security risks associated with these applications.

"Covered applications" include the social media service TikTok and any applications or services developed by the Chinese technology company, ByteDance, as well as any other social media applications or services identified by the Governor's proclamation. "Governmental entities" include state agencies, the judicial branch, and political subdivisions including municipalities, counties, or special purpose districts.

The Texas Department of Information Resources (DIR) has published a model policy for governmental entities which fulfills the requirements of Government Code Chapter 620 regarding the installation and use of prohibited technologies on personal devices used to conduct government business.

Governmental entities must adopt a policy that meets these legal requirements by **November 20, 2024**.

The enclosed policy meets the requirements of Senate Bill 1893.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolutions establishing a Covered Application and Prohibited Technology Policy.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 11/12/2024 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A COVERED APPLICATION AND PROHIBITED TECHNOLOGY POLICY.

WHEREAS, Senate Bill 1893, which was passed last legislative session and codified into law under Texas Government Code Chapter 620, requires a governmental entity to adopt a policy prohibiting the installation or use of a covered application on any device owned or leased by the governmental entity and requiring the removal of covered applications from those devices; and

WHEREAS, "covered applications" include the social media service TikTok and any applications or services developed by the Chinese technology company ByteDance, as well as any other social media applications or services identified by the Governor's proclamation; and

WHEREAS, the Texas Department of Information Resources (DIR) has published a model policy for governmental entities which fulfills the requirements of Government Code Chapter 620; and

WHEREAS, the City Council finds it necessary and appropriate to adopt the covered applications and prohibited technology policy attached hereto as Exhibit "A".

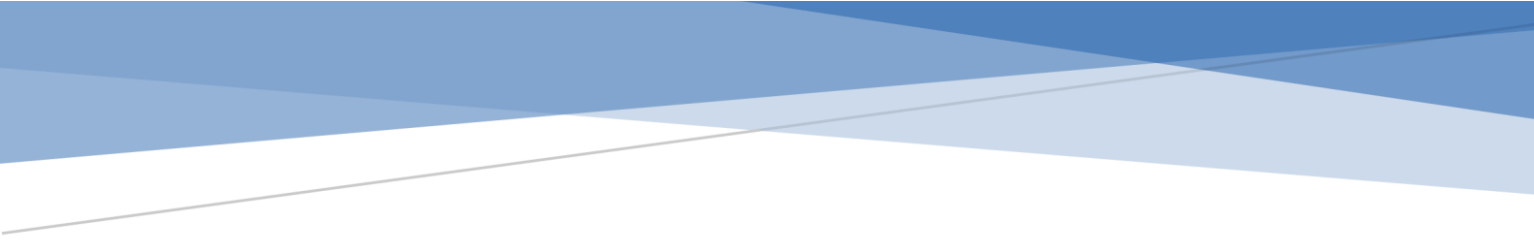
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, approves and adopts the covered applications and prohibited technology policy attached hereto as Exhibit "A".

PASSED AND APPROVED this ____ day of _____, 2024.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas



CITY OF LIBERTY, TEXAS

Covered Applications and Prohibited Technology Policy

November 12, 2024

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1.0 INTRODUCTION

1.1 PURPOSE

On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party's ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor's directive, the 88th Texas Legislature passed [Senate Bill 1893](#), which prohibits the use of covered applications on governmental entity devices.

2.0 COVERED APPLICATIONS POLICY FOR GOVERNMENTAL ENTITIES

2.1 SCOPE AND DEFINITIONS

Pursuant to Senate Bill 1893, governmental entities, as defined below, must establish a covered applications policy:

- A department, commission, board, office, or other agency that is in the executive or legislative branch of state government and that was created by the constitution or a statute, including an institution of higher education as defined by Education Code Section 61.003.
- The supreme court, the court of criminal appeals, a court of appeals, a district court, or the Texas Judicial Council or another agency in the judicial branch of state government.
- A political subdivision of this state, including a municipality, county, or special purpose district.

This policy applies to all City of Liberty full- and part-time employees, contractors, paid or unpaid interns, and other users of government networks. All City of Liberty employees are responsible for complying with this policy.

A covered application is:

- The social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or an entity owned by ByteDance Limited.
- A social media application or service specified by proclamation of the governor under Government Code Section 620.005.

2.2 COVERED APPLICATIONS ON GOVERNMENT-OWNED OR LEASED DEVICES

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all government-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices. **City of Liberty** will identify, track, and manage all government-owned or -leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- Prohibit the installation of a covered application.
- Prohibit the use of a covered application.
- Remove a covered application from a government-owned or -leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- Remove an application from a government-owned or -leased device if the Governor issues a proclamation identifying it as a covered application.

City of Liberty will manage all government-owned or leased mobile devices by implementing the security measures listed below:

- Periodically review all city owned devices to make sure that prohibited applications are not on the devices. In the event that the prohibited applications are on the devices, said applications shall be removed.
- Employees shall receive a copy of this policy making it clear that they are not allowed to download prohibited applications on city owned devices.

2.3 ONGOING AND EMERGING TECHNOLOGY THREATS

To provide protection against ongoing and emerging technological threats to the government's sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then the **City of Liberty** will remove and prohibit the covered application.

City of Liberty may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

2.4 BRING YOUR OWN DEVICE POLICY

If the **City of Liberty** has a “Bring Your Own Device” (BYOD) program, then the **City of Liberty** may consider prohibiting the installation or operation of covered applications on employee-owned devices that are used to conduct government business.

2.5 COVERED APPLICATION EXCEPTIONS

City of Liberty may permit exceptions authorizing the installation and use of a covered application on government-owned or -leased devices consistent with the authority provided by Government Code Chapter 620.

Government Code Section 620.004 only allows the **City of Liberty** to install and use a covered application on an applicable device to the extent necessary for:

- (1) Providing law enforcement; or
- (2) Developing or implementing information security measures.

If **City of Liberty** authorizes an exception allowing for the installation and use of a covered application, **City of Liberty** must use measures to mitigate the risks posed to the state during the application’s use.

City of Liberty must document whichever measures it took to mitigate the risks posed to the state during the use of the covered application.

3.0 POLICY COMPLIANCE

All **City of Liberty** employees shall sign a document annually confirming their understanding of the agency’s covered applications and prohibited technology policies.

City of Liberty will verify compliance with this policy through various methods, including but not limited to, IT/security system reports and feedback to leadership.

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

4.0 POLICY REVIEW

This policy will be reviewed by the **City of Liberty** and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR's website, or to suit the needs of the **City of Liberty**

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

Department: Administration

Subject: 2025-2026 Texas Community Development Block Grant Program.

Background: On October 22nd the City Council approved a resolution authorizing the submittal of a grant application to the Texas Department of Agriculture Texas Community Development Block Grant (TxCDBG) Program. When the resolution was prepared, the following sentence was inadvertently omitted:

“That the City of Liberty commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority.”

The revised resolution includes the above sentence.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the revised resolution authorizing the submittal of the TDA CDBG Grant Application.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 11/12/2024 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Liberty desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Liberty to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That the City of Liberty commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority.
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the City of Liberty is committing to provide \$75,000.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this 12th day of November 2024.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: AN ORDINANCE ADOPTING A WATER CONSERVATION PLAN AND A DROUGHT CONTINGENCY PLAN FOR THE CITY OF LIBERTY, TEXAS TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS AND PROVIDING FOR PENALTIES AND/OR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Department: Water, Wastewater

Subject: Water Conservation and Drought Contingency Plan

Background: The City received a loan through the Texas Water Development Board Clean Water State Revolving Fund Loan in 2007 for improvements to the wastewater treatment system. The most recent legislative requirement for Water Conservation and Drought Contingency Plans are outlined in 30 TAC Chapter 288. A Water Conservation Plan is required for any entity seeking loans in amounts above \$500,000 through the Texas Water Development Board (TWDB).

The two main requirements of the program are a Water Conservation Plan and a Drought Contingency Plan. The Water Conservation Plan develops continuous use strategies to reduce withdrawal from a supply source through reducing the loss or waste of water and improving the efficiency of water used. The Drought Contingency Plan's objective is to identify strategies for temporary supply and demand management in response to water supply shortages and emergencies.

In the Southeast Texas area, the need for a water conservation program is not as obvious as for Central or West Texas communities. The above average amount of rainfall in Liberty County, 60 inches $\pm$ reduces the need for outdoor watering. Ground and surface water have traditionally been available in most of the East and Southeast Texas area in abundant quantities. However, the drought cycle has periodically threatened the supply of irrigation water for Southeast Texas, as demonstrated during the 2011 drought. In future decades, such drought cycles could potentially threaten municipal and industrial water supplies unless additional surface water or groundwater supplies are developed. By taking steps to promote water conservation now, the need for drastic measures during times of drought can be lessened, as local residents will have become better educated concerning water conservation and the necessary control mechanisms will already be in place.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the ordinance implementing and enforcing the Water Conservation Plan and Drought Contingency Plan.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 11/12/2024 6:00 PM

Department: Water, Wastewater
Category: Ordinance

Ordinance

AN ORDINANCE ADOPTING A WATER CONSERVATION PLAN AND A DROUGHT CONTINGENCY PLAN FOR THE CITY OF LIBERTY, TEXAS TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS AND PROVIDING FOR PENALTIES AND/OR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Liberty, Texas (City), recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City recognizes that drought, system failure and other acts of God may occur and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the City desires to conserve water resources and prepare for drought; and

WHEREAS, Texas law requires the adoption of a water conservation plan for any entity seeks loans in amounts above \$500,000 through the Texas Water Development Board (TWDB); and

WHEREAS, the two main requirements of the program are a Water Conservation Plan and a Drought Contingency Plan; and

WHEREAS, the water conservation plan develops continuous use strategies to reduce withdrawal from a supply source through reducing the loss or waste of water and improving the efficiency of water used; and

WHEREAS, the drought contingency plan's objective is to identify strategies for temporary supply and demand management in response to water supply shortages and emergencies; and

WHEREAS, the City Council finds it necessary and appropriate to adopt the attached water conservation plan and drought contingency plan.

NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS THAT:

Section 1. The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2. The City Council adopts the Water Conservation Plan and the Drought Contingency Plan attached to this ordinance. All ordinances that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. Should any paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be

affected.

Section 4. The City Secretary is hereby authorized and directed to publish this Ordinance.

Section 5. The City Manager or chief administrative officer or his designee is hereby directed to file a copy of the Plan and this Ordinance with the Texas Water Development Board.

Section 6. This Ordinance shall take effect after passage and publication.

PASSED AND ADOPTED by the City council on this _____ day of November 2024.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas



**CITY OF LIBERTY
LIBERTY COUNTY, TEXAS**

WATER CONSERVATION PLAN

PWSID 1460003

November 2024

Prepared By:



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APPENDICES:

A. City Ordinance No. XXXX Regional Water Planning Group Notification

B. Utility Profile

C. Water Conservation Plan 5- and 10-year goals (TWDB-1964)

EXHIBITS

1. CCN Boundary

I. INTRODUCTION

A. PLANNING AREA

The City of Liberty is a full-service Home-Ruled Charter Municipality with a Council- Manager form of Government with Departments that provide water, wastewater, street, electrical, parks, library, police, and fire service. Chartered in 1831, the City is located halfway between Houston and Beaumont along Highway 90 and is the county seat for Liberty County. According to the 2010 Census, the city has a population of approximately 8,397; however, enhanced economic activity occurs during the day due to the presence of State and County operations and the city's status as a regional trade and medical center. These social and governmental operations dictate that the City maintain adequate resources to supply water utility service that can sustain household, commercial, and industrial requirements.

The area covered by this Water Conservation Plan will include the entire City of Liberty service area as defined by its CCN (Certificate of Convenience and Necessity) as well as the Ames-Minglewood Water Supply Corporation, a neighboring entity that relies upon wholesale water from the City of Liberty as a contingency water supply. Additionally, any other areas that might receive wholesale water service in the future will become subject to provisions of the program as required by the TCEQ and/or the TWDB.

B. NEED FOR AND GOALS OF THE PROGRAM

The City received a loan through the Texas Water Development Board Clean Water State Revolving Fund Loan in 2007 for improvements to the wastewater treatment system. The most recent legislative requirement for Water Conservation and Drought Contingency Plans are outlined in 30 TAC Chapter 288. A Water Conservation Plan is required for any entity seeking loans amounts above \$500,000 through the Texas Water Development Board (TWDB).

The two main requirements of the program are a Water Conservation Plan and a Drought Contingency Plan. The Water Conservation Plan develops continuous use strategies to reduce withdrawal from a supply source through reducing the loss or waste of water and improving the efficiency of water used. The Drought Contingency Plan's objective is to identify strategies for temporary supply and demand management in response to water supply shortages and emergencies.

In the Southeast Texas area, the need for a water conservation program is not as obvious as for Central or West Texas communities. The above – average amount of rainfall in Liberty County (60 inches ±) reduces the need for outdoor watering. Ground and surface water have traditionally been available in most of East and Southeast Texas area in abundant quantities. However, the drought cycle has periodically threatened the supply of irrigation water for Southeast Texas, as demonstrated during the 2011 drought. In future decades, such drought cycles could potentially threaten municipal and industrial water supplies unless additional surface water or ground water supplies are developed. By taking steps to promote water conservation now, the need for drastic measures during times of drought can be lessened, as local residents will have become better educated concerning water conservation and the necessary control mechanisms will already be in place.

C. IMPLEMENTATION

Implementation and enforcement of the Water Conservation Plan and Drought Contingency Plan is through City Ordinance, included in **Appendix A**.

II. WATER CONSERVATION PLAN

A. UTILITY PROFILE

The evaluation of the success of a Water Conservation Plan requires comparison of data between time periods. The data used for comparison must be consistent in derivation. A Utility Profile is required to be submitted as a part of the Water Conservation Plan and provides a basis for the collection of data. **Appendix B** includes a copy of the completed profile.

B. CONSERVATION COORDINATOR

The Conservation Coordinator for the City of Liberty is the Water and Wastewater Director, Mark Reed, as shown by the completed Utility Profile in **Appendix B**. The Conservation Coordinator coordinates water utility staff, data from various departments, and other resources as necessary for the purpose of developing, implementing, and evaluating the effectiveness of the utility's Water Conservation Plan. The designated Conservation Coordinator may have other duties and/or titles within the utility regardless of size.

C. FIVE AND TEN-YEAR GOALS

The historic 5-year average gallon per capita usage (GPCD) reported in the 2024 Utility Profile is 152 GPCD. The guidelines for a Water Conservation Plan require an entity to set five and ten year non-enforceable measurable goals for water conservation. Setting of the goals should be based on identifying water conservation strategies that the community can successfully implement and assigning an anticipated water savings value to the strategy. The TWDB has developed *Report 362 Best Management Practices for Municipal Water Users*, also referred to as BMP GUIDE, to outline implementation of various water conservation strategies. Strategies that are practical for implementation in the City of Liberty include the following:

- Education and Information
- Water Conserving Rate Structures
- Universal Metering
- Leak Detection and Repair
- Annual System Audit

The Region H Water Plan includes discussion of water conservation management strategies and can be found online. The strategies being employed by the City are discussed in the subsequent sections of this Water Conservation Plan. The 5 and 10 year goal is to reduce water loss by 5 GPCD and 8 GPCD, respectively, from the current 37 GPCD baseline. These values along with the 5 and 10 year goals for total and residential water consumption are available in **Appendix C**. The majority of the savings would be through practices associated with reduction of water loss.

D. ACHIEVING TARGETS

The City has already implemented the practices and will continue to improve on the tracking of information for the system audit and implement these practices based on the obtained information.

Annual review of Water Conservation Plan policies and new strategies will be completed before November 30 every year. The annual report will be completed by March 31 and submitted to TWDB by May 1.

A leak detection and repair program will be maintained. Accounting data of the water purchased will be compared versus the measured consumption from City water meters.

The Conservation Coordinator will be responsible for managing the overall implementation of the water conservation strategies. The measure of the effectiveness of the program will be evaluated based on comparative data developed from the Water System Audit and updating of the Utility Profile. An annual review will be made with all members who have authority for the various water conservation strategies. The review will include evaluation of the effectiveness of the existing strategy and identify new strategies that can be implemented.

E. TRACKING IMPLEMENTATION AND EFFECTIVENESS

The ability to meet the goals of the plan requires periodic review of the status of the implementation and evaluation of effectiveness by comparison of the measures for the established goal. 30 TAC Chapter 288 requires that all Water Conservation Plans be reviewed and updated beginning May 1, 2009, and every five years thereafter to coincide with regional water planning group cycles. Items to be addressed in the review should include the following:

- changes in water supply and/or demand which require more stringent implementation of the program
- changes in state regulations
- coordination with regional water planning effort.

In addition, the TWDB requires entities that receive financial assistance of more than \$500,000 must report annually for at least the first 3 years on the progress of implementation of the Water Conservation Plan. This Water Conservation Plan, and subsequent amendments, is required to be filed with the Regional Water Planning Group H. Notice will be filed as included in **Appendix A**.

The City will continue to perform annual reviews of the water plan. The format for reporting the result of the review is provided by TWDB Form No. 1966.

F. MASTER METER AND UNIVERSAL METERING

Master meters are placed in front of the City of Liberty's facilities for water pumped from each of its two (2) wells located within the City limits. In addition, all private water usage (excluding firefighting and related drills) is metered. The City of Liberty uses master meters for some of its multiple residences, but the majority of water service is to single homes or commercial establishments by individual meters.

The City of Liberty meters all water used by its own facilities. In addition, a report of consumption is documented annually for water line flushing, repair, and sterilization; and firefighting, related drills, and hydrant testing.

A third party testing facility is employed when the City of Liberty tests meters at the request of customers, or when any problems are noted by the utility, Billing Department, or Water Department. That information is used to adjust customer billing and/or warrant meter replacement.

G. WATER LOSS CONTROL & LEAK DETECTION PROGRAMS

The City of Liberty discovers leaks in the distribution system by two methods:

- The Water Storage Facilities are equipped with an alarm system that notifies personnel via phone calls that a decrease in pressure is appearing in the system.
- Leaking line results in water appearing on ground surface.

All breaks on main transmission lines and/or minor line repairs are performed by City of Liberty personnel using whatever adapters are necessary for similar or dissimilar materials. In the event that leakage results from slippage of fittings, the utility can replace existing fittings with mechanical joint fittings. Repairs are performed in accordance with Rules and Regulations for Public Water Systems, 30 TAC 290.46 (g), Texas Commission on Environmental Quality, including disinfection.

Much of the unaccounted-for water is used for Owner facilities, line flushing, and fire department usage (including hydrant testing and fire fighting).

Water and Wastewater staff prepare monthly internal reports including total water produced and total sales. The City of Liberty prepares monthly reports for the TCEQ covering total water pumped, number of active water services, treated water quality, disinfectant usage, and water quality violations (if any).

Unauthorized water usage is not believed to represent a significant amount of water loss. The City of Liberty Utility Department and Water Department are kept posted of any new, removed, disconnected, or reconnected meters. They will generally notice any residential or commercial facility which appears occupied but is not listed as having an active meter. Although a property owner could construct a supplementary tap illegally, most local residents do not have the necessary skills and equipment. Few licensed plumbers would construct an illegal tap for fear of losing their licenses or local permits. Unauthorized use of fire hydrants is believed to be negligible or non-existent.

All Utility Department personnel under supervision of the Public Works Director shall be made aware of the different types of leaks and how to detect and report them.

H. PUBLIC EDUCATION AND INFORMATION

The City will make water conservation flyers available to new customers when service applications are requested. Also, the city will print helpful water conservation tips on the water billing to encourage conservation. During summer months the City can also post “Conserve Water” signs at the main office and at facility sites located throughout the system as reminders.

I. WATER RATE STRUCTURE

For purposes of rate making and establishing service regulations, Municipalities have the ability to self-govern and change rates via Ordinance adoption. A Home-Rule City can set water and sewer rates by official action of its City Council.

The City of Liberty may also be obligated by the terms of TWDB loan agreements (*for existing water facilities*) to meet certain requirements for its rate structures.

Water:

Residential Service

Min. Monthly Rate	2,000 Gallons	\$33.80
Excess Over	2,001 – 5,000 gals	\$5.51/1,000 gals
	Over 5,000 gals	\$5.80/1,000 gals

Commercial Service

Min. Monthly Rate	2,000 Gallons	\$42.62
Excess Over	2,001 – 5,000 gals	\$5.51/1,000 gals
	Over 5,000 gals	\$5.80/1,000 gals

Sewer:

Residential Service

Min. Monthly Rate	2,000 Gallons	\$35.26
Excess Over	2,001 – 5,000 gals	\$4.35/1,000 gals
	5,001 – 15,000 gals	No Charge

Commercial Service

Min. Monthly Rate	2,000 Gallons	\$46.54
Excess Over	2,001 – 5,000 gals	\$5.14/1,000 gals
	Over 5,000 gals	\$5.51/1,000 gals

The necessary increase(s) in water rates to pay for the water system improvements including the education of citizens about the need for water conservation will be by ordinance, designed to meet any requirements of the Texas Water Development Board.

J. IMPLEMENTATION AND ENFORCEMENT

The implementation of the plan is effective by adoption of an ordinance. A copy of the effective ordinance is included in **Appendix A**. The authority for implementation and enforcement of the water conservation measures will vary by the type of strategy implemented.

The City of Liberty currently has contracts with other entities for supply or purchase of water and for wastewater service. The City of Liberty has contracted to supply wastewater treatment service to the City of Hardin, Texas and City of Ames, Texas. The City of Liberty also has a contract to supply water service to the Ames- Minglewood Water Supply Corporation in cases of emergency only. Any future contracts to supply water or sewer service to outside entities will contain provisions to make water conservation practices applicable to those entities.

The City of Liberty originally adopted a Drought Contingency Plan designed to meet TCEQ requirements in August 2000, with the latest adoption on April 2019. Any future contracts to provide water and/or wastewater service to wholesale entities (such as water districts, water supply corporations, or cities) will contain provisions making those entities subject to provisions of the City of Liberty's Drought Contingency Plan. *(This will not apply to contracts for emergency service only.)*

In addition, this Water Conservation Plan and any amendments thereto is to be submitted to the Regional Water Planning Group. A copy of the correspondence with the Regional Water Planning Group is provided in **Appendix A**, along with the City Ordinance.

K. REGIONAL WATER PLANNING GROUP NOTIFICATION

The service area of the City of Liberty is located within the Region H Water Planning Group and City of Liberty has provided a copy of this Plan to the Regional Water Planning Group.

III. DROUGHT CONTINGENCY PLAN

A. DECLARATION OF POLICY, PURPOSE, AND INTENT

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Liberty hereby adopts the following regulations and restrictions on the delivery and consumption of water through ordinance passed by the City Council (Appendix A). Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section I of this Plan.

B. PUBLIC INVOLVEMENT

City of Liberty shall actively inform the public and wholesale water customers and affirmatively provide opportunity for input from the public and from wholesale water customers regarding the Plan. Such provision includes, but is not limited to, notifying the public and wholesale water customers of the City's public meeting regarding the proposed Plan, notice of which will be given pursuant to the Open Meetings Act.

C. PUBLIC EDUCATION

The City of Liberty will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of:

1. Publications of articles in a newspaper or newsletter of general circulation in the service area, providing information regarding the Plan and/or information regarding water conservation techniques;
2. Direct distributions to all residents and other users of water within the City, and all wholesale water customers of the City, if any, ("Users") explaining the Plan;
3. Direct distributions to Users of educational and informational material regarding the Plan;
4. Additional educational activities consist of:
 - (i) conducting an informational school program in a school attended by students within the City's service area;
 - (ii) conducting an educational program for users at a public place within or accessible to residents of the City;
 - (iii) conducting or engaging in such other informational or educational activity designed to further the Plan as may be consistent with the purposes and policies of this Plan;
 - (iv) any combination of the foregoing.

D. COORDINATION WITH REGIONAL WATER PLANNING GROUPS

The service area of the City of Liberty is located within the Region H Water Planning Group and City of Liberty has provided a copy of this Plan to the Regional Water Planning Group.

E. AUTHORIZATION

The City's designee authorized and directed to implement the applicable provisions of this Plan is as named in the ordinance approving the plan. The City's designee has the authority to determine when implementation is necessary to protect public health, safety, and welfare. The City's designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

F. APPLICATION

The provisions of this Plan shall apply to all persons and customers utilizing water provided by the City of Liberty. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

G. DEFINITIONS

For the purposes of this Plan, the following definitions shall apply:

1. Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.
2. Commercial and institutional water use: water use that is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.
3. Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.
4. Construction water use: water used in the process of building or erecting structures, streets, ditches, etc. or water used to prepare a surface for building and/or rehabilitation. Construction water use may occur through a fixed tap or through a mobile unit that fills at a fixed tap.
5. Customer: any person, company, or organization using water supplied by City of Liberty.
6. Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.
7. Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.
8. Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.
9. Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.
10. Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:
 - a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
 - b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;

- c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or jacuzzi-type pools;
- g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

11. Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

H. CRITERIA FOR INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES

The City's designee shall monitor water supply and/or demand conditions and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached. The trigger conditions are for responding to, but not limited to, the following situations: (a) water production or distribution system limitations; (b) supply source contamination; or (c) water system outage due to the failure or damage of major water system components (i.e. pumps, tanks, etc.). Additionally, the appropriate stage will be triggered any time the Governor declares the county to be a disaster area based on drought conditions, as required by Texas HB 3604.

Stage 1 Triggers -- MILD Water Shortage Conditions

Requirements for initiation

Stage 1 may be initiated if one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds eighty percent (80%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.
2. Level in storage tanks are consistently below three-fourths full for 5 consecutive days.

Requirements for termination

Stage 1 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

Stage 2 Triggers -- MODERATE Water Shortage Conditions

Requirements for initiation

Stage 2 may be initiated when one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds eighty-five percent (85%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.

2. Level in storage tanks is consistently below one-half full for 3 consecutive days.

Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 2, Stage 1 becomes operative.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation

Stage 3 may be initiated when one or more of the following occur:

1. When demand on the City's water supply facilities exceeds ninety percent (90%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.
2. Level in storage tanks is one-quarter full.

Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 3, Stage 2 becomes operative.

Stage 4 Triggers -- CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds ninety-five percent (95%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

Stage 5 Triggers -- EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the City's designee determines that a water supply emergency exists based on:

1. Major disruption in the City's treatment and/or distribution system causing an unprecedented loss of capability to provide water service; or
2. Natural or man-made contamination of the water supply source.

Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased.

I. DROUGHT RESPONSE STAGES

The City's designee shall declare stage conditions, as set forth in Section I of this Plan, and implement the appropriate response. The City's designee, on all stages, shall implement the following notification procedures:

Notification of the Public: The City's designee shall notify the public by means of any combination of

the following:

1. dissemination of press releases to the local news media,
2. direct mail to each customer,
3. public service announcements,
4. signs posted in public places, and/or
5. posting of signs at the entrances to the City
6. telephone calls.

Notices issued shall contain (i) the date the Drought Response Measures will begin, (ii) the date the Drought Response Measures will terminate, if known, (iii) a list of Drought Response Measures to be implemented, and (iv) an explanation of penalties for violations of such Drought Response Measures. Notices shall also be issued when actions for each stage has been terminated.

Additional Notification: The City's designee shall notify directly, or cause to be notified directly, the following individuals and entities:

1. City Manager, Mayor and City Council members (All Conditions)
2. City Fire Chief (Severe, Critical and/or Emergency)
3. City Attorney (Moderate, Severe, Critical and/or Emergency)
4. County Emergency Management Coordinator (Critical and/or Emergency)
5. County Commissioner (Critical and/or Emergency)
6. Critical water users (Critical and/or Emergency)
7. Major water users (Critical and/or Emergency)
8. TCEQ (required for: Moderate, Severe, Critical, Emergency)

Stage 1 Response -- MILD Water Shortage Conditions

Target: Achieve a voluntary five percent (5%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or quickly repair line breaks/leaks.

Voluntary Water Use Restrictions for Reducing Demand:

1. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 8:00 p.m. to midnight on designated watering days.
2. All operations of the City of Liberty shall adhere to water use restrictions prescribed for Stage 2 of the Plan.
3. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
4. Establish an information center to answer inquiries and to discuss water shortage and its potential impact on water supply.

Stage 2 Response -- MODERATE Water Shortage Conditions Target:

Achieve a ten percent (10%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and quickly repair line breaks/leaks.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
5. Use of water from hydrants shall be limited to fire fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Liberty.
6. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Liberty, the facility shall not be subject to these regulations.
7. All restaurants are prohibited from serving water to patrons except upon request of the patron.

8. The following uses of water are defined as non-essential and are prohibited:
 - a) wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - b) use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - c) use of water for dust control;
 - d) flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - e) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
9. The City Manager may direct any or all commercial, industrial, and recreational users to suspend use of City water for purposes other than domestic use.

Stage 3 Response -- SEVERE Water Shortage Conditions

Target: Achieve a twelve and one half percent (12.5%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or to quickly repair line breaks.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
2. The watering of golf course tees, greens, and fairways is prohibited unless the golf course utilizes a water source other than that provided by City of Liberty.
3. The City Manager may direct any or all commercial, industrial, and recreational users to suspend use of City water for purposes other than domestic use.

Stage 4 Response -- CRITICAL Water Shortage Conditions

Target: Achieve a fifteen percent (15%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and quickly repair line breaks/leaks.

Water Use Restrictions for Reducing Demand: All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such

vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.

3. The filling, refilling, or adding of water to swimming pools, wading pools, and jacuzzi-type pools is prohibited.
4. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.
5. The City Manager may direct any or all commercial, industrial, and recreational users to suspend use of City water for purposes other than domestic use.

Stage 5 Response -- EMERGENCY Water Shortage Conditions

Target: Achieve a minimum fifteen percent (15%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and to quickly repair line breaks/leaks, and notify the public and enforcement agencies of the immediate need for water use reduction.

Water Use Restrictions for Reducing Demand. All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

1. Irrigation of landscaped areas is absolutely prohibited.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is absolutely prohibited.
3. The City Manager may direct any or all commercial, industrial, and recreational users to suspend use of City water for purposes other than domestic use.

J. ENFORCEMENT

1. No person shall knowingly or intentionally allow the use of water from the City of Liberty for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City's designee, in accordance with provisions of this Plan.
2. Any person who violates this plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than \$50.00 dollars and not more than \$200.00 dollars.
3. Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City's designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, and any other costs incurred by the City of Liberty in discontinuing service. In addition, suitable assurance must be given to the City's designee that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the City court.
4. Any person, including a person classified as a water customer of the City of Liberty, in apparent

control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.

5. Any employee of the City of Liberty and/or police officer may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in Municipal Court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in Municipal Court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in Municipal Court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in Municipal Court before all other cases.
6. The City also may, at its option, install a flow restriction device in the service line of any user for violation of this ordinance. The City may charge the user for the cost of the flow restriction device, including installation, and may disconnect service for failure to pay for this item.
7. To further enhance the effectiveness of water conservation The City Council may, after declaring a water usage emergency, impose surcharges not to exceed the following amounts on all water usage (per two month period) by any users:

0 – 6,000 gallons	\$0.81 per 1000 gallons
6,000 – 10,000 gallons	\$1.08 per 1000 gallons
10,000 – 20,000 gallons	\$1.62 per 1000 gallons
Over 20,000 gallons	\$1.89 per 1000 gallons

No surcharge for any bracket may be less than the surcharge for the next lower bracket. These surcharges shall become effective for each user as soon as the City can read the meter serving that user and notify that user.

K. VARIANCES

1. The City's designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:
2. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
3. Alternative methods can be implemented which will achieve the same level of reduction in water use.
4. Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Liberty within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City's designee, and shall include the following:
 - a) Name and address of the petitioner(s).
 - b) Purpose of water use.
 - c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
 - d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Drought Contingency Plan.
 - e) Description of the relief requested.
 - f) Period of time for which the variance is sought.
 - g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
 - h) Other pertinent information.

Persons who anticipate, in advance, the need for a variance may apply for a standing variance by filing a petition with the City. If a standing variance is granted, the City reserves the right to override or modify such variance as conditions arise.

5. Variances granted by the City of Liberty shall be subject to the following conditions, unless waived or modified by the City's designee:
 - a. Variances granted shall include a timetable for compliance.
 - b. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.
 - c. No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

APPENDIX A

City Ordinance No. #####
Regional Water Planning Notification

APPENDIX B

Utility Profile

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

CONTACT INFORMATION

Name of Utility: CITY OF LIBERTY

Public Water Supply Identification Number (PWS ID): TX1460003

Certificate of Convenience and Necessity (CCN) Number: 10144

Surface Water Right ID Number:

Wastewater ID Number: 20056

Contact: First Name: Mark Last Name: Reed

Title:

Address: 1829 Sam Houston City: Liberty State: TX

Zip Code: 77575 Zip+4: Email: mreed@cityofliberty.org

Telephone Number: 9363362910 Date: 7/16/2024

Is this person the designated Conservation Coordinator? ☒ Yes ☐ No

Regional Water Planning Group: H

Groundwater Conservation District:

Our records indicate that you:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☐ Have a surface water right with TCEQ

A. Population and Service Area Data

1. Current service area size in square miles: 46

Attached file(s):

File Name	File Description
Liberty Water Distribution Map.pdf	Distribution map

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. Historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Water Service
2023	8,475	0	8,475
2022	8,425	0	8,425
2021	8,650	8,650	8,650
2020	8,430	8,430	8,430
2019	8,595	8,595	8,595

3. Projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Water Service
2030	8,725	0	8,725
2040	8,752	0	8,752
2050	8,779	0	8,779
2060	8,806	0	8,806
2070	9,000	0	9,000

4. Described source(s)/method(s) for estimating current and projected populations.

Liberty has 2 subdivision currently under planning stage amounting to 250 customers. Liberty has limited growth potential due to the Trinity River, town of Ames and town of Hardin towns bordering. I have no documentation or studies of potential growth for the City of Liberty

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. System Input

System input data for the previous five years.
Total System Input = Self-supplied + Imported– Exported

Year	Water Produced in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2023	657,121,000	0	0	657,121,000	212
2022	540,282,000	0	0	540,282,000	176
2021	460,847,000	0	0	460,847,000	146
2020	452,722,000	0	0	452,722,000	147
2019	468,568,000	0	0	468,568,000	149
Historic Average	515,908,000	0	0	515,908,000	166

C. Water Supply System

1. Designed daily capacity of system in gallons

4,032,000
2. Storage Capacity

2a. Elevated storage in gallons:

565,000

2b. Ground storage in gallons:

1,000,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Projected Demands

1. The estimated water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demand (gallons)
2025	8,516	659,365,750
2026	8,557	661,610,500
2027	8,598	663,855,250
2028	8,639	666,100,000
2029	8,680	668,344,750
2030	8,721	670,589,500
2031	8,762	672,834,250
2032	8,782	673,929,250
2033	8,797	674,750,500
2034	8,812	675,600,971

2. Description of source data and how projected water demands were determined.

Annual distributed water history, using data available from future growth and population for demand on the system

E. High Volume Customers

1. The annual water use for the five highest volume **RETAIL customers.**

Customer	Water Use Category	Annual Water Use	Treated or Raw
PTC LIBERTY PIPE LLC	Commercial	17,919,000	Treated
LIBERTY COUNTY JAIL	Institutional	10,600,000	Treated
PARK PLACE APARTMENTS	Commercial	6,887,000	Treated
PANTHER CAR WASH	Commercial	5,562,000	Treated
LIBERTY COUNTY JAIL #2	Institutional	4,991,000	Treated

2. The annual water use for the five highest volume **WHOLESALE customers.**

Customer	Water Use Category	Annual Water Use	Treated or Raw
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UTILITY PROFILE FOR RETAIL WATER SUPPLIER

F. Utility Data Comment Section

Additional comments about utility data.

Limited data available as to growth and demand estimates

Section II: System Data

A. Retail Water Supplier Connections

1. List of active retail connections by major water use category.

Water Use Category Type	Total Retail Connections (Active + Inactive)	Percent of Total Connections
Residential - Single Family	2,536	82.23 %
Residential - Multi-Family	0	0.00 %
Industrial	0	0.00 %
Commercial	548	17.77 %
Institutional	0	0.00 %
Agricultural	0	0.00 %
Total	3,084	100.00 %

2. Net number of new retail connections by water use category for the previous five years.

	Net Number of New Retail Connections						
Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	66	0	0	5	0	0	71
2022	9	0	0	6	0	0	15
2021	0	0	1	11	0	0	12
2020	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. Accounting Data

The previous five years gallons of RETAIL water provided in each major water use category.

Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	195,513,000	0	0	270,962,000	0	0	466,475,000
2022	182,189,000	0	0	267,187,000	0	0	449,376,000
2021	186,667,000	0	2,630,000	147,056,000	0	0	336,353,000
2020	179,688,000	0	0	152,318,000	0	0	332,006,000
2019	172,494,000	0	42,587,000	154,020,000	0	0	369,101,000

C. Residential Water Use

The previous five years residential GPCD for single family and multi-family units.

Year	Total Residential GPCD
2023	63
2022	59
2021	59
2020	58
2019	66
Historic Average	61

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Annual and Seasonal Water Use

1. The previous five years' gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January	49,017,000	38,763,000	35,820,000	35,052,000	40,416,000
February	46,727,000	40,203,000	41,100,000	36,485,000	36,565,000
March	52,456,000	46,171,000	31,743,000	39,181,000	38,847,000
April	47,016,000	43,942,000	36,000,000	35,599,000	37,123,000
May	49,294,000	46,528,000	31,417,000	38,444,000	39,224,000
June	48,181,000	48,760,000	33,956,000	37,151,000	39,193,000
July	61,001,000	53,565,000	35,130,000	39,068,000	41,184,000
August	62,000,000	41,469,000	45,882,000	40,835,000	43,001,000
September	60,000,000	42,379,000	42,615,000	38,327,000	38,358,000
October	61,846,000	44,503,000	44,062,000	37,079,000	40,511,000
November	60,371,000	40,036,000	41,930,000	37,305,000	37,355,000
December	59,212,000	53,963,000	41,192,000	38,196,000	36,791,000
Total	657,121,000	540,282,000	460,847,000	452,722,000	468,568,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. The previous five years' gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Water				
	2023	2022	2021	2020	2019
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total					

3. Summary of seasonal and annual water use.

	Summer RETAIL (Treated + Raw)	Total RETAIL (Treated + Raw)
2023	171,182,000	657,121,000
2022	143,794,000	540,282,000
2021	114,968,000	460,847,000
2020	117,054,000	452,722,000
2019	123,378,000	468,568,000
Average in Gallons	134,075,200.00	515,908,000.00

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

E. Water Loss

Water Loss data for the previous five years.

Year	Total Water Loss in Gallons	Water Loss in GPCD	Water Loss as a Percentage
2023	115,916,500	37	17.64 %
2022	89,682,310	29	16.39 %
2021	123,151,867	39	26.72 %
2020	114,756,975	37	27.60 %
2019	93,509,900	30	19.96 %
Average	107,403,510	34	21.66 %

F. Peak Day Use

Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2023	1,800,331	1860673	1.0335
2022	1,480,224	1562978	1.0559
2021	1,262,594	1249652	0.9897
2020	1,240,334	1272326	1.0258
2019	1,283,747	1341065	1.0446

G. Summary of Historic Water Use

Water Use Category	Historic Average	Percent of Connections	Percent of Water Use
Residential - Single Family	183,310,200	82.23 %	46.92 %
Residential - Multi-Family	0	0.00 %	0.00 %
Industrial	9,043,400	0.00 %	2.31 %
Commercial	198,308,600	17.77 %	50.76 %
Institutional	0	0.00 %	0.00 %
Agricultural	0	0.00 %	0.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

H. System Data Comment Section

At this time, the City of Liberty only has annual data for retail water billed. The monthly breakdown provided in Table D (Annual and Seasonal Water Use) is the amount pumped by the distribution system and does not subtract water losses or other authorized water consumption.

The City does not have the capacity or capability to produce a monthly breakdown of water usage without water losses and other authorized water consumption.

Section III: Wastewater System Data

A. Wastewater System Data

1. Design capacity of wastewater treatment plant(s) in gallons per day: 2,500,000

2. List of active wastewater connections by major water use category.

Water Use Category	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	0	2,403	2,403	82.61 %
Industrial	0		0	0.00 %
Commercial	0	506	506	17.39 %
Institutional	0		0	0.00 %
Agricultural	0		0	0.00 %
Total	0	2,909	2,909	100.00 %

3. Percentage of water serviced by the wastewater system: 0.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

4. Number of gallons of wastewater that was treated by the utility for the previous five years.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January	75,989,000	61,127,000	63,295,000	159,094,000	54,113,000
February	61,908,000	46,560,000	52,852,000	48,647,000	31,860,000
March	60,855,000	55,889,000	48,263,000	50,507,000	33,904,000
April	59,431,000	43,554,000	41,321,000	62,589,000	22,292,000
May	75,848,000	47,145,000	76,705,000	53,174,000	63,593,000
June	56,869,000	47,197,000	66,954,000	54,228,000	63,511,000
July	58,731,000	45,409,000	80,492,000	53,748,000	49,622,000
August	60,955,000	55,189,000	48,873,000	47,318,000	38,637,000
September	61,519,000	49,700,000	56,612,000	48,935,000	50,267,000
October	65,118,000	46,429,000	62,418,000	45,297,000	45,529,000
November	63,959,000	60,367,000	48,443,000	47,410,000	98,778,000
December	74,893,000	68,712,000	52,500,000	62,265,000	166,217,000
Total	776,075,000	627,278,000	698,728,000	733,212,000	718,323,000

5. Could treated wastewater be substituted for potable water?

☐ Yes
 ☒ No

B. Reuse Data

1. Data by type of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (in gallons)
On-site Irrigation	
Plant wash down	
Chlorination/de-chlorination	
Industrial	
Landscape irrigation (park,golf courses)	0
Agricultural	
Discharge to surface water	
Evaporation Pond	
Other	
Total	0

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

C. Wastewater System Data Comment

Additional comments and files to support or explain wastewater system data listed below.

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APPENDIX C

Water Conservation Plan 5- and 10-Year Goals (TWDB 1964)

WATER CONSERVATION GOALS FOR RETAIL WATER SUPPLIER

CONTACT INFORMATION

Name of Utility:	CITY OF LIBERTY		
Public Water Supply Identification Number (PWS ID):	TX1460003		
Certificate of Convenience and Necessity (CCN) Number:	10144		
Surface Water Right ID Number:			
Wastewater ID Number:	20056		
Contact:	First Name:	Mark	Last Name: Reed
	Title:	Water Manager	
Address:	1829 Sam Houston	City:	Liberty State: TX
Zip Code:	77575	Zip+4:	
		Email:	mreed@cityofliberty.org
Telephone Number:	9363362910	Date:	

Is this person the designated Conservation Coordinator? ☒ Yes ☐ No

Regional Water Planning Group: H

Groundwater Conservation District:

Our records indicate that you:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☐ Have a surface water right with TCEQ

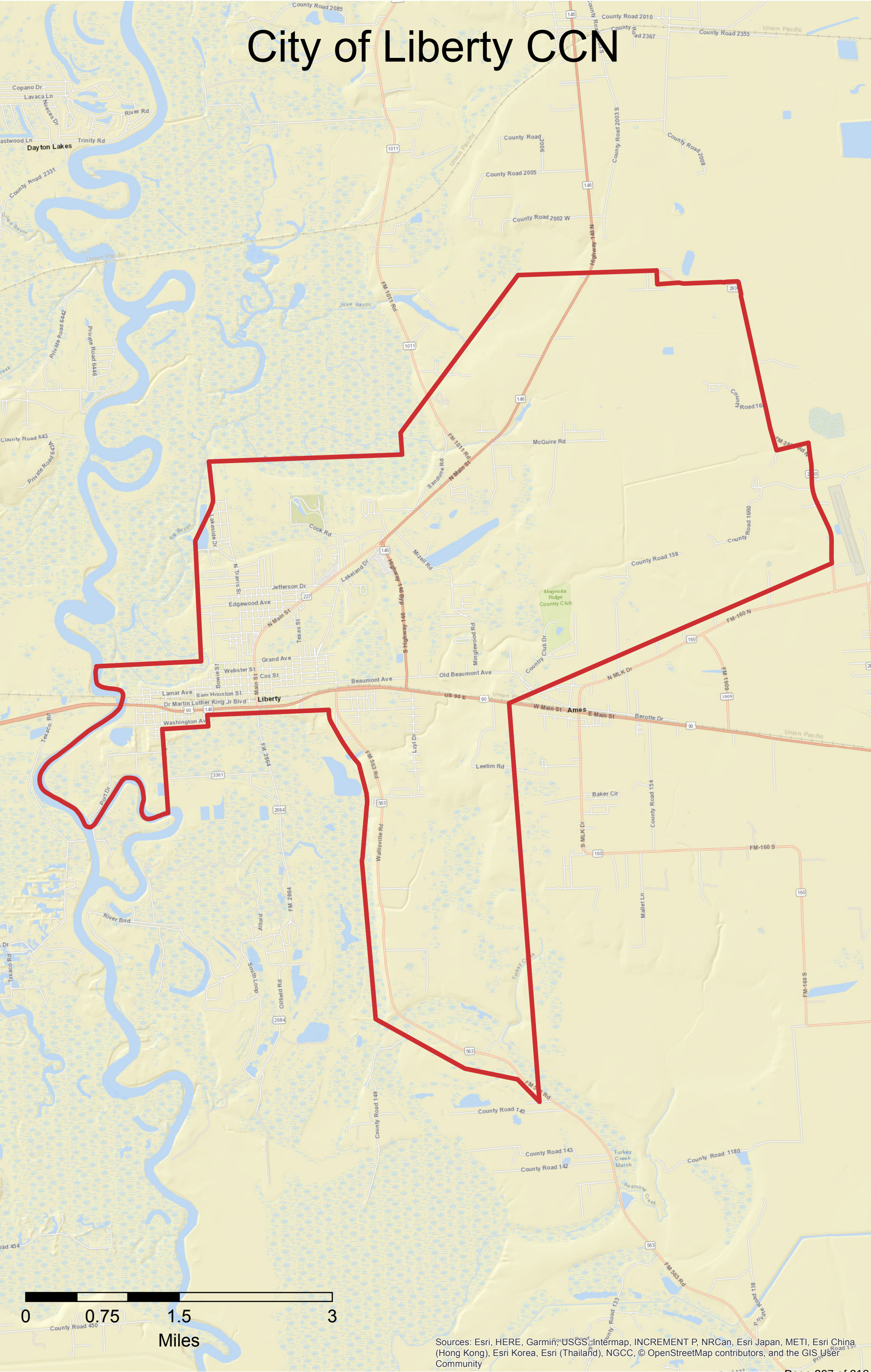
	Historic 5 Year Average	Baseline	5-Year Goal for Year 2029	10-Year Goal for Year 2034
Water Loss (GPCD)	166	212	157	150
Residential GPCD	61	63	51	50
Water Loss (GPCD)	34	37	32	29
Water Loss Percentage	20.00%	0.00%	0.00%	0.00%

1. Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365
2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365
3. Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365
4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

EXHIBIT 1

CCN Boundary

City of Liberty CCA



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Discussion of an Agreement for the Temporary Closure of State Right Of Way with the Texas Department of Transportation.

Department: Public Works

Subject: Agreement For Temporary Closure of State Right of Way

Background: The Public Works Department was assisting the Trinity Valley Exposition (TVE) in obtaining a road closure permit from the Texas Department of Transportation (TxDOT) for the parade on Main Street. TxDOT informed the City that an Agreement for the Temporary Closure of State Right of Way would be required for all future closures on State highways. The agreement would be required even if the event was sponsored by a third party. The agreement includes a physical description of the limits of the event, including names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates of each location, a brief description of the proposed activities involved, the approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved. Additionally, the local agreement shall assume all costs for the operations associated with the event, to include, but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway and highway facilities, and all traffic control and temporary signing.

Funding Source: City and/or sponsor of the event.

Staff Recommendation: Staff offers no recommendation.

STATE OF TEXAS §
COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of _____, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including _____, in _____, County; and

WHEREAS, the local government has requested the temporary closure of _____ for the purpose of _____, from _____ to _____ as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the ____ day of _____, 20____, the _____ City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
_____	Texas Department of Transportation
_____	_____
_____	_____
_____	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. _____

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF _____

Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Agreement No. _____

Exhibit A

Exhibit B

Agreement No. _____

Exhibit C

Agreement No. _____

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: November 12, 2024

Agenda Wording: Discussion of pole attachment agreements.

Department: Administration

Subject: Pole Attachment Fees

Background: The Pole Attachment and Distribution Inventory was recently completed, and the inventory revealed that there are 3,133 attachments on the city's electrical poles. Of the 3,133 pole attachments, 782 are AT&T, 2,343 are Comcast and 8 are others. With an accurate inventory of attachments, an agreement and annual fee for each attachment will need to be prepared.

Funding Source: n/a

Staff Recommendation: n/a



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 11/12/2024 6:00 PM

Department: Administration
Category: Action Item

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, NOMINATING CANDIDATE(S) FOR THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

Whereas, the City of Liberty is a voting taxing unity in the Liberty County Central Appraisal District; and

Whereas, it is the intent of this voting Taxing Unit to cast its votes for the position of Director of the Liberty County Central Appraisal District Board for the 2025 Election;

Therefore, be it resolved that the City of Liberty Council cast its votes as follows:

Nominees

Votes

Bolds, Charles

Day, Josh

Devers Sr., Don

Ford Jr., George

Harrison, Tommy

Herndon, Mark

McNair, Wendy

Rollins, Jimmy

Sjolander, Mark

Note: Return ballot and resolution to Chief Administrator by December 16, 2024.

Approved this the _____ Day of November 2024.

Mayor

City of Liberty, Texas

ATTEST:

City Secretary

City of Liberty, Texas