



The City of Liberty
Liberty Community Development Corporation

1829 Sam Houston Liberty, TX 77575 www.cityofliberty.org

Meeting

April Gilliland City Secretary 936-336-3684

~ Minutes ~

Tuesday, October 15, 2024

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on October 15, 2024, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:01 p.m. by Vice-President Michael Dorsett Jr.

A.

Table with 5 columns: ATTENDEE NAME, PRESENT, ABSENT, LATE, ARRIVED. Rows include President Barbara Norwood, Vice-President Michael Dorsett Jr., Secretary Kathrine McCarty, Board Member Mark Campbell, Board Member Dan VanDeventer, Board Member Betty Runkle, and Board Member Craig Vansau.

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the Liberty Community Development Corporation Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's comments for items not on the agenda.

Vice-President Dorsett welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. PRESENTATIONS / REPORTS

A. Board Member Betty Runkle will make comments regarding her attendance at the Texas Two Step Economic Development Conference.

Board Member Betty Runkle went over documentation and information that she received during the Texas Two-step Economic Development Conference given by Houston Galveston Area Council. Mrs. Runkle presented the Texas Workforce Commission Employer Engagement and Community Outreach Regions, programs the Texas Workforce Commission offers to help businesses, and various grant opportunities that are available through different agencies.

B. General Manager's Report - General Manager - Tom Warner. Topics include Business Facade Grant Program, Projects, Permits, Dayton Chamber of Commerce and Faux Real Trade Days.

City Manager Tom Warner reported on the following updates:

- Business Facade Grant Program
- Completed Projects
- Projects under construction
- Chamber of Commerce
- Certificate of Occupancy
- Fiscal Year 2025 Budget
- Permits

C. Finance Report

Assistant City Manager / CFO Naomi Herrington reported on the LCDC financials as of August 31, 2024.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the Liberty Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Board Secretary McCarty to approve all items on the consent agenda. The motion was seconded by Board member Vansau. The motion passed 6 to 0.

A. Minutes Approval

1. September 17, 2024

V. REGULAR AGENDA

A. Regular Session

1. Hold a public hearing regarding the possible expenditure of funds.

At 6:16 p.m., Vice-President Dorsett opened the public hearing to discuss the possible expenditure of funds for the City Manager Search. City Manager Tom Warner discussed the possible expenditures regarding the search for a new city manager since he will be retiring in April 2025. Board Members asked if the Council would be willing to split the cost and if they would be a part of the hiring process. With no further comments or questions, Vice-President Dorsett closed the public hearing at 6:23 p.m. .

2. Consider awarding a grant to the Liberty Dayton Regional Medical Center in the amount of \$30,000 related to the Utilities and Public Safety Grant Program.

The Liberty-Dayton Regional Medical Center (LDRMC) is located at 1353 N Travis. LDRMC is proposing to make a number of improvements to their building controls, HVAC and electrical systems in an effort to improve the efficiency of the building.

LDRMC has received two quotes for their proposed work:

- 1 – E3 Entegral Solutions, Inc (\$193,432)
- 2 – Sumrall Air Conditioning (\$117,027)

LCDC's 50% reimbursement is based on the lowest bid for each project. LCDC's total grant amount cannot exceed \$30,000.

A motion was made by Board Member VanDeventer to table the item to a future meeting pending more information on the requested upgrades. The motion was seconded by Board Secretary McCarty. The motion passed 6 to 0.

B. Executive Session

At 6:37 p.m., Vice-President Dorsett closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

1. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

Discussion regarding economic development negotiations.

Receive an update from the General Manager regarding QYK Brands, LLC.

C. Reconvene into Regular Session

At 6:53 p.m., Vice-President Dorsett closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on economic development matters discussed in executive session.

Update from the General Manager regarding QYK Brands, LLC.

No action was taken.

VI. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Vice-President Dorsett adjourned the meeting at 6:54 p.m.

Michael Dorsett Jr., Vice-President

ATTEST:

Kathrine McCarty, Board Secretary