



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, May 13, 2025

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.				
Mayor Pro Tem Libby Simonson				
Council Member Dennis Beasley				
Council Member Tommy Brents				
Council Member Ed Seymour				
Council Member Ross Ward				
Council Member Debbie Dugger				

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

- A. City Manager's Report - City Manager Bryan Kendrick - Includes various updates of interest to our community.
- B. Department Reports
- C. Sam Rayburn Municipal Power Agency - Mayor Hebert
- D. Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. April 8, 2025

VII. REGULAR AGENDA**A. Regular Session**

1. **CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 3, 2025; FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.**
2. Oath of Office to be administered to Council Members
3. Council to elect a Mayor Pro Tem
4. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, TO RECOGNIZE NATIONAL POLICE WEEK 2025 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.**
5. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION'S EXPENDITURE OF FUNDS FOR THE JULY 3, 2025, INDEPENDENCE DAY FIREWORKS SHOW.**
6. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY ISD FOR THE TRANSFER OF A SCHOOL BUS TO THE CITY**
7. **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE GRANTING OF A UTILITY EASEMENT TO THE RAYWOOD WATER SUPPLY CORPORATION AT THE LIBERTY MUNICIPAL AIRPORT**
8. Consider approving a variance request for the property at 615 Confederate.
9. Consider approving a variance to the setback requirements for the property located at 425 Texas.
10. Consider approving a request to increase the number of units at the N Main Manufactured Home Park from 28 to 32.

B. Executive Session

1. **Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.

2. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

3. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.

Discussion regarding economic development negotiations.

C. Reconvene into Regular Session

1. Consider and take possible action on legal matters discussed in the executive session.
2. Consider and take possible action on personnel matters discussed in the executive session.
3. Consider and take possible action on economic development matters discussed in the executive session.

VIII. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 9th day of May 2025 by 5:00 p.m. This notice will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland
April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, ____.

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: City Manager's Report - City Manager Bryan Kendrick - Includes various updates of interest to our community.

Department: Administration

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the City Council and the public on current and future City projects and activities.

1. Financial Transparency – As discussed in our last meeting, we have successfully met the requirements and submitted our application for the Texas State Comptroller's Transparency Stars Program. We are optimistic about receiving certification soon. The data we have provided goes well beyond the standard for most municipal governments, and we take great pride in serving the citizens of Liberty with the highest level of transparency. Again, we believe this is much more substantial than a verbal report once a month at a city council meeting.
2. The McGuire Road Project bid has been moved to the next City Council meeting to allow time for evaluating a potential enhancement to the project that could be achieved with minimal additional cost to taxpayers. We believe it's important to conduct proper due diligence before proceeding. If the opportunity does not materialize, we are prepared to call a special meeting within two weeks solely to award the bid.
3. Park Master Plan Update: Our final public engagement opportunity for the Park Master Plan will be an open house-style event, where residents are welcome to drop in at their convenience to review the proposed concepts and recommendations and share their feedback. We anticipate holding this event during the last week of May. The draft Master Plan is expected to be completed by the end of June, with a presentation for City Council approval planned for the July meeting.
4. At our last meeting, I mentioned that we were still waiting on delayed equipment for the recloser installation. While we've since received some materials, we were informed the remaining items could take several more months. After exploring options with a different vendor, we found they could deliver most of the needed materials right away—enough for Elite to begin work—with a second shipment to follow shortly after.
5. Our team is addressing water leaks on a maintenance-response basis, resolving

each issue as it arises. As of last week, there were three active water leaks within the city.

6. The Forest Hills Water Line Improvements are 21% complete and are right on schedule and expected completion is still mid-August.
7. Strategic Planning: Now that the election is completed, I would like to schedule a Strategic Planning Session Workshop in the upcoming months so that you all have the opportunity to set priorities for the next 1-3 years.

Funding Source: n/a

Staff Recommendation: n/a

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Department Reports

Department: Administration

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

Funding Source:

Staff Recommendation:

Airport Operations

Snapshot Local Time

Start Date 04/01/2025 00:00 LT
End Date 04/30/2025 23:59 LT

Creation

09:24

User

Customer ID

Summary

Landings		Take-Offs		Totals	
Single Engine	414	Single Engine	417	Single Engine	831
Single Engine Turbine	12	Single Engine Turbine	12	Single Engine Turbine	24
Multi Engine	13	Multi Engine	12	Multi Engine	25
Multi Engine Turbine	13	Multi Engine Turbine	14	Multi Engine Turbine	27
Helicopter	50	Helicopter	47	Helicopter	97
Light Sport Aircraft	1	Light Sport Aircraft	1	Light Sport Aircraft	2
TOTAL	503	TOTAL	503	TOTAL	1006

FAA AAC/ADG Summary

Landings		Take-Offs		Totals	
A1	412	A1	414	A1	826
A2	1	A2	1	A2	2
B1	1	B1	1	B1	2
B2	17	B2	18	B2	35
HEL	51	HEL	52	HEL	103
UKN	21	UKN	17	UKN	38
TOTAL	503	TOTAL	503	TOTAL	1006

Operations by Aircraft Type

Single Engine		Single Engine Turbine		Multi Engine		Multi Engine Turbine		Business Jet	Jet 2	Jet NB	Jet 4	Jet WB	Helicopter	
A1C	2	PA28	22	AS600	5	B300	12						B429	1
AA5	8	PC12	2	B200	10	B350	12						MM24	1
AL18	8			DA42	2	BE20	1						R22	2
B14A	4			PA23	2	PA42	2						R44	78
B407	7			PA30	2								Others	15
BE33	4			PA34	4									
BE35	10													
BE36	4													
C150	8													
C170	5													

Airport Operations
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User
Customer ID

Single Engine	Single Engine Turbine	Multi Engine	Multi Engine Turbine	Business Jet	Jet 2	Jet NB	Jet 4	Jet WB	Helicopter
C172	366								
C180	7								
C182	66								
C206	1								
C210	5								
CCX-2000	2								
CH2000	8								
COL3	13								
Cub	2								
DA40	6								
F1Rocket	2								
GS2	2								
M20	12								
MT	2								
P28A	2								
PA22	2								
PA24	2								
PA28	210								
PA32	8								
PA38	4								
R66	17								
RV10	6								
RV14	4								
SR20	3								
SR22	8								
Others	11								

Military	Military Helicopter	Light Sport Aircraft	Glider	UAV	Blimp	Balloon	GND Emergency	GND Vehicle A	Other
		CH750	2						

Activity Summary

LANDING RWY 16	413
LANDING RWY 34	90
TAKEOFF RWY 16	394



Airport Operations Tracking

VirTower LLC
13721 Jetport Commerce Pkwy, Suite 2
Fort Myers FL 33913
Phone +1 888 31 70 747
virtower.com | info@virtower.com

Airport Operations

Snapshot Local Time

Start Date 04/01/2025 00:00 LT
End Date 04/30/2025 23:59 LT

Creation 09:24
User [redacted]
Customer ID [redacted]

TAKEOFF RWY 34	109
T&G RWY 16	93
T&G RWY 34	19

This report was generated using sensors monitoring aircraft operations at the selected airport and may not contain aircraft that do not have ADS-B. Airports that have multiple sensors deployed will also feature aircraft fitted with transponders only. The information presented is correct to the best of our knowledge from available sensors at the time: Les Goldsmith, President VirTower LLC

AIRPORT OPERATIONS REPORT SUMMARY			
	Landings	Take-Offs	Totals
October 2024	520	530	1050
November 2024	285	287	572
December 2024	243	252	495
January 2025	337	347	684
February 2025	289	301	590
March 2025	492	496	988
April 2025	503	503	1006
May 2025			
June 2025			
July 2025			
August 2025			
September 2025			
Total	2669	2716	5385

CODE ENFORCEMENT MONTHLY REPORT

APRIL 1, 2025 to APRIL 30, 2025

<u>Case #</u>	<u>Case OPEN Date</u>	<u>Owner (Last name)</u>	<u>Owner (First name)</u>	<u>Address</u>	<u>Violation Type</u>	<u>Contact/Notification</u>	<u>Follow Up Date & Notes</u>	<u>Report Status</u>
LITTER								
23-078	9/11/23	Hugaboon	James	1511 Maple Liberty, TX 77575	LITTER	NOV- Reinspection	3/24/25	READY FOR ABATEMENT
25-008	1/29/25	Mosley	Mary	Beaumont-ID#55217 Liberty, TX 77575	LITTER	3rd NOV & POSTED	4/14/25	READY FOR ABATEMENT
25-015	3/18/25	Boudreaux	Henry	1410 Lakeland Liberty, TX 77575	LITTER	2nd NOV-Mail	5/11/25	OPEN
25-019	3/31/25	Boudreaux	Joe	118 Ohio Liberty, TX 77575	LITTER	2nd NOV-Mail	5/9/25	OPEN
25-028	4/17/25	Brents	Rodney	2620 Grand Liberty, TX 77575	LITTER	1st NOV- Mail		CLOSED- CLEARED BY OWNER
25-035	4/22/25	Roberts	Rogers	112 Fort Worth Liberty, TX 77575	LITTER	1st NOV- HANGER	5/2/25	OPEN
25-036	4/28/25	Arreola	Maria	64 Navigation Liberty, TX 77575	LITTER	1st NOV- Mail	5/7/25	OPEN
HIGH GRASS								
21-140	9/22/21	King	Alric	Navigation- ID# 56378 Liberty, TX 77575	HIGH GRASS	NOV- Reinspection	5/15/25	READY FOR ABATEMENT
24-072	8/14/24	Young	David	1200 Hwy. 90 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	2/3/25	READY FOR ABATEMENT
25-002	1/9/25	Escobar	Felix	Santa Anna-ID# 56377 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/15/25	READY FOR ABATEMENT

25-003	1/9/25	Green	Darryl	Alabama-ID#56379 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/15/25	READY FOR ABATEMENT
25-007	1/27/25	Stuckey	Jan	Ave. E-ID# 55695 Liberty, TX 77575	HIGH GRASS	3rd NOV & POSTED	5/15/25	READY FOR ABATEMENT
25-020	4/3/25	Woods	W G	Woods ID#75782 Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	4/24/25	OPEN
25-021	4/3/25	Semien	A W	1021 Washington Liberty, TX 77575	HIGH GRASS	2nd NOV-Mail	5/9/25	OPEN
25-024	4/14/25	Mosley	Mary	611 Palmer Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	4/25/25	OPEN
25-025	4/14/25	Johnson	Elizabeth	1203 Lamar Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	4/25/25	OPEN
25-026	4/14/25	John	Roy	502 Independence Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	4/25/25	OPEN
25-030	4/21/25	Lazenby	Patricia	2232 Centennial Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	5/1/25	OPEN
25-031	4/22/25	Smart	Katie	2401 Beaumont Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	5/1/25	OPEN
25-032	4/22/25	Davis	Phelix	2629 Beaumont Liberty, TX 77575	HIGH GRASS	1st NOV- Mail	5/1/25	OPEN

25-033	4/22/25	Loera	Denise	2729 Newman Liberty, TX 77575	HIGH GRASS	1st NOV- HANGER	5/1/25	OPEN
25-037	4/28/25	Fregia	Lisa	2233 Grand Liberty, TX 77575	HIGH GRASS	TAGGED	5/7/25	OPEN

HIGH GRASS & LITTER

23-134	9/12/23	Jenkins	Laurice	507 Trinity Liberty, TX 77575	HIGH GRASS & LITTER	NOV- Reinspection	5/5/25	READY FOR ABATEMENT
25-013	3/17/25	Trahan	Jean	1135 Lucky Liberty, TX 77575	HIGH GRASS & LITTER	2nd NOV-Mail	5/5/25	OPEN

STOP WORK ORDER

23-003	1/6/23	Contreras	Manuel	2701 Webster Liberty, TX 77575	STOP WORK	Issued citation	4/11/25	OPEN
24-062	7/18/2024	Ortiz	Omar	422 Maplewood Liberty, TX 77575	STOP WORK	VERBAL	3/11/2025	OPEN
24-091	9/6/24	Lindsey	Jim	317 Tennesse Liberty, TX 77575	STOP WORK	VERBAL	12/23/24	OPEN
25-027	4/17/2025	Multiple	Owners	311 Riverbend Rd. Liberty, TX 77575	STOP WORK	VERBAL	5/2/2025	OPEN
25-029	4/17/25	Boudreaux	Henry	1410 Lakeland Liberty, TX 77575	STOP WORK	1st NOV- HANGER	4/28/25	OPEN

RV VIOLATIONS

23-109V	7/20/23	Multiple	Owner	311 Riverbend Rd. Liberty, TX 77575	LIVING IN RV	2nd NOV-Mail	1/2/25	OPEN
23-163V	11/21/23	CTL Sales	of Texas	610 Port Dr. Liberty, TX 77575	RV- AT COMMERCIAL LOCATION	VERBAL	1/30/25	OPEN

DILAPIDATED PROPERTY

23-067	4/18/23	AM Capitol	Solutions LLC	Cs. #CT182058-01 1610 Texas Liberty, TX 77575	DILAPIDATED PROPERTY	2nd NOV-Mail	3/11/25	OPEN
23-120	7/25/23	Moore	Juanita	209 Chesson Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	3/17/25	OPEN
23-130	8/24/23	AZK	LLC	205 & 209 Independence Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	3/11/25	OPEN
24-008	3/20/24	Genus	Rosie	521 Garrett Liberty, TX 77575	DILAPIDATED PROPERTY	VERBAL	6/6/25	OPEN
24-095	10/3/24	Winni's	Hair Studio	120 Alabama Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	3/17/25	OPEN
24-096	10/3/24	Scheller	Margret	722 Maryland Liberty, TX 77575	DILAPIDATED PROPERTY	Working on Warrant	3/17/25	OPEN
25-005	1/13/25	Fitzgerald	John	4102 N Main Liberty, TX 77575	DILAPIDATED PROPERTY	2nd NOV-Mail		OPEN
25-006	1/13/25	Smith	Arthur	4106 N Main Liberty, TX 77575	DILAPIDATED PROPERTY	2nd NOV-Mail	4/4/25	OPEN
25-016	3/20/25	Jackson	Justin	2214 N Main Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	5/23/25	OPEN

SIGN ORDINANCE VIOLATIONS

OTHER								
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25-012	3/12/25	Locke	Charlie	103 East St. Liberty, TX 77575	LITTER	NOV- Reinspection	4/25/25	OPEN
25-017	3/25/25	Cain III	Chap	2104 N Main Liberty, TX 77575	LITTER	1st NOV- Mail	5/26/25	OPEN
25-018	3/31/25	Sakura Enterprises	LLC	1702 N Main Liberty, TX 77575	LITTER	1st NOV- HANGER		CLOSED
25-022	4/7/25	Coker	Jana	1010 N Travis Liberty, TX 77575	LITTER	1st NOV- HANGER		CLOSED
25-023	4/7/25	Hanks Living	Trust	1823 Magnolia Liberty, TX 77575	LITTER	1st NOV- HANGER		CLOSED
25-034	4/25/25	SSE	Partners	1905 Webster Liberty, TX 77575	DILAPIDATED PROPERTY	1st NOV- Mail	5/26/25	OPEN

JUNK MOTOR VEHICLE (JMV)-PRIVATE PROPERTY								
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<u>JMV Case</u> <u>#</u>	<u>Case OPEN</u> <u>Date</u>	<u>Last reg.</u>	<u>Owner</u> <u>(Last</u> <u>name)</u>	<u>Owner (First name)</u>	<u>Follow up date &</u> <u>Notes</u>	<u>Vehicle Location</u>	<u>License Plate</u> <u>#</u>	<u>Status</u>
23-119V	9/1/23		Martinez	Jose	1/5/25	Cs.#CT182130 2731 Cos Liberty, TX 77575		OPEN
23-146V	10/9/23	Oct-15	Baldwin	Sandra	8/12/2024	Cs.#CT182161 609 Bowie Liberty, TX 77575	DYY6122	OPEN
23-165V	1/8/24	Mar-02	New Bern	Transport Corp.	12/4/2024	Cs.#CT182184 Port Dr.-ID#56907 Liberty, TX 77575	2DA281	LETTER SENT- 30 DAYS
23-166V	1/8/24	Apr-12	Texas	Sabal Corp.	12/4/2024	Cs.#CT182185 Port Dr.-ID#56907 Liberty, TX 77575	TONLY05	LETTER SENT- 30 DAYS
23-181V	3/27/24				8/5/2024	Cs.#CT182206 1973 Wallisville Dr. Liberty, TX 77575		OPEN

25-002V

4/3/25

Jan-25

Hughey

James

3416 N Main
Liberty, TX 77575

CA56006

CLOSED-
CLEARED BY
OWNER

<u>Case Type</u>	<u>Began</u>	<u>Closed</u>	<u>OPEN</u>
LITTER	5	1	4
HIGH GRASS	15		15
HIGH GRASS & LITTER	2		2
STOP WORK ORDER	5		5
RV VIOLATIONS	2		2
DILAPIDATED PROPERTY	9		9
SIGN ORDINANCE VIOLATIONS	0		0
OTHER	6	3	3
JUNK MOTOR VEHICLE	6	1	5
			0
TOTAL CASES	50	5	45

<u>Bandit signs collected this month:</u>	141
<u>Number of citations issued this month:</u>	0

Completed renovation of 1827 N San Jacinto



Partial demolition at 4310 N Main





Liberty Fire

- April Monthly
- Report

Monthly Calls

Fire Calls

In Town 44

Mutual Aid 4

TOTAL 48

EMS Calls

911 106

Mutual Aid 3

Out of Town Transfers 58

In Town Transfers 10

Refusals 28

TOTAL 205



Training Hours: 54 hours

CPR Certifications: 14

PR Events: 2



"A" Shift

- A-Shift Boat rescue training
- Ladder 21 training

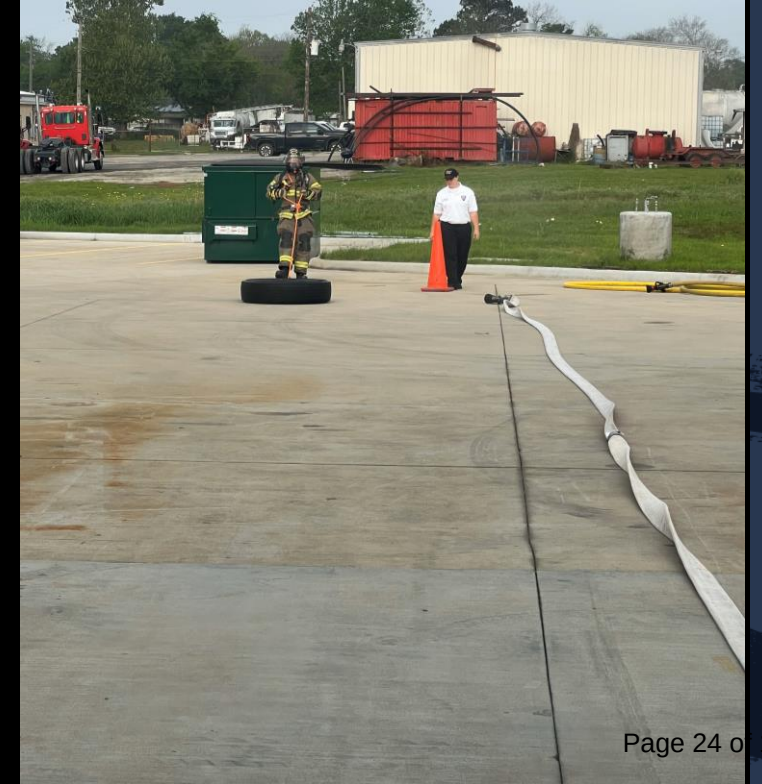
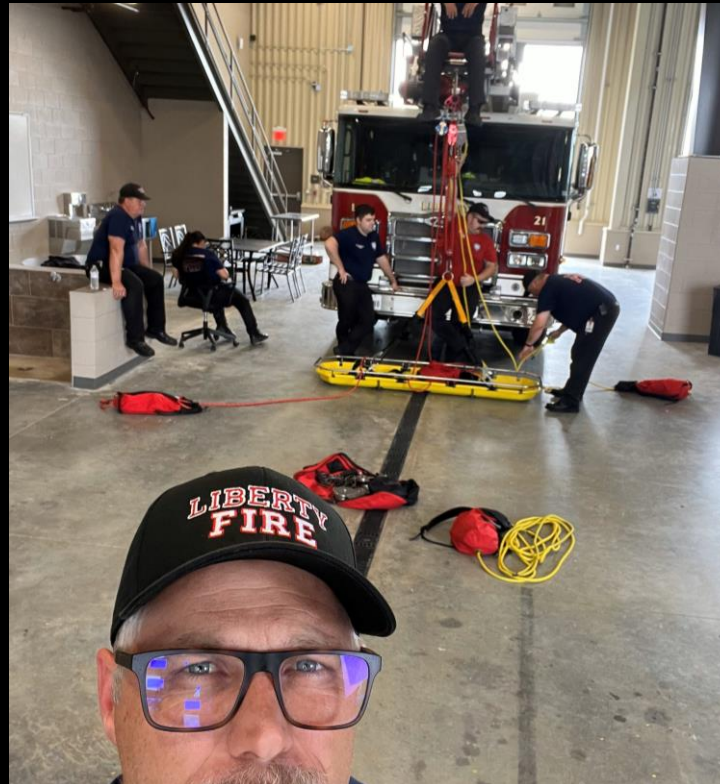


“B” Shift

- **Preparing for annual JRAT**
- **Illegal Burn**
- **Swearing in of new Volunteers**

"C" Shift

- Fire Fighter Down Training
 - Z-Rig training
 - Perkins Last J-Rat.





Fire Marshal

- **Total Inspections: 11**
- **New Inspections: 16**
- **Reinspections: 15**
- **Food Truck Inspections: 5**
- **Inspection Man Hours: 21**
- **Violations found: 58**
- **Burn Permits: 4**





Most common violations found during April



- Exit Signs not working properly and/or not in place
- Fire extinguishers not inspected and tagged by licensed technician annually
- Open junction boxes / missing cover plates



- Annual volunteer JRAT testing
- Softball practice for LPD vs LFD game
- Z Rig training

GOLF COURSE MONTHLY REPORT - APRIL 2025

Maintenance Activities

Put out water cooler stands for course

Applied granular fertilizer w/pre-emerge to entire course

Aerifying tee collars

Spraying weeds around course

4.6 inches of rain recorded at the golf course this month

Tournament Schedule

5/24 First Baptist Liberty Tournament

5/30 Dayton Quarterback Club Tournament

Sales Report (April 1 – April 30)

April was a **profitable** month for the golf course, with revenues exceeding expenditures.

Hosted large tournaments

Club fitting day with Cleveland/Srixon was successful

Making progress in setting up new merchandise and upgrading Pro Shop inventory

MONTH	FY25 SALES REPORT (UNITS/QUANTITY)				
	Green Fees (Rounds Sold)	Cart Fees	Range Fees	Merchandise & Accessories	Sales Tax Collected
October 2024 [1]	1,583	1,519	541	396	\$4,248.37
November 2024 [2]	1,189	1,120	439	341	\$3,078.91
December 2024	1,011	888	321	238	\$2,500.89
January 2025 [3]	888	814	330	168	\$2,537.95
February 2025 [4]	1,145	1,036	444	250	\$3,238.07
March 2025	1,785	1,612	687	394	\$4,845.10
April 2025	1,860	1,670	766	383	\$5,419.32
May 2025					
June 2025					
July 2025					
August 2025					
September 2025					
TOTAL	9,461	8,659	3,528	2,170	\$25,868.61

[1] Closed half day on October 30 and 31 due to rain

[2] Closed for 10 days due to weather and holiday (includes half days and full days)

[3] Closed 11 full days and 4 half days due to weather, including Winter Storm Enzo

[4] Closed 13 days in February due to weather.

Staff built water cooler





Superintendent Revenge Scramble







Liberty Municipal Library April 2025 Report

Administrative Assistant, Maggie Varela and Library Director, Amber Ursprung attended their first Texas Library Association (TLA) Conference held this year in Dallas, Texas. The conference was held over four days beginning Tuesday, April 1 through Friday, April 4. The conference hosts numerous classes, vendors, author talks, and many possibilities for networking opportunities. Some of the classes were fully booked but that did not stop staff from attending if the class offered were deemed useful to future programming. Both Maggie and Amber left the conference with newly gained knowledge including notice of upcoming grant opportunities but also with over \$2,700 in free books. The Friends of the Liberty Municipal Library also generously agree to the purchase of up to \$500 in purchased materials while at the conference. From that \$500 limit, the library purchased \$404.36 in books and \$14 in bookmarks worth \$1,829.37. This conference is a great opportunity for library staff and we are grateful to the city and council for allowing Maggie and Amber the opportunity to attend this conference.



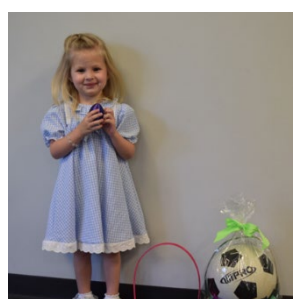
The library held Fine Forgiveness Week in honor of National Library Appreciation Week from April 6 through April 12. This year 27 books and 5 DVDs were returned. The 5 DVDs had been out since November 2024. The returned materials were valued at \$845.43 in once lost materials that have since been added back to the library's collection. The fines forgiven during the week were \$157.26.

The library staff have really been showing their creative sides in preparation of the upcoming summer reading program. The theme this year is "Color Our World" and at the library with so many crafty staff members, patrons will be in awe of the decked-out library this summer.



The library's annual Easter Egg Hunt took place on Wednesday, April 16 with 125 in attendance. This was the first year that the library created a special section for children younger than 3. The library hid a total of over 1,000 eggs on the back lawn of the library. All the children and families had fun searching for the eggs. Children three years old and younger had the opportunity to find a golden egg for a special prize. All children had the opportunity to find 4 3-D printed prize eggs. All the 3-D printed eggs were also transformed into toy slinkies. Those lucky children to find the prize eggs received a prize basket filled with toys and candy. All the other eggs were filled with a variety of candy, so no one left empty handed. Many families thanked the library for hosting such events.





This month the library applied for two grants that Maggie and Amber learned about while at the TLA Conference. The first grant is the Texas Book Festival's Texas Library Grants for \$2,500 requested for books. This grant is only available to Texas public libraries. Both Maggie and Amber worked together on the book grant proposal. Grantees will be notified at the end of May if they have received the funding for the grant. The second grant applied for by the library is the Library Infrastructure Facility Improvement (LIFI) Grant offered by the Texas State Library Archives and Commission. The project would focus on affordability, access, and improved engagement by fostering library utilization. Grant funding would not only replace the much-needed technological upgrades to patron computers, patron computers are over 10 years old, but also allow for investment in adaptive technology. The total requested amount for the grant is \$39,265. The amount requested would include (26) OptiPlex All-in-one computers, (26) headsets, (26) battery backups, (5) large print keyboards, (1) braille/large print keyboard, (1) Apple iPad, (1) Epson Projector, and (4) soundproof dividers. The dividers would be used to create 4 new study rooms in the upstairs foyer without the need for reconstruction of the building. Grantees will be notified in June if they have been awarded the grant.

Liberty Municipal Library Monthly Report November through April 2025

Circulation	November	December	January	February	March	April
Spanish Materials Circulation	46	56	41	80	88	61
Total Adult, Teen & YA Circulation All Formats	1,259	1,376	1,354	1,411	1,337	1,183
Total Juvenile Circulation All Formats	1,013	752	782	991	1,140	1,154
Total Circulation All Formats	2,272	2,128	2,136	2,402	2,477	2,337
Reference Services						
In-house Reference	150	143	170	150	207	135
Telephone Reference	180	150	121	130	103	98
Public Computer Assistance	89	136	108	104	159	102
Collection Statistics						
Total Volumes in Collection	48,844	48,936	49,041	48,998	49,109	49,193
Total Titles in Collection	68,077	68,174	68,452	68,446	68,721	68,844
Cataloging						
Books Cataloged	65	25	256	159	60	44
DVD/ Blu-Rays Cataloged	14	6	0	0	0	0
Audiobooks & Music CDs Cataloged	0	0	0	0	0	0
Periodicals Cataloged	22	30	29	26	75	32
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	13	14	9	20	17	21
Story Time Programs	3	2	1	3	3	4
Story Time Attendance	42	14	7	43	25	40
Misc. Children's Programs/Tours	0	1	0	6	3	5
Msc. Children's Programs/Tours Attendance	0	80	0	322	306	397
Adult/YA/Teen Programs Attendance	68	68	23	37	36	34
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	2,557	2,536	2,536	2,505	2,453	2,425
Total Active Accounts Out-of-City Patrons	4,020	3,988	3,998	3,963	3,897	3,868
Total Volunteers	9	10	0	13	10	3
Total Volunteer Hours	39	39.5	0	32	61.5	13.5
Patron Visits Count	2,312	2,214	1,706	2,736	2,369	2,640
Public Use Technology						
Wireless Users	0	0	0	0	0	0
Public Computers Users This Month	177	151	160	184	190	210
Hours of Patron Computer Use	135	84	123	131	132	137
Website Sessions: Online Catalog	1,385	1,270	1,563	1,876	1,751	1,680
Social Media Sessions: Facebook, Instagram	1,949	3,192	695	854	1,031	625

	Liberty Municipal Library Volunteer Report for the Month of April 2025																														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total
Craig, Pat																															0
Daniel, Hannah																												1.75	2.75		4.5
Davis, Beverly																															0
Harbour, Cathy																															0
Hammer, Theresa																															0
Kemper, Sharon																															0
Lawrence, Lindsay																															0
Minchew, Sammie																															0
Pickett, Sandy																															0
Stratton, Gloria															2																2
Sundgren, Gary																															0
Sundgren, Josh																															0
Sundgren, Stacy																															0
Valverde, Heather								1.5					3	2.5																	7
Total for month																															13.50

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2025

PLAN REVIEW

# of Plans Reviewed	5
---------------------	---

INSPECTIONS

# of Inspections Performed	49
----------------------------	----

BUILDING PERMITS

Commercial Building Permits - New	0
Commercial Building Permits - Renovation/Remodel	0
Commercial Building Permits - Addition/Expansion	0
Residential Building Permits- New (Manufactured Homes)	3
Residential Building Permits - New (Single Family)	1
Residential Building Permits - New (Multi-Family)	0
All Other Permits Issued	51

CERTIFICATE OF OCCUPANCY

Commercial C of O's Issued	4
----------------------------	---

FEE REVENUE

Permit Fee Revenue	\$	3,751.40
Tap Fee Revenue	\$	2,470.00
	\$	6,221.40

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2025

APRIL 2025-COMMERCIAL

BUSINESS NAME	ADDRESS	PERMIT TYPE
FIRST LIBERTY BANK	1822 SAM HOUSTON	PLUMBING
TORTILLERIA EXPRESS	819 DR MLK	CERTIFICATE OF OCCUPANCY
NORTH RIDGE HOLDINGS	313 INDUSTRIAL	CERTIFICATE OF OCCUPANCY
DENEAN'S WHIMSIES	1905 EDGEWOOD	CERTIFICATE OF OCCUPANCY
K&S INDUSTRIAL SUPPLY	2201 HWY 90	CERTIFICATE OF OCCUPANCY
LIBERTY ISD	2615 JEFFERSON	ACCESSORY STRUCTURE
LAUREN SAMUELS CONSTRUCTION	MLK @ SAN JACINTO	ROAD CLOSURE
EARTHSCAPES OF TEXAS	1820 SAM HOUSTON	ELECTRICAL
COMCAST	3130 LINCOLN	ELECTRICAL
COMCAST	1808 COS	ELECTRICAL
COMCAST	1814 WILLOW	ELECTRICAL
COMCAST	516 CROCKETT	ELECTRICAL
COMCAST	3501 MAIN	ELECTRICAL
COMCAST	4000 N TRAVIS	ELECTRICAL
COMCAST	4320 MAIN	ELECTRICAL
LUMBERJAX	2208 DR MLK	ELECTRICAL

CITY OF LIBERTY
INSPECTION AND PERMIT DEPARTMENT MONTHLY REPORT
APRIL 2025

New home being constructed at 146 Linden Lane



LIBERTY POLICE DEPARTMENT

- MONTHLY REPORT
- April 2025



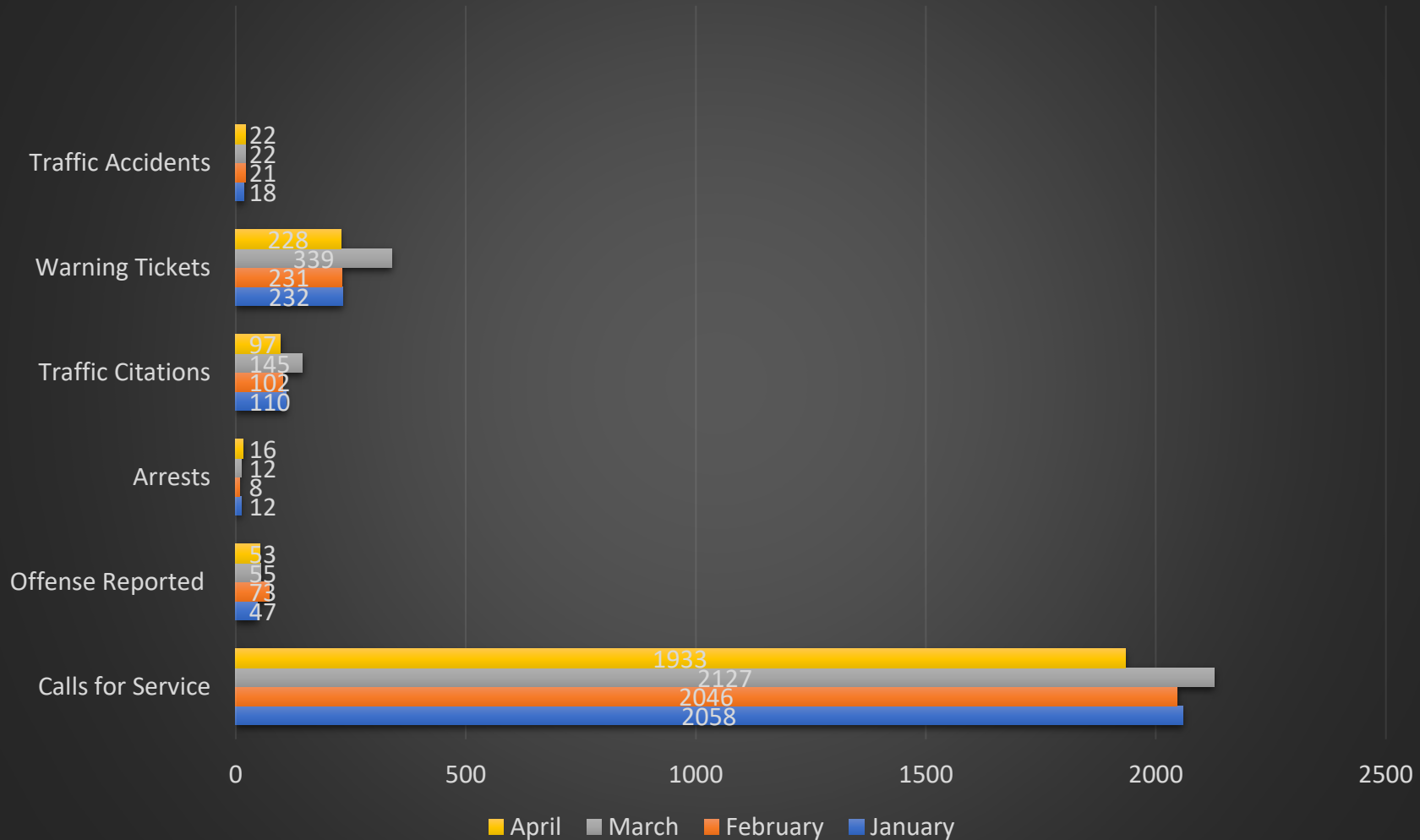


LIBERTY POLICE DEPARTMENT

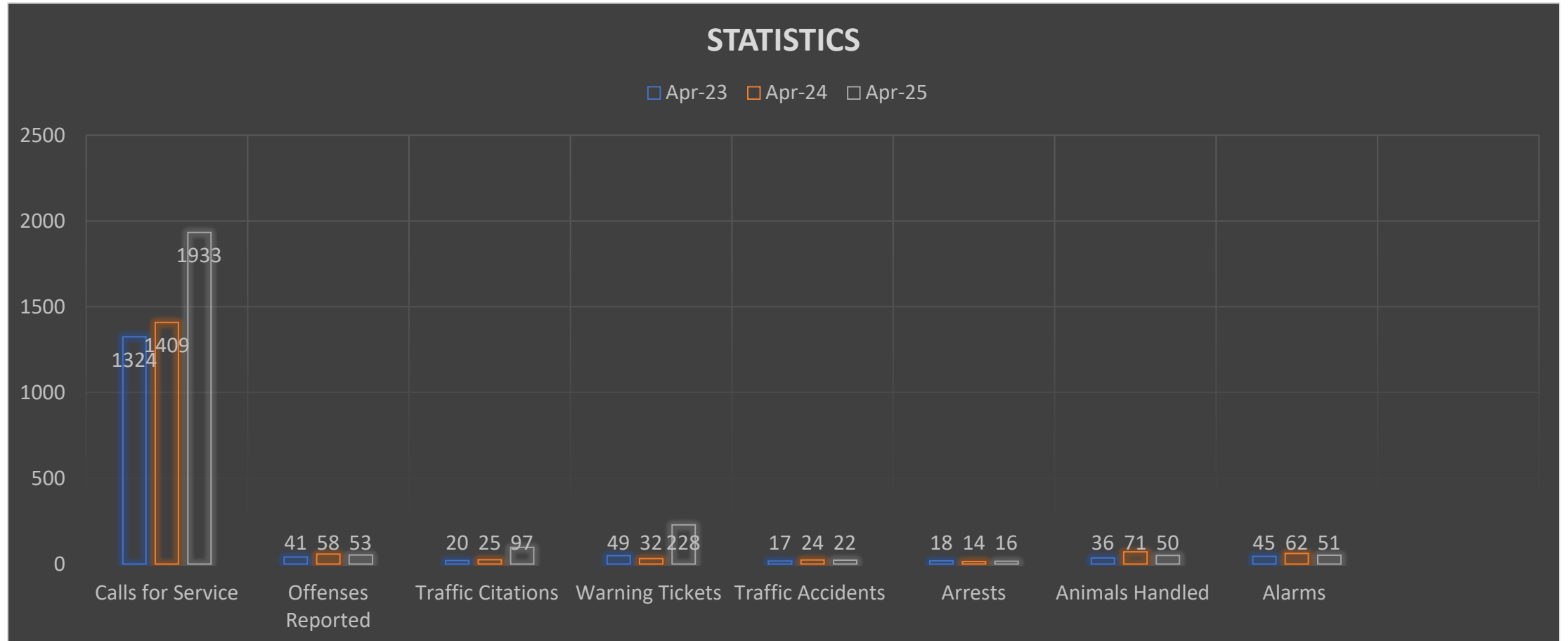
CALLS FOR SERVICE	1933
OFFENSES REPORTED	53
OFFENSES CLEARED	27
TRAFFIC CITATIONS	97
WARNING TICKETS	228
TRAFFIC ACCIDENTS	22
ARRESTS	16
ANIMALS HANDLED	50
ALARM CALLS	51
AMOUNT RECOVERIES	\$ 2384.08



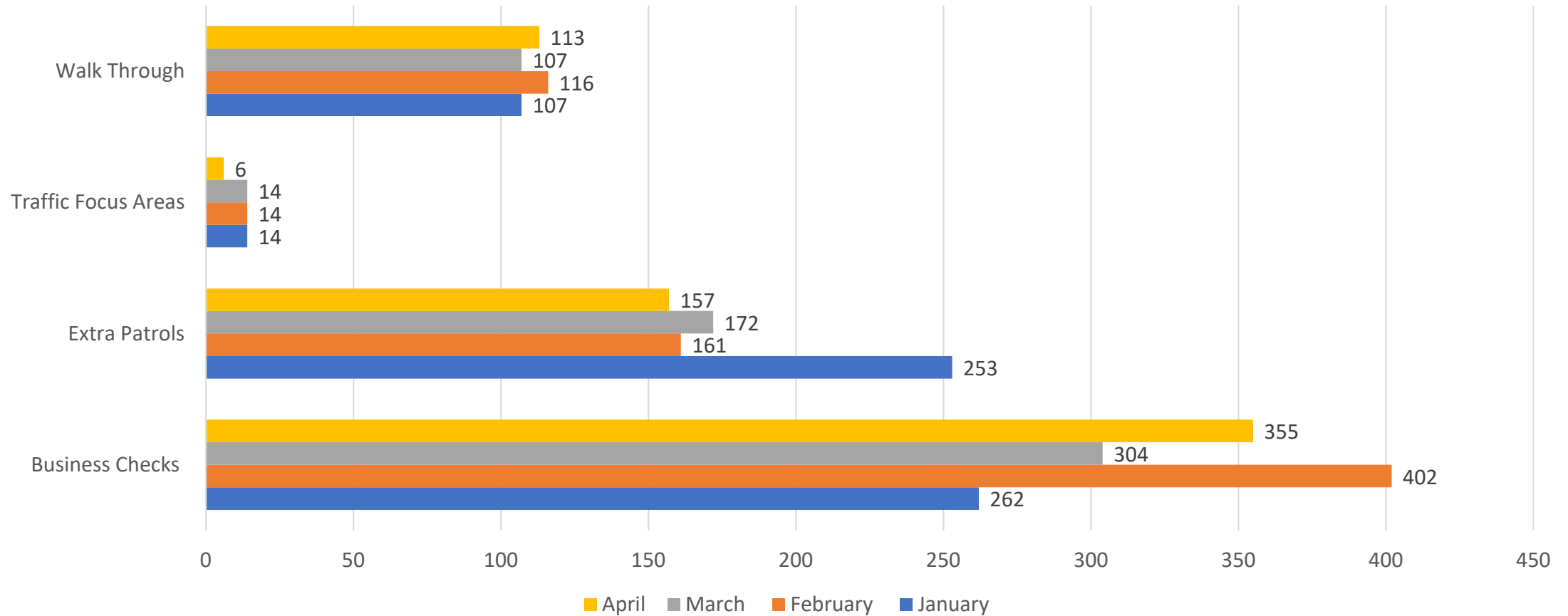
Monthly Stats



YEAR BY YEAR COMPARISON



PROACTIVE POLICING



LIBERTY POLICE DEPARTMENT

- We have three Officers starting in the next few weeks with intentions of being fully staffed before the end of May.
- We have several candidates in background for Dispatch and Records/Evidence Clerk with intentions of having both positions filled before the end of May.
- We have been utilizing Houston Polygraphs which has proven to be beneficial in our selection of candidates.
- HGAC 911 will be installing a new and improved 911 system which will include new servers and a facelift on the overall appearance of the system.





**May 13, 2025
7:30 am to 9:30 am**

**GENERATIONS COFFEE SHOP
1806 SAM HOUSTON**

Liberty Police invite you to join your
neighbors and local officers for coffee
and conversation!!

No agendas,
no speeches,
just a chance
to ask
questions,
voice
concerns and
get to know
your officers.

Contact:
Richard Ashe
Chief of Police
936-336-5666



GUNS & HOSES

May 17th



Softball
Tourney



LIBERTY
POLICE & SHERIFF'S OFFICE

VS

LIBERTY
FIRE & RESCUE



FOOD &
FUN

Liberty Municipal
Park, Liberty TX
5:00PM

DONATIONS ARE APPRECIATED

More Information please contact: jwilliams@cityofliberty.org



Public Information Monthly Activity Report April 2025



Facebook Insights

Views: 203,508

The number of times our content was played or displayed.

Reach: 62,287

This metric counts reach from the organic distribution of our Facebook content. It also includes reach from other sources, such as tags, check-ins and Page or profile visits.

Content

Interactions: 1,414

The number of likes or reactions, saves, comments, shares and replies on your content.

Follows: 141

The number of followers our page gained over the month. That is an increase of 3.7% in one month.

LinkedIn Insights



- First post was created on March 24th
- LinkedIn will never have the social media impact of Facebook, due to the professional niche nature of the platform. However, it is one tool of many to get information out.

Impressions: 434

Reach: 258

Clicks: 34

+Followers: 17



"X" (Formerly Twitter)

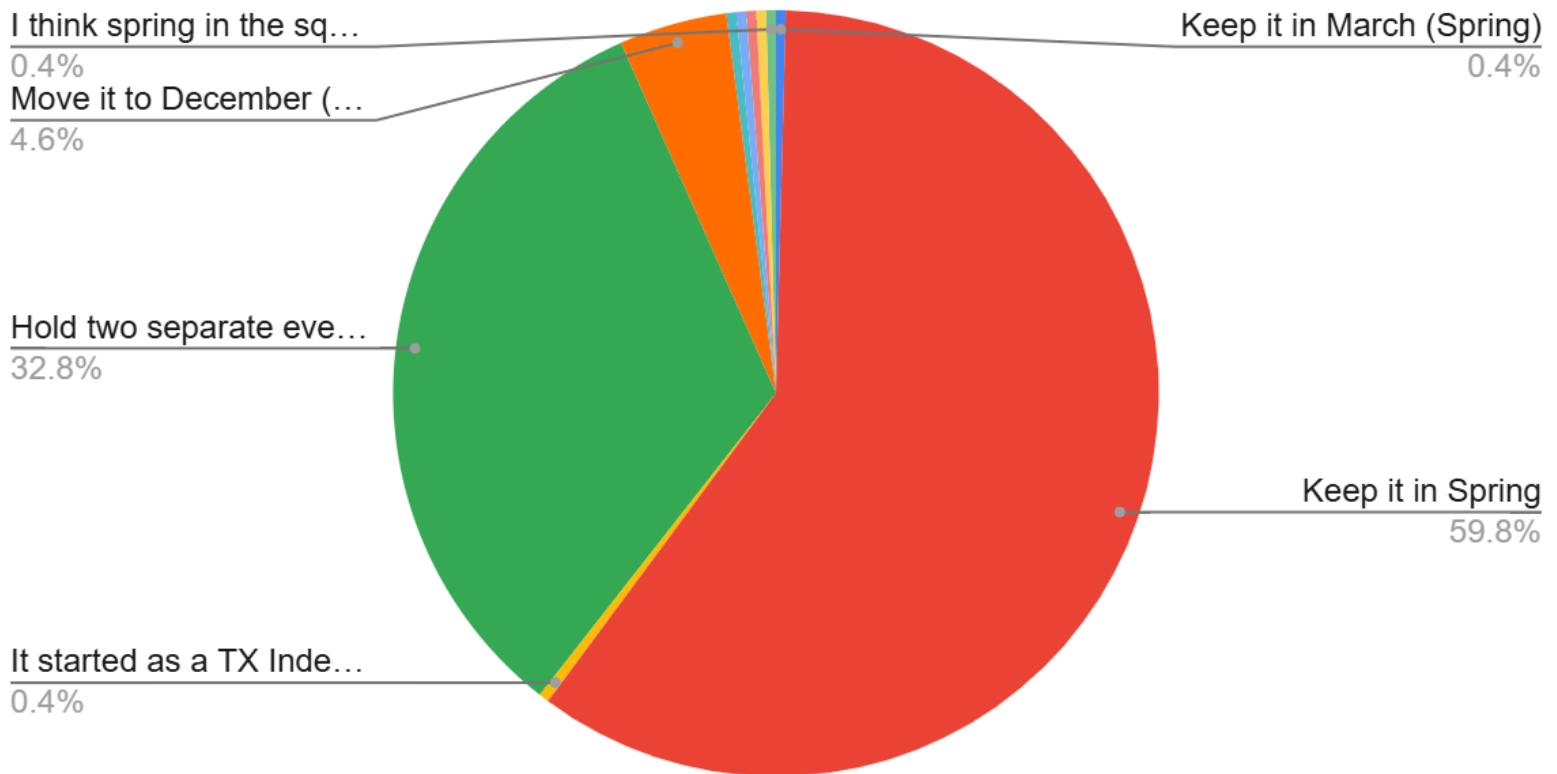
We have created the account and began posting. However, X wants us to pay to receive a "verified" badge and insights at a rate of \$84-\$395/year. We do not currently see the value in that, perhaps as we grow the page that view might change.



JUBILEE SURVEY RESULTS

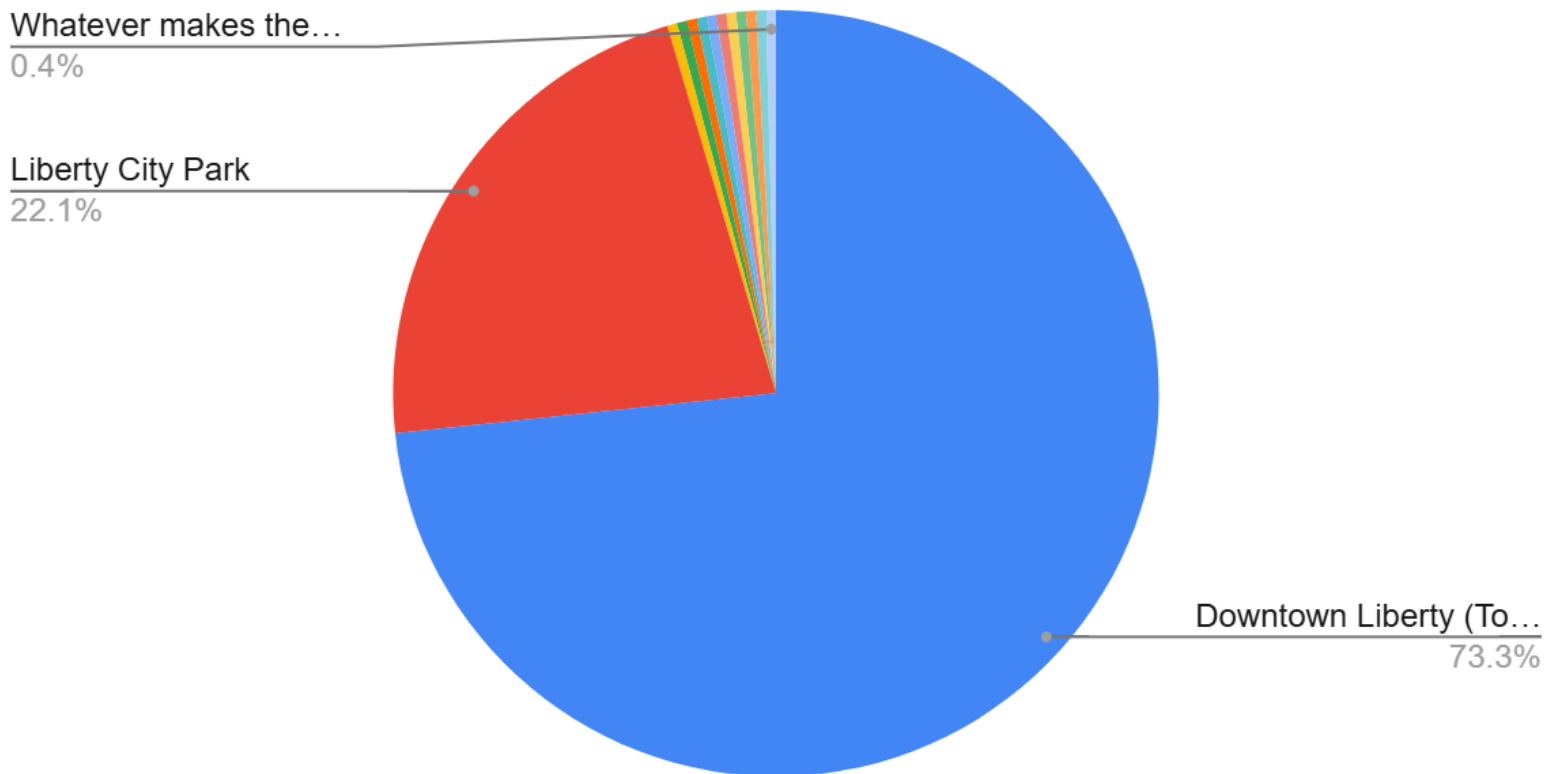
Question 1:

Event Timing- When would you prefer the Liberty Jubilee to be held?



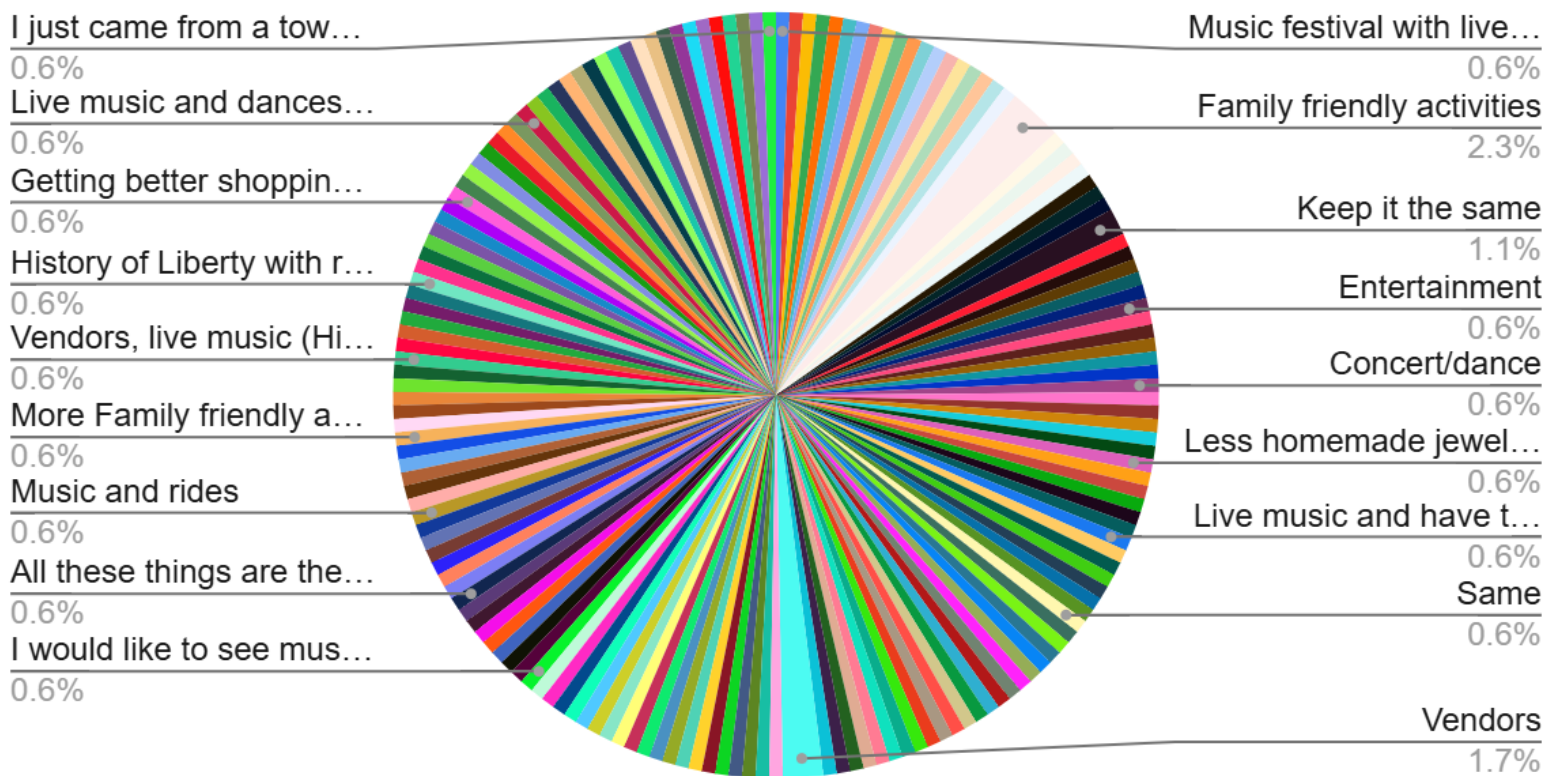
Question 2:

Count of Event Location- Where would you prefer the event to be held?



Question 3:

What would you like to see as the event focus? What type of activities?

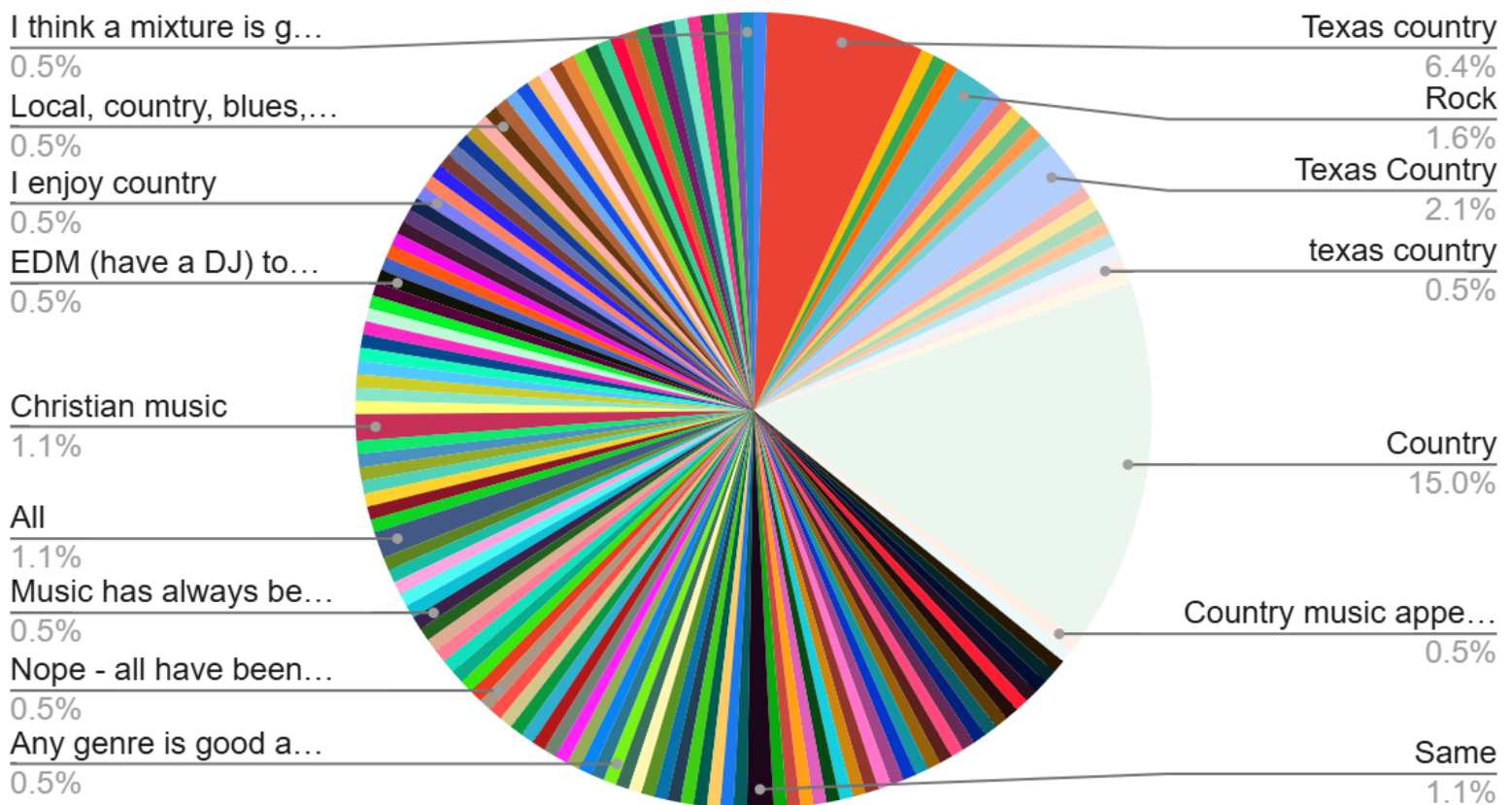


Top three recurring themes:

1. Family-Friendly Activities (especially for kids)
2. Live Music and Entertainment
3. Vendors and Food (with improvements)

Question 4:

What genres of music would you like to see?



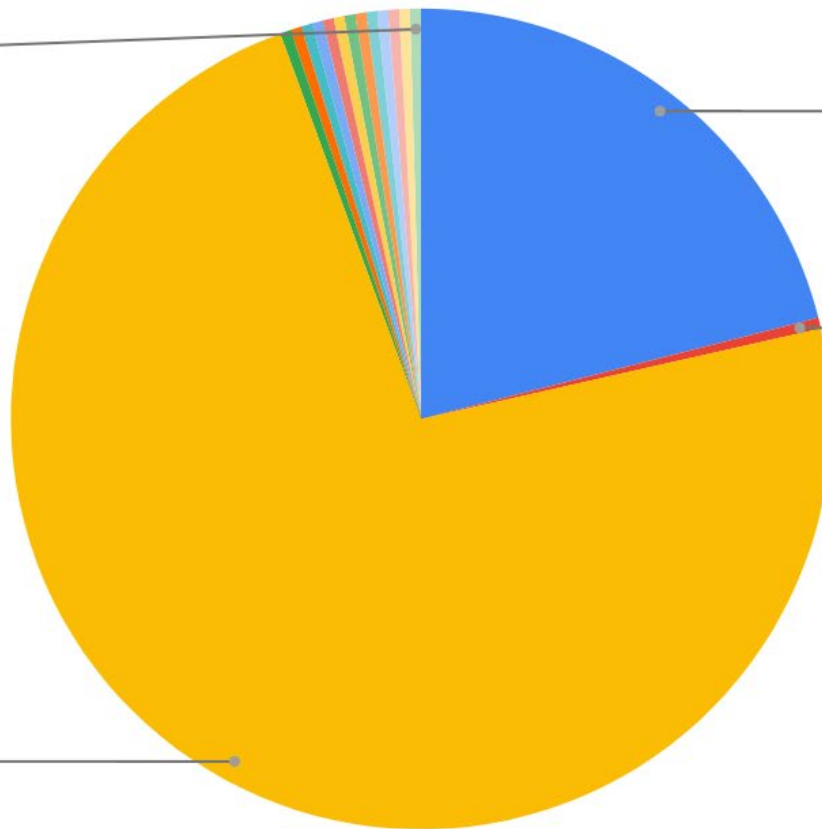
Top three recurring themes:

1. Texas Country
2. Rock/Pop/Blues
3. Cultural & Genre Diversity

Question 5:

Do you want a Kickoff Event/Dance?

Kick off event is fine...
0.4%



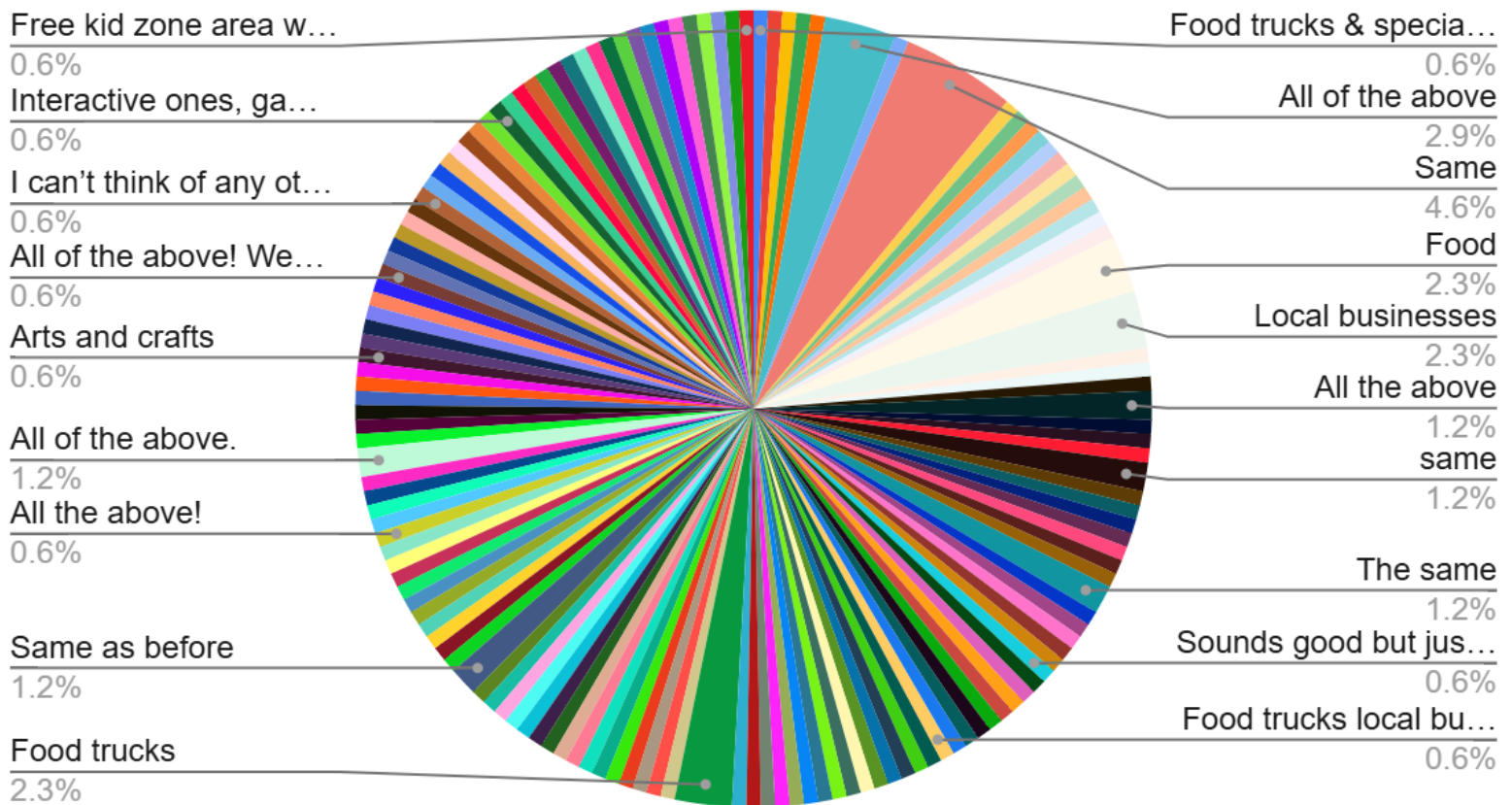
No
21.0%

No preference
0.4%

Yes
73.0%

Question 6:

What type of vendors would you like to see?

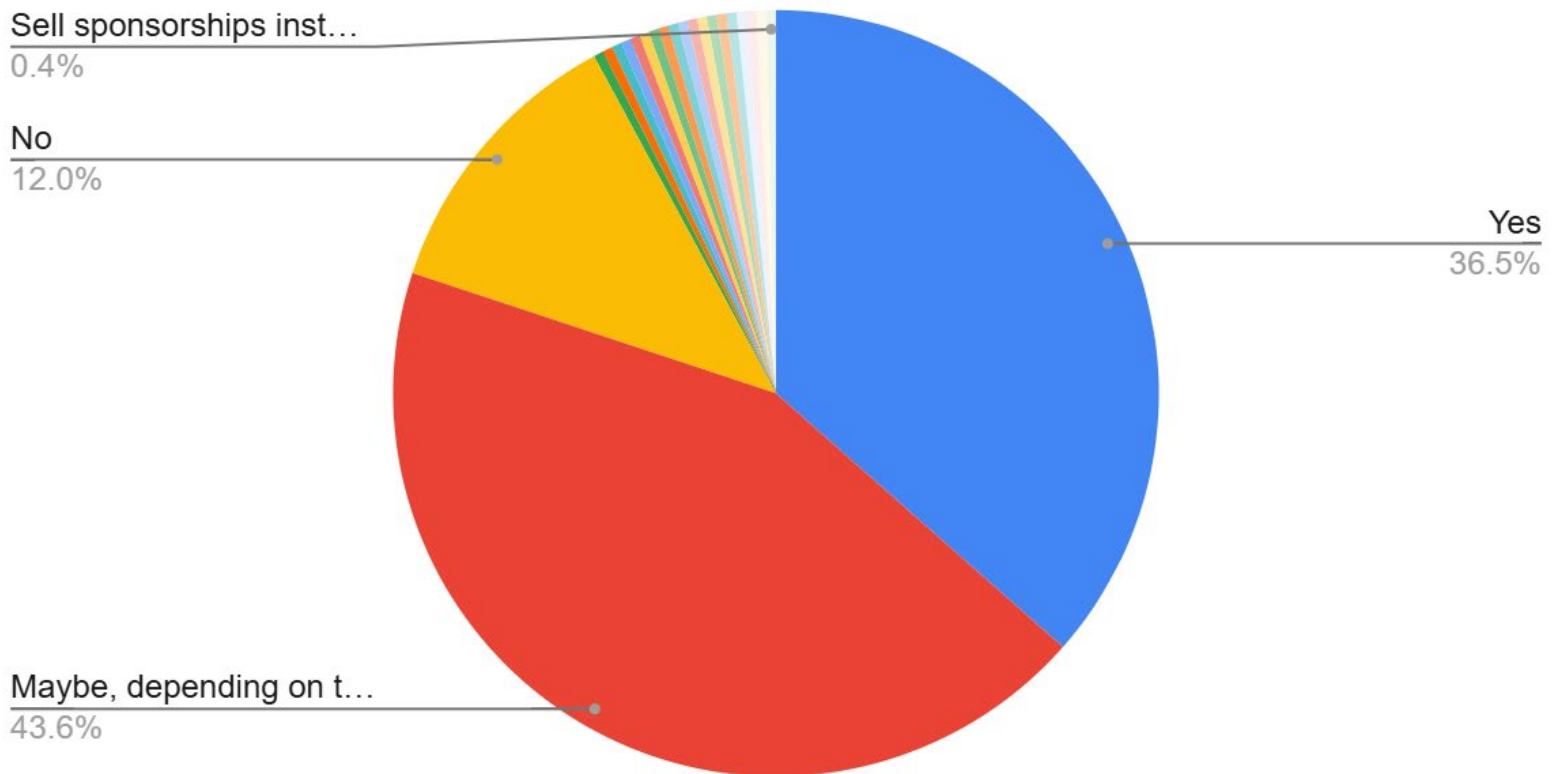


Top three recurring themes:

1. Food Trucks/Specialty Food Vendors
2. Local Businesses & Handmade/Artesian Vendors
3. Interactive/Kid Friendly

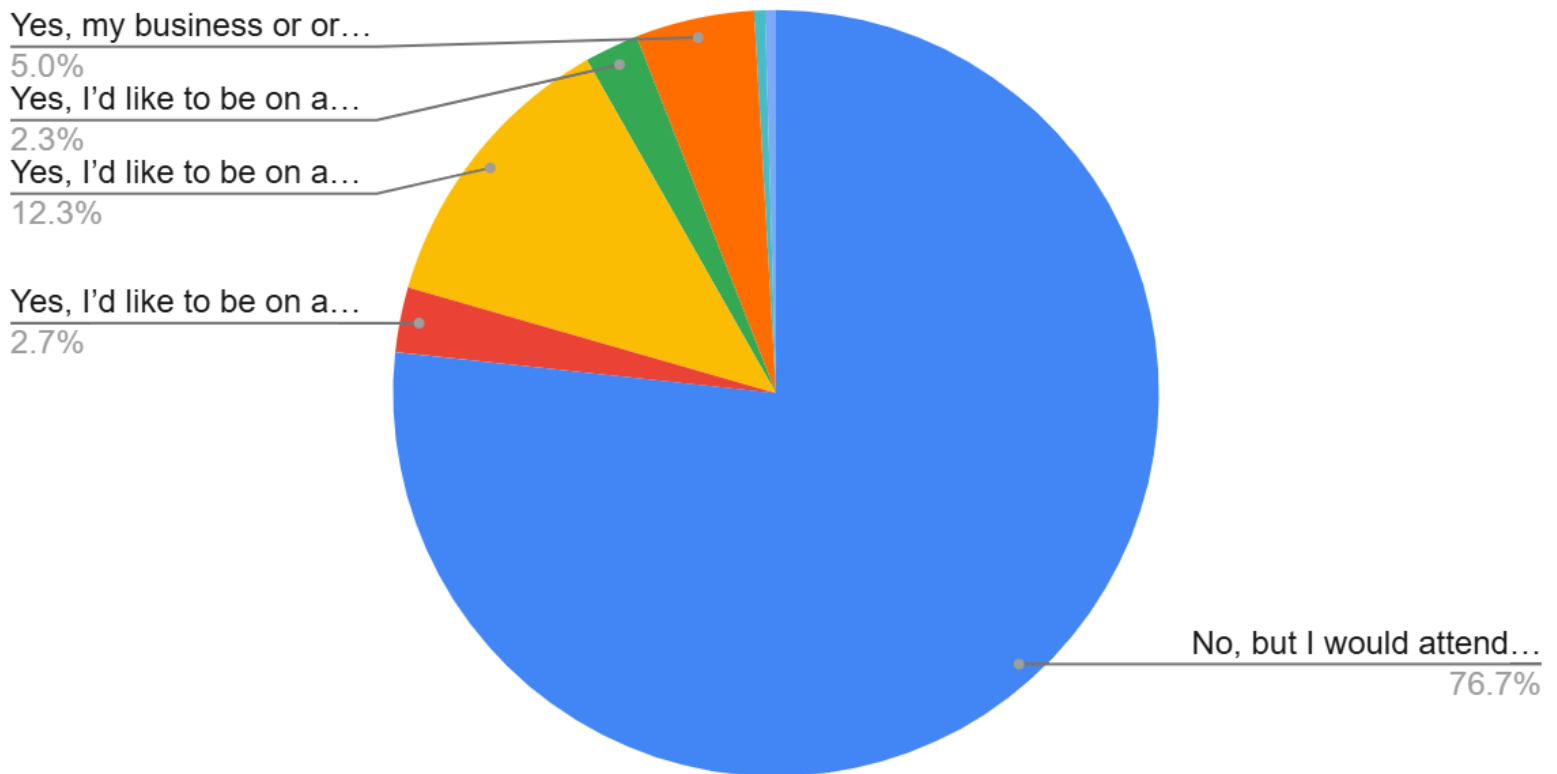
Question 7:

Ticketing & Entry Fees- Would you be willing to pay a small admission fee if it helped bring in high-quality entertainment...



Question 8:

Volunteer & Community Involvement (Select all that apply)

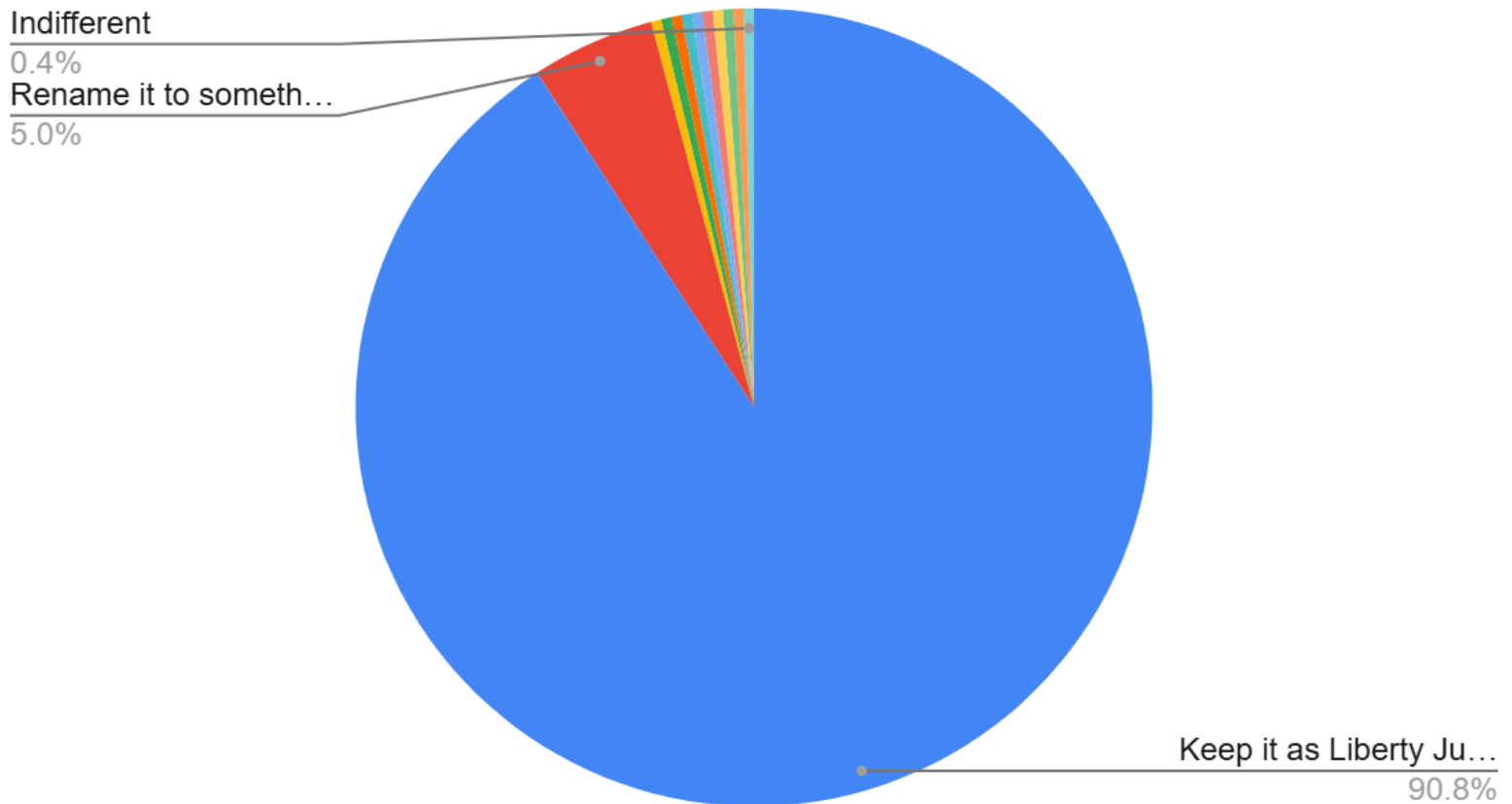


Question 9: Marketing

Promotion Method	Mentions
Facebook / Social Media	195+
Flyers / Posters Around Town	145+
Word of Mouth	130+
City of Liberty Website	125+
Chamber of Commerce	110+
Newspaper	95+
Radio	6
Television / TV Station	3
Banners (across main roads)	1
Local Business Involvement	1
Flyers to Schools / Daycares	1
Billboard in Neighboring Towns	1
Advertising Outside Liberty County	1
Greater Houston Event Promotion	1
Vendor Self-Promotion	1
Instagram Page / Modern Strategy	1
Kids-in-Free Idea (Promotional Offer)	1

Question 10:

Should the event continue being called "Liberty Jubilee?"



Additional Feedback:

Theme	Summary of Responses	# of Mentions
Family/Kid-Friendly Activities	Requests for more kid events, rides, toddler activities, petting zoo, free kid activities, family games, carnival all day, toddler-friendly areas	30+
Food & Drink Options	More vendors, food trucks, variety (Cajun, Mexican), affordable food, earlier start for food, free food options, better drink variety	25+
Entertainment & Music	Better bands, local performers, kick-off dance, music appealing to all ages, EDM/concert nights, quiet music options for some families	30+
Affordability/Accessibility	Keep entry free, lower prices, discounts, free days, affordable bands, better parking, accessibility for elderly/disabled	20+
Tradition & Community Spirit	Keep downtown location, support local business, keep it community-focused, disappointment over cancellation, importance of tradition	20+
Schedule/Timing	Open all weekend, earlier start, extended hours, avoid conflicts with Trade Days, evening events	15+

Additional Feedback:

Theme	Summary of Responses	# of Mentions
Atmosphere/Comfort	Cooling tents, shaded seating, misting fans, weather timing, less crowding	15+
Security & Safety	Increased security, separate drinking areas, complaints about drama/fights at night	5+
More to Do (Beyond Shopping)	Car shows, wine/beer tasting, contests, more games, parade, educational booths, photo ops, not just vendor browsing	15+
Marketing/Organization	More advertising, raffles, community input, learning from past organizers	5+

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS

NOTES:

- Replaced Street name signs
- Installed 3 signs at new drive thru at City Hall
- Swept streets
- Repaired asphalt street cuts
- Patched around town
- Repaired concrete cut by Tax Office
- Cleaned inlets
- Repaired curb and gutter on Neyland
- Repaired curb and gutter on Hill
- Started getting tractors ready for mowing
- Repaired sidewalk on Main St.

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:			49		Hours
	Street cut repairs:			11		Each
	Curb & Gutter Repair:			85		Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:			689		Each
	Levee Inspection:			Yes		
	Flap Gate Debris Removal					
Spraying:						
	Herbicide:					Gallons
	Mosquito:					Miles
Signs:						
	Installed			3		Each
	Repaired/ Replaced			26		Each

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed 5 times and weedeated as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day. Weedeated as needed.

Splash Pad:

Work Performed: Started working on splash pad. Pressure washed the pad and cleaned out the holding tank. Turned on the splash pad for the summer. Only 7 features are running due to a leak under the pad.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Sprayed the trail sides with weed killer throughout the park.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Picked up trash and other debris around them. Swept and removed leaves and other debris from around the playground.

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut up trees and picked up limbs throughout park.

Flags:

Work Performed: Checked flags for damage twice a week. Put a new big flag on Hwy 90.

Notes:

1. Filled holes throughout the park.
2. Picked up limbs throughout the park.
3. Cut up trees that had fallen in the park.
4. Fixed hog ruts throughout the park.
5. Filled in ruts that were made by vandals through the park.
6. Cleaned leaves and limbs off the roof of the gazebo and around the playgrounds
7. Started to add poles for new lights to be installed but ran into problems. The holes started to collapse. Waiting for change order to be approved when we get one.

MARK REED – WATER / WASTEWATER MANAGER

Power Outages

April 2025

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (mins)	Cause of Outage
5	1009 OAK DRIVE	6:44 PM	9:30 PM	24	194	Service line was damaged due to vegetation and exposed connections
5	1400 SAM HOUSTON	3:26 PM	4:00 PM	15	36	Blown fuse due to wildlife
5	MISSOURI @ COS	1:55 PM	2:45 PM	20	45	Blown fuse due to wind
10	1 DE MAYO	5:00 PM	5:30 PM	10	30	Voltage issues Customer found tripped breaker
12	137 FOREST	2:30 PM	7:00 PM	15	270	Transformer failed and L/A H258015
12	2201 JEFFERSON	8:00 PM	9:00 PM	10	60	Voltage issue due to transformer leads not being tight and burning up
13	ELKS LODGE	4:30 PM	5:00 PM	7	30	Breaker Tripped
18	3604 SH-146	10:03 PM	12:00 AM	13	123	Partial power at house found burnt up lead
18	3254 BEAUMONT AVE	2:50 PM	4:30 PM	60	140	Multiple people without power feeder 2 out of Beaumont sub was out
18	906 RIDGEWOOD	6:45 AM	7:35 AM	40	50	Partial outage to house upon arrival everything was good
19	605 N 146	1:34 PM	N/A	0	0	Line down call wrong address got correct address old service line was down
24	1420 EDGEWOOD	4:36 PM	6:15 PM	16	125	Bad Transformer
23	1429 EDGEWOOD	8:03 PM	9:00 PM	18	63	Bad meter
24	MLK @ TRAVIS	9:00 PM	11:00 PM	0	120	Tighten loose connections on primary jumper for 3 phase going to bank
28	2010 PANTHER LANE APT 503	5:00 PM	5:45 PM	12	45	Meter failed 2S
AVERAGE				17	89	

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Sam Rayburn Municipal Power Agency - Mayor Hebert

Department: Administration

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Hebert is a Board Member of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Mayor, Council and Staff Comments

Department: Administration

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that are scheduled to be attended by City officials or employees; inquiry of staff regarding specific factual information or existing policies.

Funding Source:

Staff Recommendation:



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, April 8, 2025

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on April 8, 2025, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by Mayor John Hebert.

A.	Attendee Name	Present	Absent	Late	Arrived
	Mayor John Hebert, Jr.	X			
	Mayor Pro Tem Libby Simonson	X			
	Council Member Dennis Beasley	X			
	Council Member Tommy Brents		X		
	Council Member Ed Seymour	X			
	Council Member Ross Ward	X			
	Council Member Debbie Dugger	X			

II. INVOCATION

The invocation was given by Mayor John Hebert.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag and the pledge to the Texas Flag was led by Mayor John Hebert.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Hebert welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. No public comments were made.

V. PRESENTATIONS / REPORTS

A. Bikers Against Child Abuse (BACA) Heroes Weekend Proclamation

Bikers Against Child Abuse (B.A.C.A.) Chapter representatives were present to receive a proclamation for B.A.C.A Heroes Weekend from April 25-28, 2025, that was read aloud and presented by Mayor Hebert.

B. City Manager's Report - City Manager Bryan Kendrick - Includes various updates of interest to our community.

City Manager Bryan Kendrick reported on the following updates:

- Website Redesign Update
- Frontier Waste Services
- Liberty Jubilee Survey
- McGuire Road Project
- Park Master Plan
- Electrical Reclosers
- 2024 Street Rehabilitation Program
- Water Leaks

C. Finance Report - Assistant City Manager/CFO Naomi Herrington

Assistant City Manager / CFO Naomi Herrington reported on the City's financials as of February 28, 2025.

D. Department Reports

Monthly reports are submitted by departments and are attached to the agenda for the council to review and to comment on or ask questions that they may have.

E. Sam Rayburn Municipal Power Agency - Mayor Hebert

Mayor Hebert, Board Member of the Sam Rayburn Municipal Power Agency, stated that the last meeting for SRMPA was a normal business meeting. The next meeting will be held on April 15, 2025, in Livingston.

F. Mayor, Council and Staff Comments

Mayor Hebert asked if there were any comments. None were made.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by Council Member Beasley to approve all items on the consent agenda and seconded by Council Member Ward. The motion passed 6 to 0 with all present voting yes.

A. Minutes Approval

1. March 11, 2025

VII. REGULAR AGENDA**A. Regular Session**

1. **AN ORDINANCE AMENDING SECTION 3.08.032 OF THE CITY OF LIBERTY CODE OF ORDINANCES, RESTRICTING MOBILE HOMES AND MANUFACTURED HOMES WITHIN THE CITY OF LIBERTY; AND ESTABLISHING AN EFFECTIVE DATE.**

Owners of certain properties located south of FM 160 in between Private Road 1160 and Private Road 16001 in the City of Liberty have applied for a variance to the Manufactured Home Ordinance in order to allow the placement of manufactured homes.

A motion was made by Council Member Simonson to adopt the Ordinance amending Section 3.08.032 restricting mobile homes and manufactured homes within the City of Liberty and seconded by Council Member Beasley. The motion passed 6 to 0 with all present voting yes.

2. AN ORDINANCE APPROVING AMENDMENTS TO THE CITY OF LIBERTY'S FISCAL YEAR 2024 – 2025 BUDGET.

Chief Hurst made a presentation to the City Council in March regarding the need for more employees. We would like to amend the 2024-2025 budget to allow for the hiring of three (3) additional fire department employees and purchasing of gear necessary for the additional employees.

A motion was made by Council Member Simonson to adopt the Ordinance approving amendments to the City of Liberty's Fiscal year 2024-2025 Budget and seconded by Council Member Beasley. The motion passed 6 to 0 with all present voting yes.

3. AN ORDINANCE AUTHORIZING THE VACATING AND ABANDONMENT OF AN UNIMPROVED PORTION OF THE COS STREET RIGHT-OF-WAY.

An unimproved portion of Cos Street right-of-way exists and is located to the west of Texas Avenue. The abutting property owner requested the City of Liberty to vacate and abandon a portion of this right-of-way. The unimproved portion is not needed for public roadway purposes, and it is in the City's public interest to abandon this portion of the Cos Street right-of-way.

A motion was made by Council Member Simonson to adopt the Ordinance authorizing the vacating and abandonment of an unimproved portion of the Cos Street Right-of-way and seconded by Council Member Dugger. The motion passed 5 to 1 with Council Member Seymour voting no.

4. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AUTHORIZING THE MAYOR TO SIGN A QUITCLAIM DEED CONVEYING THE CITY'S INTEREST IN 0.026 ACRES DESCRIBED HEREIN TO KATHGAR LLC

With the adoption of the ordinance abandoning a portion of Cos Street right-of-way, Kathgar, LLC desires to purchase the property from the City since they are the adjoining landowner. The proposed purchase total is \$3,511.

A motion was made by Council Member Simonson to approve the resolution authorizing the Mayor to sign a quitclaim deed conveying the City's interest in 0.026 acres to Kathgar, LLC and seconded by Council Member Ward. The motion passed 5 to 1 with Council Member Seymour voting no.

5. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE PROCESS OF MAKING THE STREETS IN THE RAVEN HILL SUBDIVISION PUBLIC STREETS

The property owners of Raven Hill Subdivision requested the City to take on the responsibility for the maintenance of the roads within the subdivision. The property owners have signed a petition requesting the City to accept the private streets as public streets. The property owners agree to have the streets surveyed, and a title search performed on the property prior to the dedication of the streets. The property owners also agreed to remove the gate from the subdivision entryway in exchange for the city maintaining the streets.

A motion was made by Mayor Hebert to approve the resolution authorizing the City Manager to proceed with the process of making the streets in the Raven Hill Subdivision Public Streets and seconded by Council Member Seymour. The motion passed 6 to 0 with all present voting yes.

6. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE PURCHASE OF MOBILE DATA TERMINALS FOR THE POLICE DEPARTMENT

The Liberty Police Department has been using digital ticket writers at the cost of \$14,400 per year. Chief Ashe has requested that we implement Mobile Data Terminals (MDTs) that will give us more capability in the vehicle and will save us over \$3,200 per year. The initial cost of the setup of ten (10) MDTs will be \$71,821, solely sourced through our current vendor, Tyler Technologies. The laptops will be purchased with seized funds. We would then cancel our subscription for the digital ticket writers.

A motion was made by Council Member Simonson to approve the resolution approving the purchase of mobile data terminals for the Police Department and seconded by Council Member Beasley. The motion passed 6 to 0 with all present voting yes.

7. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING REPLACEMENTS AND REPAIRS TO THE HUMPHREYS CULTURAL CENTER

The Humphreys Cultural Center includes the Liberty municipal Library and the Humphreys-Burson Theater. The Cultural Center needs repairs for electrical and HVAC issues.

A motion was made by Council Member Ward to approve the resolution approving the replacement and repairs to the Humphreys Cultural Center and seconded by Council Member Dugger. The motion passed 6 to 0 with all present voting yes.

B. Executive Session

At 7:13 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

- 1. Texas Government Code §551.071 - Private Consultation with Attorney**
Discussion with attorney regarding contemplated/pending litigation and/or regarding matters protected by attorney/client privilege.
- 2. Texas Government Code §551.074 - Personnel Matters.**
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
 - A.) Regarding Chief of Police
- 3. Texas Government Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
Discussion regarding economic development negotiations.

C. Reconvene into Regular Session

At 8:18 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

1. Consider and take possible action on legal matters discussed in the executive session. No Action was taken.
2. Consider and take possible action on personnel matters discussed in the executive session.
 - A.) Regarding the appointment of Chief of Police.

A motion was made by Council Member Ward to hire Richard Ashe as the Police Chief and seconded by Council Member Seymour. The motion passed 6 to 0 with all present voting yes.

3. Consider and take possible action on economic development matters discussed in the executive session.

CONSIDER APPROVING A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A DEVELOPMENT AGREEMENT WITH LIBERTY RANCH, LLC

A motion was made by Council Member Simonson to approve the resolution approving a development agreement with Liberty Ranch, LLC and seconded by Council Member Dugger. The motion passed 6 to 0 with all present voting yes.

CONSIDER APPROVING A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A PUBLIC IMPROVEMENT MAINTENANCE AGREEMENT FOR THE LIBERTY RANCH DEVELOPMENT

A motion was made by Council Member Simonson to approve the resolution approving a public improvement maintenance agreement for the Liberty Ranch Development and seconded by Council Member Beasley. The motion passed 6 to 0 with all present voting yes.

VIII. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, Mayor Hebert adjourned the meeting at 8:20 p.m.

John Hebert, Jr., Mayor

ATTEST:

April Gilliland, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 3, 2025; FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

Department: Administration

Subject: General Election

Background: The City of Liberty holds a General Election on the First Saturday of May each year. In an even number year the election is held for Mayor and three Council Members and in an odd number year the election is held for three Council Members. The election is held in the manner required by the Texas Election Code and the Charter of the City of Liberty.

Funding Source: General Fund

Staff Recommendation:



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/13/2025 6:00 PM

Department: Administration
Category: Ordinance

Ordinance

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON MAY 3, 2025; FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, there was held in the City of Liberty, Texas on the 3rd day of May 2025, a General Election duly ordered by the City Council for the purpose of electing three Council Members, as shown in the official returns heretofore; and

Whereas, public notice of the City's Municipal Election was duly given; that said election was held in the manner required by the Texas Election Code and the Charter of the City of Liberty, and that due returns of said election have been made by the proper office; and

Whereas, it is found that the persons named herein received the following votes for said election:

<u>Name of Candidate</u>	General Election	Total Votes Received
	COUNCIL MEMBERS	
Bruce Bell		202
Trent LaFour		59
Libby Simonson		149
Nick Dennis		179
Debbie Dugger		266

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. It is found and determined that the results of the General Election as canvassed and tabulated reflect the expressed desires of those persons voting at said election.

Section 2. That the following named candidates were duly elected at said general election to the Liberty City Council:

Council Member Debbie Dugger
Council Member Bruce Bell
Council Member Nick Dennis

Section 3. It is hereby declared that the City of Liberty approves and accepts the results of the General Election for the Council Members, as set forth in the Election Returns Sheet attached herein as "Exhibit A".

Section 4. That if any section, subsection, sentence, clause, or phrase of this ordinance should,

for any reason, be held to be unconstitutional or invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of this ordinance, and to such end the various portions and provisions of this ordinance are declared to be severable; and the City Council of the City of Liberty, Texas, declares it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of public business to be considered at such a meeting was given.

Section 6. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas this the 13th day of May 2025.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas



Lee Haidusek Chambers
Liberty County Clerk

City and School Local Elections Canvass

Liberty County, Texas
May 3, 2025



City and School Local Election Canvass

Lee Haidusek Chambers, County Clerk of Liberty County, Texas, met with the Liberty County Commissioners Court, sitting as the canvassing board for Liberty County, to canvass the City and School Local Elections from Saturday, May 3, 2025, on Thursday, May 8, 2025, at 1923 Sam Houston Street, Room 203, Liberty, Liberty County, Texas, and presented the results of the election to the Court. The results were accepted by a majority vote of the Court.

I hereby certify that the results on the attached reports correspond with, and correctly reflect, the count of the ballots returned.

Witness this my hand on this the 8th day of May, 2025.

A blue ink signature of Judge Jay Knight, written in a cursive style, positioned above a horizontal line.

Judge Jay Knight

Attested by:

A blue ink signature of Lee Haidusek Chambers, written in a cursive style, positioned above a horizontal line.

Lee Haidusek Chambers



Election Reconciliation - Official Totals

County Liberty Election Name Local-City and School
Registered Voters 34371 Election Date 05/08/2025

1. Voters (from election rosters and lists)		2. Rejected ballots		3. Counted ballots (from tabulation software)	
A. Early voting in person voters	1327			I. Early voting ballots counted	1327
B. Election day in person voters	1119			J. Election day ballots counted	1119
C. Mail ballot voters	1	F. Mail ballots rejected	0	K. Mail ballots counted	1
D. Provisional ballots submitted	5	G. Provisional ballots rejected	4	L. Provisional ballots counted	1
E. Total voters (A+B+C+D)	2453	H. Total ballots rejected (F+G)	4	M. Total ballots counted (I+J+K+L)	2449

4. Comparison of voters and counted ballots			
N. Difference between voters and ballots (E-H-M)	<u>0</u>	O. Difference as percentage of voters (N+(E-H)*100)	<u>0</u> %
P. Explanation for difference, if any			

5. Attestation		
Q. "I certify that the information contained in this document accurately reflects the official reconciliation of votes and voters from the above stated election"		
 Presiding judge signature	<u>Lee Haidusek Chambers</u> Print name	<u>05/08/2025</u> Date

6. Mail ballots	
R. Mail ballots sent	5
S. Mail ballots not returned by voter	4
T. Mail ballots surrendered	0

7. Provisional ballots	
U. Provisional ballots deemed incomplete	4

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Run Date 05/06/2025**LIBERTY COUNTY, TEXAS****GENERAL ELECTION**

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

CITY OF AMES Mayor - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Barbara Domain		0	0.00%	12	100.00%	39	100.00%	51	100.00%
Cast Votes:		0	0.00%	12	100.00%	39	100.00%	51	100.00%
Undervotes:		0		5		7		12	
Overvotes:		0		0		0		0	

CITY OF AMES Council Member, Position 3 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Eddie White		0	0.00%	12	100.00%	39	100.00%	51	100.00%
Cast Votes:		0	0.00%	12	100.00%	39	100.00%	51	100.00%
Undervotes:		0		5		7		12	
Overvotes:		0		0		0		0	

CITY OF AMES Council Member, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Reuben C. Williams		0	0.00%	2	11.76%	5	10.87%	7	11.11%
Audrey Harrison		0	0.00%	3	17.65%	14	30.43%	17	26.98%
Tiffany Burgos		0	0.00%	12	70.59%	27	58.70%	39	61.90%
Cast Votes:		0	0.00%	17	100.00%	46	100.00%	63	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF DAISSETTA City Council, Position 2 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Ryan Taylor		0	0.00%	7	70.00%	57	96.61%	64	92.75%
Joseph Ballard		0	0.00%	3	30.00%	2	3.39%	5	7.25%
Cast Votes:		0	0.00%	10	100.00%	59	100.00%	69	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF DAISSETTA City Council, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Kelsey Norris		0	0.00%	9	100.00%	55	100.00%	64	100.00%
Cast Votes:		0	0.00%	9	100.00%	55	100.00%	64	100.00%
Undervotes:		0		1		4		5	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

CITY OF DAYTON Council Member, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Tonya Smikal		0	0.00%	193	69.42%	52	62.65%	245	67.87%
Don McDaniel		0	0.00%	85	30.58%	31	37.35%	116	32.13%
Cast Votes:		0	0.00%	278	100.00%	83	100.00%	361	100.00%
Undervotes:		0		8		3		11	
Overvotes:		0		0		0		0	

CITY OF DAYTON Council Member, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Alvin Burress		0	0.00%	215	75.97%	66	77.65%	281	76.36%
Valorie Barton		0	0.00%	68	24.03%	19	22.35%	87	23.64%
Cast Votes:		0	0.00%	283	100.00%	85	100.00%	368	100.00%
Undervotes:		0		3		1		4	
Overvotes:		0		0		0		0	

CLEVELAND INDEPENDENT SCHOOL DISTRICT Trustee, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Pauline M Johnson		1	100.00%	95	77.87%	152	74.88%	248	76.07%
Kairos Sanchez Medina		0	0.00%	27	22.13%	51	25.12%	78	23.93%
Cast Votes:		1	100.00%	122	100.00%	203	100.00%	326	100.00%
Undervotes:		0		15		9		24	
Overvotes:		0		0		0		0	

CLEVELAND INDEPENDENT SCHOOL DISTRICT Trustee, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Jessica Allen		1	100.00%	66	50.00%	120	58.54%	187	55.33%
Amanda Sandoval Brooks		0	0.00%	66	50.00%	85	41.46%	151	44.67%
Cast Votes:		1	100.00%	132	100.00%	205	100.00%	338	100.00%
Undervotes:		0		5		7		12	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

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Precincts Reporting

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DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 1 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Michelle Carr		0	0.00%	22	31.43%	57	41.30%	79	37.98%
Daniel Barnes		0	0.00%	48	68.57%	81	58.70%	129	62.02%
Cast Votes:		0	0.00%	70	100.00%	138	100.00%	208	100.00%
Undervotes:		0		2		6		8	
Overvotes:		0		0		0		0	

DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 2 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Sandi Zbranek		0	0.00%	32	44.44%	80	55.56%	112	51.85%
Tommy McIntosh		0	0.00%	40	55.56%	64	44.44%	104	48.15%
Cast Votes:		0	0.00%	72	100.00%	144	100.00%	216	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 3 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Reid Williams		0	0.00%	50	100.00%	95	100.00%	145	100.00%
Cast Votes:		0	0.00%	50	100.00%	95	100.00%	145	100.00%
Undervotes:		0		22		49		71	
Overvotes:		0		0		0		0	

CITY OF LIBERTY Council Member - At Large - Vote for none, one, two or three

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Bruce Bell		0	0.00%	117	21.47%	85	27.42%	202	23.63%
Trent LaFour		0	0.00%	36	6.61%	23	7.42%	59	6.90%
Libby Simonson		0	0.00%	100	18.35%	49	15.81%	149	17.43%
Nick Dennis		0	0.00%	123	22.57%	56	18.06%	179	20.94%
Debbie Dugger		0	0.00%	169	31.01%	97	31.29%	266	31.11%
Cast Votes:		0	0.00%	545	100.00%	310	100.00%	855	100.00%
Undervotes:		0		184		95		279	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR DISTRICT		0	0.00%	1	50.00%	0	0.00%	1	50.00%
AGAINST DISTRICT		0	0.00%	1	50.00%	0	0.00%	1	50.00%
Cast Votes:		0	0.00%	2	100.00%	0	0.00%	2	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	1	50.00%	0	0.00%	1	50.00%
AGAINST		0	0.00%	1	50.00%	0	0.00%	1	50.00%
Cast Votes:		0	0.00%	2	100.00%	0	0.00%	2	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION C

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	1	50.00%	0	0.00%	1	50.00%
AGAINST		0	0.00%	1	50.00%	0	0.00%	1	50.00%
Cast Votes:		0	0.00%	2	100.00%	0	0.00%	2	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION D

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	1	50.00%	0	0.00%	1	50.00%
AGAINST		0	0.00%	1	50.00%	0	0.00%	1	50.00%
Cast Votes:		0	0.00%	2	100.00%	0	0.00%	2	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION E

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	1	50.00%	0	0.00%	1	50.00%
AGAINST		0	0.00%	1	50.00%	0	0.00%	1	50.00%
Cast Votes:		0	0.00%	2	100.00%	0	0.00%	2	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 Directors - Vote for none, one, two, three, four or five

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
John P. Hebert		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Richard Hines		0	0.00%	1	20.00%	0	0.00%	1	20.00%
John Ankenbrandt		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Daryl Parrott		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Steven Bowman		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		5		0		5	
Overvotes:		0		0		0		0	

TARKINGTON INDEPENDENT SCHOOL DISTRICT PROPOSITION A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	110	20.37%	171	39.31%	281	28.79%
AGAINST		1	100.00%	430	79.63%	264	60.69%	695	71.21%
Cast Votes:		1	100.00%	540	100.00%	435	100.00%	976	100.00%
Undervotes:		0		2		0		2	
Overvotes:		0		0		0		0	

TARKINGTON INDEPENDENT SCHOOL DISTRICT PROPOSITION B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	98	18.08%	151	35.12%	249	25.59%
AGAINST		1	100.00%	444	81.92%	279	64.88%	724	74.41%
Cast Votes:		1	100.00%	542	100.00%	430	100.00%	973	100.00%
Undervotes:		0		0		5		5	
Overvotes:		0		0		0		0	

Cumulative Results Report

May 3, 2025 General & Special Elections

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

CITY OF CLEVELAND Proposition A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	76	70.37%	111	71.61%	187	70.83%
AGAINST		1	100.00%	32	29.63%	44	28.39%	77	29.17%
Cast Votes:		1	100.00%	108	100.00%	155	100.00%	264	100.00%
Undervotes:		0		10		15		25	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	78	74.29%	116	75.32%	194	74.62%
AGAINST		1	100.00%	27	25.71%	38	24.68%	66	25.38%
Cast Votes:		1	100.00%	105	100.00%	154	100.00%	260	100.00%
Undervotes:		0		13		16		29	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition C

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	76	69.72%	123	76.40%	199	73.43%
AGAINST		1	100.00%	33	30.28%	38	23.60%	72	26.57%
Cast Votes:		1	100.00%	109	100.00%	161	100.00%	271	100.00%
Undervotes:		0		9		9		18	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition D

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	72	64.86%	117	73.13%	189	69.49%
AGAINST		1	100.00%	39	35.14%	43	26.88%	83	30.51%
Cast Votes:		1	100.00%	111	100.00%	160	100.00%	272	100.00%
Undervotes:		0		7		10		17	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

2426 of 34371 = 7.06%

Precincts Reporting

0 of 32 = 0.00%

CITY OF CLEVELAND Proposition E

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	69	63.89%	106	65.84%	175	64.81%
AGAINST		1	100.00%	39	36.11%	55	34.16%	95	35.19%
Cast Votes:		1	100.00%	108	100.00%	161	100.00%	270	100.00%
Undervotes:		0		9		9		18	
Overvotes:		0		1		0		1	

CITY OF CLEVELAND Proposition F

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	67	63.81%	100	63.69%	167	63.50%
AGAINST		1	100.00%	38	36.19%	57	36.31%	96	36.50%
Cast Votes:		1	100.00%	105	100.00%	157	100.00%	263	100.00%
Undervotes:		0		13		13		26	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition G

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	56	54.37%	79	50.00%	135	51.53%
AGAINST		1	100.00%	47	45.63%	79	50.00%	127	48.47%
Cast Votes:		1	100.00%	103	100.00%	158	100.00%	262	100.00%
Undervotes:		0		14		12		26	
Overvotes:		0		1		0		1	

CITY OF CLEVELAND Proposition H

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	91	84.26%	135	87.66%	226	85.93%
AGAINST		1	100.00%	17	15.74%	19	12.34%	37	14.07%
Cast Votes:		1	100.00%	108	100.00%	154	100.00%	263	100.00%
Undervotes:		0		10		15		25	
Overvotes:		0		0		1		1	

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Official Results**Registered Voters**

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Precincts Reporting

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CITY OF CLEVELAND Proposition I

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	39	35.78%	69	42.86%	108	39.85%
AGAINST		1	100.00%	70	64.22%	92	57.14%	163	60.15%
Cast Votes:		1	100.00%	109	100.00%	161	100.00%	271	100.00%
Undervotes:		0		9		9		18	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition J

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	88	81.48%	136	85.53%	224	83.58%
AGAINST		1	100.00%	20	18.52%	23	14.47%	44	16.42%
Cast Votes:		1	100.00%	108	100.00%	159	100.00%	268	100.00%
Undervotes:		0		10		11		21	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition K

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	82	76.64%	126	81.29%	208	79.09%
AGAINST		1	100.00%	25	23.36%	29	18.71%	55	20.91%
Cast Votes:		1	100.00%	107	100.00%	155	100.00%	263	100.00%
Undervotes:		0		11		15		26	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition L

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	81	72.97%	104	65.00%	185	68.01%
AGAINST		1	100.00%	30	27.03%	56	35.00%	87	31.99%
Cast Votes:		1	100.00%	111	100.00%	160	100.00%	272	100.00%
Undervotes:		0		7		10		17	
Overvotes:		0		0		0		0	

*** End of report ***

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CITY OF AMES Mayor - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Barbara Domain		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF AMES Council Member, Position 3 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Eddie White		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF AMES Council Member, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Reuben C. Williams		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Audrey Harrison		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Tiffany Burgos		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF DAISSETTA City Council, Position 2 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Ryan Taylor		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Joseph Ballard		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF DAISSETTA City Council, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Kelsey Norris		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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CITY OF DAYTON Council Member, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Tonya Smikal		0	0.00%	1	100.00%	0	0.00%	1	100.00%
Don McDaniel		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	1	100.00%	0	0.00%	1	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF DAYTON Council Member, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Alvin Burress		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Valorie Barton		0	0.00%	1	100.00%	0	0.00%	1	100.00%
Cast Votes:		0	0.00%	1	100.00%	0	0.00%	1	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CLEVELAND INDEPENDENT SCHOOL DISTRICT Trustee, Position 4 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Pauline M Johnson		0	0.00%	10	50.00%	0	0.00%	10	50.00%
Kairos Sanchez Medina		0	0.00%	10	50.00%	0	0.00%	10	50.00%
Cast Votes:		0	0.00%	20	100.00%	0	0.00%	20	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CLEVELAND INDEPENDENT SCHOOL DISTRICT Trustee, Position 5 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Jessica Allen		0	0.00%	7	36.84%	0	0.00%	7	36.84%
Amanda Sandoval Brooks		0	0.00%	12	63.16%	0	0.00%	12	63.16%
Cast Votes:		0	0.00%	19	100.00%	0	0.00%	19	100.00%
Undervotes:		0		1		0		1	
Overvotes:		0		0		0		0	

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DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 1 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Michelle Carr		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Daniel Barnes		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 2 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Sandi Zbranek		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Tommy McIntosh		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

DEVERS INDEPENDENT SCHOOL DISTRICT Board of Trustee, Position 3 - Vote for none or one

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Reid Williams		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF LIBERTY Council Member - At Large - Vote for none, one, two or three

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Bruce Bell		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Trent LaFour		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Libby Simonson		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Nick Dennis		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Debbie Dugger		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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Official Results**Registered Voters**

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Precincts Reporting

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LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR DISTRICT		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST DISTRICT		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION C

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION D

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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21 of 34371 = 0.06%

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0 of 32 = 0.00%

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 PROPOSITION E

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 15 Directors - Vote for none, one, two, three, four or five

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
John P. Hebert		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Richard Hines		0	0.00%	0	0.00%	0	0.00%	0	0.00%
John Ankenbrandt		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Daryl Parrott		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Steven Bowman		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

TARKINGTON INDEPENDENT SCHOOL DISTRICT PROPOSITION A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

TARKINGTON INDEPENDENT SCHOOL DISTRICT PROPOSITION B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	0	0.00%	0	0.00%	0	0.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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CITY OF CLEVELAND Proposition A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	2	50.00%	0	0.00%	2	50.00%
AGAINST		0	0.00%	2	50.00%	0	0.00%	2	50.00%
Cast Votes:		0	0.00%	4	100.00%	0	0.00%	4	100.00%
Undervotes:		0		1		0		1	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition B

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	5	100.00%	0	0.00%	5	100.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition C

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	3	60.00%	0	0.00%	3	60.00%
AGAINST		0	0.00%	2	40.00%	0	0.00%	2	40.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition D

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	5	100.00%	0	0.00%	5	100.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

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CITY OF CLEVELAND Proposition E

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	4	80.00%	0	0.00%	4	80.00%
AGAINST		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition F

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	5	100.00%	0	0.00%	5	100.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition G

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	3	60.00%	0	0.00%	3	60.00%
AGAINST		0	0.00%	2	40.00%	0	0.00%	2	40.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition H

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	4	80.00%	0	0.00%	4	80.00%
AGAINST		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

Cumulative Results Report

May 3, 2025 Santa Fe Early Voting

Run Time 4:19 PM
Run Date 05/06/2025**LIBERTY COUNTY, TEXAS****GENERAL ELECTION**

5/3/2025

Page 8

Official Results**Registered Voters**

21 of 34371 = 0.06%

Precincts Reporting

0 of 32 = 0.00%

CITY OF CLEVELAND Proposition I

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	1	20.00%	0	0.00%	1	20.00%
AGAINST		0	0.00%	4	80.00%	0	0.00%	4	80.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition J

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	4	80.00%	0	0.00%	4	80.00%
AGAINST		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition K

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	5	100.00%	0	0.00%	5	100.00%
AGAINST		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

CITY OF CLEVELAND Proposition L

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		0	0.00%	4	80.00%	0	0.00%	4	80.00%
AGAINST		0	0.00%	1	20.00%	0	0.00%	1	20.00%
Cast Votes:		0	0.00%	5	100.00%	0	0.00%	5	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

*** End of report ***



**OFFICIAL CANVASS OF ELECTION RESULTS
CITY OF LIBERTY
GENERAL ELECTION**

May 3, 2025

COUNCILMEMBER CANDIDATES	ABSENTEE VOTING TOTAL	EARLY VOTING TOTAL	ELECTION DAY TOTAL	GRAND TOTAL
Bruce Bell	0	117	85	202
Trent LaFour	0	36	23	59
Libby Simonson	0	100	49	149
Nick Dennis	0	123	56	179
Debbie Dugger	0	169	97	266
	0	545	310	855

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Oath of Office to be administered to Council Members

Department: Administration

Subject: Oath of Office

Background: The Texas Constitution prescribes that an elected officer must sign a Statement of Elected Officer and take an oral oath prior to performing official duties. After the completion of a canvass, the presiding officer of the local canvassing authority shall prepare a certificate of election for each candidate who is elected to an office for which the official result is determined by that authority's canvass Sec. 67.016, Election Code. This also means that a statement of elected officer (also referred to as the pre-oath statement) must be completed before the new officer can be sworn in. The statement should be maintained locally; it is no longer required to be filed with the Secretary of State's office.

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Council to elect a Mayor Pro Tem

Department: Administration

Subject: Election of a Mayor Pro Tem

Background: The City of Liberty's Home Rule Charter Section 3.04 states "The City Council, at its first meeting after the election of councilmen, shall elect one (1) of its members mayor pro tem, and they shall perform all duties of the mayor in the absence or disability of the mayor."

Funding Source:

Staff Recommendation:

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, TO RECOGNIZE NATIONAL POLICE WEEK 2025 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.

Department: Police

Subject: National Peace Officers Memorial Day and Police Week

Background: To recognize National Police Week 2025 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

Funding Source: n/a

Staff Recommendation: Staff Recommends approving the resolution for National Police Week 2025 and National Peace Officers Memorial Day.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/13/2025 6:00 PM

Department: Police
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, TO RECOGNIZE NATIONAL POLICE WEEK 2025 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.

WHEREAS, National Peace Officers Memorial Day and Police Week is an observance of Peace Officers that have died or been disabled in the line of duty.

WHEREAS, President Kennedy first designated May 15th as Peace Officers Memorial Day in 1962, and the week in which the 15th falls as National Police Week.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Liberty Police Department;

WHEREAS, since the first recorded death in 1786, there are currently more than 24,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty.

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 244 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring.

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 37th Candlelight Vigil, on the evening of May 13, 2025;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas will observe May 11-17, 2025, as National Police Week and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

PASSED AND APPROVED on the 13th day of May 2025.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION'S EXPENDITURE OF FUNDS FOR THE JULY 3, 2025, INDEPENDENCE DAY FIREWORKS SHOW.

Department: Community Development

Subject: July 3rd Fireworks

Background: In their FY2025 budget, LCDC approved \$21,000 to be used toward the July 3rd fireworks show. This expenditure was ratified by City Council at their September 24, 2024 meeting.

On April 15, 2025, LCDC approved an additional \$2,000 to be used toward the July 3rd fireworks show due to a price increase from Pyro Shows, the city's vendor since 2019.

The additional expenditure now needs to be ratified by City Council.

Funding Source: LCDC Fund Balance

Staff Recommendation: Staff recommends approval of the resolution ratifying LCDC's expenditure.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/13/2025 6:00 PM

Department: Community Development
Category: Action Item

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, RATIFYING THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION'S EXPENDITURE OF FUNDS FOR THE JULY 3, 2025, INDEPENDENCE DAY FIREWORKS SHOW.

WHEREAS, the City of Liberty schedules an Independence Day Celebration on July 3rd each year at the Liberty Municipal Park with a fireworks display; and

WHEREAS, in the Liberty Community Development Corporation's ("LCDC") Fiscal Year 2025 budget, the LCDC approved \$21,000.00 to be used toward the July 3rd fireworks show; and

WHEREAS, this expenditure was ratified by the City Council at their September 24, 2024, meeting; and

WHEREAS, on April 15, 2025, the LCDC approved an additional expenditure of \$2,000.00 to be used towards the July 3rd fireworks show due to a price increase from Pyro Shows of Texas, Inc., which has been the City's vendor since 2019; and

WHEREAS, the City Council finds that the expenditure of such funds promotes economic development and tourism within the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby ratifies the Liberty Community Development Corporation's additional expenditure of \$2,000.00 for the July 3, 2025, Independence Day fireworks show.

PASSED AND APPROVED this ____ day of _____, 2025.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY ISD FOR THE TRANSFER OF A SCHOOL BUS TO THE CITY

Department: Administration

Subject: Interlocal Agreement

Background: Liberty ISD has a school bus that has been deemed to have passed its useful life for the transportation of students within the school district and the District would like to transfer ownership of this school bus to the City of Liberty so that the Liberty Fire Department can use it for training purposes.

Funding Source: N/A

Staff Recommendation: Staff recommends approving the resolution for an interlocal agreement with Liberty ISD.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/13/2025 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY ISD FOR THE TRANSFER OF A SCHOOL BUS TO THE CITY

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between school districts and municipalities;

WHEREAS, the District and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City of Liberty operates the Liberty Fire Department and EMS; and

WHEREAS, the District has multiple school buses that it uses to transport students within the district; and

WHEREAS, District occasionally has school buses it deems have passed its useful life; and

WHEREAS, District desires to transfer ownership of one school bus to the City of Liberty so that the Liberty Fire Department can use it for training purposes; and

WHEREAS, City desires to take ownership of the school bus so that emergency personnel can train with the school bus in order to better serve the citizens of Liberty.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby approves the interlocal agreement with Liberty ISD for a school bus attached hereto as Exhibit A.

PASSED AND APPROVED this ____ day of _____, 2025.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

**INTERLOCAL AGREEMENT BETWEEN LIBERTY INDEPENDENT SCHOOL
DISTRICT AND THE CITY OF LIBERTY REGARDING THE TRANSFER OF AN OLD
SCHOOL BUS**

THE STATE OF TEXAS §

DISTRICT OF LIBERTY §

This Agreement is between Liberty Independent School District, hereinafter called “District,” and the City of Liberty, hereinafter called “City.”

WITNESSETH

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between school districts and municipalities;

WHEREAS, the District and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City of Liberty operates the Liberty Fire Department and EMS; and

WHEREAS, the District has multiple school buses that it uses to transport students within the district; and

WHEREAS, District occasionally has school buses it deems have passed its useful life; and

WHEREAS, District desires to transfer ownership of one school bus to the City of Liberty so that the Liberty Fire Department can use it for training purposes; and

WHEREAS, City desires to take ownership of the school bus so that emergency personnel can train with the school bus in order to better serve the citizens of Liberty.

NOW, THEREFORE, the District and City in consideration of the mutual covenants and conditions contained herein and in recognition of the benefits to be gained by citizens of the District and City, promise and agree as follows:

1. The District agrees to transfer ownership of one (1) bus of their choosing to the City of Liberty. The City of Liberty shall use the bus to train emergency personnel so that they are better able to serve and protect the citizens of Liberty. District makes no warranty or guarantee about the quality or condition of the bus.

2. The District and City understand that agreements for mutual sharing may be limited by budgetary restrictions or the authority provided by their respective governing bodies. Notwithstanding any provisions herein, this interlocal agreement is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the government and any extension thereto. In the event that no funds or insufficient funds are appropriated for the payment due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to District or City.
3. To the fullest extent permissible under Texas law, City of Liberty shall indemnify, defend, and hold harmless Liberty Independent School District, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of City of Liberty, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.
4. To the fullest extent permissible under Texas law, Liberty Independent School District shall indemnify, defend, and hold harmless the City of Liberty, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of District, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.
5. Neither party shall be deemed an employee or agent of the other party. This Agreement does not constitute a joint venture, either expressed or implied.

Executed on this the ____ day of _____, 2025, by Dusty McGee, on behalf of Liberty Independent School District.

Executed on this the ____ day of _____, 2025, by John Hebert Jr., Mayor, after approval by the Liberty City Council.

LIBERTY I.S.D.

CITY OF LIBERTY

Dusty McGee, Superintendent

John Hebert, Jr.
Mayor, City of Liberty

ATTEST:

Liberty ISD

City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE GRANTING OF A UTILITY EASEMENT TO THE RAYWOOD WATER SUPPLY CORPORATION AT THE LIBERTY MUNICIPAL AIRPORT

Department: Administration

Subject: Airport Water Utility Easement

Background: TCH Holdings has constructed a private hangar at the Liberty Municipal Airport and water services in that area are provided by the Raywood Water Supply Corporation. In order to bring water service to the TCH hangar, the Raywood Water Supply Corporation is requiring the city to grant them a utility easement prior to providing service.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 5/13/2025 6:00 PM

Department: Administration
Category: Resolution

Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING THE GRANTING OF A UTILITY EASEMENT TO THE RAYWOOD WATER SUPPLY CORPORATION AT THE LIBERTY MUNICIPAL AIRPORT

WHEREAS, the City of Liberty ("City") currently owns and operates the Liberty Municipal Airport;

WHEREAS, the Raywood Water Supply Corporation ("Raywood") services water utilities to the area around the airport; and

WHEREAS, Raywood has requested the City to grant them a utility easement over property located at the airport to service a new hangar; and

WHEREAS, the City Council deems it necessary and appropriate to grant a utility easement to Raywood so that the City's customers at the airport may have water utility services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, hereby authorizes the City Manager to negotiate and execute a utility easement with the Raywood Water Supply Corporation for water services at the Liberty Municipal Airport.

PASSED AND APPROVED this ____ day of _____, 2025.

Mayor
City of Liberty, Texas

ATTEST:

City Secretary
City of Liberty, Texas

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Consider approving a variance request for the property at 615 Confederate.

Department: Community Development

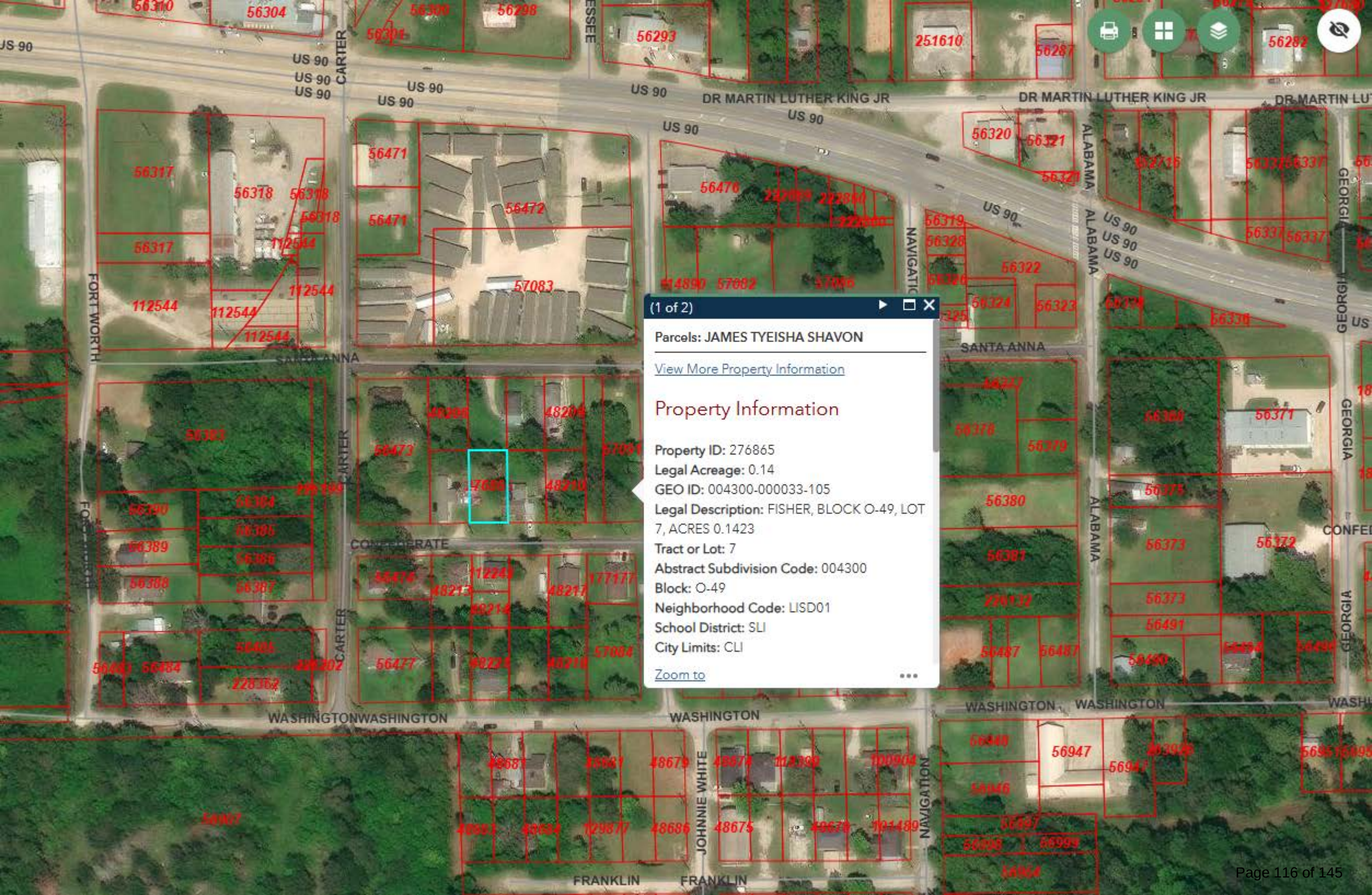
Subject: 615 Confederate

Background: The city's construction standards require newly constructed residential driveways to be paved with asphalt or concrete. The property owner (Tyeisha James) is requesting a variance to the standard since very few homes on Confederate Street have a paved driveway.

The Planning Commission met on April 16, 2025 and voted 5-2 to grant the variance.

Funding Source: n/a

Staff Recommendation: Approval of the variance



(1 of 2) [Close] [Previous] [Next]

Parcels: JAMES TYEISHA SHAVON

[View More Property Information](#)

Property Information

Property ID: 276865

Legal Acreage: 0.14

GEO ID: 004300-000033-105

Legal Description: FISHER, BLOCK O-49, LOT 7, ACRES 0.1423

Tract or Lot: 7

Abstract Subdivision Code: 004300

Block: O-49

Neighborhood Code: LISD01

School District: SLI

City Limits: CLI

[Zoom to](#) [More]

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Consider approving a variance to the setback requirements for the property located at 425 Texas.

Department: Community Development

Subject: 425 Texas

Background: Carl Pickett, on behalf of Gary Nance, has applied for a variance to the city's setback requirements in order to build a 1,750 square foot warehouse on his commercial property.

Mr. Nance is proposing to build a 35 x 50 (1,750 sf) warehouse on his property to accommodate additional storage capacity for his business. The city's setback requirements for accessory buildings require a minimum of 3 feet from the property line. Mr. Nance is proposing to build his warehouse on the property line on the Cos side of the street.

The Planning Commission met on May 7, 2025 and voted 4 - 0 to grant the variance.

Funding Source: n/a

Staff Recommendation: Approval of the variance.

PICKETT & PICKETT, P.C.

E.B. Pickett, Jr., J.D. (1877-1951)
Nolan D. Pickett, J.D. (1916-1945)
Bradford Pickett, J.D. (1913-2005)

ATTORNEYS AT LAW
Post Office Box 10225
524 Travis Street
Liberty, Texas 77575-7725

Voice No.
(936) 336-5604

Fax No.
(936) 336-7752

Edward B. Pickett, J.D. (Retired)

Carl Pickett, J.D., C.P.A.

May 1, 2025

RE: Application to the Planning & Zoning Commission for the City of Liberty, Texas regarding a request for a variance of the City of Liberty set back building requirements

City of Liberty
Planning & Zoning Commission
1829 Sam Houston
Liberty, Texas 77575

Gentlemen or Ladies:

With respect to above described matter, I represent Gary Nance, a local businessman, whose business is operated under the name of Kathgar, LLC. Gary wishes to build a 1750 square foot metallic building that would lie partially on a .026 acre of land that he recently purchased from the City of Liberty and partially on a .900 acre of land that he has owned for several years.

In furtherance thereof, I am presenting documents that relate to a variance request regarding Gary's desire to build the building closer to the north line of the .026 acre of land than the set back rules of the city allow. Enclosed herewith are the following documents for your review:

1. The completed "Variance Application" document consisting of three pages;
2. The completed "Designation of Agent Form" consisting of one page (this form to follow);
3. Exhibits #1 consisting of two pages and #2 consisting of one page;
4. Pictures #1, #2, & #3 with each of these pictures consisting of one page;
5. Copy of recorded Quitclaim Deed from the City of Liberty consisting of six pages; and
6. Copy of recorded Warranty Deed from Peggy Wiggins to Kathgar LLC consisting of five pages.

For your information Gary's business involves providing packing and pipe protection materials that relate to the shipping of products to and from petrochemical sites, such as pipeline construction projects and refineries.

In answer to the directive found on page 2 of the Variance Application, a change in Gary's supply chain has necessitated the need to construct additional warehousing capacity in order to have more items on site that are readily usable. Ordering from one of Gary's major wholesale providers now involves a much longer delivery period instead of the overnight deliveries that Gary had been accustomed to in the past. It would be very detrimental to Gary's business if he had to build a building anywhere other than the site described in Exhibits #1 and #2 listed above.

We appreciate your consideration of Gary's request.

Yours truly,



CARL PICKETT

CP:gld/encls.

Cc: Mr. Gary Nance
P. O Box 444
Liberty, Texas 77575

VARIANCE APPLICATION

Instructions:

1. Please type or print with ink.
2. Applications must be completed, and accompanied by all required materials at the time of submittal. Incomplete submittals will be returned to the applicant. The City of Liberty cannot guarantee a deadline extension to allow for the submittal of omitted information or materials.
3. Application must be signed by all legal owners of the subject property or by the legally authorized agent for the property owner(s). If the request will be processed by an agent, the application must be accompanied by a notarized "Designation of Agent Form" signed by all legal owners of the property.
4. The Following items shall accompany the application:
 - a. A copy of the deed(s) to the subject property verifying legal ownership.
 - b. A Legible site plan or plot plan of the subject property.
 - c. A letter describing in detail the reason(s) for the request and the hardship on which the request is based.
 - d. Other materials, as appropriate (i.e. photos, slides, drawings, plats, petitions, etc.)

Owner/Agent Information:

Name of Owner(s): GARY NANCE/KATHGAR, LLC (PO)

Name of Agent, if applicable: CARL PICKETT

Phone Number: 936-336-5604

Fax Number: 936-336-7752

Mailing Address: P. O. BOX 10225, LIBERTY, TEXAS 77575

Property Data:

Street address: COS STREET

Legal Description: SEE TWO DEEDS DESCRIBED UNDER 5. AND 6. IN MY COVER LETTER

Variance Request:

I/ We, being the legal owner(s) or the agent for the legal owner(s) of the property described above, hereby request that the Planning and Zoning commission and City Council of the City of Liberty consider the following variance request to the City of Liberty Code of Ordinances:

List brief description and ordinance(s):

PROPERTY OWNER (PO) ASKS TO BE GIVEN A VARIANCE IN ORDER TO BUILD A METALLIC BUILDING (WITH APPROXIMATE DIMENSIONS OF 35' BY 50') PART OF WHICH WOULD BE LOCATED ON THE .026 ACRES DESCRIBED IN THE TWO EXHIBITS ATTACHED - PO IS ASKING THAT THE 3 FOOT SET BACK REQUIREMENT BE WAIVED WITH RESPECT TO THE NORTH BOUNDARY LINE OF THE .026 ACRE TRACT.

Reason/Hardship for the Variance:

In order to recommend approval of a variance, the Planning and Zoning Commission must make a finding of hardship. As noted in the instructions, ***you must attach a letter*** describing the reason for the request and the hardship on which the request is based, stating the grounds for the variance and all of the facts relied upon for the case.

Variance Review Criteria:

In order to make a finding of hardship, the Planning and Zoning Commission must determine that ***all*** of the following criteria are met. ***State how your variance request meets these four criteria. Please note that the hardship cannot be based solely on financial or self-imposed conditions.*** (Attach additional pages for multiple variance requests or if additional space is needed.)

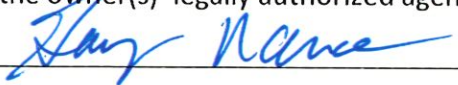
1. The granting of the variance will not be detrimental to the public safety health, or welfare, be injurious to surrounding property, or violate the intent and purpose of the regulation:
BECAUSE THE BUILDING THAT IS PROPOSED TO BE BUILT PARTIALLY ON THE .026 ACRES WOULD NOT IMPAIR COS STREET NOR BE INJURIOUS TO SURROUNDING PROPERTY (THE CITY STREET).
2. The granting of the variance is not based on a hardship which is self-imposed:
THE PO DID NOT CREATE, BY HIS OWN ACTIONS, THE FACT SITUATION THAT NOW CAUSES US TO APPEAR, BEFORE THE P&Z COMMISSION REQUESTING A VARIANCE.
3. The hardship is not based solely on the cost of complying with the regulation:
BECAUSE THE PO WOULD NOT INCUR ADDITIONAL COSTS BY COMPLYING WITH THE SET BACK REQUIREMENT.

4. The hardship is based on circumstances which are unique to the property for which the variance is sought, and not circumstances common to other properties:
BECAUSE COS STREET, AS IT ACTUALLY LAYS ON THE GROUND, RUNS DIAGONALLY FROM EAST TO WEST WHICH RESULTS IN A VEGATATIVE STRIP, APPROXIMATELY 23 FOOT WIDE, FROM THE NORTH BOUNDARY LINE OF THE .026 ACRES ANDTHE SOUTH BOUNDARY LINE OF THE ASPHALT ROAD.

Notice: The City of Liberty does not enforce deed restrictions and cannot grant variances to deed restrictions. Any variance granted pursuant to this application and any building permit issued pursuant to such variance does not constitute or represent approval or authority to violate deed restrictions. A plat vacation and replat pursuant to Chapter 212, Texas Local Government Code may be required for such authority.

Signature(s) of Owner(s)/ Agent:

This is to certify that the information provided above is true and correct and that I am the owner of record of the property or the owner(s)' legally authorized agent.

Signature:  Date: MARCH 17, 2025

Printed Signature: GARY NANCE FOR KATHGAR, LLC

Date: _____

For Office Use Only

Submittal Date: _____

Planning and Zoning Meeting Date: _____

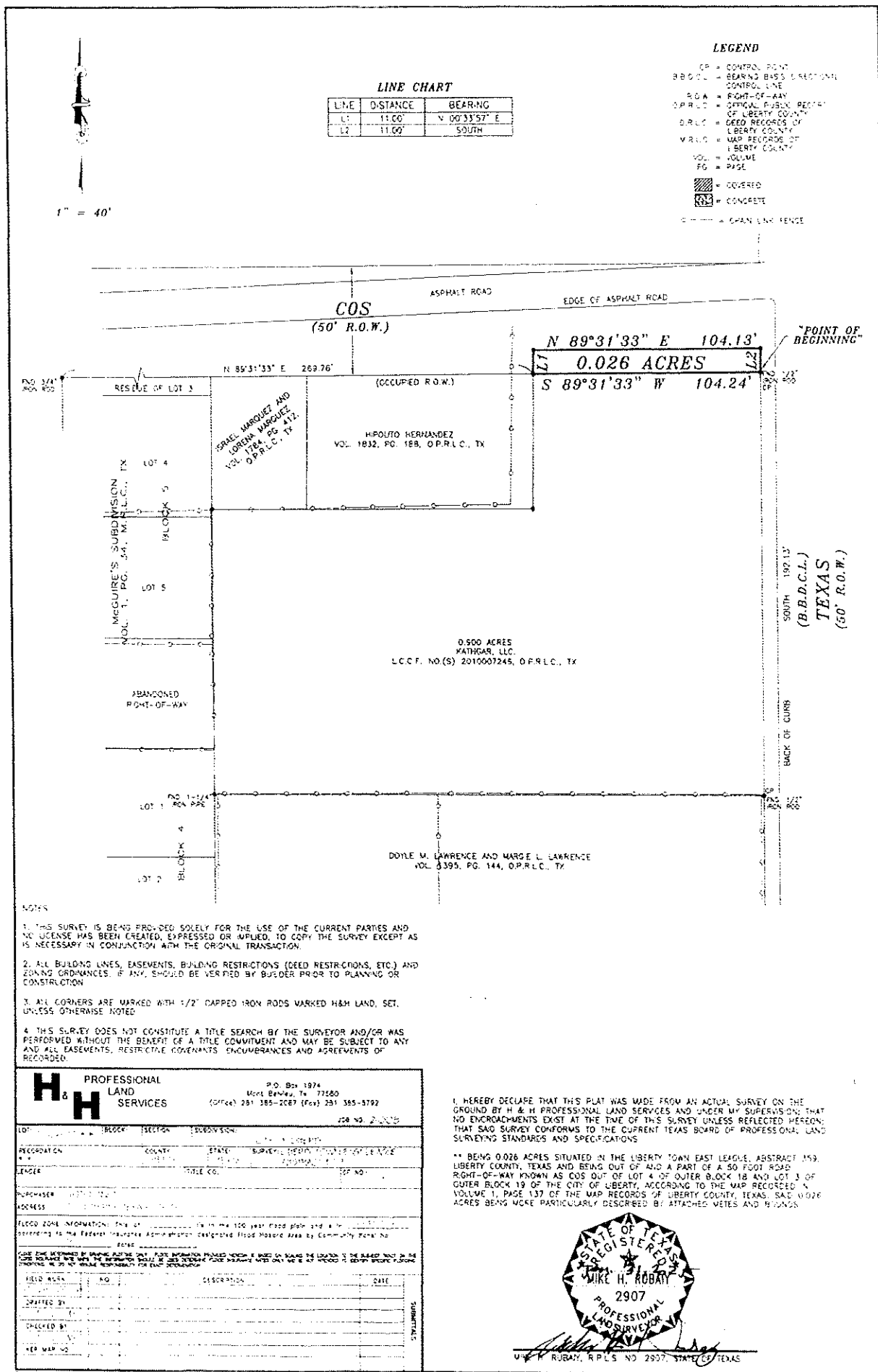
City Council Meeting Date: _____

Received By: _____

For Office Use Only

Planning & Zoning Approval/Denial: _____

City Council Approval/Denial: _____



"EXHIBIT 1"

FIELD NOTES OF A TRACT OF LAND CONTAINING 0.026 ACRES SITUATED IN THE LIBERTY TOWN EAST LEAGUE, ABSTRACT 359, LIBERTY COUNTY, TEXAS AND BEING OUT OF AND A PART OF A 50 FOOT ROAD RIGHT-OF-WAY KNOWN AS COS STREET OUT OF LOT 4 OF OUTER BLOCK 18 AND LOT 3 OF OUTER BLOCK 19 OF THE CITY OF LIBERTY, ACCORDING TO THE MAP RECORDED IN VOLUME 1, PAGE 137 OF THE MAP RECORDS OF LIBERTY COUNTY, TEXAS, SAID 0.026 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

NOTE: THE MONUMENTS FOUND IN THE WEST RIGHT-OF-WAY LINE OF TEXAS (50 FOOT RIGHT-OF-WAY) WAS USED FOR THE BEARING BASIS DIRECTIONAL CONTROL LINE.

BEGINNING at a $\frac{1}{2}$ " iron rod, found, in the south right-of-way line of said Cos Street, the west right-of-way line of said Texas, the northeast corner of a 0.900 acre tract of land conveyed to Kathgar, LLC recorded by deed in Liberty County Clerk's File No.(s) 2010007246 of the Official Public Records of said county and for the **southeast corner** of the herein described tract, from which a $\frac{1}{2}$ " iron rod, found, being the southeast corner of said 0.900 acres bears South, a distance of 192.13 feet;

THENCE, S 89°31'33" W, along the south right-of-way line of said Cos Street and the north line of said 0.900 acres, a distance of 104.24 feet to a $\frac{1}{2}$ " capped iron rod, found, being the northeast corner of tract of land conveyed to Hipolito Hernandez recorded by deed in Volume 1832, Page 188 of the Official Public Records of said county, an exterior corner in the north line of said 0.900 acres and for the **southwest corner** of the herein described tract;

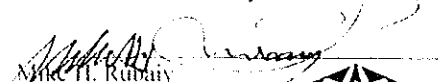
THENCE, N 00°33'57" E, over and across said Cos Street, a distance of 11.00 feet to a $\frac{1}{2}$ " capped iron rod, set, for the **northwest corner** of the herein described tract;

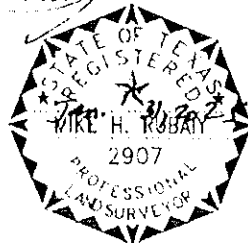
THENCE, N 89°31'33" E, over and across said Cos Street, a distance of 104.13 feet to a $\frac{1}{2}$ " capped iron rod, set, for the **northeast corner** of the herein described tract;

THENCE, South, over and across said Cos Street, a distance of 11.00 feet to the "**Point of Beginning**" and containing 0.026 acres of land, more or less.

Surveyed: July 24, 2024

I, Mike H. Rubaiy, Registered Professional Land Surveyor Number 2907 do hereby certify that the foregoing field notes were prepared from an actual survey made on the ground under my supervision on the date shown, and that all lines, boundaries and landmarks are accurately described therein.


Mike H. Rubaiy
R.P.L.S. No. 2907



Job No. 210081 0.026 AC
Revised: 01-31-2025
hh



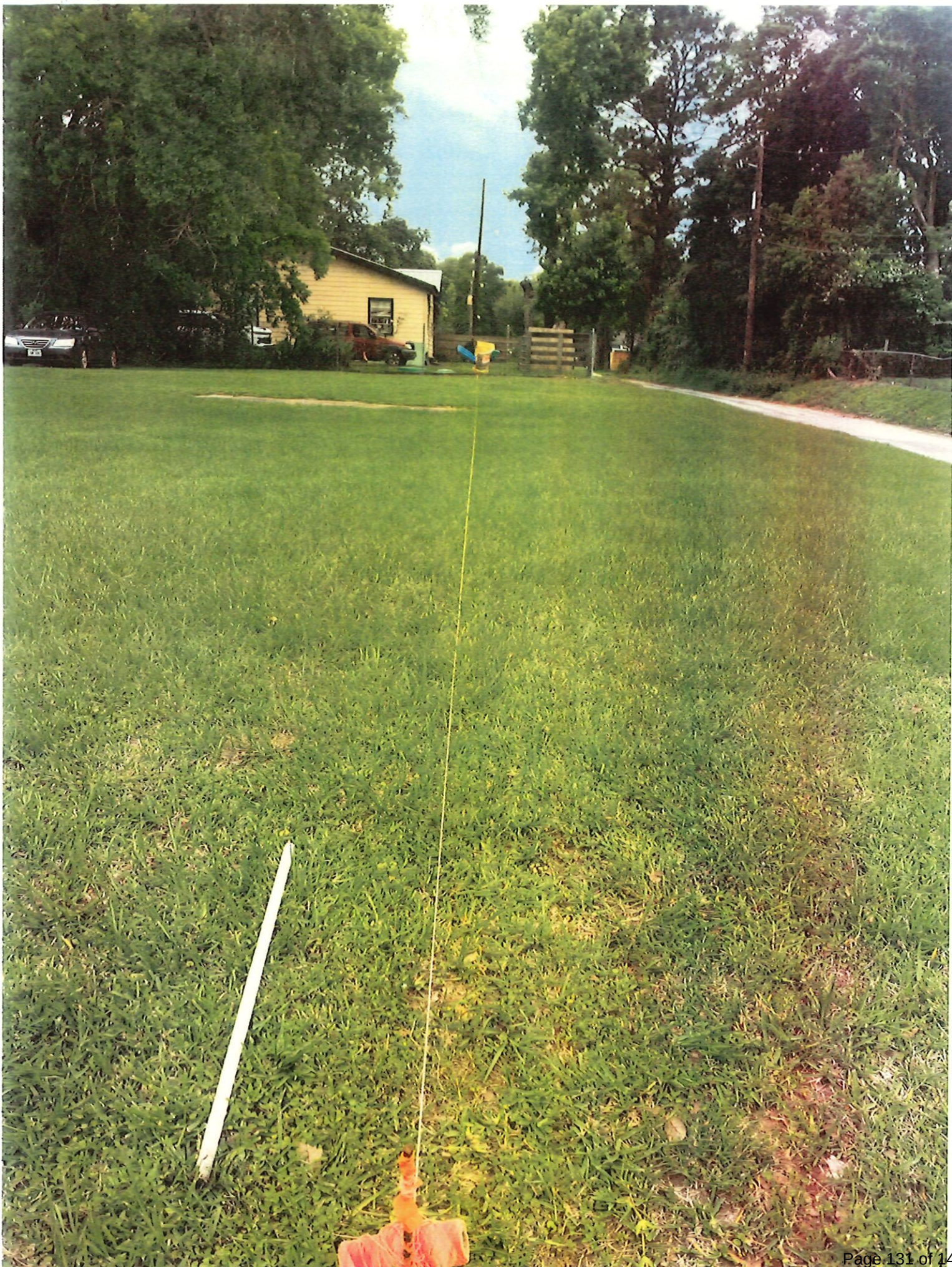
PICTURE No. 1



PICTURE No. 2



PICTURE No. 3





NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

QUITCLAIM DEED

THE STATE OF TEXAS

§

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF LIBERTY

§

That the CITY OF LIBERTY, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration in hand paid by the Grantee herein named, the receipt of which is hereby acknowledged, has QUITCLAIMED, and by these presents does QUITCLAIM unto KATHGAR, LLC all of its right, title and interest in and to the property described in the legal description attached as Exhibit A.

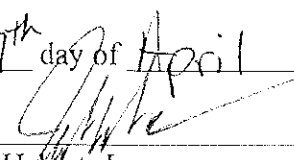
The above described property is herein conveyed, subject, however, to the restrictions, reservations, easements and other pertinent stipulations affecting same of record in the Official Public Records of Liberty County, Texas.

GRANTEE ACKNOWLEDGES THAT GRANTOR HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATIONS AS TO THE PHYSICAL CONDITION, OR ANY OTHER MATTER AFFECTING OR RELATED TO THE PROPERTY. GRANTEE EXPRESSLY AGREES THAT TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE PROPERTY IS CONVEYED "AS IS" AND "WITH ALL FAULTS", AND GRANTOR EXPRESSLY DISCLAIMS, AND GRANTEE ACKNOWLEDGES AND ACCEPTS THAT GRANTOR HAS DISCLAIMED, ANY AND ALL REPRESENTATIONS, WARRANTIES OR GUARANTIES, OF ANY KIND, ORAL OR WRITTEN, EXPRESS OR IMPLIED, CONCERNING THE PROPERTY,

INCLUDING WITHOUT LIMITATION, (i) THE VALUE, CONDITION, MERCHANTABILITY, HABITABILITY, MARKETABILITY, PROFITABILITY, SUITABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, OF THE PROPERTY, (ii) THE MANNER OR QUALITY OF THE CONSTRUCTION OR MATERIALS, IF ANY, INCORPORATED INTO ANY SUCH IMPROVEMENTS, (iii) THE MANNER OF REPAIR, QUALITY, STATE OF REPAIR OR LACK OF REPAIR OF ANY SUCH IMPROVEMENT, (iv) COMPLIANCE WITH ANY ENVIRONMENTAL PROTECTION, POLLUTION OR LAND USE LAWS, RULES, REGULATIONS, ORDERS OR REQUIREMENTS, INCLUDING SOLID WASTE, AS DEFINED BY THE U. S. ENVIRONMENTAL PROTECTION AGENCY REGULATIONS AT 40 C.F.R., PART 261, OF THE DISPOSAL OR EXISTENCE, IN OR ON THE PROPERTY, OF ANY HAZARDOUS SUBSTANCE, AS DEFINED BY THE COMPREHENSIVE ENVIRONMENTAL RESPONSE COMPENSATION AND LIABILITY ACT OF 1980, AS AMENDED, AND REGULATIONS PROMULGATED THEREUNDER, (v) VALID TITLE TO THE PROPERTY AND (vi) ANY OTHER MATTER WITH RESPECT TO THE PROPERTY.

TO HAVE AND TO HOLD all of its right, title and interest in and to the above described property and premises unto the said grantee, his heirs and assigns forever, so that neither it nor its successors or assigns shall have, claim or demand any right or title to the aforesaid property, premises or appurtenances or any part thereof.

EXECUTED this 17th day of April, 2025.



John Hebert, Jr.
Mayor of Liberty, Texas

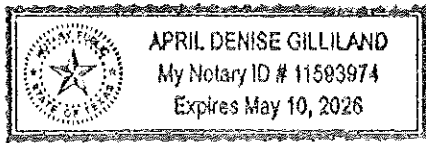
EXHIBIT

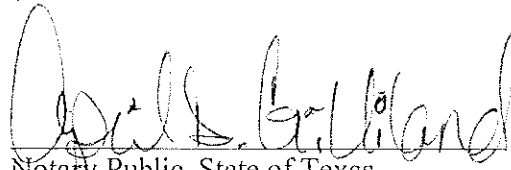
A

THE STATE OF TEXAS §

COUNTY OF LIBERTY §

This instrument was acknowledged before me on the 17th day of April, 2025, by John Hebert, Jr., in his capacity as the Mayor of Liberty, Texas.




Notary Public, State of Texas

" EXHIBIT A "

FIELD NOTES OF A TRACT OF LAND CONTAINING 0.026 ACRES SITUATED IN THE LIBERTY TOWN EAST LEAGUE, ABSTRACT 359, LIBERTY COUNTY, TEXAS AND BEING OUT OF AND A PART OF A 50 FOOT ROAD RIGHT-OF-WAY KNOWN AS COS STREET OUT OF LOT 4 OF OUTER BLOCK 18 AND LOT 3 OF OUTER BLOCK 19 OF THE CITY OF LIBERTY, ACCORDING TO THE MAP RECORDED IN VOLUME 1, PAGE 137 OF THE MAP RECORDS OF LIBERTY COUNTY, TEXAS. SAID 0.026 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

NOTE: THE MONUMENTS FOUND IN THE WEST RIGHT-OF-WAY LINE OF TEXAS (50 FOOT RIGHT-OF-WAY) WAS USED FOR THE BEARING BASIS DIRECTIONAL CONTROL LINE.

BEGINNING at a 1/2" iron rod, found, in the south right-of-way line of said Cos Street, the west right-of-way line of said Texas, the northeast corner of a 0.900 acre tract of land conveyed to Kathgar, LLC recorded by deed in Liberty County Clerk's File No.(s) 2010007246 of the Official Public Records of said county and for the southeast corner of the herein described tract, from which a 1/2" iron rod, found, being the southeast corner of said 0.900 acres bears South, a distance of 192.13 feet;

THENCE, S 89°31'33" W, along the south right-of-way line of said Cos Street and the north line of said 0.900 acres, a distance of 104.24 feet to a 1/2" capped iron rod, found, being the northeast corner of tract of land conveyed to Hipolito Hernandez recorded by deed in Volume 1832, Page 188 of the Official Public Records of said county, an exterior corner in the north line of said 0.900 acres and for the southwest corner of the herein described tract;

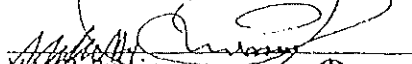
THENCE, N 00°33'57" E, over and across said Cos Street, a distance of 11.00 feet to a 1/2" capped iron rod, set, for the northwest corner of the herein described tract;

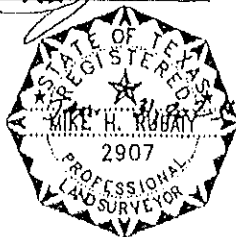
THENCE, N 89°31'33" E, over and across said Cos Street, a distance of 104.13 feet to a 1/2" capped iron rod, set, for the northeast corner of the herein described tract;

THENCE, South, over and across said Cos Street, a distance of 11.00 feet to the "Point of Beginning" and containing 0.026 acres of land, more or less.

Surveyed: July 24, 2024

I, Mike H. Rubaiy, -Registered Professional Land Surveyor Number 2907 do hereby certify that the foregoing field notes were prepared from an actual survey made on the ground under my supervision on the date shown, and that all lines, boundaries and landmarks are accurately described therein.


Mike H. Rubaiy
R.P.L.S. No. 2907



Job No. 210081 0.026 AC
Revised: 01-31-2025
hh

10022583



2010007246 6 PGS

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

WARRANTY DEED WITH VENDOR'S LIEN

THE STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF LIBERTY §

That PEGGY GERALDINE WIGGINS, a single person, of Liberty County, Texas, (hereafter referred to as Grantor), for and in consideration of the following

1. The sum of TEN AND NO/100 (\$10 00) DOLLARS and other good and valuable consideration cash to her in hand paid by KATHGAR, LLC, a Texas Limited Liability Company, the receipt and sufficiency of which is hereby acknowledged, and
- 2 The further sum of ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED TWENTY AND NO/100 (\$113,120 00) DOLLARS, which sum represents the purchase price for the property herein conveyed, the receipt of which is hereby acknowledged by Grantor herein, and which sum has been advanced to Grantor by THE FIRST LIBERTY NATIONAL BANK, LIBERTY, TEXAS, at the special instance and request and in behalf of said Grantees herein, and which sum represents a portion of the principal of one certain Promissory Note of even date herewith in the principal sum of ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED TWENTY AND NO/100 (\$113,120 00) DOLLARS payable to the order of THE FIRST LIBERTY NATIONAL BANK, LIBERTY, TEXAS, said Note bearing interest from date at the rate therein specified, on the principal balance from time to time remaining unpaid, said interest being payable as it accrues, said Note, both principal and interest, being due and payable as therein specified, said Note to contain the usual acceleration, attorney's fee and collection clauses, and to be secured by a Vendor's Lien hereinafter reserved and additionally secured by a Deed of Trust of even date herewith from Grantee to EDWARD B PICKETT, TRUSTEE,

have (subject to the exceptions, reservations and covenants hereinafter set forth) GRANTED, SOLD and CONVEYED, and by these presents does (subject to the exceptions, reservations and covenants hereinafter set forth) GRANT, SELL and CONVEY, unto the said KATHGAR, LLC, ("Grantee") whose mailing address is P O. Box 444, Liberty, Texas 77575, that certain lot, tract or parcel of land described as follows, to-wit

BEING 0.900 acres of land out of Lot 3, Outer Block 19 and Outer Block 18 and the Street between said Outer Blocks in the City of Liberty, Liberty County, Texas, said lands being more particularly described by metes and bounds on Exhibit "A" attached hereto and made a part hereof for all purposes (the "Property"), together with improvements located thereon.

It is understood and agreed by and between the parties hereto that this conveyance is made subject to any and all zoning laws, regulations and ordinances of municipal or other governmental authority, and any and all exceptions, restrictions, covenants, mineral or royalty reservations or conveyances, other reservations, maintenance or similar charges and easements, if any, relating to or affecting the above described property and/or of record in the Official Public Records of Liberty County, Texas

TO HAVE AND TO HOLD the above described premises (subject to the exceptions, reservations and covenants hereinabove set forth), together with all and singular the rights and appurtenances thereto in anywise belonging, unto the said KATHGAR, LLC, its successors and assigns, forever, and the undersigned hereby binds herself, her heirs, successors and assigns, to WARRANT and FOREVER DEFEND all and singular the said premises (subject to the exceptions, reservations and covenants hereinabove set forth), unto the said KATHGAR, LLC, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

But it is expressly agreed and understood that the Vendor's Lien is retained and reserved unto Grantor herein, her heirs, successors and assigns, against the above described property, premises and improvements, until the above described Note, together with all interest due thereon, is fully paid, according to its face and tenor, effect and reading, when this Deed shall become absolute, and for the consideration of the advance of the said sum of ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED TWENTY AND NO/100 (\$113,120.00) DOLLARS to Grantor herein by THE FIRST LIBERTY NATIONAL BANK, LIBERTY, TEXAS, Grantor does hereby GRANT, SELL, TRANSFER and ASSIGN unto the said THE FIRST LIBERTY

NATIONAL BANK, LIBERTY, TEXAS, its successors and assigns, the Vendor's Lien and Superior Title hereinabove retained and reserved, and to HAVE AND TO HOLD the same unto the said Bank, its successors and assigns, subject only to the right of Grantee herein to pay in full said indebtedness and receive appropriate release of said lien

Grantor herein reserves unto herself a life estate in and to the personal residence located on the real estate to be conveyed hereby, however, said life estate is limited to Seller alone and no other person shall occupy the personal residence unless such person is a caregiver or caretaker for Seller while she also occupies the residence Further, Grantor hereby subordinates, and makes inferior and secondary, the said life estate reservation to the Promissory Note referenced herein payable to The First Liberty National Bank, Liberty, Texas, and all liens securing same

Grantee hereby accepts the Property described above "AS-IS" and with "ALL FAULTS" Grantor has not made and does not make any representations, warranties or covenants of any kind or character whatsoever, whether expressed or implied, the quality or condition of the Property conveyed to Grantee, compliance by Grantor and/or the Property with any laws, rules, ordinances, or regulations of any applicable governmental authorities, the habitability, merchantability, or fitness of the Property for a particular purpose, or any warranties that could be construed to cover the presence or non-presence of environmental pollutants Grantee accepts the Property in its present "AS-IS" "WHERE-IS" condition, with all faults All statements of fact, if any, made in this contract are for informational purposes only and such statements do not constitute warranties or representations of any nature

Property taxes for 2009 and prior thereto shall be the responsibility of Grantor, property taxes due and owing after January 1, 2010, shall be the responsibility of Grantee

IN TESTIMONY WHEREOF, Witness my hand this the 23 day of

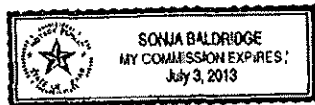
June, A D, 2010


Peggy Geraldine Wiggins

THE STATE OF TEXAS §

COUNTY OF LIBERTY §

This instrument was acknowledged before me on the 23 day of June, A D , 2010, by PEGGY GERALDINE WIGGINS



Sonya Baldrige
Notary Public, State of Texas
Printed Name _____
Commission Expires: _____

EXHIBIT "A"

FIELD NOTES OF A TRACT OF LAND CONTAINING 0.900 ACRES SITUATED IN THE EAST LIBERTY TOWN LEAGUE, ABSTRACT 359, LIBERTY COUNTY, TEXAS AND BEING OUT OF AND A PART OF LOT 3 OF OUTER BLOCK 19, LOT 4 OF OUTER BLOCK 18 AND OUT OF AN ABANDONED 27.77' ROAD R.O.W. OF THE CITY OF LIBERTY, ACCORDING TO THE MAP RECORDED IN VOLUME 1, PAGE 137 OF THE MAP RECORDS OF LIBERTY COUNTY, TEXAS, ALSO BEING THE SAME TRACTS OF LAND CONVEYED TO ALBERT F. WIGGINS RECORDED BY DEED IN VOLUME 591, PAGE 96 AND VOLUME 800, PAGE 400 & 403 OF THE DEED RECORDS OF LIBERTY COUNTY, TEXAS. SAID 0.90 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

NOTE: THE MONUMENTS FOUND IN THE WEST RIGHT-OF-WAY LINE OF TEXAS (50 FOOT RIGHT-OF-WAY) WAS USED FOR THE BEARING BASIS DIRECTIONAL CONTROL LINE.

BEGINNING at a ½" iron rod, found, in the south right-of-way line of Cos (50 foot right-of-way), the west right-of-way line of said Texas, the northeast corner of said Wiggins' Tact per Volume 800, Page 400 & 403 and for the northeast corner of the herein described tract;

THENCE, South, along the west right-of-way line of said Texas and the east line of said Wiggins' Tact per Volume 800, Page 400 & 403 together with the east line of said Wiggins' Tact per Volume 591, Page 96, a distance of 192.13 feet to a ½" iron rod, found, being the northeast corner of said a tract of land conveyed to Doyle M. Lawrence and Margie L. Lawrence recorded by deed in Volume 1395, Page 144 of the Official Public Records of said county, the southeast corner of said Wiggins' Tact per Volume 591, Page 96 and for the southeast corner of the herein described tract;

THENCE, West, along the north line of said Lawrence Tract and the south line of said Wiggins' Tact per Volume 591, Page 96, a distance of 252.50 feet to a 1-¼" iron pipe, found, in the east line of McGuire's Subdivision, a subdivision in said county according to the map or plat thereof recorded in Volume 1, Page 34 of the Map Records of said county, the northwest corner of said Lawrence Tract, the southwest corner of said Wiggins' Tact per Volume 591, Page 96 and for the southwest corner of the herein described tract;

THENCE, North, along the east line of said McGuire's Subdivision and the west line of said Wiggins' Tact per Volume 591, Page 96, a distance of 129.80 feet to a ½" capped iron rod marked H&H Land, set, being the southwest corner of a tract of land conveyed to Israel Marquez and Lorena Marquez recorded by deed in Volume 1784, Page 412 of the Official Public Records of said county, the northwest corner of said Wiggins' Tact per Volume 591, Page 96 and for the northwest corner of the herein described tract;

THENCE, East, along the north line of said Wiggins' Tact per Volume 591, Page 96 and the south line of said Marquez Tract together with the south line of a tract of land conveyed to Hipolito Hernandez recorded by deed in Volume 1832, Page 188 of the Official Public Records of said county, a distance of 147.65 feet to a ½" capped iron rod marked H&H Land, set, being the southeast corner of said Hernandez, the southwest corner of said Wiggins' Tact per Volume 800, Page 400 & 403 and for an interior corner in the north line of the herein described tract;

THENCE, N 00°33'57" E, along the east line of said Hernandez Tract and the west line of said Wiggins' Tact per Volume 800, Page 400 & 403, a distance of 61.47 feet to a ½" capped iron rod marked H&H Land, set, in the south right-of-way line of said Cos, the northeast corner of said Hernandez Tract, the northwest corner of said Wiggins' Tact per Volume 800, Page 400 & 403 and for an exterior corner in the north line of the herein described tract;

THENCE, N 89°31'33" E, along the south right-of-way line of said Cos and the north line of said Wiggins' Tact per Volume 800, Page 400 & 403, a distance of 104.24 feet to the "Point of Beginning" and containing 0.900 acres of land, more or less.

CITY OF LIBERTY

City Council Agenda Item Form

Meeting Date: May 13, 2025

Agenda Wording: Consider approving a request to increase the number of units at the N Main Manufactured Home Park from 28 to 32.

Department: Community Development

Subject: 1904 N Main

Background: Mr. Zolfaghari recently purchased the manufactured home park located at 1904 N Main. The park currently has 28 units and Mr. Zolfaghari would like to add 4 additional units to the park, bringing the total number of units to 32. The size of the park, in terms of acreage, would not be increasing.

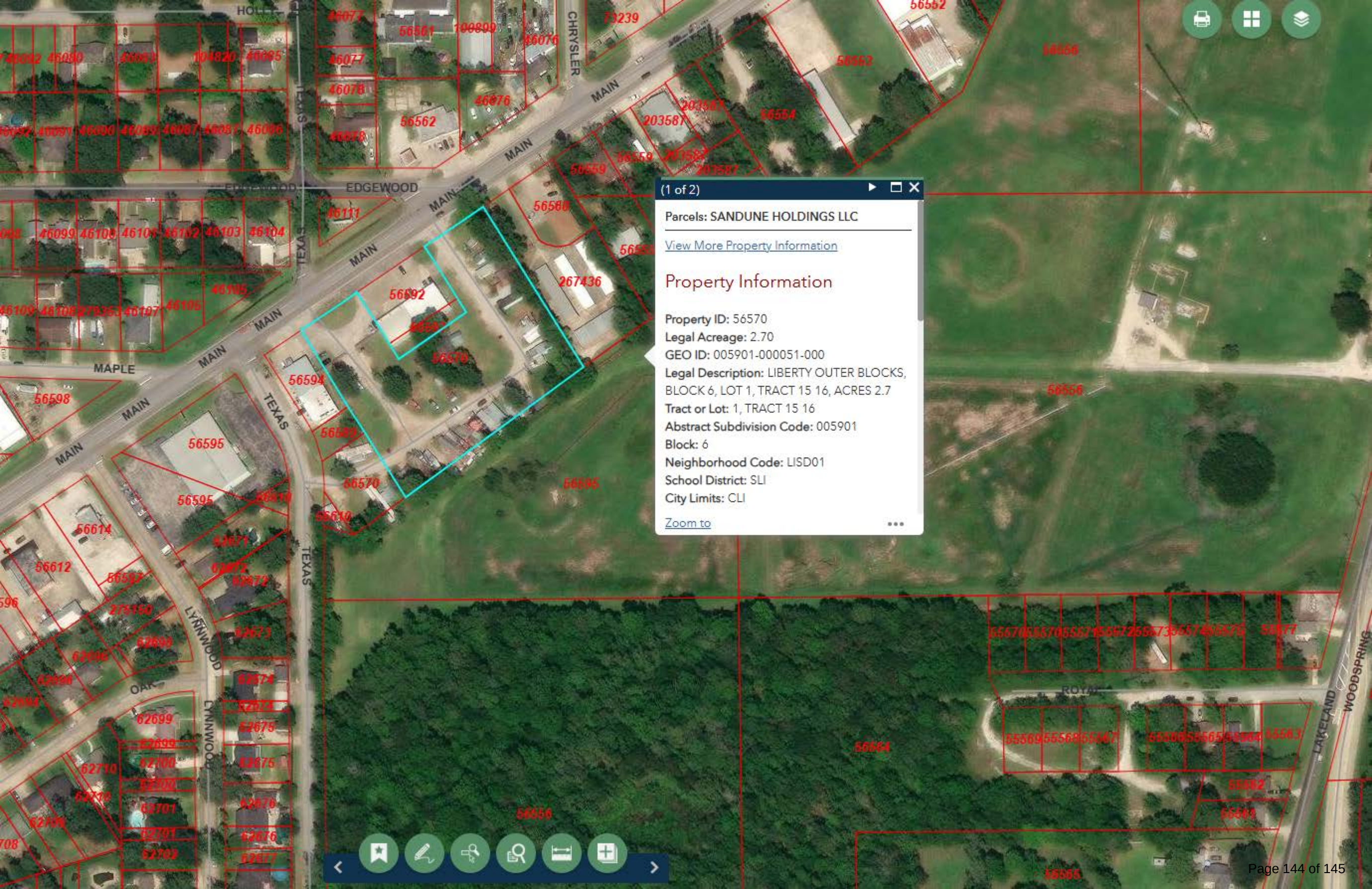
This is an existing manufactured home park which Mr. Zolfaghari is allowed to operate under section 211.018 of the Local Government Code.

A similar request was made and approved by the Planning Commission on 12-11-24 for 4505 Sandune.

The Planning Commission met on May 7, 2025 and voted 5-0 to deny the variance.

Funding Source: n/a

Staff Recommendation: Approval of the variance



(1 of 2) ▶ □ ✕

Parcels: SANDUNE HOLDINGS LLC

[View More Property Information](#)

Property Information

Property ID: 56570

Legal Acreage: 2.70

GEO ID: 005901-000051-000

Legal Description: LIBERTY OUTER BLOCKS, BLOCK 6, LOT 1, TRACT 15 16, ACRES 2.7

Tract or Lot: 1, TRACT 15 16

Abstract Subdivision Code: 005901

Block: 6

Neighborhood Code: LISD01

School District: SLI

City Limits: CLI

[Zoom to](#) ...

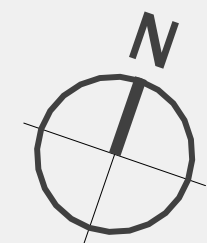
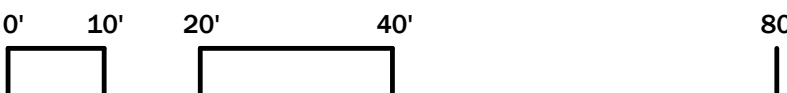


N MAIN ST



1 SITE PLAN
SCALE: 1" = 20'-0"

JURISDICTION
PARCEL NUMBER
ZONING
OWNER
CITY OF LIBERTY
56570,56594,56592,56593,56589
R
SANDUNE HOLDINGS LLC
LOT AREA
BUILDING FOOTPRINT
LOT COVERAGE
164,913 SF
34,515 SF
20.93%



PROJECT:
1904 N MAIN ST
LIBERTY TX 77575

SITE PLAN

SCALE: 1" = 20'-0"

C-1