



The City of Liberty City Council

Work Session Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, June 17, 2025

9:05 AM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on June 17, 2025, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 9:21 a.m. by Mayor John Hebert.

Attendee Name	Present	Absent	Late	Arrived
Mayor John Hebert, Jr.	X			
Mayor Pro Tem Tommy Brents	X			
Council Member Ed Seymour	X			
Council Member Ross Ward	X			
Council Member Debbie Dugger	X			
Council Member Bruce Bell	X			
Council Member Nick Dennis	X			

II. WORK SESSION AGENDA

A. Introduction and purpose of the work session

City Manager Bryan Kendrick went over the work session agenda to provide the council with a preview of what items would be discussed with them.

B. State of the Departments

1. Water, Wastewater, Electric, Streets, Parks & Recreation

Interim Public Works Director Mark Reed, Street and Drainage Manager James Redding, Water Supervisor Dale Pitts, and Wastewater Treatment Plant Supervisor Russell Crawley provided the Council with an overview of their respective departments, including staff, current projects, and a review of both current and anticipated future expenditures.

2. Pavement Management Services with Roadway Asset Services

Dan White and Bart Williamson of Roadway Asset Services, LLC, presented their software and program to the Council, demonstrating how it can assess the current condition of each road in the City of Liberty. They explained the process of data collection, how the information is analyzed, and how the software can be used by the City to prioritize street repairs.

III. EXECUTIVE SESSION

At 12:14 p.m., Mayor Hebert closed the open meeting and opened the Executive Session as authorized by Title 5, Chapter 551 of the Texas Government Code.

A. Texas Government Code §551.074 - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

IV. RECONVENE INTO WORK SESSION

At 1:30 p.m., Mayor Hebert closed the Executive Session and reconvened the open meeting.

2. Police Department

Police Chief Richard Ashe, Lieutenant Cedric McDuffie, Lieutenant Ramiro Lozano, and Dispatch Supervisor Selena Rodriguez provided the Council with an overview of their respective departments, including staff, current projects, and a review of both current and anticipated future expenditures.

3. Fire Department

Fire Chief Brian Hurst, Assistant Fire Chief Eric McDaniel and Fire Marshall Ashley Pate provided the Council with an overview of their respective departments, including staff, current projects, and a review of both current and anticipated future expenditures.

4. Development Services, Economic Development, Library, and Golf Course

Pro Shop Manager Scott Neal and Library Director Amber Ursprung provided the Council with an overview of their respective departments, including staff, current projects, and a review of both current and anticipated future expenditures.

5. Public Information

Administrative Assistant/Public Information Officer Madi Key provided the Council with an overview of her respective department, current projects, and a new software, TextMyGov, that will be introduced to citizens to help with distributing emergency, advisory and community messages.

C. Upcoming Bids/Renewals and Considerations

With the discussions running a little longer than anticipated, other departments and agenda items will be discussed at a future meeting.

1. Upcoming Bid and Renewals: Electric Maintenance Services, Solid Waste Management, Employee Health Insurance, Tree Trimming, Debris Removal, and Mowing Services.

3. Discussion on use of Half Cent Sales Tax

4. Legal Clarification on requirements of Charter section 8.02 "Department of city planning and zoning"

5. Wayfinding Discussion

6. Alligator Removal and Relocation Services

7. Engagement of Marketing for Naming Rights

6. Administrative Services and Finance

D. Establishing a City Mission Statement and consider updating the Vision Statement from 2016

E. Establish City Council's Strategic Priorities for the Next Five (5) Years

V. ADJOURNMENT

A. Motion To Adjourn

With no further business to discuss, Mayor Hebert adjourned the meeting at 4:43 p.m.

Joh Hebert, Jr., Mayor

ATTEST:

April Gilliland, City Secretary