



The City of Liberty
Liberty Community Development Corporation

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Meeting

April Gilliland
City Secretary
936-336-3684

~ Minutes ~

Tuesday, June 17, 2025

6:00 PM

City Council Chambers

I. CALL TO ORDER

This meeting was called to order on June 17, 2025, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:00 p.m. by President Barbara Norwood.

Table with 5 columns: ATTENDEE NAME, PRESENT, ABSENT, LATE, ARRIVED. Rows include President Barbara Norwood, Vice-President Michael Dorsett Jr., Secretary Kathrine McCarty, and Board Members Mark Campbell, Dan VanDeventer, Betty Runkle, and Craig Vansau.

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the Liberty Community Development Corporation Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's comments on items not on the agenda.

President Norwood welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. REGULAR AGENDA

A. Regular Session

1. Oath of Office to be administered to appointed Board Members.

Mayor John Hebert, Jr. administered the Oath of Office to re-appointed members Kathrine McCarty, Mark Campbell, and Dan VanDeventer of the LCDC Board of Directors.

2. Presentation, discussion and possible action on Placer.ai

Tiffany Huber with Placer.ai software zoomed into the Liberty Community Development Corporation Meeting to demonstrate how Placer.ai could help with economic and community development growth. After the presentation, a motion was made by board member McCarty to

approve the expenditure of \$12,000 a year for the Placer.ai software with the vetting of references. The motion was seconded by board member Dorsett. The motion passed 7 to 0.

#### **IV. PRESENTATIONS / REPORTS**

##### **A. General Manager's Report - Bryan Kendrick - Includes various updates of interest to our community.**

Assistant City Manager Chris Jarmon reported on the following updates:

- Business Facade and Utility/Public Safety Grant Program
- Completed Projects
- New Construction and Additions
- Renovations and Remodels
- Permits issued for new houses
- Waffle House update
- Demolition of 4102 N Main
- Park Master Plan
- July 3rd Fireworks
- Lamar Park Improvements
- Trinity Valley Chamber of Commerce
- Liberty Ranch Subdivision
- Faux Real Trade Days

#### **V. CONSENT AGENDA**

All consent items listed are considered to be routine by the Liberty Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made by board member McCarty to approve all items on the consent agenda. The motion was seconded by board member Vansau. The motion passed 6 to 0 to 1 with board member Norwood abstaining.

##### **A. Minutes Approval**

1. May 20, 2025

#### **VI. REGULAR AGENDA**

##### **A. Regular Session**

1. Consider the appointment of a President for the Liberty Community Development Corporation (LCDC).

A motion was made by Board Member VanDeventer that Board Member Michael Dorsett be appointed to fill the position of LCDC President. The motion was seconded by Board Member Campbell. The motion passed 7 to 0.

2. Consider the appointment of a Vice-President for the Liberty Community Development Corporation (LCDC).

A motion was made by Board Member Runkle that Board Member Kathrine McCarty be appointed to fill the position of LCDC Vice President. The motion was seconded by Board Member Dorsett. The motion passed 7 to 0.

- 3. Consider the appointment of a Secretary for the Liberty Community Development Corporation (LCDC).

A motion was made by Board Member Vansau that Board Member Betty Runkle be appointed to fill the position of LCDC Secretary. The motion was seconded by Board Member McCarty. The motion passed 7 to 0.

- 4. Hold a public hearing regarding the possible expenditure of funds.

President Norwood opened the public hearing at 7:01 pm per Section 505.159 of the Local Government Code, which requires Type B Corporations to hold at least one public hearing prior to the expenditure of funds for projects. The administration recommends holding a public hearing regarding the possible expenditure of funds for the Christmas Program. No public comments were made. President Norwood closed the public hearing at 7:02 pm.

- 5. Consider approving an expenditure not to exceed \$25,000 to be used for the 2025 Christmas Program.

During the June 10 City Council meeting, the City Council agreed to allocate up to \$50,000 to be used for the 2025 Christmas Program. The City Council directed staff to reach out to LCDC regarding funding half of the expenditures for the program.

A motion was made by Board Secretary Dorsett to approve the expenditure not to exceed \$25,000 for the Christmas Program. The motion was seconded by Board Member Campbell. The motion passed 6 to 0 to 1 with board member Runkle abstaining.

**VII. ADJOURNMENT**

**A. Motion To: Adjourn**

With no further business to discuss, President Norwood adjourned the meeting at 7:19 p.m.

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Barbara Norwood, President

ATTEST:

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Kathrine McCarty, Board Secretary