



# Liberty Airport Advisory Board Meeting

~ Agenda ~

1829 Sam Houston  
Liberty, TX 77575  
[www.cityofliberty.org](http://www.cityofliberty.org)

936-336-3684

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Thursday, May 7, 2026

3:00 PM

City Council Chambers

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## Business Order

### 1. Call to Order

### 2. Public Comments

Public Comments shall not exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be placed on a future agenda for action or referred to the City Staff for study or conclusion.

### 3. Approval of Minutes

- a. January 8, 2026
- b. January 24, 2026

### 4. Reports / Updates

- a. Airport Manager Report
  - FAA
  - Projects
  - TxDOT
  - Virtual Tower Update

### 5. Regular Session

- a. Badging/Video/Social Media
- b. ALP – TxDOT Commission in August
- c. T78 CIP Discussion/Site Visit
- d. Gate Access
- e. Vegetation/Herbicide
- f. Next Workshop
  - Courtesy Car Access and Rules
  - Lease Agreement Updates and Community Hangar
    - 9e
    - Fees
      - Service Fees
      - Commercial Tenants
  - Vision Statement

### 6. Adjournment

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#### CERTIFICATION

*I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 30th day of April 2026. This notice will remain so posted continuously for at least three (3) business days preceding the scheduled day of said meeting in accordance with Chapter 551 of the Texas Government Code.*

*April Gilliland*  
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April Gilliland, City Secretary

*In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684. The building is accessible to wheelchairs.*



**The City of Liberty**  
**Airport Advisory Board**

**City Council Chambers**  
**1829 Sam Houston St., Liberty,**  
**Texas 77575**

1829 Sam Houston  
Liberty, TX 77575  
[www.cityofliberty.org](http://www.cityofliberty.org)

April Gilliland  
City Secretary  
936-336-3684

~ Minutes ~

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Thursday, January 8, 2026

3:00 PM

City Council Chambers

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**1. Call to Order**

This meeting was called to order on January 8, 2026, in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 3:00 p.m. by Board Member / Airport Manager Mark Bush.

Members present: Bruce Blake, Mark Bush, Michael Ely, Bruce Mullinix, and Ed Seymour  
Others present: April Gilliland

**2. Public Comments**

Public Comments shall not exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be placed on a future agenda for action or referred to the City Staff for study or conclusion.

There were no public comments.

**3. Approval of Minutes**

a. November 6, 2025

The minutes of the November 6, 2025, meeting were reviewed. Board Member Mullinix made the motion to approve minutes, and Board Member Blake seconded. The motion passed 5 to 0.

**4. Reports / Updates**

a. Airport Manager Report

Airport Manager Mark Bush went over the following items:

- Projects  
18B, Instrument approach, Generators, and Airport Layout Plan

- TxDOT

- Grants

Projects that might be possible with grant funding – Terminal Building, Generators, Storage Building, Filter Housing

- Site Visit

Parking spots on ramp shut down for Helicopter landing

- Audit and Fuel Sales

Received Audit from Barr Air Patrol – need to install spill kit in fuel area.

- Virtual Tower Update

Per the reports there is a 62% increase in landings/takeoffs at airport

b. Information on the OneDrive

## 5. Regular Session

- a. Communication Options  
Email and textmygov for notifications
- b. Mowing Equipment Storage  
Working on obtaining a storage building for new equipment
- c. Hangar Waiting List Form (Vetting and Approval)  
Airport Manager Mark Bush working on Hangar Request Form
- d. Gate Access Rules and Signage  
New signage installed on wildlife fence. Need rules for gate access
- e. Courtesy Car Access and Rules  
Need to create rules for access and use of Courtesy Car
- e. Reviewing the Lease Agreement and Community Hangar
  - o 9e
  - o Fees
    - Community Hangar fees, Rules, and Space
    - Service Fees
    - Commercial Tenants
- f. Vision Statement – located on OneDrive, review before work session

## 6. Adjournment

With no further business, the meeting was adjourned at approximately 4:51 p.m.



# The City of Liberty

## Airport Advisory Board

2265 FM 160 N  
Liberty, TX 77575  
[www.cityofliberty.org](http://www.cityofliberty.org)

936-336-3684

### Work Session

~ Minutes ~

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Saturday, January 24, 2026

9:00 AM

Airport Terminal Building

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#### 1. Call to Order

This meeting was called to order on January 24, 2026, at 9:00 a.m. by Board Member / Airport Manager Mark Bush.

Members present: Bruce Blake, Mark Bush, Michael Ely, Bruce Mullinix, and Ed Seymour

#### 2. Public Comments

Public Comments shall not exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be placed on a future agenda for action or referred to the City Staff for study or conclusion.

There were no public comments.

#### 3. Work Session

a. Better utilization of existing airport facilities  
No fixed based commercial operation in T-hangars. Need to add to lease and include in rules.

b. Review of hangar wait list  
Implement application process. Airport Manager to review with advisory board as necessary.

c. Guidelines and rules recommendations

- City Ordinance for airport
- Gate Access

- Courtesy Car Access

Lock box to be implemented. Airport Manager to give out key during operating hours and ensure book is signed. After hours, Airport Manager will receive a call to vet.

d. Lease agreement and community hangar

- 9e
- Community hangar fees, rules, and development of space planning

Community Hangar Rates  
Need to categorize by size

Section off at \$195 per month for 4 planes  
Spot in middle for transient traffic at \$35 per night  
Twins at \$295 per month, \$100 for gyrocopter  
Combo locks on all community hangars & shared spaces  
Individual box hangars at \$600 per month

#### Rules

Reviewed and decided applicability of each rule and removing or modifying as necessary.

- Service Fees
  - Commercial tenants
- e. Vision statement

#### **4. Adjournment**

With no further business, the meeting was adjourned at approximately 12:30 p.m.